

# YEARLY STATUS REPORT - 2020-2021

Part A			
Data of the Institution			
1.Name of the Institution	HARIDEV JOSHI RAJKIYA KANYA MAHAVIDHYALAYA BANSWARA		
• Name of the Head of the institution	DR.SARLA PANDYA		
• Designation	Principal(in-charge)		
• Does the institution function from its own campus?	Yes		
• Phone no./Alternate phone no.	02962244162		
Mobile No:	9461574198		
Registered e-mail	hdjgirlscollege1995@gmail.com		
• Alternate e-mail	hdjgirlscollege@yahoo.com		
• Address	Haridev Joshi Rajkiya Kanya Mahavidhlaya, Banswara (Raj.)		
• City/Town	Banswara		
• State/UT	Rajasthan		
• Pin Code	327001		
2.Institutional status			
• Type of Institution	Women		
Location	Urban		
Financial Status	UGC 2f and 12(B)		

• Name of the Affiliating University	Govind Guru Tribal University Banswara
Name of the IQAC Coordinator	Dr.Seema Bhardwaj
• Phone No.	02962244162
• Alternate phone No.	02962244162
• Mobile	9414391001
• IQAC e-mail address	hdjgirlscollege1995@gmail.com
Alternate e-mail address	vaishnavpramodkumar@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.ladykeanecollege.edu.i n/A OAR2012-13.doc
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://hte.rajasthan.gov.in/dept /dce/mohanlal_sukhadia_university /haridev_joshi_rajkiya_kanya_maha vidhyalaya_banswara/uploads/doc/A cademic%20Calender%202019-20.pdf

# **5.Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C+	60.60	2005	28/02/2005	27/02/2010
Cycle 2	В	2.21	2016	17/03/2016	16/03/2021

6.Date of Establishment of IQAC

23/04/2014

# 7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding Agency		Year of award with duration	Amount
0	0	(	)	0	0
8.Whether composition of IQAC as per latest NAAC guidelines		No			
• Upload latest notification of formation of		No File U	Jploaded		

ICAC			
IQAC			
9.No. of IQAC meetings held during the year	3		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes		
<ul> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	View File		
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?No			
• If yes, mention the amount			
11.Significant contributions made by IQAC during the current year (maximum five bullets)			
1.Significant data bank of e content -video lectures and pdf notes was created and shared with students by staff members 2.CAS application for professor was evaluated and sent to CCE 3.Publications of faculty members in journals and books 4.FDPs and Gyan Ganga course attended by teaching staff 5.Beautification of campus			
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year			

Plan of Action	Achievements/Outcomes		
Enrich e content bank	data bank of e content -video lectures and pdf notes was created and shared with students by staff members		
Prepare for Naac Accreditation	Work started to prepare reports for AQARs of previous year		
faculty Development Programme	All teachers enriched their academic profiles through FDPs and Research Activity		
Innovative Technical Skills for Teachers	training sessions were organised numerous times to train teachers to adopt new innovative skills for video lectures		
infrastructure enrichment	beautification of campus by developing new garden		
Add on Courses	Ved Vidhya Peeth study centre was set up in collaboration with GGTU University		
13.Whether the AQAR was placed before statutory body?	No		
• Name of the statutory body			
Name	Date of meeting(s)		
Nil	Nil		
14.Whether institutional data submitted to AISHE			
Year	Date of Submission		
1 cui			

# **Extended Profile**

# 1.Programme

1.1

152

Number of courses offered by the institution across all programs

# during the year

File Description	Documents
Data Template	<u>View File</u>

### 2.Student

2.1

1872

# Number of students during the year

File Description	Documents		
Data Template	<u>View File</u>		
2.2	1326		

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description		Documents
Data Template		<u>View File</u>
2.3	NY	533

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<u>View File</u>

### 3.Academic

3.1

13

27

Number of full time teachers during the year

File Description	Documents
Data Template	<u>View File</u>

### 3.2

Number of Sanctioned posts during the year

Extended Profile				
1.Programme				
1.1		152		
Number of courses offered by the institution acro during the year	ss all programs			
File Description	Documents			
Data Template		<u>View File</u>		
2.Student				
2.1		1872		
Number of students during the year				
File Description	Documents			
Data Template		View File		
2.2		1326		
Number of seats earmarked for reserved category State Govt. rule during the year	as per GOI/			
File Description	Documents			
Data Template		View File		
2.3		533		
Number of outgoing/ final year students during th	ne year			
File Description	Documents			
Data Template		View File		
3.Academic				
3.1		13		
Number of full time teachers during the year				
File Description	Documents			
Data Template		View File		

3.2 27		27
Number of Sanctioned posts during the year		
File Description	Documents	
Data Template		<u>View File</u>
4.Institution		
4.1		17
Total number of Classrooms and Seminar halls		
4.2		190859
Total expenditure excluding salary during the yea lakhs)	r (INR in	
4.3		14
Total number of computers on campus for academ	nic purposes	
Part	B	
CURRICULAR ASPECTS		
1.1 - Curricular Planning and Implementation		
1.1.1 - The Institution ensures effective curriculum documented process	delivery throug	h a well planned and
The curriculum is received from the which the college is affiliated. He time table is prepared by the coll is delivered by subject teachers to with the prepared time table. The understanding fundamental concepts well as practical, as the subject knowledge profeciency in language inculcated among students through descriptive and analytical questic effective measures for effective definition	aculty wise ege Adminis to the stude Curriculum of all sub requires .A and express its examina ons.Our inst	and teacher wise stration. Curriculum ents in accordance helps the students in ojects in theory as along with subject sion ability is also ation scheme of citution takes

include as, Class-room Teaching: For effective classroom teaching

faculty members use PowerPoint presentations, e-resources and contents. Students are encouraged to visit library for reference

books.E-content and Pdf Study material is also provided to

students

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	https://drive.google.com/drive/folders/12u G27ka1rtcn-MydzPWYuJPlnh0B10PL

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

For the academic growth of the institution we adhere to the Annual Academic Calendar issued by the CCE , Jaipur.CIE (Continuous Internal Evaluation), though as per GGTU University , Banswara. Externally students areassessed during the annual examination. College has adopted its own internal system for the implementation of evaluation procedure during the course of the academic session to evaluate the learning abilities and capacities of the students at various levels. Intenal tests, practicals are also held regularly. This session Subject wise Online test were conducted, evaluated and result of the same was shared with students. After assessing , the students were also given suggestions by the teachers. This year the annual examination for Second year was conducted by university on Multiple Choice question pattern and for Third Year it was the usual descriptive question paper.All First year students were promoted to next class by the university due to covid situation.

