



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

GOVERNMENT COLLEGE

**PALACE ROAD, SIROHI - 307001 (RAJASTHAN)
307001**

hte.rajasthan.gov.in/college/gcsirohi

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BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The district Sirohi is located at the foothills of Siranva part of Aravali mountain range in south-western part of Rajasthan. According to Colonel Tod as written in his book “Travels in Western India”, the name “Sirohi” means head of the desert.

Sirohi is listed in Educationally Backward Districts (EBDs) where Gross Enrolment Ratio in higher education is less than the national (27.1%) and the state average (23.9%) in 2019-20. So, the social milieu of the college is educationally less developed.

Government College, Sirohi is the oldest and the largest higher educational institution in the district. The main administrative building of the college was constructed in 1915. After independence, in 1957, the building was acquired by the Government of Rajasthan and a new Government College was established for undergraduate students in Faculty of Arts. Later, the Faculty of Science, Commerce and Law were added. As of now, the college is spread over three campuses each having enough space. The college, at present, offers undergraduate and post graduate courses across Faculty of Arts, Commerce and Science streams covering almost 19 subjects. A few off-beat subjects like Geology and Music are also taught here. In short, Government College, Sirohi is a co-educational, multi-faculty, affiliated, public-funded educational institute of Government of Rajasthan and is operated in regular shift for students to gain Undergraduate and Postgraduate degree.

The Government College Sirohi volunteered to be assessed by the National Assessment and Accreditation Council in 2004 for the first cycle and secured B+ grade and, in due course of time, it went for assessment for the second time and secured ‘A’ grade on 01-05-2015 with a CGPA of 3.04.

The two cycles of accreditation by NAAC prompted the college to identify its quality indices that helped it in growing in all spheres. The institution continually strives to reach the qualitative parameter at par with national standard and to provide an excellent learning ambience to the students. The college attempts to cater to the education-based needs of all sections of the society. The co-curricular and extracurricular achievements of our students always bring laurels to the institution.

Vision

The college works with a vision to impart cost-effective and student-centric quality education to transform lives and serve the society by educating, creating knowledge, and putting knowledge to work with excellence. We aspire to be known as an institution where academics is combined with a holistic approach towards quality education. Our quest is to inculcate the core values of humanity in students along with equipping them with academic competence to produce the ideal citizens of country.

Mission

Our guiding values are:

- to be facilitators in capacity building process of our students.
- to value excellence, quality, and service.
- to provide equal opportunities to foster potentials and talents of young generation.
- to empower students by delivering quality education and assisting them in analytical skills, scientific temperament, and rational approach. development of

- to promote high-quality research in the thrust areas of regional and social relevance.
- to develop moral values and gender sensitive behaviour amongst youth.
- to inculcate cleanliness attitude and values of ecological sustainability.
- to empower weaker sections of the society through education.
- to be inclusive and respectful to the dignity of others.
- to instill integrity, discipline, essence of brotherhood and sense of responsibility towards nation building.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Sixty-three years of proud existence
- Accredited with 'A' grade from NAAC
- Beneficiary of RUSA grant
- Highly qualified, experienced, and dedicated faculty
- Student centric educational environment
- Availability of modern and suitable infrastructure.
- Eco-friendly campus with solar panel and water harvesting system etc.
- A rich library with latest software module used in transactions
- Well-equipped Gymnasium, Sports', and game's facilities with playground & pavilion stand

Institutional Weakness

- Student-teacher ratio is not as per requirement

- Limited number of consultancy and exchange programmes
- Lack of institutional fund for research activities
- Limited opportunity for corporate training programme.
- Non-existence of incubation and priming for start-ups.

- Limited freedom in decision-making in academic matters
- Non-availability of industrial collaboration.

Institutional Opportunity

- Development of more qualitative e content and e resources using available IT tools
- Strengthening of campus placement activities
- Freedom in collaboration and consultancy
- Initiation of incubation center and start up activities
- Intensification of faculty development programmes and trainings for all the staff members
- Commencement of vocational courses and skill development activities

Institutional Challenge

- Constraints of financial resources for specific infrastructure requirements
- Old building structure demanding lot of maintenance
- Prepare the students for proper placement and employability with existing course structures

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college is affiliated to Mohan Lal Sukhadia University, Udaipur and the course structure, syllabus and examination schedules etc. are followed as per the decisions of the University. Owing to the presence of faculty members in committee of courses, board of studies and academic council, the college, sometimes, gets an opportunity to have a say in the revision of syllabus and other academic modules. The inputs or suggestions received from the stakeholders like student bodies, parents and public representatives are duly forwarded to the appropriate authorities particularly, in case of opening a new subject or up-gradation of undergraduate programme to post graduate level.

The core foundation courses are intended to impart basic language and computer skills. A good range of 19 subjects are offered in three streams of arts, commerce, and science at UG level and 7 subjects at PG level. Around fifty different kinds of elective combinations are offered to the students. Fourteen recognized Ph.D. supervisors in different subjects in arts and science streams are available to facilitate the doctoral degree.

Class tests are conducted periodically to test students' learning level on dealt topics of the concerned unit in the subject-paper. Furthermore, the students are, also, assessed term-wise using model question papers. Seminars on various topics of the elective subjects are regularly conducted in PG classes under the supervision of concerned teacher to assess other than writing skills. The progress of syllabus covered, and attendance of students are regularly monitored by college/departmental administration in meetings.

Teaching-learning and Evaluation

The process of admission and promotion to the next class/ semester is done online in accordance with the policies of the Commissioner of College education, Government of Rajasthan. There are special provisions for admission of students who are specially-abled or belong to deprived sections or with noteworthy achievements or talents. To promote the education of girls in society the girl students are exempted from the tuition fee of the college.

Though the method of teaching is largely conventional, still the process of participative learning and problem-solving approach is duly adopted. The medium of instruction is bi-lingual as per the local needs. Many faculty members use IT tools in their classes and every effort is made to develop the interests of the students in the subject. Class tests are conducted periodically with the help of teacher's own methods of assessment of students' level of understanding on given topic and, sometimes, using model question papers to evaluate the progress of students. The progress of syllabus covered, and attendance of students is regularly monitored by the department/college administration. Practical works and assignments are duly evaluated to identify the weakness of a student. Target study areas and topic-wise summaries are provided to PG students. **Follow up sessions** for students with concerned teacher and **Parent Teacher Meetings** are also the platforms available to the college to address student's problem. The **Academic Section** of the college maintains the record of every student and examination results are published online.

Research, Innovations and Extension

A proper culture of research and academic enhancement is imperative for any institution of higher education. Nurturing the ambience of research proves the worth of an institution of higher education as it paves the way of producing future scholars and scientists of the nation. Hence, the college aims to inculcate a flair for innovation and research among our students. Approved Research Guides in the college are available in literature, humanities, and science. The research carried out at the college primarily focuses on the issues related to local relevance of the subject. The research efforts of the faculty members are evident from the publications, number of research students/ scholars enrolled under them, and academic achievements like authoring books/chapters in book, accomplishment of research projects and participation in international and national conferences. The required research facilities are available in the science labs and it is periodically augmented with, whatever little financial resources made available to the college by the State Government, by adding newer gadgets and apparatuses. Workshops and webinars are organized to create the research environment for innovative ideas. Field tours, visits of industrial units and research laboratories, excursions etc. are organized for students to imbibe the aptitude for research.

Every year the college organizes numerous extension and outreach programmes under the aegis of NSS, NCC, Scouts etc. On many occasions, celebration of days and events are carried out, in tandem, with district administration, health department, ICDS, Nehru Yuva Kendra, judiciary and RTO like agencies/ departments.

Infrastructure and Learning Resources

The college has its own land holding of 80938 sq. meter out of which approximately 25000 sq. meter is constructed area. The college comprises of three campuses. The main campus, at the heart of Sirohi district, houses administrative building and blocks of classrooms and most of the departments of Arts and Commerce faculties. The second campus is located across the road and is lined up with Library, Vigyaan Bhawan (Science Building), Gymnasium, Sports' Room, Girls' Common Room, History Department, Auditorium, Girls' Hostel Building IGNOU Study Centre. The third campus, 0.8 km. towards the west on Jodhpur highway, consists of the playground with adequate facilities for athletics and several outdoor sports. Arvind Pavilion and the Arvind Boys' Hostel are also located in the same campus.

In both the Arts and the Science campuses, sufficient number of classrooms and furniture are available. Altogether eleven laboratories with required instruments and latest gadgets to conduct the practical classes and research work are available. College can specially boast of its separate two-floor library building with stacks of

73000 books and over two dozen of journals and magazines.

Among the learning resources apart from traditional classrooms and well-equipped laboratories the college has smart classrooms, e-class, LCD projectors and computer labs in the category of IT based infrastructure. The college library is also a subscriber of N-list (INFLIBNET) membership. It is specifically beneficial for faculty members in their academic upgradation. Four electronic kiosks have been installed in the reading room for the students to check the availability of a particular book.

Student Support and Progression

At the time of admission help desks are created to provide all kinds of support and information related to admission process. The admission fee is nominal for all the classes as per government guidelines. Tuition fee is exempted for girl students and students belonging to scheduled reserved categories. Scholarship and other support are provided to students under various schemes. For counselling of students, a designated committee called 'Youth Development Center' is formed in the college that provides all kinds of counselling to the students, but focus is on academic and career counselling. A Mental Health District Counselling Center has also been established in college in 2019. In addition, other committees like Student Grievance Redressal Committee, Committee on Redressal of Grievances related with Women Harassment, Anti-ragging Committee and Women Cell are, also, at work to address any kind of issues or other problems. There is, also, Mentor-Mentee system to provide personal counselling to the students.

To broaden the general outlook and provide exposure towards career aspects and personality development, various kinds of activities are organized for students. Lectures by resource persons and workshops on various socially relevant topics are organized. Field visits, educational and industrial tours are conducted to broaden their mental horizons. Job fair and entrepreneurship workshops are organized. Camps organized by NCC, NSS, Scouts are also intended for personality development. Literary and cultural activities organized by respective committees provide the platform for pursuing and polishing creative skills and potential talents of students.

Governance, Leadership and Management

The major policy decisions of the college are taken at the level of higher education department of the Government of Rajasthan. The Principal is the head of the institution and responsible for the activities of college. Still, as far as decentralization of responsibilities and participation of management is concerned, there are need-based different committees at college level to accomplish the routine work, institutional quality assurance and vision-based goals of college. All committees take their decisions through participation of all members which are further executed with the approval of the Principal. It is also worth mentioning that the module of e-governance has been implemented effectively in all areas like administration, finance, student support, planning and execution.

Many of the decisions of the infrastructural development and novel practices are also taken by College Development Committee. The College Development Committee (Mahavidyalay Vikas Samiti; that also works as planning board of college) is registered under Society Act and is comprised of senior faculty members, representatives of district administration and Commissionerate college education Jaipur, elected public representatives like MLA, MP and persons from alumni association or persons of social standing etc. Feedback of all the stakeholders like members of Mahavidyalay Vikas Samiti, Student Council, parents or alumni that is received in the form of memorandums, meetings, interactions etc. are periodically taken into consideration and

the strategic plan of action for development of college is framed and executed accordingly.

Institutional Values and Best Practices

The institutional values and best practices have been adopted keeping in view the vision and mission of the college. A few practices are listed as following-

- Admission process is online, transparent and student friendly.
- Solar Panel, waste management and water harvesting system for keeping the campus environment friendly.
- The college staff does tree plantation on his/ her birthday instead of organizing some party etc.
- Establishment of smart classes, wi-fi campus, CCTV cameras for safety of vulnerable sections, etc. are worth-mentioning facilities available at the college.
- Initiatives for e-learning like use of internet-based applications are done.
- Digitized library process and facility of e-library is operational.
- Extensive cultural and co-curricular activities to nurture creative talents are made available.
- Community book bank, with the help of “Donate a Book” scheme, is created.
- Disposal of laboratory waste and other solid/ liquid wastes, are, separately, done.
- Skill development courses are, also, made available.

- Researches on issues of local and social relevance are emphasized. Dissemination of research findings and online training of newly appointed teaching staff in a particular subject through a scheme, called “GYANGANGA”, is done.
- Transparent, student friendly and ragging-free harmonious academic and administrative atmosphere enable better learning prospects.
- Attempts of community reach out through various activities of NSS, NCC, YDC, Rover & Ranger etc. are done.
- Tobacco-free campus and no-smoking in the campus is emphasized.
- Sensitizing programmes related to social issues, community, and humanitarian work is taken up regularly.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT COLLEGE
Address	Palace Road, Sirohi - 307001 (Rajasthan)
City	Sirohi
State	Rajasthan
Pin	307001
Website	hte.rajasthan.gov.in/college/gcsirohi

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Anupama Saha	02972-221684	9414489893	-	anupamasaha70@gmail.com
IQAC / CIQA coordinator	Ajay Sharma	02972-220421	9414424078	-	ajay395@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	07-07-1957

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Rajasthan	Mohan Lal Sukhadia University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	01-07-1972	View Document
12B of UGC	01-07-1972	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Palace Road, Sirohi - 307001 (Rajasthan)	Urban	20	25000

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc,Chemistry	36	Senior Secondary	English + Hindi	528	463
UG	BA,Hindi	36	Senior Secondary	Hindi,English + Hindi	900	661
UG	BA,English	36	Senior Secondary	English + Hindi	300	178
UG	BA,Sociology	36	Senior Secondary	English + Hindi	900	691
UG	BA,Political Science	36	Senior Secondary	English + Hindi	900	672
UG	BA,Sanskrit	36	Senior Secondary	Hindi,English + Hindi	600	384
UG	BA,History	36	Senior Secondary	English + Hindi	1200	1164
UG	BA,Public Administration	36	Senior Secondary	English + Hindi	300	159
UG	BA,Economics	36	Senior Secondary	English + Hindi	300	231
UG	BA,Music Vocal	36	Senior Secondary	Hindi,English + Hindi	300	21
UG	BA,Geography	36	Senior Secondary	English + Hindi	600	513
UG	BCom,Accountancy And Business Statistics	36	Senior Secondary	English + Hindi	300	278
UG	BCom,Economics And Financial Management	36	Senior Secondary	English + Hindi	300	278

UG	BCom,Business Administration	36	Senior Secondary	English + Hindi	300	278
UG	BSc,Botany	36	Senior Secondary	English + Hindi	264	264
UG	BSc,Zoology	36	Senior Secondary	English + Hindi	264	198
UG	BSc,Mathematics	36	Senior Secondary	English + Hindi	264	227
UG	BSc,Physics	36	Senior Secondary	English + Hindi	264	227
UG	BSc,Geology	36	Senior Secondary	English + Hindi	264	43
PG	MSc,Chemistry	24	B.Sc.	English	60	55
PG	MA,Hindi	24	Under Graduate	Hindi	120	92
PG	MA,English	24	Under Graduate	English	120	40
PG	MA,Sociology	24	Under Graduate	English + Hindi	120	65
PG	MA,Political Science	24	Under Graduate	English + Hindi	120	66
PG	MA,Sanskrit	24	Under Graduate	Hindi	120	32
PG	MA,History	24	Under Graduate	English + Hindi	120	100

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	2				18				38			
Recruited	0	0	0	0	7	11	0	18	11	5	0	16
Yet to Recruit	2				0				22			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				21
Recruited	9	1	0	10
Yet to Recruit				11
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				13
Recruited	5	0	0	5
Yet to Recruit				8
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	6	11	0	5	2	0	24
M.Phil.	0	0	0	1	0	0	0	0	0	1
PG	0	0	0	0	0	0	6	3	0	9

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	1665	0	0	0	1665
	Female	661	0	0	0	661
	Others	0	0	0	0	0
PG	Male	291	0	0	0	291
	Female	199	0	0	0	199
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	583	561	542	514
	Female	171	166	151	164
	Others	0	0	0	0
ST	Male	255	244	226	219
	Female	54	75	84	71
	Others	0	0	0	0
OBC	Male	727	746	710	725
	Female	297	333	333	299
	Others	0	0	0	0
General	Male	374	349	311	338
	Female	328	300	308	301
	Others	0	0	0	0
Others	Male	17	8	0	7
	Female	10	5	0	3
	Others	0	0	0	0
Total		2816	2787	2665	2641

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
247	247	247	247	247
File Description		Document		
Institutional data prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2019-20	2018-19	2017-18	2016-17	2015-16
10	10	10	10	10

2 Students

2.1

Number of students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
2816	2787	2665	2641	2733
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
2181	1769	1700	1700	1700

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
913	915	815	843	892

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
34	29	29	29	30

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
58	58	58	58	58

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 24

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
22.53029	65.068	145.04596	126.56295	5.61122

4.3

Number of Computers

Response: 130

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The college is affiliated to Mohan Lal Sukhadia University, Udaipur. With a view to complete teaching part of academic syllabuses in all the programmes, in an affiliated status, the college prepares a unified timetable for every section of all the classes separately for each faculty, that is, Arts, Commerce & Science. The teaching plan is prepared in each department by every faculty member under the guidance and supervision of concerned Head & In-charge of the department. Faculty members are advised to follow a well-structured teaching strategy to achieve optimum learning outcomes which is measured through the assessment process.

