

# The Annual Quality Assurance Report (AQAR) of the IQAC

## Year 2016-17

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

#### I. Details of the Institution

1.1 Name of the Institution	Govt. Girls' College, Ajmer
1.2 Address Line 1	Opposite RTDC Khadim,
Address Line 2	Civil Lines, Ajmer
City/Town	Ajmer
State	Rajasthan
Pin Code	305001
Institution e-mail address	ggcajmer@gmail.com
Contact Nos.	0145-2627645, 0145-2630646
Name of the Head of the Institution:	Shri Chetan Prakash
Tel. No. with STD Code:	0145-2627645
Mobile:	9413579993

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:   
(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

#### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	72.85	2005	Till 2010
2	2 <sup>rd</sup> Cycle	B	2.32	2016	Till Sep 15,2021
2	3 <sup>th</sup> Cycle	-	-	-	-

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2015-16 - 16/08/2016
- ii. AQAR 2014-15 - 15/06/2015
- iii. AQAR 2013-14 - 15/08/2015
- iv. AQAR 2012-13 - 15/08/2015
- v. AQAR 2011-12 - 15/08/2015

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

M.A. Pol.sc. SFS

1.12 Name of the Affiliating University (for the Colleges)

MDS University, Ajmer

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	Nil		
University with Potential for Excellence	Nil	UGC-CPE	Nil
DST Star Scheme	Nil	UGC-CE	Nil
UGC-Special Assistance Programme	Nil	DST-FIST	Nil
UGC-Innovative PG programmes	Nil	Any other (Specify)	Nil
UGC-COP Programmes	Nil		

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	04
2.2 No. of Administrative/Technical staff	02
2.3 No. of students	01
2.4 No. of Management representatives	01
2.5 No. of Alumni	02
2.6 No. of any other stakeholder and community representatives	05
2.7 No. of Employers/ Industrialists	Nil
2.8 No. of other External Experts	01
2.9 Total No. of members	16

2.10 No. of IQAC meetings held : 02

2.11 No. of meetings with various stakeholders:

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. nil International  National  State  Institution Level

(ii) Themes

None

2.14 Significant Activities and contributions made by IQAC

- Enhancement in Teaching -Learning process
- For the improvement in Infrastructural Facilities for Students proposal to increase fee amount under different heads and increase TC/CC fee.
- Repairing and maintainance work of College building, Furniture and toilets.
- To take required steps to make arrangement for Lecturers/Lab.Asstt. /Lab. Bearers in Science and Arts Faculty in Botany, Zoology, Music (Sitar), Political Science.
- NAAC Accreditation 2<sup>nd</sup> Cycle accomplished and the college obtains Grade B.
- Rupees 1 Cr. Grant utilized by the College under RUSA received for construction (35%), renovation (35%) and equipments and books (30%).
- Maintenance and repair of Computers, Wi-Fi and Photo-Copy machines, Fire extinguisher and Lab equipments.
- Arrangements made for Computer operator, Chowkidar, Hostel Matron, Sweeper, Gardener etc on temporary basis.
- Water Hadrvesting system developed in the college.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<ul style="list-style-type: none"> <li>• Enhancement in Teaching -Learning process</li> <li>• Repairing work of College building, Furniture and toilets.</li> <li>• To take required steps to make arrangement for Faculty/Lab.Asstt. /Lab. Bearers in Science Faculty in Botany, Zoology Music (Sitar), Political Science, B.Sc Home Science and B.C.A.</li> <li>• NAAC Accreditation 2<sup>nd</sup> Cycle.</li> <li>• Rupees One Cr. Grant sanctioned to the College under RUSA.</li> <li>• Maintenance and repair of Computers, Wi-Fi and Photo-Copy machines.</li> <li>• Make-arrangement of Computer operator, Chowkidar, Lab Assistant, Lab Bearer, Hostel Matron, Sweeper, Gardener etc on temporary basis.</li> <li>• Water Hadrvesting system developed in the college.</li> </ul>	<ul style="list-style-type: none"> <li>-Achieved</li> <li>-Works is progress</li> <li>- Steps taken to improve .</li> <li>-The college is awarded with Grade-B</li> <li>-Grant utilized in construction work 35% on renovation 35% and equipments &amp; books 30%</li> <li>- Required Steps taken</li> <li>- Required Steps taken</li> <li>-Achieved</li> </ul>

