ANNUAL QUALITY ASSURANCE REPORT
(AQAR 2018 – 19)

Submitted By

SHRI GOVIND GURU GOVERNMENT COLLEGE, BANSWARA, RAJASTHAN – 327001
(Affiliated to Govind Guru Tribal University, Banswara)
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Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institute of The University Grants Commission   P. O. Box No. 1075, Nagarbhavi,
Bangalore -560072, Karnataka, India

The Annual Quality Assurance Report (AQAR) of the IQAC, Period of Report: July 1, 2018 to June 30, 2019

Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year

> 2018-19

1. Details of the Institution

1.1 Name of the Institution

> **SHRI GOVIND GURU GOVERNMENT COLLEGE, BANSWARA (RAJASTHAN)**

1.2 Address Line 1

> **DUNGARPUR ROAD**

Address Line 2

> **BANSWARA**

City/Town

> **BANSWARA**

State

> **RAJASTHAN**

Pin Code

> **327001**

Institution e-mail address

> **govtcollegebsw@gmail.com**

Contact Nos.

> **02962-254022**

Name of the Head of the Institution:

> **Dr. SARLA PANDYA**

Tel. No. with STD Code:

> **02962-254022, 02962-254343**

Mobile:

> **9461574198**

Name of the IQAC Co-ordinator:

DR. SHAFKAT RANA

Mobile:

09414290786

IQAC e-mail address:

sggiqac@gmail.com

1.3 **NAAC Track ID**(*For ex. MHCOGN 18879)*

RJCOGN12562

OR

1.4 **NAAC Executive Committee No. & Date:**
   (For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bottom
   of your institution's Accreditation Certificate)

EC(SC)/17/A&A/58.2

1.5 Website address:

hte.rajasthan.gov.in/college/gcbanswara/

Web-link of the AQAR:

http://hte.rajasthan.gov.in/dept/dce/mohanlal_sukhadia_university/shri_govind_guru_government_college,_banswara/uploads/doc/aqar--2018-19.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	**1st Cycle**	**B++**	**8.6**	**03Feb.2006**	**5 Yrs.**
2	**2nd Cycle**	**B**	**2.01**	**16 Sept. 2016**	**5 Yrs.**

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

2014

1.8 Details of the previous year's AQAR submitted to NAACafterthe latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

    i.   AQAR 2014-15 Submitted to NAAC on **29/11/2015**
   ii.   AQAR2015-16 Submitted to NAAC on **31/05/2017**
  iii.   AQAR 2016-17 Submitted to NAAC on **30/09/2017**
  iv.   AQAR 2017-18 Submitted to NAAC on **21/12/2018**
   v.   AQAR 2018-19 Submitted to NAAC on **24/12/2019**

1.9 Institutional Status

University   State [√]   Central [ ]   Deemed [ ]   Private [ ]

Affiliated College   Yes [√]   No [ ]

Constituent College   Yes [ ]   No [√]

Autonomous college of UGC   Yes [ ]   No [√]

Regulatory Agency approved Institution   Yes [ ]   No [√]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [√]   Men [ ]   Women [ ]

     Urban [ ]   Rural [ ]   Tribal [√]

Financial Status   Grant-in-aid [ ]   UGC 2(f) [√]   UGC 12B [√]

     Grant-in-aid + Self Financing [ ]   Totally Self-financing [ ]

1.10 Type of Faculty/Programme

Arts [√]   Science [√]   Commerce [√]   Law [ ]   PEI (PhysEdu) [ ]

TEI (Edu) [ ]   Engineering [ ]   Health Science [ ]   Management [ ]

Others (Specify)   B.Sc. Agriculture Honours

1.11 Name of the Affiliating University

> **GOVIND GURU TRIBAL UNIVERSITY, BANSWARA (RAJASTHAN) and MAHARANA PRATAP UNIVERSITY OF AGRICULTURE AND TECHNOLOGY, UDAIPUR (RAJASTHAN)**