Some measures that are adopted to ensure the effective delivery of the curriculum are as follows:

- **Lectures:** Traditional classroom lectures are, sometimes, laden with PowerPoint presentations, animations, show of documentary movies using LCD projectors and guided for references to additional e-resources like NPTEL- Swayam, e-PG Pathshala, etc.
- **Field work and Project reports:** In many subjects like Botany, Geology, Geography, History and Zoology the learning through field work and visit to museums, institutes, etc. are essential requirement of the curriculum. Similarly, in subjects, like Sociology and A. B. St., E.A.& F.M. in Faculty of Commerce, survey reports and case studies are undertaken by students.
- **Tutorial class, Group discussion, Game play, Role play:** Apart from traditional lecture method in classes, certain other styles are, also, employed to impart knowledge. In subjects without practical classes like Economics, English, Hindi, History, Political Science, Public Administration, Sanskrit and Sociology in Faculty of Arts, A.B.St., E.A.&F.M. and Business Administration in Faculty of Commerce and Mathematics in Faculty of Science, other styles of teaching such as tutorial class, group discussion, game play, role play are, also, used by concerned faculty members in their classes.
- **Practical sessions and lab activities:** Practical classes are conducted as per the syllabus of the university. Lab experiments go on to become core paper in the subject.
- **Extension Lectures** – Guest lectures are organized by the department to broaden the concept of the subject among the students.
- **Exposure to the research avenues-** Students who are in PG classes are taken to visit research institutions to encourage them for research. Whenever eminent scholars of specific subject are invited by the department the students get a chance to interact with them.
- **E-contents** like lecture-videos are prepared by faculty members and uploaded on YouTube channel. Similarly, the faculty members do make PPTs and scan their written self-notes with the help of their mobile applications and the links of same are shared on the virtual groups of class-students along with other study material and notes.
- **Contemporary Pedagogical tools and techniques** like the use of ICT gadgets as smart board and class-quiz, interactive sessions, evaluation of answer scripts using google forms have also been

incorporated in practice. Attempts are made by teachers to teach the topics with its prospective, scope and application.

- **E-Resources** like relevant websites and e- lesson /subject content are made available.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The college is obligated to comply with the academic calendar prepared, prescribed, and provided by the Commissionerate College Education, Government of Rajasthan and Mohan Lal Sukhadia University, Udaipur (Rajasthan). The calendar is made available just before the onset of academic session. The academic calendar enumerates the span of academic session, number of teaching days, schedules of class tests and student union election, tentative dates of extra- and co-curricular activities, calendar of application, processing and disbursement of various scholarships and holidays etc. Literally, schedules of all the student related activities of the college are listed in the academic calendar. The Teaching Plan of every department is framed according to the provided academic calendar. As pointed out earlier, it is mandatory for the college to adhere to the calendar schedules for every activity listed there as it is a part of departmental circular.

Continuous Internal Evaluation (CIE) is not the part of the evaluation framework of affiliating University currently but the college has its own modus operandi to put the process in place. This is to facilitate consistent and proactive tracking of the academic performance of the students. Some of the measures adopted to enact CIE are as follows:

- Class assignments are given wherein the students are asked to write a term paper on a given topic.
- Monthly class tests are conducted in every class to evaluate the comprehension level of the students on the topics taught during that month.
- Class-quizzes are conducted periodically by class teachers to evaluate the subject performance of students.
- Post graduate students are mandated to give their presentation on assigned topic in the departmental seminar. The grade of their performance in seminar is a point of consideration in assessment for learning level of students. The peer pressure impels them to do some research and prepare the topic. The discussion afterward is beneficial for all the participants of seminar.
- Practical records of students are checked after every exercise and a kind of viva-voce is conducted during the process.
- Feedbacks and suggestions are periodically taken from all stakeholders to improve the modality of CIE.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document
Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

Response: 10

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 1

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	1	0	0	0

File Description	Document
List of Add on /Certificate programs	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 1.44

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	201	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

The crosscutting issues are, easily, discernible when one goes through the syllabi of UG & PG programmes.

Professional Ethics – The courses offered in the humanities stream relates to imbibing the concepts of

transparency, honesty, accountability, respect for others, hard work, confidentiality, constitutional values, and professional ethics. Subjects like Political Science, Public Administration, Business Administration, English/ Hindi/ Sanskrit Literature, History, Economics, Geography, and Sociology go on to cover the elements of professional ethics. The students in Science and Commerce faculty are exposed to learning the latest research findings, thus, creating high standards of professional and ethical requirements in their disciplines. Besides, under the activities of YDC, NSS, Women Cell etc., certain events in which invited lectures, workshops etc. are held with a view to inculcate the values of professional commitment, integrity, leadership, and communication skills. In addition, other programmes like ones related to entrepreneurship developments are also organized to help students learn professional standards.

Gender – Sensitization towards gender issues is the need of the hour for our society and it is one of the thrust areas of the working of **Women Cell** in this college. Women rights and women’s contribution to the society are part of curriculum in subjects like History, Public Administration, Sociology, Political Science, Literature etc. Writings of women authors are included in the courses of Hindi, English, and Sanskrit literature. Their footmark in the subject and emphasis on gender related issues somehow addresses the concerns of gender sensitization. Gender studies is a part of course curriculum in Sociology and in PG course of English literature one complete paper (5343B) offered as elective optional is devoted to gender studies. The paper is intended to introduce writings of a dozen of women authors on feminism and women’s rights.

Human Values –Basic human values like truth, love, loyalty, honesty, peace, compassion, empathy etc. are considered necessary qualities to bring goodness of human beings. Hence, all the courses on Literature and Languages include the human values. Similarly, in Social Sciences, the papers of Economics, Political Science, Public Administration, Business studies, Sociology touch upon many chapters putting a more emphasis on fundamental rights and basic human values. The compulsory papers of General English, General Hindi, and Environmental Studies for all the students in every faculty of learning, likewise, put an emphasis on similar issues of basic human values.

Environment and Sustainability - Environmental studies is an integral part of natural sciences like Botany, Zoology and Chemistry. In Botany and Zoology, at least, one paper is based on ecology and environment. Geography and other subjects of social sciences, also, incorporate the chapters on environment. The paper that is worth special mentioning, here, is a compulsory paper for all students in the first year of undergraduate classes in all the faculties of learning. That paper is **Environmental Studies(PayawaranAddhyan)** and is a compulsory one. The paper is, specially designed to impart awareness towards Environment and Sustainability.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field

work/internship during last five years

Response: 2.02

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
5	5	5	5	5

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 11.93

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 336

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni*

Response: A. All of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

- 1. Feedback collected, analysed and action taken and feedback available on website**
- 2. Feedback collected, analysed and action has been taken**
- 3. Feedback collected and analysed**
- 4. Feedback collected**
- 5. Feedback not collected**

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 83.96

2.1.1.1 Number of students admitted year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
2816	2787	2665	2641	2733

2.1.1.2 Number of sanctioned seats year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
3408	3408	3148	3148	3148

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 100

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
2181	1769	1700	1700	1700

File Description

Document

Average percentage of seats filled against seats reserved

[View Document](#)

Any additional information

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

Students in the college are from different educational boards and diverse rural/urban backgrounds with varying learning abilities. The College accommodates the needs of all admitted students. A few steps taken are as follows:

- Orientation Programmes are conducted in every academic year, at the College and at the Department levels, too.
- As a part of Continuous Internal Evaluation, monthly and surprise class tests are conducted.
- For each section in all the programmes, a faculty member is designated as a Mentor to provide the counselling to slow or advance learners. The Mentors are entrusted to monitor the subject wise performance of students under his/her watch, and, if required, communicates with their subject teachers and counsels the students regarding improvement in their class scores. Moreover, the Mentors are, also, directed to give counselling to students on personal basis.

Slow Learners:

- The measures specifically adapted to uplift slow learners are as follows:
- Teaching strategies are modified as per the individual needs of students according to their strengths and weaknesses.
- Compensatory classes and tutorials are conducted for problem-solving and course content.
- Students are encouraged for group discussion in class as a part of peer- learning, often supervised by the teacher.
- Assignments and study notes are provided by teachers.
- Based on their personal interests, the students are encouraged to join Skill development and other professional programmes. It instills the confidence in them.
- The E-Content modules and Audio-Visual Equipment are employed to explain the subject with an exciting approach.

Fast Learners:

- The plan of action for advanced or rapid learners to channelize their talent and flair for learning are as follows:
- They are given the opportunity to prepare for competitive examinations for administrative and other services. Special coaching classes named as “Pratiyogita Dakshata” are conducted in college and students can choose and prepare for their job/ service of interest under the guidance of their mentor.
- Students identified as fast learners in science faculty are guided to apply for DST INSPIRE-Scholarship for Higher Education (SHE). Such incentive encourages them to excel in their subject and pursue their careers in science. The summertime project work accomplished by selected students nurtures them to be creative and innovative in their academic pursuits. Some UG students

got selected in “DST- Rajasthan Asteroid Search Campaign” in 2020.

- Swift learners are encouraged to join skill-based programmes to get themselves equipped with some special professional expertise. They are made aware of the schemes like SHREYAS and encouraged to register at NAPS portal to avail an opportunity to excel.
- Students are encouraged to apply for summer training programmes or internships of CSIR labs and other institutions. KARYA scheme provides ample scope for the same purpose. Student Research Projects are provided by state DST also. Talented and competent students of M.Sc. are guided to apply for that.
- Students are encouraged to join and learn through **MOOC Programmes and a SWAYAM course offered by the world’s** leading institutions.
- Students admitted in post-graduate classes are guided to participate and present papers in National and International Seminars.

File Description	Document
Upload any additional information	View Document
Past link for additional Information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 83:1

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

For the accomplishment of meaningful learning and holistic development of students an atmosphere of support and interactive tutoring is maintained in the classrooms and campus. Every faculty member works towards making the entire exercise student centric employing various methodologies of participative learning. Some of such adopted measures are as follows:

- Several **brainstorming activities** like seminars, class tests, quizzes are conducted besides regular classroom teaching. Apart from adopting the novel tools of teaching, students are encouraged to clarify their doubts and provide feedback on the chapter of the day.
- **Assignment work** is given to the learners and a critical analysis of their work is discussed with them.
- **Co-curricular activities** like debates, quizzes, poetry recitation, skits, drama, song, and dance competitions are organized regularly under auspices of YDC, NSS, NCC, Women Cell, Scout,

Cultural and Literary committees. Such activities widen the creative domain and inculcate the creative thinking in a student. Participation in such activities opens the personality of students and equip them to participate actively in classroom activities.

- Students are encouraged to contribute in the **College Magazine**. Their subject based knowledge or acumen acquired from their reading habit is given an avenue of expression through this platform.
- **Project work** conducted by students of Physics, Chemistry, Zoology, Botany, Geology, Geography and Sociology etc. is the tool of learning enhancement. Project work is mandatory for PG students.
- **Fieldwork and Excursion** are conducted for students of both UG and PG classes. It allows the students to see relationships that demonstrate or validate a theory learned in the classroom. It also provides an opportunity for students to develop their sensitivity to and appreciation of a wide range of different environments and various social and ecological issues. The excursions add new dimensions to education through “teachable moments” that seldom occur in the classroom.
- **Community surveys and Case studies** are part of the curriculum for some subjects like Sociology, however the NSS units of the college regularly undertake such activities. This is again a tool of experiential learning that is useful in collection of meaningful data pertaining to socio-economic, environmental and community concerns and paving a way to assess and address the related needs.
- **Laboratory and Museum activities** are an integral part of the syllabus content and pedagogy of Science subjects and Geography. Laboratory experiences develop problem-solving and critical-thinking skills among the students. In the lab setting they gain exposure to procedures, reactions, materials, and equipment and learn to design an experimental set up to demonstrate a theoretical concept and explore its applications.
- Students are not only provided with the facility of a very **rich library equipped with ILMS software** rather they also have the access to **digital e-content** through the computer center facility or their own gadget using campus wi-fi.
- The subject experts are invited periodically for **Guest / Extension lectures** that help in providing added and updated knowledge of the subject and enhance the learning experience of students.
- **Research work** conducted by Ph.D. students already employs the format of experimental and problem-solving mode of learning.

