

The Annual Quality Assurance Report (AQAR) of the IQAC

Year 2014-15

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

1. Details of the Institution

1.1 Name of the Institution	Govt. Girls' College Ajmer
1.2 Address Line 1	Opposite RTDC Khadim,
Address Line 2	Civil Lines, Ajmer
City/Town	Ajmer
State	Rajasthan
Pin Code	305001
Institution e-mail address	ggcajmer@gmail.com
Contact Nos.	0145-2627645, 0145-2630646
Name of the Head of the Institution:	Dr. Renu Sharma
Tel. No. with STD Code:	0145-2627645

Mobile:

9460790678, 9414252622

Name of the IQAC Co-ordinator:

Dr. Umesh Bhargava

Mobile:

9414252622

IQAC e-mail address:

bhargava.drimesh@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879) RJCOGN12068 Date 16-04-2015

1.4 NAAC Executive Committee No. & Date:

EC/35/024 dated 28 Feb 2005

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

<http://dce.rajasthan.gov.in/college.aspx>

Web-link of the AQAR:

<http://www.dce.rajasthan.gov.in/AQAR2014-15.doc>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	72.85	2005	Till 2010
2	2 nd Cycle	Applying for the 2 nd Cycle			
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

July, 2014

1.8 AQAR for the year (for example 2010-11)

2014-15

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2014-15 - 15/06/2015 (DD/MM/YYYY)
- ii. AQAR 2013-14 - 15/08/2015 (DD/MM/YYYY)
- iii. AQAR 2012-13 - 15/08/2015 (DD/MM/YYYY)
- iv. AQAR 2011-12 - 15/08/2015 (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

MDS University, Ajmer

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="Nil"/>		
University with Potential for Excellence	<input type="text" value="Nil"/>	UGC-CPE	<input type="text" value="Nil"/>
DST Star Scheme	<input type="text" value="Nil"/>	UGC-CE	<input type="text" value="Nil"/>
UGC-Special Assistance Programme	<input type="text" value="Nil"/>	DST-FIST	<input type="text" value="Nil"/>
UGC-Innovative PG programmes	<input type="text" value="Nil"/>	Any other (<i>Specify</i>)	<input type="text" value="Nil"/>
UGC-COP Programmes	<input type="text" value="Nil"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="04"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="08"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="Nil"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="05"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="Nil"/>
2.8 No. of other External Experts	<input type="text" value="02"/>
2.9 Total No. of members	<input type="text" value="21"/>

2.10 No. of IQAC meetings held : 02

2.11 No. of meetings with various stakeholders:	No.	<input type="text" value="02"/>	Faculty	<input type="text" value="02"/>
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Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Enhancement in Teaching -Learning process
- For the improvement in Infrastructural Facilities for Students proposal to increase Rs.100/- as Fee amount under different heads
- 01 Water Cooler & 04 Toilets to be constructed from an amount of 2.5lacs received from MLA, Masuda Fund
- Arrangements of Smart Boards in BCA Lab & Seminar Room.
- Repairing work of College building & Furniture
- Sanction Fund for the Students to encourage them to attend exhibitions organized by JKK, Jaipur
- Proposal to begin PG Classes in Sociology & Maths
- To take required steps to make arrangement for Lecturers/Lab.Asstt. /Lab. Bearers in Science Faculty in Maths, Biology & Zoology
- To take required steps to make arrangement for the sanction of the grant from the UGC since 2012
- To take required steps to make arrangement for NAAC
- To take required steps to make arrangement for getting PG Status for College under 2f/12b

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none"> • 1-Enhancement in Teaching -Learning process • 2-For the improvement in Infrastructural Facilities for Students proposal to increase Rs.100/- as Fee amount under different heads • 3-01 Water Cooler & 04 Toilets to be constructed from an amount of 2.5lacs received from MLA, Masuda Fund • 4-Arrangements of Smart Boards in BCA Lab & Seminar Room. • 5-Repairing work of College building & Furniture • 6-Sanction Fund for the Students to encourage them to attend exhibitions organized by JKK, Jaipur • 7-Proposal to begin PG Classes in Sociology & Maths • 8-To take required steps to make arrangement for Lecturers/Lab.Asstt. /Lab. Bearers in Science Faculty in Maths, Biology & Zoology • 9-To take required steps to make arrangement for the sanction of the grant from the UGC since 2012 • 10-To take required steps to make arrangement for NAAC • 11-To take required steps to make arrangement for getting PG Status for College under 2f/12b 	<ul style="list-style-type: none"> 1-Achieved 2-Fee increased 3- Water Cooler installed & Tender invited for the construction of Toilets 4-Arranged 5- Work in process 6-Funds sanctioned (an amount of Rs. 5,000/-) 7-Administrative sanction received for PG Sociology. 8-Posts of Lecturers & Lab. Bearers sanctioned in Maths, Biology & Zoology 9- grant received from the UGC Rs. 10.00 lacs 10- Work in process 11- PG Status for College under 2f/12b granted.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body v CDC

Provide the details of the action taken

- 1-Enhancement in Teaching -Learning process through regular teaching and organizing extra- curricular activities.
- 2-For the improvement in Infrastructural Facilities for Students action taken to increase Rs.100/- as Fee amount under different heads.
- 3- Necessary action taken for the installation of 01 Water Cooler & 04 Toilets to be constructed from an amount of 2.5lacs received from MLA, Masuda Fund
- 4- Steps taken for arrangement of Smart Boards in BCA Lab & Seminar Room.
- 5-Repairing work of Furniture in process.
- 6-Sanctioned Fund for the Students to encourage them to attend exhibitions organized by JKK, Jaipur
- 7-Proposals sent to begin PG Classes in Sociology & Maths
- 8-To take required steps to make arrangement for Lecturers/Lab.Asstt. /Lab. Bearers in Science Faculty in Maths, Biology & Zoology

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	1	1	-	-
PG	4	-	2	-
UG	3	-	2	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	08	1	4	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	-
Trimester	-
Annual	11

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

For the revision of syllabus, MDS University Ajmer conducts BOS meetings. The faculty members of our college, who are there on BOS give suggestion and finalize the revision of syllabi.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Administrative sanction received for PG Sociology.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

* College Education Rajasthan, Jaipur follows this pattern

Total	Asst. Professors/ Lecturer*	Associate Professors/ Lecturer in Senior Scale*	Professors/ Lecturer in Selection Grade*	Others
31	09	01	21	

2.2 No. of permanent faculty with Ph.D.

20

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors/		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	-	-	33	05

Sanctioned	Vacant	Surplus
33	05	00

2.4 No. of Guest and Visiting faculty and Temporary faculty

Guest: 04

Visiting: Nil

Temp.: 02

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	-	-
Presented papers	06	06	-
Resource Persons	2	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Smart boards in 2 classrooms.
2. Projector is used in classroom (wherever required)

2.7 Total No. of actual teaching days

during this academic year

181

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

MDS University Ajmer has introduced Bar Coding in PG Classes' at university level examinations.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

05

05

05

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise

distribution of pass percentage :(the following data is based upon the results of the session 2013-14 & the results for the session 2014-15 are still awaited.

	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	375	-	21.33%	70.13%	7.73%	99.19%
B.Sc.	50	20%	68%	6%	-	94%
B.Com.	219	-	7.76%	30.14%	52.51%	90.41%
BCA SFS	33	9.09	75.76%	9.09%	6.06%	100%
B.Sc. (Home Science) SFS	10	-	50%	50%	-	100%
MA (History)	07	-	28.57%	71.43%	-	100%
MA (Economics)	17	-	29.41%	23.53%	23.53%	76.47%
MA (Hindi)	30	-	10%	76.67%	6.67%	93.34%
MA (Political Science) SFS	18	-	27.78%	61.12%	5.56%	94.46%
MA (Music)	6	66.66%	33.34%	-	-	100%
M.Com.Bus.Adm.SFS.	8	-	37.5%	62.5%		100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

1-Daily, Weekly, Monthly inspection of College & Classes by Principal & Higher Authorities.