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University | Nil

University with Potential for Excellence | Nil | UGC-CPE | Nil

DST Star Scheme | Nil | UGC-CE | Nil

UGC-Special Assistance Programme | Nil | DST-FIST | √

UGC-Innovative PG programmes | Nil | Any other (*Specify*) | Nil

UGC-COP Programmes | Nil

2. IQAC Composition and Activities

2.1 No. of Teachers | 05

2.2 No. of Administrative/Technical staff | 01

2.3 No. of students | 02

2.4 No. of Management representatives | 00

2.5 No. of Alumni | 01

2. 6 No. of any other stakeholder and community representatives | 02

2.7 No. of Employers/ Industrialists | 05

2.8 No. of other External Experts

02

2.9 Total No. of members

18

2.10 No. of IQAC meetings held

03

2.11 No. of meetings with various stakeholders: No.   01   Faculty   Nil

Non-Teaching Staff Students   01   Alumni   01   Others   Nil

2.12 Has IQAC received any funding from UGC during the year?   Yes ☐   No ☑ √

If yes, mention the amount   Nil

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.   Nil   International   Nil   National   Nil   State   Nil   Institution Level   01

(ii) Themes   NA

2.14 Significant Activities and contributions made by IQAC

- New Teaching Methods.
- More extension activities.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Campus Beautification.	1. Separate garden Block was developed in font of library, tree Plantation in the campus.
2. Campus Cleaning.	2. Programme for cleaning the campus was organised by NSS Unit.
3. Blood Donation Camps.	3. **Two blood donation camps** were organised on 25th Sept. 2018 and 2nd Oct. 2018, approximate 35 units of blood was donated by the students, staff members and others2
4. Introduction of New faculty e.g. Agriculture, Biotechnology etc. in the next academic sessions.	
	4. B.Sc. Agriculture has been Introduced.
5. Construction of College Boundary wall	5. It has been constructed.started in this session.
6. Coaching Classes for Cometitive Exams	6. Coaching classes has been started in the month of October.

2.15 Whether the AQAR was placed in statutory body   Yes √   No ☐

Management ☐   Syndicate ☐   Any other body   √

Provide the details of the action taken

I.Q.A.C. Committee of the college approved the AQAR after a detailed discussion. The body suggested taking necessary steps to improve the results of programmes.

Part – B
Criterion – I
1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D.	09	---	---	---
P.G.	12	---	---	---
U.G.	03	01	---	---
PG Diploma	---	----	---	---
Advanced Diploma	---	---	---	---
Diploma	---	---	---	---
Certificate	---	---	---	---
Others	---	---	---	---
Total	**24**	**01**	---	---

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
- Elective options are available
- Choice Based Credit System

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester (CBCS)	02
Trimester	Nil
Annual	13

1.3 Feedback from stakeholders*   Alumni [√]   Parents [√]   Employers [√]   Students [√]
   (On all aspects)

Mode of feedback   :   Online [ ]   Manual [√]   Co-operating schools(for PEI) [ ]

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> **The College follows the curriculum developed by the University.**

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> **Nil**

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
44	**27**	**17**	**Nil**	**Nil**

2.2 No. of permanent faculty with Ph.D. | **44** |

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	-	-	**00**	**66**

2.4 No. of Guest and Visiting faculty and Temporary faculty | **08** | | **Nil** | | **Nil** |

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	**41**	**52**	**01**
Presented papers	**41**	**52**	**Nil**
Resource Persons	**02**	**00**	**Nil**

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use of ICT facility in teaching –learning process.
- Use of Power Points.
- Use of Audio-Visual Aids like Digital Projectors, OHPs, Field Work, Surveys and Excursion Tours tours
- Departments are provided with separate desktops and laptops to support ICT.

2.7 Total No. of actual teaching days during this academic year | **178** |

2.8 Examination/ Evaluation Reforms initiated by
      the Institution (for example: Open Book Examination, Bar Coding, | **N.A.** |

Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01

2.10 Average percentage of attendance of students

76.82%

2.11 Course/Programme wise distribution of pass percentage : For the year 2018-19

Title of the Programme	Total no. of students appeared	Division				
		Distinction	I	II	III	Pass %
B.A.	**5360**	09	72	846	4433	**71.49**
B.Sc.	**549**	26	129	246	148	**75.40**
B.Com.	**197**	02	10	84	101	**77.15**
M.A.	**503**	12	84	198	209	**73.55**
M.Sc.	**63**	04	31	27	00	**74.60**
M.Com.	**230**	Nil	11	124	95	**77.82**

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The main task of IQAC being quality assurance, planning and monitoring the projects undertaken, it accomplishes through the following:
- Regular visit of the classrooms.

