



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	SHREE BHOGILAL PANDYA GOVERNMENT COLLEGE, DUNGARPUR
Name of the head of the Institution	Dr. Sudha Bhatia
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02964232523
Mobile no.	9413118243
Registered Email	sbpgcd@gmail.com
Alternate Email	iqacsbpgcd@gmail.com
Address	Sagwara Road, Dungarpur
City/Town	DUNGARPUR

State/UT	Rajasthan
Pincode	314001
2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Sh. Upendra Kumar singh
Phone no/Alternate Phone no.	02964232523
Mobile no.	9783421042
Registered Email	sbpgcd@gmail.com
Alternate Email	iqacsbpgcd@gmail.com
3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://hte.rajasthan.gov.in/dept/dce/mohanlal_sukhadia_university/shree_bhogilal_pandya_government_college_dungarpur/uploads/doc/The%20Annual%20Quality%20Assurance%20Report%202017-18.pdf
4. Whether Academic Calendar prepared during the year	Yes

if yes, whether it is uploaded in the institutional website: Weblink :

http://hte.rajasthan.gov.in/dept/dce/mohanlal_sukhadia_university/shree_bhogilal_pandya_government_college_dungarpur/uploads/doc/ACADEMIC%20CALENDAR.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	71.25	2005	03-Mar-2005	03-Mar-2010

6. Date of Establishment of IQAC

13-Sep-2014

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC Meeting	30-Oct-2018 1	5
IQAC Meeting	27-Oct-2018 1	26
IQAC Meeting With Employees	23-Oct-2018 1	11
IQAC Meeting With Staff	09-Oct-2018 1	13
IQAC Meeting	18-Sep-2018 1	6

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

6

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Feedback from Faculty 2. Feedback from Students 3. Mentors for Students 4. Alumni Association Meeting 5. Plantation in College Campus

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Water Harvesting System	Process Completed
Plantation	Process Completed
Preparation of NAAC Cycle II	Under Process
INFLIBNET facility in Library	Under Process
Strengthening Mentoring System	Process Completed

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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	05-Jan-2019
17. Does the Institution have Management Information System ?	Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

This College is using so many MIS and EGov Web Application for various purposes. For example SSO Rajasthan helps to provide Admission, Scholarship, NOC for Private Colleges, Employees Property Declaration, GPF, SI etc. Sampark Portal provides a common platform people to put their complaints and to get redressal of the complaints if any. With the help of Salary PayManager college prepares Salary Bill, DA and Arrears, Leave Encashment and etc for employees. IFMS, PFMS and SPPP cover all the financial activities like demand, distribution and disbursement of the budget and purchasing, procurement and bidding in the college. These system provides an opportunity of transparency in financial management. PFMS is used for all plan and schemes like RUSA. State Public Procurement Portal of Government of Rajasthan is used to publish Bidding Documents, Amendments and Clarification. The university GGTU, Banswara and this college itself manage portals for students. Students' Portal gives access to Mark sheet, Enrolment, Examination Forms and Hall Ticket. Two separate pages are created in the name of SBP Government College' Alumni Association and SBP Government College, Dungarpur for the sharing of information regarding the various activities going on in the campus. We also share merit lists and admission schedules etc for guardians and students. WhatsApp Group has also been created for faculty members to share about examination duties allotted to them and other relevant information. A good portion of examination related activities are also done through online process. Our University GGTU, Banswara and this college itself manage portals for students. Students' Portal gives access to Mark sheet, Enrolment, Examination Forms and Hall Ticket. Two separate pages are created in the name of SBP Government College' Alumni Association and SBP Government College, Dungarpur for the sharing of information regarding the various activities going on in the campus. We also share merit lists and admission schedules etc for guardians and students. WhatsApp Group has also been created for faculty members to

share about examination duties allotted to them and other relevant information.

