

OFFICE ORDER

Following committees are constituted for the smooth conduct of curricular, co-curricular and extra-curricular activities and to ensure effective implementation of rules/policies/schemes of Government of Rajasthan and affiliating University in the **academic session 2021-22**.

1. Academic Committee		10. Purchase Committee	
Faculty of Arts :		Dr. Navneet Kumar Verma	Convener
Dr. Navneet Kumar Verma	Faculty-In-Charge	Dr. Ruchi Purohit	Co-Convener
Sh. Atul Bhatia	Associate Fac.-In-Charge	Sh. Atul Bhatia	
Faculty of Commerce :		Dr. Ajay Sharma	
Sh Gajendar Kumar Jangir	Faculty-In-Charge	Sh. Jagdish Kumar	Accounts section
Sh. Kanhaiya Lal	Associate Fac.-In-Charge	In-charge & other faculty members of departments concerned /Convener of concerned committee (as the case may be)	
Faculty of Sciences :			Member
Dr. Ruchi Purohit	Faculty-In-Charge	11. <u>Yuva Kaushal Vikas Prakosth</u>	
Dr. Ajay Sharma	Associate Fac.-In-Charge	<u>(Youth Skill Development Cell)</u>	
2. Students Union Advisory Board		Dr. GyanVikas Mishra	Convener
Dr. Navneet Kumar Verma	Chief Advisor	(1) Placement Cell	
Dr. Ruchi Purohit		Dr. Gayatri Prasad	Co-Convener
Sh. Atul Bhatia		(2) Youth Development Centre	
Dr. Ajay Sharma		Dr. Suresh Kumar	Co-Convener
3. Cultural Committee		(3) Career Guidance and Counselling Cell	
Dr. Anita Jain	Convener	Dr. Sanjay Parihar	Co-Convener
Dr. Sandhya Dubey	Co-Convener	12. Library Advisory Committee	
Dr. Seema Varshney		Sh. Atul Bhatia	Convener
Smt. Sangeeta Sharma		Dr. Anita Jain	Co-Convener
4. IQAC & AISHE Committee		Sh. Sanjiv Bhatnagar	Librarian
Dr. Ajay Sharma	Convener	In-charge of Departments/ Subjects in Faculty of Art, Commerce and Science-	
Dr. Sandhya Dubey	Co-Convener		Ex-officio Member
Dr. Hemlata		13. UGC Committee	
Dr. Seema Varshney		Dr. Gyan Vikas Mishra	Convener
Dr. GyanVikas Mishra		Dr. Gayatri Prasad	Co-Convener
5. NAAC Steering Committee		14. Faculties' Associations Committee	
Dr. Navneet Kumar Verma	Convener	Dr. Navneet Kumar Verma	Convener
Dr. Ajay Sharma	Co-Convener	(1) Faculty of Arts Association	
Dr. Hemlata		Dr. Anita Jain	Co-Convener
Dr. Seema Varshney		Dr. Meena Jain	
Dr. GyanVikas Mishra		(2) Faculty of Commerce Association	
6. Language Lab		Sh Gajendar Kumar Jangir	Co-Convener
Dr. Shachi Singh	Convener	Sh. Kanhaiya Lal	
Ms. Renuka Verma	Co-Convener	(3) Faculty of Sciences Association	
Dr. Kailash Gehlot		Dr. Seema Varshney	Co-Convener
7. No-Tobacco/No-Smoking Committee		Dr. Jaishree Gurnani	
Dr. Navneet Kumar Verma	Convener	15. National Service Scheme (NSS) Programme Officers	
8. Literary Forum		Dr. Reena Srivastava –	District Co-ordinator
Dr. Sandhya Dubey	Convener	Sh. Omdutt Parewa	
Dr. Shachi Singh	Co-Convener	Sh. Sunil Kumar Meena	
Dr. Kailash Gehlot		Sh. Khemraj Chaudhary	
9. Attendance & Term Test Committee		16. Rover & Ranger Officers	
Dr. Navneet Kumar Verma	Convener	Dr. Meena Jain	Ranger
Faculty of Arts		Sh. Gajendar Kumar Jangir	Rover
Dr. Sharda Bhandari	Co-Convener	(The charge of Rover is delegated to Sh. Kanhaiya Lal owing to temporary absence of Sh. Gajendar Kumar Jangir.)	
Dr. Shachi Singh		17. National Cadet Corps (NCC)	
Faculty of Commerce			Capt (Dr.) Bhagwana Ram Bishnoi
Sh Gajendar Kumar Jangir	Co-Convener		
Sh. Kanhaiya Lal			
Faculty of Sciences			
Dr. Hemlata	Co-Convener		
Dr. Jaishree Gurnani			

18. Anti Ragging Committee

Dr. Navneet Kumar Verma Convener
 Dr. Ruchi Purohit Co-Convener
 Sh. Atul Bhatia
 Dr. Ajay Sharma

19. Internal Complaints Committee (ICC)

[Formed under Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013]

Dr. Hemlata Convener
 Dr. Seema Varshney Co-Convener
 Dr. Jaishree Gurnani
 Dr. Reena Srivastava
 Smt. Renuka Verma
 Smt. Ratan Bafna (N.G. O.-Member)

20. Students' Complaints Redressal Committee

Dr. Navneet Kumar Verma Convener
 Dr. Ruchi Purohit Co-Convener
 Sh. Atul Bhatia
 Dr. Ajay Sharma

21. Documentation Committee

Dr. Kailash Gehlot Monitoring Person
 Sh. Gajendra Singh Chouhan In-charge, Library
 (It shall maintain records of press-reports of the college for future ready reference.)

