Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**CH. BALLURAM GODARA GOVERNMENT GIRLS COLLEGE**
Name of the head of the Institution	**DR. PRADEEP KUMAR MODI**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01542470293**
Mobile no.	**9413307717**
Registered Email	**principalbrgcollege@gmail.com**
Alternate Email	**cbrgsgnriqac@gmail.com**
Address	**NEAR BHAGAT SINGH CHOWK, RAVINDER PATH**
City/Town	**SRI GANGANAGAR**
State/UT	**Rajasthan**
Pincode	**335001**

2. Institutional Status	
Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**DR. KAMLESH TAYAL**
Phone no/Alternate Phone no.	**01542470293**
Mobile no.	**9462026711**
Registered Email	**principalbrgcollege@gmail.com**
Alternate Email	**cbrgsgnriqac@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://hte.rajasthan.gov.in/college/ggcganganagar/IQAC

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://hte.rajasthan.gov.in/college/ggcganganagar/IQAC

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**72.85**	**2004**	**16-Sep-2004**	**15-Sep-2009**
2	**B++**	**2.76**	**2016**	**05-Nov-2016**	**04-Nov-2021**

6. Date of Establishment of IQAC	**17-Jul-2015**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

P.G in New subjects under SFS	06-Aug-2019 300	2000
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:	**No**
Upload latest notification of formation of IQAC	**No Files Uploaded !!!**
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Conducted twodays multidisciplinary residential Faculty Development Programe of newly appointed government colleges lecturers (assistant professors) of Bikaner Division. 2. Renovation of Botanical and other gardens hostel mess, rooms, dinning room principal office and many parts of the academic block. 3. Establishment of Conference room with wifi, projectors (2), PAS, round table and chairs, electricity facilities with invertor for continuous power supply. 4. Online teaching by college faculty members during Covid19 lockdown with videos (YouTube uploaded) and pdf forms. 5. Construction of the second part of the PG Block was started.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes

Proposal for starting new courses under SFS in PG Home Science, Chemistry and Sanskrit; in UG Jainology, Instrumental Music.	The proposal was prepared and submitted to Commissionerate College Education, Rajasthan, Jaipur.
Proposal for hostel mess, rooms, room-almirah, dinning room, washrooms, verandas renovation and renumbering of rooms.	Hostel mess, rooms, room-almirah, dining room, washrooms, verandas etc were renovated/newly constructed with colour, new floor, new almirah, new power supply fitting and equipment and stone.
Proposal for renumbering of buildings and rooms-labs-offices etc.	All the building, rooms, offices, labs and other constructed structure in the campus were renumbered and new number plates were fixed at appropriate places.
Proposal for Renovation of Principal Office	Principal office was renovated with new flooring, false ceiling and wall, AC and TV for CCTV observation etc.
Proposal for the establishment of a conference room	The conference room with different facilities and projectors was established.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	31-Jan-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	1. Institute is having Biometric Attendance for all the Employees. The attendance notification is sent electronically to the Commissionerate, College Education, Rajasthan, Jaipur. The Commissionerate can monitor the regularity and timings of the employees and can take action accordingly as and when required. But the use of Biometric Attendance was stopped after declaration of covid19, in March 2020. 2. Student admissions, both UG and PG

are online. The information regarding date of filling admission forms, subjects' availability, category information, cut off percentage, fees, etc. are available on HTE portal. 3. MVS accounting is done with BUSY software Student fee receipts are issued with BUSY software. 4. All payments such as salaries, bills, purchases, etc. are made online through Paymanager. The Accounts section is fully automated. 5. CCTVs are installed in key places in the college campus so that the administration can monitor regularly and also for providing a secure campus environment to the students. 6. All institutional purchases are made through PFMS and IFMS and GeM Portal for procurement of Goods and Services. 7. The PAS is installed in the college campus for morning prayer and providing important information to staff and students during examinations and otherwise.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

We make term wise teaching plan and strictly follow it. We provided text book and reference materiel to the student. We organize PG level seminars and tutorial keeping in mind the importance of learner centric approach. Departmental Libraries are also maintained then for the benefit of students. We also encourage teacher to undertake new teaching pedagogies for the benefit of students. We organize extension Lectures by eminent scholar in PG Association.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Skill for Yoga Trainer	NIL	18/11/2019	90	YES	YES
Spoken English and Communicatio n	NIL	18/11/2019	90	YES	YES
Hair Styling and Beauty Therapy Skills	NIL	18/11/2019	90	YES	YES

