

***HARIDEV JOSHI RAJKIYA KANYA MAHAVIDHYALAYA,  
BANSWARA (RAJ.)***



**Internal Quality Assurance Cell (IQAC)  
in Accredited Institutions**

**Submitted by**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**



***Dr. S.K.Sankhla***  
***Signature of the Coordinator, IQAC***

***Dr. T.R.meghwal***  
***Signature of the Chairperson, IQAC***

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## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

AQAR for the year (for example 2013-14)

2015-16

#### I. Details of the Institution

1.1 Name of the Institution

Haridev Joshi Rajkiya Kanya Mahavidhyalaya, Banswara(Raj.)

1.2 Address Line 1

NEAR OLD BUS STAND

Address Line 2

BANSWARA

City/Town

BANSWARA

State

RAJASTHAN

Pin Code

327001

Institution e-mail address

hdjgirlscollege@yahoo.com

Contact Nos.

02962-244162

Name of the Head of the Institution:

DR.TR.MEGHWAL

Tel. No. with STD Code:

02962-244162

Mobile:

9413945736

Name of the IQAC Co-ordinator:

DR.S.K.SANKHLA

Mobile:

9414722603

IQAC e-mail address:

hdjgirlscollege@yahoo.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

RJCOGN12203

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

N.A

1.5 Website address:

dce.rajasthan.gov.in

Web-link of the AQAR:

-

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	C+	-	2005	5 YERS
2	2 <sup>nd</sup> Cycle	-	-	-	-
3	3 <sup>rd</sup> Cycle	-	-	-	-
4	4 <sup>th</sup> Cycle	-	-	-	-

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

23/04/2014

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR \_\_\_\_\_ (DD/MM/YYYY)4
- ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

NA

1.11 Name of the Affiliating University (for the Colleges)

MOHAN LAL SUKHADIA UNIVERSITY ,UDAIPUR

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	NIL		
University with Potential for Excellence	-	UGC-CPE	-
DST Star Scheme	-	UGC-CE	-
UGC-Special Assistance Programme	-	DST-FIST	-
UGC-Innovative PG programmes	-	Any other ( <i>Specify</i> )	-

UGC-COP Programmes

-

## 2. IQAC Composition and Activities

2.1 No. of Teachers	06
2.2 No. of Administrative/Technical staff	01
2.3 No. of students	01
2.4 No. of Management representatives	Nil
2.5 No. of Alumni	01
2.6 No. of any other stakeholder and community representatives	01
2.7 No. of Employers/ Industrialists	01
2.8 No. of other External Experts	-
2.9 Total No. of members	11
2.10 No. of IQAC meetings held	02

2.11 No. of meetings with various stakeholders: No.  Faculty

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC - Nil

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

Value oriented lectures were organized for students under Y.D.C Programme.

- ❖ Quality sustenance and enhancement in the academic environment of the institution.
- ❖ Ensuring accountability of the teaching & supporting staff.
- ❖ Special emphasis on best practices.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<ol style="list-style-type: none"><li>1. To setup computers in science dept. &amp; Home Science dept.</li><li>2. Some beautification work of college campus.</li><li>3. To Add security stem by setting C.C.T.V Cameras in the campus &amp; Class rooms.</li><li>4. To arrange some value added lecturer by Y.D.C to enhance values in students.</li><li>5. To establish I.Q.A.C. office with computer &amp; wi-fie internet facility.</li></ol>	<ul style="list-style-type: none"><li>• All the prepared labs end dept. equipped with computer &amp; internet facility.</li><li>• Flooring of cycle stand &amp; front gate side Road.</li><li>• 16 Cameras are setup in campus from front gate to all over campus in some class rooms.</li><li>• Lecturer were arranged on various topic of values in human use.</li><li>• I.Q.A.C. office in setup with all official equipments and computer &amp; Wi-fie.</li></ul>

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken



## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	Home Science (01)	Nil	Nil	-
UG	B.A, B.Sc., B.Com (03)	Nil	Nil	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
<b>Total</b>	04			

Interdisciplinary				
Innovative				

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	-
Trimester	-
Annual ✓	3( U.G.) +1( P.G.)

