



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution

**Maharana Pratap
Govt.P.G.College,Chittorgarh(Raj.)
)**

- Name of the Head of the institution **Dr. Rakesh Bhattar**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **01472-241041**
- Mobile no **9251435011**
- Registered e-mail **principalmppg@gmail.com**
- Alternate e-mail **iqacmppg@gmail.com**
- Address **Maharana Pratap
Govt.P.G.College,Pratapnagar Main
Road ,Chittorgarh(Raj.)**
- City/Town **Chittorgarh**
- State/UT **Rajasthan**
- Pin Code **312001**

2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Urban**

- Financial Status UGC 2f and 12(B)
- Name of the Affiliating University Mohan lal Sukhadia University,Udaipur (Raj.)
- Name of the IQAC Coordinator Prof.Dharam Pal Goyal
- Phone No. 01472- 241041
- Alternate phone No. 01472- 241041
- Mobile 9413717260
- IQAC e-mail address iqacmppg@gmail.com
- Alternate Email address principalmppg@gmail.com

3.Website address (Web link of the AQAR (Previous Academic Year)

https://hte.rajasthan.gov.in/dept/dce/mohanlal_sukhadia_university/maharana_pratap_government_pg_college_chittorgarh/uploads/doc/aqar_report%202019-20.pdf

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

http://hte.rajasthan.gov.in/dept/dce/mohanlal_sukhadia_university/maharana_pratap_government_pg_college_chittorgarh/uploads/doc/academic_calendar_20-21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	72.20	2004	04/11/2004	03/11/2009
Cycle 2	A	3.13	2016	16/09/2016	15/09/2021

6.Date of Establishment of IQAC

02/02/2014

7.Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Govt .Of Rajasthan	Grant	State Government	one year	89699.97 (in lakhs)

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year **3**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **No**
- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

Made Rajiv Gandhi E-Content bank

Uploaded Lectures on You-Tube according to syllabus

Mentors were made for counselling of students in each class

Plantation was organised in the college campus

Contribution of books by staff members

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Establishment of the multi-purpose computer Lab	Lab established within stipulated time frame
Formation of WhatsApp groups	Group mentors created the groups
Submission of proposal for new IQAC conference room	Necessary action initiated by the competent authority
Submission of proposal for e-lecture recording studio	Necessary action initiated by the competent authority
Strict abidance of the COVID-19 health protocol	The pandemic tackled effectively within the college premises

13. Whether the AQAR was placed before statutory body? No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Maharana Pratap Govt.P.G.College ,Chittorgarh(Raj.)
• Name of the Head of the institution	Dr. Rakesh Bhattar
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01472-241041
• Mobile no	9251435011
• Registered e-mail	principalmppg@gmail.com
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• City/Town	Chittorgarh
• State/UT	Rajasthan
• Pin Code	312001
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Mohan lal Sukhadia University,Udaipur (Raj.)

• Name of the IQAC Coordinator	Prof.Dharam Pal Goyal				
• Phone No.	01472- 241041				
• Alternate phone No.	01472- 241041				
• Mobile	9413717260				
• IQAC e-mail address	iqacmppg@gmail.com				
• Alternate Email address	principalmppg@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://hte.rajasthan.gov.in/dept/dce/mohanlal_sukhadia_university/maharana_pratap_government_pg_college_chittorgarh/uploads/doc/aqar_report%202019-20.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://hte.rajasthan.gov.in/dept/dce/mohanlal_sukhadia_university/maharana_pratap_government_pg_college_chittorgarh/uploads/doc/academic_calendar_20-21.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	72.20	2004	04/11/2004	03/11/2009
Cycle 2	A	3.13	2016	16/09/2016	15/09/2021
6.Date of Establishment of IQAC			02/02/2014		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
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NAAC guidelines		
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11.Significant contributions made by IQAC during the current year (maximum five bullets)		
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Uploaded Lectures on You-Tube according to syllabus		
Mentors were made for counselling of students in each class		
Plantation was organised in the college campus		
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Strict abidance of the COVID-19 health protocol	The pandemic tackled effectively within the college premises
13.Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2020	21/01/2022
15.Multidisciplinary / interdisciplinary	
16.Academic bank of credits (ABC):	
17.Skill development:	
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**20.Distance education/online education:****Extended Profile****1.Programme**

