

**2009-10**  
**The Annual Quality Assurance Report (AQAR) of the IQAC**

**Part – A**

**I. Details of the Institution**

1.1 Name of the Institution	GHS GOVT PG COLLEGE
1.2 Address Line 1	NEAR JASWANTGARH RLY.STATION
Address Line 2	N.H.65
City/Town	SUJANGARH
State	RAJASTHAN
Pin Code	331507
Institution e-mail address	gcsujangarh@gmail.com
Contact Nos.	01581-280184
Name of the Head of the Institution:	Dr. R.K. Verma
Tel. No. with STD Code:	01581-280184
Mobile:	9461042761
Name of the IQAC Co-ordinator:	Prof. B.L. Prajapat
Mobile:	09828630248

IQAC e-mail address:

gcsujangarh@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

RJCOSN12528

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/38/013 Dated 02/02/2006

1.5 Website address:

dce.rajasthan.gov.in/college.aspx

Web-link of the AQAR:

dce.rajasthan.gov.in/college.aspx

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	—	2006	2006-11
2	2 <sup>nd</sup> Cycle	-	—	—	—
3	3 <sup>rd</sup> Cycle	-	—	—	—
4	4 <sup>th</sup> Cycle	-	—	—	—

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

29/09/2007

1.8 AQAR for the year (2009-10)

2009-10

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR \_\_\_2009-10\_\_\_\_\_ (08/04/2015)
- ii. AQAR\_\_\_ \_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR\_\_\_ \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR\_\_\_ \_\_\_\_\_ (DD/MM/YYYY)

1.10 Institutional Status

University

State  Central  Deemed  Private

Affiliated College

Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

IT

1.12 Name of the Affiliating University (*for the Colleges*)

MGS UNIVERSITY, BIKANER

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

NO

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

## 2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="03"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="03"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="—"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="—"/>
2.8 No. of other External Experts	<input type="text" value="—"/>
2.9 Total No. of members	<input type="text" value="09"/>
2.10 No. of IQAC meetings held	
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="08"/> Faculty <input type="text" value="04"/>
Non-Teaching Staff Students	<input type="text" value="02"/> Alumni <input type="text" value="01"/> Others <input type="text" value="01"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If yes, mention the amount	
2.13 Seminars and Conferences (only quality related)	<input type="text" value="—"/>
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC	
Total Nos.	<input type="text" value="—"/> International <input type="text" value="—"/> National <input type="text" value="—"/> State <input type="text" value="—"/> Institution Level <input type="text" value="—"/>
(ii) Themes	<input type="text" value="—"/>
2.14 Significant Activities and contributions made by IQAC	<input type="text" value="Interaction with students, faculty members and non-teaching staff for improving the quality of the college"/>

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
To improve the quality of study & facilities.	Remedial & Extra classes for weaker section of students were conducted & infrastructure facilities were enriched

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body    Yes     No

Management     Syndicate     Any other body

Provide the details of the action taken

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	—	—	—	—
PG	3	—	—	—
UG	3	—	—	—
PG Diploma	—	—	—	—
Advanced Diploma	—	—	—	—
Diploma	—	—	—	—
Certificate	—	—	—	1. (IT)
Others	—	—	—	—
<b>Total</b>	<b>6</b>	—	—	—

Interdisciplinary	—	—	—	—
Innovative	—	—	—	—

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	NA
Trimester	NA
Annual	07

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

\*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NA

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO ANY

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
27	—	—	—	—

2.2 No. of permanent faculty with Ph.D.

07

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
—	—	—	—	—	—	—	—	—	15

2.4 No. of Guest and Visiting faculty and Temporary faculty

03      —      —

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
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Attended	—	01	—
Presented papers	—	01	—
Resource Persons	—	NIL	—

2.6 Innovative processes adopted by the institution in Teaching and Learning:

REMEDIAL CLASSES WERE ORGANISED

2.7 Total No. of actual teaching days during this academic year

182 Days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

NO

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

02

—

—

2.10 Average percentage of attendance of students

79%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	172	—	—	—	—	99%
B.Com	98	—	—	—	—	100%
B.Sc.	22	—	—	—	—	95%
M.Com	24					100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Regular class inspection, term tests are conducted

### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	—
HRD programmes	—
Orientation programmes	—
Faculty exchange programme	—
Staff training conducted by the university	—
Staff training conducted by other institutions	—
Summer / Winter schools, Workshops, etc.	—
Others	

### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	14	03	—	—
Technical Staff	01	—	—	—

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Motivated the lectures for research work & Project
--

#### 3.2 Details regarding major projects **NIL**

	Completed	Ongoing	Sanctioned	Submitted
Number	—	—	—	—
Outlay in Rs. Lakhs	—	—	—	—