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Curriculum framed by University is followed by the college

##### 1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors/ Lecturer	Asso. Professors/ Lect. in sr. scale	Professors Lect. in selection scale	Others
13	02	02	09	-

Vice-Principal - 01

2.2 No. of permanent faculty with Ph.D.

10
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2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	-	-	13	14

2.4 No. of Guest and Visiting faculty and Temporary faculty

02	-	-
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	01	04	
Presented papers	01	04	
Resource Persons	-	-	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- **Use of LCD projector....** Students are asked to prepare and deliver power point presentation and related topics of their course and is being rated and graded by Professor.
- **Use of OHP...** Students prepare OHP slides related to their subject.
- Educational tours and trips are arranged for Students.

2.7 Total No. of actual teaching days

during this academic year **135** Days Covered Session Still Running

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

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2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01	-	-
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2.10 Average percentage of attendance of students

79%
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2.11 Course/Programme wise

distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A	336		9%	29%	38 %	76.00%
B.COM	40		30%	27%	43%	100%
B.Sc	26		52%	23%	25%	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- ❖ Promoting the use of technology for enhanced teaching learning process.
- ❖ Two term tests are conducted subject and section wise, answer books examined and apprised with short comings to improve upon.
- ❖ 75 % attendance of the students is strictly adhered.
- ❖ Field work is also conducted in practical subjects whenever necessary.
- ❖ Group discussion and academic discourses are also held.
- ❖ Science students are motivated to prepare specimen ,herbarium sheets & charts.
- ❖ Use of AV aids in UG & PG Home Science.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	01
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others (Short term Course)	01

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	01	01	01	Nil
Technical Staff	Nil	04	Nil	Nil

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Research guides of the college promote and motivate research utility amongst students so that after their studies they can go for research.
- U.G.C. Project are on going in the college which enhance research climate in the institutions

#### 3.2 Details regarding Major projects- Nil

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.3 Details regarding minor projects- 02

	Completed	Ongoing	Sanctioned	Submitted
Number	-	02	02	-
Outlay in Rs. Lakhs	-	-	4.25+3 lacs	-
Total	-	02	7.25 lacs	-

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-			
Minor Projects	2 years (Projects on going)	U.G.C	4.25+3 lacs	3.25+2.25
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)	2015-16	Conference-01 (Proposed) MRP- 02 (Proposed)	2.5 lacs (1) 4 lacs (2) 3 lacs	-
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from -N.A

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges  
Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences  
organized by the Institution

Level	International	National	State	University	College
Number	-	01	-	-	-
Sponsoring agencies	-	U.G.C	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year- **Nil**

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

02

07

3.19 No. of Ph.D. awarded by faculty from the Institution  
❖ Ph.D degree is awarded by the University. Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)-**Nil**

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level   
Zonal Level

3.22 No. of students participated in NCC events: -NA

University level  State level   
National level  International level

3.23 No. of Awards won in NSS:

University level  Zonal level   
III<sup>rd</sup> Position in Drama  
National level  International level

3.24 No. of Awards won in NCC: -NA

University level  State level   
National level  International level

3.25 No. of Extension activities organized -**Nil**

University forum  College forum   
NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Visit to marble factory under the sphere of extension activity.
- Mayur mills fabric division Mordi.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	05 Bighas	-	-	-
Class rooms	11	03	-	-
Laboratories	06	01	-	-
Seminar Halls	01	01	-	-
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	011 Computer 01 MF copier 01 Wi-fie system	UGC Under IQAC	69000
Others	-	1 CC tv Cameras Sys. 150Chairs  Inter blocking Tiles in cycle stand & front coust yard	CDC	99000  1.5 lacs

