2013-14
The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution

> GHS GOVT PG COLLEGE

1.2 Address Line 1

> NEAR JASWANTGARH RAIL.STATION

Address Line 2

> N.H.65

City/Town

> SUJANGARH

State

> RAJASTHAN

Pin Code

> 331507

Institution e-mail address

> gcsujangarh@gmail.com

Contact Nos.

> 01581-280184

Name of the Head of the Institution:

> Shri. Mani Ram

Tel. No. with STD Code:

> 01581-280184

Mobile:

> 09414401093

Name of the IQAC Co-ordinator:

> Prof. B.L. Prajapat

Mobile: 09828630248

IQAC e-mail address: gcsujangarh@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)* RJCOSN12528

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/38/013   Dated 02/02/2006

1.5 Website address: dce.rajasthan.gov.in/college.aspx

Web-link of the AQAR: dce.rajasthan.gov.in/college.aspx

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	-	B	—	2006
2	2nd Cycle	-	—	—	—
3	3rd Cycle	-	—	—	—
4	4th Cycle	-	—	—	—

1.7 Date of Establishment of IQAC :   DD/MM/YYYY   29/09/2007

1.8 AQAR for the year

2013-14

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

  i. AQAR _____2009-10___ _____ (08/04/2015)
 ii. AQAR_____2010-11_ _____(08/04/2015)
iii. AQAR_____2011-12 _____(08/04/2015)
 iv. AQAR_____2012-13_ _____(08/04/2015)
  v. AQAR_____2013-14_ _____ (08/04/2015)

1.10 Institutional Status

University   State ■ Central □ Deemed □ Private □

Affiliated College   Yes ■   No □

Constituent College   Yes □   No ■

Autonomous college of UGC   Yes □   No ■

Regulatory Agency approved Institution   Yes □   No ■

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ■   Men □   Women □

                       Urban □   Rural ■   Tribal □

Financial Status   Grant-in-aid ■   UGC 2(f) ■   UGC 12B ■

                    Grant-in-aid + Self Financing ■   Totally Self-financing □

1.11 Type of Faculty/Programme

Arts ■   Science ■   Commerce ■   Law □   PEI (Phys Edu) □

TEI (Edu) □   Engineering □   Health Science □   Management □

Others   (Specify) | INFORMATION TECHNOLOGY LAB |

1.12 Name of the Affiliating University *(for the Colleges)* | MGS UNIVERSITY, BIKANER |

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

NO

Autonomy by State/Central Govt. / University | __ |

University with Potential for Excellence | __ | UGC-CPE | __ |

DST Star Scheme	—	UGC-CE	—
UGC-Special Assistance Programme	—	DST-FIST	—
UGC-Innovative PG programmes	—	Any other (*Specify*)	—
UGC-COP Programmes	—		

2. IQAC Composition and Activities

2.1 No. of Teachers   03

2.2 No. of Administrative/Technical staff   03

2.3 No. of students   01

2.4 No. of Management representatives   -

2.5 No. of Alumni   01

2. 6 No. of any other stakeholder and

    community representatives   01

2.7 No. of Employers/ Industrialists   -

2.8 No. of other External Experts   -

2.9 Total No. of members   09

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. 06   Faculty 04

        Non-Teaching Staff Students 01   Alumni 1   Others —

2.12 Has IQAC received any funding from UGC during the year?   Yes ☐   No ■

    If yes, mention the amount   —

2.13 Seminars and Conferences (only quality related)

    (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.	—	International	—	National	—	State	—	Institution Level	—

(ii) Themes

| NIL |

2.14 Significant Activities and contribtions made by IQAC

| Interaction with students, faculty members and non-teaching staff for improving the quality of the college |

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To improve the quality of study & facilities.	Remedial & Extra classes for weaker section of students were conducted & infrastructure facilities were enriched

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes [ ]   No [■]

Management [—]   Syndicate [—]   Any other body [—]

Provide the details of the action taken

| — |

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	—	—	—	—
PG	04	—	—	—
UG	03	—	—	—
PG Diploma	—	—	—	—
Advanced Diploma	—	—	—	—
Diploma	—	—	—	—
Certificate	—	—	—	—
Others	—	—	—	01
Total	07	—	—	01