Part B

CRITERION I - CURRICULAR ASPECTS

1.1 - Curriculum Planning and Implementation

1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our Institution, SBP Government College, Dungarpur has a well-organized system for curriculum delivery. Each and every year academic planning is done before the start of academic year and all departments are consulted in the preparation of the Academic Calendar. The Principal calls a special meeting with Time-Table Committee for the effective implementation of curriculum and get the Master Time Table Plan prepared. Each departments are instructed to prepare their departmental time table according to this Master Plan. All the processes are smoothly handled by committees. IQAC tries to promote all departments to prepare and maintain the records of various activities conducted in their departments. Syllabus is uploaded on the website of University but all the HODs have a copy of recent syllabus. All departments and faculty members take Term Tests in their respective classes and papers. Every class room is well equipped with black-board and lecture stand where as some departments have LCD Projectors to deliver their lectures. A smart room is also available with projector and internet connection. Apart from this, departments are encouraged to organize student presentations, group discussions to enrich the learning process. This is done specially in PG classes and departments like Zoology and Geography. This College has a well maintained library with the latest books (more than fifty thousand) required according to syllabus and curriculum. Departments like Zoology and Geography are trying to develop departmental library where students may have access to books. The College encourages all the faculty members to attend seminars, workshops and other Faculty Development Programmes to update themselves and ensure effective curriculum deliverance.

1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 - Academic Flexibility

1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil

No file uploaded.

1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 - Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	Nil

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1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	NIL	Nil

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1.4 - Feedback System

1.4.1 - Whether structured feedback received from all the stakeholders.

Students	Yes
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Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedbacks are collected from Students, Faculty Members and employees by Internal Quality Assurance Cell (IQAC) of the college. Questions for the same were prepared by the members of IQAC and cover the almost all the aspects of this college including academic, co-curricular, infrastructural setup and services provided by the college. A brief report is prepared on the basis of feedbacks received from respondents. This report is discussed with principal and principal tries to short out the problems if there are any.

CRITERION II - TEACHING- LEARNING AND EVALUATION

2.1 - Student Enrolment and Profile

2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	Zoology	35	285	35
MA	English, Economics, Hindi, History, Geography, Pol.Sci., Sanskrit, Sociology	480	1667	438
BA	NA	2100	5074	2100
BCom	NA	300	164	110
BSc	Biology	264	1756	264
BSc	Maths	176	160	123

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2.2 - Catering to Student Diversity

2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	6390	661	7	Nil	29

2.3 - Teaching - Learning Process

2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
29	11	4	2	1	5

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes. This college has a Mentoring System that plays an important role in the confidence level of students. All faculty members are instructed in general to take care of their students. The college tries its best to provide solutions to the all kinds of problems faced by the students. Since this is a c-educational institution the institution tries to develop sense of Gender Equality among students. For this very purpose a women cell has been established including the female faculty members. Youth Development Cell is also available to help and counsel the students with all confidence required for the same. We try to create an atmosphere where students feel free to share their problems. In order to make the whole process smooth and effective, the principal prepares a list of mentors for the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
7051	29	1 : 243

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
79	29	50	10	13

2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NIL	Nill	NIL

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2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
Nill	NIL	NIL	Nill	Nill

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2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Term Test is a regular part of this Continuous Internal Evaluation System. It was introduced a long before for the routine assessment of the students. All UG and PG departments of all streams conduct this test. PG departments like Geography and Zoology conduct seminars and give assignments to the students. Seminars and assignments are highly beneficial for the learning process as such activities make the concepts very clear and enrich the understanding of the subject. These activities also increase the level of interest of the students in the subject which is the basic motive of the teaching-learning process. Such Departments provide to the best students a Prize that motivated them.

2.5.3 - Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is decided by the Commissioner of College Education, Rajasthan Jaipur for all the Government colleges situated in state of Rajasthan and every college follows the same. As per the given instructions, teaching, learning and evaluation blue print is prepared to keep the functioning of college smooth. Term tests and assignment are given to the students. Regular class tests, projects work are also assigned, to evaluate their performance. The evaluation blue print is chalked out at the beginning of the academic year where the principal convenes a

meeting of staff council for successful implementation of these affairs. Enrolment and examination schedules are given by affiliating university and college consistently follows the same.