File Description	Documents	
Upload relevant supporting documents		<u>View File</u>
Link for Additional information		<u>0</u>
1.1.3 - Teachers of the Instituti in following activities related to development and assessment of University and/are represented following academic bodies durf Academic council/BoS of Affili University Setting of question UG/PG programs Design and of Curriculum for Add on/ cert Diploma Courses Assessment / process of the affiliating Univer	o curriculum f the affiliating l on the ing the year. ating papers for Development tificate/ /evaluation	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	<u>View File</u>

# **1.2 - Academic Flexibility**

**1.2.1** - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

# 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

#### 2

File Description	Documents
Any additional information	<u>View File</u>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<u>View File</u>

# 1.2.2 - Number of Add on /Certificate programs offered during the year

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)** 

0			
	r	٦	
	L	1	

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

# **1.2.3** - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

# 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs

#### during the year

#### 0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

#### **1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Courses offered in the college integrate issues related to gender, environment and sustainability, human values and professional ethics. Issues related with environment and sustainability are integrated into courses of Environmental studies, Zoology, Botany, Geography. Courses that teach human values in its curriculam are Political science, Commerce, English, Sociology, History, Hindi Literature, Sanskrit. Professional ethics are integrated in the courses of English, Commerce. Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Co curricular and Extracurricular Activities also. N.S.S. promotes environmental protection through tree plantation and other sustainable development programs. Every year N.S.S. units undertake a host of activities in the nearby areas and in the adopted bastis. N.S.S. organizes various environment related programs including tree plantation, bastis cleanliness, plastic free drive, poster competition, etc. Various activities like quiz and poster competitions, invited talks are organized to create awareness about nature, biodiversity, environment and sustainability. The college has taken active participation in Swachch Bharat Abhiyan The college takes efforts for integration of ethical and human values through extra-curricular activities also. Programs conducted under N. S. S., SVEEP, and Political science, Sociology, Home Science department help to inculcate human values among students. National festivals like Independence Day and Republic Day celebration serve as a platform to enliven patriotic and moral values. Different social activities have been initiated by the college like Voter's Awareness Program, Road Safety Campaign, Blood Donation camps, etc are organized from time to time. Major gender issues are focused and addressed through different activities in the college.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<u>View File</u>

# **1.3.2** - Number of courses that include experiential learning through project work/field work/internship during the year

File Description	Documents
Any additional information	<u>View File</u>
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<u>View File</u>

# **1.3.3 - Number of students undertaking project work/field work/ internships**

17

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work//internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedba syllabus and its transaction at t from the following stakeholders Teachers Employers Alumni	he institution	B. Any 3 of the above	
File Description	Documents		
URL for stakeholder feedback report	<u>View File</u>		
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<u>View File</u>		
Any additional information(Upload)		<u>View File</u>	
1.4.2 - Feedback process of the may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website		
File Description	Documents		
Upload any additional information	<u>View File</u>		
URL for feedback report	https://assessmentonline.naac.gov.in/stora ge/app/public/agar/18567/18567_12_24.pdf?1 645690661		
TEACHING-LEARNING AND	TEACHING-LEARNING AND EVALUATION		
2.1 - Student Enrollment and P	rofile		
2.1.1 - Enrolment Number Number of students admitted during the year			
2.1.1.1 - Number of sanctioned seats during the year			
2668			
File Description	Documents		
Any additional information	No File Uploaded		
Institutional data in prescribed format	<u>View File</u>		

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC,

# Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

#### 1651

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The teaching staff guides and counsels both advanced and slow learners.Through oral questions while teaching in class as well as through class tests assessment is made of students about their being slow or advanced learners.The meritorous students are advised personally and extra study material and resources are provided to them at individual level.Also competetive approach is encouraged in these students and tips given for competetive exams.At the same time students who are weak or slow learners ,staff members give special attention to them and extra class is also organised for clearing their doubts and few topics are repeated for them in this extra class.They are encouraged to continue learning with more perseverance and patience.Tips on exam patterns is also being given to all students from time to time.

File Description	Documents
Link for additional Information	<u>0</u>
Upload any additional information	No File Uploaded

# 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students		Number of Teachers
1872		13
File Description	Documents	
Any additional information		<u>View File</u>

# 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our College always encourage student-centric learning through various methods such as brain storming group discussions, quiz competitions, presentations and project work in participative learning and problem solving methodologies. Regular participative activities viz., group discussions, seminars, special lectures are organized in the college and the students actively participate in these activities within and outside the college. Students are given class assignments for focusing on self study and to encourage independent learning. Different student support systems are available in the college like Library, Computer Lab, Reading Room, ICT based classrooms (Smart Classrooms). Students are trained for Basic Life skills such as First Aid, Self Defense, Swach Bharat activities and Personal Hygiene and Sanitation.Beyond the classroom, college gives high importance to all-round development of students through extra-curricular, co curricular and field based activities. The objective of student centred activities outside the classroom is to engage students as much as possible in learning procedures that require more than reading or viewing the material. These activities play an integral role in allowing a switch over from absorption of information while learning during academic sessions and creating a safe space to relax, interact, collaborate, think out of the box, nurture their talents and leadership capabilities. To increase the concentration in various activities, the college has framed many committees and clubs including the Cultural Committee, Sports Committee, Canteen Committee, Career counselling cell. Both intra and inter-college sports competitions are organized, where students exhibit talent in variety of games, to foster spirit of togetherness and leadership. In order to inculcate human values, ethics and social responsibility, students are encouraged to participate in activities.