2- Three terminals Test

3-ACR for the faculty & office staff.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
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Refresher courses	01
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	03
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	OTS 02Right to Information 01 On Line Admisstion 01Impact of cc on Global Warming
Summer / Winter schools, Workshops, etc.	04Empowering India through e-Governance 03 Testing and evaluation an item writing
Others Short Terms Courses	02

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	11	16	-	02
Technical Staff	01	02	01	01

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The Faculty were encouraged to attend various research oriented activities in academic field i.e. seminars, workshops, symposia, refresher / orientation courses etc. and permission granted at the administrative level to participate in these activities.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	01	01	-
Outlay in Rs. Lakhs	-	3 Lacs	2.70 Lacs	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	6	1	-
Non-Peer Review Journals	-	7	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	2014-15	UGC	3 Lacs	2.70 Lacs
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	01	01	01	01

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations

International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

A-2.70 Lacs For research project
 B- 10 Lacs received as grant Scheme of Plan Block (PBG) UGC XII Plan period financial year 2014-15

3.16 No. of patents received this year

Type of Patent	Number	
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
4	-	4 1.Dr.Archana,Drawing 2.Dr.AmitRajvansi,Drawing 3.Dr. ShamaKhan,Hindi Story writing 4.Sh.Dushant Tripati,Music 5.Dr. Vimlesh Sharma,Hindi(MRP)				

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

2

5

3.19 No. of Ph.D. awarded by faculty from the Institution

No

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 01 SRF - Project Fellows - Any other -

3.21 No. of students Participated in NSS events:

University level - State level 6

National level - International level -

3.22 No. of students participated in NCC events:

University level 19 State level 10

National level 19 International level -

3.23 No. of Awards won in NSS:

University level - State level 1

National level - International level -

3.24 No. of Awards won in NCC:

University level 32 State level 32

National level 18 International level -

3.25 No. of Extension activities organized

University forum	20	College forum	100		
NCC	32	NSS	50	Any other	Rover/Ranger 48

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Organized State level 'Kavya Paath' competition under Literary Forum.
- Participated in State level Solo and Group Dance Competitions under Cultural Forum.
- Participated in various competitions in Youth Festival organized by MDS University, Ajmer.
- Organized State level 'Rastra Geet' competition under NSS.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	9605 Sq.Gaj	-	-	-
Class rooms	28	-	-	-
Laboratories	06	-	-	-
Seminar Halls / Auditorium	02	-	-	-
No. of important equipments purchased (= 1-0 lakh) during the current year.		Water Cooler	Vidhayak Kosh	-
Value of the equipment purchased during the year (Rs. in Lakhs)		50,000	Vidhayak Kosh	-
Others	108 Computer(35lacs) 03 Generator(10lacs) Furniture (10lacs) Lab Equipment (10lacs) 03 Water Cooler(1.5lac)	-	-	-

4.2 Computerization of administration and library

1. Administration is computerised.
2. Library has started working for computerization in the session 2013-14 as the initiative was taken by the Directorate, College Education in this respect.
3. The college library has been registered under the NLIST programme on 28.7.2014 which gives access to e-resources through programme entitled "National Library and Information Services Infrastructure for Scholarly Content (N-LIST)". The N-LIST provides access to around 6000+ e-journals and 97,000+ e-books.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	40105 approx		175	25,000 approx	40280	
Reference Books	50235 approx		196	35,000 approx	50431	
e-Books	-	-	-	-	-	-
Journals	06	10,000 approx	-	-	06	10,000 approx
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)						
• Magazines	26	15,000	-	-	26	15,000
• Newspapers	06	6,200 approx	01	900 approx	07	7,100 approx

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	108	02	01	-	06	04	25	-
Added	-	-	01	-	-	-	-	-
Total	108	02	02	-	06	04	25	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- 1-Training Programme on Right to Information was attended by Dr. Saudamini Nagar & Dr. Virendra Sharma at OTS,Jaipur.
- 2-Dr.Umesh Bhargava attended Training Programme conducted by DCE,Jaipur for On Lime Admissions.

4.6 Amount spent on maintenance in lakhs :

i) ICT	10,829/-
ii) Campus Infrastructure and facilities	a. 35323/- b. 2,00,000/-
iii) Equipments	49,941/-
iv) Others	a. 37,400/-
Total :	333493/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Online admissions
 - WiFi Connectivity, E-Library Connectivity
 - Student Grievance Cell
 - Anti-Ragging Cell
 - Legal Cell
 - Career Counselling Cell
 - NSS, NCC, YDC, Rovers and Rangers etc.
 - Accidental insurance for all the students of the college
- IQAC monitors to conduct various activities in the college in these areas, and gives important suggestions, whenever required.

5.2 Efforts made by the institution for tracking the progression

- NSS organized several programs including Blood Donation and Haemoglobin Camp, AIDS awareness program etc.
- The college organized the cleanliness drive programme on 2.10.2014
- YDC organized self-defence training program and self-employment skill enhancement programmes.
- NCC organized disaster management awareness rally.
- Drawing department took 19 students for state level painting exhibition organized by Lalit Kala Academy.
- NSS Unit-2 visited Tilonia Craft Centre to get awareness regarding solar energy.
- Various activities organized by Rovers and Rangers

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2772	251	5	0

(b) No. of students outside the state

-

(c) No. of international students

Men	No	%	Women	No	%
	-	-		-	-

Last Year (2013-14)						This Year (2014-15)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1232	628	86	910	-	2856	1205	649	99	1030	-	2983

Demand ratio Science: 3:1, Arts: 1:1, Commerce: 1:1
Dropout %: 1% approx.

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- YDC organises lecturers on Career Orientation, Personality Development, Facing Interviews and preparation for competitive exams.
- The college library in collaboration with YDC makes available books, newspapers and magazines useful for employment awareness and competitive examinations.

No. of students beneficiaries: All the students of College

5.5 No. of students qualified in these examinations

NET	<input type="text" value="4"/>	SET/SLET	<input type="text" value="2"/>	GATE	<input type="text" value="-"/>	CAT	<input type="text" value="-"/>
IAS/IPS etc	<input type="text" value="-"/>	State PSC	<input type="text" value="6"/>	UPSC	<input type="text" value="-"/>	Others	<input type="text" value="-"/>

5.6 Details of student counselling and career guidance

- Lectures on memory enhancement, employment in the field of science, personality development and interviews.
- Guidance for self-employment through small-scale industries.
- Creating awareness regarding advertisement related to employment.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

- NSS organized training programme and debate, essay writing competitions for students to generate awareness regarding crime against women.
- NSS organized AIDS awareness programme and a workshop on 'Save the Girl Child'.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government		
a. Uttar Matric Scholarship	359	10,03,907
b. Devnarayan Scooty Yojna	04	50,000 approx per scooty
c. Devnarayan Protsahan Rashi	04	10,000 per student
d. CM Higher Education Scholarship	132	5,000 per student
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NIL

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The college as an academic institution is dedicated in grooming and shaping the personality and future of more than 3000 women aspirants in the field of Science, Commerce, Fine Arts, Humanities and Computer Science. William Shakespeare said "It is not in the stars to hold our destiny but in ourselves." Right from the beginning the college has been instituted with an aim to focus upon the "Mantra of Success" to BE SMART academically realizing their potential to enhance and sustain creative talent and positive approach towards life among women.

6.2 Does the Institution has a management Information System

- Online admissions/Fee submission
- WiFi Connectivity
- E-Library Connectivity
- College has its on website
- Online office setup/Office management
- Online Connectivity with MDS, University for Examination

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

For the revision of syllabus, MDS University Ajmer conducts BOS meetings. The faculty members of our college, who are there on BOS give suggestion and finalize the revision of syllabi.

6.3.2 Teaching and Learning

- Smart boards in 2 Classrooms
- Students are encouraged to explore library facility.

6.3.3 Examination and Evaluation

- For internal assessment periodical tests are conducted as per the guidelines of College Education, Rajasthan.

6.3.4 Research and Development

Faculty is motivated for various Research oriented programmes such as Major/Minor research project & attending conference/seminar/workshop etc.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- The college library has been registered under the NLIST programme on 28.7.2014 which gives access to e-resources through programme entitled "National Library and Information Services Infrastructure for Scholarly Content (N-LIST)". The N-LIST provides access to around 6000+ e-journals and 97,000+ e-books.
- Smart boards in 2 classrooms.
- Internet, WiFi Connectivity in the college campus

6.3.6 Human Resource Management

Under CAS the faculty members are given due benefits as per UGC/govt. rules.

6.3.7 Faculty and Staff recruitment

- The permanent staff (academic and ministerial) is recruited as per the state government policy and rules.
- To fulfil the local requirements temporary staff is recruited as per the guidelines of College Education, Rajasthan.

6.3.8 Industry Interaction / Collaboration

NSS Unit-2 visited Tilonia Craft Centre to get awareness regarding solar energy and small scale industries.

