

Annexure-I

The Format for Annual Quality Assurance Report (AQAR) of the IQAC

Name of the college: **Veer Baba Kali Bai Government Girls College, DUNGARPUR (Raj.)**
(College Code - 303026)

Name of the Affiliating University: **Mohanlal Sukhadia University, UDAIPUR (Rajasthan)**

Year of Report: **2015-2016**

Section A: Plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement (attach separate sheet if required).

The college envisages accomplishing the goals as stipulated in our vision and mission documents. And, one of the goals is to make higher education and qualitative learning accessible to the tribal and rural girl students and facilitate their empowerment as women. As the area is extremely backward and primarily inhabited by the tribal population, it is warranted to reach out to every girl from so far deprived society and family and enable them to enroll in the institute of higher education. That step requires the capacity building and it has been decided in the IQAC meeting that we also need to build the some wanting facilities in the institution. Another mission goal is to facilitate young adult learners with opportunities to hone their knowledge, skill, ethics and leadership potential, and enhance their employability. This issue was also taken up in the meeting. So keeping in view the mentioned two goals the following decision was taken in the first meeting held on January 5, 2015:

- a. As the sports facilities available in the campus is not as per the required so available play ground in the college be made leveled and plan and be cleaned from bushes and unwanted vegetation.
Ground for playing football, Volleyball and Badminton be marked, built and maintained. And, a provision of a Table Tennis table in girls common room.
- b. Some maintenance work like refurbishing safe drinking water facility, power back up and furnishing steel almirah in office also decided to be carried out.
- c. As the visit of NAAC peer team was expected in the month of April, so it was also planned to lay more emphasis on cleaning of campus and painting/ white washing of the college building. Gardens flower pots were also decided to be refurbished.
- d. One smart board and LCD projector was advised to be installed in conference room.
- e. As the number of toilets for students is less as per advised norms so this was decided that it need to be built and for this assistance may be sought from municipal council.
- f. Biometric attendance and CCTV was decided to be installed in the campus.

- g. It was advised that proposal of job oriented courses should be prepared and sent to the UGC under the concerned scheme.
- h. It was also deliberated that the faculty members be encouraged to write research projects and seriously under take academic publication.
- i. Special guidance to the PG students for taking NET / SLET examination was also contemplated and suggested to put into action.

Section B: Details in respect of the following (attach separate sheet).

1. Activities reflecting the goals and objectives of the college

- 1. LCD panel for display of college notices and educational videos were fixed in student union room adjoining/ partitioned girls common room and Table tennis table was laid in girls common room.
- 2. Biometric attendance system for staff members, and CCTV cameras in campus were installed. It was advised in the suggestions made by NAAC peer team also.
- 3. Efforts were made to commence some more PG courses according to the demand of students and guardians. Elected public representatives MLA, MP and Chairman local Municipal Corporation were given the memorandum in this regard and our department of college education was appraised of this demand. Government of Rajasthan may decide to do something in this regard.
- 4. One of the issue in this college and aptly pointed out in report of NAAC peer team also is the lack of teaching and ministerial staff. In this government organization process of posting and transfer is conducted by the department of higher education. So the local MLA was apprised of the situation and he raised the issue in state assembly also. Hopefully in near future some postings would be made in this college to fill the vacant posts.
- 5. Proposal are being prepared for running some job oriented part time course modules under the Career oriented courses under the said scheme of UGC. This will help in imparting the employability skills to our student.

6. Plan is being devised to providing guidance to our PG students to prepare for NET/SLET examination, so far only one batch of PG student in one subject has passed out from this college.
7. New committee has been formed to revive the alumni association of college.
8. Six new toilets for girls were built with the sponsorship of Municipal corporation, Dungarpur.
9. Steel almirah were built in the office to keep the records of college properly and in regular maintenance emphasis was given on RO treated safe drinking water to the students and cleanliness/ beautification of campus.

2. New academic programmes initiated (UG and PG)

None. In this government institution the higher education department of state government and our Commissionerate of College Education, Jaipur orders the initiation of new academic programme. Nevertheless request to order opening more PG courses has been submitted to the government from the college.