File Description	Documents
Upload any additional information	<u>View File</u>
Link for additional information	<pre>http://hte.rajasthan.gov.in/dept/dce/mohan lal_sukhadia_university/haridev_joshi_rajk iya_kanya_mahavidhyalaya_banswara/uploads/ doc/Student%20centric%20methods.pdf</pre>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers have been regularly using ict skills and tools that are available.All faculty members were provided with individual laptops and regular use of LCD projector, digital podium, video camera along with Tripod was used for e content.All were asked to store their pdf and lectures on google drive.Special college you tube channel was created, which telecasts lectures of all teachers on all subjects. Training was imparted to faculty members for learning different technologies for qualitative improvement in Video lectures.Information was shared about different apps to be used in merging, thumbnail, text display etc during video lectures.Online platform s like zoom, google meet etc were also used to communicate during seminars.Whatsapp group, wasused as the most common platforms to teach, communicate, provide material and syllabus, make announcements, conduct tests, upload assignments, make presentations, address queries, and share information. During the covid-19 situation it was the most beneficial tool for communication with students. Optical fibre of 100 MBPS along withwifi facility is also available in the campus .

File Description	Documents
Upload any additional information	<u>View File</u>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://hte.rajasthan.gov.in/dept/dce/moha nlal_sukhadia_university/haridev_joshi_raj kiya_kanya_mahavidhyalaya_banswara/uploads /doc/it%20tools%20photo.pdf

# **2.3.3** - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

### 2.3.3.1 - Number of mentors

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	<u>View File</u>
mentor/mentee ratio	<u>View File</u>

### 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

13

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<u>View File</u>

# 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

# 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

7

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<u>View File</u>

**2.4.3** - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

# 2.4.3.1 - Total experience of full-time teachers

1	0	2
Т	υ	4

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

#### **2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment of students is done through terminal test conducted periodically. The teachers help students in grasping the correct essence of the questions asked, wherever such an inquiry is raised also necessary suggestions are given to them. Internal practical tests for all practical subjects are conducted at appropriate time with respect to calendar of examinations fixed by the GGTU University, Banswara. Time table and notifications of Internal term test is circulated in classrooms, displayed on notice boards.Due to online teaching this year online assignments and mcq tests were conducted and shared with students through whatsapp and googleforms.(Screenshots of the whatsapp messages is uploaded in additional information)

However for external examination assessment which is conducted by the University there is proper mechanism to deal with examination process. If the students are not satisfied with the results, university notifies related grievances where students can put their grievances in terms of reevaluation and this process is transparent. At the institution level, any representation regarding question paper, examination issues or evaluation is forwarded to the concerned university. Any unfair means case if found is strictly addressed by the examination code of conduct and due course of action is taken as per rules and regulations. The examination procedure is completely transparent and time table is displayed on the university website.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college follows Annual examination scheme of university. However, Internal test are conducted regularly. The copies are checked and given to students with necessary remarks and suggestions in specific given time. Grievances received are redressed immediately by the teachers and communicatied to students concerned.For external exams conducted by University ,any grievances received are forwarded by Centre Suprintendent to the university.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	
	<u>0</u>

### 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college's vision and Mission of promoting students of Tribal region and bringing them at par with the main stream of society through different programmes and courses operating in the Institute. The college website , displays the stated programme and course offered by the institution.The Institute has well defined learning outcomes. The College has a proper mechanism of communication of the learning outcomes of the Programs andCourses. Hard Copy of syllabi is provided to all teachers and kept in library for students. Copy of Curriculum and Outcomes of Programs and Courses are also uploaded on the college website.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	https://hte.rajasthan.gov.in/dept/dce/moha nlal_sukhadia_university/haridev_joshi_raj kiya_kanya_mahavidhyalaya_banswara/uploads /doc/Learning%200utcome%20(1).pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Subject wise monthly test have been conducted, evaluated and result of the same is shared with students. Besides the monthly tests 3 Term Tests were also held. After assessing the students are also given suggestions by the teachers. The annual examination is conducted by university .The programme and course outcome is calculated and evaluated systematically.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	http://hte.rajasthan.gov.in/dept/dce/mohan lal sukhadia university/haridev joshi rajk iya kanya mahavidhyalaya banswara/uploads/ doc/Learning%200utcome2%20(1).pdf

# 2.6.3 - Pass percentage of Students during the year

**2.6.3.1** - Total number of final year students who passed the university examination during the year

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	No File Uploaded
Paste link for the annual report	http://ggtu.co.in/Admin/PrintTRReport

# 2.7 - Student Satisfaction Survey

**2.7.1** - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://hte.rajasthan.gov.in/dept/dce/mohanlal sukhadia university /haridev joshi rajkiya kanya mahavidhyalaya banswara/uploads/doc/S SR%20REPORT20-21-converted.pdf

# **RESEARCH, INNOVATIONS AND EXTENSION**

3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research** projects / endowments in the institution during the year (INR in Lakhs)

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research** projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

# **3.1.2** - Number of departments having Research projects funded by government and non government agencies during the year

**3.1.2.1** - Number of departments having Research projects funded by government and nongovernment agencies during the year

0	
File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	<u>nil</u>

# **3.1.3** - Number of Seminars/conferences/workshops conducted by the institution during the year

**3.1.3.1** - Total number of Seminars/conferences/workshops conducted by the institution during the year

2

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	<u>View File</u>
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

