



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	S.N.K.P. GOVERNMENT COLLEGE NEEM KA THANA, SIKAR.
• Name of the Head of the institution	DR. HARISH KUMAR
• Designation	ACTING PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01574230063
• Mobile no	9460449890
• Registered e-mail	snkpgovtcollegeneemkathana@gmail.com
• Alternate e-mail	iqacsnkp@gmail.com
• Address	KHETADI MOD,
• City/Town	Neem Ka Thana
• State/UT	Rajasthan
• Pin Code	332713
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Pandit Deendayal Upadhyaya Shekhawati University, Sikar.				
• Name of the IQAC Coordinator	DR. RAJESH KUMAR				
• Phone No.	01574230063				
• Alternate phone No.					
• Mobile	9414985793				
• IQAC e-mail address	iqacsnkp@gmail.com				
• Alternate Email address	snkpgovtcollegeneemkathana@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://hte.rajasthan.gov.in/dept/dce/pandit_deendayal_upadhyaya_shekhawati_university_sikar/s.n.k.p.govt.college/uploads/doc/AQAR%202019-20.pdf				
4.Whether Academic Calendar prepared during the year?	No				
• if yes, whether it is uploaded in the Institutional website Web link:					
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	70.20	2004	16/09/2004	15/09/2009
Cycle 2	B	2.79	2014	24/09/2014	23/09/2019
6.Date of Establishment of IQAC			21/05/2005		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
S.N.K.P GOVT. COLLEGE NEEM KA THANA	SALARY	STATE GOVT.	2020-21	73847870
S.N.K.P GOVT. COLLEGE NEEM KA THANA	T.A.	STATE GOVT.	2020-21	49910
S.N.K.P GOVT. COLLEGE NEEM KA THANA	MEDICAL	STATE GOVT.	2020-21	45900
S.N.K.P GOVT. COLLEGE NEEM KA THANA	OFFICE EXPENDITURE	STATE GOVT.	2020-21	666770
S.N.K.P GOVT. COLLEGE NEEM KA THANA	LIBRARY	STATE GOVT.	2020-21	20000
S.N.K.P GOVT. COLLEGE NEEM KA THANA	LABORATORY	STATE GOVT.	2020-21	29780
S.N.K.P GOVT. COLLEGE NEEM KA THANA	DRESSES OF IV TH CLASS	STATE GOVT.	2020-21	6600
S.N.K.P GOVT. COLLEGE NEEM KA THANA	SANVIDA EXPENDITURE	STATE GOVT.	2020-21	272260
8. Whether composition of IQAC as per latest NAAC guidelines			Yes	
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 			View File	

9.No. of IQAC meetings held during the year	02
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
1. Frequent sanitization work carried out for classrooms and all offices for prevention of Covid-19	
2.Setup of E-contents Committee to upload video lectures and pdf notes on college youtube channel for students.	
3.Student satisfaction survey was done for 2019-20 session. Training sessions were conducted for staff and students for online S.S.S.	
4. Library automation process initiated by inviting tenders on state public procurement portel.	
5.Setup of research motivation committee to promote research activities by teaching staff in the college.	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
1.Community Connectivity Programmes	Anandam Programme of the Govt. of Rajasthan was initiated.
2.Automation of Library	Proposal for library automation prepared and kept into meeting of college development committee.
3.Focus on Corona guidelines and Cleanliness drive programe.	Maximum attention is given to adore Corana guidelines and proper sensitization drive is being implemented.
4.Setup of e-content committee to upload video lecture on college youtube channel.	E-content committee nicely uploaded video lecture on you tube channel.
5.Setup of research motivation committee.	Research motivation committee constituted.
6.Partipation in Online webinar for NAAC Accreditation and Assessment.	All staff participated in Online webinar organised by Commissionerate of College Edu, Jaipur.
7. Installation work of NCC obstacles.	A letter was written to PWD for installation of NCC obstacles.

13.Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2019-20	03/02/2020

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	11
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	5337
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	1721
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	1564
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	34
File Description	Documents
Data Template	View File
3.2	67

Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	25
4.2 Total expenditure excluding salary during the year (INR in lakhs)	8.18960
4.3 Total number of computers on campus for academic purposes	74

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The affiliating university designs the curriculum and Commissionerate of College Education, Rajasthan designs the academic calendar which are effectively implemented by the institution. Faculties of the college, who are members of board of studies in the University suggest their opinions while preparing the syllabus. The affiliating university conducts orientation workshops for the faculty members whenever changes are required in curriculum. To evaluate the learning outcomes of the students, term tests are conducted regularly every year. The college conducts various co-curricular activities, group discussions and debates in the class on the contemporary issues besides the syllabus to enrich student's knowledge. Field visits, Educational tours, Industry visits etc. are conducted to enrich the curriculum. Along with the curriculum prescribed by the affiliating University, the faculty members endeavor sincerely to create awareness among the students on various socioeconomic problems of the society.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

For the academic growth of the institution we adhere CIE (Continuous Internal Evaluation), though as per P.D.S.U. Shekhawati Uni. Sikar. Students are only assessed during the annual examination. College has adopted its own internal system for the implementation of evaluation procedure during the course of the academic session to evaluate the learning abilities and capacities of the students at various levels. The following are some of the measure taken in this regard,

- All of PG departments asked to make mandatory for PG students to participate in departmental seminars and students are evaluated on basis of presentation given.
- In PG department of chemistry has made compulsory to make a power point presentation for a internal seminar that is being evaluated by the external examiner and marks are added in final consolidation of the results.
- At the UG & PG level practical work is the part of curriculum, it is mandatory to submit a practical record that is being evaluated by the external examiner and marks are added in final consolidation of the results.
- Our institution has made compulsory project report for the some of subjects and it is considered for CIE (Continuous Internal Evaluation).
- Our institution has made compulsory to conduct periodical class tests in each subject.
- Our institution has made compulsory to all UG part -I students to make AANANDAM DIARY for developing human values works for acheiving thier internal happiness and it is also a part of their syllabus.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

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File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution ensures that the students are groomed to cater to the needs of the society and grow socially responsible. Cross cutting issues like Gender, Climate change, Environmental education, Human Rights, ICT etc are all incorporated in the curriculum and extension activities. Our Institution is committed to goal of empowerment of women as enshrined in the goals of constitution and also part of the national and state governments' policies and to make a gender discrimination free society. Focusing on such objectives, we provide 3% bonus marks to girl candidates in admission, grant women merit scholarship along with Devnarayan Scooty Yojna for Special Backward Category Girl Students and also give due share in various other schemes run in the college. Women cell is also in place in the institution to take care of their problems and make efforts of welfare and to inculcate confidence among them. The college has created policy for Anti- ragging and the Discipline committee and Grievance Redressal Cell are effectively managing the same. Plantation is also encouraged under the HARIT RAJASTHAN scheme initiated by our honorable Chief Minister, Government of Rajasthan, and NCC/NSS/Rover Crew units are also playing there big role in plantation. As for environmental awareness, NSS unit of the college frequently organizes awareness

programmes to sensitize the student community regarding the same. The college has taken efforts to make the campus eco-friendly by making more and more plantation and establishing itself as a plastic free zone.