22. Central Store Committee

Sh. Atul Bhatia Convener
 Dr. Hemlata Co-Convener
 Sh. Balwant Singh Store In-charge

23. Arvind Hostel Administration Committee

Sh. Atul Bhatia Convener
 Dr. Ram Narayan Shastri Co-Convener
 Dr. Bhagwana Ram Bishnoi

24. Eco Club

Dr. Ruchi Purohit Convener
 Dr. Anita Jain Co-Convener

25. Time Table & Work Load Assessment Committee

Dr. Sharda Bhandari Convener
 Dr. Anita Jain Arts
 Dr. Hemlata Sciences
 Sh. Gajendar Kumar Jangir Commerce

26. Alumni Association Committee

Dr. Ajay Sharma Convener
 Dr. Gayatri Prasad Member-Secretary
 Sh. Sunil Kumar Meena
 Sh. Khemraj Chaudhary
 Sh. Kanhaiya Lal
 Ms. Sangeeta Sharma

27. Institutional Public Information Officer under R. T. I. Act (2005)

Dr. Navneet Kumar Verma APIO
 Sh. Jagdish Kumar

28. Vidhan Sabha Questions' Reply Committee

Dr. Navneet Kumar Verma Convener
 Sh. Jagdish Kumar

29. College Website Updation, Networking & ICT-related Work

Dr. Gayatri Prasad Convener
 Dr. Sanjay Parihar Co-Convener

30. Student's Entitlements Committee

Dr. GyanVikas Mishra Nodal Officer
 Mrs. Renuka Verma Member

31. Audio/ Video System & Photography Committee

Dr. Gyan Vikas Mishra Convener
 Dr. Gayatri Prasad Co-Convener
 Sh. Sunil Kumar Meena

32. Discipline Committee

Dr. Navneet Kumar Verma Convener
 Dr. Ruchi Purohit Co-Convener
 Sh. Atul Bhatia
 Dr. Ajay Sharma
 Dr. Sharda Bhandari
 Dr. Gayatri Prasad

33. Stage Decoration Committee

Dr. Jaishree Gurnani Convener
 Dr. Shachi Singh Co-Convener
 Dr. Meena Jain
 Dr. Kusum Rathore
 Mrs. Renuka Verma
 Sh. Omdutt Parewa
 Sh. Sunil Kumar Meena

34. Income Tax Committee

Sh. Atul Bhatia Convener
 Sh. Gajendar Kumar Jangir Co-Convener
 Sh. Kanhaiya Lal

35. Internal Audit Committee

Dr. Anita Jain Convener
 Sh. Kanhaiya Lal Co-Convener

36. Games & Sports Committee (Boys)

Dr. Ajay Sharma Convener
 Dr. GyanVikas Mishra Co-convener

Dr. Ram Narayan Shahstri
 Dr. Bhagwana Ram Bishnoi
 Dr. Gayatri Prasad
 Dr. Suresh Kumar
 Dr. Sanjay Parihar
 Dr. Kailash Gehlot
 Sh. Om Dutt Parewa
 Sh. Sunil Kumar Meena
 Sh. Rishi Meena
 Sh. Khemraj Chaudhary
 Sh. Gajendar Kumar Jangir
 Sh. Kanhaiya Lal

37. Games & Sports Committee (Girls)

Dr. Hemlata Convener
 Dr. Kusum Rathore Co-Convener
 Smt. Renuka Verma
 Smt. Suman
 Smt. Sangeeta Sharma

38. Human Rights Committee

Dr. Navneet Kumar Verma Convener
 Mrs. Renuka Verma Co-Convener
 Sh. Khemraj Chaudhary