# 3.2 - Research Publications and Awards

**3.2.1** - Number of papers published per teacher in the Journals notified on UGC website during the year

### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

# 3.2.2 - Number of books and chapters in edited volumes/books published and papers

### published in national/ international conference proceedings per teacher during the year

# **3.2.2.1** - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

File Description	Documents
Any additional information	<u>View File</u>
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

#### **3.3 - Extension Activities**

2

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College regularly conduct the extension activities in the tribal villages, adopted bastis and weaker sections of the societies. These programmes aims to connect the Higher Education Institutions with the society. This will transform the outlook of the students and inculcate leadership qualities in the youth. They will prove good administrators, good humans with good moral behaviour and responsible citizens in future. Such citizens help in Nation building. At the same time the needs of the society and the needs of the downtrodden sections are fulfilled. The NSS units could not conduct the activities as where planned, due to pandemic, but some extension activities conducted in the academic year 2020 are as under :-

1.NSS volunteers were given the responsibility of spreading awarness about the disease and necessary precaution in their nearby colonies.

2. Posters were pasted on public places where people were given information related to SOPs , use of masks etc. Our volunteers distributed the masks among the masses to motivate and encourage them for following the Covid protocol.

3. Students did Rangoli art work on the roads of the main Markets to give information and spread awarness about Covid 19.

4. Students participated in online competition of Song based on Corona Theme organised by the district administration .

5. Through out the year college conducted numerous online lectures on different social issues like pandemic, gender issues, communal harmony, human values, human rights, violence against women and current burning issues. (Link of youtube channels showing lectures on such issues is being shared below.)

File Description	Documents
Paste link for additional information	https://youtube.com/channel/UCEmMj0HwO7tc4 <u>NlqnLalGSw</u>
Upload any additional information	No File Uploaded

**3.3.2** - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

**3.3.2.1** - Total number of awards and recognition received for extension activities from Government/government recognized bodies during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<u>View File</u>
e-copy of the award letters	<u>View File</u>

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<u>View File</u>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

#### 157

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

### 3.4 - Collaboration

**3.4.1** - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

**3.4.2** - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

**3.4.2.1** - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0		
File Description	Documents	
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded	
Any additional information	No File Uploaded	
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded	

# INFRASTRUCTURE AND LEARNING RESOURCES

### **4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has its own Campus built on 3Acres.It has 12 classrooms and 6 laboratories. Every year efforts are made by the authorities for infra structure augmentation. After receiving the RUSA grant the college has been upgraded with state of art construction /renovation. Smart Class rooms with LCD ,wi-fi facility, and other ICT facilities have enriched the college infrastructure. Much needed separate Girls Common Room and Canteen too has been added in last few years. A separate Computer Lab has been set up with 15computers for the staff and students.All classrooms ,Offices and outside entrance area is under CCTV surveillance.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/moha nlal_sukhadia_university/haridev_joshi_raj kiya_kanya_mahavidhyalaya_banswara/uploads /doc/it%20tools%20photo.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

the Institute has adequate space for cultura activities.A seminar hall with ICT facility is used for all literary activities.It can accomodate more than 150-170 students.For bigger cultural events the ground floor has a stage with covered shed which serves as a multi purpose hall for different activities.The College is equipped with latest audio visual equipment required for such activities.There is outdoor garden area where Yoga classes are held.

However the college does not have a play ground and students are taken to District Stadium for the annual sports activities

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	<u>0</u>

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

#### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

9

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	<u>0</u>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)** 

# **4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

File Description	Documents				
Upload any additional information	No File Uploaded				
Upload audited utilization statements	No File Uploaded				
Upload Details of budget allocation, excluding salary during the year (Data Template)	<u>View File</u>				
4.2 - Library as a Learning Resource					
4.2.1 - Library is automated using	g Integrated Library Management System (ILMS)				
	lly automated in 2018 with the ELMS ,version e stickers have been pasted on the books .				
File Description	Documents				
Upload any additional information	<u>View File</u>				
Paste link for Additional Information	Nil				
4.2.2 - The institution has subscription for the following e-resources e-journals e- ShodhSindhu Shodhganga Membership e- books Databases Remote access toe-resources					
File Description	Documents				
Upload any additional information	No File Uploaded				
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>				
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)					

# **4.2.3.1** - Annual expenditure of purchase of books/e-books and subscription to journals/ejournals during the year (INR in Lakhs)

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

**4.2.4** - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

### 4.2.4.1 - Number of teachers and students using library per day over last one year

NA

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

### 4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Efforts aremade to update the ICT facility regularly. There has been a continous growth in ICT facility.From Broadband, lease line to optical fibre facility the institute is adapting to new technology each year. Today the campus is equipped with Wi Fi facility.Optical Fibre connection with the speed of Upto 100 MBPS is being provided in the college. The lease line connection of BSNL is an extra facility connecting important computers of the Accounts and Administration. A separate smart room by CISCO company has been set up for video conference meeting with higher authorities.All major offices, classrooms, LIbrary, Laboratories and Main Entrance area is under CCTV Cameras surveillance.All computers are installed with Anti Virus Softwares which is renewed annually.Most of the rooms of ground floor and seminar rooms on the first floor are connected with WI-FI facility. There is also a hard disk, mobile installed with Geo Tagging App, two Tripods which were used for shooting Video Lectures.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	<u>0</u>

### **4.3.2 - Number of Computers**

22

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<u>View File</u>

Α.