2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://hte.rajasthan.gov.in/college/gcdungarpur/courses>

2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NA	BA	Nil	1280	1211	94.60
NA	BSc	Nil	280	260	92.86
NA	BCom	Nil	48	40	83.33
NA	MA	English, Economics, Hindi, History, Geography, Pol.Sci., Sanskrit, Sociology	170	154	90.59
NA	MSc	Zoology	18	18	100.00

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2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://hte.rajasthan.gov.in/dept/dce/mohanlal_sukhadia_university/shree_bhogilal_pandya_government_college_dungarpur/uploads/doc/std%202018-19.pdf

CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	0	0	0

No file uploaded.

3.2 - Innovation Ecosystem

3.2.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
nil	nil	

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL

No file uploaded.

3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil

No file uploaded.

3.3 - Research Publications and Awards

3.3.1 - Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Hindi	1

3.3.3 - Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Chemistry	1	Nil
National	Zoology	1	Nil
International	Geography	2	5.5
National	Geography	1	Nil

[View File](#)

3.3.4 - Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
History	1

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3.3.5 - Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	NIL	Nil

No file uploaded.

3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	Nil	Nil	NIL

No file uploaded.

3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	5	10	Nil	Nil
Presented papers	4	4	Nil	Nil
Resource persons	Nil	Nil	Nil	3

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3.4 - Extension Activities

3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
VIVEKANAND JAYANTI	NSS	4	40

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3.4.2 - Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nil

No file uploaded.

3.4.3 - Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency /collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
SWACCHATA HI SEVA HAI ABHIYAAN	NSS	CLEANLINESS DRIVE	5	71

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3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0

No file uploaded.

3.5.2 - Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	NIL

No file uploaded.

3.5.3 - MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	Nil

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CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Existing
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Classrooms with LCD facilities	Existing
Video Centre	Existing
Classrooms with Wi-Fi OR LAN	Existing

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4.2 - Library as a Learning Resource

4.2.1 - Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
NIL	Null	NIL	2021

4.2.2 - Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			

No file uploaded.

4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Null

No file uploaded.

4.3 - IT Infrastructure

4.3.1 - Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	48	1	2	1	1	3	5	4	31
Added	0	0	0	0	0	0	0	0	0
Total	48	1	2	1	1	3	5	4	31

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS/ GBPS

4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	<u>0</u>

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0.45	0.45	0.1	0.1

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college administration constituted a Development committee to supervise the maintenance and upkeep the physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. of the college. This committee is a registered body under societies act. The Principal is ex officio president of the committee. The committee generates the fund and uses it for the development of the college. The local MLA, MP, member from District administration, students, and citizens are member of the committee. Infrastructure is maintained with the financial assistance from UGC, Government Grant, TAD grant or grant received from other bodies like RUSA and assistance from Nagar parishad. There is a central store incharge for the up keeping of infrastructure, facilities and equipments of the college. The department incharges take care individually for the respective departments.

http://hte.rajasthan.gov.in/dept/dce/mohanlal_sukhadia_university/shree_bhogilal_pandya_government_college_dungarpur/uploads/doc/4.4.2%20REPORT2018-19.pdf

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil

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5.1.2 - Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Panchayati Raj Gramin Vikas Vibhag	08/12/2018	50	01

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5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	NET	10	5	2	2
2018	PTET/REET	16	12	10	3
2019	OTHERS	24	18	12	5

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5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
11	7	15

5.2 - Student Progression

5.2.1 - Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	Nil	Nil	Nil

No file uploaded.

5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	Nil	Nil	Nil	Nil	Nil

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5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT /GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
Any Other	5

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5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
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CULTURAL	COLLEGE	58
SPORTS	COLLEGE	202

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5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaitonal	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NIL	Nil	Nil	Nil	Nil	Nil

No file uploaded.