1.1	31
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	6441
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	1379
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	2167
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	38
Number of full time teachers during the year	
File Description	Documents
Data Template	No File Uploaded
3.2	76
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	35 Class Rooms,06 Seminar Halls= 41
Total number of Classrooms and Seminar halls	
4.2	5.89
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	32
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>The college works under aegis of Department of College Education Rajasthan and therefore the curricular mechanism and plan for the academic year was pioneered in 2019-20, it was drafted to suit the requirements of the constituent colleges across the state, it contained the syllabus to be covered, class tests to be taken, and extracurricular activities to be conducted on monthly basis. It is worthwhile to mention that the teachers of this college were consulted on a regular basis before finalizing the draft statement. It was later circulated among the students. Similarly, a year round Akashi (Ayuktalaya College Shiksha) Calendar was also</p>	

introduced in 2020-21.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar was prepared by the Commissionerate of College Education, Government of Rajasthan, it was circulated among all the government colleges in the state. It was based on day to day teaching and learning process. The curriculum was categorized in accordance with the prescribed syllabus which was to be completed within 180 teaching days. Similarly, the examination time table was prepared by the affiliating university i.e. Mohan Lal Sukhadia University Udaipur. The continuous institutional evaluation system primarily focuses on management of funds (approved and allocated), MIS reporting, and Infrastructural development and maintenance. The college conducts Internal Audit on a regular basis it is being done by the faculties belonging to the commerce dept. The whole exercise rests on vouching and verification of every transaction inc. its sanction, invoice and payment. It culminates with the reconciliation of accounts being verified with bank account statements. It is also applied to the physical verification of library books, store materials and lab. equipments. The college MIS provides relevant, expedient and essential information regarding annual working and plans for the college to the head of the institution. The college committee for Infrastructure and renovation collaborates with the Public Works Department (Govt. of Raj.) to enhance quality infrastructure for institution utilizing the funds sanctioned under RUSA 2.0. The college committee took pains to facilitate the timely utilization of funds, and selection of proper and state of art materials (modern amenities) for labs., toilets, classrooms etc. Similarly, the feedback obtained from the students, their parents, and faculties is assessed and analyzed for the overall benefit of the institution.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://hte.rajasthan.gov.in/dept/dce/mohalal_sukhadia_university/maharana_pratap_government_pg_college_chittorgarh/uploads/doc/academic%20calendar%2020-21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

3

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

232

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The institution adheres to the syllabus (curriculum) designed by the affiliating university (MLS University Udaipur) and the decision for integration of crosscutting issues rests with the university. However the university has decided to include two such courses into the curriculum viz. Anandam and Environment Studies.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**1**

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships**24**

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

E. None of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

E. Feedback not collected

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

6441

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1379

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The students are categorized as advance and slow learners according to their results, grades, and percentages in the exams. The students which are qualified as advance learners are provided access to departmental libraries, e-resources, and are personally counselled by their teachers and given career oriented mentoring.

The students which qualify as slow learners are mentored to enhance their capabilities and motivated by their teachers. They are provided with short ready-reckoner notes and the old question papers with solutions. They are asked to prepare short assignments and the teachers evaluate them highlighting their shortcomings. They are also mentored by their seniors.

However, due to the COVID-19 pandemic situation the process came to a standstill as classroom teaching and personal mentoring was not possible.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
170	1

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teachers are guided to engage the students while delivering lectures to them, the methodologies used for participative and experimental learning include PPT presentations, employing e-resources for teaching including audio-visual media, and mentoring students after the regular class on a personal one-to-one basis as per the need.