# **4.3.3 - Bandwidth of internet connection in the Institution**

1	50	JME	SPS	

File Description	Documents
Upload any additional Information	<u>View File</u>
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

# 4.4 - Maintenance of Campus Infrastructure

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)** 

# **4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

### 300.94

File Description	Documents
Upload any additional information	<u>View File</u>
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institute has a well planned and decentralised system for the maintenance and utilization of physical, academic and support facilities. Different Committees have been constituted for laying the policies and procedures and execute them within the ambit of government rules. Following Committes have been given this responsibility: - 1 - College Development Committee - College Development Committee comprises of Principal (Chairperson), MP and MLA, Chairperson of Municipal Council, Assistant Director-College Education, Viceprincipal/Senior Faculty member (Secretary), Two eminent academicians, Two parents, One Member Nominee (Nominated by Principal from existing faculties). CDC conducts a minimum of 3 meetings in academic session to discuss and prioritize demands laid by various departments. It generates and manages extra funds from government and non-government agencies in favour of college for infrastructure and academic maintenance. 2- Purchase Committee - For maintaining the transparency in the procurement process, a purchase committee comprising of Principal, two/three senior faculty members, store in charge and accounts personnel exists. Demands for all infrastructure requirements with the approximate budget are laid by the departmental heads or committee in-charges. Every purchase strictly follows GFAR rules. 3- College Campus BeautificationCommittee - This Committee helps in maintaining the infrasturcture and gives suggestions according to the needs of the building. 4- Library Committee - The post of librarian is vacant ever since its establishment. There is a library committee composed of all head of the department and office incharge of library. They strategically sketch the smooth functioning of the library for maximum utilization. Teaching staff provides a list of books to library committee for purchase. 5- IT Committee - IT committees look after the maintenance of the IT infrastructure and the usage policies. Website coordinator ensures the updating of the college web portal. 6- Cleanliness Committee - Cleanliness Committee takes care of the cleaning of campus area as well as classrooms and labs, conducts programmes with the collaboration of government and non-government organizations. 6- Sports Committee -The post of PTI is vacant ever since its establishment. The committee consists of the faculty members and Store in-charge. Sports Committee supervise the management and execution of sports and the Physical Education-related activities, including the procurement and maintenance of all types of sports inventory. Due to above committees the students of science and arts faculty use laboratory for practical subjects. The students and teachers issue the text and reference books from the library. The college does

not have a play ground but all sports activities are conducted at district sport stadium. The students participate in state level competitions and bring laurels to the college. The college office and every department are having computer facility to speedily complete the work in time. most of the faculty Members are given laptops.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://hte.rajasthan.gov.in/dept/dce/mohan lal sukhadia university/haridev joshi rajk iya kanya mahavidhyalaya banswara/uploads/ doc/4.4.2%20PROCEDURE.pdf

### STUDENT SUPPORT AND PROGRESSION

#### 5.1 - Student Support

**5.1.1** - Number of students benefited by scholarships and free ships provided by the Government during the year

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year** 

#### 1259

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded
5.1.3 - Capacity building and sk enhancement initiatives taken k institution include the following Language and communication skills (Yoga, physical fitness, he hygiene) ICT/computing skills	by the g: Soft skills skills Life
File Description	Documents
Link to institutional website	https://hte.rajasthan.gov.in/college/ggcba nswara
Any additional information	<u>View File</u>
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>
5.1.4 - Number of students benc counseling offered by the institu	efitted by guidance for competitive examinations and career ution during the year
20	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
20	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>
5.1.5 - The Institution has a tra	nsparent A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<u>View File</u>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<u>View File</u>

### 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

### 5.2.1.1 - Number of outgoing students placed during the year

#### 10

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	<u>View File</u>

# 5.2.2 - Number of students progressing to higher education during the year

# 5.2.2.1 - Number of outgoing student progression to higher education

File Description	Documents
Upload supporting data for student/alumni	<u>View File</u>
Any additional information	No File Uploaded
Details of student progression to higher education	<u>View File</u>

5.2.3 - Number of students qualifying in state/national/international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

# 5.3 - Student Participation and Activities

**5.3.1** - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

**5.3.1.1** - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The students council of college is a body of elected and nominated students. Their activities are related with acadamic development. President, Vice President, General secretary, Joint secretary and Class representatives are elected by the students through a democratic process i.e. students election. This election is a transparent process which is followed by rules and regulation prescribed in Lyngdoh samiti. Besides the elected members of this council other candidates are nominated for the post of Finance secretary, Sports secretary cultural secretary from class representatives on the recommendation of Student Union President. The student council is helpful in empowerment of the students of college. Activities of this council are also related with major decisions of curricular and co-curricular aspects. Students council organizes important programs and events of cultural, sports etc. during the academic year. Main events of this council are incugural of the new executive body, Hindi Diwas, celebration of Vivekanand Jayanti, Matdan Diwas, Republic Day. Members of this council are main representatives to college authorities on different matters of common interests of students welfare and college.

File Description	Documents
Paste link for additional information	<u>0</u>
Upload any additional information	No File Uploaded

**5.3.3** - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

**5.3.3.1** - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni association was established on 4th November 2011 and was named Mahi Alumni Association.Adding more and more passed out students was the first priority of the association since its inception. And after adding hundredmembers, it was registered on 29th May 2017. Ever since its establishment the association is encouraging its members to serve the college as per their potential. Beside some monetary contribution , the college is receiving the sevices of its alumnae in the form of lectures delivered by them and organising skill classes such as rangoli and mehandi , beauty culture for the students.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/moha nlal sukhadia university/haridev joshi raj kiya kanya mahavidhyalaya banswara/uploads /doc/ALUMNI%20REGISTRATION.jpg
Upload any additional information	No File Uploaded

# **5.4.2 - Alumni contribution during the year** (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

E. <1Lakhs

# GOVERNANCE, LEADERSHIP AND MANAGEMENT

## 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college is aspiring to achieve greater heights for its students of Tribal Area. Healthy and positive environment is provided to help them explore their talent and enhance their capabilities. The college is committed to motivate and uplift its students from this remote area to shed away their hesitation. The college focusses on the over all personality development of its students and bring forth their potentialities to the utmost capacity.Its motto is to enhance professionalism, humanism and social responsibility amongst its students.