- Obtaining Feedback of students and parents and thanimplementaiion of suggestions.

- Term Tests are conducted subject and section wise.

- Field work and excursion tours arenalso conducted in some subjects.

- Group discussions and academic discourses are also held.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted (2015-16)
Refresher courses	**01**
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	**03**
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	Nil
Others (Short term Course etc.)	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	---	---	---	---
Technical Staff	---	---	---	---
Ministerial/Office Staff	**17**	**06**	**Nil**	**Nil**
Class IV	**23**	**05**	**Nil**	**Nil**

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Motivated faculty members to enroll as research guides
- The rsearch guides in the faculty are provided with all necessary facilities in the college.
- Faculty members are encouraged to present /publish research papers in conferences and in high impact factor journals.
- The registered scholars under them are also given the laboratory and library facilities.
- Also Research Symposiua is held once in a year in the college in which all the research scholars are required to present in their respective fields.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	**01**	Nil	Nil

3.4   Details on Research publications

	International	National	Others
Peer Review journals	**08**	**15**	Nil
Non-Peer Review Journals	Nil	Nil	Nil
e-journals	Nil	Nil	Nil
Conference Proceeding	Nil	**02**	Nil

3.5 Details on Impact factor of publications:

Range [---]   Average [---]   h-index [---]   Nos. in SCOPUS [---]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil	Nil	Nil	Nil
Minor Projects	Nil	Nil	Nil	Nil
Interdisciplinary Projects	Nil			
Industry sponsored	Nil			
Projects sponsored by the University/ College	Nil			
Students research projects *(other than compulsory by the University)*	Nil			
Any other(Specify)	Nil			

3.7 No. of books published- 03

3.7 No. of books published   i) With ISBN/ISSN No. [03]   Chapters in Edited Books [Nil]

ii) Without ISBN No. [Nil]

3.8 No. of University Departments receiving funds from

UGC-SAP [Nil]   CAS [Nil]   DST-FIST [01]

DPE [Nil]   DBT Scheme/funds [Nil]

3.9 For colleges   Autonomy [Nil]   CPE [Nil]   DBT Star Scheme [Nil]

INSPIRE [Nil]   CE [Nil]   Any Other (specify) [Nil]

3.10 Revenue generated through consultancy [Nil]

3.9 For colleges

Nil

3.10 Revenue generated through consultancy

Nil

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	Nil	Nil	Nil	Nil	Nil
Sponsoring agencies	Nil	Nil	Nil	Nil	Nil

3.12 No. of faculty served as experts, chairpersons or resource persons   **01**

3.13 No. of collaborations   International   **Nil**   National   **Nil**   Any other   **Nil**

3.14 No. of linkages created during this   **Nil**

3.15 Total budget for research for current year in lakhs:

From Funding agency   Nil   From Management of University/College   N.A.

Total   Nil

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

19   **98**

3.19 No. of Ph.D. awarded by faculty from the Institution   **Nil**

The Ph.D. Degree is awarded by the University

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF **Nil**   SRF **Nil**   Project Fellows **Nil**   Any other **Nil**

3.21 No. of students Participated in NSS events:

University level Nil   State level 02

National level Nil   International level Nil

3.22 No. of students participated in NCC events: :

University level Nil   State level Nil
National level 01   International level Nil

> **One NCC Cadet Pavan Kumar s/o Sh. Deshraj Gurjar has been selected in Indian Army as a soldier for ground duty.**