File Description	Document
Upload any additional information	View Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

The mode of classroom teaching practice is in line with latest methods. In addition to chalk and talk method of teaching, ICT gadgets are used extensively. For qualitative delivery of curriculum, teachers are persuaded to use the ICT tools more substantially in their lecture. Since use of ICT tools enables the person with digital literacy, innovative thinking, effective communication, and high productivity, it is a consistent endeavour of college and IQAC to procure and install more ICT based equipment in classrooms, laboratories, and seminar hall. Almost all the teachers of this college can use it. The ICT gadgets and resources used by teachers in this college are:

- Smart/ Interactive boards
- E-class with digital podium
- LCD projectors
- PC, Laptops/ I-pad/ smartphones applications
- PA system
- You-tube channels sharing own lecture
- Google drive for sharing study material
- Wi-fi campus
- Free LMS/ online platforms like google class for online class and google forms for class tests/ assignments.
- Digital library like INFLIBNET and e-resources like e-PG pathshala, e-adhyayan, Shodhganga, E-shodhsindhu etc.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 83:1

2.3.3.1 Number of mentors

Response: 34

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 52.07

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 79.77

2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
24	23	24	25	24

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 14.79

2.4.3.1 Total experience of full-time teachers

Response: 503

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

In the Examination pattern of our affiliating University, there is no arrangement for adding the marks of internal assessment conducted at college except in subjects with requirement of practical assessment. Nonetheless, certain measures to monitor the academic progress of the students, in practice, are as follows-

- Under the directive of Commissioner College Education, Rajasthan a process of **Monthly Test** has been introduced. A date of the test for each month is decided beforehand in the teaching plan and modality of the class test is well defined in the departmental circular.
- Pattern of the question paper is well defined that is duly conveyed in advance to the students. The question papers in Monthly Test are prepared in detail containing objective and descriptive questions. The quality of the question is kept at par with that of University level examination.
- The answer sheet is shown to every student separately, and its record is also kept in department, but with a view to avoid embarrassment for low performance, it is not made public.
- Another novel feature of the monthly test is absence of invigilator in the class during the examination. The practice is intended to inculcate the sense of truthfulness, honesty, self-confidence, self-control, self-assessment, and introspection among the students. The students are asked to submit their answer-sheets to the concerned teacher in the department/staff room after the time is over.
- Faculty members are, further, encouraged to hold surprise **Class Test** in their respective classes to assess students' learning level on specific topic in the subject as well as to evaluate their own teaching style. In Class Test there is, generally, one or two specific questions in the paper.
- The students are, in addition, required to appear in the **Annual University Examination**. Unless they appear and pass their respective University Examination, usually held in March-April every year, they will not be eligible to hold the University Degree.
- For PG students it is mandatory to participate in **departmental seminar**. They are evaluated based on the presentation performance. The students are encouraged to prepare on the topics of syllabus, and they are asked to present their topics in presence of all the teachers and students in the departmental seminar.
- **The project- report** is also compulsory in few subjects and is considered for assessment. The project-report is assessed by the concerned individual teacher in consultation with other teachers in the department.
- In subjects with requirement of **practical assessments** like chemistry, physics, zoology, geography, geology, botany and music the students' records of practical work are submitted, and marks are provided for the records/ fieldwork-reports in practical assessment/examinations as a part of the internal assessment. Moreover, the student's actual performance in internal practical examination as well as in his/her viva-voce examination is, also, taken into consideration while giving marks in practical assessment. It is important in the sense that the marks given in those internal assessment/examinations go on to show up on University marksheet.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

The process of conducting examination at the college is handled by Examination Committee. The Examination Committee is manned by experienced and committed senior faculty members who are assisted by subordinate ministerial staff of our academic section.

Internal Examination

- The date of monthly test is, mandatorily, listed in the teaching plan. So, the date of monthly test is conveyed to the students in advance.
 - The paper setting is usually done by class teacher and sometimes, it is provided by subject teacher in other Government Colleges in the district as per direction from
the Commissionerate of College Education Rajasthan, Jaipur.
 - Evaluation and marking are done by the respective class teachers who are directly accountable to the students.
 - In case, if a student is dissatisfied and not convinced with the marks he or she deserves, he or she can approach the Head of the Department or the Principal of the
College with a prior appointment.
 - The dates of practical assessment are displayed on the College Notice Board, at least, 15 days prior to actual date of examination. The students are, also, informed
through news items in local Hindi newspaper.

• External/ University Examination

- All the examination related news and circular are posted on university website. In fact, under Students' Corner tab on the University website there is a separate link for examinations.
- Examination forms and admit cards are submitted and generated online.
- As soon as the University Examination timetable is announced online, the same is displayed on Students' Notice Board for ready reference.

Moreover, the same information is also sent for publication as news items in local Hindi Newspapers

Soon after the college receives the marksheets from the University, it, immediately, arranges a proper system for its distribution to the students. Any discrepancy in the

marksheet like spelling mistake, absent/present in the paper, RL case etc. are, in no time, forwarded to

the University for its rectification.

- Unfair Means (UM) cases in exams are forwarded by the College to the University where the final decision about the case is taken by concerned committee.
- **Student Helpline numbers** are provided for any kind of examination related issues or any other query.
- Students have an option of **re-evaluation** if they are not satisfied with the marks awarded in university examination.
- Unsuccessful students in the final year of UG/PG degree courses are given a chance to appear in **Supplementary Examination** which are generally held in September-October in the same year. In addition, Students are, also, given a chance to improve their marks in 50% papers of previous year examination if they want to.
- **At the college level** Students can give their complaints, in writing, to the Principal and, if necessary, the same is, immediately, forwarded to the University.
- The students' grievances, at college level, are dealt promptly as the students have access to the Principal straight away. The **Examination Committee and Disciplinary Committee** must address the students' complaints in time-bound manner.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

The college is an affiliated one. The Programme Outcome and Course Outcome are achieved through well implementation and completion of the syllabus as per teaching plan. It is well known that the courses are designed in a manner that the students learn the latest concepts in the subject as well as understand the importance of professional values and critical thinking. The Course Outcomes (CO) are prefaced to each paper in syllabus and shared with students and faculty. In general, the Course Outcomes of different programmes are intended to make the students capable enough for progression into higher degree programmes, research programmes, employment in private/public sector, self-entrepreneurship, and to have readiness for competitive examinations. Programme Outcomes (PO) and Course Outcomes (CO) of all the degrees & subjects are listed and published on the website of the College. To communicate the POs and COs in each subject to the faculty members an established practice of departmental meeting is called by every Head of the Department in their personal capacity:

- In the beginning of the academic session, usually in first week of July, the Head of the Department calls a meeting of all faculty members in the department to discuss various academic issues like distribution of papers and classes to other faculty members in the department. While distributing

the classes and related works it is the responsibility of Head to discuss the POs and COs of that paper/course and teaching methods of that paper/course with the concerned faculty member. Newly appointed faculty members are made to work on a range of papers so that they become subject experts in their own capacity. They are made aware of the outcomes of the programme and various courses in it. After the POs and COs are properly made known, the subject teachers are asked to prepare their teaching plan and do the job accordingly.

- The department is instructed to allot periods of UG programme first, and, then, distribute periods of PG programme on college timetable as the UG classes need to be engaged at priority. The POs and COs of UG programme are vital in the sense that the students are of tender age and becoming well versed in skill of reading comprehension, writing and communication in respective subjects convert students informed enough for self-decision-making.
- Though, the PO and CO is already available on website, still it is duly communicated to the students by their subject teachers in the classroom and laboratory.
- The expected programme outcomes and course outcomes are regularly displayed on the students' notice boards of department as well.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	View Document
Upload any additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The Programme Outcomes or Course Outcomes are evaluated on the basis of-

- Class Test
- Monthly Test
- Seminar presentation, Quiz Test for PG students
- Group Discussion, Debate, Role play and Game play in the class (occasional)
- University Annual Examination
- Students' progression into higher classes
- Selection into jobs through competitions
- Participation in cultural, literary and extracurricular activities
- Participation in NSS, NCC, Scouts, Eco-club, YDC, Women Cell

The attainment of the POs and COs at this college can be summarised very briefly as:

- In the results of the university examinations an average pass percentage of students is over 90 percent almost every year. Performance of students in their theory and practical examination is indicative of their capability in subject.
- Students qualifying in examinations like NET/SLET also underlines the fact of attainment of POs

and COs.

- A good number of UG students go for higher education like post-graduation or professional courses like MBA or teachers training courses after clearing competitive examinations for admission into different courses, also, implies that they have been imparted the proper skill set in the subject.
- In campus placement initiative, a good number of students get selected after clearing on the spot written test & interview, also, highlights the attainment of POs and COs.
- A few Students get recruited into administrative, teaching, and other kinds of jobs in government sector through different competitive examinations underlines the fact of attainment of POs & COs.
- Research students are getting awarded Ph.D. with publications in peer reviewed journals from many departments exhibits their research skills.
- Many students excel in National Integration Camps, Youth Parliament, Youth festivals, Inter-college cultural events etc. in debate and other cultural competitions. Their achievements demonstrate that they have been properly guided in developing the skills of analytical and creative thinking.
- Students have contributed in *Ek Bharat Shresth Bharat* and (SVEEP) Voter awareness activities organised by college in collaboration with the local district administration. Few activities were the result of some novel creative approaches.
- Development of work and professional ethics is validated by performance of students in team-work and voluntary activities of NSS, NCC, Scouts, YDC and Women cell.
- Community service performed by volunteers of NSS, NCC cadets and Rovers and Rangers of Scouts demonstrate their awareness towards social and community responsibility.
- A new activity as a compulsory course in all the programmes “ANANDAM” has been introduced recently in curriculum to teach the joy of giving, voluntary services and help.
- Participation of students attached to NSS, NCC, Scouts and Eco-club etc in activities of plantation, rally, and campaign for awareness towards the environment shows their sensitivity and awareness regarding the conservation of nature and sustainability of the environment
- Involvement of students in many extracurricular activities at the college is, specifically, intended to inculcate an educated, scientific, and rational mindset towards the inclusive growth of society, to have positive attitude towards issues of women empowerment, and be willing to stop social malpractices.

File Description	Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 94.41

2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
885	1097	787	812	1012

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
929	1166	852	873	1040

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document
Upload any additional information	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.29

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document
Upload any additional information	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 6.8

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	3.0	0	0	3.8

File Description	Document
List of endowments / projects with details of grants	View Document
e-copies of the grant award letters for sponsored research projects / endowments	View Document

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 44.12

3.1.2.1 Number of teachers recognized as research guides

Response: 15

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 2.11

3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	1	0	0	1

3.1.3.2 Number of departments offering academic programmes

2019-20	2018-19	2017-18	2016-17	2015-16
19	19	19	19	19

File Description	Document
Supporting document from Funding Agency	View Document
List of research projects and funding details	View Document
Any additional information	View Document
Paste link to funding agency website	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

There is a Research Promotion committee at the college. The committee comprises of senior faculty members of various departments at the College. The committee is responsible to create research awareness among faculty members and students through seminars, laboratory visits, presentations, interactions to motivate them to join research projects in various capacities. The committee also makes available valuable information related to research i.e. Journals, Reference books and data analysis software etc. to make students feel comfortable in research projects. The committee tries to provide an opportunity of interaction with renowned personalities, eminent university professors etc. to orientate the students to develop scientific temperament and aptitude for research. Field exposure to students is given through visits to industries, forests, academic institutions of repute, rural areas, historical places, natural lakes, mountains with a view to understand research models on real grounds and to search new investigation topics.

There is another committee called 'Inter Disciplinary Educational Association (IDEA)' to encourage and promote interdisciplinary teaching and research. The IDEA committee organizes, on second and fourth Saturday, an open interactive dialogue- session of faculty members and students to exchange their innovative ideas and research works with each other.

To promote an **entrepreneurial** mind set, the institution encourages a relationship between industry and the institution. Faculty members regularly interact with the industry to understand the requirement and

challenges through student research projects. An illustrative example is that a need was felt about the gap of working knowledge of “TALLY” in the students and requirement of knowledge of “TALLY” in local industries. Consequently, the **Youth Development Centre** at the College stepped in to fill the gap and a course on “TALLY” was organised, along with lectures on GST for the students as a part of capacity and skill development.

Similarly, camps on “**Entrepreneurship**” were held to orient the students towards self-employment and start-ups. In continuation of efforts to promote research aptitude and skills in students various **Extension lectures** were also, held to guide the students on grabbing research projects and awards in different fields/subjects. The target group for research promotion activities was, mainly, Post-Graduate (PG) students. The PG students were, further, informed about various doctoral and post-doctoral awards. The ecosystem generated through such initiatives has resulted as the scholarship of INSPIRE awarded to many of the students. It is noteworthy to mention that two students were successful in getting selected in DST-Asteroid Search Campaign. Students are made aware of the schemes like SHREYAS and encouraged to register at NAPS portal develop entrepreneurial aptitude. Moreover, faculty-members were, too, orientated to take up research projects through various meetings. Looking at the requirements of Post Graduate students, need-based workshops and seminars are, also, organized. The college administration encourages and takes an active interest in forwarding the research proposals of faculty-members and students to the concerned organisation/agencies on priority basis. There is no pending case, at hand, as the same is forwarded and recommended on the very same day.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 4

3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	1	1	0

File Description	Document
Report of the event	View Document
List of workshops/seminars during last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 4.25

3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years

Response: 68

3.3.1.2 Number of teachers recognized as guides during the last five years

Response: 16

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
Any additional information	View Document
URL to the research page on HEI website	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 3.74

3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
40	22	17	23	11

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 1.66

3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
26	4	6	10	4

File Description	Document
List books and chapters edited volumes/ books published	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The college promotes institution & neighbour-hood community network with extension programmes like community-connect, 'ANANDAM'-the Joy of Giving' etc. To mention a few following details are being given-

Blood donation camps – Blood donation is an important chosen activity at the college. The college is involved at both levels- knowledge & activity. In last five years many students donated blood including faculty members at blood donation camps organized by the college in collaboration with blood bank of local civil hospital and with some NGOs. Extension lectures, debate and rallies are also organized on blood donation to motivate people for noble cause.

Plantation –Faculty members have adopted the best practice of planting a sapling on important day like his/her birthday, marriage, anniversary, first salary etc. The students are encouraged to do plantation at public places like bus stand, park etc. Regular plantation drives are organized by the college inside and outside the campus during rainy season through NSS, NCC volunteers and faculty members.

Cleanliness Drive - During Swachh Bharat Abhiyan, several campus cleaning activities, rallies, lectures, oath taking programmes were organized by the college. The students take up the cleaning activity of public places as part of NSS camp. Students are motivated to participate in cleanliness drive through extracurricular activities like making of posters and slogans competitions. Head of the institution and faculty members always take part in such drives and motivate the students.

Yoga and meditation- The college organizes regular camps on “Yoga” and “Meditation”. The college organises extension lectures to explain the importance of Yoga and Meditation with help of local experts. The “Yoga” session is kept as an open one for everyone to participate in it. The day starts with “Yoga” and “Meditation” which helps the students to attain mental discipline during residential camp of NSS.

Social Issues –The college has chosen various social issues like save the girl child, educate the ‘girl’, ‘swachhbharat’, helmet-wearing, gender sensitization, blood donation, environment awareness programmes etc. The college attempts to spread the message on social issues by organising rally which

passes through important locations in the town. Many competitions like rangoli, slogans, posters, debate, poems etc. are also organized to spread the message related to the concerned issues in the society. In addition, extension-lectures on health issues, programmes on AIDS, TB, Polio vaccination, use of sanitary napkins etc. are also organized in coordination with health department to make students more conscious.

Voter awareness- The task of voter's awareness is done in a multifarious way like extension lecture, rally, poster-making, providing facility for registration of 18+ years old students on electoral roll etc. The college got Certificate of Appreciation from district administration for excellent work in Voter's awareness campaigns.