Environmental studies is a part of the curriculum framed by the affiliating university and is included as compulsory paper for UG classes. Every year Gandhi Jayanti, Vivekanand Jayanti, Ambedkar Jayanti and Jawahar Lal Nehru Jayanti functions are held to inculcate in the students moral and ethical values.

Human Values :- The teaching staff of this college collected 70000/- Rs and donated 01 oxygen concentrator to the local govt. hospital to serve mankind during horrible situation of pandemic Covid-19

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

2340

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	http://hte.rajasthan.gov.in/dept/dce/pandit_deendayal_upadhyaya_shekhawati_university_sikar/s.n.k.p.govt.college/uploads/doc/STUDENT'S%20FEEDBACK%202020-21-combined.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://hte.rajasthan.gov.in/dept/dce/pandit_deendayal_upadhyaya_shekhawati_university_sikar/s.n.k.p.govt.college/uploads/doc/STUDENT'S%20FEEDBACK%202020-21-combined.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2245

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1983

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The prime objective of any educational institute striving to achieve excellence is to identify respective learning levels of the students. Students from the diverse socio-cultural, economical and educational background are admitted to the college. Therefore taking into account the varied needs of the students it becomes necessary to identify slow learners and advanced learners at the entry level. At the commencement of every academic year, the college conducts counseling sessions/induction programmes for newly admitted students. In these sessions, college Principal and the senior faculty members make students aware with their goals and objectives, code of conduct, classroom attendance, examination and evaluation system and the amenities available in the college.

Concerned faculty conducts specific tests in the allotted classes for assessment of skill and knowledge of fresh student to ascertain

initial level of their skill and knowledge. This process helps us to know the needs of the students, and accordingly college runs specific programmes to help them to improve their skills like communication, writing, personality development, confidence building etc. The institution adopts measures like conducting remedial classes for slow learners, personality

development classes to improve students' personality and motivate them for an innovative and creative mindset by Youth Development Centre, and language skill through Enhancement of Communication Skill and provide Book Bank Facilities.

The advanced learners are motivated to attend the Free coaching classes for competitive examinations in 'Pratiyogita Dakshata Programme' in the college. The college also provide the INFLIBNET membership facilities to the advanced learners.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
5337	34

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college adopts student-centered teaching methods. The teacher designs the delivery of the curriculum to suit students and creates healthy interaction between them. The teacher spends the first 10 min to recap the previous class by interacting with the students. The next 40 min is spent on teaching using blackboard / ICT methods. The last 10 min is spent on clarification / questioning where the teacher encourages students to participate actively.

To make the learning more students centric, students seminars, group discussions, institutional visits and field trips, practical and project work etc. are conducted at regular basis in order to encourage and develop the interests of students in courses

Efforts are also made to encourage the students to make use of rich and updated library containing books and journals and also the use of internet and computers by the staff and students to keep them abreast of the latest developments in their respective fields of study. Use of ICT enabled devices, e-learning resources, online courses, and online video lectures are promoted by the college in order to make teaching-learning process more effective and student-centric.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	NIL

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Faculty members of the college use ICT technology to improve the teaching and learning process. Different softwares available online is integrated with teacher's explanation and students are encouraged to learn and practice through interactive activities. LCD projectors, computer/laptops/tablet systems are used in the classrooms. You- Tube, Whatsapp group, Zoom and Higher and Technical Education Website are used as platforms to teach, communicate, provide material and syllabus, make announcements, conduct tests, upload assignments, make presentations, mentor and share information. These applications are also used to provide online education during the covid-19 situation. BSNLwifi facility is also available in the campus for the students and staff.

Syllabus and study materials (Link of Youtube video lectures : ccerajgcneemkathanaaclasses) are also made available on the college website and the website of the affiliating university. Student's feedback are also received online by mentors via whatsapp group.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

28

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

34

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

660

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Following major evaluation reforms made by the university have been adopted by the institution.

1. In some subjects like Computer Application and Environmental Studies new assessment methodology, like, use of OMR (Optical Mark Reader) sheets has been introduced by the university.
2. The university has begun the practice by coding the roll nos. of the students i.e. secret roll nos. for fair marking and evaluation.
3. The university has introduced the practice of handing over the photocopy of the evaluated answer book on demand of concern student within stipulated time. The institution makes its students aware of all these recent reforms.

There is also a provision of internal periodic test. Its time schedule is pre-determined and highlighted in the institution prospectus. After the evaluation of answer books, students are personally informed about their performance. They are also made

aware of their positive points and shortcomings.

Besides, the students are evaluated through group discussions, seminars and sometimes blackboard tests are also held for some interesting and short topics. It makes the evaluation more interesting for students. Faculty members also try innovations in their teaching skill to make evaluation more interesting and beneficial for the students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	NIL

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Most of the grievances related to the examination are received after declaration of results by the Pandit Deendayal Upadhyay Shekhawati University Sikar. The errors in their results like marks of the internal assessment, attendance sheets, error in the bio-data etc. are immediately addressed, corrected and quickly disposed for onward submission to university by the convener examination committee. Each and every superintendent and staff members concerned are instructed for due care and cooperation for the quick disposal of student grievances at their respective quarters. Where ever deemed necessary, the relevant documents/testimonials are submitted through the candidate personally or through their parents to Coordinator Examination for speedy Redressal of the issue. The close and continuous communication is maintained by the Coordinator Examinations with the university authorities for speedy disposal of queries, explanations and doubts if any. As per internal practical tests are concerned, if any student pin points any academic discrepancy viz a viz conduct of tests, the concerned teachers wholeheartedly show their concern and attention is given to the student grievances.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	NIL

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme Outcome / Course Outcome

S.N.K.P Govt. College Neem ka thana offers under graduate course in 3 streams: Arts, Science and Commerce and post graduate course in 4 arts subject: History, Pol. Science, Hindi and Geography. There are 3 P.G courses in Commerce : A.B.S.T, Bus. Administration and E.A.F.M. and M.Sc in Chemistry of Science Stream.