3. Innovations in curricular design and transaction

Curriculum designing is carried out at the university we are affiliated with. Even to career oriented programme is initiated only if university gives the approval and the syllabus of the course has been approved and listed in university. Though, some faculty members do contribute in syllabus revision process in their subject.

4. Inter-disciplinary programmes started

None. Once the affiliating university approves running such programme the college will apply for commencing the same to the department.

5. Examination reforms implemented

As mentioned in point no. 3, it is the prerogative of our affiliating university. Though, it is worth mentioning that university is implementing semester system and CBCS in phased manner. So in coming sessions the institution may be having a reformed examination pattern.

6. Candidates qualified: NET/SLET/GATE etc.

NO, we are offering PG programme in only one subject (Sociology) and so far only one batch of PG class has passed out and none of our student from that batch has qualified NET/SLET.

7. Initiative towards faculty development programme

- One of our faculty members has completed her Ph. D. under TRF scheme of UGC and another teacher has got his synopsis of Ph.D. approved from BRS of concerned university and planning to avail TRF.
- Most of our teachers have completed their Orientation/ Refresher courses.
- They have been provided with INFLIBNET facility.
- The faculty members are regularly encouraged to attend academic conferences and seminars and avail PTAC assistance from UGC.

8. Total number of seminars/workshops conducted

Over Six local levels seminars were conducted under auspices of NSS and other bodies of college on issues like saving female child, road safety, blood donation, women rights against exploitation, legal rights of

9. Research projects a) Ongoing; b) Completed

Two Minor Research Projects of UGC completed last year.

10. Patents generated, if any

NONE

11. New collaborative research programmes

Nothing to mention

12. Research grants received from various agencies

(a) UGC- MRP

(i) Dr. G. V. Mishra (Zoology)- Rs. 1,55,000/-

(ii) Sri M. L. Khatri (Hindi lit.)- Rs. 1,20,000/-

13. Details of research scholars

Dept. of Zoology (Dr. G. V. Mishra)- 04 Research students currently registered and 02 actively working

14. Citation index of faculty members and impact factor

Dr. G. V. Mishra; Total citations-51; H index- 4; i10 index - 1

15. Honours/ Awards to the faculty: National and International

None to mention

16. Internal resources generated

Due to persuasion of college administration

- (a) Water hut for keeping RO and water cooler was donated to college by local charity Organization MMB group Dungarpur. And, the water cooler was donated by existing MLA of Dungarpur
- (b) Steet lights, Additional toilets for Girls was built and Garden refurbished by local NAGAR PARISHAD, Dungarpur

17. Details of departments getting assistance/recognition under SAP, COSIST (ASSIST)/ DST, FIST, and other programmes

None of the department is recognized/ assisted by SAP/FIST etc. as the college does not fulfill their eligibility conditions. The college does not run any PG course in science and all science departments have the strength of single faculty.

18. Community services

- The three NSS units are working in the college and their volunteers regularly visit the adopted villages. The college is also having Ranging cell and Women's cell and are working towards betterment of tribal girls.
- Tree plantation in college campus and around and Rally on "Environment Protection".
- AIDS awareness campaign.
- Active participation in Voter awareness campaign
- Rally on "Communal Harmony and Integration".
- Voluntary participation in 'Pulse Polio Programme'.
- Adhaar card (UID) campaign

19. Teachers and officers newly recruited

Recruitment and posting of faculty members and ministerial staff is executed by RPSC and department. One faculty member came on transfer last year. In office staff there was no addition.

20. Teaching – Non-teaching staff ratio

11:4

21. Improvements in the library services

Nothing to mention since last year

22. New books/journals subscribed and their value

New books for various courses were purchased from government grants.

23. Courses in which student assessment of teachers is introduced and the action taken on Student feedback

None

24. Feedback from stakeholders

- The college has an elected student union that is included in all major decisions of institution, and the issues of students regarding class schedule, scholarship disbursement, personal grievances etc is attended and solved by the college administration.

No any major feedback either in terms of complaint or in terms of creative suggestion came from the union this year.