Involvement of local public representatives-The college tries to involve local public representatives to provide a platform for a meaningful interaction between them and students. The representatives do participate in formal meetings of *Mahavidyalaya Vikas Samiti* (College Development Committee) but they are also invited to contribute in meaningful interaction on social issues with students.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 20

3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
8	4	3	3	2

File Description	Document
Number of awards for extension activities in last 5 year	View Document
e-copy of the award letters	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

Response: 142

3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
72	20	16	19	15

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 135

3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
6943	3150	2915	2865	2666

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 4

3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	0	1	1

File Description	Document
e-copies of related Document	View Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 0

3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The main campus houses administrative building and blocks of classrooms and many departments of Arts and Commerce faculties. The five blocks of building on the campus harbors the 04 rooms of Administrative, Academic and Establishment Sections, 01 room of Principal chamber, 01 room of Vice-Principal, 01 Teaching Staff room, 10 departments of Arts and Commerce faculty, 16 Classrooms, 01 Geography Lab, 01 Computer Lab, 01 Knowledge Centre, 01 Language Lab, 02 Seminar Halls and 01 Conference Room, 01 NCC office room, 01 Girls' Common Room, 01 Open Stage ground, 02 General Store rooms, 01 Students' Union office, 01 V. M. Open University Study Centre office room, 01 Scholarship committee room, and 02 Accounts section room. Furthermore, there are 02 Classrooms with Interactive Board and mounted LCD projector and 01 Seminar Hall with Interactive Board and LCD projector (on table). The PG Departments in Faculty of Arts maintain separate Departmental Library and are well-equipped with computers, reprographic and internet facility for teaching and learning curriculum. The PG departments of Hindi, Political Science and Sanskrit have revealed a leaning for research. The campus has the facility of vehicle parking stands, an 85 KW generator, mineral water ATM, 04 drinking water places, 01 storage tank for fresh water, and 02 developed gardens. Needless to mention that campus has separate & adequate toilet facility for boys and girls.

The second campus is located across the road and is lined up with Library, *Vigyaan Bhawan* (Science Building), Gymnasium, Sports' Room, Girls' Common Room, History Department, Open Auditorium, Girls' Hostel Building, IGNOU Study Centre, Botanical Garden, Open Stage ground, *Nandanvan*- NSS garden, Eco-sensitive Zone- a developed forest area. The Science Building houses well equipped laboratories and various departments of science faculty. There are separate departmental facilities of Chemistry, Physics, Mathematics, Botany, Zoology and Geology. The Chemistry Department has 01 E-classroom, 01 research laboratory, 01 instrumentation room, 01 smart classroom, 01 computer lab, 02 UG laboratories, 01 PG laboratory, 01 lecture-theatre and 03 classrooms. Similarly, the Department of Zoology has 02 laboratories, 02 classrooms, 01 computer equipped laboratory room. The Department of Physics has 02 laboratories, 02 classrooms and the Department of Mathematics has 01 classroom, The Department of Botany has 01 Botanical Garden, 02 laboratories, 02 classrooms and the Department of Geology has 01 laboratory, 01 museum, 01 classroom, and 01 computer-equipped room.

Department of Chemistry, Geology and Zoology have Classrooms with Interactive Boards and mounted LCD projector and have shown an inclination for further research in subjects. Each department in Science faculty is well-equipped with computers, reprographic and internet facility and are well equipped for teaching and learning curriculum. The campus has separate parking space, drinking water place, an 85 KW generator, water-cooler, open stage ground, gymnasium, sports' room, girls' common room, an open well for watering the plants and adequate separate washroom facilities for boys and girls.

In all, there are 24 traditional classrooms, 01 lecture theatre, 11 Practical Laboratories, 06 Smart Classrooms with Interactive Boards, 01 E-class room with smart podium and 01 Botanical Garden.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

Facilities for cultural activities:

The College has adequate facilities to organize various literary & cultural events for example, almost 4 to 5000 people gather at the college when “*Shehnai*” -annual literary & cultural event of the college- is held. Nonetheless, the college has been organizing the event successfully. The event is organized on a **big open stage-ground** which has the capacity to manage people in double measure. In addition, there is **one spare open stage-ground** where small-scale gatherings are managed. The college has added **an open auditorium** to make do with larger gatherings. Hence, the college has 03 places to assemble a good number of people in an event.

There are 02 Seminar Halls which are used for a gathering of, say 500-600 people when the college organizes small-scale indoor cultural and literary activities like essay, poster, slogan, painting competitions, poetry recitations, debate, solo & group dance, solo & group songs, mimes, plays, skits, fancy dress, mono acting, etc. The related & necessary facilities like mic, speakers, sound systems, recording camera, furniture, decorative items, display boards etc. are available in the college for various activities.

Facilities for games and sports:

There is a separate campus, in the west at nearly 0.8 km on Jodhpur highway, which is meant to make accessible athletics’ and game’s facilities. It has a big playground with fully marked athletics tracks, sports’ pavilion stand, basketball court, outdoor badminton court, volleyball court and Arvind Boys’ Hostel. In athletics all races, jumps, and throws are organized every year with prior information to students on specified dates. The playground is also used to work it up for cricket, hockey, Kho-Kho, Kabaddi, and football matches. The ground is big enough to allocate a separate place to practice it as shooting range for NCC cadets.

There is a separate room with working equipment to set up complete facilities of gymnasium. The college, further, provides facilities like a separate room for indoor games like table tennis, carrom, chess etc. Furthermore, special activity like Yoga, Meditation, PT etc. is usually held with necessary arrangements on open ground or on rooftop covered with tin sheets.

Extra facilities to the sports person:

Most of the students are from a rural background and poor families but the college supports them by giving due recognition and financial assistance to them. The college provides sports kit, financial assistance, TA, DA and refreshments etc. to the players when they participate in inter-collegiate and university/state level

events. There is also a provision of mementos and certificates for participating students. Players selected for inter university tournaments and winner of inter collegiate tournaments of MLS University, Udaipur receives tracksuit as appreciation from the college. The college teachers also boost our players by collecting cash contributions amongst themselves and giving the collected money as cash prizes to the deserving players as an appreciation. The college also provides cash amount to the deserving players for their protein diet and credits them on Independence Day and Republic Day.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 29.17

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 7

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 47.7

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
4.9898	36.30146	33.09849	98.90614	3.345

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document
Upload audited utilization statements	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The college has one central Library, and, in addition, all the PG departments have small departmental libraries. The central library building is located near the 'Vigyaan Bhawan' (Science Building). The library has 01 reading room, 01 reference section, 02 floors of book stacks, 05 separate rooms for old books, and, is equipped with 04 e-search kiosk machines, 25 computers, 02 reprographic machines, and high speed internet facility. The college library has about 72,000 books classified and indexed. The whole library is facilitated with Wi-Fi network and is completely automated.

The library caters to the needs of the students, teachers, researchers, district-level officers, interested readers, and, others. The college offers good reading materials in the form of reference books, periodicals, encyclopaedias, journals, magazines, newspapers etc. The library has been prepared with modern technological facilities. The process of searching books has been made easy with use of **e-search kiosk machines**. The students have been issued **Smart Library Cards**. Once the smart library card is scanned, then, the library staff receives details like, name, father's name, class, address, phone number, number & description of books already issued to that student, year of admission, scholar number, enrolment number etc. of the student on their computer. The detailed information is useful for library-transaction. The users can get the books issued from the library for a limited time.

A committee of College Professors is put in place to supervise the smooth functioning of the college library. To measure the usefulness of library a Visitors' Register is maintained in the library.

In brief, following facts are given to have an idea of library as a learning resource-

- Total area of the library (in Sq.ft.) – **12430**
- Total seating capacity - **300**
- Working hours (except on holidays) - **7 Hrs (10.00 a.m.-05.00 p.m.)**
- College library has about **72278 books**- classified and indexed
- The Library experience for users is eased with Wi-Fi network and is fully automated with **ILMS e-library software version 6 since 2018**.

Name of the ILMS software: Built-in Web OPAC Interface LMS Applications **Nature of automation** (fully or partially): **Fully**

Version: e-library, Version - 6,

Year of automation: 2018

- Government College, Sirohi is a registered beneficiary member of the project **National Library and Information Services Infrastructure for Scholarly Content (N-LIST)** which is jointly executed by the e-Shodh Sindhu Consortium and INFLIBNET Centre. The membership extends a benefit in which every faculty and student is provided the facility of searching and downloading the books/articles with a password protected user id. The membership provides access to e-resources to students, researchers, and faculty members. The authorized users from college can access e-resources and download articles required by them from the publisher's website through servers at the INFLIBNET Centre. **The benefits include access to more than 6000+ e- journals along with back files for 10 years and 97000+ e-books.**

4.2.1 Library is automated using integrated library management system (ILMS)

Nature of ILMS Software	Nature of Automation	Version	Year
E-Library	Fully	Version 6, Built in Web OPAC Interface LMS Applications	2018

File Description	Document
Upload any additional information	View Document
Paste link for Additional Information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: A. Any 4 or more of the above

File Description	Document
Upload any additional information	View Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 3.38

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0.25	1.92062	8.44322	4.85434	1.41

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the last five years (Data Template)	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 10.88

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 310

File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

Government College, Sirohi has been one of the pioneers in procuring desktop computer and printer in the State as the college had its first-generation computer and printer as long back as in 1996. The college intends to update its IT facilities as and when found necessary. In due course of time, the college has strived to adapt to the changing scenario in teaching style. Traditional way of teaching has been gradually

supplemented with multi-media teaching style and learning management system. The college has systematically updated its IT facilities including Wi-Fi. At present, the IT facilities available in the college are, in brief, given below:

Number of computers with Configuration–In all, there are 130 desktop computers and 08 laptops are available in the college. The gadgets are having configurations in range from P3, Dual Core, Celeron, P4, i3, i5, i7 and latest configuration.

- **LAN facility:** It is available in all the departments and administrative sections including library.
- **Wi-Fi facility:** The whole of campus is enabled for wi-fi connectivity.
- **Licensed software:** Windows, MS Word
- **Number of nodes/computers with Internet facility:** 60 nodes/computers
- **The Computer Lab in Chemistry department:** This laboratory is furnished with 25 computers with internet facility, besides relevant required furniture, Printer and UPS.
- **There are seven rooms with a smart board facility.** These classrooms are used by departments for teaching, conducting seminars and small workshops.
- **The Smart Classroom in Political Science department** is, also, used for virtual meetings with the Commissionerate College Education and District Administration.
- **E-Classroom in Chemistry department is equipped with** smart podium, LCD projector, 02 cameras, Speakers, UPS, remote screen, and other related facilities required in an E- classroom. A good number of state-level virtual seminars and extension-lectures have been conducted from E-classroom during pandemic period.
- **The Library has installed four E-search kiosk machines** to make the searching of books easy for students.
- **Multi-media Learning &LMS (Learning Management System):**

1. Mounted LCD projector in 03 departments
2. Laptops in 05 departments
3. Computers with printers in every department
4. Audio-Video tools and computer accessories in every department
5. Smart boards in 07 departments
6. E-podium for recording e-lectures in E-classroom
7. Wi-fi facility through LAN in every department
8. Online Teaching is done by providing learning-content in video format on YouTube channel and audio, text, photo, ppt, self-notes, pdf etc. in WhatsApp group of students of each class.
9. Google Classroom, Google Forms, and Survey Heart applications on laptop/mobile are also used to assess and complete online teaching and learning.
10. In all, 58 CCTV cameras installed in every corner in the college
11. A BSNL uninterrupted **Lease Line** has been procured with its facility extending into various blocks and Departments with bandwidth of > 50 MBPS/GBPS etc.
12. The number of Computers in the College is **130**.
13. The students have free access to internet connectivity provided to them in computer lab and library.
14. E-Mitra facility provided to students with installation of 02 E-Mitra kiosks.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 22:1

File Description	Document
Upload any additional information	View Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: A. 750 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 44.53

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
17.29049	26.84592	103.50425	22.80247	0.85622

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The College has adopted an established systems and procedures for maintaining and utilizing physical, academic, and support facilities which are described, in brief, and given below:

1. The college, generally, faces issues of uncleaned classrooms, laboratories, and washrooms. Another frequently reported issue is related with faults in electricity lines. To redress such regular issues/problems in an efficient manner on daily basis an established procedure has been well-known to one & all and very much in practice. The college provides a system of recording the complaints in **separate registers for cleaning and electricity complaints** kept in and maintained in the office for students, teachers, and staff. Besides, one can also **write an application** to inform their issues/ problems related with it. Once the issue is reported in the concerned register or any application is received in this regard, then, the concerned office staff takes appropriate action and resolves the issues/ problems.
2. Moreover, the College provides separate **Complaints/Suggestion Box** for students to report on any issues related with college experience. The students, if they want to write anonymously, can give their complaints/suggestions without any fear. The Complaints/ Suggestion Boxes are made available at 02 places, one near to classrooms in main campus and the other one near to computer room in Science Building.
3. There is a committee of senior faculty-members as **College Property Maintenance Committee**. The committee has been instructed to do physical monitoring of property on fortnight basis. The committee members not only do physical monitoring rather they have also to take up the decision of upkeep and maintenance of classrooms, labs, library, and other buildings with available resources.
4. The **Sports Committee** is responsible to take care of proper maintenance of game's items and playground. The committee persons maintain a register to record the matter of issuing the sports' items and its maintenance. In case, the sports' items are to be purchased anew, then, they report it, accordingly, to the college administration.
5. To maintain the college playground, the college has converted it into an income-generating item, like; the ground is made available for use to others for a fixed rent on per day basis. The implementing agency is **Sports' Committee**.
6. The college has developed a system of specific duty-orders for cleaning staff. Since the different parts of the college-building like classrooms, laboratories, offices, library, potted plants, and, gardens are to be properly maintained, so, the concerned persons are assigned **specific duty-orders** with a view to do the task on daily basis.
7. To upkeep and maintain the equipment, computers, printers, furniture etc. the college relies on a system of **need-based maintenance**. Looking at the use of various equipment, computers, printers,

- furniture etc. the college administration found it wise to go with policy of need-based maintenance.
8. The College administration is facilitated through various committees constituted at the beginning of the academic session for effective maintenance of support facilities. The college administration constitutes **College Development Committee** and **Alumni Association**. This committee not only monitors the quality of maintenance of existing infrastructure, equipment but also proposes requirements. The *Mahavidyalaya Vikas Samiti* (College Development Committee) is a registered body under societies act. The Principal is ex-officio Chairman of the Committee. The committee generates the fund and uses it for the development of the college. The local MLA, MP, *Zila Pramukh* (Chairman of District Development Council), *Sabhapati* (Chairman of Municipal Council), District Collector, students' representatives, and reputed citizens are members of the committee. The proposals for maintenance of support facilities are considered by the College Development Committee, and, the Alumni Association. After careful consideration by the committee(s) and, if approved, then, the college administration can utilize the fund in maintenance of physical, academic and support facilities.
 9. The College, in its effort to develop a system of upkeeping of support facilities, finds an important role of **In-charge of Central Store**. The person works under the supervision of Stores Committee. Most of the maintenance-related paper works and record-keepings are done by In-charge of Central Stores. Similarly, the Departmental In-charge takes care of the maintenance of facilities in their respective individual departments.
 10. There is a post of **Mechanic** who is to help the college administration in addressing the issues of upkeep and maintenance of support facilities by resolving the issues/complaints received through application or complaints register. The college makes use of local funds available with college as well as of allocations from the Government for upkeep and maintenance of all kinds of facilities.
 11. The college makes use of local funds available with college as well as of allocations from the Government for upkeep and maintenance of all kinds of facilities.