Due to the Covid-19 pandemic it was not possible to carry out these activities in the session 2020-21.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution has smart classrooms which are enabled with a projector and a display screen. The teachers use the computer lab. situated in the college for preparation of e-lectures and the college also provides the facility for recording of the video lectures. The teachers make use of the facilities available to them and prepare PPT presentations and deliver the notes to the students in soft format. The college is also having a dedicated YouTube Channel from where the students could access the lectures uploaded by the teachers of the college. The college teachers also circulate the link of the YouTube channel and notes in the soft format in the student mentoring groups in WhatsApp.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors	
37	
File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File
2.4 - Teacher Profile and Quality	
2.4.1 - Number of full time teachers against sanctioned posts during the year	
38	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File
2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)	
2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year	
26	
File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

10 Years Average

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The mechanism of internal assessment of the college is as follows :

The college administration conducts the monthly tests on a regular basis, the result is compiled and subsequently displayed on the notice board, and assignments are also given to the students and their progress is reviewed from time to time. The students belonging to the faculty of science are required to prepare lab. record and it is also a means to evaluate their performance. The students could only appear in the university exams if their attendance is above 75% for the academic session, however, if it is found that a student is lagging behind in attendance the college administration serves a notice to him/her and he/she is made to submit his/her reply for the same within 15 days from the date of issue of the notice. It is worth mentioning that these practices were discontinued in the academic session 2020-21 due to covid-19 pandemic.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Mechanism to deal with internal examination :

The students showing weak performance in the internal exams are counseled by the concerned subject teacher and the mentor of the student's group in which the students is a participant. The students who fail to turn up for the exams or remain absent are served show-cause notices by the college administration. The students showing continuous weak performance are required to inform their parents about their performance, and matter is raised in the the parents teachers meet. The students having less than 75% attendance are served show-cause notices and made to submit their responses.

In the session 2019-20 the activities did not take place due to Covid-19 pandemic.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme and course outcomes for all programmes are displayed on the college website, and it is also communicated to the teachers and students as well.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://hte.rajasthan.gov.in/dept/dce/mohalal_sukhadia_university/maharana_pratap_government_pg_college_chittorgarh/uploads/doc/PROGRAM%20OUTCOME.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Not Applicable	
File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
2.6.3 - Pass percentage of Students during the year	
2.6.3.1 - Total number of final year students who passed the university examination during the year	
1887	
File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil
2.7 - Student Satisfaction Survey	
2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)	
https://hte.rajasthan.gov.in/dept/dce/mohanlal_sukhadia_university/maharana_pratap_government_pg_college,_chittorgarh/uploads/doc/SSS%202020-21.pdf	
RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
0	

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

08

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Not applicable

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

26

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

08

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

06

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are undertaken primarily by the N.C.C., N.S.S., Rovering and Ranger units of the college, the volunteers belonging to these units reach out to the neighbourhood community for social service which includes visiting children living in an orphanage and spending a day with them, collection of funds from the community for social service initiatives, creating awareness in the society on various issues inc. saving the girl child, maintenance of health and hygiene, environmental protection, joy of giving etc.

However, due to Covid-19 pandemic situation the students were not enrolled in these units in 2020-21 as per the instructions received from the higher office.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc. However it is worthwhile to mention that there lies a discrepancy relating to the number of students enrolled and the physical infrastructure available, it is noteworthy that the Central & State Governments have provided funding under the RUSA 2.0 scheme and there is some enhancement in the infrastructure facilities inc. no. of classrooms, smart classrooms, toilets, labs etc. In some cases a grant is also released by the institution from the college development committee for enhancement of facilities.

The institution regularly communicates and informs the higher office about all the issues and looks forward to receive and utilise more funds from the government for the betterment of the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The facilities for cultural activities include:

a) a centrestage located with the main college building serves as the main venue for holding cultural and literary events, functions etc.

b) a seperate building which serves as an auditorium cum seminar hall (MAHARANA PRATAP AUDITORIUM) is also used for holding events, meets etc.

c) a newly constructed seminar hall (funded by RUSA 2.0) is being prepared for holding various events, it will include airconditioning and interactive panel display with elegant furniture etc.

The facilities for sports, games etc. include:

a) the facilities for indoor games include: two badminton courts, a table tennis facility.

b) the facilities for outdoor games include: two basketball courts, one kabaddi court, one volleyball court, one lawn tennis court, a cricket playground, a racing track, and space for various athletic events.

c) the college has a in-house gymnasium facility for the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

35 Class Rooms, 06 Seminar Halls= 41

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is partially automated and the process for its full automation is underway. The software and other relevant items have been provided by the Government of Rajasthan.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-

E. None of the above

books Databases Remote access toe-resources	
File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
0.79	
File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
0	
File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File
4.3 - IT Infrastructure	
4.3.1 - Institution frequently updates its IT facilities including Wi-Fi	
The institution has a decicated lease line connection for internet with a capacity of 10 Mbps. The WiFi is enabled through the DES-1016A to connect the computers and devices to the network.	

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

42

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college boasts of a robust and decentralised system for administration and governance: the committees are formed in the beginning of the academic session and they are entrusted with the responsibility of carrying out functions pertaining to maintenance of physical, academic, and support facilities. The mechanism of the working of the committees focuses on abidance of government rules viz. general and financial (Government of Rajasthan). The Principal is the ex-officio Chairman of all the committees wherein a Convener is incorporated to oversee the effective and smooth functioning of those committees. The finance and accounts committees strictly follow the rules outlined in the General Finance and Account Rules (GF AR-amended) and various supporting online web platforms are designed by the GoI (Government of India) and GoR (Government of Rajasthan) to assist in the matters relating to accounts and disbursement of funds. These web platforms include GeM (Government emarket), Paymanager, IFMS (Integrated Financial Management System), PFMS, and SPPP (State Public Procurement Portal). The finance committees have adopted the standard e-procurement procedures in accordance with the guidelines/notifications received from the GoR. The general administration is entirely based on the committees formed for the current academic session. The committees are empowered to arrive at decision-making in the roles/tasks assigned to them. In a few committees the parents of wards, external nominees (People's representatives, Government Officials, businessmen, Industrialists, etc.) academicians and student representatives are also given adequate representation to facilitate decentralised decision-making. The college administration has done everything on its part to keep the library well equipped and properly maintained. Notwithstanding the fact that the post of Librarian has been lying vacant since the past few years. A senior faculty member who has the calibre for doing arduous job of handling the books and is having an orientation towards books and learning is

entrusted with the responsibility of being the convener of the library committee. In view of the shortage of manpower, hired employees on work charge basis are doing the rest of the manual work in the library. Similarly, a faculty member who is interested in the arena of sports and being a sportsman in his own right is handling the sports committee in absence of a physical educati

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/mohalal_sukhadia_university/maharana_pratap_government_pg_college_chittorgarh/uploads/doc/policies%20and%20programmes.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	B. 3 of the above
File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student	A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

4

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Each year a student council is formed at the post graduate level in all the concerned faculties (humanities, commerce and science). Only meritorious students are selected /nominated in key positions. The in-charges of the respective faculties mentor these councils. Various activities viz. literary, cultural and sports are conducted by these councils. A separate Students' Union is formed through elections wherein four student representatives are directly elected through secret ballot polling process. The Student Union not only represents the students but also redresses their grievances by pleading their cases before the honorable chair and other concerned committees. It has been provided with adequate representation in various committees.

It is hereby stated that due to Covid-19 pandemic the student bodies remained as non-functional in the year 2020-21.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni association of the college hasn't been registered as yet, the process for its registration is underway.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

It was worthwhile to mention that the institution is a government college, which is under the aegis of Commissionerate of College Education, Government of Rajasthan. The governance of institution is primarily based on the rules and regulations, outlined in the manual of the Higher Education Department which is the apex

governmental body responsible for higher education in the state. The post of the Principal is the chief administrative post in the institution and he is helped by a planning and coordination committee to carry out the vital administrative and financial duties and guides the principal in matters of importance facilitating effective and time-bound decision making. The mission and vision of the institution is to become a premier institution in the state imparting quality education to the students hailing from the rural, semi-rural and impoverished background. A semi-autonomous body College Development Council, headed by the college Principal and having People's Representative on board is a key to infrastructural development taking place in the institution, it further helps the institution to secure the goals relating to the vision and mission of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