Interdisciplinary	—	—	—	—
Innovative	—	—	—	—

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
     (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	—
Trimester	—
Annual	08

1.3 Feedback from stakeholders*   Alumni [YES] Parents [YES] Employers [YES] Students [YES]
   (On all aspects)

   Mode of feedback   :   Online [YES] Manual [YES] Co-operating schools (for PEI) [YES]

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NA

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NOT ANY

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
37	—	—	—	—

2.2 No. of permanent faculty with Ph.D.

13

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
—	—	—	—	—	—	—	—	—	05

2.4 No. of Guest and Visiting faculty and Temporary faculty

NIL		—		—

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	—	—	—
Presented papers	—	—	—
Resource Persons	—	—	—

2.6 Innovative processes adopted by the institution in Teaching and Learning:

REMEDIAL COACHING CLASSES, PREPARATION FOR COMPETITIVE EXAMS

2.7 Total No. of actual teaching days
     during this academic year

183

2.8 Examination/ Evaluation Reforms initiated by
     the Institution (for example: Open Book Examination, Bar Coding,
     Double Valuation, Photocopy, Online Multiple Choice Questions)

NO

2.9 No. of faculty members involved in curriculum
     restructuring/revision/syllabus development
     as member of Board of Study/Faculty/Curriculum Development workshop

02	—	—

2.10 Average percentage of attendance of students

78%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	278	—	—	—	—	98.5 %
B.Com	226	—	—	—	—	94.22%
B.Sc.	56	—	—	—	—	98.21%
M.Com	75	—	—	—	—	100%
M.Sc.	16	— —	— —	— —	— —	93.75%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	01
UGC – Faculty Improvement Programme	—
HRD programmes	—
Orientation programmes	—
Faculty exchange programme	—
Staff training conducted by the university	—
Staff training conducted by other institutions	—
Summer / Winter schools, Workshops, etc.	—
Others	—

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	10	09	—	—
Technical Staff	01	—	01	—

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

MOTIVATED THE LECTURERS FOR RESACRCH WORK AND PROJECTS

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	—	—	—	—
Outlay in Rs. Lakhs	—	—	—	—

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	—	—	—
Outlay in Rs. Lakhs	NIL	—	—	—

3.4   Details on research publications NIL

	International	National	Others
Peer Review Journals	—	—	—
Non-Peer Review Journals	—	—	—
e-Journals	—	—	—
Conference proceedings	—	—	—

3.5 Details on Impact factor of publications: NIL

Range   [__]   Average   [__]   h-index   [__]   Nos. in SCOPUS   [__]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	—	—	—	—
Minor Projects	—	—	—	—
Interdisciplinary Projects	—	—	—	—
Industry sponsored	—	—	—	—
Projects sponsored by the University/ College	—	—	—	—
Students research projects *(other than compulsory by the University)*	—	—	—	—
Any other(Specify)	—	—	—	—
Total	—	—	—	—

3.7 No. of books published   i) With ISBN No. | 12 | Chapters in Edited Books | — |

        NIL

              ii) Without ISBN No. | — | | — |

3.8 No. of University Departments receiving funds from

        UGC-SAP | __ | CAS | __ | DST-FIST | — |

        DPE | __ | DBT Scheme/funds | — |

3.9 For colleges   Autonomy | __ | CPE | __ | DBT Star Scheme | __ |

        INSPIRE | __ | CE | __ | Any Other (specify) | GOVT |

3.10 Revenue generated through consultancy | NA |

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	—	—	—	—	—
Sponsoring agencies	—	—	—	—	—

3.12 No. of faculty served as experts, chairpersons or resource persons | 02 |

3.13 No. of collaborations   International | __ | National | 01 | Any other | __ |

3.14 No. of linkages created during this year | __ |

3.15 Total budget for research for current year in lakhs :

From Funding agency | __ | From Management of University/College | — |

Total | — |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	—
	Granted	—
International	Applied	—
	Granted	—
Commercialised	Applied	—
	Granted	—

3.17 No. of research awards/
recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
—	—	—	—	—	—	—

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

`03`

`09`

3.19 No. of Ph.D. awarded by faculty from the Institution

`—`

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF `—`   SRF `—`   Project Fellows `—`   Any other `—`