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body      Yes       No

Management       Syndicate       Any other body  **✓ CDC**

<ul style="list-style-type: none"> <li>• Enhancement in Teaching -Learning process through projector, smart board and latest technology; teachers are encouraged to attend refreshers, orientation, seminars, conferences to update their knowledge.</li> <li>• Repairing work of College building, Furniture and toilets.</li> <li>• To take required steps to make arrangement for Lecturers/Lab.Asstt. /Lab. Bearers in Science Faculty in Botany, Zoology Music (Sitar), Political Science, B.Sc Home Science and B.C.A.</li> <li>• NAAC Accreditation 2<sup>nd</sup> Cycle accomplished and college obtains Grade B.</li> <li>• Rupees 1 Cr. Grant utilized by the College under RUSA received for construction (35%), renovation (35%) and equipments and books (30%).</li> <li>• Maintenance and repair of Computers, Wi-Fi and Photo State machines.</li> <li>• Appointment of Computer operator, Chowkidar, Lab Assistant, Lab Bearer, Hostel Matron, Sweeper, Gardener etc on temporary basis.</li> <li>• Required steps taken for instituting/developing water Harvesting system in the college.</li> </ul>
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## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	2	-	-	-
PG	6	-	1	-
UG	3	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
<b>Total</b>	11	0	1	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	-
Trimester	-
Annual	10

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

For the revision of syllabus, MDS University Ajmer conducts BOS meetings. The faculty members of our college, who are there on BOS give suggestion and finalize the revision of syllabi.

##### 1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

\* Commissionerate Education Rajasthan, Jaipur follows this pattern

Total	Asst. Professors/ Lecturer*	Associate Professors/ Lecturer in Senior Scale*	Professors/ Lecturer in Selection Grade*	Others
38	12	04	22	0

2.2 No. of permanent faculty with Ph.D.

23

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors/		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	-	-	38	05

Sanctioned	Vacant	Surplus
42	08	00

2.4 No. of Guest and Visiting faculty and Temporary faculty-

Guest: -01

Visiting-

Temp.:

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	50	-
Presented papers	05	35	-
Resource Persons	-	02	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. **Use of latest Information technology like projector in a few subjects.**
2. **Extension Lectures, Seminars, workshops and presentations to improve learning skills.**
3. **Faculty encouraged to enhance research skills by attending Seminars, Conferences, Refreshers and Orientation Courses.**

2.7 Total No. of actual teaching days

181

during this academic year



2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Nil
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2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

06	06	06
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2.10 Average percentage of attendance of students

75%
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2.11 Course/Programme wise

Distribution of pass percentage of the session 2015-16

	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	460	0.21%	11%	52.82%	17.82%	81.85%
B.Sc.	130	10.76%	64.61%	33.84%	1.50%	99.95%
B.Com.	205	-	22.92%	51.21%	8.78%	82.91%
MA (History)	23	-	-	23%	35%	58%
MA (Economics)	16	6.25%	6.25%	25%	43.75%	75%
MA (Hindi)	30	-	6.66%	73.33%	20%	100%
MA (Political Science) SFS	19	-	-	63.15%	36.84%	100%
MA (Music)	8	-	62.50%	37.50%	-	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

**1-Daily, Weekly, Monthly inspection of College & Classes by Principal & Higher Authorities.**

**2- Three terminal Tests**

**3- ACR for the faculty & office staff.**

**4- Seminars are organised at PG level and students give their presentations in paper reading sessions on given topics.**

### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	04 Refresher Course attended by Dr. Kalpana Verma, Dr. Parul Verma, Smt. Shilpi Dudwal, Dr. Anita Lubana
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university\College	-
Staff training conducted by other institutions	1-training for web page updating on HTE.by Dr.Vimlesh Sharma 2-On line Admission training-by Dr.Umesh Bhargava 3-PMFS training at Delhi(UGC)-by Sh.Yogendra Kumar 4-Legal Workshop- by Dr.Umesh Bhargava 5-Leadership Workshop- by 1-Sh. Chetan Prakash, Dr.Umesh Bhargava 6-LITES training- Sh. Chetan Prakash 7-PMFS training for RUSA-Dr.Arvind Kashyap.
Summer / Winter schools, Workshops, etc.	-
Others- Short Terms Courses	-

### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	12	17	-	-
Technical Staff	01	02	-	-

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The Faculty are encouraged to attend various research oriented activities in academic field i.e. seminars, workshops, symposia, refresher / orientation courses etc. and permission granted at the administrative level to participate in these activities.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	01	01	-
Outlay in Rs. Lakhs	-	-	2.30 Lacs	-

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	04	05	-
Non-Peer Review Journals	-	12	-
e-Journals	-	3	-
Conference proceedings	-	1	-

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	2014-15	UGC	2.30Lacs	1.70 Lacs
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify) RUSA	2015-16	Central Govt.	1 Crore	-
JRF (UGC)	2015-16	UGC	As per norms	-

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges  
Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	01
Sponsoring agencies	-	-	-	-	GGCA

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
=-	-					

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

2

8

3.19 No. of Ph.D. awarded by faculty from the Institution

No

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 01      SRF -      Project Fellows -      Any other -

3.21 No. of students Participated in NSS events:

University level 06      State level 20

National level -      International level -

3.22 No. of students participated in NCC events:

University level 05      State level 38

National level 09      International level -

3.23 No. Of Awards won in NSS:

University level -      State level -

National level -      International level -

3.24 No. of Awards won in NCC:

University level -      State level -

National level -      International level -

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text" value="70"/>		
NCC	<input type="text" value="10"/>	NSS	<input type="text" value="30"/>	Any other	<input type="text" value="Rover/Ranger&lt;br/&gt;10"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- **Participated in Debate, Quiz and Poetry recitation Competitions under literary Forum. The college stood First at the state level in the self-composed poetry recitation competition.**
- **Participated in various competitions like Singing, Quiz, Extempore, Debate, Dance, Painting, Rangoli, One act play etc. in Youth Festival organized by State Govt and MDS University, Ajmer and won prizes in various activities.**
- **Organized Blood Donation Camps on the birth Anniversaries of Deendayal Upadhyay and Subhash Chand Bose respectively. The College was the Nodal agency for the camp.**
- **NCC, NSS and RANGERS organised various social activities focusing on cleanliness drive and ‘Save the girl child’.**
- **NSS units of the College worked in the adopted villages and made the people aware against the social evils.**
- **Extension lectures on various career oriented themes were organised by YDC cell of the College.**
- **Workshops on Career guidance were organised jointly by YDC, Mahila Prakoshtha, and Placement Cell. Some of the topics covered were How to prepare for competitive exams, Spoken English, Best out of Waste material and Beauty Culture.**
- **More than 50 students visited Shri Cement, Beawar and Saras Dairy Plant, Ajmer to observe various Industrial and Entrepreneurship activities going on there.**
- **State Women Commission Chairperson Ms. Suman Sharma was the guest speaker for the lecture organised by DLSA and YDC & Women Cell to generate awareness on Women Rights and Legal Literacy.**
- **YDC and West-Zone Cultural Centre, Udiapur jointly organized OCTAVE the Folk Artists from North-East gave their performance.**

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	9605 Sq.yard	-	-	-
Class rooms	28	-	-	-
Laboratories	17	-	-	-
Seminar Halls / Auditorium	02	-	-	-
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	Govt fund		UGC and Govt Fund	-
Others		-	-	-

