

Annexure-I

The Format for Annual Quality Assurance Report (AQAR) of the IQAC

Name of the college: **Veer Baba Kali Bai Government Girls College, DUNGARPUR (Raj.)**
(College Code - 303026)

Name of the Affiliating University: **Mohanlal Sukhadia University, UDAIPUR (Rajasthan)**

Year of Report: **2016-2017**

Section A: Plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement (attach separate sheet if required).

The college IQAC has decided that in addition to completing the unfinished plans envisioned in the previous year the college shall have better facilities for students in terms of sports facilities as well as computer and internet facility. Also the college needs to have green campus as recommended by NAAC peer team.

As the college is situated in tribal sub plan area and more than 90 percent students of the college are from scheduled tribe and schedule cast community. Most of them also belong to Below Poverty Line families. Therefore, it is our duty to create awareness among them for their better future possibilities. Keeping these points in mind following plans are approved in IQAC meeting on April 05, 2016.

- a. Strengthening of the Sports facility. The college is not having good facility for football, Volleyball, Badminton, Tennis and playground. The college has made a part of the campus plane and more needs to be done in this regards.
- b. Plantation of trees and ensuring watering of the plants in the campus.
- c. Painting of the campus by students with themes of cleanliness and awareness.
- d. White washing of the campus building and development of garden inside the college building.
- e. Regular use of smart board and Internet availability to common facility area.
- f. Installation of CCTV in classrooms was decided.
- g. It was advised that proposal of job oriented courses should be prepared and sent to the UGC under the concerned scheme.
- h. It was also deliberated that the faculty members be encouraged to write research projects and seriously undertake academic publication.
- i. Organising seminars and conferences to improve quality education and to improve research aptitude among teachers.
- j. Organising training programme for faculty members and non-teaching staff.

Section B: Details in respect of the following (attach separate sheet).

1. Activities reflecting the goals and objectives of the college

1. The plantation of trees was undertaken in the month of July 2016. It was decided that students of the NSS be given duty of taking care of one plant in terms of watering the plant.
2. Till November 2016 the faculty members contributed 30 tree guards and the college administration also contributed 30 tree guards to safeguard the trees.
3. CCTV cameras were installed in the class room as well. It was advised in the suggestions made by NAAC peer team also.
4. The college is making efforts through elected representative of the area to get PG opened in more subjects in the college. Memorandum has been given to them through administration as well as through elected students union of the college. Government of Rajasthan may decide to do something in this regard.
5. Local MLA and MP have been apprised of the vacant post of the college and the Department of College Education has been apprised of the situation by the college administration. The college hopes that soon more faculties will be appointed to the college soon.
6. The college is planning to introduce career oriented courses as per the new five year plan of the UGC as and when it will be announced and sanctioned to the college.
7. The college plans to provide systematic training to PG students so that they can perform well in NET/SLET as well as in other competitive examinations.
8. The RO water treatment plant is made operational so that students can get safe drinking water.
9. Water cooler was repaired and made functional so that students can get cool water in the summer season. The region is hot almost throughout the year as it is near the tropic of cancer.

2. New academic programmes initiated (UG and PG)

None. The college is governed by the Government of Rajasthan and Department of Higher education decided when and which subjects are to be introduced in the college.

3. Innovations in curricular design and transaction

Curriculum is designed at the Mohanlal Sukhadia University and the college has no say in curricular designing. A few of our teachers are in the committee of the curricular design of the university.

4. Inter-disciplinary programmes started

None. Once the affiliating university approves running such programme the college will apply for commencing the same to the department.

5. Examination reforms implemented

Examination pattern is decided by the university and therefore the college has no say in the examination reforms. The university has implemented semester system at PG level in science stream and CBCS and semester system is expected to be implemented in all affiliated college in 2 to 4 years' time period.

6. Candidates qualified: NET/SLET/GATE etc.

NO, we are offering PG programme in only one subject (Sociology) and so far only two batches of PG classes has passed out and none of our student from those batches has qualified NET/SLET.

7. Initiative towards faculty development programme

- One of our faculty members is pursuing Ph.D. in Zoology. One another faculty has got his synopsis of Ph.D. approved from BRS of concerned university and planning to avail TRF.
- Most of our teachers have completed their required Orientation/ Refresher courses.
- INFLIBNET facility has been provided to staff members.
- The faculty members are regularly encouraged to attend academic conferences and seminars and avail PTAC assistance from UGC.

