



## Library is Automated Using Integrated Library Management System (ILMS)



### Central Library

The library is located in a separate two storied building situated in proximity to the main building. The collection includes more than 125, 720 books, 46 journals, 36 magazines and periodicals with 01 database INFLIBNET. The collection of books include documents covering a wide range of subjects from literature, natural sciences, arts, history and social sciences, languages etc. The library is automated, and has a spacious reading hall and reference. The reading area can accommodate more than 100 users at any point of time.

The library is automated with integrated library management software Raj e-Library Management hosted by RSDC, DoITC, Jaipur. The various housekeeping activities of the library such as data entry, issue and return and renewal of books, member logins etc are done through the software. The books are being bar coded and the users are given unique barcode ID. Apart from the printed books the library is having access to e resources of n list which is a part of e shodhsindhu consortium of INFLIBNET, where the users are given awareness and made to access browse and download e books, e journals, databases etc. The new books are displayed for two weeks on the display stand. User orientation is provided at the beginning of the year regarding the various facilities services and resources available in the library. The library provides reprographic service and internet service. The Internet room is provided with 06 systems with 8 Mbps leased line connection. For Enhancing security closed circuit cameras have been installed. Fire safety units available. The Library is provided with Wi-fi facility. A library committee is constituted for smooth functioning of the library.

### Departmental Libraries

Botany, Zoology, Chemistry, Physics, Mathematics, Economics and Geography Departments have their own Libraries with high level Reference Books.

### Community Library

In our Institute we have established a Community Library, in which books were donated by outside donors having a good number of books (326) which is increasing on annual basis.

**This committee works under supervision of College Administration. Following strategy has been deployed:-**

1. The committee formulates plans for library resources development and up-gradations. This committee also reviews and monitors the matters of library infrastructure development.
2. The committee sets guidelines for the procurement of books, internet journals, hardware and software necessary for the library.
3. The committee ensures the optimal use of library resources by staff and students.
4. The committee organizes book fairs as well as facilitates the staff and students to participate in national and international level book fairs.
5. It ensures the availability of latest syllabi and previous years papers of university examination.
6. It takes up remedial actions towards the grievances expressed by the students and staff.
7. A book bank is made available in the college library which provides books to underprivileged students. It is managed and monitored by a committee of faculty members and library staff.
8. Special help is rendered to students preparing for competitions.
9. Organizing book exhibitions.
10. Creation of user friendly environment.
11. A virtual library facility has been started on recommendation of this committee. INFLIBNET related E-resources are made available to the students.
12. Committee also monitors the staff and students' visitor register.
13. The library operation is fully automated.