S. No.	Items	Financial resources for maintenance and upkeeping of the facilities and implementing agency
a.	Building	The Government of Rajasthan allocates budget for the maintenance and repair of Government Buildings. The college works as District Nodal Agency to sub allocate the budget for all other Government Colleges in the district. Generally, the college receives approximately, an amount of Rs.1.00 Lac per annum from Government of Rajasthan. Rest of expenditure is met out from 02 local funds of <i>Mahavidyalaya Vikas Samiti</i> and Boys' Fund. The implementing agency to do any repairing work related with building is Public Works Department (PWD) wing of Government of Rajasthan. The College merely asks for forecast estimate of the repairing work from PWD and once the amount is deposited, rest of job is completed by local division office of Executive Engineer of PWD.

b.	Furniture	The expenditure for the maintenance and repair is met out from the Boys' Fund and Development Fund of <i>Mahavidyalaya Vikas Samiti</i> . The College administration gets it done by hiring technical experts on job-basis.
c.	Equipment	As and when required the College administration allocates local available fund for the purpose and gets it done by hiring technical experts on job-basis.
d.	Computers and Printers	The College administration allocates required amount from local funds for need-based maintenance. The College administration, looking into the requirements, hires technical help from open market.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 56.57

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1677	1864	1332	1565	1289

File Description

Document

upload self attested letter with the list of students sanctioned scholarship

[View Document](#)

Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)

[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 86.74

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
2415	2425	2354	2296	2341

File Description

Document

Upload any additional information

[View Document](#)

Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)

[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 27.2

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
355	399	712	1615	579

File Description	Document
Number of students benefitted by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 6.4

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
67	12	76	56	66

File Description	Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 405.7

5.2.2.1 Number of outgoing student progression to higher education during last five years

Response: 3704

File Description	Document
Details of student progression to higher education (Data Template)	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/

Civil Services/State government examinations, etc.)

Response: 22.96

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
8	7	1	3	3

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
26	12	29	28	26

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 112

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
31	16	33	23	9

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document
e-copies of award letters and certificates	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

An active student council plays a key role in planning and execution of all the developmental activities of our educational institute. An elected body of students' representatives, "*Mahavidyalaya Chhatra Sangh*" (College Students' Union) is formed every year in the college through election as per the guidelines of Lyngdoh Committee. The schedule and process of election is mandated by circulars of Government of Rajasthan. The students' union is composed of **four executive members** who are **directly elected** on popular votes of all the regular students of the college and the mandatory election is held in the month of August every year. The four executive posts in Students' Union are of **President, Vice President, General Secretary and Joint Secretary**. In addition, the regular students also elect **Class Representative (CR)** from each section of class. The Class Representatives (CR) are also part of College Students' Union. The President of the Students' Union further nominates the Cultural, Sports, Literary Secretaries, etc. from the group of elected Class Representatives. Members of the college students' union are involved in college activities in following manner:

- The Students' Union acts as a bridge between students and the college administration. Feedback of students regarding infrastructural facilities, academics, etc. as well as their grievances are presented by the Students' Union in meeting with College administration. It helps the college administration to explore the possibilities of better ways to resolve the issues.
- President of the Students' Union is an ex-officio member of "*Mahavidyalaya Vikas Samiti*" (College Development Committee) of the college. As a representative of the students, s/he is involved in the developmental projects of the college and measures related with students' welfare.
- The members of the Students' Union are nominated members on various types of committees to participate in their meetings and the advises /suggestions by them are, seriously, considered by the members. There is a committee, "Youth Development Advisory Committee" (YDAC), which is an important committee at the College and is formed with inclusion of Students' Union office bearers as members on the committee.
- Students' Union bears the responsibility to protect the rights of the students and whatever measures are required for the purpose are taken by it within its limits.
- Students' Union conducts annual literary-cultural program "*Shehnai*" in the college, thereby, providing a platform to emerging talents in the college.
- Every year a week-long athletics, sport's and game's activities is held as "Sports' Week" by the College Students' Union in which inter-class and inter-faculty sports are conducted.
- In brief, various activities conducted throughout the year by NSS, NCC, Rover, Ranger, IDEA and YDC committees, the College Students' Union have a pivotal role to play in participation and

management of these activities.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 33.2

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
40	34	20	35	37

File Description	Document
Report of the event	View Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Alumni of an institution are messengers of its culture and values. In addition, they act as pillars to support the institute. The college has an active alumni association registered under society act. The association has been active since 2014 and has strength of 245 members at present. Government College Sirohi has a quality alumni network which is one of the major sources of public fund generation and it also provides the constructive feedback regarding functioning of the college. Alumni members include retired educationists, few working/retired faculty-members, government/private school teachers, holders of administrative posts in government/private sector, businessmen, entrepreneurs, self-employed persons etc. The Alumni Association has been provided with an office space on the campus. A few notable contributions are:

- Good quality drinking water is a universal requirement of every institute. Located in the hot region of Rajasthan, the college has ample requirement of clean water. One of the alumni has donated a **mineral enriched water-ATM** fitted with RO and a water-cooling system in it. An approximate value of the donated Mineral Water ATM is around Rs. 1.50 Lac.
- Water scarcity is a major concern in today's scenario. Thus, it is need of the hour to conserve water wherever possible. Rainwater harvesting is a sustainable process that helps in preserving water for future needs. Acknowledging the gravity of the issue, one of our respected alumni generously donated an amount of Rs. 2.00 Lac for needed items to be purchased for the installation.
- The college is very much concerned about the security and comfort of its girl students. With continually increasing number of girls admitted in the college, it was considered necessary to build a new spacious girls' common room with all necessary amenities. Again, one of the alumni came forward and donated an amount of Rs. 40.0 Lac through CSR and rest of the amount nearly Rs. 20.0 Lac was added by College Development Committee. Resultantly, a new Girls' Common Room with basic facilities was added to the college infrastructure.
- Keeping the interest of the students in mind and the request made by the college administration, one of alumni agreed to bear the salary if the college administration allows a qualified librarian to work and help in college library for a few months. That experiment proved quite useful to college administration.
- To provide financial support to a national level player of the college who belonged to a very poor family, one of the alumni offered him employment in the office on contractual basis.
- A TT table worth Rs. 28,000/- was donated by one alumnus to support the game activities in the college.
- A few prominent alumni are made members of the college bodies like College Development Committee in which they contribute a lot with their experienced views, ideas, and feedback.
- The feedback from our alumni helps us in identifying scope of all-round institutional development and welfare of students.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: A. ? 5 Lakhs

File Description	Document
Upload any additional information	View Document
Link for any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

The vision and mission statement of the institution are the guiding principle of the governance and working ethics of this institution. Being accredited with an 'A' grade despite the limited resources and other constraints is the testimony of the leadership, vision and the governance of this institution. A time-tested organizational structure is in place to execute the vision and mission-based objectives of the institution:

- **Governance structure:** The College runs under the administrative command of Commissionerate of College Education Rajasthan, Jaipur.
- At the college level the Principal is the head of the institution and holds command over day-to-day functioning of the institution. The duties and responsibilities are shared among the senior faculty members who are given charges of Establishment section, Accounts section and Academic section to shoulder various administrative responsibilities.
- The Heads/ In charges of various departments act so by virtue of their seniority and are responsible for the academic activities of the Departments.
- The most important formal structure is known as 'Staff Council' composed of all full-time teachers in the college. The proceedings of meeting are recorded in writing and all the teachers need to be present in the meeting.
- Regular meetings of the college development committee (*Mahavidyalay Vikas Samiti*), too, play a significant role in overall governance. In the entire governance structure, the input of our stakeholders helps in solving the issues on the daily basis, and also helps us in ascertaining the areas to stress on. As defined in our statements of vision and mission it is our goal to provide quality education with minimal fee structure.
- Senior most faculty member is given the responsibility of finalizing and putting signatures on important documents like admission list, marksheets, transfer certificates & character certificates of students etc. on behalf of Principal.
- In addition, there is a provision of senior most person in concerned faculty to act as Faculty-in-charge to work like that of Dean in University system. Certain important matters like timetable issues, practical exams, scholarship disbursement etc. in the respective faculty is, directly, dealt by Faculty-in-charge.
- An important component of college administration is Mentor-Mentee system, in which every faculty member is to act as Mentor to a particular section of class of students.
- **Strategy and planning for development:** It has been mentioned in the executive summary that the *Mahavidyalay Vikas Samiti* is our planning board in action and the Staff Council is executive committee. The feedback from stakeholders like students, teachers, and members of *MahavidyalayVikas Samiti* regarding teaching, institutional social responsibilities, augmentation of facilities and other important issues are duly taken into consideration. Implementation on received feedbacks are taken up in accordance with the budget and financial provisions as well as the urgency and priority.

The new innovative step of creating District Resource Assistance Committee (DRAC) comprising of

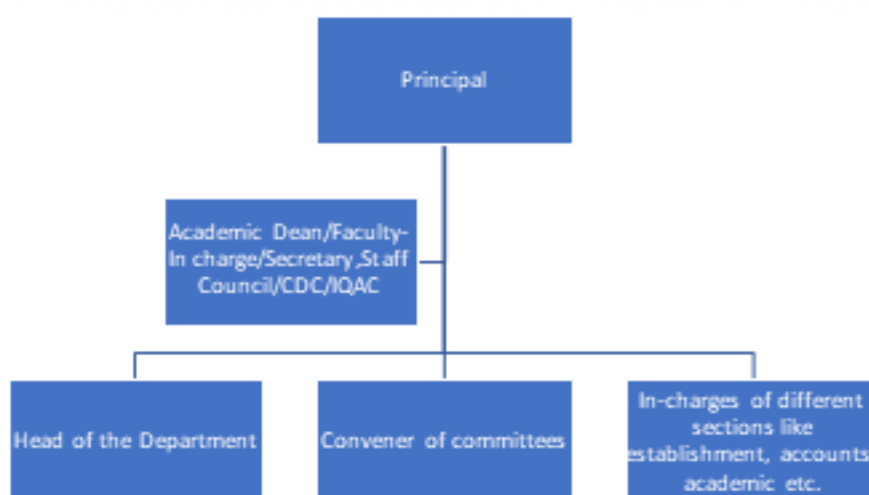
Principals of all Government Colleges in the district has added one more structure in governance. The Government College, Sirohi is, now, given a larger role to act as Nodal College in the district regarding issues of higher education in the district.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The organizational set up at the college is instituted as replica of that of any other Government College in Rajasthan. Simply to say that Government College, Sirohi is under administrative control of the Commissionerate of College Education, Government of Rajasthan. Therefore, the whole administrative set up of the institution is in line with the organizational structure as framed by the Department of Higher Education, Government of Rajasthan. Major policy decisions regarding the operational part of the Government Colleges of State are taken by the CCE (Commissioner College Education), Jaipur. Nonetheless, the colleges get freedom to create an organizational set up to fit into academic requirements of students. College is headed by Principal and the post of Principal is filled on departmental promotion/transfer basis by the Government of Rajasthan. Similarly, all the posts in the administrative set up are transferable within the State of Rajasthan without affecting the organizational set up. The policies and other administrative set up of government colleges have evolved with time and every effort has been made to make the system efficient and robust. A plain organizational chart is given below to make it convenient to grasp an overview of institutional set-up at the college:



- **Policies regarding appointment, service rules etc.-** Appointment on gazetted positions is done through selection process of Rajasthan Public Service Commission. The rules regarding appointment, promotion, postings, service matters, leave-rules etc. are regulated through Rajasthan Service Rules. Major policy decisions like organizational set up, admission policy, seats per section, budget for salaries, promotional avenues, administrative chain of command and financial

regulations etc. for college are taken at the level of CCE as per the government norms and in a uniform manner for all the Government Colleges in the State.

- **Administrative set up at the College level-** Under the leadership of Principal different sections and committees are formed officially to deal with various issues/ responsibilities in the college.
- The senior-most faculty member at the college works in many capacities such as Drawing and Disbursement Officer (DDO), Secretary/ OIC to Staff Council, *Mahavidyalaya Vikas Samiti* (College Development Committee), Internal Quality Assurance Cell (IQAC), Academic Dean, Legal cell etc. to deal with related responsibility.
- Similarly, the other senior faculty members at the college are entrusted to work as In-Charge of different sections like library, establishment, accounts, academic, central store etc. for efficient functioning of institution.
- Various subjects/departments at the college are headed by different Heads or In-Charges of those subjects/departments and they are to report directly to the Principal. Similarly, the Conveners of different committees also report directly to the Principal.
- To provide administrative assistance to various In-Charges and Heads of departments, subordinate and ministerial staff such as Administrative Officer, Accounts Officer, Assistants, Lab staff and peons etc. work under administrative control of the Principal.
- A system of **Grievance Redressal** is also in place for staff members and students. Besides that, any person having a grievance against the college/ department can file a complaint from anywhere in India on **Rajasthan Sampark Portal**.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The college has an arrangement of bodies like IQAC, *Mahavidyalaya Vikas Samiti*, Staff Council etc., through which long term planning or developmental strategies are outlined. For devising the need or vision-based plan with financial, technical and manpower requisites, execution module and time frame the draft proposal is discussed at relevant platform. Once the draft proposal is passed as a resolution, the next step is to realize the proposal on ground. To make it a reality an implementation and monitoring committee is formed. That committee works under the guidance of the Principal.

One such strategic plan which has been executed successfully, is exemplified in major renovation work and generation of infrastructure with RUSA grant. The stages of execution of the plan can be summarized in following steps:

- Keeping in view that the college building urgently requires some maintenance and renovation work a proposal was drafted in the requisite format. The proposal included a request to allot a fund and

generation of infrastructure for the college as well. An amount of 2.85 crore was sought and the proposal was sent to the State Project Directorate, RUSA at CCE, Jaipur.

- After submission of proposal the required formalities like submission of forecast estimate, identification of agency etc. as asked by SPD-RUSA was completed.
- An amount of Rs. 2.0 Crore was sanctioned which was released in three installments.
- For implementation of the project BOG (Board of Governors) and PMU (Project Monitoring Unit) was formed as per the directives of SPD-RUSA. The BOG included the Sub-Divisional Magistrate (SDM) and Executive and Assistant engineers from PWD of Sirohi division with the Principal as chairperson. One senior faculty member was made the member-secretary and nodal officer of RUSA at the college. Another important committee was formed as Project Monitoring Unit (PMU). PMU is comprised of senior faculty members, an accounts person, and engineers from local PWD under chairmanship of the Principal.
- All kinds of money transaction towards construction work and purchases of materials were done through online Public Financial Management System (PFMS) modules following the rules of General Financial and Accounts Rules (G.F. & A.R.).
- The progress of the project was periodically inspected by RUSA nodal officers and Accounts Officers from other Government Colleges in the district, also.
- Entire grant was successfully utilized under different heads. The allocated budget under renovation & construction was used accordingly under constant supervision of PMU members.

It is a case of successful deployment/ execution of the strategy to complete a renovation and construction job at the college. The project not only succeeded in getting some urgently needed repair/ renovation work done, rather it also achieved addition of few more infrastructural facilities at the college. The added infrastructural facilities included **New Seminar Hall and Basketball court**. In addition, establishment of rooftop solar plant, installation of new CCTV cameras, purchasing of fire-extinguishers, new library software application, books in library, and new equipment in laboratories etc. were also completed as a part of strategic development.