3.23 No. of Awards won in NSS:

University level Nil   State level Nil

National level Nil   International level Nil

3.24 No. of Awards won in NCC:

University level Nil   State level Nil

National level Nil   International level NIl

3.25 No. of Extension activities organized

University forum | Nil   College forum | Nil

NCC | Nil   NSS | 16   Any other | Nil

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

S.No.	Date of Activity	Name of Extension Activities conducted by the N.S.S. units
1	**23.07.2018**	One Day *Tree Plantation programme* at the College.
2	**16.09.2018**	First One day Camp at College for Campus Cleaning.
3	**17.09.2018**	Rally of 300 students for Elecoral Awarness and Swach-Bharat
4	**24.09.2018**	*Orientation programme* for the students on NSS Day.
5	**25.09.2018**	One Day *Blood Donation Camp* (**Deendayal Upadhyay Smriti**)
6	**02.10.2018**	One Day *Blood Donation Camp* (**Gandhi Jayanti**)
7	**13.10.2018**	Divisional level Competition.
8	**14.10.2018**	Second One day *Cleaning programme at adopted Villages Ojariya, Baba Basti and Lodha*
9	**21.12.18 to 27.12.18**	Seven Days Camp-*Yoga, Road Safety Programme, National Integrity* and **Shramdaan** in the adopted villages.
10	**12.01.2019**	*One Day Campand Rally-* **message of** *female Foeticide, Child Marriege, Dowry* etc**.**
11	**13.01.2019**	Third One day *Shram Daan* and *Cleaning programme at adopted Villages Ojariya, Baba Basti and Lodha.*
12	**19.01.2019**	Speech Competition at college.
13	**23.01.2019**	Celebration of Neta ji Subhash Chandra Bose jayanti.
14	**25.01.2019**	Speech Competition at college.
15	**30.01.2019**	Oath taking of *No Tobacco Day***.**
16	**22.02.2019**	Workshop on Stress management.

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Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	202879.5 M^2	Nil	Govt. &UGC	202879.5 M^2
Class rooms	57	Nil	Govt. &UGC	57
Laboratories	08	Nil	Govt. &UGC	08
Seminar Halls	03	Nil	Govt. &UGC	03
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.	Nil	Nil	NA	NA
Value of the equipment purchased during the year (Rs. in Lakhs)	Nil	Nil	Nil	Nil
Others (Computers)	43	Nil	Govt. & UGC	43

4.2 Computerization of administration and library

The entire College premises is wi-fi enabled.The administration office make use of software packages for admission process (The admission at the entry level of graduate and post graduate level is through online mode only.), accounts and salary generation (By using paymanager software developed by NIC delhi).

4.3 Library services: Books/ Journals subscribed and their value

Items	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	76048	---	345	77475	76418	---
Reference Books		---	25	21655		---
e-Books	Nil	---	Nil	Nil		
Journals	11	---	Nil	14850	11	
e-Journals	Nil	---	Nil	Nil		
Digital Database	Nil	---	Nil	Nil		
CD & Video	Nil	---	Nil	Nil		
Others (Magazines, news papers)	62	---	---	---		

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	53	02	14	12	02	05	06	---
Added	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Total	53	02	14	12	02	05	06	---

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

- The college has about 53 systems.
- The entire campus is wi-fi enabled. The students can access internet at two computer labs and through wi-fi facility and broad band connections available.
- Faculty members have facility of accessing internet through systems available in their departments. They can also access internet through wi-fi facility and computer labs.
- Staff salary and related matters are done online
- Online Computer course programme at the campus is available to the students.
- Admission process, Fee Collection, Examination seating arrangements and Attendance tabulation of students are done through software.

4.6 Amount spent on maintenance in lakhs :

i) ICT   0.18

ii) Campus Infrastructure and facilities   Nil

iii) Equipments   Nil

iv) Others   0.32

Total :   **0.50**

Criterion – V
5.Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Orientation to new students on the day of commencement of classes (P.G. Classes)
- Displaying information about support services on various news board
- Ensures the service of various clubs to support students

5.2 Efforts made by the institution for tracking the progression

Regular consultation and feed back methods along with the placement programmes are applied for tracking the progression

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
6106	793	98*	Nil

Ph. D. The students are provided by the University.