File Description	Documents
Paste link for additional information	<pre>http://hte.rajasthan.gov.in/dept/dce/mohan lal sukhadia university/haridev joshi rajk iya kanya mahavidhyalaya banswara/uploads/ doc/Vision%20and%20Mission%202021.pdf</pre>
Upload any additional information	<u>View File</u>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

For decentralization- the Principal carries out routine administrative works of the college .Supporting the principal the teaching staff is entrusted with academic and managerial responsibility of conducting curricular and extra curricular activities. Faculties also maintain the discipline among students. Different committees are formed for academic and qualitative development. Student union president along with her executive body takes active participation in conducting different activities. The Non teaching staff is also represented in different committees and provide valuable support and suggestion Participative Management-Interaction between principal, staff members and students is seen at all levels. Congenial atmosphere is there among all staff members who share knowledge among themselves and students. Students can easily approach all staff for personal guidance and help. Faculty members, office staff and students join hands with

# the Principal for the completion of academic, administrative and curricular activities.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	<u>View File</u>

# 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategy Type Details Teaching and Learning Along with traditional teaching methods new technique of ICT is being used in teaching and learning process. Curriculum Development The college is following the prescribed syllabus of G.G.T.U university of Banswara. Faculty members who are nominated in BOS of University give their valuable suggestions to update the syllabus Admission of Students The College has adopted online admission procedure as per the policy of Directorate of college educationRajasthan. Library, ICT and Physical Infrastructure / Instrumentation The Institute has good physical Infrastructure for Imparting Education for the holistic development of the students. The subject labs of faculty of Home Science, Music, chemistry, botany, Zoology are well equipped. Geography and physic lab are in the initial process, enriching them with new equipment. All Subject teacher along with office staff help are working for qualitative development of these facilities. Research and Development Three of the senior faculty members are engaged as research supervisors and majority of staff members plan to pursue higher degree of PhD Examination and Evaluation Internal Assessment of the students is done through conduction of three term test in the concerned subjects of the students. Final Evaluation is done through annual examination conducted every year by our affiliating university.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/moha nlal_sukhadia_university/haridev_joshi_raj kiya_kanya_mahavidhyalaya_banswara/uploads /doc/The%20institutional%20Strategic.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Our College is governed by Rajasthan Govt.,'s College Education Department, which has the responsibility to take care of all the colleges in the state of Rajasthan. However, the administration of Government college is the responsibility of the Principal who is directly accountable to the Department of Higher education. The Principal is involved in overlooking the implementation of plans of the College. He ensures that regular day to day operations are properly conducted, through feedback from conveners', teaching and non teaching staff. The Staff members ensure that the plans communicated to them by the Principal are implemented systematically. For co curricular activities the committees are formed at the beginning of the year and are assigned the tasks according to the institutional plans. The committees include Administrative Committees, Examinations, Scholarships, Purchase, Discipline, Sports, Admissions, Library, Grievance committees etc. For the smooth conduct of all administrative activities according to requirements of academic bodies and government rules, there are committees headed by senior faculty to guide the function.

File Description	Documents
Paste link for additional information	<u>0</u>
Link to Organogram of the Institution webpage	https://hte.rajasthan.gov.in/dept/dce/moha nlal sukhadia university/haridev joshi raj kiya kanya mahavidhyalaya banswara/uploads /doc/ORGANOGRAM%20(2).pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	<u>View File</u>
Screen shots of user interfaces	<u>View File</u>
Any additional information	<u>View File</u>
Details of implementation of e- governance in areas of operation, Administration etc (Data Template)	<u>View File</u>

# **6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The institution has effective welfare measures for the teaching staff and Non teaching like Group insurance, medical Reimbursement ,Loan Facility, Maternity and Paternity Leave, CCL for mothers and all other various govt. welfare schemes as per rules •All staff members can avail Leaves of different types-CL,PL,Medical Leave in a specified number as per government policy each session.The Teaching Staff is also provided with Academic Leavefor attending Seminars and conferences.

Besides the above, congenial and friendly atmosphere among all staff members is also prevalent.Welcome, Farewell Parties are conducted.Special occassions are celebrated and each and every person is concerned about the well being of the institution as well as its employees.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/moha nlal_sukhadia_university/haridev_joshi_raj kiya_kanya_mahavidhyalaya_banswara/uploads /doc/welfare%20schemes.pdf
Upload any additional information	<u>View File</u>

**6.3.2** - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

# **6.3.2.1** - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3** - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

**6.3.3.1** - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

**6.3.4.1** - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

7	
File Description	Documents
IQAC report summary	<u>View File</u>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College follows the Rajasthan Government 's policy of ACR appraisal system. All the employees both teaching and non teaching fill ACR form annually and submit it to the College Principal.The Principal evaluates the performance of teachers on the basis of his dedication to Curricular, Co curricular and Extracurricular responsiblities assigned to him.The teachers publication of papers, class results are also important parametres. Similarly the The performance of the Non Teaching staff is also done on the basis of numerous tasks and responsibilities assigned to them by the Principal.All the ACR Forms are then sent to the Commissioner of the College Education, who finally reviews them.