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	ECONOMICS	01/07/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NIL	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	105	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Income Tax	01/07/2019	60
Environment (Compulsory)	01/07/2019	901
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSc	BOTANY AND ZOOLOGY	45
MA	SOCIOLOGY	45
MA	GEOGRAPHY	18
BA	GEOGRAPHY (SUBJECT)	142
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The feedback according to the NAAC guidelines was obtained from stakeholders such as college-hostel students, Teaching faculty members by the Internal Quality Assurances Cell of the College. The results collected from the stakeholders were analysed using statistical tools and then the report was

submitted to the Principal of the Institution. Based on IQAC suggestions the principal addressed the urgent issues immediately. Curative measures for other affairs were worked upon by the principal and faculty measures concerned with the issues requiring enhancement and amendments. Efforts were channelized for improvisation. Repairing and other renovation works were started with the help of MVS.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	HOME SCIENCE	88	20	15
MCom	ACCOUNTS & FINANCE	60	15	9
MSc	ZOOLOGY, BOTANY, MATHS	100	120	20
MA	HINDI, ENGLISH, POL SCI, SOCIO, HISTORY, ECONOMICS, MUSIC VOCAL, GEOGRAPHY	430	300	244
BSc	ZOOLOGY, BOTANY, MATHS, PHYSICS, CHEMISTRY, BOTANY	264	250	123
BCom	ABST, BUS. ADM., EAFM, COMPUTER APP	200	75	68
BA	POL SCI, SOCIOLOGY, HISTORY, PHILOSOPHY, MATHS, HOME SCI, ECONOMICS, HINDI, ENGLISH, SANSKRIT, PUNJABI, GEOGRAPHY	800	1040	693
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses

2019	2355	567	52	Nill	52

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
52	20	Nill	Nill	1	5

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring, Counselling Cell and Hostel Committee of the college includes members from different departments of the college. They are engaged in mentoring related to social, academic, financial, economic, psychological and hostel related problems faced by the students and hostellers. Students discussed their problems with committee members and they were explained how to cope with these problems.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2922	52	1:56

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
67	52	15	1	26

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NIL	Nill	NIL

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	NIL	YEARLY EXAMS	21/10/2020	21/11/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

After the end of the term, term tests are conducted. Results of term tests are submitted to In charge-Academics. We show the results of term tests to students also. Students who do not perform well are given additional help. We prepare

schedule for term tests and tests are taken according to this schedule.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared by Commissionerate, College Education, Jaipur, Rajasthan, and we follow it accordingly. Whereas Examination calendar is prepared by the affiliating University. These calendars are available online and we display them on college notice boards also. It is uploaded on college web portal. But examination calendar 2020 was disturbed and changed due to lockdown of Covid-19 and due to this different summer vacation activities were cancelled.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://hte.rajasthan.gov.in/college/ggcganganagar/IQAC

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NIL	BCom	ABST, EAFM, BUS ADM, COMPUTER APP.	34	33	97.1
NIL	BA	GEOGRAPHY, PUNJABI, SANSKRIT, HINDI, ENGLISH, HOME SCI, MUSIC VOCAL, PHILOSOPHY, ECONOMICS, HISTORY, MATHS	510	493	96.7
NIL	BSc	ZOOLOGY, CHEMISTRY, PHY, BOT, MATHS	106	105	99.1
NIL	BSc	HOME SCIENCE	8	8	100.0
NIL	MA	GEOGRAPHY, HISTORY, SOCIO, POL SCI, HINDI, ENGLISH, MUSIC VOCAL	182	163	89.6
NIL	MSc	ZOOLOGY, BOTANY, MATHS	59	55	93.2

NIL	MCom	ACCOUNTS & FINANCE	8	8	100.0

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://hte.rajasthan.gov.in/college/ggcganganagar/IQAC

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NIL	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
HINDI	1
ENGLISH	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	ALL	8	0

International	ALL	5	0
[View File](#)			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
HINDI	2
ENGLISH	3
BOTANY	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nill	0	NIL	Nill
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nill	Nill	Nill	NIL
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	10	5	1	1
Presented papers	62	45	3	3
Resource persons	Nill	Nill	Nill	Nill
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Participated as Volunteers in plantation on world Environment Day	NSS and District Administration	3	125
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
HONOUR TO GOVERNMENT EMPLOYEE	HONOR ON 26th January 2020 to DR. KAMLESH TAYAL, Associate Professor and Convenor of IQAC	DISTRICT ADMINISTRATION, SRI GANGANAGAR	2500
HONOUR TO GOVERNMENT EMPLOYEE	HONOR ON 15th August 2019 to SH. BHIM SINGH SISODIA, PTI (Games Officer)	DISTRICT ADMINISTRATION, SRI GANGANAGAR	2500
ORGANISING FDP IN COLLEGE	APPRICIATION CERTIFICATE	COMMISSIONERATE COLLEGE EDUCATION, RAJASTHAN	2500
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Blood testing and Health checkup	Health centre and Health depatment	Blood testing and Health checkup	25	150
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nill	Nill	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs

NIL	Nill	NIL	Nill

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
42.39	42.39

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Newly Added
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
Seminar Halls	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
E-LIBRARY	Fully	2020	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	59502	Nill	291	Nill	59793	Nill
Journals	5	Nill	Nill	Nill	5	Nill

