



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution	MAHARANA PRATAP GOVERNMENT COLLEGE, CHITTORGARH
Name of the head of the Institution	Dr. Rajmal Kocheta
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01472241041
Mobile no.	9414978631
Registered Email	principalmppg@gmail.com
Alternate Email	iqacmppg@gmail.com
Address	Pratap Nagar, Udaipur Road, Chittorgarh
City/Town	Chittorgarh
State/UT	Rajasthan
Pincode	312001

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr. Prabha Gupta			
Phone no/Alternate Phone no.		01472241041			
Mobile no.		9314167856			
Registered Email		principalmpg@gmail.com			
Alternate Email		iqacmpg@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://hte.rajasthan.gov.in/dept/dce/mohanlal_sukhadia_university/maharana_pratap_government_pg_college_chittorgarh/uploads/doc/AQAR%202016%2017.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		https://hte.rajasthan.gov.in/dept/dce/mohanlal_sukhadia_university/maharana_pratap_government_pg_college_chittorgarh/uploads/doc/Academic%20%20Calender%2017-18.pdf			
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	72.20	2004	04-Nov-2004	03-Nov-2009
2	A	3.13	2016	16-Sep-2016	15-Sep-2021
6. Date of Establishment of IQAC			02-Feb-2014		

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Plantation Drives within college premise in collaboration with Rotary Club Chittorgarh	15-Aug-2017 02	50
Zoological excursion tour for B.Sc. III year (Bio) students)	13-Sep-2017 01	70
Geographical excursion for MA Geography students	18-Sep-2017 01	54
Blood Donation camp organized by college	25-Sep-2017 01	90
Campus cleanliness program by NSS volunteers	12-Dec-2017 02	50
Organized student parliament for welfare of students	19-Dec-2017 01	200
Employment Fare organized to register eligible students in different sectors for employment	24-Jan-2018 01	1019
proposal submitted to state government for construction of new corridor of college	06-Jun-2018 01	9
Started M.Sc. Botany and MA Sanskrit from new session	08-Jun-2018 01	90
Submitted DPR/DCF for RUSA	15-Jun-2018 01	9
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
GOVT. OF RAJASTHAN	GRANT	STATE GOVT.	2017 365	73975000
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

a. plantation drives within college premise b. Started two new courses at PG level c. Organized employment fare d. Submitted proposals for infrastructure development to state govt. as well as under RUSA scheme e promoted student excursion activities

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Plantation drive	More than 200 plants planted
Proposal send to directorate to start M.Sc. Botany and MA Sanskrit	Approval granted by directorate college education to start these courses, 30 seats for M.Sc. Botany and 60 seats for MA Sanskrit were sanctioned by Directorate College education
Blood Donation camp	Motivated students to donate blood for needy persons
DPR/DCF RUSA	The DPR and DCF was prepared as per the requirement of college keeping in view of the interest of students
Zoological and Geographical excursion	Helped students to study and enrich practical knowledge in wild and natural environment
Employment Fare	More than 1000 students were registered during the employment fare, employers from automobile, banking, industrial sectors attended this fare.
Student parliament	It was new practice started in the college which was attended by principal, faculty members, members of

student union and students. The idea behind was to listen various problems faced by students and instant disposal of problems.

[View File](#)

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	27-Feb-2018
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college works under aegis of Department of College Education Rajasthan and affiliated to Mohanlal Sukhadia University, Udaipur. All the departments follow the curriculum designed and prescribed by the University. Most of the courses are offered in annual mode. It contained the syllabus to be covered, class tests to be taken, and extracurricular activities to be conducted on monthly basis. It is worthwhile to mention that the teachers of this college were consulted on a regular basis curriculum design. There is a strict adherence to the time-table and course plan. The time table is formulated so as to finish the stipulated hours needed towards each subject. The Course Plan involves and encourages the teachers to include methodologies like ICT, Experiential learning, Field excursions, debates and discussions to ensure effective preparation and delivery of each segment. Guest lectures by eminent personalities in the relevant area, workshop, short term projects and industrial visits are also modes of imparting quality education. Through a well-planned Course handout, time table, planner, workload, scheme of evaluation and calendar, an effective curriculum is delivered and documented. To boost up confidence in students departmental seminars are been conducted by various departments of college on regular basis. The Principal meets the faculty members of each department to discuss academic matters frequently. Feedback is also sought from students by some faculty members at an individual level.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of	Duration	Focus on employ	Skill
-------------	-----------------	----------	----------	-----------------	-------