6.3.9 Admission of Students

- Online admission procedure for UG part-1 and PG previous classes has been adopted which makes things widely accessible and speedy implementation of the procedure.
- For UG part-2 & 3 and PG Final classes students are directly promoted to the next class simply by submitting their fee without much formality of filling in admission forms.
- For the Admission reservation policy of govt. for SC/ST/OBC/SBC/PH etc. as per rules is strictly followed.
- For the Admission bonus marks are given for the participation in sports/NSS/NCC etc. activities at State/National level as per rules

6.4 Welfare schemes for

Teaching	GIS,GPF,SI benefits & loan facility available as per govt.rules.
Non teaching	GIS,GPF,SI benefits & loan facility available as per govt.rules.
Students	Accidental Insurance/ Scooty distribution to SBC students as per govt. policy.

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done

Yes - No v

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	-	-
Administrative	-	-	-	-

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes v No

For PG Programmes Yes v No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The college is affiliated to MDS University, Ajmer and all the reforms are executed as per university administration's decisions through BOS meetings.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

The meritorious students of the college are awarded with cash and kind prizes for their performance in different fields.

6.12 Activities and support from the Parent – Teacher Association

Parents are nominated in CDC who gives important suggestions for the development of the college. The college tries to incorporate those suggestions in college activities.

6.13 Development programmes for support staff

- Benefits given under various govt. welfare schemes as per rules
- Healthy work atmosphere
- Insurance scheme as per govt. rules.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- The college started the cleanliness drive programme on 2.10.2014 to keep the campus neat and clean.
- NCC, NSS and Rovers and Rangers are engaged in tree plantation and grooming of college garden so as to keep the campus eco-friendly.
- Dustbins have been placed in the college corridors to keep the campus clean.
- The college campus is declared as 'Tobacco and Smoking Free Zone'.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- There is a proposal to establish solar panel system to meet the local requirement of the campus.
- College magazine TARANGINI is going to be published for the promotion of creative skills amongst students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Healthy & regular teaching-learning atmosphere has been maintained in the college. Various co-curricular activities have been organised by different associations & forums throughout the academic session. Training programme for women empowerment & faculty development programme for faculty members provided benefit to the students of the college.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- The institution provides academically best possible teaching-learning environment to the students.
- Through the co-curricular activities organized through various forums the students are given an opportunity to groom and develop their personality so as to contribute themselves as accountable and responsible citizens of the nation.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- The college started the cleanliness drive programme on 2.10.2014 to keep the campus neat and clean.
- NCC, NSS and Rovers and Rangers are engaged in tree plantation and grooming of college garden so as to keep the campus eco-friendly.
- Dustbins have been placed in the college corridors to keep the campus clean.
- The college campus is declared as 'Tobacco and Smoking Free Zone'.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- The institution plays a leading role to contribute for women's education
- The institution awards medals to academically meritorious students as well as to those students whose performance is outstanding in literary, cultural, sports, NSS, etc. activities.

8. Plans of institution for next year

The College has submitted a proposal for autonomous College.
The Institution is trying to open post –graduate Classes in Sociology.

Name : Dr. Umesh Bhargava
Govt. Girls College, Ajmer (Raj.)
Signature of the Coordinator, IQAC

Name : Dr. Ranu Sharma
Govt. Girls College, Ajmer (Raj.)
Signature of the Chairperson, IQAC

The Annual Quality Assurance Report (AQAR) of the IQAC

Year 2012-13

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

1. Details of the Institution

1.1 Name of the Institution	Govt. Girls' College Ajmer
1.2 Address Line 1	Opposite RTDC Khadim,
Address Line 2	Civil Lines, Ajmer
City/Town	Ajmer
State	Rajasthan
Pin Code	305001
Institution e-mail address	ggcajmer@gmail.com
Contact Nos.	0145-2627645, 0145-2630646
Name of the Head of the Institution:	Dr. Chitra Arora
Tel. No. with STD Code:	0145-2627645
Mobile:	9982889944

Name of the IQAC Co-ordinator:

Dr. A.K.Tanwar

Mobile:

9829982856

IQAC e-mail address:

ggcajmer@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

-

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/35/024 dated 28 Feb 2005

1.5 Website address:

<http://dce.rajasthan.gov.in/college.aspx>

Web-link of the AQAR:

-

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	72.85	2005	Till 2010
2	2 nd Cycle	-	-	-	-
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

July,2012

1.8 AQAR for the year (for example 2010-11)

2012-13

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- v. AQAR 2014-15 - 15/06/2015 (DD/MM/YYYY)
- vi. AQAR 2013-14 - 15/08/2015 (DD/MM/YYYY)
- vii. AQAR 2012-13 - 15/08/2015 (DD/MM/YYYY)
- viii. AQAR 2011-12 - 15/08/2015 (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

MDS University, Ajmer

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="Nil"/>		
University with Potential for Excellence	<input type="text" value="Nil"/>	UGC-CPE	<input type="text" value="Nil"/>
DST Star Scheme	<input type="text" value="Nil"/>	UGC-CE	<input type="text" value="Nil"/>
UGC-Special Assistance Programme	<input type="text" value="Nil"/>	DST-FIST	<input type="text" value="Nil"/>
UGC-Innovative PG programmes	<input type="text" value="Nil"/>	Any other (<i>Specify</i>)	<input type="text" value="Nil"/>
UGC-COP Programmes	<input type="text" value="Nil"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="01"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="06"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="Nil"/>
2.5 No. of Alumni	<input type="text" value="Nil"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="05"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="Nil"/>
2.8 No. of other External Experts	<input type="text" value="02"/>
2.9 Total No. of members	<input type="text" value="15"/>
2.10 No. of IQAC meetings held :	02
2.11 No. of meetings with various stakeholders:	
	No. <input type="text" value="02"/> Faculty <input type="text" value="02"/>
Non-Teaching Staff	<input type="text"/>
Students	<input type="text"/>
Alumni	<input type="text" value="Nil"/>
Others	<input type="text"/>

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

Nil

v

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

NIL

2.14 Significant Activities and contributions made by IQAC

- Establishment of Legal Cell.
- Appointment of employees for the courses running under SFS.
- Proposals for an honorarium for employees working on contract basis.
- Appointment of Computer Mechanic.
- Appointment of Guest Faculty for the courses running under SFS.
- Appointment of Sweeper.
- Maintenance of Hostel & arrangement of Mess employees.
- Adoption of various courses running in Savitri Girls College i.e. B.SC.Maths /Bio.BCA,MBA,B.Sc.Home Sc.,M.A.(Pol.Sc., Hindi, History, Economics & Music) M.Com.Bus.Adm. and optional subject in B.A.(Music, Drawing & Painting & Home Sc.).

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1-Establishment of Legal Cell. 2-Appointment of employees for the courses running under SFS. 3-Proposals for an honorarium for employees working on contract basis. 4-Appointment of Computer Mechanic. 5-Appointment of Guest Faculty for the Courses running under SFS. 6-Appointment of Sweeper. 7-Maintenance of Hostel & arrangement of Mess employees. 8-Adoption of various courses running in Savitri Girls College i.e. B.SC.Maths /Bio.BCA,MBA,B.Sc.Home Sc.,M.A.(Pol.Sc.,Hindi,History,Economics &Music) M.Com.Bus.Adm. and optional subject in B.A.(Music, Drawing & Painting& Home Sc.). 9-Appointment of employees on contract basis to maintain Labs & Library. 10-Appointment of an Advocate. 11-Proposal of Electricity and Water bills clearance by development forum.	1-Done 2-Appointed 3- Done 4- Appointed 5- Appointed 6- Appointed 7-Done & Arranged 8-Addopted 9-Appointed 10-Appointed 11-Done

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body v CDC

Provide the details of the action taken

- Decision taken for appointment of guest faculty for SFS courses .
- Considering the process of merging of Savitri girls' college into GGCA, curricular and co-curricular activities were carried out keeping in mind the welfare and overall development of the students.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	1	-	-	-
PG	-	4	3	-
UG	2	2	2	2
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	03	06	05	02
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	1
Trimester	-
Annual	14

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

For the revision of syllabus, MDS University Ajmer conducts BOS meetings. The faculty members of our college, as members of the BOS, give valuable suggestions and finalize the revision of the syllabus.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

PG in Economics, History, Hindi, Music and Pol. Sc. (SFS), M.Com. Bus. Adm.(SFS) MBA. BCA, B.Sc. Home Sc. (SFS); Music ,Home Sc., Drawing & Painting adopted in B.A. & B.Sc. Bio. & Maths.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

* College Education Rajasthan, Jaipur follows this pattern

** These faculty members are on deputation for work arrangement.

Total	Asst. Professors/ Lecturer*	Associate Professors/ Lecturer in Senior Scale*	Professors/ Lecturer in Selection Grade*	Others
16+24**	-	2+3**	14+22**	

2.2 No. of permanent faculty with Ph.D.

11+23*

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors/		Associate Professors				Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	-	-	16+24*	-

Sanctioned	Vacant	Surplus
33	05	00

2.4 No. of Guest and Visiting faculty and Temporary faculty

Guest: 13

Visiting: Nil

Temp.: Nil

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	05	-
Presented papers	-	05	-
Resource Persons	-	05	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- 1-Power point presentations used as teaching aid.
 2-Projector used in classroom (wherever required).
 3-Audio-visual methodology used to make teaching effective.

