

Government College, Suratgarh (Rajasthan)

The Annual Quality Assurance Report

Part – A

AQAR for the year)

2014-2015

1. Details of the Institution

1.1 Name of the Institution

GOVERNMENTCOLLEGE

1.2 Address Line 1

NH -15

Address Line 2

NEAR AKASHVANI

City/Town

SURATGARH

State

RAJASTHAN

Pin Code

335804

Institution e-mail address

gcsuratgarh@gmail.com

Contact Nos.

01509-220168

Name of the Head of the Institution

Sh. Hanuman Parsad Sharma

Tel. No. with STD Code:

01509-220168

Mobile:

9194141970981

Name of the IQAC Co-ordinator:

RAJVIR SINGH

Mobile:

94145-06817

IQAC e-mail address:

iqacgcsuratgarh@gmail.com

1.3 NAAC Track ID(For ex. MHC0GN 1887)

OR

1.4 NAAC Executive Committee No. & Date:

EC(SC) /03/RAR/71

1.5 Website address:

www.dce.rajasthan.gov.in

Web-link of the AQAR:

[http://dce.rajasthan.gov.in/document/content/2015_7_31_14_50_37_The_Annual_Quality_Assurance_Report_2014-2015%20\(1\).pdf](http://dce.rajasthan.gov.in/document/content/2015_7_31_14_50_37_The_Annual_Quality_Assurance_Report_2014-2015%20(1).pdf)

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	71.6	2004	2004-2009
2	2 nd Cycle	B	2.27	2014	2014-2019

3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

25/07/2005

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR _____ 23/05/2014 _____ (DD/MM/YYYY) 4
- ii. AQAR _____ 23/04/2009 _____ (DD/MM/YYYY)
- iii. AQAR _____ 09/05/2008 _____ (DD/MM/YYYY)
- iv. AQAR _____ 24/10/2007 _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12

Grant-in-aid + Self Financing Totally Self-financ

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (PhysEdu)

TEI (Edu) Engineering Health Science
Management

Others (Specify)

Computer Application

1.11 Name of the Affiliating University (*for the College*)

MGS University, Bikaner

1.12 Special status conferred by Central/ State Government--

UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

NA

University with Potential for Excellence

NA

UGC-CPE

NA

DST Star Scheme

NA

UGC-CE

NA

UGC-Special Assistance Programme

NA

DST

NA

UGC-Innovative PG programmes

NA

Any other (*Specify*)

NA

UGC-COP Programmes

NA

2. IQAC Composition and Activities

- 2.1 No. of Teachers
- 2.2 No. of Administrative/Technical staff
- 2.3 No. of students
- 2.4 No. of Management representatives
- 2.5 No. of Alumni
- 2.6 No. of any other stakeholder and community representatives
- 2.7 No. of Employers/ Industrialists
- 2.8 No. of other External Experts
- 2.9 Total No. of members
- 2.10 No. of IQAC meetings held No. of meetings with various stakeholders: NIL Faculty : 01

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Y

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. National International State

Institution Level

(ii) Themes

NA

2.14 Significant Activities and contributions made by IQAC

- 1 Formation of Green Audit Team , Eco Club
- 2 Initiation of the Library Automation Process

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<i>See Annexure- i</i>	Installation of CCTV Cameras in the Campus. Short term skill oriented courses and Wall magazine 'Abhivykti' have been introduced by Youth Development Centre.

2.15 Whether the AQAR was placed in statutory body

Yes

No

Management

Syndicate

Any other body

Provide the details of the action taken

The concerned committees have been instructed to work as per IQAC plan .
The proposals for the financial assistance from UGC have been drafted.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	01			
UG	04		01	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	05			
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: Elective option

(ii) Pattern of programmes:

Semester ~~Time~~

~~05L~~

Number of

1.3 Feedback from stakeholders* (On all aspects) Alum Parents Employer Students

Mode of feedback : Onlin Man Co-operating schools
(for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

N/A

1.5 Any new Department/Centre introduced during the year. If yes, give details.

N/A

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	26				26

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
							NIL	02	NIL	02

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	05	12	04
Presented	05	12	---
Resource Persons	----	----	----

2.6 Innovative processes adopted by the institution in Teaching and Learning:

NIL

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

NA

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

0	0	2
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2.10 Average percentage of attendance of students

75

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division			
		Distinction %	I %	II %	Pass %
BA	359		9.55	68.8	15
B.SC	46		58.69	26	4.34

B.Com	71		15.49	50.7	48.30	
B.C.A	36		30.05	2.77	50	

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Through Teaching –Monitoring Cell

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	---
HRD programmes	----
Orientation programmes	----
Faculty exchange programme	----
Staff training conducted by the university	----
Staff training conducted by other institutions	01
Summer / Winter schools, Workshops, etc.	----
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	03	02	01	01
Technical Staff	---	03	---	03

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Research Cell has been introduced to facilitate the faculty engaged in Research projects.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	N/A			
Outlay in Rs. Lakhs	N/A			

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	05	05	NIL
Outlay in Rs. Lakhs			9,95,000	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	02	02	
Non-Peer Review Journals		02	
e-Journals		01	
Conference proceedings		01	