File Description	Documents
Paste link for additional information	<u>0</u>
Upload any additional information	<u>View File</u>

# 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has both internal and external financial auditing system. The Internal Audit Committee, composed of faculty members checks the purchase bills with store records and verifies it with cash book record/entry.The college has both internal and external financial auditing system. The Internal Audit Committee, composed of faculty members checks the purchase bills with store records and verifies it with cash book record/entry. The bills are countersigned by the Principal (DDO Of Institute). Also there is a system of External Audit both physical and financial by the Director, Directorate of Inspection, Government of Rajasthan and AG. Office of Union Government.The copies of the audit are also preserved in the college for records.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	<u>View File</u>

**6.4.2** - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

**6.4.2.1** - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is run by the government so the funds to be utilized are primarily allotted through the Higher Education Department of College Education of the Rajasthan Government. . Optimum end use of the funds is made as per the rules and regulations and is subjected to audit by the government Within the institution funds are mobilized out of a specific percentage of the fee collected from the students. These funds are grouped under heading "Boys Fund". These funds are utilized for the benefit of students and for meeting other minor expenses of the college. To ensure the optimum end use of these funds college development and

#### purchasing committees are framed.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	<u>View File</u>

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In order to enhance the quality of the institution some of the significant contributions of IQAC this year were as under:

1.During Pandemic as theCollege was closed down for students all faculty members communicated and diseminated knoweledge on the Online Platform.E Content bank was enriched and a separate You Tube Channel of the College was created broadcasting 805 lectures of all courses.Also 735 PDF notes was uploaded on the Google drive and link shared with students on whatsapp groups every Day.

2.CAS Application forms for Professorship were evaluated by the IQAC Committee.Being the Nodal College ,the committee assessed applications of7 eligible candidates(3 from this college and 4 from MBDCollege,Kushalgarh) .

3.All Faculty members were encouraged to engage in Research and Faculty Development Programme.

4.A remarkable talk by the eminentISRO Scientist Dr.O.P.Pandey ,Chief Spokesperson on the topic' of "Ved Evam Srishti Ka Rahasya".was organised in joint collaboration with GGTU university and was also shared on You Tube .

5.An E Seminar on the theme of Women Empowerment was organised by Dept.of Political Science was held on the woman's Day.

6.New RO facility for students was installed.

7.New Digital Platforms and different Apps information was provided to faculty members to enrich and improvise their e content.Training sessions were organised from time to time for this purpose. 8. All important events were commemorated and through out the year online Talks were held on burning issues -spreading awareness about Covid 19 and the essential SOP,Mental health,Gender Issues etc were discussed by the faculty and shared with students

9.Infra structure was enriched, as the old dilapidated building was dismantled and a garden area was developed.New lawn and plants were planted for this beautication work.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/moha nlal_sukhadia_university/haridev_joshi_raj kiya_kanya_mahavidhyalaya_banswara/uploads /doc/sig.contribution.pdf
Upload any additional information	<u>View File</u>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews it's teaching learning process, structure and methodologies of operations and learning outcomes at periodic intervals. Some of activites of IQAC in this regard are:

1.Students feedback -: Students feedback ascertains the quality of teaching and learning process, syllabus. results and infrastructure. After evaluating the feedback from students, the IQAC notes down the strengths and weakneses and report is prepared for the neceassary changes..

2. Academic monitoring: The Academic Deans monitor the progress and quality of classes

3. Syllabus Monitoring: The worthy principal (chairman IQAC) keeps vigil on the completion of syllabus and ascertains information regarding the quantum syllabus completed, so that the prescribed syllabus is completed within stipulated time.

D. Any 1 of the above

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://hte.rajasthan.gov.in/dept/dce/moha nlal_sukhadia_university/haridev_joshi_raj kiya_kanya_mahavidhyalaya_banswara/uploads /doc/Annual%20Report%20of%20College.pdf
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

# INSTITUTIONAL VALUES AND BEST PRACTICES

# 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Institution shows gender sensitivity in providing facilities such as: The Institute believes in gender equality and makes effort towards Gender sensitization. It believes that educated girls are an asset not only for the college and family but also for the whole society. Women cell organizes different activities on gender issues like women health hygiene, Domestic violence women empowerment etc. There is a mechanism for receiving grivences by girls students against eve teasing, blackmailing, bullying or any kind of threat of security to her reputation or life. A special box has been installed in the campus for the girls to drop her complaint on the above issues. There is a special committee who looks into the matter and redresses these grievances. So far no pronounced complaint has been lodged by any girl student. The female teaching faculty in particular are advised to counsel girl students in class, Garden, library, common room (wherever it suits) to educate about sexual harassment either collectively or individually, as suits the situation. The teachers are further instructed to counsel in cordial and cooperative mannerso that senses of belonging and loving care prevail among the student community. For personal hygiene awareness, doctors are often invited to interact with students. A good result of one to one talk, questioning, discussing comes to surface, demystifying the doubts in mental horizon of girl students. There is no report of ragging in the campus. The college has a first aid facility along with the sanitary vending machine.

File Description	Documents				
Annual gender sensitization action plan	<u>Through NSS, Women cells students are</u> sensitized through various programmes				
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<u>Grievance / suggestion box installed in</u> <u>campus for students to register</u> <u>complaints, problems regarding safety</u> <u>issues and common room facilities for</u> <u>students.</u>				
7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor- based energy conservation Use of LED bulbs/ power efficient equipmentD. Any 1 of the above					
File Description	Documents				
Geo tagged Photographs	<u>View File</u>				
Any other relevant information	No File Uploaded				

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management For collecting the solid waste from nook and corner of the campus substantial number of dustbins are installed. Most of the waste collected is biodegradable. The minimal amount of non biodegradable is dumped into a separate bin and the municipal corporation's watage collection vehicle takes away this wastage. The biodegradable portion is dumped in a pitfor decomposition over time. The solid biodegradable waste is collected from the Garden area. During the autumn season a large quantity of fallen dry leaves are collected and dumped to decompose for manure. Liquid waste All the liquid waste from washroom, bathroom is collected into soakage pits through systematic drainage. Zero percent leakage of waste water is ensured. E- Waste management -The college has minimum e-waste.