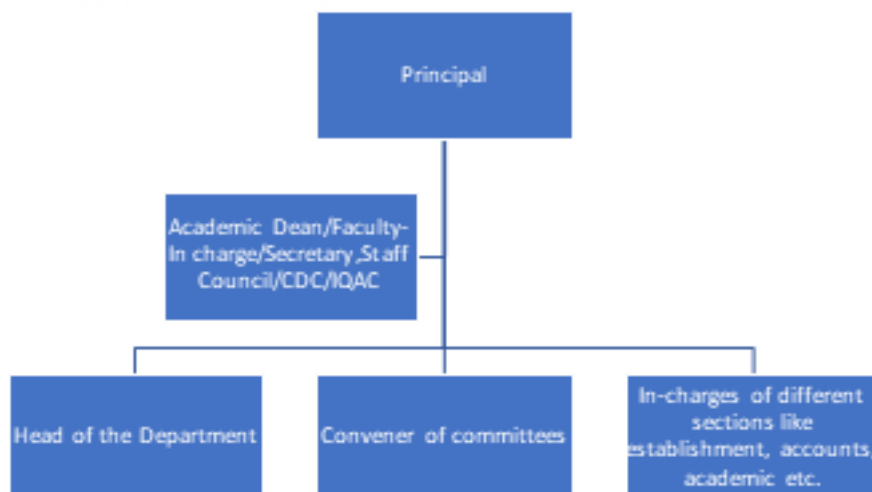
File Description	Document
Upload any additional information	View Document
strategic Plan and deployment documents on the website	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

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up of the institution is in line with the organizational structure as framed by the Department of Higher Education, Government of Rajasthan. Major policy decisions regarding the operational part of the Government Colleges of State are taken by the CCE (Commissioner College Education), Jaipur. Nonetheless, the colleges get freedom to create an organizational set up to fit into academic requirements of students. College is headed by Principal and the post of Principal is filled on departmental promotion/transfer basis by the Government of Rajasthan. Similarly, all the posts in the administrative set up are transferable within the State of Rajasthan without affecting the organizational set up. The policies and other administrative set up of government colleges have evolved with time and every effort has been made to make the system efficient and robust. A plain organizational chart is given below to make it convenient to grasp an overview of institutional set-up at the college:



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- The senior-most faculty member at the college works in many capacities such as Drawing and Disbursement Officer (DDO), Secretary/ OIC to Staff Council, *Mahavidyalaya Vikas Samiti* (College Development Committee), Internal Quality Assurance Cell (IQAC), Academic Dean, Legal cell etc. to deal with related responsibility.
- Similarly, the other senior faculty members at the college are entrusted to work as In-Charge of different sections like library, establishment, accounts, academic, central store etc. for efficient functioning of institution.
- Various subjects/departments at the college are headed by different Heads or In-Charges of those subjects/departments and they are to report directly to the Principal. Similarly, the Conveners of different committees also report directly to the Principal.
- To provide administrative assistance to various In-Charges and Heads of departments, subordinate and ministerial staff such as Administrative Officer, Accounts Officer, Assistants, Lab staff and peons etc. work under administrative control of the Principal.
- A system of **Grievance Redressal** is also in place for staff members and students. Besides that, any person having a grievance against the college/ department can file a complaint from anywhere in

India on **Rajasthan Sampark Portal.**

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The employees at Government College, Sirohi are covered under all the benefits provided to government servants by Government of Rajasthan. Various welfare measures like Provident Fund contribution, Insurance coverage, Pension benefits, Gratuity benefits, Medical facilities to employee and family members, provision of compassionate appointment to dependent family member of deceased government employee etc. are extended to all the employees at the college. In short, as mandated under regulations of the Department of College Education, Rajasthan, welfare schemes of the Government of Rajasthan, in toto, are available to all teaching and non-teaching staff of the college. Welfare measures provided to the employees of the college are as:

- 1.A compulsory contribution in **General Provident Fund/ New Pension Scheme/ State Insurance** by employees and Government of Rajasthan is done to avail certain benefits as future security. Moreover, a little amount is also contributed annually towards '**Group Insurance**' scheme to provide an extra coverage against accidents to employees. Employees appointed before 2004 avail the benefits of old pension scheme and those who are appointed after 2004 are provided benefits under New Pension Scheme.

2. Health expenses incurred to the family members of employee and self is reimbursed under medical claims or covered under cashless medical treatment scheme of Government of Rajasthan.
 3. Reimbursement of the bills of major medical procedure like bypass surgery, knee transplant surgery etc. is done on case-to-case basis as it costs a huge amount of reimbursement. Now, it is also covered under cashless treatment under select hospitals in Rajasthan.
 4. All superannuated employees are benefited with gratuity, commutation of earned leave, and pensions along with getting the benefits of Rajasthan Pensioners' Medical Fund.
 5. In case, an employee dies in service, then, there is a provision of compassionate appointment to dependent family member of deceased employee.
 6. There is a provision of giving an extra increase of 3% in merit-percentage to children of deceased government employees while preparing an admission list on merit basis in Government Colleges and the same benefit is extended to children of all serving and retired employees of Government Colleges.
 7. Female staff are, exclusively, provided with the benefit of-
 - Maternity leave of 180 days twice in the service period
- Childcare leave of 730 days in the total tenure of the service
1. Other benefits applicable to all employees include-
 - Paid leaves like casual leave, earned/ privilege leave, half pay leave, commuted leave etc.
 - Paternity leave of 15 days twice to the male employee.
 - Childcare leave to single male parent.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.6

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1	0	0	2	0

File Description	Document
Upload any additional information	View Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 70.58

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
99	8	3	4	3

File Description	Document
Upload any additional information	View Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

A multi-level/ multi-step Performance Appraisal (PA) system as per the norms of the Government of Rajasthan is in practice at the college. The PA system is transparent and robust.

For this purpose, a prescribed Annual Confidential Report (ACR) / Performance Appraisal Report (PAR) need to filled by all employees and submitted officially to his or her Reporting Officer.

At first, the performance of every teaching employee is appraised by the Principal and then, reviewed by the competent authority, herein referred to, the Commissioner of College Education, on annual basis covering various aspects of working/ behaviour and overall performance of the teaching faculty members.

Performance Appraisal (PA) system of subordinate and ministerial staff like administrative officer, administrative assistants (clerks), lab assistants, mechanic, gasman etc. is different in the sense that it is, at first, appraised by respective Head of department and, then, reviewed by the Principal.

The completed PARs of teaching employees are sent to the office of the Commissionerate, College Education, Rajasthan, Jaipur at the end of every academic session. The complete records of PARs and related documents called Performance Appraisal Dossiers are kept with the Department of Personnel, Government of Rajasthan. The records are kept securely to be reviewed by Departmental Promotion Committee (DPC) at the time of promotions. The proforma for self-appraisal for teaching and non-teaching employees are well-defined and cover different aspects of the job.

- The employee fills the PAR form available in the format prescribed by the department and submit it with the required enclosures to the Principal. Any special work accomplished by the employee must be mentioned in PAR.
 - The 'Reporting Officer' (Principal) assesses and does the grading of the work carried out by the employee under six criteria (i) Output of work (ii) Leadership qualities (iii) Analytical ability (iv) Management ability (v) Decision making ability (vi) Ability to take initiative.
 - The Commissioner of College Education (CCE) is the 'Reviewing' authority and it is up to the Commissioner to do an overall grading.
 - The Principal Secretary, Higher Education to Government of Rajasthan is the Accepting Authority with reference to PARs of teaching employees. Every teaching employee is given a chance to have a look of grading by Reporting Officer. That's the way to ensure transparency and a sense of self-appraisal in employees.
 - Finally, the ACRs are sent to the Accepting Authority and kept in the record of the Department of Personnel, Government of Rajasthan.
 - The PARs of non-teaching employees are kept in the record of Commissioner of College Education, Rajasthan, Jaipur as the Commissioner is their Accepting Authority.
 - In addition to the above proforma, the teaching staff must submit self-appraisal proforma with following details
- Academic qualifications
 - Teaching experience
 - Teaching proforma of the session including information related to classes taken, subjects/papers

taught, aids and tools used, tutorials, seminars, fieldwork undertaken, sessional etc.

- Examination results of all the classes
- Publication details
- Research Supervision
- Participation in co-curricular and extra-curricular activities
- Any other contribution
- Points of satisfaction/dissatisfaction and suggestions pertaining to Curriculum, teaching, Examination, Student service etc.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The details of every budgetary allocation from different sources and related expenses are kept in proper records by Accounts Section of the College. General Financial & Accounts Rules (G.F. & A.R.) as stipulated by Government of Rajasthan are strictly followed in utilization of all the received funds. The following types of auditing are prescribed and conducted in the college:

- Auditing by team from the office of the Comptroller & Auditor General (CAG), Government of India.
- Audit of records in establishment & accounts section by constituted team from the office of the Director, Inspection Department, Government of Rajasthan.
- Audit of physical verification of goods and things in store by constituted team from the office of the Director, Inspection Department, Government of Rajasthan.
- Audit of accounts of *Mahavidyalaya Vikas Samiti* (College Development Committee) registered under Society Act by Chartered Accountant (CA).
- Audit of accounts of General Developmental Assistance from UGC by Chartered Accountant (CA).
- Audit of accounts by Internal Audit Committee at the College.
- Audit of physical verification of goods and things in the departments, store, library, sports' store, NSS store, NCC store, etc. by multiple teams of faculty members.
- Special audit of physical verification of books and journals in Library by faculty-members with help of staff in library.

Auditing by CAG teams of Central Government, Inspection Departments of State Government mentioned above is, usually, conducted in a span of 2 to 5 financial years. Audit by Chartered Accountant and Internal Committee at the college is done every financial year.

Details of Audits Done:

- Audit by team from the office of the Comptroller and Auditor General (CAG) Jaipur was conducted in 2012-13 and the same is due.
- Audit by team from the Directorate, Inspection Department, Government of Rajasthan was conducted in 2015-16 and 2018-19.
- Developmental Assistance received from UGC under XI and XII plan allocation was audited by Chartered Accountant in 2016-17 and the letter of settlement of account from UGC is issued to the college.
- Audit of allocated assistance under RUSA scheme was conducted by a team appointed for the purpose by SPD-RUSA, Jaipur, Rajasthan in 2017-18, 2018-19 and 2019-20.
- Audit by Chartered Accountant (CA) has been conducted every year regarding funds of *Mahavidyalay Vikas Samiti*.
- Audit by Internal Team of College is regularly conducted at intervals in a year regarding different heads of allocation and physical verification of books, goods and stores is conducted every year at the end of the academic session.

Procedure of settlement of audit objection

Audit objection is settled as per norms in following manner –

- 1.Submission of additional document to the concerned agency.
- 2.Proper explanation is provided regarding, if any, anomaly/ discrepancy is brought into notice.
- 3.In minor issues, a submission is presented that such error/ omission would not be repeated in future.
- 4.In major cases, the process of recovery of the objected amount from the concerned responsible person is taken up.
- 5.In cases of serious offence, the process of departmental action as per regulations is initiated.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 56.2

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0.965	1.56	40.795	9.38	3.5

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document
Any additional information	View Document
Annual statements of accounts	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The funds are mobilized from different sources:

- **State Government allocates major financial contribution for regular needs:** Grants for the expenses on account of salary, allowances, medical reimbursements, travelling allowances, library & laboratory expenditures, construction, repairing, maintenance of the building and office expenses are provided by the Government of Rajasthan. The proposals for requirements related to maintenance of the building are submitted separately to the Department of College Education of State Government as well as to other grant providing bodies.
- **State Government provides various Scholarships:** Allocation received for payment of various scholarships under different schemes such as Chief Minister Scholarship for Higher Education, SC/ST scholarship for meritorious students, Free Distribution of two-wheeler vehicles-Scooty for Tribal Girls etc. are disbursed directly into the account of beneficiary students and in time. The demands for same are sent as per requirements and, then, the same is released by the State Government.
- **UGC Grant:** Priorities of mobilization of UGC General Developmental Assistance is decided by the Planning Board (*Mahavidyalaya Vikas Samiti*) of the college and, so, the proposal is sent accordingly. It is ensured at the level of planning board that the allocation would be utilized judiciously and optimally. Needless to mention that the college has received letter of settlement of accounts and Clearance Certificates regarding various grants received from UGC. It proves that there is transparency and procedure is followed in its optimum utilization.
- **RUSA Grant:** Another agency for fund mobilization in Higher Education is Rashtriya Uchchar Shiksha Abhiyan (RUSA). Funds amounting to Rs 2 crore were allocated to the college under three major heads construction, renovation, and equipment. The priority areas of expenditure were decided according to the grant requisition proposal. The progress of utilization of RUSA grant was monitored by Board of Governors (BOG) and Project Monitoring Unit (PMU).
- **Mahavidyalaya Vikas Samiti (College Development Committee):** The Mahavidyalaya Vikas Samiti is a registered body for fund mobilization at the local level. The direct beneficiaries of the College are major contributors into the fund of *Mahavidyalaya Vikas Samiti*. There is a committee to handle its utilization. The Alumni Association of the College encourages members to contribute into the fund. The efforts of the College have borne fruit in coming up of new structures and facilities on the campus. Moreover, various developmental requirements and emergency needs are met out with funds generated through *Mahavidyalaya Vikas Samiti* (College Development Committee) after due approval of *Mahavidyalaya Vikas Samiti*.
- **Minor and Major Research project grants are mobilized from UGC, DST and such other**

bodies. The grants received at college are utilized as per the technical proposal, project requirements, and defined regulations of granting bodies.

- **Local Members of Parliament and Legislative Assembly (MP/ MLA)** are also contacted for fund mobilization. The contribution is generally given from MP /MLA Local Fund for Development. The fund received from MP/MLA is usually handled by the District Administration and the project is executed by agencies like Public Works Department (PWD) of State Government.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

It has been the relentless endeavor of the IQAC since its formation to work towards upgrading the quality indices of the institution and making the education more student centric as highlighted in our vision statement. It is the need of the hour to aware the students on available opportunities to develop personality and train them to grow up with modern values to become a responsible citizen of the nation.

Two initiatives taken by the IQAC at the college to institutionalize the strategies and process of quality assurance is described below-

1. College Orientation Programme

- IQAC in its meeting proposed to institutionalize an Orientation Meeting of freshly admitted students at the beginning of every academic session.
- The purpose of the Orientation Meeting was to introduce newly admitted students of the college, to several activities and facilities available to the students at the college.
- A common orientation meeting of students of first year of UG and PG programmes of all faculties are held in the month of August in every academic session.
- The students are introduced to various activities of different committees, and they are also told the ways to join these committees.
- The system of orientation meeting has been quite helpful in giving students an opportunity to match their abilities with kinds of required talents before joining any activity and committee.
- The Orientation Meeting has been accepted as an essential part of academic activity.
- Along with orientation interhouse/ intercollege quiz programmes are also organized for students.

2. Seminars/Workshops on Gender Sensitization

- Another noteworthy effort of IQAC is related with organizing a series of workshops on “Gender

Sensitization”.

- With a view to sensitize students and teachers on gender issues IQAC and Women Cell of the college went on to organize various sessions of extension lectures and workshops in every academic session.
- These workshops and seminars are now quite popular on the campus.