Under Graduate Courses: -

The Bachelor of Arts, Science and Commerce requires 3 years of full time study. These are Pass programmes. Besides these pass courses affiliating university also design syllabus for compulsory subjects like General Hindi, General English, Computer Application and Environmental Science.

Arts Stream:

Arts degree are focused on increasing students knowledge on critical thinking in accordance to the syllabus and curriculum prescribed by the affiliating university Pandit Deendayal Upadhyaya Shekhawati University Sikar (Raj.) These Courses aims to prepare students with a sound knowledge and skills to connect across geographical, disciplinary, social and cultural boundaries to understand the importance of ethical behaviour and lifelong learning habits.

Commerce Stream:

The Bachelor of Commerce require 3 years of full time study. It aims to provide students with the knowledge tools of analysis and skills to understand and participate in the modern business and economic world.

Expected Programme Outcome:-

1. Students gains complete knowledge of fundamental of commerce.
2. Ability to address taxes issues and reforms.
3. Ability to understand the role of business person, entrepreneur, manager and consultants.
4. Ability to setup and run computerised accounting system.
5. Commerce stream enable the students to compete many professional courses like CA, CS and CMA

Science Stream:-

Expected Course Outcome of Botany:-

B.Sc part-I :

1. The Students acquire knowledge about Cell Biology, Genetics and assimilate adequate

knowledge in understanding Plant breeding techniques.

2. The Students acquire knowledge about general characteristics, morphology, reproduction and economic uses of Algae, Fungi, Bryophytes and Lichens.

3. The Students acquire sufficient knowledge of different causal organism of plant disease and their control measures.

B.Sc Part-II

1. The Students acquire adequate knowledge about Microbiology and Biotechnology.

2. The Students learn about general characteristics, Morphology and reproduction of Pteridophytes, Gymnosperms and Fossils plants.

3. The Students became competent in understanding the Plant physiological process, Plant metabolism and Biochemistry of plants.

B.Sc Part-III

1. The students became competent in understanding about Plant Morphology and Anatomy of plants.

2. The Students became familiarise themselves with Taxonomy of Angiosperms and Plant Embryological process.

3. The Students assimilate sufficient knowledge about Economic Botany and Plant Ecology.

Thus each of the subject enable the student competent in the present scenario.

M.Sc. (Chemistry)

1. Many students have been appeared and passed various competitive

exams like RPSC/UGC, CSIR-NET/ SLET/ONGC/GATE

2.Many students are persuing research work in Chemistry field at various universities.

3.Many students are working as school lecturer in state service.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://hte.rajasthan.gov.in/dept/dce/pandit_deendayal_upadhyaya_shekhawati_university_sikar/s.n.k.p.govt.college/uploads/doc/COURSE_OUTCOME.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

To measure the attainment of the outcomes, the institution has specified procedure to collect and analyze data on student learning outcome; the following points are adopted by the institute in this context:

- Midterm and continuous evaluation comprising internal tests, assignments, term paper and seminars presentations.
- Introduction of unit wise internal choice and objective and analytical type questions consisting of objective, short and descriptive and analytical answers. This ensures comprehensive study and understanding of the entire course contents by the student.
- Annual examination system for all courses.
- Seminar presentation by students.
- Providing Question bank of various subjects to the students.
- Timely Redressal of students' grievances.
- By showing answer books to students to make them understand their relative strengths and weaknesses.
- Minimum attendance limit for students to minimize absenteeism.
- Extra classes for weak students to solve their problems.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	NIL

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1564

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	NIL

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://hte.rajasthan.gov.in/dept/dce/pandit_deendayal_upadhyaya_shek_hawati_university_sikar/s.n.k.p.govt.college/uploads/doc/SSS_2020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

06

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution encourages and develops clarity on concepts like critical and free thinking, creativity and scientific temper.

College always has a quest for constant innovation: ecological and historical conservation, participation, empowering students and teachers to attain excellence. All these vitally connect the College with the community, the nation and the world, through multiple linkages in the form of small activities by student fraternity. Such programmes are conducted to induce practical knowledge among students and making them market oriented. Faculty members serve as catalysts in the process of enabling them to grow in this important respect. Most importantly, students are encouraged to stay focused on growing through learning. The department of History has an Archeological gallery which creates curiosity among the students and transfer the knowledge. The department of Chemistry has a separate Lab for PG and research students equipped with latest apparatuses and equipments. Industrial visits are conducted by Department of Commerce for the final year students. Research Studies carried out by faculty member of the department of Geography are benefiting the society by creating awareness regarding the various social and environmental issues like Water Harvesting, Land Resource Development Action Plan, Water Resource Development Action Plan, Water & Health, Climate Change & Biodiversity Conservation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NIL

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year**3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

02

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

03

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The students actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme (NSS) and National Cadet Corps (NCC). Through these schemes, the institution undertakes various extension activities in the neighborhood communities. At present, the strength of the NSS unit is of 400 volunteers. Every year the college selects a village in the vicinity, organizes a camp for seven days and takes up cleanliness, village survey, and other constructive works. During the last five years, the NSS volunteer have organized camps in the villages Mahawa, Mandoli, Ganwari, Ganeshwar.

But As per the guideline of state govt. no any gathering activity carried out due to lockdown (Covid-19) in session 2020-21

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc.,

during the year

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

9

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College is endowed with excellent physical infrastructural facilities to support the teaching-learning process. The main campus is spread over 12.67 acres of land. A master plan has been prepared for the campus. Our college has spacious seminar/conference halls, adequate number of classrooms, well-equipped laboratories, chambers for the faculty and discussion room to facilitate the academic programs.

The college has a separate block for administration. The central library, with adequate space, large number of books and journals, internet and other support facilities, is located at the central place. The college has an out-door Sports Ground for sports activities. The college also has a fully furnished and equipped Computer Lab. The infrastructure involves spacious class rooms, proper lighting and ventilation, seating arrangement with proper visibility for both students and lecturers. There is facility of common room for girls separately. Special arrangements for staff-room and the auditorium are also there.