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men

No	%
4718	68.38

Women

No	%
2181	31.61

Last Year (2017-18)						This Year (2018-19)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Othersincluding Physically Challenged	Total
632	339	5411	517	13	6899	610	357	5442	546	04	6959

Dropout 4.0%

Demand ratio

S.No.	Calss	Demand Ration
1	B.A.I Year	1 : 2.62
2	B.Sc. I Year	1 : 6.7
3	B.Com. I Year	1 : 1.00
4	M.A. Previous	1 : 5.68
5	M.Com. Previous	1 : 1.14
6	M.Sc. I Senester	1 : 4.43

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Nil

No. of students beneficiaries

Nil

5.5 No. of students qualified in these examinations

NET NA   SET/SLET Nil   GATE Nil   CAT Nil

IAS/IPS etc Nil   State PSC 11   UPSC Nil   Others 52

*NA= Students Information is not Available

5.6 Details of student counselling and career guidance

- We have a separate Career Guidance and Placement Cell which organizes Placement drives in the college.

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Figure not available	Figure not available

5.8 Details of gender sensitization programmes

The women cell of the college conucts various programme for girls students.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

Sports :   State/ University level | 142 | National level | 06 | International level | Nil |

Cultural: State/ University level | Nil | National level | Nil | International level | Nil |

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | 31 | National level | Nil | International level | Nil |

Cultural: State/ University level | Nil | National level | Nil | International level | Nil |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	Nil	Nil
Financial support from government	9985	200083000
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised / initiatives

Fairs   : State/ University level | Nil | National level | Nil | International level | Nil |

Exhibition: State/ University level | Nil | National level | Nil | International level | Nil |

5.12 No. of social initiatives undertaken by the students | Nil |

5.13 Major grievances of students (if any) redressed: | Nil |

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

<div>

Vision of the college

     Shri Govind guru Government College is the biggest cenre of higher education in the southern part of Rajasthan. It has been granted the status of Centre for Excellence-Model College by the Directorate of College Education, Rajasthan, Jaipur. The College aims to mould the student community hailing mostly from the marginalized and weaker sections of the society into better individuals, and guide them to contribute constructively towards national goals by upholding the values of secularism, national integration and social commitment.

     We have the vision that the students after moving our campus should be internally enlightened, emotionally sound and practically efficient. The college aims at instilling leadership qualities in its students to make them educationally sound, intellectually competent, morally upright, psychologically integrated, physically healthy and socially acceptable to the society and who will champion the cause of justice, truth and peace and who are open to further growth.

Mission of the College

     Our mission is to impart quality education and exposure to the students and equip them to cope up with the latest requirements, through innovative techniques and practices. We are convinced that proper education is the best resort to uplift the youth in the rural and tribal areas, and we are committed to facilitate meaningful education for our students.

     The college aims at providing education for all round development of students with the mission of *"धियो योनः प्रचोदयात् "* "**May the Benevolent God inspire us with purity of Soul and Mind**" to meet the challenges in the future. The institution is committed to the under-privileged segmentsof the society and students with high potential facing difficult financial circumstances,so as to bring them at par with the mainstream. We remain dedicated to the principlethat higher education should be accessible to all, especially students from tribal andrural background.

</div>

6.2 Does the Institution has a management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- This is an affiliated college, thus institution has to follow the University syllabus. The curriculum designed by the University is discussed in the respective departments, among faculty members and academic peers. This feedback is then communicated to the University through the representatives of the institute in Committee of Courses.
- Faculty members represent the college in the Committee of Courses in the University and they are selected for three years
- Teacher Feedback- Majority of the teachers feels the need of revision in the current curriculum and strongly promotes the interdisciplinary approach in the curriculum.