2.7 Total No. of actual teaching days

during this academic year

181

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

-

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

04

04

04

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage

	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	338	-	7.40%	65.98%	25.74%	99.12%
B.Sc.	55	-	49.10%	47.27%	1.82%	98.18%
B.Com.	263	-	15.97%	47.53%	27%	90.49%
BCA	47	6.38%	91.49%	2.13%	-	100%
SFS						
B.Sc. (Home Science)	08	-	50%	50%	-	100%
SFS						
MA (History)	11	-	18.19%	63.64%	18.19%	100%
MA (Economics)	03	-	-	33.33%	66.67%	100%
MA (Hindi)	16	-	-	56.25%	43.75%	100%
MA (Political Science)	02	-	-	100%	-	100%
SFS						
MA (Music)	5	20%	80%	-	-	100%
M.Com.Bus.Adm.SFS.	7	-	-	100%	-	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- 1-Daily, Weekly, Monthly inspection of College & Classes by Principal & Higher Authorities.
- 2- Three terminals Test.
- 3-ACR for the faculty & office staff.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others Short Terms Courses	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	04	-	-
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The members of the Faculty were encouraged to attend various research oriented activities in academic field i.e. seminars, workshops, symposia, refresher / orientation courses etc. and permission granted at the administrative level to participate in these activities. The Plan of action was chalked out for quality enhancement, co-curricular activities and various other activities in favour of student -welfare.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	-	-	-
Outlay in Rs. Lakhs	0.90	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	03	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent	Number
National	Applied -
	Granted -
International	Applied -
	Granted -
Commercialised	Applied -
	Granted -

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-		

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level	235	State level	25
National level	7	International level	-

3.22 No. of students participated in NCC events:

University level	35	State level	30
National level	05	International level	-

3.23 No. of Awards won in NSS:

University level	-	State level	02
National level	-	International level	-

3.24 No. of Awards won in NCC:

University level	-	State level	-
National level	-	International level	-

3.25 No. of Extension activities organized

University forum	05	College forum	70	
NCC	10	NSS	40	Any other Rover/Ranger 10

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- 42 Girls registered as rangers who attended various activities of social welfare initiated by Mandal Mukhyalya, Rover & Ranger.
- NSS students worked for various social welfare programme to generate awareness among the socially backward sections of society through surveys, Shramdan, Nukkad Natak & Sanitation awareness programmes etc.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created*	Source of Fund	Total
Campus area		9605 Sq.Gaj	-	-
Class rooms		28	-	-
Laboratories		06	-	-
Seminar Halls / Auditorium		02	-	-
No. of important equipments purchased (= 1-0 lakh) during the current year.		-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)				-
Others		108 Computer(35lacs) 03 Generator(10lacs) Furniture (10lacs) Lab Equipment (10lacs) 03 Water Cooler(1.5lac)	-	-

*The College has been shifted to Savitri Girls College,Ajmer.

4.2 Computerization of administration and library

- | |
|--|
| 1-Administration is computerised.
2-Office is computerised. |
|--|

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	Savitri-36000 GGCA-3445	-	- 114	- 16000	39559	
Reference Books	Savitri-42500 GGCA-6996	-	- 94	- 12000	49590	-
e-Books	-	-	-	-	-	-
Journals	Savitri-23 GGCA-04	29400 2500	- 06	- 10000	23 06=29	
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)		-	-	-		-
• Magazines	10				10	
• Newspapers	05				05	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	14	01	02	-	-	-		-
Added	141	01	02	-	-	-	-	-
Total	155	02	04	-	-	-	-	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

1-The College worked towards the development of its Website. Dr. Anoop Kumar attended the training programme organised by College Education Deptt. Rajasthan, Jaipur for the same .

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.15
ii) Campus Infrastructure and facilities	-
iii) Equipments	-
iv) Others	0.69
Total :	0.84

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Student Grievance Cell
 - Anti-Ragging Cell
 - Legal Cell
 - Career Counselling Cell
 - NSS, NCC, YDC, Rovers and Rangers etc.
 - Accidental insurance for all the students of the college
- IQAC monitors various activities in the college in these areas, and gives important suggestions, whenever required.

5.2 Efforts made by the institution for tracking the progression

- NSS organized several social awareness programs including Blood Donation and Haemoglobin Camp, AIDS awareness program & tree plantation, cleanliness drive programme etc.
- YDC organized several extension lectures on career guidance & personality development & employment generation skills.
- Regular Classroom - teaching & assessment.
- Maximum attention paid on curricular and co- curricular activities under various forums.
- Various activities organized by Rovers and Rangers.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2450	163	-	0

(b) No. of students outside the state

-

(c) No. of international students

-

Men	No	%	Women	No	%
	-	-		-	-

Last Year (2011-12)						This Year (2012-13)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
413	250	38	242	-	943	1230	628	86	910	02	2856

Demand ratio Science: 3:1, Arts: 1:1, Commerce: 1:1

Dropout %: 1% approx.

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- YDC organises lecturers on Career Orientation, Personality Development, Facing Interviews and preparation for competitive exams.
- The college library in collaboration with YDC makes available books, newspapers and magazines useful for employment awareness and competitive examinations.
- The College make efforts to up-grade the students' performance in various competitive exams as NET, SET, PTET, RTET, CTET etc.

No. of students beneficiaries: All the students of College.

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counselling and career guidance

- Lectures on memory enhancement, employment in the field of science, Arts & Commerce, personality development and facing interviews.
- Guidance for self-employment through small-scale industries.
- Creating awareness regarding advertisements related to employment in different fields.

No. of students benefitted

450

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

- NSS organized training programme and group discussion, essay writing competitions for students to generate awareness regarding crime against women.
- NSS organized AIDS awareness and gender sensitization programmes

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government e. Uttar Matric Scholarship f. Devnarayan Scooty Yojna g. Devnarayan Protsahan Rashi h. CM Higher Education Scholarship		
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NIL

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The college as an academic institution is dedicated in grooming and shaping the personality and future of around 3000 women aspirants in the field of Science, Commerce, Fine Arts, Humanities and Computer Science. William Shakespeare said "It is not in the stars to hold our destiny but in ourselves". Right from the beginning the college has been instituted with an aim to focus upon the "Mantra of Success" and educate the girls for an advanced Society . It provides them a conducive academic atmosphere so as to make them realize their potential to enhance and sustain creative talent and positive approach towards life .

6.2 Does the Institution has a management Information System

- College has taken initiative to prepare its website.
- Online office setup/Office management.
- Online Connectivity with MDS, University for Examination.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

For the revision of syllabus, MDS University Ajmer conducts BOS meetings. The faculty members of our college, who are there on BOS give suggestions and finalize the revision of syllabi.

6.3.2 Teaching and Learning

- Focus on Academic integrity and accountability.
- Students are encouraged to explore library facility.
- Appreciation of intellectual excellence and creativity.

6.3.3 Examination and Evaluation

- For internal assessment periodical tests are conducted as per the guidelines of College Education, Rajasthan.

6.3.4 Research and Development

Faculty is motivated for various Research oriented programmes such as Major/Minor research project & attending conference/seminar/workshop etc.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- The college library has text books, reference books and book bank section which provide quality academic assistance to create sound learning atmosphere.
- The college library reading room makes available several newspapers, magazines and journals for the benefit of all the students and faculty members.
- The college has well equipped computer lab and other laboratories in science, home Sc. And arts.

6.3.6 Human Resource Management

Under CAS the faculty members are given due benefits as per UGC/govt. rules.

6.3.7 Faculty and Staff recruitment

- The permanent staff (academic and ministerial) is recruited as per the state government policy and rules.
- To fulfil the local requirements temporary staff is recruited as per the guidelines of College Education, Rajasthan.