#### 4.2 Computerization of administration and library

-
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#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	10122		200		10322	
Reference Books						
e-Books						
Journals						
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

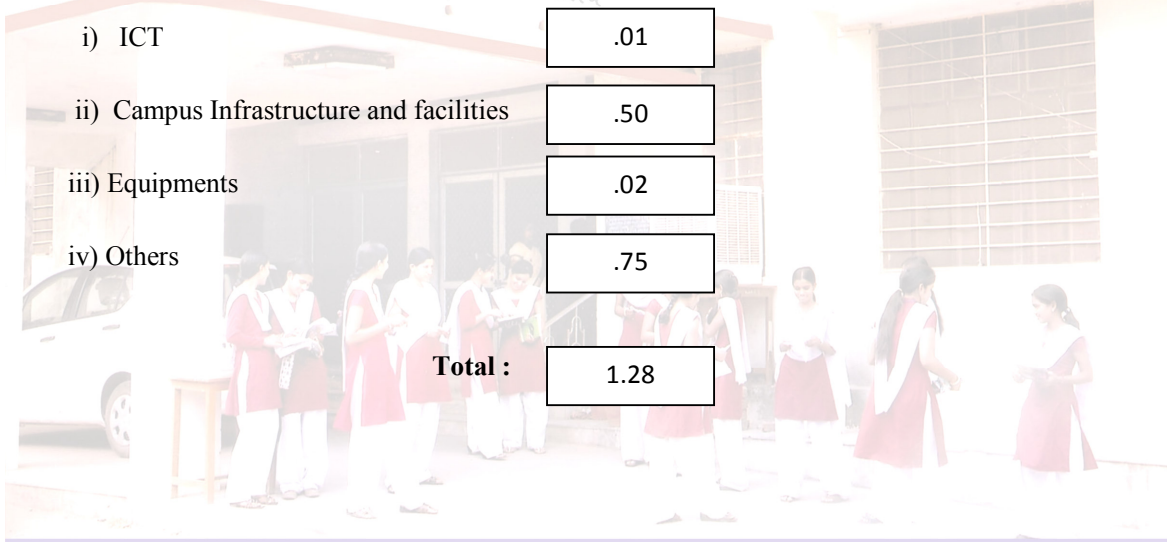
	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	10	Yes.04	Yes	-	-	03	03	
Added	05	-	-	-	-	04	01	
Total	15	04	-	-	-	07	04	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Yes for Teacher as well as student's

4.6 Amount spent on maintenance in lakhs :

i) ICT	.01
ii) Campus Infrastructure and facilities	.50
iii) Equipments	.02
iv) Others	.75
<b>Total :</b>	<b>1.28</b>





## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Arranged lectures by 108 Medical facility in emergency.
- Arranged lectures for practical training in N.S.S programme about first aid
- Arranged lectures for food preservation in N.S.S for Students with the motive -earning by learning
- Students are given practical knowledge in handicrafts work again with the motive-earning by learning

#### 5.2 Efforts made by the institution for tracking the progression

- Contacts made with students from time to time.
- Visits on their working place.
- Feedback procuring.

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1486	27	-	-

#### (b) No. of students outside the state

Nil

#### (c) No. of international students

Nil

Men	No	%
	-	-

Women

No	%
1513	100

Last Year 2014-15						This Year 2015-16					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
259	96	774	273	-	1402	205	101	914	293	-	1513

Demand ratio -

Dropout % -12%

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

NO

No. of students beneficiaries

-

#### 5.5 No. of students qualified in these examinations

NET	<input type="text"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text"/>

### 5.6 Details of student counselling and career guidance

Ydc, Placement cell conducted mock training Programmes & Interviews.

No. of students benefitted

40

### 5.7 Details of campus placement-

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	15

### 5.8 Details of gender sensitization programmes

NSS, Women Cell, Rangering conducted gender sensitization programme.