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	13	1	1	0	0	3	5	1	0

Added	6	0	0	0	0	0	0	0	0
Total	19	1	1	0	0	3	5	1	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
All staff members are preparing video contents on their mobile, laptop, tablet, desktop computer.	https://hte.rajasthan.gov.in/college/gg cganganagar/E-LEARNING

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
50.94	**50.94**	**45.86**	**45.86**

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. The college has a well-organized and decentralized mechanism of maintenance of physical, academic, and support facilities through constituting different committees. ? The principal, on the basis of the perspective development plan, proposes the infrastructural augmentation needs to the concerned authorities. ? The college takes direct initiative in the maintenance and upkeep of infrastructure and support facilities through the various committees. ? The college building and beautification committee not only monitors the quality of maintenance of existing infrastructure, equipment but also proposes requirements. ? The State Government, CCE and RUSA sanctions funds based on the requirements, student strength, and the nature of the academic programs offered by the institution. ? College Development Committee College Development Committee comprises of Principal (Chairperson), MP and MLA, Chairperson of Municipal Council, Assistant Director-College Education, Vice-principal/Senior Faculty member (Secretary), Two eminent academicians, two parents, One Member Nominee (Nominated by Principal from existing faculties). CDC conducts a minimum of 3 meetings in academic session to discuss and prioritize demands laid by various departments. It generates and manages extra funds from government and non-government agencies in favors of college for infrastructure and academic maintenance. The college development fund is utilized generally for maintenance and repairs of furniture and equipment and building etc. ? The College construction committee prepares the proposal and estimated cost of the planned construction project and submits it to the head of the institution. The college administration approves and allocates the funds. ? An effective monitoring system through various committees ensures the optimal utilization of the budget allocated. Wherever the need arises, the concerned department raises a maintenance indent stating the nature of repair/ maintenance required. ? Purchase Committee For maintaining the transparency in the procurement process, a purchase committee comprising of Principal, two/three senior faculty members, store in charge and accounts personnel

exists. Demands for all infrastructure requirements with the approximate budget are laid by the departmental heads or committee in-charges. Every purchase strictly follows GFAR rules. ? The store and account section takes care of the regular purchase needs. The indents raised by the concerned department are sent to the store section after being sanctioned for necessary action. ? Website coordinator ensures the updating of the college web portal. ? Cleanliness Committee Cleanliness Committee takes care of the cleaning of campus area as well as classrooms and labs, conducts programs with the collaboration of government and non-government organizations. ? Laboratories: The In-charge of each department and respective in- charges of labs monitor the maintenance of the same. Supporting Staff and Lab Assistants help and support the faculty and students during practical lab sessions. Lab equipment are strictly inspected by lab assistants before the commencement of practical classes and examinations. ? Library: Library facilities are open to students from 10 am to 5 pm. Maintenance and utilization of library resources are done strictly following the library rules.

https://hte.rajasthan.gov.in/college/ggcganganagar/IQAC

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Post Metric Scholarship from "Social Justice and Empowerment department of Rajasthan", Chief Minister Higher Education Scholarship from 'CCE", Meghavi Chhatra Scooty Yojna scholarship from "CCE", Minority Dept. Scholarship etc.	774	3800000
Financial Support from Other Sources			
a) National	NIL	Nill	0
b)International	NIL	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Visit to Anandpur Sahib, Bhakra Nagal Dam for Geographical Exertion	13/11/2019	60	GEOGRAPHY DEPARTMENT
Visit to Thar	06/09/2019	48	ZOOLOGY

Fish Hatchery				DEPARTMENT OF COLLEGE
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	PRATIYOGITA DAKSHA	150	2000	Nill	Nill
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	Nill	Nill	NIL	Nill	Nill
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	120	All	All	Ch. Balluram Godara Govt. Girls	PG Courses
2019	50	All	All	Different B.Ed. Colleges and other colleges and departments of Universities	B.Ed. and PG Courses
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
Any Other	3

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Badminton Competition	COLLEGE LEVEL	40

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	ALL	National	19	3	Nill	Nill