6.3.2 Teaching and Learning

- This college was established with a holistic and all inclusive approach to impart education in its true sense, to cater to the needs of socio- economically backward sections of the society and above all enhance accessibility to knowledge. This objective is effectively accomplished with the help of qualified faculty and zealous students. Besides developing a scientific temper through research, the institution offers a platform to inculcate creative and critical thinking. It believes in creating a constructive learning environment with an aim to trace and trap the hidden potential especially of students coming from rural tribal background.
- The time table committee of the college prepares a general time table and gives to the college at the commencement of the programme.
- Departments prepare individual subject wise time table in tune with the general time table on discussion with head of the departments and other faculty members.
- Faculty members are requested to prepare individual academic calendar in tune with the general academic calendar and to adhere strictly to the schedule.
- Attendance are recorded in the regularly by faculty members and transferred to the concerned section.
- Faculty members are encouraged to use ICT enabled technology for teaching. All final year degree and PG classes are provided with ICT gadgets.
- Students have different learning behaviour and they vary in their abilities. Keeping this in mind, the teachers first identify the needs of the learners and then modify teaching strategies as per their learning styles and requirements. Teacher encourages experiencial learning.

6.3.3 Examination and Evaluation

- All the rules and regulations pertaining to examinations are laid down by the Affiliating Govind Guru Tribal University, Banswara.
- The internal examinations help to estimate learning outputs among the students

6.3.4 Research and Development

> Srategies to strenghthen research and development are:
> - Encouragement and support to faculty members for organizing/participating national, international seminars, workshops etc.
> - Encouragement and support to faculty members for applying Minor Projects to various agencies of India.

6.3.5 Library, ICT and physical infrastructure / instrumentation

> **Library**
> Library Committee suggested a list of books based on interaction with the students and faculty members. This list was forwarded to concerning authority for sanction and purchase of books.
> The college library has an area of 715.33square metres. It has a sitting capacity of 200 students. The library has vast collection of books and journals. It treasure for more than 76418 books with 52537 in the general section, 4880 in book bank; 15527 in UGC section and subscription to 13 journals, 32 magazines and 09 newspapers in English and Hindi. A library advisory committee has been constituted. Reprographic facilities are provided to the students.
>
> **ICT Infrastructure**
>
> LCD projectors, Desktops, printers, Internet switches, Dot matrix printers, UPS are ther in the campus. The campus is equipped for wireless access to internet. We have 53 computers in different departments and labs with Windows XP, Windows 7 withprinters and MFDs.The college has two smart classes.

6.3.6 Human Resource Management

> - The institution is directly under the government of Rajastahan and all the rules and regulations of the state government are strictly followed as far as the human resource management is concerned. Efficient human resource management is achieved through a decentralized and participatory administration.
> - College has provided various co curricular and extracurricular clubs and forumsfor the integral growth of students and every member of faculty is assigned with the responsibility to coordinate the activities of one or more club .
> - The various clubs under the coordinator ship of faculty members organize various curricular, extracurricular and extension activities
> - Faculty members are given proper freedom of operation for academic and research activities.

6.3.7 Faculty and Staff recruitment

> It is a Government College, so the staff is recruited by the state government.

6.3.8   Industry Interaction / Collaboration

> Nil

6.3.9   Admission of Students

> The selection of students is made on the basis of merit cum-reservation as per thereservation rules of the Government of Rajasthan (i.e. 16% for Scheduled Caste, 12% Schedule Tribes and 21% to Other Backward Class Candidates). Since the college is affiliated with MohanlalSukhadia University, Udaipur, therefore the admission rules and process is being governed and followed as per its specifications like-
>
> 1. The minimum marks prescribed for applying to **Undergraduate Programme** by the University are 45% for general merit and 42% for SC/ST students applying for Arts or Commerce stream. For science faculty, the minimum marks required are 48% for general merit and 45% for SC/ST students but there is a relaxation of 3% for the women candidates. The seats available for admission to different subjects are decided by the Directorate of College Education, Government of Rajasthan. Applications for admissions to UG programme are invited in the month of May. The steps followed for the selection process are as follows:
> a) The duly filled application forms for the admission in undergraduate courses are to be submitted through the college website portal (www.dce.rajasthan.gov.in) before the proposed date.
> b) After scrutinizing (Online), from the available applications a temporary provisional merit list is prepared.
> c) This provisional merit list is published on the college website and displayed on the notice board.
> d) The students bring anacknowledgement slip that can be printed on line from the website, through which they can identify their name in the merit list.
> 2. For **Post Graduate programmes**, admission process has also began with online admission method in 2016 year through the college web portal (www.dce.rajasthan.gov.in) before the proposed date.The applications were invited in the month of June after declaration of UG III Year result in the respective subject.