The college has hostel facility for girls. The details of the facilities available with the institution are as under:

1. For curricular and co-curricular activities:

1. Class rooms: Our College has 25 spacious class rooms with proper light arrangement and ventilation.
2. Technology Enabled Learning facility: The college has four ICT Classrooms where the provision of OHPs, Multimedia learning, and internet access with lease line of high speed, Broadband connections have been provided.
3. Seminal Hall: The College has one seminar hall and an Auditorium. This hall is regularly used for conducting seminars of the College, State and National level. The students of Post Graduate departments are regularly promoted for active involvement in paper presentations, group discussions.
4. Laboratories: The College has nine well equipped laboratories, 02 in Chemistry Department, 02 in physics, 01 each in Zoology, Botany, Geology. Mathematics and Geography departments, for conducting science practical during the session and in annual examinations. Similarly, the college has 01 technology enabled laboratory for conducting computer practical and 01 Archeological Gallery with the department of History.
5. Library: There is a big library having more than 56,000 books on different subjects and 20 subscribed journals/magazines. Two huge rooms are available in the library which is used as reading rooms. The library is equipped with latest facilities such as internet. Both the faculty and students have an access for using INFLIBNET. Automation of library has been a major breakthrough in keeping pace with IT last year.
6. Specialized facilities and equipments available for teaching, learning and research:

The college has two well-developed computer labs with nearly 70 computers. The staff also has free access to internet so that they can enrich their knowledge and then in turn the students can benefit from their experience and knowledge. The computer with Internet facility in the library also helps the staff and the students of post graduate and under graduate classes to understand the value of research.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://hte.rajasthan.gov.in/college/gcneemkathana

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports:-

The college has always created a niche for itself in the field of sports. The college has, since long, been participating in various inter university, university level tournaments. In sports our college provides indoor and outdoor games infrastructure to the students.

Outdoor Games: - A spacious 2 acre play ground is available for outdoor games i.e. Cricket, Football, Athletics, Kabaddi, Volleyball, Kho-Kho, Judo, Wrestling etc. in the college campus.

Indoor Games:- Facilities for sports like Badminton, Table Tennis, Basketball, etc. are provided to the students in the college campus itself.

Auditorium:- Recently the college has been given a unique gift by the family members of the Seth who had constructed the beautiful and magnificent building of the college, in the form of huge auditorium with seating capacity of almost 1000 people.

NSS:- The College has an 04 NSS unit of having strength of 400 students under the guidance of four young and dynamic programme officers Various socially relevant services are provided by NSS students like blood Donation camp, counter checking of pulse polio drive, adult education, survey and supervision of the welfare schemes of the government for the backward and unprivileged sections of the society.

NCC:- The College has an NCC unit with 160 students strength working under the dynamic leadership of a Permanent Commissioned Officer. The students are enrolled for B and C Certificates which are extremely beneficial for the students desirous of joining the armed forces of the country.

Cultural Activities :- The college has carved out a special niche for itself in the field of extra-curricular, extra mural activities. The college has been regularly participating in the zonal and inter zonal youth festivals. The students have been participating with full fervor and zeal in all activities, academic, theatrical, fine arts or musical.

Public speaking communication skills development:- Personality

development programs are run by the college which involve various activities like public speaking and communication development etc. This besides the college faculty keeps on enriching the students with the art of communicative skills.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://hte.rajasthan.gov.in/college/gcneemkathana

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

Classrooms 25, ICT Lab. 03, Seminar Hall 01

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://hte.rajasthan.gov.in/college/gcneemkathana
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

14.00757

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is the prime learning resource of the college and is partially automated through integrated library Management System known as Limsys Enterprise with the version 4.5 which updates automatically. The Library Management Software consists of Modules such as Masters, Book Management, Barcode Facility, Book Accession, Membership, Circulation, OPAC, Catalogues, and Administration. The library is a knowledge source of college and provides adequate services to its user. It contains more than 58000 books which fulfills the need of researchers, teachers, students and other staff members. The library has Inflibnet membership which provides the e-access of various journals and e-books.

In the meeting of IQAC committee and Vikas Samiti Committee a proposal is put forward for the purpose of getting better facilities of library infrastructure for the students. It has been pointed that for the library automation, a new upgraded version of automation must take place instead of the this existing version.

For this purpose as soon as possible, a tender should be invited from various firms so that from the next session, new upgraded version of automation work would be completed and the students would be benefitted from this.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.2000

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

73

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has upgraded and added IT facilities including Wi-Fi frequently as per the needs and requirements in the last five years. The college added about new 70 PC and four Laptops with RUSA grants. The college has increased the broadband speed to 4MBPS last year. A lease line connection of 4MBPS from BSNL has been installed which serve the requirement of the office and smart classroom. Digital teaching device has been installed with LCD projector. The faculty members are using frequently modern teaching devices. The students and faculty members are benefitted with the e-lectures provided by the commissionerate. The college has updated its IT facilities with increasing the number of computers, printers, scanners, smart boards, interactive LCD projectors, Xerox machines. There are about 40 CCTV cameras in the entire campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.3.2 - Number of Computers

74

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution E. < 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

00

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has an effective internal monitoring mechanism ensured through the meetings of local management committees such as college development committee and other internal college committees such as purchase and tender committee, Library committee, Campus development and beautification committee. The periodical meetings of these committees ensure optimum utilization of budget allocated for various activities. A review of expenditure is made towards the end of the year. At the beginning of every academic year, proper availability of blackboards, lighting, and furniture in classrooms etc. is taken care of by these committees. The institution utilizes the services of the electrician, plumber, carpenter and computer engineers for the maintenance of infrastructure. Sometimes some technical persons are hired for the maintenance and repairs of laboratory equipments, computers, audiovisual aids etc. Day to day maintenance is carried out by the staff appointed for cleaning and maintenance of buildings. Besides, NSS volunteers make significant contribution in keeping the college premises clean and hygienic. The institution takes series of steps to insure proper maintenance/storage of equipments. For instance, to maintain proper voltage one generator of 7.5 KVA and one online UPS with 01 KVS and many UPS were purchased. Proper sheds have been constructed for the storage of these equipments. Besides availing the services of the College staff, outside technical experts are called by the Institution for necessary repairs/maintenance of sensitive equipments, whenever the need arises.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1859

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

02

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

112

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

03

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

yes, there exist students council at this college, every year college conducts Students election as per JM Lingdoh committee, but in session 2020-21 due to Covid-19 pandemic Government of Rajasthan Cancelled all type of gathering activity in colleges therefore students elections got cancelled.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has registered Alumni Association under the Society Registration Act 1958/28 (Registration No. Sikar 57/2014-2015, dated: 05.06.2014). The association is constituted with 16 members in Executive Committee including President, vice president, secretary, Treasure. The General Body comprises all registered members. The college organizes various functions where alumni are invited and also conducts meetings with faculty members to have interaction with the students and the staff, in order to utilize their expertise for the development of the Institution.