5.3.2 - Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Being the largest college of this region, it becomes important to channelize the participation of students on various committees of the college. In this regard Student Union becomes the greatest body to represent the interest of the more than six thousand plus students of this college. Union is elected by the regular students through direct election method of first-past-the-post. Student Union Executive- consisting of President, Vice President, General Secretary and Joint Secretary is a link between students and College Administration. A committee including senior lecturers is also formed to assist and advise to the Student Union. Members of the Student Union are included in the committees like Cultural and Literary. Annual Games and Cultural Events are organised with the advice and assistance of the Union. One of the most worth mentioning is the formation of Help Desk by the Union to assist new comers at the time of the admission. They also act actively as volunteers on various occasions like activities organised by YDC and NSS.

5.4 - Alumni Engagement

5.4.1 - Whether the institution has registered Alumni Association?

No

5.4.2 - No. of enrolled Alumni:

1895

5.4.3 - Alumni contribution during the year (in Rupees) :

0

5.4.4 - Meetings/activities organized by Alumni Association :

A meeting was organized on 21/10/2018. Twenty two alumni were awarded with a Medal and Certificate. These Alumni are the persons who have got services in various fields including government offices. 58 participants attended this annual meet.

CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The curriculum development work is done at University level and the Academic Council of the University approves the same. The staff members contribute in the curriculum devolvment whenever get chances as a member of Board of Studies. Besides, teachers are free to inter-act with conveners of the committee of the courses for various subjects. Initially our college was affiliated with MLSU, Udaipur but now it is affiliated with GGTU, Banswara.

6.1.2 - Does the institution have a Management Information System (MIS)?

Yes

6.2 - Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The curriculum development work is done at University level and the Academic Council of the University approves the same. The staff members contribute in the curriculum devolvment whenever get chances as a member of Board of Studies. Besides, teachers are free to inter-act with conveners of the committee of the courses for various subjects. Initially our college was affiliated with MLSU, Udaipur but now it is affiliated with GGTU, Banswara.
Teaching and Learning	The teaching is mainly class based student centric. Our faculties try to adhere to the time bound calendar released by the directorate of college education to

	<p>complete the activities in every academic session. Overlap is avoided in the best possible way. Whenever a teacher realizes that students are facing trouble understanding a particular topic then modern teaching aids like computer, projector and Internet are involved. To facilitate the achievement of the intended learning outcomes continuous and comprehensive evaluation of students by the class teacher is done. Thus, the assessment is a regular job. It is done through class interactions, tests, seminars, assignments, practical etc. The college staff sincerely makes efforts to collect various information of their students' academic profile, so as to identify the advanced as well as slow learners and those from disadvantaged groups. College has a big Library with more than fifty thousand books for the teachers and students.</p>
Examination and Evaluation	<p>The College follows the evaluation process of the University and students of the college are aware of the evaluation process through the syllabus of their courses. Subject teachers explain the pattern of examination. The previous exam question papers and model papers are made available to the students in library. Faculty members as a part of their duty, take term tests at end of every term in order to encourage the students to be regular in classes, work hard and give better performance in annual examinations and also to identify weaker students needing special attention. The students are informed about their evaluation in the class and also through the display notice boards of the respective departments. Most of the works related with examination is being done online except annual exams. Absentee statements for the each and every examination are uploaded on the portal maintained by University. Marks are uploaded online after the evaluation of answer books. The same is true about Practical Marks. If any student has any grievances related to exams or question paper, he is allowed to put the same in written form and college forwards the application to the University. For the proper and smooth functioning of Examination related activities college forms committees like Examination Committee and Examination Paper Maintenance Committee.</p>
Research and Development	<p>The college has established UGC committee to promote research aptitude among faculty and students. Faculties are also involved in research activities in the manner as some of the faculties are doing research work for PhD and 03 faculty members are working as Research Guide. There are 4 students enrolled under them for research work. But no doubt the research centric environment is not very strong in our college but over the past few years the institution is trying to</p>

