

OFFICE OF THE PRINCIPAL, SBRM GOVT. COLLEGE, NAGOUR
Ajmer - Jodhpur NH Link Road, Nagaur 341001
College Code – 302013

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- The college has maintenance committee that oversees the maintenance of buildings, classrooms and laboratories.
- The maintenance committee is headed by the Senior Faculty Members who in turn monitors the work of the Supervisor at the next level. The Supervisor is accountable to the Senior Faculty Members and functions as the coordinator who efficiently organizes the workforce, maintaining duty files containing details about their individual floor - wise responsibilities, timings, leave etc. The maintenance officer conducts periodic checks to ensure the efficiency / working condition of the infrastructure.
- Adequate in - house staff is employed to meticulously maintain hygiene, cleanliness and infrastructure on the campus to provide a pleasant learning environment. Classrooms, Staffrooms, Seminar halls and Laboratories, etc. are cleaned and maintained regularly by Non - teaching staff assigned for each floor. Wash rooms and rest rooms are well maintained. Dustbins are placed in every floor. The Green Cover of the campus is well maintained by a full time gardener.
- Lab assistants under the supervision of the System administrator maintain the efficiency of the college computers and accessories.
- Parking facility is well organized. It is efficiently maintained by a committee headed by faculty members.
- The campus maintenance is monitored through surveillance Cameras.
- Every department maintains a stock register for the available equipment.
- Proper inspection is done and verification of stock takes place at the end of every year.
- The civil and electrical work is adequately monitored and maintained by the electricians hired by the institute.
- Periodic reporting on requirements of repairs and maintenance are submitted by the HODs to the Administrative office. The requirements are collectively processed in every session so as to keep things ready for the new session.
- Pest control of library books and records is done every year by the maintenance department.
- The non-teaching staff is also trained in maintenance of science and computer equipment.

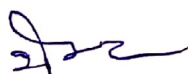
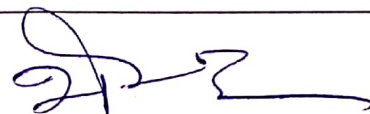


Table 4.4.2: List of Maintenance Committee Members

Sr. No.	Name of Staff	Designation	Responsibility
1	Sunita Gupta	Principal	Head of Institution
2	M.P. Bajaj	Asso. Prof.	IQAC In-charge
3	S.R. Godara	Asso. Prof.	College Coordination & Welcome committee
4	Dr. H.R. Chharang	Asso. Prof.	Purchase Committee
5	Dr. G.R. Kachhawa	Asso. Prof.	Career Counselling and placement committee
6	Dr. R.S. Enaniya	Asso. Prof.	Scholarship Committee
7	Dr. M.S. Rathore	Asso. Prof.	U.G.C. Committee
8	Dr. S.L. Jakhar	Asso. Prof.	N.S.S.
9	Dr. Santosh Kumari	Asso. Prof.	Women Cell
10	Dr. M.R. Karwasra	Asso. Prof.	Sports Committee
11	Dr. S.L. Jakhar	Asso. Prof.	College Development & Maintenance Committee
12	Dr. P.S. Bugasara	Asso. Prof.	N.C.C.
13	B.P. Naval	Asst. Prof.	Revering
14	Sukhraj Punar	Asst. Prof.	Boys Hostel warden
15	Purnima Jha	Asst. Prof.	Girls Hostel warden
16	Hari Singh Meena	Asso. Prof.	Computer Facility Committee
17	Hari Singh Meena	Asso. Prof.	RTI Committee
18	Dr. M.R. Karwasra	Asso. Prof.	Human Right Committee
19	S.R. Godara	Asso. Prof.	Anti Ragging Committee
20	S.R. Godara	Asso. Prof.	NAAC Committee



Principal
SBRM Govt. College, Nagaur

प्राचार्य
बी.आर.मिर्धा
राज.महा. नागौर