An important feature of our institution is the democratic decision-making. It consists of decentralization and participatory management and a well-established 'committee system' which includes the Academic Committee, the Workload Committee, the IQAC and the Staff Council among others. With the committees in place the decentralized decision making at all levels, viz. departmental level, student level, etc every member of the community feels empowered. In terms of decentralization, all committees have evolved over time and go through a process of nominations by the higher authority. A gender sensitization committee has also been initiated it works under the aegis of Prevention of Sexual Harassment Act. The empowered committee for finances works to aid and support accounts office in financial matters. The college development committee which is semi-autonomous (CDC) is now central to taking all decisions. In most of the committees, students are encouraged by way of representation to be part of the decision making processes. The college placement cell and various societies for student activities are working through a decentralized mode. Irrespective of the original membership of a committee, any other affected or concerned member is co-opted and included as needed to jointly reflect on various matters of

importance. Ideas and people from young and dynamic movements are routinely encouraged to flow in. There is, in fact, a very conscious effort being made wherein the Principal makes no decisions in isolation and all the concerned persons/entities are encouraged to participate. The collective-decision making enhances the synergy and the sharing of information and adds quality to the whole process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional strategic/ perspective plan is effectively deployed and is well displayed on the college website.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/mohalal_sukhadia_university/maharana_pratap_government_pg_college_chittorgarh/uploads/doc/STRATEGY%20DEVELOPMENT%20AND%20DEPLOYMENT.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution is a governmental body which is under the supervision of the Commissionerate of College Education, which is a constituent body of the Ministry of Higher Education, Government of Rajasthan. The policies, administrative setup, appointment and service rules, procedures etc. are framed by the higher office. The organogram of the same is uploaded and displayed on the institutional webpage.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://hte.rajasthan.gov.in/dept/dce/mohalal_sukhadia_university/maharana_pratap_government_pg_college_chittorgarh/uploads/doc/organogram.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching : The college administration facilitates smooth functioning and timely reimbursement of medical expenses borne by the faculty members. The college implements the schemes launched by the GoR (Government of Rajasthan). There are separate schemes for employees under the Old Pension Scheme and New Pension Scheme (2004) respectively. The state government reserves the right to alter, modify, and change the schemes. Some of the welfare schemes are common for teaching and non-teaching members. Those schemes include State Insurance, Group Insurance, Medical benefit schemes, General provident Fund, Employees Contributory Pension Fund etc. The welfare schemes for students include grant of scholarships, accidental insurance, distribution of free vehicles (exclusively meant for girls). These schemes are centrally administered by the

government of Rajasthan and implemented in all the government colleges throughout the state. Similarly, a Teacher's Welfare Fund (TWF) is in place at the level of the Universities, college and university teachers contribute 10 percent of the total amounts of remuneration they obtain for evaluation of answersheets in the university exams. The contribution is mandatory and fund is transferred to the university. The beneficiaries are determined at the university level. The state government also has a mandatory life Insurance Scheme for her employees. It has some added benefits including disbursement of advances on low interest rates. Another scheme is employees Group Personal Insurance with accidental death claim amounting up to Rs. 2 lakhs. Likewise, GPF (General Provident Fund) and Employees Contributory Pension Fund schemes are also in place.

Non-teaching: Some of the welfare schemes are common for teaching and non-teaching members. Those schemes include State Insurance, Group Insurance, Medical benefit schemes, General provident Fund, Employees Contributory Pension Fund etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

11

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Appraisal system for teaching: The formal/official system for the appraisal of performance of faculty members is based on the official annual report submitted by the Principal of the college to the higher office. The report is known as 'ACR' (annual confidential report), a proforma of the same is handed over to each of the faculty member and he/she is required to fill the information in relevant columns and thereafter, the Principal puts the comments using his discretion and minute observation and forwards the same to the higher office. In case the faculty member's performance is below average by the Principal, he/she is served a show-cause notice by the higher office.

The unofficial system of appraisal of the teaching staff includes feedback from various stakeholders.