	<p>intensify the research activities. The faculty members have been undertaking UGC, sponsored minor research projects, post doctoral fellowships (Research awards), Teacher Research Fellowship.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>This College has a big library where a good number of students and faculty members come and pay their time. The library is well stocked with more 50 thousand books. The library is well-furnished, spacious. It has separate reading room and UGC, Book-Bank sections. The library remains open on all days except on Sundays and national holidays, for the students as well as the teaching staff. It functions for 7 hours every day that is from 10 am to 5 pm. Library Cards are issued to regular students on the basis of identity card, which ensures safe and personalized entry of issued books/journals/magazines. The college has also planned to avail INFLIBNET facility for modernizing college library and connecting it to information centres in the country so that students of this area can be benefited. In some of the classrooms, teachers are using ICT skills to transform pedagogy and empowering students. The faculty assessment plan is based according to the guidelines of the Directorate and on the students' results and feedback. There are eight labs with instruments required for the practical at UG and PG levels. Infrastructure is maintained with the financial assistance from UGC, Government Grant, TAD grant or grant received from other bodies like RUSA and assistance from Nagar parishad.</p>
<p>Human Resource Management</p>	<p>As ours is a Government College, the Resource Management is done at the Directorate level by Director, college education in accordance with Rajasthan State Government Rules . Faculty members are selected by Rajasthan Public Service Commission and appointed by Directorate of college Education Rajasthan Jaipur. It is directorate that manage and control the transfers, deputation and posting of all the government colleges including this one. Therefore number of faculty members varies in every session. There are 23 permanent faculty members against 79 sanction posts in this college. The same situation is present in administrative and technical staff. Only 15 permanent employees are working against 32 sanctioned posts. Two teachers attended Orientation Programme and 01 chaired as a resource person. However more than 06 thousand students are studying over here.</p>

Industry Interaction / Collaboration	The College is situated in Tribal Sub Plan (TSP) area but does not have major industries to cater to the need of the students yet we try to call local entrepreneurs and industrialist to interact with students and a few of our students also visits local industry. The District has only one industry.
Admission of Students	Directorate of College Education Rajasthan, Jaipur regulates the entire online admission process and accessibility to everyone makes the process transparent at both Postgraduate and Undergraduate Level. Students in turn are also eligible to apply for more than one college. Successful students are sent automated SMS to come with required documents and take admissions. The college is determined to help students from weaker sections of the society. More than 90 students of this college belong to ST/SC/OBC/SBC category. The college follows the reservation policy of Rajasthan Government. Students from SC/ST are allotted seats as per the State Reservation Policy i.e. 16 for SC candidates and 12 for ST students. In the same way OBC Candidates applying from OBC background (except creamy layer) are allotted 21 reservation in the total seats as per the State Reservation Policy and guidelines. Three percent is added in qualifying examination, if subject is not available in the Gils College. Three percent horizontal reservation is available in all the categories.

6.2.2 - Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The Directorate College Education, Rajasthan monitors policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning. The Directorate provides necessary budget for creating necessary infrastructure. The University Grants Commission (UGC) also provides Building Grants for infrastructure development. The college administration submits proposal to the UGC. The UGC finalizes the project and locates necessary grants. The MP MLAs, Municipal Council also provide funds for the construction in the college. In last session (2016-17) Municipal Council, Dungarpur furnished the ground with Kota Stones in front of the stage. Once fund is granted, the college transfers the amount to PWD for construction or requests the funding agency to get it done through their approved agencies. Boys Fund Committee, College Development Council, Staff Council, Principal Advisory Committee and Student Advisory Committee are involved in the process of planning and development. Budget planning is asked by the state government in the beginning of financial session through IFMS mode.