3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	—	—	—
Outlay in Rs.	32284.25	—	—	—

3.4 Details on research publications **NIL**

	International	National	Others
Peer Review Journals	—	—	—
Non-Peer Review Journals	—	—	—
e-Journals	—	—	—
Conference proceedings	—	—	—

3.5 Details on Impact factor of publications: **NA**

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations  
**NIL**

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	—	—	—	—
Minor Projects	01	UGC	32284.25	32284.25
Interdisciplinary Projects	—	—	—	—
Industry sponsored	—	—	—	—
Projects sponsored by the University/ College	—	—	—	—
Students research projects <i>(other than compulsory by the University)</i>	—	—	—	—
Any other(Specify)	—	—	—	—
Total	—	—	—	—

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

**NIL**

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)  GOVT

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies	NA	—	—	—	—

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	—
	Granted	—
International	Applied	—
	Granted	—
Commercialised	Applied	—
	Granted	—

3.17 No. of research awards/ recognitions received by faculty and research fellows

Of the institute in the year **NIL**

Total	International	National	State	University	Dist	College
—	—	—	—	—	—	—

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.22 No. of students participated in NCC events:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.23 No. of Awards won in NSS:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.24 No. of Awards won in NCC:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text"/>
NCC	<input type="text"/>	NSS	<input type="text"/>
		Any other	<input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Regular Activities undertaken by NSS, NCC, YDC, Rover Crew
- Blood Donation Camp organised , Tree Plantation, etc.

## Criterion – IV

### 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	82acre	—	—	82 acre
Class rooms	24	—	—	24
Laboratories	04	—	—	04
Seminar Halls	—	—	—	—
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	—	—	—	—
Value of the equipment purchased during the year (Rs. in Lakhs)	—	—	—	—

Others	—	—	—	—
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#### 4.2 Computerization of administration and library

Establishment, Academic sections and Library have computer with internet facility

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	18820	1230420	137	30000	18957	1237420
Reference Books	22842	1993470	328	86798	23170	2080268
e-Books	—	—	—	—	—	—
Journals	—	—	—	—	—	—
e-Journals	—	—	—	—	—	—
Digital Database	—	—	—	—	—	—
CD & Video	—	—	—	—	—	—
Others (specify)	—	—	—	—	—	—

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	—	—	—	—	—	—	—	—
Added	—	—	—	—	—	—	—	—
Total	—	—	—	—	—	—	—	—

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

—

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	—
ii) Campus Infrastructure and facilities	3.95
iii) Equipments	—
iv) Others	—
<b>Total :</b>	3.95

### Criterion – V

## 5. Student Support and Progression

### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

STUDENT ADVISORY BUREAU WAS ORGANIZED BY IQAC

### 5.2 Efforts made by the institution for tracking the progression

FUNDS WERE GENERATED THROUGH COLLEGE VIKAS SAMITI & SOME EMPLOYEES WERE ENGAGED ON CONTRACT BASIS

### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1314	51	—	—

### (b) No. of students outside the state

—

### (c) No. of international students

—

Men	No	%	Women	No	%
	1280	93.77		85	6.23

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
395	21 0	02	610	—	1247	354	25 1	—	705	—	1365

Demand ratio — Dropout % —

### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Students are guided by the faculty members for competitive examinations

No. of students beneficiaries

10

### 5.5 No. of students qualified in these examinations

NET	03	SET/SLET	04	GATE	—	CAT	06
IAS/IPS etc	—	State PSC	10	UPSC	—	Others	15

### 5.6 Details of student counselling and career guidance

The students are guided through YDC.

No. of students benefitted

65

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
02	120	03	10

### 5.8 Details of gender sensitization programmes

Some lectures were organized on this topic

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

**53 inter collegiate tournaments**

State/ University level

04

National level

—

International level

—

No. of students participated in cultural events

State/ University level

04

National level

—

International level

—

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level

4

National level

—

International level

—

Cultural: State/ University level

—

National level

—

International level

—

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	—	—
Financial support from government	305	753584
Financial support from other sources	—	—
Number of students who received International/ National recognitions	—	—

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

BLOD DONATION CAMP ALONGWITH 45 STUDENT

5.13 Major grievances of students (if any) redressed **filling the vacant posts of teachers in the college** \_\_\_\_\_

**Criterion – VI**

**6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

Development of higher education in rural areas Extension of information technology among the students

6.2 Does the Institution has a management Information System

YES

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Regular interaction with directorate & university

6.3.2 Teaching and Learning

REGULAR CLASSES AND FEED BACK TEST.