Alumni contribute through organizing guest lectures as visiting faculty, resource persons and participate in seminars / conferences / symposiums organized by the college. The Alumni Association also helps the students by creating placement opportunities through on campus and off campus . The members of the Alumni Association have regular interaction with the Principal, the management, and the staff members regarding the overall development of the college. Some of the members of the Alumni Association are also having their representation on the college development committee, IQAC committees and BOG in RUSA committees etc.

Due to Covid-19 pandemic as per the guidelines of state government, the meeting of Alumini could not be organised in the Session of 2020-21

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: The college vision is to provide value based education to the student that foster creativity, innovation and leadership and prepare them to serve humanity. **Mission:** College mission is to offer courses to the students for enhancing professionalism, humanism and social responsibility through quality education. To inculcate value of discipline, hard work, team spirit and scientific thinking. The college follows decentralized and participative management in all academic administrative activities, initiatives and decision making by involving faculty members at all level. The Principal assigns and divides the work to faculty members. The senior most faculty members are given the charge of accounts and the academic sections. The charge of each department is given to the senior faculty members in subject for easy and perfect functioning. The college has formed various committees for development of students and carrying out other works of the college. A convener is appointed for each committee with some members for proper functioning. Examination work is also decentralized. Different officers are appointed for the different sessions of the examination. Whenever major decisions are taken the principal or assigns staff council meeting and the with decision in taken after discussion of all the staff members.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/college/gcneemkathana/introduction
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

There is setup of various committees of staff members for smooth functioning of institution. There are various segments by which college is functioning on the basis of decentralization and participative management perspective. This is further evident and reflected primarily in constitution of various committees and their effective contribution in the vertical growth of an institution.

At various levels and platforms ample opportunity and platform is provided to the students for their growth. Institution understands and realizes the importance of sports, NSS, Skill development, Women empowerment, Yoga and recreation, besides emphasis on research and innovation. All activities of college is being performed by the committees which have due representation of students and participative management.

Anandam course have also compulsory for part-I students. This is totally decentralized and based on principles of participative management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Online Admission of students is done completely on the basis of the merit as per the admission policy issued by the higher education department, Govt. of Rajasthan and the Pandit Deen Dayal Upadhyay Shekhawati University, Sikar.

The principal assigns and divides the work to faculty members. The

senior most faculty member is given the charge of accounts and the academic sections. The charge of each department is given to the senior most faculty member in the subject for easy and perfect functioning. The college has formed various committees for development of students and carrying out other works of the college. A convener is appointed for each committee with some members for proper functioning. The aim of the college is to make optimum use of the available human resources, All faculty members are involved in different activities of the college.

Quality based education provided in adverse situation of Covid-19 like-

1. Work from home by faculty members..
2. E-contents were uploaded on youtube channel of college and link of each lecture and pdf notes also shared to students.
3. National webinar was also organised by Deptt of Hindi.
4. More than 100 quilts were donated to needy and weaker people of Neemkathana by teaching faculty of college during extreme winter season.

Latest text books and reference books have been purchased time to time for the benefits of the students as well as the teachers. Magazine and journals have been subscribed for latest information to the students as well as faculty members. All faculty members have been provided with unique user id and password of NLIST() digital library to access e resources from anywhere. Internet service has been made available to the users. Latest books and journal have been purchased. Library related information is provided to the students and the teachers. Library has a separate section of books meant for preparation of competitive examination. ICT: LCD projectors, Desktops, printers, UPS, Application software are available. We have initiated new and modern way of teaching by including ICT Lab elearning Courses. In 2019-20, Directorate, College Education has the initiative to conduct online classes for students of all disciplines attending the college. Cameras are strategically placed inside the college premises covering crucial areas to improve the safety and security of the campus. Physical Infrastructure: College has sufficient infrastructure which include seminar hall equipped with internet and projectors, Office, Class rooms, Girls common room, Laboratories equipped with necessary hardware and software, library, internet and WiFi facility. The college has several sports facilities like play grounds, badminton

kits, cricket kit, TT table, volleyball, football etc.

Some faculty members are doing Ph.D. and some other faculty members are working as research guides in various discipline.

Online Classes are Organized by two faculty members for all govt colleges from which students are benefited by having access to session and materials from a digital platform. The college also organize Pratiyogita Dakshata Classes with the aim of Comparative exams for the students.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

As per our institution is concerned, major rules and regulations are governed by the commissionerate of college education govt. of Rajasthan. For Internal committee, college has a mechanism which is effective and efficient which is viable and efficient. Senior faculty members are given responsibility of RUSA, Accounts (INTERNAL AUDIT), IQAC, Online Admissions Process, Students election, and University Examination. AAO is responsible for all accounts related matters. All sports activities and Yoga activities couldn't be organised due to Covid-19 in session 2020-21. Incharge of Library is responsible for all functioning of library, purchase of books on the recommendation of faculty members, Automation of library is under process. Service rules are being adopted by Rajasthan Service rules and is being strictly filled. Recruitment of teachers is strictly based on the examination and interview conducted by the Rajasthan Public Service Commission Promotion polices are adopted as per UGC norms and as per direction of Commissionerate of College education. Recruitment of teachers is strictly based on the examination and interview conducted by the Rajasthan Public Service Commission norms.

Grievance Redressed mechanism is adopted and addressed by the committee within the college. College has SC/ST, Women's cell/ minority cell as per norms and all procedures are being followed.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching Staff:-Medical Reimbursement, Maternity and Paternity Leave, Leave encashment, Group Insurance, most of the staff avail the benefits of these schemes. Compassionate appointment.