3.5 Details on Impact factor of publications: NA

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2012-2017	UGC	9,95,000	7,70,000
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (<i>other than compulsory by the University</i>)				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAF CAS DST-F
DPE DBT Scheme/fund

3.9 For colleges Scheme Autonomy CPE DBT Star

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	NIL	NIL	NIL	NIL	NIL
Sponsoring agencies	NIL	NIL	NIL	NIL	NIL

3.12 No. of faculty served as experts, chairpersons or resource persons

NI

3.13 No. of collaborations

International

X

National

X

Any other

X

3.14 No. of linkages created during this year

X

3.15 Total budget for research for current year in lakhs :

From Funding agency

NIL

From Management of University/Co

NIL

Total

NIL

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
NIL	NIL	NIL	NIL	NIL	NIL	NIL

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

03

04

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Pr Fellows
Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events: **NA**

University level State level
National level International level

3.23 No. of Awards won in NSS: **NA**

University level State level
National level International level

3.24 No. of Awards won in NCC: **NA**

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

* Community Service by Rover- Rangers

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area		---		---
Class rooms	30	---		---
Laboratories	10	---		---
Seminar Halls		---		
No. of important equipments purchased (\geq 1-0 lakh) during the current year.		NIL		---
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

Accounts section has been computerized. Library Automation is in its final stage.
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4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	17,000				17,000	
Reference Books	5,000				5,000	
e-Books						
Journals	03				03	
e-Journals						
Digital Database						
CD & Video						
Others :Megazines	05					

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing		01	14	03	02	03	02	0
Added								
Total								

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

A IT Training workshop for the next session is proposed .

4.6 Amount spent on maintenance in lakhs :

i) ICT	13000
ii) Campus Infrastructure and facilities	350000
iii) Equipments Printers 3	29400
iv) Others Science Lab	30000
Total :	4,22,400

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Workshops and special drives by NSS, Rover-Ranger, Women Cell

5.2 Efforts made by the institution for tracking the progression

There is no such formal mechanism .

5.3 (a) Total Number of

UG	PG	Ph. D.	Others
1968	54	---	----

students

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

No	%

Men

No	%

Women

General	SC	STL	OBC	Physically Challenged	Total	General	SC	STL	OBC	Physically Challenged	Total

Demand ratio

Dropout % 10.12%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Extension lectures are conducted by Youth Development Centre.

No. of students beneficiaries

200-
250

5.5 No. of students qualified in these examinations:

NET	NIL	ET/SLET	NIL	ATE	NI	CAT	NIL
IAS/IPS etc	NIL	State PSC	05	UPSC	NIL	Oth	04

5.6 Details of student counselling and career guidance

Extension lectures are conducted

No. of students benefitted

300

5.7 Details of campus placement

	<i>On campus</i>		<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NIL	NIL	NIL	NIL

5.8 Details of gender sensitization programmes

Special lectures , workshops and awareness drives by Women Support Cell

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

level State/ University level National level International

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International

5.10 Scholarships and Financial Support

	Number of students	Amount thousands
Financial support from institution	08	8.00
Financial support from government	525	1384.2480
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International
level

Exhibition: State/ University level
level

National level

International

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

A part-time librarian has been appointed (under Self-Financing Scheme) to run the librarian.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Education is a dynamic process which strengthens the students to make the best use of their capacity to make the world a better place to live. The institution is committed to invigorate the rural youth to materialize their dreams and to nurture future citizens towards excellence

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Being an Affiliating college, the college follows university rules and regulations

6.3.2 Teaching and Learning

Seminars are being organized in the classrooms to enhance communication competence of the students.

6.3.3 Examination and Evaluation

Being an Affiliating college, the college follows university rules and regulations

6.3.4 Research and Development

Research Cell is introduced to facilitate the faculty who are working on research projects

6.3.5 Library, ICT and physical infrastructure / instrumentation

Computerization of library is in process.

6.3.6 Human Resource Management

NIL

6.3.7 Faculty and Staff recruitment

Recruitments are made under self-financing scheme as per requirement of the courses run under SFS.

6.3.8 Industry Interaction / Collaboration

NIL

6.3.9 Admission of Students

Being a Government Institution, the college follows the admission policy issued by Directorate of College Education, Rajasthan.

Teaching	NIL
Non	NIL

6.4 Welfare schemes for

teaching	
Students	NIL

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	Principal
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

The Alumni Association has not been registered.

6.12 Activities and support from the Parent – Teacher Association

Informal discussion and meetings with the parents help in planning for the optimum benefit of the students

6.13 Development programmes for support staff

NIL

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Plantation in the campus
- Awareness drive for the Polythene free campus

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

IGNOU Study Centre has been established in the Campus to provide students with wider options for courses.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

See annexure ii

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

See annexure -iii

7.4 Contribution to environmental awareness / protection

Formation of Eco club.
Plantation and awareness drives by NSS, Rover-Rangers

7.5 Whether environmental audit was conducted?

8.Plans of institution for next year

See Annexure -iv

Name :Sh. Rajvir Singh

Name : Sh. H.P. Sharma

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC
