

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution	ShriRatanlalKanwarlalPatni Government P.G.College, Kishangarh (Ajmer)
1.2 Address Line 1	City Road
Address Line 2	
City/Town	Kishangarh
State	Rajasthan
Pin Code	305802
Institution e-mail address	srkpatnigck@gmail.com
Contact Nos.	01463-245660
Name of the Head of the Institution:	Dr Sahdev Dan
Tel. No. with STD Code:	01463-245660
Mobile:	9414248921

Name of the IQAC Co-ordinator:

Dr UrmilaJethani

Mobile:

9461161871

IQAC e-mail address:

srkpatnigck@gmail.com

1.3 NAAC Track ID(For ex. MHCOGN 18879)

RJCOGN11545

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC(SC)/17/a&a/112.2 Dated 16.09.2016

1.5 Website address:

www.dce.rajasthan.gov.in

Web-link of the AQAR:

www.dce.rajasthan.gov.in

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	70.50	2004	05 Years
2	2 nd Cycle	B++	2.79	2016	05 Years
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

30/04/2005

1.8 AQAR for the year (for example 2010-11)

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ (DD/MM/YYYY)4
ii. AQAR _____ (DD/MM/YYYY)
iii. AQAR _____ (DD/MM/YYYY)
iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

- University State Central Med Private
Affiliated College Yes No
Constituent College Yes No
Autonomous college of UGC Yes No
Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

- Type of Institution Co-education Men Women
Urban Rural Tribal
Financial Status Grant-in-aid UGC 2(f) UGC 12B
Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

- Arts Science Commerce Law PEI (PhysEdu)
TEI (Edu) Engineering Health Science Management
Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

M.D.S. UNIVERSITY, AJMER

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	NA		
University with Potential for Excellence	X	UGC-CPE	
DST Star Scheme		UGC-CE	X
	X		X
UGC-Special Assistance Programme	X		X
UGC-Innovative PG programmes	Any other (Specify)		
	X		X
UGC-COP Programmes	X		

2. IQAC Composition and Activities

2.1 No. of Teachers	07
2.2 No. of Administrative/Technical staff	----
2.3 No. of students	02
2.4 No. of Management representatives	----
2.5 No. of Alumni	01
2.6 No. of any other stakeholder and community representatives	01
2.7 No. of Employers/ Industrialists	01
2.8 No. of other External Experts	01
2.9 Total No. of members	13

2.10 No. of IQAC meetings held:02

2.11 No. of meetings with various stakeholders: No.	04	Faculty	09
Non-Teaching Staff Students	05	Alumni	01
		Others	01



2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

NIL

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International -- National --- State 1 Institution Level 1

(ii) Themes

Transforming Education Through Digital Learning

2.14 Significant Activities and contributions made by IQAC

Extension Lecture on Gender Sensitization, Personality Development Programmes, NAAC PEER TEAM visit

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Cleanliness awareness amongst students and society	1. Students Rallies, extension lectures, Nukkadnatak, poster & Slogan competition on cleanliness awareness programmes organised during the year.
2. Blood Donation	2. Blood donation camps were organised on 25 th Sept. and 2 nd Oct., 2017
3. Educational /Study tours	Educational tours to Barefoot college, Tilonia, Nareli (Ajmer), Jaipur, Traffic park, Ajmer. Industrial tour to R.K. Patni Marble Industries, Kishangarh.
4. Cultural Activities/Literary activities	5. Extension lectures organised & DVD's of CSE on various environmental issues were shown to the students
5. Eco-club	
6. Seminars	6. Seminars on value based education, Empowering Human Rights through

	Cashless economy in India.
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* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

The College is Government Institution and the AQAR is prepared under the guidance and supervision of the Head of the Institution.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	---	---	---	---
PG	06	---	---	---
UG	03	---	---	---
PG Diploma	---	---	---	---
Advanced Diploma	---	---	---	---
Diploma	---	---	---	---
Certificate	---	---	---	---
Others	---	---	---	---
Total	09	---	---	---
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	09

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The syllabus is prescribed by the University.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
54				

2.2 No. of permanent faculty with Ph.D.

34

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
								54	10

2.4 No. of Guest and Visiting faculty and Temporary faculty

NIL

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	18	158	14
Presented papers	05	129	09
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Group Discussion , Student Seminar, Learning through Charts/Practicals /Power Point Presentation/ Field Work.
 Uses of Smart Board to make teaching more effective for PG Students.

2.7 Total No. of actual teaching days during this academic year 180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

1. Conducted 3 Terminal Tests during the year.
2. Annual Examinations

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 04

2.10 Average percentage of attendance of students 75%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A	589	--	17	236	207	78.09
B.Sc.	207	06	79	105	08	92.75
B.Com.	321	01	53	142	45	74.76
M.A.	71	--	07	41	14	87.32
M.Com.	73	--	14	43	12	94.52

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC Motivate the faculty members to participate in seminars/ Conferences/ Workshos for their learning and knowledge.

Students are evaluated through Terminal Tests And annual Examination.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	06
UGC – Faculty Improvement Programme	---
HRD programmes	----
Orientation programmes	08
Faculty exchange programme	--
Staff training conducted by the university	---

Staff training conducted by other institutions	---
Summer / Winter schools, Workshops, etc.	----
Others	---

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	31	17	01	06
Technical Staff				

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The Academic Calendar is given by the Commissionrate of Higher Education, Rajasthan. The Curriculum , Examination and Evaluation is controlled by the University. The Role of IQAC is effective implementation of the above and motivating the staff to adopt innovative teaching methods, organise extension lectures, participate in refresher / orientation courses/ Seminars / conferences and workshops.