Non teaching staff:-Medical Reimbursement, Maternity and Paternity Leave, Leave encashment, Group Insurance, most of the staff avail the benefits of these schemes. Compassionate appointment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops

and towards membership fee of professional bodies during the year**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

35

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The mechanism being applied for the performance appraisal of the staff includes the evaluation, assessment and judgments on the basis of their performance in shouldering their assigned duties and responsibilities in the areas of academic, co- curricular, extra co- curricular, administrative affairs, institutional development, research work and social service. Firstly, every staff member is required to submit his/her Performance Appraisal Report based on above criteria annually to the Principal. The principal is required to make his/her own assessment and make remarks on the basis of his /her yearly achievements, discipline, quality etc. and is then submitted to the higher authorities of the state government. In case of any shortfall or any weakness being identified during the course of making the appraisal of the employees' performance by the higher authorities, the same is communicated to him / her through the principal to improve upon and remove the deficiency. However, the handicaps beyond the competence of the employee are brought to the notice of the authorities concerned for consideration/ redressal. The Performance Appraisal Report of the employee evaluated by higher authorities is taken into consideration for granting benefit of career advancement schemes and for promotion of employees.

Performance appraisal has several components to assess the performance as 1. Output of Work. 2. Leadership Qualities. 3. Analytical Ability. 4. Management Ability, Decision making Ability. 5. Ability to take initiative. 6. At the end of assessing by the Principal Commissioner gives the overall rating which is conveyed back to te employee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

S.N.K.P. Govt. College, Neemkathana ensures both Internal and External audits regularly. Proper records of accounts are maintained as per accounting process and as per the directions of external auditor's previous report. Colleges as per Govt. norms go for external audit of stock and accounts as per the schedule provided by the government. AAO is appointed by the Govt. to see and verify the accounts. Proper UC (Utilization Certificate) is submitted for the grants received from UGC and RUSA.

College too have internal auditors for accounts and stock. Senior most faculty members are given this task The accounts related to Vikas Samiti and old students association is being audited by the Chartered Accountant on the regular basis. Every year physical verification of stock, equipment, books, laboratory items are verified and report is being submitted to Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1947300

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college receives funds from State Government, UGC, RUSA, College Development Council and from other donors. The State government funds are expended under the strict rules of the State Government and there is Internal Audit Committee to monitor the effective and efficient use of such financial resources. It is in addition to the audit conducted by the government and Chartered Accountant in case of funds being received from UGC. There is BOG (Board of Governors) and PMU (Project Monitoring Unit) to monitor the effective and efficient use of the funds received from RUSA. All funds received from RUSA are being maintained by separate accounts and all payments are made by PFMS mode. It is being inspected by third party audit. College Development Council funds are under the strict supervision of members who are drawn from senior faculty members, top local administrative officers, public representatives and reputed local citizens.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

An internal quality assurance cell (IQAC) is properly functioning in our college. IQAC has contributed in many ways to achievement of institutional objectives. Besides IQAC we have separate committees to monitor all segments - academic, administrative and social vision. The insistence on students' participation in academic and administrative matters has improved the quality of the education and

administration in the

institution. The administration in the institution is maintained by the involvement of the staff at every level.

Initiatives for the institutionalization of the quality culture in the college;

- Preparation of Perspective plan.
- Preparation of Academic Calendar and formation of college committees.
- IQAC conducts periodically meetings.
- IQAC conducts Academic and Administrative Audit.
- Collection and analysis of feedback from all the stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews it's teaching learning process, structure and methodologies of operations and learning outcomes at periodic intervals. Some of activites of IQAC in this regard are: 1.Students feedback on faculty, teaching learning process and evaluation: Students feedback significantly shows the actual qualityof teaching learning process. The students feedback is conducted as per the following norms: a. All the students are allowed to give feedback on faculty, teaching learning process and evaluation so that actual picture is ascertained. b. After evaluating the feedback from students, the teacher if evaluated with low performance is instructed accordingly. c. The whole process is being operated through IQAC and no other faculty member is involved at any stage. 2. Academic monitoring: The academic monitoring committee conducts regular visit to the classes regarding the regularity and punctuality of class work. The Principal is informed on daily basis. 3.Syllabus Monitoring: The worthy principal (chairman IQAC) keeps vigil on the completion of syllabus and ascertains information regarding the completion of syllabus, so that the prescribedsyllabus is completed within stipulated time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Different competitions have been organized throughout the year to make the students aware about gender equity, such as:

1. Craft Competition (Online) organized from 02.01.2021 to 25.01.2021 and total numbers of participants were four.
2. Poster Competition (Online) organized from 02.01.2021 to 25.01.2021 and total numbers of participants were six.
3. Essay Competition (Online) organized from 02.01.2021 to 25.01.2021 and total numbers of participants were seven.

4. Rangoli Competition organized on 05.03.2021 and total numbers of participants were eight.

5. Hair Style Competition organized on 05.03.2021 and total numbers of participants were seven.

6. Salad Competition organized on 06.03.2021 and total numbers of participants were four.

7. Recipe Competition organized on 06.03.2021 and total numbers of participants were six.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://hte.rajasthan.gov.in/dept/dce/pandit_deendayal_upadhyaya_shekhawati_university_sikar/s.n.k.p.govt.college/uploads/doc/7.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management: Following efforts are being made for the proper disposal of the solid waste:

(a) Segregation of solid waste- To segregate the solid waste, two different coloured dustbins are installed at the college campus.

Green Coloured: For bio-degradable solid waste like waste biomass of plants, papers, etc.

Blue Coloured: For non-biodegradable waste e.g. Plasticglass, polythenes, etc.

(b) Disposal of waste: Bio-degradable waste is disposed off in the college campus to make the bio-compost for the plants.

Non-biodegradable waste is collected periodically by the Neemkathana municipality.

Liquid waste Management:

1. Two large filtration capacity RO systems are installed in the college campus to provide the pure drinking water facility to the students and one separate RO system in the staff room for faculty members. The waste water of the RO systems is being used for watering the plants and mopping.

2. Rain logging water collected from in front of college is used for watering the plants in college campus.

Hazardous chemicals and radioactive waste management:

Underground storage system is available for chemistry laboratory waste water, including hazardous chemical waste.

E-waste management:

The E-waste of computers, printers, mouse, key boards, LCDs; LEDs etc are regularly being disposed off through tender process.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance

of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen

B. Any 3 of the above

5.

reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institutional efforts/initiatives of S.N.K.P. Government College, Neemkathana, in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities are as follows:

1. We trained our students through NCC, NSS, YDC, Rovers-Rangers and sports activities, to create the sense of brotherhood, service to nation, mutual cooperation, tolerance and harmony.

2. The institution organized annual sports events, in which all the students develop a team spirit and cooperation tendencies.