6.4 Welfare schemes for

Teaching	As per Govt. Rules
Non teaching	As per Govt. Rules
Students	As per Govt. Rules

6.5 Total corpus fund generated   5068047.00

6.6 Whether annual financial audit has been done   Yes √   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	---	Yes	DDO
Administrative	Yes *	---	Yes	DDO

* **The Audit was conducted in the month of January 2019.**

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes [ ]   No [√]

For PG Programmes   Yes [ ]   No [√]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Nil

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Nil

6.11 Activities and support from the Alumni Association

Tree Plantation at the Campus.

6.12 Activities and support from the Parent – Teacher Association

The college have a parent teacher association which helps in smooth functioning of the institution and generating useful feedback

6.13 Development programmes for support staff   Nil

6.14 Initiatives taken by the institution to make the campus eco-friendly.

- The college has planned to develop a separate block of plants in front of Library.
- Regular tree plantation in the campus.
- Tree plantation by the alumni association at the P.G. block
- The college has a campus beautification committee which in association with NSS

Criterion – VII

7. <u>Innovations and Best Practices</u>

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> The college has introduced a number of innovations in infrastructure, teaching and learning, administration, student support and progression. They are mentioned below:
> 1. Introduction of Online Admission at both U.G. and P.G. Level.
> 2. Internet connectivity made available to all.
> 3. Cultural programmes (Competition Activities) in association with students' union bodies to improve their capability and creativity.
> 4. Plantation of plants in the campus by various committees.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> - New Faculty B.Sc. agriculture has been introduced from this session. (B.Sc. Agricultur Honors)
> - Construction of Boundary Wall has began.
> - Drinking Water facility with R.O. and Cooler has been Installed.
> - Coaching classes for competitive Exams has started from march 2019.
> - Strenghthening to preserve environment.

7.3 Give two Best Practices of the institution

Best Practice-1

Title of the Practice-
USE OF ICT IN ACADEMICS AND ADMINISTRATION
   - Every department of the college has received laptops and projector for conducting lecture, practical sessions and seminars.
   - Internet facility is provided to all departments of the college.
   - College website is developed for presenting activities of college related to academics, administration, research and student support services
   - Wi-Fi connectivity on college campus

Best Practice -2
Title of the Practice-
ECOFRIENDLY CAMPUS
The college campus is situated outside the city area in an eco-friendly environment of district Banswara.The campus was maintained as a plant diversity rich area having large number of plant speciesnaturalized and planted in the area. The steps are taken to make the campus green and protecting a large number of herbal and medicinal plants in the campus. The availability of opportunities to practice the natural environment was considered as a pointer of the potential for increased ecological awareness.

7.4 Contribution to environmental awareness / protection

❖ *Energy conservation*
   - Campus was maintained plastic & litter free.
   - The College uses maximum CFL/LED lights.

❖ *Plantation*
   ➢ Sapling plantation is a regular activity in our college. NSS, and Paryavaran & Campus Beautification committee conducts plantation programs in the college campus.

7.5 Whether environmental audit was conducted?   Yes [   ]   No [√]

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

> • The college is the biggest institution of higher learning in this part of the state and large numbers of students passed out from this institution have been doing extremely well in different walks of life but the institution is mostly short of teaching and support staff.

8. Plans of institution for next year

1. To submit the proposal for infrastructural improvement with financial assistance from RUSA.
2. Introduction of New Subjects at post Graduate level (Zoology, Drawing and Painting, History etc.)
3. Proposal for Separate Commerce Block.
4. Development of e-class.
5. Renovation of laboratory in Post Graduate Departments (Chemistry and Botany)

6. UGC sponsored National/International Conferences.
7. Purchase of computers.
8. Promotion of research work.
9. Campus beautification.
10. To improve other physical infrastructure facilities of the campus.
11. All other regular projects and schemes will be further strenghthened.

Dr. Shafkat Rana
Name and Signature
Coordinator, IQAC

Dr. Sarla Pandya
Name and Signature
Principal and Chairperson, IQAC

A.Q.A.R 2018-19
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