Administration	<p>Directorate of College education Rajasthan and State Government of Rajasthan regulate the regular administrative activities of the college through their websites. Another platform known as SSO (Single Sign On) is well symbol of e-governance in college framework. SSO provides many services like Admission, Scholarship, NOC, Sampark Portal, SI, GPF, Property and Return facility etc for both students and faculty members.</p>
Finance and Accounts	<p>With the help of Salary Pay Manager college prepares Salary Bill, DA and Arrears, Leave Encashment etc for employees. IFMS, PFMS and SPPP cover all the financial activities like demand, distribution and disbursement of the budge and purchasing, procurement and bidding in the college. This system provides an opportunity of transparency in financial management. PFMS is used for all plan and schemes like RUSA. State Public Procurement Portal of Government of Rajasthan is used to publish Bidding Documents, Amendments and Clarification.</p>
Student Admission and Support	<p>Admission process is completely ONLINE. The Directorate of College Education Rajasthan, Jaipur regulates the entire online admission process and accessibility to everyone makes the process transparent at both Postgraduate and Undergraduate Level. After getting SMS from the Directorate, students take print out of required forms from the E-Mitras. College verifies the Form and Document and allow them to submit the Fee through E-Mitra again. This link is available on SSO. Application for Scholarships like CM Scholarship, Social Justice and Welfare Scholarship are also done through online process.</p>
Examination	<p>A good portion of examination related activities are also done through online process. Our University GGTU, Banswara and this college itself manage portals for students. Students' Portal gives access to Mark sheet, Enrolment, Examination Forms and Admit Card/Hall Ticket. Two separate pages are created in the name of SBP Government College' Alumni Association and SBP Government College, Dungarpur for the sharing of information regarding the various activities going on in the campus. We also share merit lists and admission schedules etc for guardians and students. WhatsAap Group has also been created for faculty members to share about examination duties allotted to them and other relevant information.</p>

6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	NIL	NIL	NIL	Nil

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6.3.2 - Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	NIL	NIL	Nil	Nil	Nil	Nil

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6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	1	07/02/2019	06/03/2019	28
Orientation Programme	1	07/02/2019	06/03/2019	28
Orientation Programme	1	02/01/2019	29/01/2019	28
Short Term Course	1	16/07/2018	21/07/2018	06

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6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
26	26	15	15

6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students
<p>A well furnished staff room with a kitchen facility is available for the faculty members. All departments of Science including Geography faculty have cabin for their members. RO System is available for Drinking water. All the employees of the institute are covered under rule of 2004 health cover. For staff recruited before 2004 free medical facility is provided on and off campus. The Government of Rajasthan provides free medical facilities to all in routine disease.</p>	<p>A centralised room is used for the faculty members. RO System is available for Drinking water. For staff recruited before 2004 free medical facility is provided on and off campus. The Government of Rajasthan provides free medical facilities to all in routine disease.</p>	<p>boys hostel is situated little far from the college, earlier Government Girls College was occupying this building and presently building is unsafe for residential purpose. Looking at this, students are not admitted to this. The two Girls Hostels are situated in the Campus but both the hostels are not under the direct possession of the college for residential purpose. Currently both hostels are given to Tribal Area Development Authority (TADA), Dungarpur to run the same. Now college has not any functional hostel to facilitate its students for residential purpose. Boys' hostel is still in the possession of the college but it is not in the use. The Library staff helps students and teachers in searching the books. Library staff maintains Conducive atmosphere for meaningful use of the library by students. The SC, ST, OBC, SBC and CM Scholarship is disbursed at college level. The Minority scholarship is managed by the state Department of Minorities. Similarly other scholarship e.g. Rajasthan Secondary Board, CBSE Board, etc. are disbursed by the concerned Department. The necessary certification is given to the student for this. Almost 90 students of the college receive financial assistance from different agencies.</p>

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

The college has internal audit committee formed by faculty members that regularly audits the financial matters in the college. This committee checks the bills, verifies it from the store and matches the amount with the entries done in Cash-books. After the verification of the bills, principal as the DDO put his counter-signed. In addition to this the college has appointed an approved Chartered Accountant to audit the yearly accounts of the college. Govt. auditors from

department and AG office also regularly audit books of accounts of the college. The college had external audit latest in March, 2014 (audited the accounts up to March 2014). No Major audit objections were raised and minor objections were removed.