Appraisal System for non-teaching staff:

The formal/official system for appraisal of the Laboratory Assistant is done in the similar manner, however, the only difference includes that the appraisal form is first reviewed by the In-charge/HOD of the department and thereafter it is submitted before the Principal. Afterwards it is forwarded to the higher office.

The appraisal of the performance of the ministerial staff/office employees is done by the Principal, and it is afterwards forwarded to the higher office.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has both internal and external audit mechanism. Internal audit is done on a regular basis by the Internal Audit Committee formed of the faculty members of the college. It takes up audit tasks such as checking bills and their sanctions, verifying bills from the store, verifying whether correct bill

amount has been entered in cash-book And totals, reconciliation from bank statements and physical verification of the assets bought. Bills are countersigned by DDO of institute and cash transactions are discouraged. Only NEFT, RTGS and Crossed cheques are used. Computerized system of accounting is preferred for the major bank accounts. Simultaneously GF R, Purchasing and procurement rules are crossed checked for the required compliance. External audit (physical and Financial) is done by the Director, Directorate of Inspection, Government of Rajasthan and AG Office of Central Government. Also the funds and accounts of College development Committee are audited through practicing chartered accountant.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institute is a governmental body therefore the state government sanctions the budget each year which is categorised under various heads and sub heads. The College Development Committee is a semi-autonomous body which gets funding from various sources. The IQAC, and other relevant committees make sure that the utilisation of resources is proper and well-maintained in the best interest of the institution.

Due to the effect of Covid-19 pandemic the meeting of College Development Committee could not take place.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC's contribution for institutionalising the quality assurance strategies and processes:

The college IQAC had a challenging time during the Covid-19 pandemic in order to maintain the quality standards of the institute. The primary focus during the 2020-21 academic session was to ensure that adequate safety measures should be undertaken in the institute to tackle the menace of the pandemic. It was also essential that the curriculum/syllabi should be completed, and it was not possible to adhere to the normal teaching-learning mode. The college IQAC suggested the creation of mentor guided WhatsApp groups for the benefit of the students. The groups ensured that the teaching is conducted through online mode viz. holding of classes using video-conference applications, uploading of the pre-recorded teaching videos on YouTube channel, dissemination of notes in pdf etc. The IQAC also proposed buying of recording instruments, purchased subscription of video conferencing applications, setting up of a recording studio, the IQAC submitted various proposals for infrastructural development inc. setting up of a new computer lab., conference room etc. The IQAC ensured strict abidance of covid-19 protocol during the conduction of university exams.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and

recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC, however it was not possible to review the aforesaid things because of the effect of Covid-19 pandemic.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has two statutory cells dedicated to Gender Equality,

1) The Women's Cell

2) Cell for prevention of women's harassment at workplace

These two bodies ensure that no gender discrimination takes place within the institution, and in case if there is a violation then the complaint is registered and subsequently redressed. Both the cells engage in various activities round the year to promote awareness related to women's issues. However, due to the impact of the Covid-19 pandemic no such activities were conducted in the year 2020-21, but online facility to register a complaint , awareness campaign, and counseling was provided through social media platforms

File Description	Documents
Annual gender sensitization action plan	https://hte.rajasthan.gov.in/dept/dce/mohalal_sukhadia_university/maharana_pratap_government_pg_college_chittorgarh/uploads/doc/Annual%20Gender%20Sensitization%20Plan%202020-21.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management: The solid waste(non-biodegradable) produced in the campus is dumped in solid waste accumulation bins anddisposed off through a solid waste collecting van being run by the local self government. The van regularly visits the college

campus and collects the solid waste. The solid waste (bio-degradable) is sent for recycling.

Liquid Waste Management: The chemical waste (in liquid form) generated in science lab is channeled into a covered soak pit. The waste produced in the lavatories is also sent to the soak pit.

Biomedical Waste: There is no bio-medical waste generated in the college.

E-waste management: The E-waste is collected and it is auctioned at regular intervals through government procedure.

Waste recycling system: The student volunteers belonging to the NSS make use of the solid waste (plastic, metal waste etc.) in making artifacts. This campaign is entitled 'best from waste'.