	Introduction	ability/entrepreneurship	Development
Entrepreneurship development training programme	NIL: 13/12/2017	28	Focus on entrepreneurs development
View File			

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	N A	Nil
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	N A	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	Nil
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Zoological Excursion tour	70
MA	Geographical Excursion tour	54
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The feedback system is the key behind every organization to evaluate its functioning, performance and its drawbacks. When it comes to educational institutes which are playing precious role in nurturing the future of a nation, the feedback system becomes the most important. The college feedback system involves all major stakeholders: the students, the parents, the teachers and the employers to help the individuals and organization as a whole to improve the performance and effectiveness of the Institution. Our College practices offline mode of feedback system which is helpful to students and parents of rural background as they are not very much friendly with ICT. The institution collects the feedback on curriculum aspects and courses, Co-Curricular and Extra Curricular activities, sports activities, infrastructure of the College, Administrative Office Support and response from its stakeholders. On the basis of feedback the Principal together with the IQAC discusses the outcomes, suggestions, shortcomings etc. and directs the members of the faculty, section in-charges, Student representatives, and others to initiate the requisite measures for development and growth of the institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	Geography	80	295	74
MA	Economics	80	131	53
MA	Sociology	80	159	63
MA	Political Science	80	284	71
MA	English	80	143	56
MA	Hindi	80	261	56
MA	History	80	284	63
BSc	NIL	992	1560	969
BCom	NIL	1100	1002	946
BA	NIL	3900	5321	3432

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	5347	543	11	Nil	27

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
38	38	75	5	4	10
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentoring system of our College involves participation of teachers and students so as to ensure the overall academic growth of the students which is essential for their bright future. The faculties act as a link between the students and the institution and are assigned to monitor and guide students all through the year. Mentors coordinate with the parents regarding the progress of the students. The Counseling cell of the College specifically emphasizes on the different aspects of students interaction with the College and guide to improve their academic, social, financial, economic and psychological problems faced by the students. Each teacher/mentor is given the responsibility of students belonging to their subject. The students are encouraged to form groups and cultivate the habit of co-learning and teamwork. The students are advised to communicate with their mentor/s using modern technical aids inc. WhatsApp, E-mail, etc. The student's grievances (if any) are redressed within a short span of time.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
5890	38	1:155

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
75	38	37	Nil	24

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Dr. Malika Bohra	Lecturer	Maharana Kumbha award

[View File](#)

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	NA	YEAR	10/05/2018	06/08/2018

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The College is dedicated to provide quality education to the students and at the same time it is also necessary to evaluate students timely, how much they

are being benefited by teaching and therefore College administration emphasizes on periodical assessment of students by means like class tests, internal practicals, competitions, quizzes, ppt presentations etc by students of all streams. We ensure transparent method of assessment and on this basis the poor performers are given additional help and monitoring by the faculties.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared by Commissionerate, College Education, Jaipur, Rajasthan, and we follow it accordingly. Whereas Examination calendar is prepared by the affiliating University. These calendars are available online and we display them on college notice boards also. In addition to it the cocurricular activities related calendar are prepared at the beginning of new session.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://hte.rajasthan.gov.in/dept/dce/mohanlal_sukhadia_university/maharana_pratap_government_pg_college_chittorgarh/uploads/doc/PROGRAM%20OUTCOME.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NIL	MSc	NIL	68	66	97.05
NIL	MCom	NIL	56	48	85.71
NIL	MA	NIL	414	366	88.40
NIL	BSc	NIL	902	878	97.33
NIL	BCom	NIL	877	819	93.38
NIL	BA	NIL	3194	2954	92.48