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College Students Union working as student council represents the interests of students in college administration in managing various curricular and co-curricular activities. As an administrative body, it consists of a President, Vice President, General Secretary, Joint Secretary and Class Representatives. All the student office bearers and representatives are elected by the students through a democratic and transparent process. For the session 2018-2019, it was formed through the election of student union in the month of August. Under the able guidance of the Student Union Advisor Dr. Kamlesh Tayal, the members of the Union as the student representatives organized several activities for the students. The student representatives played their roles very well in preparations for celebrating national festivals i.e., Independence Day and Republic Day. They participated actively in organizing various cultural, literary, sports activities throughout the year. These activities included the organization of Annual Cultural -Week 'Umang', a Week-long Programme with several competitions and contests for the students like Dance, Singing, Speech, Creative Writing, Poster-making, Poetry-recitation, debate, quizzes and inhouse sports activities. There were many other such events like College Annual Function, Teachers Day and Basant Panchmi Celebrations, Vivekanand Jayanti, Voters Day, 'Lohari Celebration' along with welcome parties for the new students in the college which had been organized successfully with the active cooperation of the student representatives. These student representatives worked voluntarily during the admission also to help the newcomers. They also played vital role in Green campus, Clean campus initiatives and other social awareness campaigns which are organized by the college. Thus, student's Union promoted mutual contact, a democratic outlook and a spirit of oneness among the students of the college. They made representations along with college authorities on matters concerning common interests of the students. That is how student union moves hand in hand with college administration for all the projects aimed at the integrated growth of the institution and the students as well.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?
Yes
Yes. Registration no. is 50/Sriganganagar/2015-16. The Institution has an active Alumni Association. The college organises meeting of the alumni and the members actively participate in the various activities of the college. Alumni Association participates in the development and beautification of campus. Members of alumni have donated Water cooler for availability of cold water for students. By motivation of alumni society committee 4 air coolers were donated to college for facilities enhancement. Lectures on various topics like Career options in Science and Personality development etc were delivered by former students which are presently serving the society successfully in different roles. The college also invites former students and faculty members for their feedback and suggestions for upliftment of quality index of campus. The former students which are working as faculty members have donated many subject related books to needy students to help them to continue their studies. So, the alumni make good efforts to get involved in overall development of the college campus and students.

5.4.2 – No. of enrolled Alumni:

50

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Administrative: The administrative strategies are planned and executed both at the Commissionerate and at the institutional level. The Commissionerate of College Education communicates the decisions taken by the Government concerning academics, finances and other developmental activities to the Principal of the College. To facilitate quick and smooth communication between Government/ Commissionerate and Head of the Institution, Assistant Directors at divisional headquarter levels play an important role. The College is governed by a participative management for the administrative, academic and co academic activities of the institution. For the effective implementation of the decisions taken, various committees involving faculty members are constituted at the college level. The highest decision-making body is the staff council which consists of entire faculty members. All important policy and operational matters are discussed and decided by the staff council. Under the leadership of the Principal of the College, senior faculty members shoulder various administrative responsibilities and supervise academic, establishment, and accounts sections. The heads/ in-charge of various departments act so by virtue of their seniority and are responsible for the functional activities of the departments. The performance of every employee, teaching or non-teaching, is appraised by the principal and reviewed by the competent authority on annual basis covering various aspects such as working, behaviour and overall performance. Regular meetings of the college development committee and stakeholders play a significant role in the overall governance viz. planning, employing, monitoring and execution of agendas pertaining to development, teaching, social responsibilities, and innovative practices. Many committees

are constituted at the beginning of every academic session. The Staff Council Meetings are called periodically for efficient implementation of agenda related to teaching, curriculum, admission, examinations, students' union elections, co-curricular and extracurricular activities and other significant matter related to the development of the institution. Financial: for the smooth working in college, financial power (DDO) is given to the head of institute or to senior faculty member for any financial decision implementation in college working. Mahavidlaya Vikas Samiti (College Development Committee) works as the liaison between the society and the college. This committee is a big support and it helps in overall development. It also steers and helps in the effective implementation of strategic planning by giving feedback and generating finance.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Student admissions, both UG and PG, are completely online according to the rules and regulations of admission policy issued by Commissioner, College Education, Jaipur, Rajasthan. Admission related information is available on the Departmental website - hte.rajasthan.gov.in Seats are reserved for SC, ST, OBC, MBC, EWS as per quota decided by State Government. Committees for UG and PG are formed for online admissions during 2019-20.
Industry Interaction / Collaboration	Interview Skills Training for students , Personality Development organized by YDC. About 50 extension and outreach programs were conducted in 2019-20 by the institution through NSS/Women Cell/Career Counselling and different departments organized in collaboration with industry, community and NGOs.
Human Resource Management	There were 52 full time teachers against 67 sanctioned posts in 2019-20. The recruitment of faculty is done by Rajasthan Public Service Commission. Onex new faculty member, Sh. Santosh Kumar Meena (music vocal (RPSC selected) was appointed in the college by Commissionerate, College Education, Jaipur, Rajasthan in 2019-20. Interviews were held for the temporary appointment of lecturer to teach courses run under SFS (Punjabi, Computer Application, Geography, Music Vocal, History, Economics, Accounts Finance, Maths, Botany). Annual Performance appraisal of the faculty is done by the Principal.