#### 4.2 Computerization of administration and library

1. Administration is computerised, Payment of salary and arrears through IFMS to the permanent employees of the College.
2. Computerised monitoring of the College Campus through CCTV.
3. Online collection of admission and examination fee.
4. Online application forms submitted for all Scholarship schemes and online payment.
5. The college library has been registered under the NLIST programme on 28.7.2014 which gives access to e-resources through programme entitled "National Library and Information Services Infrastructure for Scholarly Content (N-LIST)". The N-LIST provides access to around 6000+ e-journals and 97,000+ e-books.
6. College has its own Website.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	40554 approx		274	644325	40554	
Reference Books	50929 approx		498	1,47234	50929	
e-Books	-	-			-	-
Journals	06	10,000 approx	19	10,000	25	10,000 approx
e-Journals	-	-			-	-
Digital Database	-	-			-	-
CD & Video	-	-			-	-
Others (specify)						
• Magazines	26	15,000 approx			26	15,000 approx
• Newspapers	07	7100 approx			07	8500 approx
			-			

#### 4.4 Technology Up-gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	108	02	02	-	06	04	25	-
Added	-	-	-	-	-	-	-	-
Total	108	02	02	-	06	04	25	-

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

Dr. Vimlesh Sharma attended a one day Training Programme conducted by DCE, Jaipur for Web Page Updating.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT

.075 gov fund + .0778 UGC fund

ii) Campus Infrastructure and facilities

0.75 CDC (gate)+43795(UGC, maintainance)+2.05032 (MLA fund for toilets) + 0.59000 P.W.D.+0.35000govt fund(repair of auditorium)

iii) Equipments

185608+ 150000(UGC fund)+60000(govt fund)

iv) Others

-

**Total :**

-



## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Online admissions
- Wi-Fi Connectivity, E-Library Connectivity for Staff.
- Anti-Ragging Cell
- Legal Cell and Legal Service Clinic
- Career Counselling and student advisory and placement cell
- NSS, NCC, YDC, Rovers and Rangers etc.
- Accidental insurance for all the students of the college
- Alumni association
- Book Bank Services through library.
- Scholarships under various government various schemes
- Online payment of Admission / Examination Fee and Scholarship
- Road Safety club
- Human Rights Club
- RTI Cell
- College as a centre of Medhavi Scooty Yojna.
- Proctorial Board
- Electoral Voter list and AADHAR Card Committee.
- Installation of Sanitary Napkin Vending machine.

#### 5.2 Efforts made by the institution for tracking the progression :

- NSS organized several programs including two Blood Donation camps and Haemoglobin level detection Camps, Save the girl child campaign etc.
- The college organized the cleanliness drive.
- YDC organized various programmes to enhance entrepreneurship and self-employment skills.
- The College students participated in several inter college/University, State, National level literary and cultural competitions.
- NSS organized lectures on women's health and breast cancer awareness, Female infanticide, Importance of Shram Daan, and Duties towards Constitution of India.
- National Voters' Day , Road Safety Week , Vivekanand Jayanti etc. celebrated to generate awareness on socio-economic issues.
- PG History and YDC organised a visit to Tilonia Barefoot College.
- Various activities organized by Rovers and Rangers and NCC
- YDC organised a tour to Saras Dairy Ajmer and Shree Cement, Beawar to acquaint the students with industrial and entrepreneurship skills.
- YDC and Placement Cell Organised a Food Preservation workshop.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2721	276	8	0

(b) No. of students outside the state

-
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(c) No. of international students

-
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Men	No	%	Women	No	%
	-	-		-	-

No	%
-	-

Last Year (2014-15)						This Year (2015-16)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1205	649	99	1030	-	2983	1028	677	79	1214	02	2998

Demand ratio Science: 3:1, Arts: 1:1, Commerce: 1:1

Dropout %: 1% approx.

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- YDC organised lecturers on Career Orientation, Personality Development, Facing Interviews and preparation for competitive exams in banks etc, career in the field of beauty culture (workshop) and job prospects in computer animation and computer hardware.
- The college library in collaboration with YDC makes available books, newspapers and magazines useful for employment awareness and competitive examinations.
- Career Counselling and Placement Cell arranged classes to enhance English language skills.

No. of students beneficiaries: All the students of College

5.5 No. of students qualified in these examinations

NET	2	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	2	UPSC	-	Others	-

## 5.6 Details of student counselling and career guidance

- Lectures on memory enhancement, employment in the field of science, personality development and interviews.
- Guidance for self-employment through small-scale industries.
- Creating awareness regarding advertisement related to employment.
- Placement Cell arranged classes to enhance English language skills.