39. Girls Common Room Committee

Dr. Sharda Bhandari Convener
 Dr. Seema Varshneya Co-Convener

40. Tent & Accommodation Committee

Dr. Ajay Sharma Convener
 Dr. Anita Jain Co-Convener

41. Students' Scholarships & Financial Aid

Committee

Dr. Sharda Bhandari Convener

(1) CM Scholarship- College Level

Dr. Anita Jain Convener

Dr. Hemlata Mehta Co-Convener

Dr. Ram Narayan Shastri

Dr. Kusum Rathore

Sh. Dinesh Kumar Soni

Dr. Sanjay Parihar

Ms. Renuka Verma

(2) CM Scholarship- District Level & National Scholarship Portal

Dr. Suresh Kumar Convener

Sh. Kanhaiya Lal Co-Convener

Ms. Sangeeta Sharma

(3) Post-Matric Scholarship

Dr. Seema Varshney Convener

Dr. Jaishree Gurnani Co-Convener

Dr. Meena Jain

Sh. Rishi Meena

(4) TADA/ MADA Scholarship & Financial Aid

Dr. Shachi Singh Convener

Dr. Kailash Gehlot Co-Convener

Dr. Gajendar Kumar Jangir

(5) INSPIRE-Scholarship for Higher Education

Dr. Seema Varshney Convener

Dr. Jaishree Gurnani Co-Convener

(6) Fee Receipt Distribution for Scholarships

Sh. Harish Kumar Dealing Assistant-Scholarship

(7) Devnarayan Chhatraa Scooty Vitran Yojana and

Kali Bai Bheel Medhavi Chhatraa Scooty Vitran

Yojana

Dr. Gyan Vikas Mishra Convener

Dr. Suresh Kumar Co-Convener

42. College Magazine & Campus News Committee

Dr. Sandhya Dubey Convener

Dr. Shachi Singh Co-Convener

Dr. Meena Jain

Dr. Kailash Gehlot

43. Campus Beautification Committee & Garden

Monitoring Committee

Dr. Ruchi Purohit Convener

Dr. Anita Jain Co-Convener

Dr. Gayatri Prasad

Sh. Jagdish Kumar A.A.O.

44. Infrastructure Development & Building

Maintenance Committee

Dr. Navneet Kumar Verma Convener

Dr. Ajay Sharma Co-Convener

Dr. Gyan Vikas Mishra

Dr. Gayatri Prasad

45. Women's Cell

Dr. Sandhya Dubey Convener

Dr. Hemlata Co-Convener

Dr. Jaishree Gurnani

Ms. Renuka Verma

Sh. Omdutt Parewa

46. Special Cell to Protect Rights of Transgender

Community

Sh. Atul Bhatia Convener

Dr. Sharda Bhandari Co-Convener

47. Red Ribbon Club

Dr. Ruchi Purohit Convener

Dr. Kusum Rathore Co-Convener

48. Equal Opportunity Cell including

SC/ST/OBC/Minority Cell

Dr. Ruchi Purohit Anti-Discrimination Officer

Dr. Kusum Rathore Member

Sh. Suneel Meena

49. Girls' Hostel Administration Committee

Dr. Ruchi Purohit Convener

Smt. Suman Kumari Co-Convener

50. "ANANDAM" Course Implementation

Committee

Dr. Ruchi Purohit Convener

Dr. Anita Jain Co-Convener

Dr. Sandhya Dubey

Dr. Jaishree Gurnani

Dr. Sanjay Parihar

Dr. Kailash Gehlot

Sh. Suneel Kumar Meena

Sh. Khemraj Choudhary

Sh. Kanhaiya Lal

Sh. Rajendra Naruka External Member

51. RUSA-Board of Governors(BOG)

Dr. Navneet Kumar Verma Convener

Dr. Ajay Sharma Member

Dr. GyanVikas Mishra Member

Ex. En. PWD, Sirohi city External Member

Sh. Jagdish Kumar A.A.O.

52. Research Board and Seminar Committee

Dr. Navneet Kumar Verma Convener

Dr. Ruchi Purohit Co-Convener

Dr. Ajay Sharma Member

Dr. Sharda Bhandari Member

Dr. Sandhya Dubey Member

Dr. GyanVikas Mishra Member

53. Sampark Portal, CM Helpline Committee and

Liasioning Officer with district administration at

Sirohi

Dr. Ruchi Purohit Convener

Sh. Atul Bhatia Co-Convener

54. Niramaya- District Mental Health Counselling

Centre

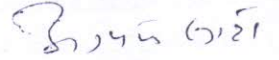
Dr. Hemlata Convener

Dr. Shachi Singh Member

Dr. Gajendar Kumar Jangir Member

General Instructions-

1. The committee- members are to work as a team with immediate effect.
2. In case, any expenditure is involved in any activity, the Convener of the committee shall get prior sanction/ approval of the Principal/ Head of the Institution.
3. The list is not exhaustive and, if need arises, then, the members can be added or removed by the Principal/Head of the Institution in consultation with Convener.
4. Separate list of committees shall be issued to ensure smooth conduct of such activities as students' union election, admissions, examinations, physical verification, annual cultural and sports' day/event etc.
5. All the Conveners of Committees are directed to takeover/handover the charge with immediate effect.



Principal

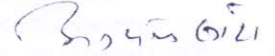
OFFICE OF THE PRINCIPAL, GOVERNMENT COLLEGE, SIROHI (Raj.) 307 001

NO.F 1()/Est/ GCS/2021-22 / 335-338

Date: 14-07-2021

Copy to:

1. P.S. to The Commissioner, College Education, Jaipur (Raj)
2. Convener & Members of Committees/ In-Charge of Departments
3. Library/Acct. Sec. /Est. Sec./Academic Sec./Store-In-Charge/Cashier/Games-In-Charge/ Guard File



Principal