3.2 Details regarding major projects Nil

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects: Nil

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications:

	International	National	Others
Peer Review Journals	03	03	04
Non-Peer Review Journals	01	--	--
e-Journals	--	03	--
Conference proceedings	--	04	--

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nil

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from **Nil**

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		02			01
Sponsoring agencies		UGC			UGC

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency

From Management of University/College

Total

0

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

03

08

3.19 No. of Ph.D. awarded by faculty from the Institution

05

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

SRF

Project Fellows

Any other (TRF)

01

01

3.21 No. of students Participated in NSS events:

University level

State level

426

National level

International level

3.22 No. of students participated in NCC events:

University level

State level

160

National level

International level

3.23 No. of Awards won in NSS:

National level University level State level
 International level

3.24 No. of Awards won in NCC:

National level University level State level
 International level

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS Any other (YDC)

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Blood Donation Camps, Swachhta Abhiyan rally , Plantation, Educational and study tour.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	58274.78 Sq. Mtr.	----		
Class rooms	54	----	UGC, Local Stakeholder, State Govt.	
Laboratories	10	----	UGC, Local Stakeholder, State Govt	

Seminar Halls	02	---	UGC, Local Stakeholder, State Govt	
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	---	----		
Value of the equipment purchased during the year (Rs. in Lakhs)	---	----		
Others	--	----		

4.2 Computerization of administration and library

Office	01
--------	----

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	33495		1074		34569	
Reference Books	30105				30105	
e-Books	----					
Journals	-----					
e-Journals	----					
Digital Database	45509				45509	
CD & Video	17				17	
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	49	02	10	03	02	01	06	
Added								
Total								

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

<ol style="list-style-type: none"> 1. Training Programme for Students on Entrepreneurship 2. Training programme for teachers on internet access.
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4.6 Amount spent on maintenance in lakhs :

i) ICT

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ii) Campus Infrastructure and facilities	
iii) Equipments	NIL
iv) Others	NIL
Total :	

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Personality development programme are conducted by the UGC, YDC, NSS. 2. Women Cell conducts gender sensitization programmes 3. Student Advisory Board works in tandem with students union and ensures smooth functioning of the various activities – literary, cultural and sports.

5.2 Efforts made by the institution for tracking the progression

The institution attempts to track the number of students going for higher studies. Some stay to peruse M.A./M.Com courses in the college itself. Others go to nearby P.G. College /MDSU/CU.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
4182	383	03	----

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%	Women	No	%
	NA	--		NA	---

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1234	95 2	66	2343	01	4596	1227	105 5	89	1954	13	4346

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

College organised CAT Coaching Classes for the students. Student Advisory Bureau, UGC, Placement Cell help the students for various competitive examination. DISHARI APP introduced

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Career counselling cell help the students for their future prospective.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
---	---	---	---

5.8 Details of gender sensitization programmes

Various lectures on gender sensitization were organised by UGC, NSS, YDC and Street Play by Science students also organised.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____NIL_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The institution aims at giving quality education and overall development of the students through extra curricular activities, extension lectures , seminars, conferences , workshops, field trips etc.

6.2 Does the Institution has a management Information System

NO

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum is designed by the University.

6.3.2 Teaching and Learning

Class room teaching through Lecture , Group discussions, seminars and PPT.

6.3.3 Examination and Evaluation

3 Internal tests and annual examination is conducted as per the university Guidelines.

6.3.4 Research and Development

Most of the faculty actively participates in conferences, seminars, workshop, training programme and knowledge thus acquired is passed on the students in the Class rooms

6.3.5 Library, ICT and physical infrastructure / instrumentation

e-library facility is available and connected with Wi Fi for the students.ICT class rooms are well equipped in the institution.

6.3.6 Human Resource Management

NA

6.3.7 Faculty and Staff recruitment

NA

6.3.8 Industry Interaction / Collaboration

To generate awareness about the avenues available locally, the students are taken to visit the local industries.

6.3.9 Admission of Students

As per the guidelines issued by the state government and affiliating university.

6.4 Welfare schemes for

Teaching	Group insurance
Non teaching	Group insurance
Students	1.Accidental insurance 2.Different kind of scholarships available to meritorious students .

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	---	----	---	---
Administrative	Yes	DCE, Govt. of Rajasthan	Yes	Internal Committee

6.8 Does the University/ Autonomous College declares results within 30 days? NA

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms? NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Regular interaction with the alumni for suggestions for the development of the college.

6.12 Activities and support from the Parent – Teacher Association

6.13 Development programmes for support staff

Computer /Internet literacy programme held for supporting staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Regular plantation at the Intuition
2. Water harvesting.
3. Waste Product management.
4. Encouraging E-Governance and E-Commerce.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. To keep the students engaged excited and motivated interactive and inter disciplinary approach to teaching is encouraged .
2. Regular extension activities aim for holistic development of the students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The academic, administrative calendar is provided by the Government and is implemented by the institution.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

1. Quality based education.
2. National Seminars/ Workshops/ Training programmes.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Regular activities are conducted by NSS, NCC, YDC etc. to sensitize the students towards the environment and engage them actively through plantation drives, deweeding and cleaning the campus.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

1. E- Library. -Shortage of Teaching Faculty and Ministerial Staff
2. Smart class Rooms with interactive Board.
3. Two Computer Labs.
4. Two Seminar Halls.

8.Plans of institution for next year

- 1.To start P.G. in Drawing & Painting and Chemistry.
2. To organize 03 National Seminars.
3. To organize study /field tours.
4. To organise training programme on entrepreneurship .
5. To organise career fair, preparation of competitive examinations etc.
- 6.To organise workshops/programmes on local cultural heritage, increase language club activities
- 7.To establish smart class rooms in the institution

Name_ *Dr. Urmila Jethani*

Name *Dr. Sahdev Dan*

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