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://hte.rajasthan.gov.in/dept/dce/mohanlal_sukhadia_university/maharana_pratap_government_pg_college_chittorgarh/uploads/doc/IOAC%20SSS.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	2016	UGC	4.5	0

[View File](#)

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NA	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Sociology	2	5.5
National	History	1	0
International	Geogrpahy	2	0
International	Zoology	1	3.9
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Smart City Socio logical	Dr. Ashutosh Vyas	Rajasthan Journal of	2017	0	Maharana Pratap Government	Nil

Review (Hindi) (Page no. 99-105) (2017)	Sociology ISBN: 2249-9334	College, C hittorgarh
View File		

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	Nil	Nil	NIL
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	8	Nil	Nil
Presented papers	2	8	Nil	Nil
Resource persons	1	2	1	Nil
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Aaina 2	NSS	4	6
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Speech on youth development	Awarded	State Finance Commission	1
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Tree Plantation	NCC	Tree Plantation	3	15
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	NIL
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	Nil
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
108.15	105.84

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Classrooms with LCD facilities	Newly Added
Seminar Halls	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NIL	Nil	NIL	2021

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
----------------------	----------	-------------	-------

Text Books	39975	4397250	147	28570	40122	4425820
Reference Books	21124	5386620	Nil	Nil	21124	5386620
Journals	10	14269	1	264	11	14533

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	NA	NA	Nil

[View File](#)

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	22	1	15	1	1	4	11	4	0
Added	0	0	0	0	0	0	0	0	0
Total	22	1	15	1	1	4	11	4	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NA

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2.2	2.2	4.1	4.1

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College is dedicated to maintain and optimum use of its infrastructure by means of well established systems and procedures. The system of monitoring is decentralized and is achieved by formation of different committees in the chairmanship of the Principal. The committees are entrusted with the responsibility of carrying out functions pertaining to maintenance of physical,

academic, and support facilities. The mechanism of the working of the committees focuses on abidance of government rules viz. general and financial (Government of Rajasthan). The principal sanction funds on the recommendation of committee in-charge for maintenance/repair of infrastructure and other facilities of college. The building committee looks over the general infrastructure of the college and makes necessary arrangements for adding new academic infrastructure and care of the maintenance of the building in the college as per the need of the institute. This committee liaison with the PWD or other agencies as notified by the state government for civil work. Committee verifies the civil work carried out by contractors. The academic committee is responsible for admissions, examination form filling and conduction of university exam. Sports Committee supervises the management and execution of sports and the Physical Education-related activities, including the selection of teams for participation at Intercollegiate level and procurement and maintenance of all types of sports inventory.

https://hte.rajasthan.gov.in/dept/dce/mohanlal_sukhadia_university/maharana_pratap_government_pg_college_chittorgarh/uploads/doc/policies%20and%20programmes.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	C M Scholarship	1137	5642000
Financial Support from Other Sources			
a) National	0	Nil	0
b) International	0	Nil	0

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Yoga Camp	21/06/2017	50	NSS

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Dishari Scheme	563	563	Nil	Nil

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance

		redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
District Employment Office	110	8	NA	Nil	Nil
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	15	B.Sc.	Science	Maharana Pratap Government College	M.Sc.
2017	22	B.Com.	Commerce	Maharana Pratap Government College	M.Com.
2017	237	B.A.	Arts	Maharana Pratap Government College	M.A.
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	4
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Solo Singing Competition	Interclass	12
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
------	-------------------------	-------------------------	-----------------------------	-------------------------------	-------------------	---------------------