File Description	Documents			
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded			
Geo tagged photographs of the facilities	Nil			
Any other relevant information	<u>View File</u>			
7.1.4 - Water conservation facili in the Institution: Rain water h Bore well /Open well recharge of tanks and bunds Waste water Maintenance of water bodies an system in the campus	arvesting Construction er recycling			

File Description	Documents				
Geo tagged photographs / videos of the facilities	<u>View File</u>				
Any other relevant information	No File Uploaded				
7.1.5 - Green campus initiatives include					
7.1.5.1 - The institutional initia greening the campus are as foll					

**1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered** 

## vehicles

- 3. Pedestrian Friendly pathways
- 4. Ban on use of Plastic
- **5.**landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Any other relevant documents	<u>View File</u>

# 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and	D.	Any	1	of	the	above
energy initiatives are confirmed through the						
following 1.Green audit 2. Energy audit						
3.Environment audit 4.Clean and green						
campus recognitions/awards 5. Beyond the						
campus environmental promotional activities						

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<u>View File</u>

7.1.7 - The Institution has disabled-friendly,	c.	Any	2	of	the	above	
barrier free environment Built environment							
with ramps/lifts for easy access to classrooms.							
Disabled-friendly washrooms Signage							
including tactile path, lights, display boards							
and signposts Assistive technology and							
facilities for persons with disabilities							
(Divyangjan) accessible website, screen-							
reading software, mechanized equipment							
5. Provision for enquiry and information :							
Human assistance, reader, scribe, soft copies							
of reading material, screen reading							

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socio economic and other diversities. Different sports and cultural activities organized inside the college promote harmony towards each other. A Communal harmony week is celebrated every year promoting friendliness, cooperation and peace ful coexistence amongst all. Commemorative days like Women's day, Yoga day also promote tolerance and harmony. Institute has code of ethics for students and a separate code of ethics for teachers and other employees which has to be followed by each one of them irrespective of their cultural, regional, linguistic, communal socioeconomic andother diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The students and employees are sensitized about the constitutional obligations: values, rights, duties and responsibilities of citizens.

On 25th January voter's day is celebrated and student along with the staff take oath to cast their vote. The eligible students are inspired to enroll them selves in voter list.

On 26th November consitution day's is celebrated and lecture is given on different aspect of Indian constitution every year. Through out the year the student are sensitized for their citizen rights and duties towards nation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<u>View File</u>
Any other relevant information	<u>View File</u>
7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	

File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institute celebrates national commemorative days like National Unity Day, Republic Day and Independence day. Every year the staff and NSS Volunteers celebrate the Independence day and Republic day. On 2nd October the world Non violence day / Gandhi Jayanti is celebrated and SARVA DHARMA SABHA is organized.

On 31st october National Unity day is celebrated and talk is held on its importance. The students take part in the Run for Unity organized by the district administration.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

IN 2020-21 the College adopted following Best Practices:-

1.Community service -Community service was done through ANANDAM ,a scheme which was based on the theme of "Joy of Giving." In 2020-21,The CCE introduced this scheme throughout Rajasthan which the college adopted whole heartedly.All students of First year weredivided into small groups under one Mentor and were asked to note down one good deed in their diary each day. At the same time each group was to perform some act of social service/community service...In this the students went to their nearby areas or public places and did some of the following activities like Teaching Small Children; Spread awareness about Covid and Necessary Precautions, the Need For Vaccination,Pollution free Environment acts;cleaning Public Parks;Keeping water pots for birds in college garden and their residences etc...It not only instilled a sense of social responsibility but also gave them a positive purpose in their daily routines.

2.Another major contribution of college was the effort of students and staff to spread awareness about Covid-19 and how to save themselves as well as the common man.All necessary steps were taken to sensitize society about the Pandemic and its Prevention.Following strategies were adopted in this direction: Awareness about Use of correct mask consistently, Handwash and use of Sanatizers, Correct Breathingexercise with Pranayam , Need for Social Distancing, Proper Ventilation and Cleanliness , Prepare Ayurvedic Drinks to boost immunity and its distribution to neighbouring areas, mask making lessons were shared online and masks were also distributed, NSS volunteers approached people to not to be scared and not hide the symptoms instead go for testing and follow Covid Protocol likeisolation or quarantine.With the help of District Administration volunteers were asked to encourage elders for vaccination and help them at local dispensaries with the formalities.

Thus the college adopted these social service practices and made a sincere effort to heal the society in the Pandemic times.

File Description	Documents
Best practices in the Institutional web site	<u>View File</u>
Any other relevant information	No File Uploaded

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Located in the Tribal Sub-Plan (TSP) region, Haridev Joshi Government Girls College, Banswara is committed to the upliftment of the backward sections of Indian society. This objective is attained through sincere efforts aimed at the overall development of tribal girls, in particular, to enable them to become participants and contributors to mainstream society. We are committed to providing quality education to first-generation learners from this tribal region.We aspire to educate and train them to be efficient, empathetic and responsible citizens by inculcating values of discipline, hard-work, and team-spirit. Personality grooming along with development of communication skills and power of expression in students is the primary focus of our institution.. At the same time employability culture is promoted by preparing them for competitive exams, industrial visit, Talks from different experts of various fields , thereby inspiring the students to explore interest in different career options. Thus the vision of the college is to enhance professionalism, humanism and social responsibility amongst its students.

File Description	Documents	
Appropriate web in the Institutional website	<u>View File</u>	
Any other relevant information	No File Uploaded	
7.3.2 - Plan of action for the next academic year		
Plan of action for the next academic year:		
Annual Calendar for next session should be prepared		
Process for Scooty Distribution to all eligible,meritorous students should be initiated n followed as per CCE orders		
Prepare AQAR all previous years and submit on NAAC portal		
organize Blood Donation Camp		
Make efforts for 100 percent vaccination of staff and students		
make efforts for 100 percent Voter Registration		
Send proposal for Mosaic Tiles on College Terrace for Water Proof Treatment		
Increase Membership of Alumnae Association and celebrate college Silver Jubilee in its annual meeting		
Apply for Ejournals and journal subscription in college Library		
Write To Government to fill up Vacant Posts		
write to Government for opening PG classes in 3-4 subjects more		