6.3.8 Industry Interaction / Collaboration

NSS Unit-2 visited the Saras Diary plant to get awareness regarding various milk productions and related small scale industries.

6.3.9 Admission of Students

- Admissions are conducted as per the state govt. policy and rules.
- For the Admission reservation policy of govt. for SC/ST/OBC/SBC/PH etc. as per rules is strictly followed.
- For the Admission bonus marks are given for the participation in sports/NSS/NCC etc. activities at State/National level as per rules.

6.4 Welfare schemes for

Teaching	GIS,GPF,SI benefits & loan facility available as per govt.rules.
Non teaching	GIS,GPF,SI benefits & loan facility available as per govt.rules.
Students	Accidental Insurance/ Scooty distribution to SBC students as per govt. policy.

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done

Yes

-

No

v

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	-	-
Administrative	-	-	-	-

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The college is affiliated to MDS University, Ajmer and all the reforms are executed as per university administration's decisions through BOS meetings.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

The meritorious students of the college are awarded with cash and kind prizes for their performance in different fields.

6.12 Activities and support from the Parent – Teacher Association

Parents are nominated in CDC who give important suggestions for the development of the college. The college tries to incorporate those suggestions in college activities.

6.13 Development programmes for support staff

- Benefits given under various govt. welfare schemes as per rules
- Healthy work atmosphere
- Insurance scheme as per govt. rules.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- The college runs the cleanliness drive programme with the help of NSS students to keep the campus neat and clean.
- NCC, NSS and Rovers and Rangers are engaged in tree plantation and grooming of college garden so as to keep the campus eco-friendly.
- Dustbins have been placed in the college corridors to keep the campus clean.
- The college campus is declared as 'Tobacco and Smoking Free Zone'.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Efforts have been made to make teaching more learner-centred.
- Along with the traditional methods of teaching innovative communicative methodology of teaching has been adopted.
- College magazine 'Tarangini' has been published which promotes the creative skills among the students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Healthy & regular teaching-learning atmosphere has been maintained in the college. Various co-curricular activities have been organised by different associations & forums throughout the academic session. Training programme for women empowerment & faculty development programme for faculty members provided benefit to the students of the college.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- The institution provides academically best possible teaching-learning environment to the students.
- Through the co-curricular activities organized through various forums the students are given an opportunity to groom and develop their personality so as to contribute themselves as accountable and responsible citizens of the nation.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- The college runs the cleanliness drive programme with the help of NSS students to keep the campus neat and clean.
- NCC, NSS and Rovers and Rangers are engaged for tree plantation and grooming of college garden so as to keep the campus eco-friendly.
- Dustbins have been placed in the college corridors to keep the campus clean.
- The college campus is declared as 'Tobacco and Smoking Free Zone'.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- The institution plays a leading role to contribute for women's education
- The institution awards medals to academically meritorious students as well as to those students whose performance is outstanding in literary, cultural, sports, NSS, etc. activities.

8. Plans of institution for next year

- 1-Proposal for P.G. classes in a few more subjects.
- 2-Proposal for a few career-oriented courses.

Name : Dr. Umesh Bhargava
Govt. Girls College, Ajmer (Raj.)
Signature of the Coordinator, IQAC

Name : Dr. Renu Sharma
Govt. Girls College, Ajmer (Raj.)
Signature of the Chairperson, IQAC

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The Annual Quality Assurance Report (AQAR) of the IQAC

Year 2013-14

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

1. Details of the Institution

1.1 Name of the Institution	Govt. Girls' College Ajmer
1.2 Address Line 1	Opposite RTDC Khadim,
Address Line 2	Civil Lines, Ajmer
City/Town	Ajmer
State	Rajasthan
Pin Code	305001
Institution e-mail address	ggcajmer@gmail.com
Contact Nos.	0145-2627645, 0145-2630646
Name of the Head of the Institution:	Dr. Meera Chandawat 13.08.13 to 09.01.14 Dr. E.R.J. Obert 09.01.14 to 31.07.14
Tel. No. with STD Code:	0145-2627645

Mobile:

Dr. Meera Chandawat 9413042757
Dr. E.R.J. Obert 9828434905

Name of the IQAC Co-ordinator:

Dr. Sneh Bhatnagar

Mobile:

7665069000

IQAC e-mail address:

ggcajmer@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

-

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/35/024 dated 28 Feb 2005

1.5 Website address:

<http://dce.rajasthan.gov.in/college.aspx>

Web-link of the AQAR:

-

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	72.85	2005	Till 2010
2	2 nd Cycle	-	-	-	-
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

July,2013

1.8 AQAR for the year (for example 2010-11)

2013-14

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- ix. AQAR 2014-15 - 15/06/2015 -(DD/MM/YYYY)
- x. AQAR 2013-14 - 15/08/2015 - (DD/MM/YYYY)
- xi. AQAR 2012-13 - 15/08/2015 -(DD/MM/YYYY)
- xii. AQAR 2011-12 - 15/08/2015 -(DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="Nil"/>		
University with Potential for Excellence	<input type="text" value="Nil"/>	UGC-CPE	<input type="text" value="Nil"/>
DST Star Scheme	<input type="text" value="Nil"/>	UGC-CE	<input type="text" value="Nil"/>
UGC-Special Assistance Programme	<input type="text" value="Nil"/>	DST-FIST	<input type="text" value="Nil"/>
UGC-Innovative PG programmes	<input type="text" value="Nil"/>	Any other (<i>Specify</i>)	<input type="text" value="Nil"/>
UGC-COP Programmes	<input type="text" value="Nil"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="01"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="04"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="Nil"/>
2.5 No. of Alumni	<input type="text" value="Nil"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="08"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="Nil"/>
2.8 No. of other External Experts	<input type="text" value="02"/>
2.9 Total No. of members	<input type="text" value="16"/>
2.10 No. of IQAC meetings held : 02	
2.11 No. of meetings with various stakeholders:	
	No. <input type="text" value="02"/> Faculty <input type="text" value="02"/>
Non-Teaching Staff Students <input type="text" value="02"/>	Alumni <input type="text" value="Nil"/> Others <input type="text" value="02"/>

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Shifting of Furniture, Lab. Equipments & others articles from GGCA, GCA Campus to Savitri College campus.
- Repairing, Maintenance and Plantation work in College campus.
- Employing retired Govt. employees for assistance in college.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
• Appointments for Computer & clerical work for smooth working of college	Achieved
• Fulfilment of economical liabilities of SFS courses	Achieved
• Purchase of books in library (50'000/-)	Achieved
• Employment of sweeper on contract basis.	Achieved
• Purchase of Stationary	Achieved
• Installation of 15 fans in auditorium	Achieved
• Change of auditorium curtains	Achieved
• Repairing of staff toilets	

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body v CDC

Provide the details of the action taken

- -Enhancement in Teaching-Learning process through regular teaching and organizing extra- curricular activities.
- Repairing work of Furniture.
- Appointments for Computer & clerical work for smooth working of college
- Fulfilment of economical liabilities of SFS courses
- Purchase of books in library (50'000/-)
- Employment of sweeper on contract
- Purchase of Stationary
- Installation of 15 fans in auditorium
- Change of auditorium curtains
- Repairing of staff toilets

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	1	-	-	-
PG	4	-	2	-
UG	3	-	2	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	08	-	4	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	-
Trimester	-
Annual	12

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

For the revision of syllabus, MDS University Ajmer conducts BOS meetings. The faculty members of our college, who are the members of BOS give their important suggestions and finalize the revision of syllabi.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

* College Education Rajasthan, Jaipur follows this pattern
 ** These faculty members are on deputation For work arrangement.

Total	Asst. Professors/ Lecturer*	Associate Professors/ Lecturer in Senior Scale*	Professors/ Lecturer in Selection Grade*	Others
16+23**	2+3**	14+20**	-	

2.2 No. of permanent faculty with Ph.D.

11+23

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors/		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	-	-	16+23	

Sanctioned	Vacant	Surplus
-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

Guest: 13

Visiting- Nil

Temp.: Nil

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	02	03	-
Presented papers	02	03	-
Resource Persons	-	05	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. We have a good team of young, energetic and qualified teachers.
2. 95% of the faculty members are having Ph.D. degree.
3. Timely evaluation of answer sheets as per university deadlines by the faculty members.
4. Student's record is computerized. We have more than 155 computers for students and faculty members.
5. Many Cultural and sports activities are organized including Annual function, Fresher's Party etc. throughout the session for students and teachers.
6. Seminar hall is equipped with multimedia projector and smart board.