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events (Rangering)

State/ University level  National level  International level   
 Stood II<sup>nd</sup> in Dance Competition

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

In Group dance by Rangering Voulenters

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	Nil	
Financial support from government	831 Under House Rent & Mahila Protsahan	74.11 Lacs
Financial support from other sources	01 Form NGO (Sumedha )	6000
Number of students who received International/ National recognitions	Nil	

Under Dev narayan Scooty Yojna For SBC 01 Student of the college received Scooty.  
Under Medhavi Chatra Yojna 08 Student of the college received Scooty.

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: - **Not Reported till date.**



## Criterion – VI

### **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

To prepare students for getting job in respective field and to inculcate the best ethical values as good human being.

6.2 Does the Institution has a management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

One of the faculty in member of BOS who communicates feed back to the University for curriculum development.

6.3.2 Teaching and Learning

Strict following of class room teaching Time table.  
Promotion of Group discussion amongst students.

6.3.3 Examination and Evaluation

Conducted as per university Schedule.

6.3.4 Research and Development

N.A

6.3.5 Library, ICT and physical infrastructure / instrumentation

Computer Auto mation is in pipe line.  
The Campus is equipped for wireless access to internet.  
We have three computers in different dept. and labs with mfp printer.  
College has constructed for ladies toilets in the campus where new class room have been constructed.

6.3.6 Human Resource Management

The institution is directly under the governance of Govt of Rajasthan and all the rules and regulations of the state government are strictly followed as far as the human resource

6.3.7 Faculty and Staff recruitment

Since it is a government organization staff recruitment is done by state Government through RPSC.

6.3.8 Industry Interaction / Collaboration

Representatives from the industries have been invited in YDC programme and student given exposure through industrial visits there by providing better employability to the students as per the need of industries.

6.3.9 Admission of Students

Done as per state Government policy through Online process.

6.4 Welfare schemes for -Nil

Teaching	-
Non teaching	-
Students	-

6.5 Total corpus fund generated

Approx 11 lacs through CDC Budget

6.6 Whether annual financial audit has been done Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	NO	-	Yes	Principal
Administrative	NO	-	Yes	Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N.A.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

Active alumini association of college is devoted for enhancement in more campus facilities and motivating present students to take extra curricular activities.

6.12 Activities and support from the Parent – Teacher Association

-

6.13 Development programmes for support staff

The state government has a no of welfare programme for the employees which are applicable to this institute also.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Beautification Committee cleanliness committee NSS, Ranging are Consciously striving to keep the campus clean. Also attempts for made to keep campus Polythene free, Tobacco free make campus clean and green Save electricity and water campign.



## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Field trips introduced which enhance the learning process of the students.
- Conference was organized in which some of the students presented papers and many of them wrote papers for publication.
- Marshal art training for self defence imparted to students

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Admission for all UG part I<sup>st</sup> classes have been successfully done online.

The syllabi framed by the university has been taken and implemented by the college. All the schemes and programmes given by the commissioner of the College Education, Rajasthan were implemented on time as per the academic calendar. All other development work are under way.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- To enhance capacity to learn competitions are organized under the umbrella of academic, cultural and literary programme.
- Training of students in computers.

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Motivation for keeping campus Tobacco free ,Polythene free environment.
- Green environment .
- save electricity.
- Save water

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The Girls College is biggest institution of higher learning in this part of Tribal area of the state and large no of student passed out from this college have been doing well in different walks life. This area is academically , socio-economically backward area and there for college has to face multupal challenges in comparison to other places. The college is mostly short of staff.

**8. Plans of institution for next year**

- Development of infrastructure
- Participation of "Swacch Bhart Abhiyan"
- Blood donation camps will be organized .
- Up gradation of library .
- Coaching classes for competition exam.
- Special motivation workshop for meritorious Tribal Students.
- Efforts will be made to have more P.G. Clases.

Name Dr. S.K.Sankhila

Name Dr. T.R.meghwal



Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

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