6.3.3 Examination and Evaluation

FAIR AND TIMELY CONDUCTION OF THE EXAMINATION AND EVALUATION ASSERTED

6.3.4 Research and Development

MOTIVATION TO ALL FACULTY MEMBERS

6.3.5 Library, ICT and physical infrastructure / instrumentation

—

6.3.6 Human Resource Management

MONETARY AND NON-MONETARY INCENTIVES.

6.3.7 Faculty and Staff recruitment

MINISTERIAL STAFF AND FORTHCLASS STAFF APPOINTED BY COLLEGE DEVELOPMENT COUNCIL

6.3.8 Industry Interaction / Collaboration

—

6.3.9 Admission of Students

NO

6.4 Welfare schemes for

Teaching	—
Non teaching	—
Students	SCHOLAR SHIP AND FREE BOOKS TO THE POOR STUDENTS

6.5 Total corpus fund generated

—

6.6 Whether annual financial audit has been done Yes  YES No

6.7 Whether Academic and Administrative Audit (AAA) has been done?



Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	—	AG	YES	PRINCIPAL
Administrative	—	AG	YES	PRINCIPAL

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes      Yes  No

For PG Programmes      Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N/A

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N/A

6.11 Activities and support from the Alumni Association

BUS WAITING SHED WAS BUILT AND WATER CAMPERS WERE DONATED TO THE COLLEGE.

6.12 Activities and support from the Parent – Teacher Association

PARENT TEACHERS MEETS WERE HELD FREQUENTLY

6.13 Development programmes for support staff

REFRESHER AND ORIENTATION PROGRAMMES

6.14 Initiatives taken by the institution to make the campus eco-friendly

TREE PLANTATION AND REGULAR WATERING OF THE PLANTS & TREES

## Criterion – VII

## 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

AGGRESSIVELY IT HAS BEEN PROMOTED IN EVERY DEPARTMENT OF THE COLLEGE

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

TIME TABLE WAS FRAMED AND EXECUTED STRICTLY

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

CORDIAL RELATIONS AMONGST THE STAFF TEACHERS STUDENTS IN INTERACTION

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

NSS CAMPS WERE ORGANISED TO CREAT ENVIRONMENTAL AWARENESS.

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

WATER HARVESTING SYSTEM WAS ADOPTED

## 8. Plans of institution for next year

1. BUILDING EXTENSION 2. SPORTS EXTENSION FACILITIES  
3. COMPUTERISATION OF COLLEGE LIBRARY

Name Prof. B.L.Prajapat\_\_\_\_\_

Name \_\_\_Dr. R.K.Verma\_\_\_\_\_

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*Signature of the Coordinator, IQAC*

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*Signature of the Chairperson, IQAC*

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**कार्य दिवस सत्र सारणी 2009-10**

**उच्च शिक्षा विभाग, राजस्थान**

माह	रविवार	अन्य अवकाश	कार्य दिवस	
जुलाई, 09	4	-	27	सत्र प्रारम्भ 1 जुलाई, 09
अगस्त, 09	5	3	23	
सितम्बर, 09	4	3	23	दशहरा अवकाश 26.9.09 से 28.9.09 तक
अक्टूबर, 09	4	8	19	दीपावली अवकाश 10.10.09 से 19.10.09 तक
नवम्बर, 09	5	2	23	
दिसम्बर, 09	4	6	21	शीतकालीन अवकाश 25 से 31 दिसम्बर, 09
जनवरी, 10	5	3	23	
फरवरी, 10	4	1	23	
मार्च, 10	-	-	-	स्वयंपाठी परीक्षा प्रारम्भ 1 मार्च 2010 से
कुल शिक्षण दिवस			182	

1. सत्र 2009-10 का अन्तिम कार्य दिवस शुक्रवार 30 अप्रैल 2010
2. प्रवेश प्रक्रिया 30 जून, 2009 तक पूर्ण की जानी है।
3. सत्र/शिक्षण कार्य प्रारम्भ बुधवार 1 जुलाई, 2009
4. अन्तिम शिक्षण दिवस शनिवार 27 फरवरी, 2010
5. सत्र का अन्तिम कार्य दिवस शुक्रवार 30 अप्रैल, 2010
6. परीक्षा अवधि मार्च-अप्रैल, 2010 तक
7. ग्रीष्मावकाश शनिवार 1 मई 2010 से  
बुधवार 30 जून 2010 तक

## Annexure

### "Analysis of the feed back"

Students & their guardians are invited weekly in the college & asked their views & suggestions to improve the teaching. The principal & faculty members try their best to solve the problems of the students.

  
Principal

Govt.College , Sujangarh