2.7 Total No. of actual teaching days

during this academic year

181

2.8 Examination/ Evaluation Reforms initiated by

the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

-

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

05

-

-

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage :

	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	375	-	21.33%	70.13%	7.73%	99.19%
B.Sc.	50	20%	68%	6%	-	94%
B.Com.	219	-	7.76%	30.14%	52.51%	90.41%
BCA SFS	33	9.09	75.76%	9.09%	6.06%	100%
B.Sc. (Home Science) SFS	10	-	50%	50%	-	100%
MA (History)	07	-	28.57%	71.43%	-	100%
MA (Economics)	17	-	29.41%	23.53%	23.53%	76.47%
MA (Hindi)	30	-	10%	76.67%	6.67%	93.34%
MA (Political Science) SFS	18	-	27.78%	61.12%	5.56%	94.46%
MA (Music)	6	66.66%	33.34%	-	-	100%
M.Com.Bus.Adm.SFS.	8	-	37.5%	62.5%	-	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

1-Daily, Weekly, Monthly inspection of College & Classes by Principal & Higher Authorities.

2- Three terminals Test.

3-ACR for the faculty & office staff.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	03
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	03
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others Short Terms Courses	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	04	-	-
Technical Staff	Nil	04	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

One Minor Research Project forwarded in Hindi

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	02	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	-	-	01	-	-
Sponsoring agencies	-	-	DCE	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent	Number	
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

04

09

3.19 No. of Ph.D. awarded by faculty from the Institution

No

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum	12	College forum	115		
NCC	25	NSS	60	Any other	Rover Ranger 23

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1-Participated at University level & State Level in Different Games Activities

2-Participated in District level Cultural and Literary Activities

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	9605 Sq.Gaj	-	-	-
Class rooms	28	-	-	-
Laboratories	06	-	-	-
Seminar Halls / Auditorium	02	-	-	-
No. of important equipments purchased (= 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

1. Administration is computerised.
2. Initiative has been taken by the Directorate, College Education for the computerisation of the college library.
3. Efforts have been made to register the College library under the NLIST programme which gives access to e-resources through programme entitled "National Library and Information Services Infrastructure for Scholarly Content (N-LIST)". The N-LIST provides access to around 6000+ e-journals and 97,000+ e-books.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	GGCA-39559 Savitri-168	-	110	14,000	39837	-
Reference Books	49590	-	300	approx 52,000	49890	-
e-Books	-	-	-	-	-	-
Journals	06	-	06	10,000	06	10,000
e-Journals	-	-	-	approx	-	approx
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)						
• Magazines	10	-	12	-	12	-
• Newspapers	05	-	06	10,000	06	10,000
				approx		approx

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	155	02	04	-	-	-		-
Added	-	-	-	-	-	-	-	-
Total	155	02	04	-	-	-	-	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

1. Dr. Anoop (Online admission)
2. Dr P. Dadhich (Carrier Orientation)

4.6 Amount spent on maintenance in lakhs :

i) ICT	15000/-
ii) Campus Infrastructure and facilities	14000/-
iii) Equipments	40000/-
iv) Others	55000/-
Total :	124000/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Online admissions
- WiFi Connectivity
- Student Grievance redress Cell
- Anti-Ragging Cell
- Legal Cell
- Career Counselling Cell
- NSS, NCC, YDC, Rovers and Rangers etc.
- Accidental insurance for all the students of the college

IQAC monitors to conduct various activities in the college in these areas, and gives important suggestions, whenever required.

5.2 Efforts made by the institution for tracking the progression

- NSS organized several programs including Blood Donation and Haemoglobin Camp, AIDS awareness program etc.
- The college organized the cleanliness drive programmes.
- YDC organized several programs on personality development and career orientation.
- NCC cadets actively participated in various training programs organised at state/national level.
- Drawing department organised two art exhibitions: one in the college itself and another in Suchana Kendra Ajmer.
- A visit to book fair organised by 'Hindi Granth Academy' by NSS Students and rangers.
- NSS Officers participated in one day workshop organised in Ladnun on 'The role of English language in public services.
- Various activities were organized by Rovers and Rangers; the rangers also participated in the camps held at Pushkar and Ajmer.
- Rangers participated in State level Desert trekking camp in Jaismir.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2575	209	9	0

(b) No. of students outside the state

-

(c) No. of international students

Men	No	%	Women	No	%
	-	-		-	-

Last Year (2012-13)						This Year (2013-14)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1230	62	86	910	02	2856	1232	62	86	910	-	2856
	8						8				

Demand ratio Science: 3:1, Arts: 1:1, Commerce: 1:1
Dropout 5.18%: 1% approx.

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Competitive classes conducted in college for music Students
- YDC organised lecturers on Career Orientation, Personality Development, Facing Interviews and preparation for competitive exams.
- The college library in collaboration with YDC makes available books, newspapers and magazines useful for employment awareness and competitive examinations.

No. of students beneficiaries: All the students of College

5.5 No. of students qualified in these examinations

NET	<input type="text" value="-"/>	SET/SLET	<input type="text" value="-"/>	GATE	<input type="text" value="-"/>	CAT	<input type="text" value="-"/>
IAS/IPS etc	<input type="text" value="-"/>	State PSC	<input type="text" value="3"/>	UPSC	<input type="text" value="-"/>	Others	<input type="text" value="-"/>

5.6 Details of student counselling and career guidance

- Lectures on memory enhancement, employment in the field of science, Music, Language, personality development and interviews.
- Guidance for self-employment through small-scale industries.
- Creating awareness regarding advertisements related to employment.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

- NSS organized training programme and debate, essay writing competitions for students to generate awareness regarding crime against women.
- Two NSS students participated in State level Debate competition.
- NSS organized AIDS awareness programme and a workshop on 'Save the Girl Child'
- Rangers actively participated in Women voters' awareness rally and encouraged the female voters to cast their votes.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of	Amount

	Students	
Financial support from institution	-	-
Financial support from government		
i. Uttar Matric Scholarship	359	10,03,907
j. Devnarayan Scooty Yojna	04	50,000 approx per scooty
k. Devnarayan Protsahan Rashi	04	10,000 per student
l. CM Higher Education Scholarship	132	5,000 per student
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NIL

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The college as an academic institution is dedicated in grooming and shaping the personality and future of around 3000 women aspirants in the field of Science, Commerce, Fine Arts, Humanities and Computer Science. William Shakespeare said "It is not in the stars to hold our destiny but in ourselves". Right from the beginning the college has been instituted with an aim to focus upon the "Mantra of Success" and educate the girls for an advanced Society . It provides them a conducive academic atmosphere so as to make them realize their potential to enhance and sustain creative talent and positive approach towards life .

6.2 Does the Institution has a management Information System

- Online admissions/Fee submission
- WiFi Connectivity
- College has its website.
- Online office setup/Office management
- Online Connectivity with MDS, University for Examination

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

For the revision of syllabus, MDS University Ajmer conducts BOS meetings. The faculty members of our college, who are there on BOS give suggestions and finalize the revision of syllabi.

6.3.2 Teaching and Learning

- Students are encouraged to explore library facility.
- Learning through co-curricular activities.
- Audio-visual aids used for teaching-learning activities.

6.3.3 Examination and Evaluation

- For internal assessment periodical tests are conducted as per the guidelines of College Education, Rajasthan.
- Various testing & evaluation practices are adopted in regular teaching to assess the learning capacity and level of comprehension of the students.
- Remedial learning programmes for students who need special attention in mixed ability classrooms.

6.3.4 Research and Development

Faculty is motivated for various Research oriented programmes such as Major/Minor research project & attending conference/seminar/workshop etc.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- The college library has text books, reference books and book bank section which provide quality academic assistance to create sound learning atmosphere.
- The college library reading room makes available several newspapers, magazines and journals for the benefit of all the students and faculty members.
- Initiative has been taken by the Directorate, College Education for the computerisation of the college library.
- Efforts have been made to register the College library under the NLIST programme which gives access to e-resources through programme entitled "National Library and Information Services Infrastructure for Scholarly Content (N-LIST)". The N-LIST provides access to around 6000+ e-journals and 97,000+ e-books.
- The college has well equipped computer lab and other laboratories in science, home Sc. And arts.
- Internet, WiFi Connectivity in the college campus.

6.3.6 Human Resource Management

Under CAS the faculty members are given due benefits as per UGC/govt. rules.

6.3.7 Faculty and Staff recruitment

- The permanent staff-members (academic and ministerial) are recruited as per the state government policy and rules.
- To fulfil the local requirements temporary staff is recruited as per the guidelines of College Education, Rajasthan.