No. of students benefitted

500

## 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

## 5.8 Details of gender sensitization programmes

- NSS organized training programme and debate, essay writing competitions for students to generate awareness regarding issues on women and a campaign 'Save the Girl Child'.
- NSS organized lectures on women's health and breast cancer awareness.
- Women cell organised lectures and Workshops on entrepreneurship Skills among students- for eg. Beauty Culture, waste paper management, Bag-making.
- State Women Commission Chairperson Ms. Suman Sharma was the guest speaker for the lecture organised by DLSA and YDC & Women Cell to generate awareness on Women Rights and Legal Literacy.

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government		
a. CM Higher Education Scholarship (New)	183	
b. CM Higher Education Scholarship (Renewal )	57	
c. Devnarayan Protsahan Rashi	08	
d. Devnarayan Scooty Yojna	03	
e. Medhavi Chatra Scooty Yojna	19	
f. Post Matric Scholarship	210	
g. Scholarship for Minority Students	19	
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:     NIL

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

The college as an academic institution is dedicated in grooming and shaping the personality and future of more than 3000 women aspirants in the field of Science, Commerce, Fine Arts, Humanities and Computer Science. William Shakespeare said "It is not in the stars to hold our destiny but in ourselves." Right from the beginning the college has been instituted with an aim to focus upon the "Mantra of Success" to BE SMART academically realizing their potential to enhance and sustain creative talent and positive approach towards life among women.

#### 6.2 Does the Institution has a management Information System

- Online admissions/Fee submission
- Wi-Fi Connectivity
- E-Library Connectivity
- College has its own website
- Online office setup/Office management
- Online Connectivity with MDS, University for Examination

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

For the revision of syllabus, MDS University Ajmer conducts BOS meetings. The faculty members of our college, who are there on BOS give suggestion and finalize the revision of syllabi.

##### 6.3.2 Teaching and Learning

- Projector/Latest technology used in Classrooms
- Students are encouraged to explore library facility.
- Project work and practical work.

##### 6.3.3 Examination and Evaluation

- For internal assessment periodical tests are conducted as per the guidelines of College Education, Rajasthan and bar-coding introduced in UG and PG examination at University.
- Annual examination system.

##### 6.3.4 Research and Development

Faculty is motivated for various Research oriented programmes such as Major/Minor research project & attending conference/seminar/workshop etc and published articles' books etc.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- The college library has been registered under the NLIST programme on 28.7.2014 which gives access to e-resources through programme entitled “National Library and Information Services Infrastructure for Scholarly Content (N-LIST)”. The N-LIST provides access to around 6000+ e-journals and 97,000+ e-books
- Projector/Latest technology used in Classrooms
- Internet, Wi-Fi Connectivity and CCTV in the college campus and hostel.

### 6.3.6 Human Resource Management

Under CAS the faculty members are given due benefits as per UGC/Govt. rules.

Temporary staff arranged for teaching, labs and maintenance of Garden and cleanliness in the campus.

### 6.3.7 Faculty and Staff recruitment

- The permanent staff (academic and ministerial) is recruited as per the state government policy and rules through RPSC.
- To fulfil the local requirements temporary staff is arranged as per the guidelines of College Education, Rajasthan.

### 6.3.8 Industry Interaction / Collaboration

- YDC organised a tour to Saras Dairy Ajmer and Shree Cement, Beawar to acquaint the students with industrial and entrepreneurship skills.
- YDC and Placement Cell Organised a Food Preservation workshop.

### 6.3.9 Admission of Students

- Online admission procedure for UG part-1 and PG previous classes has been adopted which makes things widely accessible and speedy implementation of the procedure.
- For UG part-2 & 3 and PG Final classes' students are directly promoted to the next class simply by submitting their fee without much formality of filling in admission forms.
- For the Admission reservation policy of govt. for SC/ST/OBC/SBC/PH etc. as per rules is strictly followed.
- For the Admission bonus marks are given for the participation in sports/NSS/NCC etc. activities at State/National level as per rules

### 6.4 Welfare schemes for

Teaching	GIS, GPF, SI benefits & loan facility available as per govt. rules.
Non teaching	GIS, GPF, SI benefits & loan facility available as per govt. rules.
Students	Accidental Insurance/ Scooty distribution to SBC students and meritorious students with specific income limit as per govt. Policy and scholarships under various govt. schemes.