3. Large assemblies of boys and girl students are frequently organized together to celebrate the days of associated with great man who gave to this country lesson of tolerance and social harmony for example-

National Youth Day- To commemorate the swami Vivekananda.

National Integration Day and Run for Unity- To commemorate the iron man Sardar Vallabh Bhai Patel.

Nanak-whose ideas were first you sit and done with me without mentioning your caste, creed etc.

Kabir- According to him Ram and Rahim are same.

Gandhi- Ishwar and Allah are the same name of God.

4. The teaching of loard Buddha and other great personalities are displayed on the walls at different places of S.N.K.P. Government College, Neemkathana.

5. The institution acquaint its students about different linguistic, communal, social, and other diversities by means of rallies, posters, painting competition, dance and drama show, fancy dress competition (displaying dresses of different states and culture).

6. In the last sessions our college organized oath ceremony (sponsored by govt.) in Odia and Assamese language.

7. Every year this college celebrates Communal Harmony week (19-25 November) under the NSS activities.

Over all this college provide friendly atmosphere for the students of all religion to ensure the harmony among them.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Different activities/programs have been conducted during the session 2020-21 by the S.N.K.P. Government College, Neemkathana for the Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens:

1. Code of conduct has been displayed on the college webpage.
2. On the occasion of Constitution Day celebration, oath of the preamble of Indian constitution was taken by the students and college staff.
3. Made the students aware about their fundamental duties through various lectures.
4. Non-violence rally was organized by NSS volunteers to spread the message of non-violence among the public.
5. To convey the message of Mahatma Gandhi among students, different online competitions have been conducted such as drawing, essay writing, and slogan competition.
6. 'National Voters Day' was celebrated to encourage the youth towards their democratic responsibilities and values. For this purpose different programs competitions were organized such as-
 - Essay Writing- "Aware voter is the foundation of strong democracy".
 - Slogan competition: "Voters awareness".
 - Speech competition: "Role of youth in voters' awareness".
 - Debate competition: "Minimum educational qualification must be mandatory for public representatives". (favour or against)
1. 'International Women Day' was celebrated on 08.03.2021. Different competitions were conducted such as:
 - Essay competition: "Role of youth in women security".
 - Debate competition: "To ensure the women security moral

efforts may be more fruitful than the legal provisions".
(favour or against)

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://hte.rajasthan.gov.in/dept/dce/pandit_deendayal_upadhyaya_shekhawati_university_sikar/s.n.k.p.govt_college/uploads/doc/7.1.9%20document.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff C. Any 2 of the above
4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The following national and international commemorative days, events and festivalshave been celebrated/ organized by S.N.K.P. Government College, Neemkathana in the session 2020-21:

1. Independence Day was celebrated.
2. NSS volunteers and program officers have participated in the

national Webinar on topic- "Towards holistic and multidisciplinary Education" on the occasion of Teachers day(5-25 Sept, 2020)

3. NSS volunteers and program officers have participated in 'Tarang Sanghoshti(Topic- Social and Economic thought of Pandit Deen Dayal Upadhyaya) on the birth anniversary of Pandit Deen Dayal Upadhyaya.
4. Online workshop has been conducted on 'community sanitation' on the occasion of International day of non-violence.(Anniversary of Mahatma Gandhi and Lal Bahadur Shashtri)
5. Run for unity and National integration day has been celebrated on 31.10.2020.
6. National children day (14.11.2020)
7. Anniversary of former prime minister Mrs. Indira Gandhi has been celebrated on 19.11.2020
8. Constitutional day was celebrated on 26.11.2020
9. National Human right day(10.12.2020)
10. National Youth festival to commemorate Swami Vivekananda on 12.01.2021
11. National Republic Day was celebrated in the college to pay tribute to the freedom fighters.
12. International Women Day celebrated on 08.03.2021
13. Non- violence rally was organized on the occasion of 'Shahidi Divas' on 23.03.2021 by NSS volunteers with posters, banners, and slogans.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-01

A. Title- "Women Empowerment and Gender Sensitization Measures".

B. Objectives: Objectives are as follows:

1. To provide equal future, rights and opportunities for women, free from stigma, stereotyping, violence and other sorts of discrimination.
2. To ensure the active and effective participation of women at every table where decisions and policies are being framed.
3. To provide leadership to women in whole sphere of life.
4. To promote the idea of inclusive development of society and nation by ensuring the equal participation of women.
5. To encourage the gender sensitivity among youth of the higher educational institutions.

C. The Context: : Challenging issues that are needed to be addressed in designing and implementing this gender sensitive and women empowerment based practice are as follows:

1. In the modern time of scientific advancement and information communication technology, it is quite challenging to ensure the equal space for women in all the sphere of life.
2. In spite of adequate legal framework and constitutional provisions, women are still facing and fighting for their rights, and situation is status quo.
3. In the orthodox patriarchal societies women are continued to be underestimated.
4. Women are still facing discrimination, and harassment at work places.
5. Prevalent social evils such as dowry, child marriage, female feticide, domestic violence, low female literacy, malnutrition etc. are the challenging hurdles to attain excellence in any sphere.

D. The Practice: In the context of Indian higher education the practice and motto of higher education should be to improve the access to education for girls, because education is the main tool through which transformations can be achieved. Since SNKP Govt. College, Neem ka thana is situated in rural area and the students hail from rural background. So it's a challenging task to make them aware about the gender sensitivity. Social evils are rampant in

illiterate rural poor families. People are reluctant to educate girl children as they consider girls are supposed to go in their in-laws family after marriage.

E. Evidences of Success: SNKP Govt. College, Neemkathana is continuously striving to inculcate the gender sensitive values among students through its various activities and programs conducted under 'NSS' and 'Woman Cell' throughout the year such as -

1. Different Competitions are being organized such as essay, Debate, Poster etc. to make them aware in this regard.
2. Celebration of "National Girl Child Day" to promote equal opportunities for girls.
3. NSS volunteers are making society and local public aware, through rallies, plays, banner, posters and slogans regarding girls education, female foeticide etc.
4. A separate 'Woman Cell' is established in the college to address girls related issue and for their counseling.
5. A girl's common room with utilities is allotted for girls inside the campus.
6. The whole campus is under CCTV camera surveillance to get the bird's eye view over the activities.
7. Grievance redressal cell is functioning in the college.
8. A gatekeeper is appointed at the entrance of the college to prohibit the bad elements to enter in the college.
9. International woman day is being celebrated every year.