Library, ICT and Physical Infrastructure / Instrumentation	The Institution has 21 class rooms, 13 laboratories and one auditorium/ hall with a capacity to accommodate at least 250 persons is a hub of all intellectual activities. The institution maintains Botanical garden. The college has a Volley Ball court, a kabaddi kho-kho court each and playgrounds. The college Library has 2 halls for books stacking, 2 reading rooms and sufficient infrastructure for display of periodicals/magazines etc. Library is fully digitalised and has 59,793 books, 5 Journals and are being subscribed. New books are added every year for the requirement of teaching learning process. The Library runs a "Book Bank", consisting of core texts books, issued to needy students for the whole academic year.
Research and Development	Teachers are motivated to participate in conferences, workshops and training programmes and to get registered as Ph.D. supervisor. During 2019-20, 10 students got enrolled for Ph.D. courses with the college faculty members. Students/ research scholars present their work in conferences. PG/ Ph.D. programmes has further contributed towards enhancing research culture. The Teachers apply for major and minor research projects from various funding agencies like UGC, CSIR, DST and DBT. The college has well equipped labs established under the DST FIST project which is being utilized for advanced research work by various departments of the college.
Examination and Evaluation	The Institution is affiliated to MGSU Bikaner. College follows the annual system of examination as per the instructions of university. Besides term tests other methods are used such as viva-voice, Spotting (Botany, Zoology). The necessary Infrastructure and human resources are well in place at college for organizing the university examination. Examinations are scheduled as per prescribed University time table and planned well in advance to ensure smooth conduct of exams. The process of evaluation of internal assessment is transparent and communicated to the students. Students' assignments, internal exams and seminars are integral part of curriculum in PG departments. The

	college host university exam for all subject offered as per scheduled by MGSU with adequate on-site facilities necessary to conduct the examination effectively. Exam related grievances of students forwarded by college administration are redressed by university. The students can view their checked answer-scripts under RTI Act, 2004. In the Year 2019-20, 17 faculty members set around 37 question papers for universities, 17 faculty members contributed by evaluating answer books of around 24 papers and 13 faculty members performed their duties as external examiners of practicals. The number was less due to postponement of college exams due to covid-19 lock-down.
Teaching and Learning	At the begins of each month the teaching programme is displayed and communicated to students. There is a class test on the last working day of the month. Experiential, participative learning and problem-solving methodologies are adopted through practical demonstrations, field visits. PG Associations of Departments provide students exposure to become event managers, program organizers and participants. Many teachers have been using ICT tools as aids in their regular teaching. Student feedback was taken and analysed by IQAC and improvements were made regarding teaching and learning. Extra classes were being organized for slow learners to bring them at par.
Curriculum Development	In the year 2019-20, 9 out of 52 teachers participated in curriculum development and planning activities of the affiliating University, MGSU, BIKANER as members of Board of Studies, Committee of Courses, Exam Panel members for various subjects, Empanelment committee meeting, subject experts and Ph. D Entrance Interview Committee. One teacher was the chairperson of the Board of Studies of Political Department.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Institutional strategic planning is governed by UGC guidelines and policies as directed by the Department of College Education, Rajasthan, Jaipur. A

		number of committees are formed for addressing development of infrastructure, enhancement of institutional quality, research activities, faculty development, cultural enrichment, etc. College Development Council, Students' Union Advisory Committee etc are involved in planning and development execution. Budget planning is asked by state government in the beginning of financial year using IFMS modules. The other management information systems are being utilized are https://www.ugc.in http://hte.rajasthan.gov.in https://ifms.raj.nic.in https://pfms.nic.in.
	Administration	Regular administration work is routed through http://hte,rajasthan.gov.in/ dce.egov@gmail.com. Rajasthan Single Sign On is an initiative by the state government which provides various services for students and colleges. SSO provides platform to facilitate Admissions, Scholarships, E Library and Sampark Portal (an innovative effort to lodge complaints of the common people and get redressal of problems). Many employee-related activities such as biometric attendance, General Provident Fund, Sate Insurance, Property Return etc. are managed by this portal. URL: https://sso.rajasthan.gov.in/signin
	Finance and Accounts	Pay Manager is the Pay Bill Preparation System, an integrated platform to prepare the pay bills of employees. IFMS is an umbrella system, of state government, covering all financial modular systems and their integration. It is used for Demand, Distribution and disbursement of the budget. College is also accessing PFMS for all plans and Centrally Sponsored Scheme specially RUSA. The Rajasthan State Public Procurement Portal (SPPP) of Government of Rajasthan is used to publish Bidding documents, amendments, clarifications. Besides SPPP College is also a member of GEM Portal a self-sustaining and user-friendly portal for making procurement by Government officers https://sppp.rajasthan.gov.in/, https:// ifms.raj.nic.in, https://pfms.nic.in
	Student Admission and Support	Admissions- DoIT, Government of Rajasthan Student Support - Department

	of Information Technology and Communication, Govt. Of Rajasthan http://scholarship.rajasthan.gov.in Admissions are completely online and a number of scholarships like CM scholarship, Social Justice and Welfare Scholarship, Scooty for meritorious girls and for MBC girls too are disbursed to students online, Private scholarships and support from staff is also available for students.
Examination	Maharaja Ganga Singh University, Bikaner, the affiliating university also executes and manages the data of Students and College. The student portal provides access to enrolment and examination forms, Hall ticket and Mark sheets. College Portal allows the college to complete all the examination related activities like verification of enrolled students and examination forms, uploading the examination attendance and practical answer-book evaluation marks. URL is: http://www.univindia.net/mainpage.php