2017	NIL	Nil	Nil	Nil	NA	NA
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student union consists of president, vice president, general secretary, joint secretary and class representatives. These entire representatives are elected by college students through electoral process. The office bearers of student union are guided by the Principal and Union advisory committee. The student representatives are also part of college committees like cultural committee, annual sports committee. The student union takes part in various cultural, literary and sports activities organized by the college. Each year a student council is formed at the post graduate level in all the concerned faculties (humanities, commerce and science). Only meritorious students are selected /nominated in key positions. The in-charges of the respective faculties mentor these councils. Various activities viz. literary, cultural and sports are conducted by these councils.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Maharana Pratap Government Post Graduate College Chittorgarh believes in inclusiveness of its stakeholders in its working and functioning and this is achieved by means of decentralization and participatory management in all its activities through a well-established "committee system". The Principal on the basis of work efficiency, expertise and interest of faculties constitute committees for year round activities of the college at the start of academic session. In this session a total of 26 different committees have been constituted which includes important committees like academic committee, Staff Council, IQAC, Developmental committee, Sports committee, Anti raging and discipline committee, career guidance and placement cell. This system provides the decentralized decision making at all levels, viz. departmental level, student level, etc every member of the community feels empowered. In terms of decentralization, all committees have evolved over time and perform their best under able guidance of committee in-charge and principal. A gender sensitization committee has also been initiated it works under the aegis of Prevention of Sexual Harassment Act. The empowered committee for finances works to aid and support accounts office in financial matters. The college development committee which is semi-autonomous (CDC) is now central to taking

all decisions. In most of the committees, students are encouraged by way of representation to be part of the decision making processes. The college placement cell and various societies for student activities are working through a decentralized mode. Irrespective of the original membership of a committee, any other affected or concerned member is co-opted and included as needed to jointly reflect on various matters of importance. Ideas and people from young and dynamic movements are routinely encouraged to flow in. There is, in fact, a very conscious effort being made wherein the Principal makes no decisions in isolation and all the concerned persons/entities are encouraged to participate. The collective-decision making enhances the synergy and the sharing of information and adds quality to the whole process.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The admission process for students works in an online mode, the operational website or web portal is being run by the Department of College Education Rajasthan, the site has automation for reservation of seats for the weaker sections and the amount of fee to be deposited. The system generates merit and the e-receipt through automation as well.
Industry Interaction / Collaboration	Chittorgarh is an industrial hub in particular cement industries, keeping in view of this fact government started M.Sc. in analytical chemistry so that students can be benefitted. The PG department of chemistry on regular basis organizes industrial visits to PG students for their exposure which helps in enhancement of practical knowledge as well as their future scope in industrial sector.
Human Resource Management	There were 38 teachers against 77 sanctioned teaching posts in 2017-18. The record books, personnel files, GPF and SI accounts of employees are maintained by Establishment and Accounts sections. Annual Performance appraisal of faculties is done by the Principal and an Annual Confidential Report is submitted to the higher authority i.e. Commissioner, Department of College Education, Rajasthan.
Research and Development	The College Teachers regularly participate in conferences, workshops and training programmes etc., and a few among them are registered as Ph.D supervisors. Students and research

scholars are also motivated by the teachers to participate and present their works in seminars, conferences etc. PG/ Ph.D programmes have further contributed towards enhancing research culture. The Teachers apply for major and minor research projects from various funding agencies like UGC, DST etc. The college has well equipped lab infrastructure to support research activities.

Teaching and Learning

Different methods have been used to provide quality education to students. In addition to the class room teaching field visits, industrial visits, excursion tours, practical demonstration and ppt presentations are the various methodologies used to enrich knowledge of students of the institutions. Research oriented education have been also used in particular for PG students to create interest in the field of research. Student Associations (elected and nominated) provide students exposure to become confident, language proficient, develop communication skills etc. New teaching pedagogies viz., table discussions, book Review, group discussions, power point presentations, weekly seminars, etc. have been adopted and institutionalized. Student's feedback is an effective means to ascertain the teaching quality, considering this the IQAC compiles a report based on it, and advises changes and alternations (if required).