3. Other Achievements:

- For accomplishing an objective of quality assurance, a novel practice of AAP (Annual Auditing Programme) was started as per the directives of CCE, Jaipur in session 2019-20.
- In this auditing procedure an assessment matrix with 6 criteria points was determined. Each criteria point has its own weightage with credit points parameters.
- An excel-sheet was prescribed in which all the credit points had to be filled with mention of supporting documents. In this excel sheet the CGPA is auto calculated after filling the credit inputs.
- To verify and validate the credit points a peer team of three faculty members from other Government Colleges appointed by CCE visits the college. This committee inspected all the supportive documents and physical assets for each credit points. After the verification and validation by the peer team the CGPA of college is finalized.
- This practice primes the entire set up of college for betterment of quality indices throughout the year.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

There has been a paradigm shift in the perception and modules of higher education. The growing demand for skill and capacity building and linking it with entrepreneurship, development, and employability. Since, the institution does not offer any professional course, hence the college faces a greater challenge of equipping our students with employability skills. IQAC periodically reviews and suggests measures to upgrade the quality of the teaching-learning process by way of enhanced academic research, effective training, and innovative pedagogy. The IQAC at the college works towards realizing the goals of quality enhancement and following are the two examples of incremental improvement:

1. Establishment of E-classroom and Smart classroom

- In a meeting of IQAC a decision was taken to set up an E-classroom for recording of quality lectures of faculty members and transmission of same via satellite to other colleges in State. The facility of E-classroom would also help the college in organizing online seminars and give fast connectivity with other academic activities being held in other colleges.
- Therefore, a process to acquire an E-classroom was initiated and the required fund was sought from RUSA.
- Consequently, an E-classroom was set up in Science Building with an E-podium, recording facilities, speakers, high speed connectivity, seating arrangements etc.
- Later, a training workshop for teachers was organized on “how to use the E-classroom” and benefits associated with it.
- The efforts of IQAC bore fruit in the sense that a few teachers voluntarily came forward in getting the lectures recorded and a seminar at State level was organized with name of “Gyan Ganga” in Chemistry and Hindi.

1. Enhancement of e-gadgets and intensifying the use of ICT for teaching-learning-

- IQAC plays a pivotal role in allocation of funds for enhancement of the infra-structures of teaching gadgets and tools.
- The college was added an E-classroom and Smart classroom.
- Library was also equipped with e-library software.
- College is registered with and has subscribed to the N-list (INFLIBNET) network for access of e-resources pertaining to teaching and research.
- Campus has been provided with wi-fi facility.
- E-mitra plus Automated machine installed that can be used to avail Rajasthan government services, Information, transactions etc.
- Students have been introduced to educational software applications like ‘DISHARI’ and ‘Hello English’ and are encouraged to use it.
- Over 3500 video lectures have been made and uploaded by faculty members on YouTube. The link of all the lecture videos are shared on related internet application-based group of students. Now the link of all the videos have been stored on google drive of college and has been named as ‘RAJIV GANDHI E-CONTENT BANK’.
- Seminars and meetings have been organized to make the teaching staff abreast with the new online tools of teaching and online classes.
- Functions of Youth Development Center and Placement Cell have been augmented with the formation of Innovation and Skill Development Cell (ISDC). An online training programme of two months for interested students was conducted on Data Entry, Talley and GST by ISDC of college in 2020.
- Student satisfaction survey has, also, been conducted in last two sessions

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: C. 2 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Upload details of Quality assurance initiatives of the institution	View Document
Upload any additional information	View Document
Paste web link of Annual reports of Institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

From curriculum's point of view at the college, women's status in society, their rights and entitlements, their issues, and problems and their spectacular contribution to society and humanity form **part of the curriculum** in subjects such as in History, Sociology, Public Administration, Political Science, and Literature. Writings of women authors form part of the syllabi in Hindi, English, and Sanskrit literature. A full paper in the Post Graduate Programme of English Literature is dedicated to Gender Studies. The paper includes writings of several women authors on Feminism and other gender related issues.

The college's concern for the idea of gender equity reflects in **few measures** taken recently on campus facilities for girl students. Some of these facilities are as follows-

1) The college has a sizeable proportion of female students many of whom commute daily from nearby villages. For the benefit of the girl students, a well maintained, spacious, properly ventilated, and well-furnished an **exclusive new Girls' Common Room** with adequate toilet and clean drinking water facilities is added in Science campus. The maintenance of the Common room is supervised and taken care of by a committee of senior female faculty members.

2) In order to provide a safe and secure environment on campus for girls, a **committee for the redressal of complaints of sexual harassment** (if any) in accordance with the law is also in place. The list of committee members is displayed at prominent places in the campus as well as in the girls' common room.

3) **The Discipline Committee and Anti-Ragging Committee** is also formed to investigate complaints of ragging or harassment on campus.

4) The college has separate NSS, NCC and Scout units **exclusively for girl students**.

5) To facilitate the participation of girl students in sports, a **separate sports' committee of female staff members** is constituted. The committee members accompany the girls' team as team managers to ensure the security of girls.

6) Nearly the whole of campus has been brought under surveillance with CCTV cameras and cautionary notice that '**You are under surveillance by CCTV cameras**' has been put up at prominent places for everyone to make the campus safe for girls.

7) As far as the co-curricular activities are concerned, the **Women's Cell** of the College conducts a variety of events on gender issues to provide **an exclusive platform to the girl students** to express themselves freely on diverse issues related to women. The women cell organises an "orientation programme" esp. for girl students.

8) Recently, a mental health centre, called '**Niramaya**' is also established **with an exclusive day, that is ,**

Thursday, marked for counselling of girl students of the college.

9) The college organizes **extension lectures** on such issues as women's rights, gender sensitive legislation, health and nutrition, crime against women, the general status of women in society and so on to create a strong awareness among the girl students about the status and role of women in society.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Link for annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

- 1.Solar energy**
- 2.Biogas plant**
- 3.Wheeling to the Grid**
- 4.Sensor-based energy conservation**
- 5. Use of LED bulbs/ power efficient equipment**

Response: B. 3 of the above

File Description	Document
Any other relevant information	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management**
- Liquid waste management**
- Biomedical waste management**
- E-waste management**
- Waste recycling system**
- Hazardous chemicals and radioactive waste management**

Response:

The college understands its Institutional Social Responsibility (ISR) towards environment protection and

practices waste management.

Solid Waste Management:

- Waste bins are placed in the campus at various places like classrooms, faculty rooms, administration offices, computer lab, library, corridor, washroom, common room etc.
- Old newspapers, old files, old home assignments etc. are given for recycling to external agencies.
- The NSS unit of the college constantly strives for cleanliness. After every week, it organizes cleanliness drive in the campus for collection of garbage and solid waste.
- Collected solid waste is handed over to the municipal council for further processing.
- Compost Pits are also made available in the Botanical garden and Eco- Zone area in science campus of College.
- The biomedical and chemical waste from different labs are removed regularly, it is collected and disposed of by incineration and dumped in specially dug pits.

Liquid Waste Management:

- The college has developed a laboratory wastewater neutralization plant in the postgraduate laboratory of chemistry department where laboratory wastewater is disposed of after neutralization.
- Liquid Waste generated from the washrooms is directly transferred into the municipal sewage line.
- Raw water (wastage water of RO and water filter plant) is taken from a separate pipeline to water the trees and plants in campus.
- Rainwater is also harvested to recharge ground water through small covered tanks.

E-Waste Management:

- The college uses various types of electronic gadgets like – computers, printers, LCD projectors etc. These products become outdated after few years due to advancements in technology. Institute being aware of E-Waste and its hazards take the initiative to dispose of e-waste in a proper way.
- E-waste is sold to scrap merchants dealing with e-waste for further processing.
- An inkjet cartridge is also used after refilling. This method also reduces the volume of e-waste generation.
- The students are encouraged to carry out research on the utilization of e-waste.

Hazardous Chemicals and Radioactive Waste Management:

- In the Department of Chemistry, LPG gas burners are used instead of gas plant based on coal/wood/diesel/petrol etc. thus reducing carbon emission. In addition to this, efforts are being made for carbon neutrality on the campus. Use of coal/ wood/ kerosene etc. is strictly prohibited.
- Separate collection of laboratory wastes are done in specially dug pits just outside the Chemistry labs.

File Description	Document
Link for Geotagged photographs of the facilities	View Document

7.1.4 Water conservation facilities available in the Institution:

- 1. Rain water harvesting**
- 2. Borewell /Open well recharge**
- 3. Construction of tanks and bunds**
- 4. Waste water recycling**
- 5. Maintenance of water bodies and distribution system in the campus**

Response: A. Any 4 or all of the above

File Description	Document
Link for any other relevant information	View Document

7.1.5 Green campus initiatives include:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

Response: Any 4 or All of the above

File Description	Document
Link for any other relevant information	View Document

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions / awards**
- 5. Beyond the campus environmental promotion activities**

Response: C. 2 of the above

File Description	Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

- 1. Built environment with ramps/lifts for easy access to classrooms.**

2. Disabled-friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: C. 2 of the above

File Description	Document
Any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

The admission policy issued by the Commissionerate of College education, Rajasthan is strictly followed in matters of admission to various undergraduate and postgraduate programmes in which adequate representation of students belonging to different social categories is ensured.

Majority of students at the college belong to Scheduled Castes and Scheduled Tribes of the district. Prominent among them are *Meena, Meghwal, Rebari* and *Garasiya* castes/community of Rajasthan. So is the case with **Muslim** community, too. The college promotes inclusivity by providing **common drinking water facility and common washrooms** for the students of all community. An environment of freedom, equal access to all campus facilities and equal opportunities for all round development of personality to all students is ensured to promote inclusivity.

Values of national unity and integrity, of fraternity and brotherhood, of respect for all human beings irrespective of caste, class, community, sex, or colour of skin are the guiding principles of all our curricular, cocurricular and extra-curricular activities. **Hindi Divas** and **Matra Bhasha Diwas** are celebrated to feel the importance of regional languages in the College.

The annual cultural programme “**SHEHNAI**” is an occasion of not only showcasing the artistic talent of our students but is also a platform where one gets a beautiful glimpse of the songs and dance forms of different states of the country and also different regions of Rajasthan.

The college encourages Tribal boys and girls for their traditional dress style and nature-loving lifestyle and promotes their participation in annual event ‘**Shehnai**’ with their traditional dance and dress. Moreover, the college makes it a point to include the available diversity like SC, ST, Girls, Muslims etc. students in all competitions.

The college has been an active part and participant of the Government of India’s “**Ek Bharat Shrestha Bharat**” campaign. A variety of programmes and activities are regularly conducted in the college and in keeping with the theme of the campaign, the students are exposed to the culture, language, customs and traditions, folk art forms and other unique features of the sister State.

Various topics and themes for competitions are selected keeping in mind the importance of national unity, religious tolerance, and cultural harmony. Through participation in the *Ek Bharat Shreshtha Bharat* activities, the students not only get to know about the culture and traditions of different states of India, but they also get an opportunity to understand and identify the underlying elements of unity in all the regional, cultural and linguistic diversities. Such campaigns go a long way in inculcating values of unity, tolerance, and brotherhood in the students.

The students are encouraged for their participation by the college administration by giving prizes and certificates to the winners. The winner's ideas and presentations are inspired in line with national constitutional values. The NSS, NCC, Scout units and the Women's cell also regularly conduct activities that promote the values of social and communal harmony, respect for all human beings and mutual brotherhood.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

The College makes full use of every opportunity to sensitize our students and the employees to the constitutional obligations about values, rights, duties, and responsibilities of citizens with a view to enable young students to conduct as a responsible citizen. The college attempts to create general atmosphere be educated enough to equip students and employees with the knowledge, skill, and values that are necessary for creating one's own balance between a livelihood and ethical life of a responsible citizen.

The students and employees, both, at our College are encouraged to participate in various programs to celebrate days of national importance.

The College has taken a good initiative to promote the values of Preamble of the Constitution by making a unique practice of **gifting a framed picture of Preamble of the Constitution** to every guest of honour at our College.

In consideration of low percentage of voting in the district, an awareness drive for the same was taken under "SVEEP" programme of Election Commission of India. The College made it an important occasion to call a meeting of students and employees on **National Voter's Day on 25 January**. The College, also, shows a keen interest in organizing various activities like Paper- Presentation, Quiz Competition, Essay writing, Debate etc. The College also celebrates **International Human Rights Day on 10 December**. The College also organizes awareness programme on **National Consumers Rights Day on 24 December**. Needless to mention that the College celebrates National Days on **15 August (Independence Day), 2 October (Gandhi Jayanti) & 26 January (Republic Day)** and the students are revealed to different cultures, traditions, and societal values prevalent in India by disseminating information about them.

Moreover, the students get a chance to have thorough knowledge of the importance of duties and responsibilities of a good citizen with interesting and careful listening of **lectures by experts** in the field. The concept of Fundamental Rights, Duties, and Democracy etc. are often brought in choosing topics for debate, group discussions, theme presentation on day etc. In addition, the College plays an important role through NSS and NCC units in conducting awareness programs on the ban on plastics, importance of cleanliness, Swachh Bharat, etc. involving students. On certain occasions **the students and employees are put upon oath** to respect rights of others and protect unity and integrity of nation.

Furthermore, the College establishes policies that reflect core values. **Code of conduct** is, strictly, followed for students and staff. The employees at the college **assert under oath** to work relentlessly for the welfare of the institution and not to harm its reputation. The affiliating **University curriculum**, also, takes care of inculcating such values by incorporating different papers in UG and PG courses like Professional ethics and human values, Constitution of India, Essence of Indian Traditional Knowledge etc.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document
Link for any other relevant information	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: A. All of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	View Document
Code of ethics policy document	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

The College organizes and celebrates various days of importance to educate the students on issues of social concerns as well as the achievements of humanity. The College celebrates and organizes the National Festivals with great pride and zest.

Independence Day and Republic Day are celebrated every year with unfurling of tricolor flag-hoisting ceremony, parade by 4 RAJ (I) COY NCC cadets, presentation of Guard of Honour to the Principal, address by the Principal and collective recitation of National Anthem. Moreover, the birth and death anniversaries of the great personalities and noble persons are celebrated with great zeal. The activities to celebrate various days are many and include:

- Organizing extension lectures,
- Meetings of students with an expert on topic,
- Exhibitions of works and achievements
- Quiz and Essay-writing competitions
- Conducting Awareness camps for blood donation, hygiene, cleanliness etc.
- Distributing published materials, print-out of relevant works etc.
- Poetry recital competitions

The college administration takes a good interest in celebration of national and international commemorative days regularly and the activities for the day is decided after consideration with the concerned organizing committee members.

A few days of national and international importance celebrated at the college is given in following list.

