

Shri Govind Guru Government College, Banswara (Raj.)

Procedures and Policies for Maintaining and Utilizing Physical, Academic and Support Facilities

The college has a well-organized and decentralized mechanism of maintenance of physical, academic, and support facilities through constituting different committees.

College Development Committee

College Development Committee comprises of Principal (Chairperson), MP and MLA or their representative, Chairperson of Municipal Council, Senior Faculty member (Secretary), Two eminent academicians, Two parents, One treasurer (Nominated by Principal from existing faculties). CDC conducts a minimum of 3 meetings in academic session to discuss and prioritize demands laid by various departments. It generates and manages extra funds from government and non-government agencies in favour of college for infrastructure and academic maintenance.

Purchase Committee

For maintaining the transparency in the procurement process, a purchase committee comprising of Principal, two/three senior faculty members, store in charge and accounts personnel exists. Demands for all infrastructure requirements with the approximate budget are laid by the departmental heads or committee in-charges. Every purchase strictly follows GF&AR rules. The committee comprises of the following members.

Building Committee and Maintenance committee

Building Committee makes necessary arrangements for adding new academic infrastructure and care of the maintenance of the building in the college as per the need of the institute. This committee liaison with the PWD or other agencies as notified by the state government for civil work. Committee verifies the civil work carried out by contractors. Maintenance committee takes care of any ad-hoc maintenance on the part of electricity, plumbing, instruments; office makes the arrangements according to the demands raised by the departments and as per the direction of the maintenance committee.

Campus Beautification and Cleanliness Committee

Campus Beautification Committee, a group of dedicated teachers, build and maintain the plantation programme. The committee develops a yearly plan and outlines its expectations for the college. Committee helps in developing the green campus. It also takes care of the cleaning of campus area as well as classrooms and labs, conducts programmes with the collaboration of government and non-government organizations.

Library Committee

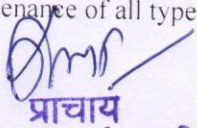
The library committee strategically sketch/draft the smooth functioning of the library for maximum utilization of the library. Departmental In-charge with a consultation with the faculties provides a list of books to library committee for purchase.

IT Committee

IT committees look after the maintenance of the IT infrastructure and the usage policies. Website coordinator ensures the updating of the college web portal.

Sports Committee

The committee consists of the Incharge physical education, faculty members and Store incharge. Sports Committee supervise the management and execution of sports and the Physical Education-related activities, including the procurement and maintenance of all types of sports inventory



प्राचार्य

श्री गोविन्द गुरु राजकीय महाविद्यालय
बंसवाड़ा (राज.)

कोड नं. 015001/13431