Curriculum Development

NA The curriculum is devised by the university.

Examination and Evaluation

The conduct of examinations is primarily a prerogative of the affiliating university. The examination forms are filled online. The main process relating to examinations is as follows: • Examination forms are submitted online. • Absentee statement is uploaded on exam portal of university after an hour of commencement of each exam. • Forwarding of student applications (for documents, grievances etc.) to the university. Internal evaluation system: Monthly tests are conducted question papers are set for the colleges of the region by faculty members. Assignments, internal exams and seminars are also included in the evaluation process.

<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>The college has a well maintained and centralized library and it is partially automated with e-library software devised by GoR. Library stocks more than 61000 books including text and reference books. College has instrumentation which are as per the curriculum and essential for research activities like Cryostat, Laminar air flow, trinocular microscopes with photography facility, Spectrophotometer, autoclave, Centrifuge, Gel electrophoresis, microtomes, etc. High- speed internet facility is also available in labs etc. UPS and power back-up systems are also installed.</p>
---	---

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>The college website is a hub of information for all the stakeholders (inc. teachers, parents, regular and non-collegiate students, etc.). Vital weblinks have been displayed on it that redirect to the other websites of importance.</p>
<p>Administration</p>	<p>Regular administration work is enrouted through http://hte,rajasthan.gov.in/dce.egov@gmail.com. Rajasthan Single Sign On is an initiative by the state government which provides various services for students and colleges. SSO provides Admissions, Scholarships, No Objection Certificate for Private Colleges, College Website Management, E- Library and Sampark (an innovative effort to lodge complaints of the common people and get redressal of problems). Many employee-related activities such as biometric attendance, General Provident Fund, Sate Insurance, Property Return etc. are managed by this portal. URL: https://sso.rajasthan.gov.in/signin</p>
<p>Finance and Accounts</p>	<p>The college relies on the state government e-mechanism for the management of accounts and finance. The governmental e-initiatives have enabled the institutes to obtain a flawless management system of keeping the finances in a good or proper shape. Integrated Financial Management System, PFMS, Pay manager, etc. are government sponsored web platforms dedicated to</p>

	the management of accounting and finance.
Student Admission and Support	The student admission process is paperless and a web portal to this effect is being run by the Department of College Rajasthan, SSO mechanism is also used by the students in filling of exam forms, competitive exam forms, filling of scholarship forms etc.
Examination	The affiliating university has a functional website for conduction of university : exams the forms are filled online, the time table is displayed and could be downloaded, the students admission card is also downloaded by the students using their personal logins and passwords. The results are displayed on the website as well and a temporary marksheet could be downloaded too. The redressal of grievances system is also by and large functional through the web means.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NA	NA	NA	Nill
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NA	NA	Nill	Nill	Nill	Nill
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	09/08/2017	29/08/2017	21
Refresher	1	22/09/2017	12/10/2017	21

Course

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>The college administration facilitates smooth functioning and timely reimbursement of medical expenses borne by the faculty members. The college implements the schemes launched by the GoR (Government of Rajasthan). There are separate schemes for employees under the Old Pension Scheme and New Pension Scheme (2004) respectively. The state government reserves the right to alter, modify, and change the schemes. Similarly, a Teacher's Welfare Fund (TWF) is in place at the level of the Universities, college and university teachers contribute 10 percent of the total amounts of remuneration they obtain for evaluation of answer-sheets in the university exams. The contribution is mandatory and fund is transferred to the university. The beneficiaries are determined at the university level. The state government also has a mandatory life Insurance Scheme for her employees. It has some added benefits including disbursement of advances on low interest rates. Another scheme is employees Group Personal Insurance with accidental</p>	<p>Some of the welfare schemes are common for teaching and non-teaching members. Those schemes include State Insurance, Group Insurance, Medical benefit schemes, General provident Fund, Employees Contributory Pension Fund etc.</p>	<p>The welfare schemes for students include grant of scholarships, accidental insurance, distribution of free vehicles (exclusively meant for girls). These schemes are centrally administered by the government of Rajasthan and implemented in all the government colleges throughout the state.</p>