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	FACULTY DEVELOPMENT PROGRAME	NIL	Nill	Nill	30	Nill
2019	ANNUAL AUDIT PROGRAME TRAINING	NIL	Nill	Nill	52	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher

Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
ALL	18	15/07/2019	29/06/2020	7

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	1	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Canteen facility is available, Health check-ups are organized by Health Centre, Centralized RO system for pure drinking water facility for all. Medical bill reimbursement and Pension as per Govt. rules. The college implements all the welfare schemes of the State Government and also tries to facilitate the same through various effective welfare measures. GPF/NPS and SI are compulsory deductions for future security. In addition, annual 'Group Insurance' is also deducted. Medical claims are reimbursed by the State Government as part of the health expense incurred by the employee. The superannuated employees of the College are benefitted from the Rajasthan Pensioner's Medical Fund, besides being given gratuity and pension. The college has implemented various programmes to enable the staff to function more effectively. Employees need training in advanced skills related to their works. In this regard	Canteen facility is available, Health check-ups are organized by Health Centre, Centralized RO system for pure drinking water facility for all. Medical bill reimbursement and Pension as per Govt. rules. The college implements all the welfare schemes of the State Government and also tries to facilitate the same through various effective welfare measures. GPF/NPS and SI are compulsory deductions for future security. In addition, annual 'Group Insurance' is also deducted. Medical claims are reimbursed by the State Government as part of the health expense incurred by the employee. The superannuated employees of the College are benefitted from the Rajasthan Pensioner's Medical Fund, besides being given gratuity and pension. The college has implemented various programmes to enable the staff to function more effectively. Employees need training in advanced skills related to their works. In this regard	Girls Hostel, canteen facility, Health check-ups and lectures on common issues related to girl students are organized. Counselling and mentoring of students done by a separate cell in the college. A number of scholarships are provided by the Government like CM scholarship, scotty for meritorious and MBC girls, social justice and welfare scholarship. A Parent – teacher association is there which conducts meetings and thereafter issues raised by parents are taken care of and resolved. Girls Common Room is there for students. All students covered by insurance at the time of admission. During Covid-19 period, class rooms, library, sitting arears, hostel rooms are sanitised regularly, sanitizer with hand free machine are provided, masks are given to needy students at cost basis.

college encourage staff members for computer training. Realising that satisfied employee is an asset for the institution and can make the college a productive place, the administration has put several incentive measures in place for the teaching as well as non-teaching staff' besides the salary package. The Rajasthan Service rules read in concurrence with pay commission recommendation of UGC provides respectable and satisfactory salary and job inducements. Different types of leaves are admissible for teaching staff and non-teaching staff as per the Rajasthan Service Rules. Provision for maternity leave, paternity leave and CCL to take care of minor child are also given in the RSR. During Covid-19 period, class rooms, staff room, departments and other sitting areas are sanitised regularly and sanitizer with hand free machine are provided.	college encourage staff members for computer training. Realising that satisfied employee is an asset for the institution and can make the college a productive place, the administration has put several incentive measures in place for the teaching as well as non-teaching staff' besides the salary package. The Rajasthan Service rules read in concurrence with pay commission recommendation of UGC provides respectable and satisfactory salary and job inducements. Different types of leaves are admissible for teaching staff and non-teaching staff as per the Rajasthan Service Rules. Provision for maternity leave, paternity leave and CCL to take care of minor child are also given in the RSR. During Covid-19 period, all offices and other sitting areas are sanitised regularly and sanitizer with hand free machine are provided.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution has both internal and external audit mechanism. For all the expenditures and purchases, an established procedure is followed as per the rules and procedures mentioned in the GF AR of the State of Rajasthan. Government of Rajasthan appoints a permanent Assistant Accounts Officer for routine accounting work. Internal audit is done as and when required throughout the year by the Store In charge appointed by principal from faculty members of the college. The in-charge takes up audit tasks such as checking bills, verifying bills from the store, verifying whether the correct bill amount has been entered in cash-book. Thereafter the bills are countersigned by DDO, Drawing and Disbursing Officer of the institute. External audit (physical and Financial) is done by the Director, Directorate of Inspection, Government of Rajasthan and AG Office of Central Government which also does financial audit. Audit of MVS accounts is conducted by a certified chartered accountant and its annual report is forwarded to CCE, Jaipur. Similarly, clearance of certain bills of expenditure requires an external audit by Chartered accountants mainly in case of grants sanctioned by MHRD bodies, Central Govt. or the State Govt. In case of utilisation of such grants an audit report in form of Utilisation

certificate from competent authority is necessarily submitted to the funding agency. All Major and Minor Research Project holders have to submit a Chartered Accountant audit certificate in form of utilisation certificate for the final settlement of accounts.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
MVS	2066496	DEVELOPMENT

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6.4.3 – Total corpus fund generated

16758958

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Under community connect program, parents of students were invited at the end of each month (total 5 times) and views of parents regarding college, administration were invited. 2. Under community connect program, students presented different cultural and academic activities and performance like poem, debate, song, dance in the parent-teachers meet. 3. In the last parent teacher meet, prayer for the welfare of parents was conducted by students with guidance of a NGO.