8. Total number of seminars/workshops conducted

Over Eight local levels seminars/workshops/programmes were conducted under auspices of IQAC, NSS and other bodies of college on issues like

1. Innovative teaching
2. Accessing E-journals
3. Human Rights Education
4. Career Counseling
5. Blood Donation
6. Road Safety
7. Beti Bachao Beti Padhao
8. Digital Transaction Cashless training

9. Research projects a) Ongoing; b) Completed

None at present.

10. Patents generated, if any

NONE

11. New collaborative research programmes

Nothing to mention

12. Research grants received from various agencies

None

13. Details of research scholars

Dept. of History (Dr. Karuna Joshi)- 03 Research students currently registered and 01 has been awarded PhD.

14. Citation index of faculty members and impact factor

Dr. Karuna Joshi; Total citations- NA ; H index-NA; i10 index -NA

15. Honours/ Awards to the faculty: National and International

None to mention

16. Internal resources generated

Due to persuasion of college administration the Nagar Parishad has started the construction work to make the area in front of stage covered with stone tiles so that students can sit properly during cultural and other students' activities on stage.

17. Details of departments getting assistance/recognition under SAP, COSIST (ASSIST)/ DST, FIST, and other programmes

None of the department is recognized/ assisted by SAP/FIST etc. as the college does not fulfill their eligibility conditions. The college does not run any PG course in science and all science departments have the strength of single faculty.

18. Community services

- The NSS unit works for year round in their adopted village and in and around college campus and their work concerns community service. Along with NSS other bodies like Ranging is also involved in community service
- The college undertook extension activity under UGC to educate tribal people and inhabitants of Vaghdari village about health and hygiene awareness.
- Around 100 Trees were planted in the campus during July to December and 60 tree guards were also fitted. Also drip irrigation technology was used to water the plants so that they remain alive during hot summer season.
- Awareness campaign about AIDS was undertaken by NSS.
- Survey by NSS candidates regarding the educational status, family conditions, economic position and status of health and hygiene of the residents of adopted tribal villages.
- Voter awareness campaign was also done by volunteers
- Rally on Blood Donation
- Awareness Campaign about 'Pulse Polio Programme'.

- Students painted and decorated the stage that is used for various activities of the students throughout the year.

19. Teachers and officers newly recruited

Recruitment and posting of faculty members and ministerial staff is executed by RPSC and Department of College Education. Three faculty members came on transfer last year while one faculty member transferred from this college and one teacher retired. In office staff there was one new LDC appointed by the Government.

20. Teaching – Non-teaching staff ratio

14:10

21. Improvements in the library services

Nothing to mention since last year

22. New books/journals subscribed and their value

New books for various courses have been purchased from UGC and government funds.

23. Courses in which student assessment of teachers is introduced and the action taken on Student feedback

None

24. Feedback from stakeholders

- The college involves the elected student union in major decision of the college development.
- Students' issues regarding class schedule, scholarship disbursement, personal grievances etc. is attended and solved by the college administration especially through administrative cell, grievance redressal cell and women cell.
- Meetings with college alumni and parents/ guardian of students is organized every year by concerned committee in the presence of Principal their feedback is noted and brought up at the meetings of *Vikas samiti* and IQAC of the college.
- The college has got a registered *Vikas Samiti* (development committee) and this committee is chaired by Principal and composed of the public representatives (MP, MLA, Zila Pramukh), members of local administration (SDM) educationist, local benefactor, parent of students and college student union President. The meeting of this committee is held twice a year. And this is the forum of feedback is taken into account and the development plans of the college is approved.

All the activities mentioned in the section B point 1 was discussed and approved

- As instructed by our department, a box is kept in the campus in which any student can drop her any kind of complaint and grievance in written. So far no complaint has been received by grievance redressal committee or by our women cell or any other body. Major issues of girls are about the scholarship and the issue is dealt with concerned committee in consultation with the relevant department providing the scholarship.