Hazardous chemicals and radioactive waste management: No such waste is generated in the college.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

<p>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</p> <ol style="list-style-type: none"> 1.Restricted entry of automobiles 2.Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping 	<p>B. Any 3 of the above</p>										
<table border="1"> <thead> <tr> <th data-bbox="76 566 539 633">File Description</th> <th data-bbox="539 566 1445 633">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="76 633 539 734">Geo tagged photos / videos of the facilities</td> <td data-bbox="539 633 1445 734" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="76 734 539 880">Various policy documents / decisions circulated for implementation</td> <td data-bbox="539 734 1445 880" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="76 880 539 947">Any other relevant documents</td> <td data-bbox="539 880 1445 947" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Geo tagged photos / videos of the facilities	View File	Various policy documents / decisions circulated for implementation	No File Uploaded	Any other relevant documents	No File Uploaded			
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Geo tagged photos / videos of the facilities	View File										
Various policy documents / decisions circulated for implementation	No File Uploaded										
Any other relevant documents	No File Uploaded										
<p>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</p>											
<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p>	<p>E. None of the above</p>										
<table border="1"> <thead> <tr> <th data-bbox="76 1317 539 1384">File Description</th> <th data-bbox="539 1317 1445 1384">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="76 1384 539 1518">Reports on environment and energy audits submitted by the auditing agency</td> <td data-bbox="539 1384 1445 1518" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="76 1518 539 1619">Certification by the auditing agency</td> <td data-bbox="539 1518 1445 1619" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="76 1619 539 1731">Certificates of the awards received</td> <td data-bbox="539 1619 1445 1731" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="76 1731 539 1798">Any other relevant information</td> <td data-bbox="539 1731 1445 1798" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	No File Uploaded	Certification by the auditing agency	No File Uploaded	Certificates of the awards received	No File Uploaded	Any other relevant information	No File Uploaded	
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Any other relevant information	No File Uploaded										
<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and</p>	<p>B. Any 3 of the above</p>										

facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities :

Due to the effect of the Covid-19 pandemic these activities could not be held in the usual/regular mode in the session 2020-21. The conduction of these activities is primarily done through NSS, NCC, Rovering and Ranging etc. But these units could not function during the pandemic, as per the advisory released by the Government of Rajasthan.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations:

values, rights, duties and responsibilities of citizens

It is worthwhile to be mention that no activities were conducted in regular/offline mode during 2020-21 , the students were made aware of their constitutional obligations, rights, duties etc. through mentoring using the social media platforms.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://hte.rajasthan.gov.in/dept/dce/mohalal_sukhadia_university/maharana_pratap_government_pg_college_chittorgarh/uploads/doc/Notification%207.1.9.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrated Republic Day and the Independence in accordance with the Covid-19 norms and advisory released by the

Government of Rajasthan. The norms relating social-distancing, sanitization, mask wearing etc. were duly enforced and the students were not invited to attend these functions. No food was served to the guests and the attendees.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Tackling the impact of Covid-19 pandemic on higher education.
2. Making the campus hoarding and advertisement-free, and colour-coating of the college wall (cleanliness drive)

File Description	Documents
Best practices in the Institutional website	https://hte.rajasthan.gov.in/dept/dce/mohanlal_sukhadia_university/maharana_pratap_government_pg_college,_chittorgarh/uploads/doc/best%20practice%202020-21.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

https://hte.rajasthan.gov.in/dept/dce/mohanlal_sukhadia_university/maharana_pratap_government_pg_college,_chittorgarh/uploads/doc/institutional%20distinctiveness.pdf

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The college administration has decided the following course of action to be undertaken in the next academic year:

- organising a plantation drive in the college campus and enhancing the green cover
- revamp of the existing botanical garden in the college premises
- renovation of the chemistry department, and creation of research oriented labs and smart classrooms
- revamp of the English Language Lab. with latest state-of-art software.
- enhancement of the college utilities while keeping in mind the facilities for specially abled (new toilets, washrooms etc.)
- harnessing of the renewable energy, replacement of the existing CFLs with LED bulbs and tubelights.