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Under MMSKY 105 students took admission in Skill for Yoga Trainer, Spoken English and Communication and Hair Styling and Beauty Therapy Skills in 2019-20 2. Pratiyogita Dakshta, a free competitive Exam Coaching was run in the college for students as a program of Commissionerate in 2019-20. 3. A feedback system for hostel students on daily basis were continued.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	IQAC	06/08/2019	06/08/2019	30/05/2020	2000

	proposal to principal for renovation of hostel rooms, mess, dining hall, room-almirahs and veranda-flooring.				

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Debate competition on Women Empowerment	23/11/2019	23/11/2019	35	5
Rally on violence against women	25/11/2019	25/11/2019	250	4
Seminar on laws in favour of women	30/12/2019	30/12/2019	500	10
Yog-abhyas and techniques of self defense	28/12/2019	02/01/2020	150	2
Participation in program of self defense for women	01/01/2020	01/01/2020	300	2
Program on International women's day	09/03/2020	09/03/2020	850	10
Skill Development Program for Girls	01/01/2020	15/02/2020	105	Nill
Counseling for carrier of girls in sports	01/07/2019	30/05/2020	400	5

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Green Oath on Independence Day. 35 KV of power requirement met through renewable sources. Ordinary bulbs and lights were replaced with LED tube lights

and bulbs to conserve the energy. On the occasion of District Level Akshay Urja Essay writing competition was held on 20-08-2019.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Ramp/Rails	Yes	10

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nill	Nill	Nill	Nill	Nill	NIL	NIL	Nill
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Student related rules (Admissions and Discipline)	01/07/2019	Prospectus of the institution uploaded on web portal/published for the academic year 2019-20 contains all student related information such as courses being run in the college, process of admission, department-wise information about faculty members, academic calendar, sports and games activities, cultural activities, fee structure, library facilities, computer laboratory facilities, disciplinary rules and related provisions of penalties. Discipline rules for Hostel students are mentioned in their admission forms.
Student Election Process	01/08/2019	LYNGDOH COMMITTEE The education department of Government of Rajasthan issued the guidelines of Lyngdoh Committee for Students Union elections as accepted by the Supreme Court of India. These were as follows: 1. Conditions regarding

| | | | eligibility of candidates for various posts. 2. Election related expenditure and financial accountability. 3. Code of conduct for the supporters of the candidates. 4. Grievance redressal mechanism 5. Other recommendations related to class representatives' elections, organisation of leadership training programmes by the institution with the assistance of commercial organisations, provisions for filling vacancies arising in between. Further, Students Union elections shall be required to be conducted every year within six to eight weeks from the beginning of the academic session. The hostel head girls is selected unanimously by hostellers. |
| | Student Union-constitution | 01/08/2019 | STUDENTS UNION CONSTITUTION In follow up of the Lyngdoh Committee recommendations for regulating Students Union elections, constitution of Students Union of the college provides for the code of conduct. The Students Union elections in the college are conducted for five positions namely president, vice president, General Secretary, joint secretary and class representatives. These elections are based on direct polling. Eligibility for these elected positions have been decided in consonance with Lyngdoh committee recommendations. In case of infringement of the guidelines, penalties are |

		imposed on the candidates.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of Earth Day	22/04/2019	22/04/2019	500

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1 Plantation 2 Weekly Cleanliness Program 3 New places for plantation developed. 4 Polythene free Campus 5 Formation of Eco-Club 6 Establishing Water Pots for Birds 7 Swachh Bharat Abhiyan 8 Keeping Dustbins at appropriate places