6.3.8 Industry Interaction / Collaboration

Nil

6.3.9 Admission of Students

- Admissions are conducted as per the state govt. policy and rules.
- For the Admission reservation policy of govt. for SC/ST/OBC/SBC/PH etc. as per rules is strictly followed.
- For the Admission bonus marks are given for the participation in sports/NSS/NCC etc. activities at State/National level as per rules.

6.4 Welfare schemes for

Teaching	GIS,GPF,SI benefits & loan facility available as per govt.rules.
Non teaching	GIS,GPF,SI benefits & loan facility available as per govt.rules.
Students	Accidental Insurance/ Scooty distribution to SBC students as per govt. policy.

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	-	-
Administrative	-	-	-	-

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The college is affiliated to MDS University, Ajmer and all the reforms are executed as per university administration's decisions through BOS meetings.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

The meritorious students of the college are awarded with cash and kind prizes for their performance in different fields.

6.12 Activities and support from the Parent – Teacher Association

Parents are nominated in CDC who gives important suggestions for the development of the college. The college tries to incorporate those suggestions in college activities.

6.13 Development programmes for support staff

- Benefits given under various govt. welfare schemes as per rules.
- Healthy work atmosphere.
- Insurance scheme as per govt. rules.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Anti-Ragging , Legal cell & women cell started in college
- The college runs the cleanliness drive programme to keep the campus neat and clean.
- NCC, NSS and Rovers and Rangers are engaged in tree plantation and grooming of college garden so as to keep the campus eco-friendly.
- Dustbins have been placed in the college corridors to keep the campus clean.
- The college campus is declared as 'Tobacco and Smoking Free Zone'.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

- College magazine TARANGINI is going to be published for the promotion of creative skills among students.
- Staff Club and women's grievance redressal cell established.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Healthy & regular teaching-learning atmosphere has been maintained in the college. Various co-curricular activities have been organised by different associations & forums throughout the academic session. Training programme for women empowerment & faculty development programme for faculty members provided benefit to the students of the college.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- The institution provides academically best possible teaching-learning atmosphere to the students.
- Through the co-curricular activities organized by various forums the students are given an opportunity to groom and develop their personality so as to contribute themselves as accountable and responsible citizens of the Nation.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Various initiatives taken for plantation in college and different places of city .
- NCC, NSS and Rovers and Rangers are engaged in tree plantation and grooming of college garden so as to keep the campus eco-friendly.
- Dustbins have been placed in the college corridors to keep the campus clean.
- The college campus is declared as 'Tobacco and Smoking Free Zone'.
- Nine Rangers were nominated for 'Up-Rashtrapati Medal'.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- Sweep programme to generate awareness among young Voters through Rally & signature campaign.
- The institution plays a leading role to contribute for women's education.
- The institution awards medals to academically meritorious students as well as to those students whose performance is outstanding in literary, cultural, sports, NSS, etc. activities.

8. Plans of institution for next year

Finalizing the Proposal for PG Classes.
Efforts would be made to get the vacant post filled in various subjects.

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____***_____

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test

TEI - Teacher Education Institution
UPE - University with Potential Excellence
UPSC - Union Public Service Commission

The Annual Quality Assurance Report (AQAR) of the IQAC

Year 2011-12

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

1. Details of the Institution

1.1 Name of the Institution	Govt. Girls' College Ajmer
1.2 Address Line 1	GCA,Campus
Address Line 2	Beawar Road,
City/Town	Ajmer
State	Rajasthan
Pin Code	305001
Institution e-mail address	ggcajmer@gmail.com
Contact Nos.	0145-2460524
Name of the Head of the Institution:	Mr. S.K. Bansal
Tel. No. with STD Code:	0145-2460524
Mobile:	9413228941

Name of the IQAC Co-ordinator:

Dr. A.K.Tanwar

Mobile:

9829982856

IQAC e-mail address:

ggcajmer@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

-

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/35/024 dated 28 Feb 2005

1.5 Website address:

<http://dce.rajasthan.gov.in/college.aspx>

Web-link of the AQAR:

-

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	72.85	2005	Till 2010
2	2 nd Cycle	-	-	-	-
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

July,2011

1.8 AQAR for the year (for example 2010-11)

2011-12

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- xiii. AQAR 2014-15 - 15/06/2015 (DD/MM/YYYY)
- xiv. AQAR 2013-14 - 15/08/2015 (DD/MM/YYYY)
- xv. AQAR 2012-13 - 15/08/2015 (DD/MM/YYYY)
- xvi. AQAR 2011-12 - 15/08/2015 (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

MDS University, Ajmer

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="Nil"/>		
University with Potential for Excellence	<input type="text" value="Nil"/>	UGC-CPE	<input type="text" value="Nil"/>
DST Star Scheme	<input type="text" value="Nil"/>	UGC-CE	<input type="text" value="Nil"/>
UGC-Special Assistance Programme	<input type="text" value="Nil"/>	DST-FIST	<input type="text" value="Nil"/>
UGC-Innovative PG programmes	<input type="text" value="Nil"/>	Any other (<i>Specify</i>)	<input type="text" value="Nil"/>
UGC-COP Programmes	<input type="text" value="Nil"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="03"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="03"/>
2.3 No. of students	<input type="text" value="02"/>
2.4 No. of Management representatives	<input type="text" value="Nil"/>
2.5 No. of Alumni	<input type="text" value="Nil"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="08"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="Nil"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="17"/>
2.10 No. of IQAC meetings held :	01

2.11 No. of meetings with various stakeholders:	No.	<input type="text" value="01"/>	Faculty	<input type="text" value="01"/>
	Non-Teaching Staff	<input type="text"/>	Students	<input type="text"/>
	Alumni	<input type="text" value="Nil"/>	Others	<input type="text"/>

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- .Appointment of Computer operator.
- Maintenance of staff toilet.
- Rs. 40,000/- spent on maintenance of furniture for the class rooms library & office.
- Required steps taken to make arrangements for NAAC.
- Efforts made to upgrade the college to PG. status under ugc act 2f /12B.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1-.Appointment of Computer operator. 2-Maintenance of staff toilet. 3- Rs. 40,000/- spent on maintenance of furniture for the class rooms library & office. 4-Required steps taken to make arrangements for NAAC accreditation. 5-Efforts made to upgrade the college to PG. status under ugc act 2f /12B.	1- Appointed 2- Done 3- Done 4- Efforts made 5- Efforts made

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body

Yes

No

Management

Syndicate

Any other body

Provide the details of the action taken

- Appointment of Computer operator.
- Maintenance of staff toilet.
- Rs. 40,000/- spent on maintenance of furniture for the class rooms library & office.
- Required steps taken to make arrangements for NAAC.
- Efforts made to upgrade the college to PG. status under ugc act 2f/12B.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	-	-
UG	2	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	02	-	-	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes :

Pattern	Number of programmes
Semester	-
Trimester	-
Annual	02

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

For the revision of syllabus, MDS University Ajmer conducts BOS meetings. The faculty members of our college, as members of the BOS, give valuable suggestions and finalize the revision of the syllabus.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

-

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

* College Education Rajasthan, Jaipur follows this pattern

** These faculty members are on deputation for work arrangement.

Total	Asst. Professors/ Lecturer*	Associate Professors/ Lecturer in Senior Scale*	Professors/ Lecturer in Selection Grade*	Others
17	10	7	-	-

2.2 No. of permanent faculty with Ph.D.

12

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors/		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	-	-	17	-

Sanctioned	Vacant	Surplus
17	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

Guest: Nil

Visiting: Nil

Temp.: Nil

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	-	-
Presented papers	-	10	-
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- 1-Power point presentations used as teaching aid.
- 2-Projector used in classroom (wherever required).
- 3-Audio-visual methodology used to make teaching effective.