### 6.5 Total corpus fund generated

-

### 6.6 Whether annual financial audit has been done

Yes  No

### 6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	√	-	-	-
Administrative	√	-	-	-

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes      Yes  No

For PG Programmes      Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The college is affiliated to MDS University, Ajmer and all the reforms are executed as per university administration's decisions through BOS meetings; Bar-coding system introduced by the University.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Proposal sent for autonomous college to UGC

6.11 Activities and support from the Alumni Association

1. The meritorious students of the college are awarded with cash and kind prizes for their performance in different fields.
2. Received suggestions regarding infrastructural development of the College.

6.12 Activities and support from the Parent – Teacher Association

1. Parents are nominated in CDC who gives important suggestions for the development of the college. The college tries to incorporate those suggestions in college activities.
2. Parents can always discuss their wards' problems with the Principal and teachers.

6.13 Development programmes for support staff

- Benefits given under various govt. welfare schemes as per rules
- Healthy work atmosphere
- Insurance scheme as per govt. rules.



#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- The college runs the cleanliness drive programme to keep the campus neat and clean.
- NCC, NSS and Rovers and Rangers are engaged in tree plantation and grooming of college garden so as to keep the campus eco-friendly.
- Dustbins have been placed in the college corridors to keep the campus clean.
- The college campus is declared as 'Tobacco and Smoking Free Zone'.

### Criterion – VII

#### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- 1 Proposal sent for autonomous college to UGC
- 2 College magazine TARANGINI and News Bulletin (at the end of the session) are going to be published for the promotion of creative skills among students.
- 3 Proposal to utilize the grant received under RUSA for infrastructural development and enhancing research and Innovation activities in the college.
- 4 Online admission and fee collection.
- 5 Fete is organised for students and staff to infuse entrepreneurship skills and to promote socialising among them by way of such get-togethers.
- 6 Octave Cultural programme was organised in college in which Folk dance performances of North-East states enriched the cultural values, unity and harmony among the students.
- 7 A lecture delivered by Ms.Suman Sharma(Chief,Rajasthan women Commission ) on Women safety in the era of technology.The Programme was organised by YDAC.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Healthy & regular teaching-learning atmosphere has been maintained in the college. Various co-curricular activities have been organised by different associations & forums throughout the academic session.  
Training programme for women empowerment & faculty development programme for faculty members provided benefit to the students of the college.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- The institution provides academically best possible teaching-learning environment to the students.
- Through the co-curricular activities organized through various forums the students are given an opportunity to groom and develop their personality so as to contribute themselves as accountable and responsible citizens of the nation.
- Accidental insurance for all the students of the College.

7.4 Contribution to environmental awareness / protection

- The college runs the cleanliness drive programme to keep the campus and adjacent public places neat and clean.
- NCC, NSS and Rovers and Rangers are engaged in tree plantation and grooming of college garden so as to keep the campus eco-friendly.
- Dustbins have been placed in the college corridors to keep the campus clean.
- The college campus is declared as 'Tobacco and Smoking Free Zone'.

7.5 Whether environmental audit was conducted?    Yes        No   

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

- The institution plays a leading role to contribute for women's education
- The institution awards medals to academically meritorious students as well as to those students whose performance is outstanding in literary, cultural, sports, NSS, etc. activities.
- Proposal to utilize the grant received under RUSA for infrastructural development and enhancing research and Innovation activities in the college; the grant is to be utilised for construction (35%), renovation (35%) and equipments and books (30%).
- Proposal to start a study-centre for Kota openUniversity.

## 8. Plans of institution for next year

1. The College has submitted a proposal for autonomous College.
2. The institution proposes to open PG in Home science ,Political Science.
3. Insallation of solar lights in the College Campus and Hostel.
4. Proposed 01 Vedio Conference room for better interaction with Higher Authority.
5. For providing better education environment 16 Class rooms proposed under RUSA grant.

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