25. Unit cost of education

Rs. 12169.80 (Total Expenditure/number of students= 19654239/1615)

26. Computerization of administration and the process of admissions and examination results, issue of certificates.

- Process of admission in UG and PG Ist year classes is online. It is executed at our portal of department. This activity is programmed and Co-ordinated at the office of Commissionerate of college Education Rajasthan, Jaipur for all government colleges of state. Admission data of all admissions are stored and processed on computer.
- Examination form filling, enrollments, result declaration etc. are also online and managed by our affiliating university MLSU Udaipur.
- The pay manager, salary, provident fund and budget allocation to the college is managed through IFMS (Integrated Financial Management System) of the Government of Rajasthan. Entire process is online.
- Scholarship is available to students through online application and online sanction as well as direct transfer to students' account.
- For other administrative works of college the office is equipped with computers, printers and internet connection.

27. Increase in the infrastructural facilities

New computers, projector and printer and some furniture for class room were purchased. Wifi facility in the campus is being developed.

28. Technology up-gradation

The college library is already provided with INFLIBNET facility, smart board with LCD projector already installed in some class rooms.

29. Computer and internet access and training to teachers, non-teaching staff and students

Computer and internet is accessible to the staff and the two computers with internet facility were installed in conference room so that students can go there and use the facility.

30. Financial aid to students

The college directly does not provide any financial help to students but regular students of the college are entitled for scholarships available from department of social justice and empowerment, department of tribal area development as well as CM bright students' scholarship. Minority students are eligible for scholarship through department of minority. Eligible SBC students of this college are selected and given Scooty by State Government.

31. Activities and support from the Alumni Association

As majority of student are from backward communities support from alumni association is nil

32. Activities and support from the Parent-Teacher Association

As majority of student are from backward communities support from Parent-Teacher Association is nil

33. Health services

The college does not have any health services of its own

34. Performance in sports activities

Performance of tribal students in sports activities is poor. The basic reason is that most of the tribal students of our college are also from below poverty families and they can't afford simple sports facilities. The college is trying to improve its infrastructure to develop facilities on its campus so that in future students' performance become better. At present PTI is also not available and the college has written to our Department of College education to appoint PTI in our college.

35. Incentives to outstanding sportspersons

At present the college does not have any outstanding sportsperson but college does provide preference to such sportspersons in admission merit list.

36. Student achievements and awards

None to mention

37. Activities of the Guidance and Counseling unit

The college has established Career guidance and counseling cell. The cell conducted programmes on career development as well as counseling for future prospects of students. The programmes were funded by UGC grant.

38. Placement services provided to students

Not yet fully functional

39. Development programmes for non-teaching staff

The non-teaching staffs were provided one day training on computer learning and internet along with one day seminar on accessing e-journals.

40. Good practices of the institution

The college caters to the need of tribal and backward community. The college encourages students to be regular in studies and helps in getting various scholarships available from

department of social justice and empowerment and from department of tribal area development. The college provides them friendly environment so that tribal girls can learn in better way. The college has functional students union that is also helping these girls in keeping their studies going on.

41. Linkages developed with National/ International, academic/research bodies

Nil

42. Action Taken Report on the AQAR of the previous year

- RO water facility and water cooler facility was made functional.
- CCTVs installed in different classrooms.
- Garden development work started.

43. Any other relevant information the institution wishes to add.

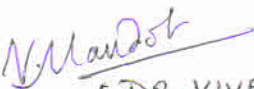
The institution has encouraged students to adopt one plant in the campus and look after it in terms of watering the plant. Students were also encouraged to paint the stage by the colours of their choice, which they did nicely.


Section C: Outcomes achieved by the end of the year (attach separate sheet if required).

- The college managed to provide good atmosphere to the students and dropout rate was very low.
- The college organized eight seminars with IQAC, UGC, NSS and YDC cells of the college.
- Training was provided to non-teaching staff to use computers and Internet.
- The college organized cultural and literary activities were performed and one student represented this college at State Level in Music.

Section D: Plans of the college for the next year

- Improving Sports Facilities in the campus.
- Construction of new classrooms
- Organising Seminars on RTI, transparency and good governance and quality.
- Organizing cultural and co-curricular activities for students.
- Organising training programme for non-teaching staff to use IT
- Developing Internet facility so that more students can use it simultaneously.
- Continuing green campus campaign for around three to five years
- Organising workshop on cleanliness
- Organising workshop on digital transactions and ecommerce.


Name & Signature of the
Director/Coordinator, IQAC
12.04.2017


Name & Signature of the
Chairperson, IQAC
वीरबाला कालीबाई राजकीय
कन्या महाविद्यालय, डूंगरपुर (राज.)