6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	Nil	Nil

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6.4.3 - Total corpus fund generated

0

6.5 - Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

1) A Parent-Teacher meeting was held to discuss the issues related with their kids. 2) A short visit of the college campus to make them aware about the infrastructure. 3) A programme of Plantation by Parents.

6.5.3 - Development programmes for support staff (at least three)

A lecture was organised for the support staff on Stress Management.

6.5.4 - Post Accreditation initiative(s) (mention at least three)

1. The number of students has been increasing regularly. In order to meet this demand College is committed to increase the number of class rooms. 01 class room was constructed at the first floor near room number 41. 2. There are 6634 students enrolled in this college. Toilets were got

repaired for the Convenience. 3) The college did not has a seminar room. A hall was constructed with the help of RUSA fund. Now it is transformed as Smart Room. 4) To secure the campus the Boundary Wall of the college was also constructed.

6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Mentor Appointment	15/09/2018	15/09/2018	15/09/2018	11
2018	Proposal for CCTV	23/10/2018	23/10/2018	23/10/2018	11
2018	Proposal for College Magazine Srijan	30/10/2018	30/10/2018	30/10/2018	5
2018	Proposal for Modern Notice Board	23/10/2018	23/10/2018	23/10/2018	11
2018	Alumni Meet	15/10/2018	15/10/2018	15/10/2018	4

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CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Painting Competition	08/10/2018	08/10/2018	8	4
Lecturer on Right to Information	25/10/2018	25/10/2018	38	26

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

This College is very sensitive towards environmental protection. The students are sensitised for the environmental issues. Zoology department organised a tour to Sabela Pond on 09/11/2017 regarding water sampling and its application in research and employment potential. Water harvesting system is proposed to deploy in the campus. Plantation work is done by the NSS and NCC volunteers/ cadets. Plant and trees of Anwala, Alovera, Tulsi, Amaltas, Geloy and Neem are in good number in the campus.

7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Provision for lift	No	Nil
Ramp/Rails	Yes	2
Braille Software/facilities	No	Nil
Rest Rooms	No	Nil
Scribes for examination	No	Nil
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	26/09/2018	1	Educational Tour and Lecturer	Water Sampling Techniques and Evaluation of Water Index in Laboratory	28

2018	1	Nil	29/09/2018	1	Lecturer and Training	Histochochemical exercise in laboratory and its application in Professional Field and Training on TLC based exercise	26
2018	1	Nil	24/10/2018	1	Lecturer	Employment in Banking Sector	29

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7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospectus of 2018-19	01/06/2018	All student activities are conducted with the prior permission of the Principal. Strict action / penalties against the violators. The prospectus (Code of Conduct Handbook) is uploaded on college webpage.
Code of Conduct for Student Election Based on recommendation of Lingdoh Committee	11/08/2018	Separate handbook regulating the Code of Conduct based on recommendations of Lingdoh Committee while contest of college election is enforced.
Constitution for Students Unions Union	11/08/2018	A separate constitution for defining and regulating the activities of the student union is also enforced.

7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
SHRAMDAN	14/09/2018	14/09/2018	95
IMPORTANCE OF NATION SERVICE	15/12/2018	15/12/2018	256
LECTURE ON VALUE OF SHARAMDAN AND HEALTH	16/12/2018	16/12/2018	221
WORKSHOP ON MECRAME ART	17/12/2018	17/12/2018	238
WARLI ART PAINTING ON COLLEGE CAMPUS BUILDING	19/12/2018	19/12/2019	230