2.7 Total No. of actual teaching days

during this academic year

181

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

-

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

02

02

02

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage

	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	155	-	11.61%	75.48%	12.26%	99.35%
B.Com.	104	-	21.15%	60.58%	14.42%	96.15%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- 1-Daily, Weekly, Monthly inspection of College & Classes by Principal & Higher Authorities.
- 2- Three terminals Test.
- 3-ACR for the faculty & office staff.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	01
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others Short Terms Courses	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	02	-	-	-
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The members of the Faculty were encouraged to attend various research oriented activities in academic field i.e. seminars, workshops, symposia, refresher / orientation courses etc. and permission granted at the administrative level to participate in these activities. The Plan of action was chalked out for quality enhancement, co-curricular activities and various other activities in favour of student -welfare.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent	Number	
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-		

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level	<input type="text" value="-"/>	State level	<input type="text" value="01"/>
National level	<input type="text" value="01"/>	International level	<input type="text" value="-"/>

3.22 No. of students participated in NCC events:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="-"/>	State level	<input type="text" value="01"/>
National level	<input type="text" value="01"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="40"/>	
NCC	<input type="text" value="-"/>	NSS	<input type="text" value="50"/>	Any other
				<input type="text" value="Rover/Ranger -"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- NSS students worked for various social welfare programme to generate awareness among the socially backward sections of society through surveys, Shramdan, Tree Plantation, Blood Donation & Sanitation awareness programmes etc.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created*	Source of Fund	Total
Campus area	10,000 Sq.yard	-	-	-
Class rooms	10	-	-	-
Laboratories	02	-	-	-
Seminar Halls / Auditorium	01	-	-	-
No. of important equipments purchased (= 1-0 lakh) during the current year.	02-Inverters 01-Vaccum cleaner	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	10,000/-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

1-Administration is computerised.
2-Office is computerised.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	3345		100	15800/-	3445	-
Reference Books	6600		396	89500/-	6996	-
e-Books	-	-	-	-	-	-
Journals	4	2500/- approx	04	2500/-	04	2500/-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)		-	-	-	-	-
• Magazines	16					
• Newspapers	06					

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	14	01	02	-	-	-		-
Added	-	-	-	-	-	-	-	-
Total	14	01	02	-	-	-	-	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

B.A./B.Com. Pt. I students study Elementary Computer Application as a compulsory subject. The college Computer lab provide them an opportunity for practical knowledge in the field.

4.6 Amount spent on maintenance in lakhs :

i) ICT

0.15

ii) Campus Infrastructure and facilities

-

iii) Equipments

0.10

iv) Others

-

Total :

0.25

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Student Grievance Cell
- Anti-Ragging Cell
- Career Counselling Cell
- NSS, NCC, YDC, etc.
- Accidental insurance for all the students of the college

IQAC monitors various activities in the college in these areas, and gives important suggestions, whenever required.

5.2 Efforts made by the institution for tracking the progression

- NSS organized several social awareness programs including Blood Donation and Haemoglobin Camp, AIDS awareness program & tree plantation, cleanliness drive programme etc.
- YDC organized several extension lectures on career guidance & personality development & employment generation skills.
- Regular Classroom - teaching & assessment.
- Maximum attention paid on curricular and co-curricular activities under various forums.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
943	-	-	-

(b) No. of students outside the state

-

(c) No. of international students

-

Men	No	%	Women	No	%
	-	-		-	-

No	%
-	-

Last Year (2010-11)						This Year (2011-12)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
358	206	43	219	-	826	413	250	38	242	-	943

Demand ratio Science: 3:1, Arts: 1:1, Commerce: 1:1
Dropout %: 1% approx.

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- YDC organises lecturers on Career Orientation, Personality Development, Facing Interviews and preparation for competitive exams.
- The college library in collaboration with YDC makes available books, newspapers and magazines useful for employment awareness and competitive examinations.

No. of students beneficiaries: All the students of College.

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counselling and career guidance

- Lectures on memory enhancement, employment in the field of Arts & Commerce, personality development and facing interviews.
- Guidance for self-employment through small-scale industries.
- Creating awareness regarding advertisements related to employment in different fields.

No. of students benefitted

150

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

- NSS organized extension lectures on importance of Balanced Diet, crime against women and Silent Suffering (a programme on women's problems) for students.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

37

National level

-

International level

-

No. of students participated in cultural events

State/ University level

-

National level

-

International level

-

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government m. Uttar Matric Scholarship n. Devnarayan Scooty Yojna o. Devnarayan Protsahan Rashi p. CM Higher Education Scholarship		
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NIL

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The college as an academic institution is dedicated in grooming and shaping the personality and future of around 1000 women aspirants in the field of Arts & Commerce. William Shakespeare said, "It is not in the stars to hold our destiny but in our selves". Right from the beginning the college has been instituted with an aim to focus upon the "Mantra of Success" and educate the girls for an advanced Society. It provides them a conducive academic atmosphere so as to make them realize their potential to enhance and sustain creative talent and positive approach towards life.

6.2 Does the Institution has a management Information System

- Online office setup/Office management.
- Online Connectivity with MDS, University for Examination.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

For the revision of syllabus, MDS University Ajmer conducts BOS meetings. The faculty members of our college, who are there on BOS give suggestions and finalize the revision of syllabi.

6.3.2 Teaching and Learning

- Focus on Academic integrity and accountability.
- Students are encouraged to explore library facility.
- Appreciation of intellectual excellence and creativity.

6.3.3 Examination and Evaluation

- For internal assessment periodical tests are conducted as per the guidelines of College Education, Rajasthan.

6.3.4 Research and Development

Faculty is motivated for various Research oriented programmes such as Major/Minor research project & attending conference/seminar/workshop etc.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- The college library has text books, reference books and book bank section which provide quality academic assistance to create sound learning atmosphere.
- The college library reading room makes available several newspapers, magazines and journals for the benefit of all the students and faculty members.
- The college has well equipped computer-lab.

6.3.6 Human Resource Management

Under CAS the faculty members are given due benefits as per UGC/govt. rules.

6.3.7 Faculty and Staff recruitment

- The permanent staff (academic and ministerial) is recruited as per the state government policy and rules.
- To fulfil the local requirements temporary staff is recruited as per the guidelines of College Education, Rajasthan.

6.3.8 Industry Interaction / Collaboration

-

6.3.9 Admission of Students

- Admissions are conducted as per the state govt. policy and rules.
- For the Admission reservation policy of govt. for SC/ST/OBC/SBC/PH etc. as per rules is strictly followed.
- For the Admission bonus marks are given for the participation in sports/NSS/NCC etc. activities at State/National level as per rules.

6.4 Welfare schemes for

Teaching	GIS,GPF,SI benefits & loan facility available as per govt. rules.
Non teaching	GIS,GPF,SI benefits & loan facility available as per govt. rules.
Students	Accidental Insurance.

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	-	-
Administrative	-	-	-	-

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The college is affiliated to MDS University, Ajmer and all the reforms are executed as per university administration's decisions through BOS meetings.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

The meritorious students of the college are awarded with cash and kind prizes for their performance in different fields.

6.12 Activities and support from the Parent – Teacher Association

Parents are nominated in CDC who give important suggestions for the development of the college. The college tries to incorporate those suggestions in college activities.

6.13 Development programmes for support staff

- Benefits given under various govt. welfare schemes as per rules
- Healthy work atmosphere
- Insurance scheme as per govt. rules.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- The college runs the cleanliness drive programme with the help of NSS students to keep the campus neat and clean.
- NSS is engaged in tree plantation and grooming of college garden so as to keep the campus eco-friendly.
- Dustbins have been placed in the college corridors to keep the campus clean.
- The college campus is declared as 'Tobacco and Smoking Free Zone'.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Efforts have been made to make teaching more learner-centred.
- Along with the traditional methods of teaching innovative communicative methodology of teaching has been adopted.
- College magazine 'Tarangini' has been published which promotes the creative skills among the students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Healthy & regular teaching-learning atmosphere has been maintained in the college. Various co-curricular activities have been organised by different associations & forums throughout the academic session. Training programme for women empowerment & faculty development programme for faculty members provided benefit to the students of the college.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- The institution provides academically best possible teaching-learning environment to the students.
- Through the co-curricular activities organized through various forums the students are given an opportunity to groom and develop their personality so as to contribute themselves as accountable and responsible citizens of the nation.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- The college runs the cleanliness drive programme with the help of NSS students to keep the campus neat and clean.
- NCC, NSS and Rovers and Rangers are engaged for tree plantation and grooming of college garden so as to keep the campus eco-friendly.
- Dustbins have been placed in the college corridors to keep the campus clean.
- The college campus is declared as 'Tobacco and Smoking Free Zone'.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- The institution plays a leading role to contribute for women's education
- The institution awards medals to academically meritorious students as well as to those students whose performance is outstanding in literary, cultural, sports, NSS, etc. activities.

8. Plans of institution for next year

Efforts would be made for an independent building for the college.

*Name : Dr. Umesh Bhargava
Govt. Girls College, Ajmer (Raj.)
Signature of the Coordinator, IQAC*

*Name : Dr. Renu Sharma
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