death claim amounting up to Rs. 2 lakhs. Likewise, GPF (General Provident Fund) and Employees Contributory Pension Fund schemes are also in place.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution has both internal and external audit mechanism. Internal audit is done on a regular basis by the Internal Audit Committee formed of the faculty members of the college. It takes up audit tasks such as checking bills and their sanctions, verifying bills from the store, verifying whether correct bill amount has been entered in cash-book And totals, reconciliation from bank statements and physical verification of the assets bought. Bills are countersigned by DDO of institute and cash transactions are discouraged. Only NEFT, RTGS and Crossed cheques are used. Computerized system of accounting is preferred for the major bank accounts. Simultaneously GF R, Purchasing and procurement rules are crossed checked for the required compliance. External audit (physical and Financial) is done by the Director, Directorate of Inspection, Government of Rajasthan and AG Office of Central Government. Also the funds and accounts of College development Committee are audited through practicing chartered accountant.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA
View File		

6.4.3 – Total corpus fund generated

84245480

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	Yes	College Committee
Administrative	No	Null	No	Null

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

A Parent-Teacher meeting was organized on 14 November 2017 providing a forum for parents to interact with teachers and solve any issues of their wards.

6.5.3 – Development programmes for support staff (at least three)

PFRDA training program organized by SIFP Pay manger training program Training program for updating electoral data of the employees

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Proposal for Opening of Post Graduate classes in Botany and Sanskrit was

submitted to Commissionerate College education Jaipur which was accepted, 30 seats in M.Sc. Botany and 60 seats in M.A. Sanskrit was sanctioned. 2. Dishari, a free competitive Exam Coaching was run in the college for students as a program of Commissionerate in 2017-18. 3. New construction of 6 class rooms under Shari Jansahbhagita Scheme was started in this session

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Plantation Drives within college premise in collaboration with Rotary Club Chittorgarh	15/08/2017	15/08/2017	16/08/2017	50

[View File](#)

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Daughters are precious	24/01/2018	24/01/2018	44	38
Extension lecture on Gender Sensitization	13/12/2017	13/12/2017	56	94
Self defense activity for girls by NSS	14/12/2017	14/12/2017	40	Nil
Nukkad natak on Beti bachao and Beti Padhao by NSS	15/12/2017	15/12/2017	56	80

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
College develops practices for environment awareness among staff members and students by keeping campus clean and green for this plantation drive programs

were conducted. NSS volunteers on world environment day conducted a rally giving message of sustainable use of non renewable resources and environment protection. During 7 day NSS camp campus cleanliness drives were conducted.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	17
Ramp/Rails	Yes	15
Scribes for examination	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	4	4	04/11/2017	1	Kala Yatra	create interest for arts	55
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Student Election Process	13/08/2017	LYNGDOH COMMITTEE The education department of Government of Rajasthan issued the guidelines of Lyngdoh Committee for Students Union elections as accepted by the Supreme Court of India. These were as follows: 1. Conditions regarding eligibility of candidates for various posts. 2. Election related expenditure and financial accountability. 3. Code of conduct for the supporters of the candidates. 4. Grievance redressal mechanism 5. Other recommendations related to class representatives elections, organisation of leadership training programmes by the institution with the assistance of commercial organisations, provisions for filling vacancies

arising inbetween. Further, Students Union elections shall be required to be conducted every year within six to eight weeks from the beginning of the academic session.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Run for Unity	31/10/2017	31/10/2017	70
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plantation drive every year is being organized and greenery in college periphery is phenomenal. 2. Excursion tours for students to wild life sanctuaries. 3. Swachh Campus Drive. 4. Celebration of World Environmental Day. 5. Plastic free campus