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. 'Samvad- Sangam' College-Community Connect Program: - Working with the mission to spread the light of knowledge, the college has left no stone unturned to enlighten the students academically and empower them socially. Various extension and outreach activities are carried out by the NSS and Rangering Units of the college to create social responsibility among the students. The 'Samvad-Sangam' program was an initiative by the college to connect with the community through the parents of the students. This program was successfully organized in the form of five special events. All these events were so curated to focus not only to discuss about the performance of the students with their parents but also to make the parents realized the close connection with the college and encourage them to join hands with the college administration to work for the betterment of the society. The college followed the tradition of sending 'Peele chawal' to send invites to the parents for these events. Distributing 'Peele Chawal' or yellow rice is an age-old custom in Rajasthan to ensure attendance of the community at marriages and other social functions. This practice helped the college administration in establishing an emotional bonding with the students and their families. The first 'Samwad Sangam' program took place on 12 Oct. 2019 in the form of a ceremonial beginning of a meaningful dialogue between the college and the community through the parents of the students. The college scheduled the second event on the birth Anniversary of Pt. Nehru, 14 Nov. 2019. On this day, the students performed before their parents in a poetry recitation and patriotic song competition. With the message of social harmony, the third event was conducted as part of the celebrations for 550th Birth Anniversary of Sikh Guru Gurunanak Dev ji on 20 Nov.2019. With the aim of spreading the word about voter awareness, the fourth event was clubbed with the Voter Day on 25 January 2020. The last event of the academic session was held on the Annual Function of the college on 15 Feb.2020. With the noble aim of inculcating ethical values and deep respect for the parents, the college collaborated with a local 'Yog Sewa Samiti' and celebrated this day as "Mata-Pita Poojan". All these events truly prepared a healthy platform for meaningful dialogue among the students, the parents and the faculty members to work towards the social betterment i.e., the actual aim of education. . 2. Celebrating Unity in diversity, 'Ek Bharat, Shreshtha Bharat' (EBSB) Project: - As EBSB is one of the major flagship programmes of the government to bring in cultural integration of the country as part of the vision to build a "New India by 2022". Celebrating the unity in diversity of our nation, the college administration constituted an EBSB club. The club organized a knowledgeable lecture series to promote the spirit of national integration among students by familiarising them with the life and culture at Assam. This lecture series was planned to showcase the rich heritage

and culture, customs and traditions of Assam enabling the students to understand the diversity i.e. India and fostering a sense of common identity. In the month of February, the college faculty from the department of Geography tried to acquaint the students with the geographical status of Assam. The college faculty from the department of Home Science delivered an interesting lecture on the Assamese Cuisine and costumes. The faculty from Music provided information about folk music of Assam and presented an Assamese folk song and all the members of college family joined him. The club planned these comprehensive lectures with the objective to create an environment that promotes learning between states by sharing best practices and experiences. The club initiated a language learning activity too. As a part of this activity, the s commonly spoken sentences in Assamese language like 'come here 'Congratulations', 'keep quiet' and 'Let me go now' etc. were shared with the students with their Hindi translation. The literary committee conducted interesting activities to emphasize the cultural unity. The other departments also played an active role in this project. The Departments of Zoology and Botany enriched the students' knowledge bank through documentaries on fauna and flora of Assam whereas the department of Economics organized lecture to provide information about the economy of the state. The department of History arranged some lectures and documentaries based on the historical grandeur of the state where as the department of sociology picked some documentaries and organized insightful discussions based on the folk culture and social customs to make the students acquainted with the glorious history and culture of Assam. The students as well as the faculty members whole heartedly participated in all these activities.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://hte.rajasthan.gov.in/college/ggcganganagar/IQAC

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Established with the motto "Tamso Ma Jyotirgamaya", the institution is committed to create and sustain the conditions that enable its students to experience an enlightening journey that is academically, socially and personally transformative. With the vision to empower women, the institution progressively moved towards its goal to devise its activities for the holistic growth of the students. The same is discernible in the way it has designed its action plan for imparting education, the way it has been continuously augmenting its infrastructure, the way it has been arranging the extra-curricular activities providing the student ample opportunities for growth. A perfectly curated successful Faculty Development Programme: ? The deep concern and commitment of the college towards spreading the light of knowledge can be observed in the way it has been extending the range of its academic activities. ? The college successfully organized a state level Faculty development program in November, 2019 with the objective of the capacity building for the newly recruited assistant professors in the Government colleges of the Bikaner Division of the state. ? This program was a great success and all the participating faculty appreciated it in terms of the contents, the content delivery and the over-all arrangements. ? The Commissionerate of College Education, Rajasthan awarded the college administration with certificate of special appreciation for this successful venture. ? Participation and Commendable Performance of the College Players in National and state level Sports Events: ? In All India Inter-University Events, the two players in Weight-lifting one player in each respectively Badminton, Kho-Kho, Kabaddi and Handball participated and performed well. ? The college won MGS University

Championship for Inter-college Weight-Lifting, Runners-up for Power-lifting One gold medal and one silver medal in Inter-college Athletics Tournaments. ? The college player enthusiastically participated in all Arjun Dristhi Sports tournaments and gave award-winning performance in Kho-Kho, Kabaddi and Athletics tournaments.

Provide the weblink of the institution
https://hte.rajasthan.gov.in/college/ggcganganagar/IQAC

8.Future Plans of Actions for Next Academic Year

1. Propagate awareness regarding Covid-19 and importance of cleanliness, health awareness and sanitization. 2. Enhancement of online teaching with new videos and pdf notes in all the subjects and online testing and classes. 3. Organising online national and international webinar and FDP, departmentwise and facultywise, using google form and zoom-google meet platforms. 4. Conducting programe specially for women safety, security and health. 5. Starting admission in the new PG Courses of Home Science, Sanskrit and Chemistry. 6. Starting process for permanent affiliation of Zoology PG, Sociology PG and English PG faculties/courses.