

GOVERNMENT COLLEGE JAITARAN (PALI)

ABOUT COLLEGE LIBRARY

- **Library Advisory Committee:** The Library Advisory Committee holds its meetings regularly and gives suggestion on various issues.

<u>Composition of Library Committee</u>	
Sr. No.	Designation
1	Chair Person- Principal
2	Secretary-Incharge of Library
3	Members- All head of the Departments

- **Significant initiative simplemented by the committee:**
 - ✓ Buying new textbooks.
 - ✓ Purchase of new reference books.
 - ✓ Hiring support staff for proper functioning of library. (Yet many vacant posts are still needed to be filled by the state govt.)
 - ✓ Purchase of new equipments/furniture.
 - ✓ Library has been Computerization.

- **Details about the Physical Structure and Timings of Library**

Total area of the library	1440 Sq. ft.
Total seating capacity	50
Working hours- on working days	7 Hours
Working hours-during examination days	7 Hours
Working hours-during vacations	7 Hours
Reading Hall	1
IT zone for accessinge-resources	1
Book issue and receipt counters	1
Librarian Room	1

- **Purchase and Use of Current Titles, Print and e-journals and other Reading**

Materials: The task is performed through meeting held with the principal and the faculty according to government rules. Library Advisory Committee also plays a significant role.

- **Budget Spent on Books/Journals (2011-2016)**

Session		Existing	Newly added		Total
		No.	No.	Value	No.
2011-12	Text Books	950	180	19,500	1,130
	Reference Books	466	61	10,500	527
	Journals	02	--	1,000 (Yearly)	02
2012-13	Text Books	1,130	130	28,300	1,260
	Reference Books	527	63	11,700	590
	Journals	02	02	1,000 (Yearly)	04
2013-14	Text Books	1,260	125	19,500	1,385
	Reference Books	590	60	9,500	650
	Journals	04	06	1,500 (Yearly)	10
2014-15	Text Books	1385	110	28,500	1,495
	Reference Books	650	63	14,500	713
	Journals	10	06	1,500 (Yearly)	20
2015-16	Text Books	1,495	140	32,900	1,635
	Reference Books	713	78	13,100	791
	Journals	20	10	2,000 (Yearly)	30
2016-17	Text Books	1635	540	1,58,000	2175
	Reference Books	791	660	1,92,000	1331
	Journals	30	10	2,000 (Yearly)	40

(Sum in Thousands)

➤ **Library Budget for SC Girls (2011-16)**

Year	S.N.	Head/Particulars	Received Amount	Distributed Amount	A.F.D.	Expenditure	Balance
2011-12	1	Library SC Girls	15	0.14	14.86	14.86	0
2012-13	1	Library SC Girls	16	0	16	16	0
2013-14	1	Library SC Girls	14	-	14	13.89	0.11
2014-15	1	Library SC Girls	11	-	11	11	-
	2	Computerization	18	18	0	0	0
2015-16	1	Library SC Girls	16	-	16	15.90	0.10
	2	Computerization	-	-	-	-	-
Total			95	26.91	68.09	67.68	0.4

➤ **Library and Magazine Expenses 2011-16**

(sum in Thousands)

Years	Sr. No.	Received Amount	Distributed Amount	A.F.D.	Expenditure	Balance
2011-12	1	30	0	30	30	0
2012-13	2	30	0	30	30	0
2013-14	3	15	0	15	15	0
2014-15	4	30	0	30	30	0
2015-16	5	30	0	30	30	0
Total		240.00	0.03	239.97	239.97	0.00

• **Details on the ICT and Other Tools Deployed to Provide Maximum Access to the Library Collection:**

Library Website	College website is used, no separate website for library
Total number of computers for public access	1
Internet band width/speed	2MBPS
Participation in Resource sharing networks/consortia	✓

- **Details About Library:**

Average number of walk-ins	100
Average number of books issued/returned	Issued-250, Returned-150
Ratio of library books to students enrolled	Approx. 5 books per student
Average number of books added during last three years	1591
Details of “weeding out” of books and other materials	Nil because of newly Started.

- **Details of the Specialized Services Provided by the Library:**

Reference	✓
Reprography	✓
Information deployment and notification	✓
Download	✓
User Orientation and awareness	✓
Circulation	✓
Clipping	✓
Book Bank	✓
Computrization	✓

Total Collection (Number): (As per Accession Register):

	<u>Titles</u>	<u>Volumes</u>
a) Books	3,506	3,264
b) Textbooks	2,175	
c) Reference books	1,331	70
d) Magazine and News Papers	15	
e) Current Journals:	40	
Indian Journals	40	
F) Back Volume of Journals	-	

- **Support provided by the Library staff to the students and teachers of the college:** The incharge of Lib. and the support staff are working very efficiently despite many vacant posts in the library.
- **Support For Faculty Members:** Books are issued to faculty members as per their needs without any restriction
- **Support For students:** Books are issued for 30 days in circulation(Borrow System in function). Every student is issued two library cards. The library has created a book bank and needy students are given textbooks.
- **Physically challenged persons are given top priority while issuing the books.**
- **Availability of books and Journals:**
 - **Number of Books Available Faculty Wise in the Library**

Type	Arts	Commerce	Total
Textbooks	1600	575	2175
Reference books	900	431	1331
Journals	25	15	40