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Dishari Scheme: For the empowerment of educated youth towards paving the way for them to acquire proper jobs in government and private sector Dishari scheme was officially launched by the Commissionerate of college education, Government of Rajasthan. The main objective of this scheme was to provide free coaching classes to the needy college students who are preparing for competitive examinations. These classes was arranged and managed by the college, different subject experts of the college on honorary basis give consent for free coaching classes. In this scheme classes of Botany, Chemistry, Zoology, Geography and English was conducted by the College and more than 500 students were benefitted from it. 2. Student Parliament: The Student Parliament is a constituted student body, whose statutory bodies and representatives act as the voice of the students at the College. The Student Union advisory committee under the chairmanship of the principal organizes the student parliament. The incharge of various college committees, elected representatives of student union and students take part in this parliament to discuss the college-related political, academic and interdisciplinary interests of the students, and supports their social, economic and cultural interests. They promote political awareness and a sense of social responsibility and equality among the students, and support the disadvantaged within the student body. In carrying out their responsibilities, the Student Parliament promotes the exchange of ideas within the student body and are involved in issues such as the part the college plays in society, in promoting sustainable development, and the application of scientific knowledge and the effects these have on society and the environment. The student parliament also helps to resolve many of the immediate issues of students related to scholarship, sports and other relevant issues.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://hte.rajasthan.gov.in/dept/dce/mohanlal_sukhadia_university/maharana_pra_tap_government_pg_college_chittorgarh/uploads/doc/Best%20int.%20practices%202017-18.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The motto of Maharana Pratap Government College is 'vidhya dadati vinayam' though it is only a part of the full Sanskrit Shloka but it summarizes the whole meaning of the shloka in one line (The English translation of the complete shloka is 'Knowledge gives humility to a man i.e., one becomes humble, it is through modesty one attains merit, through merit one attains wealth, through wealth one attains dharma, through dharma one attains happiness'). The Maharana Pratap Government College is the biggest college of Chittorgarh district and reputed college of South East Rajasthan. It strives to inculcate core Indian values of humility and character building among students. It is an old Indian adage that 'if character is lost everything is lost'. So, the students are made to realize the implications of character dilution or loss of the same. The college administration is dedicated to provide quality education to students. Apart from academics this year emphasize was also given towards capacity building of students and this was evident in programs like student parliament, Employment fare, Dishari scheme, innovation in NSS activities. Many community interacting activities were organized like blood donation, rallies by students on social, environment issues were also key part of this session

Provide the weblink of the institution

https://hte.rajasthan.gov.in/dept/dce/mohanlal_sukhadia_university/maharana_pratap_government_pg_college_chittorgarh/uploads/doc/institutional%20distinctiveness.pdf

8.Future Plans of Actions for Next Academic Year

- The institution aims to provide cost-free sports coaching to the college students, so that they could enhance their performance at various sporting events at different levels.
- The establishment of Girls monitoring cell is proposed for the next year for speedy and effective redress of complaints of the girls. The proposed monitoring cell will be based on a broad concept, not only dealing with the issues of harassment, eve-teasing etc. but will evolve a system of participation of both the boys and the girls, including their parents.
- The ever-increasing demand and expenditure on electricity has compelled the college administration to take up the issue of energy conservation on a war footing. The proposed installation of energy efficient LED lights could be a maiden initiative in this regard.
- The college campus land entitlement is roughly 70 bighas, it is noteworthy that the college came into existence in 1962, the college administration has continuously undertaken plantation drives since the decade of 90s, the proposed plantation drive in 2018-19 will be done in collaboration with Rotary Club Chittorgarh.
- The college campus has become a free-for-all unauthorized advertisement billboard the college administration is devising a methodology to get rid of this menace. A strict and stern Swachh Campus drive will be a best solution to this long standing problem.
- The college aims to install a rain water harvesting mechanism to address the issue of shortage of water supply during the months of summer. The college administration has submitted an application of intent to the PWD (Public Works Department) of the State Government. The PWD assistant engineer will submit a DCF and DPR to the department for the final approval.