3.21 No. of students Participated in NSS events:

University level `—`   State level `—`

National level `—`   International level `—`

3.22 No. of students participated in NCC events:

University level `—`   State level `—`

National level `—`   International level `—`

3.23 No. of Awards won in NSS:

University level `—`   State level `—`

National level `—`   International level `—`

3.24 No. of Awards won in NCC:

University level `—`   State level `—`

National level `—`   International level `—`

3.25 No. of Extension activities organized

University forum `—`   College forum `—`

NCC `—`   NSS `—`   Any other `—`

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Regular Activities undertaken by NSS, NCC, YDC, Rover Crew

- Blood Donation Camp organised , Tree Plantation, etc.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	82acre	—	—	82 acre
Class rooms	25	—	—	25
Laboratories	04	—	—	04
Seminar Halls	—	—	—	—
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	—	—	—	—
Value of the equipment purchased during the year (Rs. in Lakhs)	—	—	—	—
Others	—	—	—	—

4.2 Computerization of administration and library

Establishment, Academic sections and Library have computer with internet facility

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	19665	1334225	157	16012	19822	1350237
Reference Books	24528	2747932	76	6998	24604	2754930
e-Books	—	—	—	—	—	—
Journals	—	—	—	—	—	—
e-Journals	—	—	—	—	—	—
Digital Database	—	—	—	—	—	—
CD & Video	—	—	—	—	—	—
Others (specify)	—	—	—	—	—	—

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	—	01	10	—	—	—	—	—
Added	—	—	—	—	—	—	—	—
Total	—	01	10	—	—	—	—	—

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

—

4.6 Amount spent on maintenance in lakhs :

  i) ICT | — |

  ii) Campus Infrastructure and facilities | 20 |

  iii) Equipments | — |

  iv) Others | — |

Total : | 20 |

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

STUDENT ADVISORY BUREA WAS ORGANISZED BY IQAC

5.2 Efforts made by the institution for tracking the progression

-— FUNDS WERE GENERATED THROUGH COLLEGE VIKAS SAMITI & SOME EMPLOYEES WERE ENGAGED ON CONTRACT BASIS

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2267	203	—	

  (b) No. of students outside the state | — |

  (c) No. of international students | — |

Men	No	%	Women	No	%
	2185	88.5		285	11.5

		Last Year						This Year			
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
728	467	03	1186	—	2384	716	513	04	1237	—	2470

Demand ratio   Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> Students are guided by the faculty members for competitive examinations

No. of students beneficiaries   11

5.5 No. of students qualified in these examinations

NET   02   SET/SLET   03   GATE   —   CAT   04

IAS/IPS etc   [ ]   State PSC   15   UPSC   —   Others   14

5.6 Details of student counselling and career guidance

> The students are guided through YDC.

No. of students benefitted   70

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
04	115	04	14

5.8 Details of gender sensitization programmes

> Some lectures were organized on this topic

5.9 Students Activities

   5.9.1   No. of students participated in Sports, Games and other events   **77 inter collegiate**

State/ University level | 02 | National level | — | International level | — |

No. of students participated in cultural events

State/ University level | __ | National level | __ | International level | __ |

   5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ **University level** | 02 | National level | — | International level | — |

Cultural: State/ University level | — | National level | — | International level | — |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	—	—
Financial support from government	1491	7066147
Financial support from other sources	05	25000
Number of students who received International/ National recognitions	—	—

5.11   Student organised / initiatives

Fairs   : State/ University level | — | National level | — | International level | — |

Exhibition: State/ University level | __ | National level | __ | International level | __ |

5.12   No. of social initiatives undertaken by the students | 04, BLOD DONATION CAMP ALONGWITH 45 |

5.13 Major grievances of students (if any) redressed: _____Non stoppage of the buses and filling of vacant post_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> THE VISION OF THE COLLEGE IS TO MAKE THE RURAL STUDENTS HIGHLY EDUCATED

6.2 Does the Institution has a management Information System

> YES

6.3 Quality improvement strategies adopted by the institution for each of the following:

      6.3.1   Curriculum Development

> Regular interaction with directorate & university

      6.3.2   Teaching and Learning

> REGULAR CLASSES AND FEED BACK TEST.