Sr. No.	Date	Name of Day	If oath taking hoisting ceremony
1.	11 July	World Population Day	Oath ceremony
2.	26 July	Kargil Victory Day	
3.	09 August	Quit India Movement Day	
4.	15 August	Independence Day	Flag-hoisting ceremony
5.	20 August	<i>Sadbhavana, AkshayUrja Divas, Rajiv Gandhi Jayanti</i>	
6.	05 September	<i>Shikshak Divas, Dr. Sarvapalli Radha Krishna Jayanti</i>	
7.	08 September	<i>Antarrashtriya Saksharta Divas, International Literacy Day</i>	Oath ceremony
8.	14 September	Hindi <i>divas</i>	
9.	24 September	NSS Day	
10.	02 October	<i>Gandhi Jayanti, Shastri Jayanti, International Ahimsa Divas</i>	
11.	24 October	United Nations (UN) Day	
12.	31 October	<i>Rashtriya Ekta Divas</i>	Oath ceremony
13.	14 November	<i>Bal Divas, Nehru Jayanti</i>	
14.	26 November	<i>Samvidhaan Divas, Constitution Day</i>	Oath ceremony
15.	10 December	<i>Vishwa Manavaadhikaar Divas, International Human Rights Day</i>	Oath ceremony
16.	24 December	<i>Rashtriya Upbhokta Divas, National Consumers Day</i>	Oath ceremony
17.	12 January	<i>Rashtriya Yuva Divas, National Youth Day</i>	

18.	23 January	<i>Parakram Divas, Subhash Chandra Bose Jayanti</i>		
19.	25 January	<i>RashtriyaMatdata Divas, National Voter's Day</i>	Oath ceremony	
20.	26 January	Republic Day	Flag-hoisting ceremony	
21.	30 January	<i>Shaheed Divas</i>		
22.	21 February	<i>AntarrashtriyaMatru Bhasha Divas</i>	Oath ceremony	
23.	08 March	<i>AntarrashtriyaMahila Divas, International Women's Day</i>		
24.	22 March	<i>Vishva Jal Sanrakshan Divas, International Water Conservation Day</i>	Oath ceremony	
25.	23 March	Bhagat Singh, Sukhdev, Rajguru <i>Shaheed Divas</i>		
26.	14 April	Ambedkar <i>Jayanti</i>		
27.	22 April	<i>Vishwa Prithvi Divas, International Earth Day</i>	Oath ceremony	
28.	31 May	<i>Vishwa TambakuNishedh Divas, World No Tobacco Day</i>	Oath ceremony	
29.	05 June	<i>Vishwa Paryavaran Divas, World Environment Day</i>	Oath ceremony	
30.	21 June	<i>AntarrashtriyaYog Divas, International Yoga Day</i>		
31.	4th Sunday of November	NCC Day		

File Description	Document
Link for Geotagged photographs of some of the events	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Selected two Best practices of the college is being described here are-

Title- To Beautify the Campus with Trees & get it branded as 'Green Campus'.

Objectives –

1. To keep our campus as much green as possible.
2. To keep environmental balance through tree plantations.
3. To create awareness among the students.

The context – Geographically, the college is in the greenest belt of Rajasthan as the famous tourist spot of Mt. Abu is situated in the district, Sirohi. Of late, the place has been experiencing intermittent rainfall for many years and it, sometimes, receives below than average rainfall. Consequently, the greenery of the campus started getting affected. In this situation the college administration resolved to make it a priority to involve students and staff to help maintain greenery on the campus.

The Practice – The College has a beautiful and magnificent campus in the middle of the city surrounded with varieties of green trees. Its main administrative building is beautifully decorated with the green landscaping with pleasant trees. Its other campus of science faculty, located just across the road, is lined with many trees. The college administration decided to plant many more trees to make the whole campus beautiful as well as to create a natural environment for the students. There is an open well in the college which is well recharged through rainwater harvesting. The college building's roof water is being harvested and stored in small covered tank like structures with a view to recharge the ground water. The stored water is utilized for tree plantation. To maintain the gardens for keeping environmental balance the college has taken initiative and planted trees such as Coconut, Ashoka, Palm, Neem etc. Some of the trees are useful to improve the fertility of soil and avoid soil erosion. The College has taken innovative steps to keep the environmental balance by making a habit of planting the trees by the faculty members and employees either on their special days like birthdays, wedding anniversary or on the day of receipt of salary arrears etc. on the college campus.

Evidence of Success - The trees planted in the college campus are watered through stored water in the well. The newly developed tradition of planting trees on special occasions has resulted into beautification of campus as well as instilling a sense of attachment in the faculty members, employees, and students with the College. The ongoing tradition led to the idea of developing a new garden at the back of the main administrative building and the development of the same is going on. The college campus is the greenest patch in the Sirohi town. Now, the college campus has got a new beautiful view with gardens and, in real terms, can be termed 'Green Campus'.

Problems Encountered and Resource Required -First, the college doesn't have any human resource for this purpose, like Gardener and helper. Secondly, the college doesn't have any special fund for it, so, it becomes difficult to take up the activity on a large scale. Majority of the trees are donated by the students, local citizens, and the serving teachers/employees. Teaching and non-teaching staff raised the fund through personal contribution and spent on bringing heavy equipment like JCB earth movers to clear the land, water tankers to water the cleared land for the purpose of gardening, fencing of the cleared land etc.

Notes: The College has taken initiative and implemented effectively with the help of teaching and non-teaching staff. The college administration has done its best to cope up with the water scarcity problem and help plant as many trees as possible to keep our campus green. The idea of planting saplings on special occasions has gone very well with the teaching and non-teaching staff and the idea would not have been successful without their contributions and support. Thus, the College has, successfully, developed and realized its plan to develop an interest amongst teachers, employees, and students towards tree plantation.

B) Title: To make use of ICT tools a regular practice in teaching and learning

Objectives

1. To develop an academic atmosphere with the help of latest ICT tools.
2. To promote and motivate students to make use of latest study materials on the internet.
3. To prepare globally competent students.

4. To enhance the capacity of students in the competitive exams.
5. To empower the rural youth for vertical movement in higher education.

The Context: The vision of the College, specifically, states that the institution was established to impart cost-effective and student-centric education to transform lives and serve the society by teaching, research, and its application in day-to-day life. The students admitted in the college are, in general, from downtrodden poor and economically weaker section of the society. The college administration noticed that the students' attendance in the classes being held at the college was falling. On further probing the issue it was found that students did not find traditional classroom teaching methods interesting enough to attend classes. If the students did not attend classes regularly, then, the traditional way of teaching method of "chalk and talk" was found to be of limited use.

The practice: The College has a good reputation of classroom teaching and the faculty members are very much committed to hold actual classes as a part of their academic responsibilities. The students' turnout in the classes was an encouraging evidence to show the strength of the college in comparison to that of other colleges in vicinity.

Looking at the needs of students and commitment of faculty members it was resolved to augment the facilities in classroom teaching. The faculty members were introduced and trained for use of various ICT tools in classroom teaching. The earlier old teaching technology has been, now, supplemented with new kinds of ICT based tools in teaching like power point presentations, show of documentary/ short movie on related topics and discussions, graphical representation of study topics, use of ICT applications in formative assessments, availability of videos by the concerned teacher on YouTube channel, and a new recently added feature to provide access to Rajiv Gandhi E-content Bank etc. Furthermore, to provide facilities to students and teachers the college administration paid attention to develop the facility of smart classrooms, e-classroom, and the classrooms with smart and white/green boards. In case a teacher is keen to show a documentary movie to the students, then, the college has the facility of a multipurpose room for the same. With augmentation of such facilities in the college the students have been made aware of the latest developments in the subject and an opportunity is provided to them to try their hands-on latest ICT tools to work with. There are separate rooms in Arts faculty (Knowledge Room), Science faculty (Computer Lab in Chemistry Department) and Reading Section in Library which has been furnished with computers and high-speed internet connectivity to search online resources.

Evidence of Success: The efforts of the college administration bore fruit in the sense that students started taking interest in study and they began to make power point presentation on suggested topics in class seminars. The greatest success was evident during Covid-19 pandemic situation in the country; the process of teaching was uninterrupted at the college with the help of new ICT tools. Moreover, the students have, also, explored newer way of learning at their own convenient time. More than 3,500 videos have been made by the faculty members at college and uploaded on YouTube channel. Moreover, the self-notes prepared by faculty members and reference materials have been shared for students in the class-wise groups created with their phone numbers. It was two-way process as the students could ask questions directly to the concerned faculty-member. The class-wise groups have, also, been found useful to disseminate important information to students. Important to add here that the College was turned into a

COVID Hospital by the district administration, but, despite that take-over of building, the job of teaching was done. It has increased quite a positive impact to the reputation of the college and marks a point of strength for the college.

Problems encountered and resources required: The college is in the rural area and the NET-connectivity, often, fails. Secondly, the students find it difficult to download and see the videos uninterruptedly. Thirdly, the college administration faces the problem of the technological support which restricts the full-fledged online mode of education such as to hold online classes with complete technological backup. Fourthly, the College does not have any facility to provide post-editing job for the videos prepared by the faculty members. It's the challenge to the faculty members to bring the quality videos for our students. Nonetheless, the faculty members supported the move by using their own smart phones to make and upload videos for students as the net-connectivity of their smart phones was fast enough to do the job. There is a necessary requirement of availability of smart phones with all the students for it to be successful.

Notes: The College has taken initiative in motivating faculty members to keep YouTube channel active, even if, the college starts running in regular way. The smart phones are found quite useful in making videos with inbuilt cameras. The same is edited with help of free software applications and the videos are, then, compressed to be uploaded fast on the YouTube channel. The personal smart phones of faculty members are quite handy in the sense that it gives them freedom in making the videos at their own convenient time. Moreover, the college has sought opinion of the students and teachers about the idea to make an extensive use of ICT tools in assessment work, too.

File Description	Document
Link for any other relevant information	View Document
Link for Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Leading Educational Institution in the Area

Government College, Sirohi was established 63 years ago and it is oldest College in the district. A distinctive mark is that the college functions as foremost public- funded educational institution in the area. The college, being the oldest in district, has got strong alumni in the region and aspires to become an

institution known for blending quality education with a minimal fee structure. Evidence in this regard is that the college receives applications more than three times against the number of sanctioned seats at the time of admission despite presence of many Government & Private Colleges and one private University in the area.

As the focus of higher education is on developing rationality, empowerment, creativity, affections and concern for humanity, the college aims to build academic, physical, and cultural personality of students. The college, being a public-funded institution under State Government of Rajasthan, has a nominal fee structure. The fee structure is no match to the facilities provided to the students and the quality of the teaching. Faculty members are appointed through Rajasthan Public Service Commission (RPSC), Ajmer (Rajasthan) which ensures high quality of teachers, thus providing quality education under nominal fee structure. The college mainly caters to the educational needs of poor rural youth from the surrounding area. Several students get scholarships from State Government of Rajasthan to ensure better educational opportunities for themselves. The small financial assistance of scholarship comes as a boon to the economically challenged students.

The Students have shown outstanding performance in inter varsity sports' tournaments and other literary/cultural competitions at State and National levels. The College also actively encourages the celebration of national and international events such as observance of Gandhi *Jayanti*, Swami Vivekananda's birthday, Independence Day, Republic Day, Human Rights Day, UN Day etc

The efforts of College administration are, also, aimed to prepare students for the competitive world. Students of Department of Chemistry, Zoology, Hindi, Sanskrit and Political Science have cleared UGC-NET examination and placed in other reputed Colleges. In addition, many students have been successful in getting the jobs of government/private schoolteachers, government/private administration, and journalism. Many of the departments at the College have high student progression rate in higher studies.

Professional and academic development of teachers is always encouraged as the academic progress of teachers always pays to the intellectual development of students. Faculty members participate in short term courses, orientation programmes and other training programmes. Nowadays, the faculty members are encouraged to undertake online FDPs and various online training programmes. Of late, a faculty member has, also, completed an online course from Harvard University, USA. Many faculty members have completed their required orientation and refresher courses online from various other universities in India. Technical and administrative staff of the college is, also, appointed by Rajasthan Public Service Commission (RPSC), Ajmer (Rajasthan) and are provided necessary training and support by faculty members as and when required.

The College is strongly committed towards the development of potential talents in performing arts of youth of the town Sirohi. A cultural event of the College, called, "Shehnai" is considered a mega event of the town and it attracts lot of town-residents to enjoy the performance of College students. Our star performer at the cultural event "Shehnai" in the past includes famous TV star, Sh. Shailesh Lodha of "**Tarak Mehta Fame**". Recently, a student has won a national level debate competition.

The NSS unit of the College organizes 'Blood Donation Camps' for the students and staff. The work and contribution of NSS is admirable as its main purpose is to dispel myths about blood donation. The NSS volunteers leave no stone unturned in making their impact on any task given to them, be it the task of voter's awareness (SVEEP), performance of street-play, creation of PPTs in social awareness and any event of cleanliness activity. The NSS unit of the College is quite active and keeps on organizing outreach

activities for the benefit of town-residents.

Similarly, a new course of “**Anandam- The Joy of Giving**” has been introduced in our College with a view to bring out the better part of our students. The “Anadam” course demands a student to record in a diary an act of goodness every day. It is, aptly, called “The Joy of Giving”. Moreover, the students are to work in a group activity, too. The reputation of the College gets enhanced with such activities and courses. Another distinctive programme needs to be mentioned is “**IDEA**” which is an Inter Disciplinary Educational Association scheme introduced at the College. In this scheme a session for the students across the subjects and faculty is organized on second and fourth Saturday of every month. The scheme is helpful in bringing students together on an interdisciplinary topic to create an academic atmosphere in the College. The scheme of IDEA is dedicated to achieving the mission to promote high quality research in the thrust areas of regional and social relevance. Another scheme, called, “**Donate A Book**” is helpful to make the relevant books available to our needy students. It is a way to empower poor and needy students by assisting them in availability of study materials for education.

The College has got its distinctive feature because it is expected to work as Nodal Agency for other colleges in the district as well as to monitor Private Higher Educational Institutes. The role of the College has gone beyond the premises to handle issues of importance in other private institutions at Sirohi. In addition, the College has, also, been entrusted with the responsibility of making the manpower and resources available to other Government Colleges in the district for benefit of students in other colleges, too. The college, also, handles the examination requirements of non-collegiate examinees of the University as the biggest examination centre in the area. The role befits in line of our guiding values to empower weaker sections of the society through education and to be inclusive and respectful to the dignity of others.

File Description	Document
Link for appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

According to a legend regarding the name “Sirohi” is related with the famous sword of the brave rulers of Sirohi dynasty, as the word “Sirohi”, Hindi, is formed with a combination of two words in Hindi, the first one ‘*Sir*’ meaning head, and the second, ‘*Uhi*’ meaning to cut mercilessly. Since the double-edged swords were designed for beheading and were, mainly, manufactured in the town, so, the place got its name from the famous sword manufactured in the region. The place is known as Sirohi from the time of the Chauhan-Deora rulers of 15th century AD. The small princely State of Sirohi remained independent and free until 1947. Later, in 1950, it was merged in Rajasthan State and was converted into an administrative district. The geological significance of the district lies in the presence of such important mineral deposits as Wollastonite, Quartz-Feldspar, Calcite, Limestone and Granite. These minerals are found in abundance in the district.

Logo

The logo of the college depicts a swan, symbolizing the vehicle of Mother Saraswati, the Goddess of Learning. The swan is shown floating in a pond with half & full-blown lotus-flower against a backdrop of mountains. The name of the college in this monogram encompasses an illuminated lamp. The background of the scenic beauty of the mountain range depicts the awe of nature as well as local geographical characteristics.

Concluding Remarks :

As mentioned in introduction, district Sirohi falls among the educationally backward districts of the country, still this institution works as an integrated body for the welfare of the students and society at large. The institution is guided through its vision and mission statement and it is our goal to bring the access of a quality higher education to the persons placed in the lowest social and economic strata of the society. With the span of time along with other required facilities the basic infrastructure and facilities of ICT, library, teaching-learning tools here got enhanced to a level of best efforts. The campus atmosphere is gender friendly and free from any kinds of discrimination and ragging. The college constantly endeavours to upgrade the student support and guidance initiatives. The progress and results of the students are very much encouraging keeping in view their socio-economic and educational backgrounds.