- Meetings with college alumni and parents/ guardian of students is organized every year by concerned committee in the presence of Principal their feedback is noted and brought up at the meetings of *Vikas samiti* and IQAC of the college.
- The college has got a registered *Vikas Samiti* (development committee) and this committee is chaired by Principal and composed of the public representatives (MP, MLA, Zila Pramukh), members of local administration (SDM) educationist, local benefactor, parent of students and college student union President. The meeting of this committee is held twice a year. And this is the forum of feedback is taken into account and the development plans of the college is approved.

All the activities mentioned in the section B point 1 was discussed and approved

- As instructed by our department, a box is kept is the campus in which any student can drop her any kind of complaint and grievance in written. So far no any major complaint has been received by grievance redressal committee or by our women cell or any other body. Our student union did come to the Principal with complaint of the delay in disbursement of scholarship. But that was due to the procedural delay on the part of the department Social Justice and Empowerment. Local student unions come up every year with the demand of increase in number of seats during admission period. This issue is dealt at our departmental level every year

25. Unit cost of education

Rs. 11649.46

26. Computerization of administration and the process of admissions and examination results, issue of certificates.

- Process of admission in UG and PG Ist year classes is online. It is executed at our portal of department. This activity is programmed and Co-ordinated at the office of

Commissionerate of college Education Rajasthan, Jaipur for all government colleges of state. Admission data of all admissions are stored and processed on computer.

- The pay manager, salary, provident fund and budget allocation to the college is managed through IFMS (Integrated Financial Management System) of the Government of Rajasthan. Entire process is online.
- Examination form filling, enrollments, result declaration etc. are also online and managed by our affiliating university MLSU Udaipur.

27. Increase in the infrastructural facilities

New steel almirah racks built in office. New computer and printer and some furniture for class room were purchased.

28. Technology up-gradation

The college library is already provided with INFLIBNET facility, smart board with LCD projector already installed in some class rooms

29. Computer and internet access and training to teachers, non-teaching staff and students

Computer and internet is accessible to the staff and the college is making provision to extend this facility to students

30. Financial aid to students

The majority of students of the college are from tribal and schedule cast communities and all regular students of tribal students whose family income is below prescribed limit are entitled for scholarship provided by Social Justice and Empowerment Department, Government of Rajasthan as well as from Tribal Area Development Department of Government of Rajasthan

31. Activities and support from the Alumni Association

As majority of student are from backward communities support from alumni association is nil

32. Activities and support from the Parent-Teacher Association

As majority of student are from backward communities support from Parent-Teacher Association is nil

33. Health services

The college does not have any health services

34. Performance in sports activities

Tribal students has flavor for archery but the college does not have state-of-the-art Archery facilities and therefore a few students practice for archery. Besides Students are also involved in Running, badminton but performance is not up to the mark as students are from very tribal and poor background. The college is developing sports facilities and hopefully in future our students will perform better in sports.

35. Incentives to outstanding sportspersons

At present the college does not have any outstanding sportsperson but college does provide preference to such sportspersons in admission merit.

36. Student achievements and awards

None to mention

37. Activities of the Guidance and Counseling unit

The college has established Career guidance and counseling cell. The cell has done a few programmes to guide students about the career prospects.

38. Placement services provided to students

Not yet functional

39. Development programmes for non-teaching staff

No such programme was conducted in 2015-16

40. Good practices of the institution

The college caters to the need of tribal and backward community. The college provides them friendly environment so that tribal girls can learn in better way. The college has functional students union that is also helping these girls in keeping their studies going on.

41. Linkages developed with National/ International, academic/research bodies

Nil

42. Action Taken Report on the AQAR of the previous year

IQAC was established in 2015 only

43. Any other relevant information the institution wishes to add.

Nil

Section C: Outcomes achieved by the end of the year (attach separate sheet if required).

The college functioned properly and students did not come with any major grievance regarding teaching or administration. Therefore we feel that the college has performed well. Major goal of completing syllabus was fulfilled. The college Installed Biometric attendance system for teachers.

Section D: Plans of the college for the next year

The college plans to strengthen the sports facilities, cultural activities facilities for students. Also the college plans to have the green campus campaign for 2-3 years so that the campus looks attractive as well as proper shade becomes available to students in the campus.



Name & Signature of the
Director/Coordinator, IQAC



पाचार्य
Name & Signature of the
Chairperson, IQAC
31.05.2016