      6.3.3   Examination and Evaluation

> FAIR AND TIMELY CONDUCTION OF THE EXAMINATION AND EVALUATION ASSERTED

      6.3.4   Research and Development

> MOTIVATION TO ALL FACULTY MEMBERS

      6.3.5   Library, ICT and physical infrastructure / instrumentation

> E-LIBRARY SYSTEM INTRODUCED

      6.3.6   Human Resource Management

> MONETARY AND NON-MONETARY INCENTIVES.

6.3.7   Faculty and Staff recruitment

MINISTERIAL STAFF AND FORTHCLASS STAFF
APPOINTED BY COLLEGE DEVELOPMENT COUNCIL

6.3.8   Industry Interaction / Collaboration

—

6.3.9   Admission of Students

ON LINE ADMISSIONS WERE INTRODUCED

6.4 Welfare schemes for

Teaching	—
Non teaching	—
Students	SCHOLAR SHIP AND FREE BOOKS TO THE POOR STUDENTS

6.5 Total corpus fund generated   —

6.6 Whether annual financial audit has been done   Yes   YES   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	YES	AG	YES	PRINCIPAL
Administrative	YES	AG	YES	PRINCIPAL

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes   No   ■

For PG Programmes   Yes   No   ■

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N/A

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N/A

6.11 Activities and support from the Alumni Association

BUS WAITING SHED WAS BUILT AND WATER CAMPERS WERE DONATED TO THE COLLEGE.

6.12 Activities and support from the Parent – Teacher Association

PARENT TEACHERS MEETS WERE HELD FREQUENTLY

6.13 Development programmes for support staff

REFRESHER AND ORIENTATION PROGRAMMES

6.14 Initiatives taken by the institution to make the campus eco-friendly

TREE PLANTATION AND REGULAR WATERING OF THE PLANTS & TREES

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

AGGRESSIVELY IT HAS BEEN PROMOTED IN EVERY DEPARTMENT OF THE COLLEGE

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

TIME TABLE WAS FRAMED AND EXECUTED STRICTLY

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

CORDIAL RELATIONS AMONGST THE STAFF TEACHERS STUDENTS IN INTERACTION

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

NSS CAMPS WERE ORGANISED TO CREATE
ENVIRONMENTAL AWARENESS.

7.5 Whether environmental audit was conducted?   Yes | YES | No | |

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

WATER HARVESTING SYSTEM WAS ADOPTED

8. **Plans of institution for next year**

1. BUILDING EXTENSION 2. SPORTS EXTENSION FACILITIES

3. COMPUTERISATION OF COLLEGE LIBRARY

Name _____Prof. B.L.Prajapat_____   Name _____Prof. Mani Ram_____

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

<u>कार्य दिवस सत्र सारणी 2013—14</u>

<u>उच्च शिक्षा विभाग, राजस्थान</u>

माह	रविवार	अन्य अवकाश	कार्य दिवस	विशेष विवरण
जुलाई, 13	4	—	27	
अगस्त, 13	4	4	23	
सितम्बर, 13	5	1	24	
अक्टूबर, 13	4	3	24	दशहरा अवकाश 12.10.13 से 14.10.13
नवम्बर, 13	4	9	17	दीपावली अवकाश 1.11.13 से 10.11.13
दिसम्बर, 13	5	6	20	शीतकालीन अवकाश 25.12.13 से 31.12.13
जनवरी, 14	4	1	26	
फरवरी, 14	4	2	22	
मार्च, 14	—	⌐	—	वि.वि. परीक्षाएं
कुल शिक्षण दिवस			183	

1. प्रवेश प्रक्रिया 4 जुलाई 2013 तक पूर्ण की जानी है।
2. शिक्षण कार्य प्रारम्भ — शुक्रवार — 5 जुलाई, 2013
3. अन्तिम शिक्षण दिवस — शुक्रवार — 28 फरवरी, 2014
4. सत्र का अन्तिम कार्य दिवस — बुधवार — 30 अप्रेल, 2014
5. परीक्षा अवधि — मार्च—अप्रेल, 2014
6. ग्रीष्मावकाश — 1 मई 2014 से 30 जून 2014

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Annexure

"Analysis of the feed back"

Students & their guardians are invited weekly in the college & asked their views & suggestions to improve the teaching. The principal & faculty members try their best to solve the problems of the students.

Principal

Govt.College , Sujangarh