WORKSHOP ON YOGA AND MEDITATION	20/12/2018	20/12/2018	222
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7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)			
1. Plantation in inner campus in-front of computer lab. 2. Use of wastage water for plants. 3. Establishment of Campus Beautification Committee. 4. Maintenance of water harvesting system. 5. Committee for campus cleanliness.			
7.2 - Best Practices			
7.2.1 - Describe at least two institutional best practices			
<p>1. Green and clean campus Our college tries to keep this campus green. Here are four units of NSS which with the collaboration of NCC, YDC, Rover and Ranger focus on this objectives to make this campus green and clean. NSS regularly performs these activities during their camps organised on different occasions. In order to meet out these objectives various committees such as garden maintenance, environmental maintenance and beauty had been regularly constituted by the Principal. College passionately follows the Bhartiya Swachchhta Mission initiated by Indian government. This college also has a clean campus committee that takes care of the quality of cleanliness within the campus. During NSS camp, volunteers of NSS clean the campus on 14/09/2018 and 16/12/2018 under the active supervision of NSS programme officers. 2. Mentoring System Most of the students of this region prefer this college over various private institution situated around and because of this reason SBP Government College represent the highest number of students. Since most of the students are from poor economic back ground therefore these students need help and support from this college. The faculty members of this college take care of students who are basically first generation learners. Faculty members are always ready to help them in their academic as well as in their personal problems. Youth Development Cell and Women Cell have been established to furnish these objectives. Actually all faculty members of this college play their roles as the mentors of these students.</p>			
<p>Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link</p>			
<p>http://hte.rajasthan.gov.in/dept/dce/mohanlal_sukhadia_university/shree_bhogilal_pandya_government_college_dungarpur/uploads/doc/best%20practices.pdf</p>			
7.3 - Institutional Distinctiveness			

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

This special region gives a distinctive feature to this college. In legal terminology it is known as the TSP (Tribal Sub-Plan) comprising marginalised citizen of the country. The TSP areas include the entire southern district of Dungarpur, Banswara and Pratapgarh and some parts of Udaipur and Sirohi. SBP Government College is situated in the southern part of Rajasthan near border of Gujarat state. College is devoted to provide quality education to these marginalised sections of students in order to enable them to become an integral part of the main stream Indian Society. In order to get this objectives realised this college with the help of state government and other social welfare departments, provides various scholarships to these economically poor students. Almost ninety percent students of this college get financial support from these schemes. Beside full fee scholarships, reservation, marks relaxation for admission, stipends, etc. are made available to the students from SC/ST, OBC and economically weaker sections. Free books, stationary and free hostel accommodation are also arranged for economically weaker, other backward and minority community students. 3 seats are reserved for the physically disabled students as fixed by the Government. This college organised activities essay competition, debate and seminars on regular basis to develop critical thinking ability within them. Through NSS camps college try to develop the moral sense of community service at the same time NCC platform infuses the feeling of national service and nation pride. YDC provides them the necessary counselling for career making. Thus we are trying to make our students a good human being and a devoted citizen with critical thinking capability.

Provide the weblink of the institution

http://hte.rajasthan.gov.in/dept/dce/mohanlal_sukhadia_university/shree_bhogilal_pandya_government_college_dungarpur/uploads/doc/%20The%20vision%20&%20Priority%202018-19.pdf

8.Future Plans of Actions for Next Academic Year

The present staff room for faculty member is quiet small and it is insufficient for a gathering of staff members, if all seats are fill up. Therefore we will try to expand the length of staff room by abolishing the wall adjacent the same. Besides considering the huge number of students, the college administration will also talk to PWD are the other government agencies in order to construct the canteen somewhere in front of the main building of the institution. We are currently working on the preparation of AQAR so that we can be able to organize NAAC accreditation of Second Cycle. All Departments and committees will be advised to prepare their

profile and activities report so that AQAR of the coming session can be filled properly and qualitatively in better way. Due to constantly increasing number of students college plans to construct the class rooms. Besides, the college administration will try to construct remaining boundary of the college so that campus can be made rather more safe and protected. A few rooms may be renovated. College will also planning for the plantation in front of the main building.