F. Problems Encountered and Resources Required: Girls students are not aware of their legal, constitutional rights and government schemes. For example free and compulsory education, Gargi Award, Beti Bachao Beti Padhao, Kali Bai Bheel Medhawi Scooty Yojna, Udaan Scheme, CM Rajshri Yojna etc. MOU associate with different agencies related to woman empowerment should be done with the higher educational institutions to execute and implement the programs at ground level.

Best Practice-02

1. Title- "Humanitarian Practices adopted by the College during COVID-19 Pandemic"
2. Objectives: Objectives of this best practice are as follows:

1. To fight against deadly pandemic of COVID-19.
2. To make the public aware about the safety measures such as maintaining physical distance, wearing mask and stay home stay safe.

3. To ensure the adequate food supply to needy people during this drastic situation.

4. To distribute the sanitizers and mask at public places like bus stand, railway station.

5. To help the infected people to hospitalize them.

C. The Context: Challenging issues that are needed to be addressed in designing and implementing this humanitarian based practice are as follows:

1. COVID-19 is a contagious disease which transmits rapidly.

2. The virus captures our respiratory tract and lungs. The droplet when inhaled, goes in mouth, nose etc., infects to the person.

3. It is airborne too, spreads through aerosol.

4. It causes respiratory failure, reduces oxygen level in blood and ultimately loss of life.

5. COVID-19 has adversely affected every sphere of life including social, economic, and educational and political etc.

6. The COVID-19 pandemic is a huge challenge to education system. Students of colleges and schools could not attend their classes due to lockdown.

7. Many socio-psychological implications are also causing.

8. Post COVID implications are severe and very challenging.

9. It causes depression, hypertension and other health related issues.

10. Old age people and children are more vulnerable as their immunity is not strong.

D. The Practice: Corona disease is the worst pandemic of this century. It is short named as covid-19. CO-stands for the corona, VI- for virus, D-for disease and 19 for 2019, as it started in Nov.2019, which broke out in Wuhan (China). This disease has spread in the whole world in March, 2020, the WHO declared COVID-19 a pandemic. It has caused a great havoc for the human civilization globally.

In the context of Indian higher education system it causes great constraints and limitations as the complete lockdown hampered the teaching along with research work. It collapsed the educational machinery completely.

E. Evidences of Success: Following Initiatives and efforts have been made by SNKP Government College, Neemkathana for safety measures and awareness to combat or fight against this deadly pandemic-

1. During first wave of pandemic, SNKP staff members have collectively contributed financial aid of Rs. 51000 for the distribution of food packets to the needy people, and a cheque has been given to the SDM office Neemkathana, Sikar(Raj.)

2. Blankets have been distributed to the needy people by the collective efforts of staff members.

3. Different activities have been organized by the active participation of staff members, NSS volunteers, NCC Cadets, Rovers-Rangers and regular students of the colleges Such as:

(a) Mask Distribution.

(b) Stickers of ' No Mask No Entry' have been pasted at public places like park, hospital, bus stand etc.

(c) Awareness rally has been organized to make the public aware about the corona disease and to adopt safety measures in their day to day life.

(d) Different online competitions have been conducted such as essay, debate, poster, slogan etc to spread the awareness message among students.

(e) College campus has been sanitized frequently. For these purpose two sanitizers spraying machines have been bought.

(f) To ensure the two yard distance among the students circles have been marked from the main gate to channel gate.

(g) Oath taking ceremony of No Mask No entry campaign.

(h) An oxygen concentrator has been provided to the Kapil Govt. Hospital, Neemkathana, cost of Rs. 75000/- by the voluntary contribution of staff members.

(i) A vaccination center has been established at college campus in collaboration with Kapil Govt. Hospital Neemkathana.

(j) Some Precautions and Remedial measures have been uploaded on the college website. These are:

- Prevention is better than cure.
- Use mask at public places.
- Wash your hands frequently.
- Maintain adequate physical distance.
- Stay Home, Stay Safe.

F. Problems Encountered and Resources Required: It is quite challenging and cumbersome task to help the infected people, as its R-factor is very high (highly contagious), means an infected person can infect many other person through contact. Virus is continuously changing its variants very rapidly. So it's difficult to develop a universally acceptable vaccine. Poor people could not afford the hospital expenses. Shortage of ventilators and inadequate oxygen supply has increased the gravity of situation. A trend has been seen that even family members of the infected person are unwilling to look after him properly as a panic of infection. An oxygen plant should be established at Neemkathana to meet out the future needs and to avoid the unnecessary delay of transportation to save the lives of local people.

File Description	Documents
Best practices in the Institutional website	http://hte.rajasthan.gov.in/dept/dce/pandit_deendayal_upadhyaya_shekhawati_university_sikar/s.n.k.p.govt._college/uploads/doc/best%20practice%202020-21%20pdf.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

7.3.1 Institutional Distinctiveness

Title: "Voter Awareness Campaign"

Introduction: In democracy it is not simply enough to inform voters

about election dates. In order to help the electorates, taking an informed decision, it is essential to sensitize them about the importance of participating in the electoral process. Voters are needed to be educated about the process and made them aware of the vision of political parties, their manifestos, backgrounds of the contesting candidates and give them several information about their voting rights so that they can cast their 'enlightened vote' free from fear and any other pressure.

Efforts of the Election Commission: It is the sole accountability of election commission of India to conduct free and fair elections of parliament as well as of the state assemblies, periodically. The election commission of India launches voter's awareness campaign prior to each election to make the voters aware to use their voting right judiciously and rationally and to provide voters friendly atmosphere during the election to strengthening the democracy. A code of conduct for the contestants is issued by the ECI that has to be followed compulsorily. Besides it voter's literacy programs are also being organized at every level.

Initiatives and efforts made by SNKP Government College, Neemkathana:

Higher educational institutes are the main base where the young students as a new voter are in abundant. Every year many students attain their age limit to get them enrolled in the electoral roll. So it becomes more necessary to make them aware and literate about their voting rights. For this purpose S.N.K.P. Government College, Neemkathana has been doing following efforts:

1. Every year National Voter's Day is being celebrated on January, 25 since 2011, in collaboration with the local sub-divisional administration.
2. Students, NSS volunteers, NCC cadets, Rovers-Rangers spread awareness through rallies, posters, banners, and slogans.
3. ELC (Electoral Literacy Club) has been constituted in the college, under which regular activities are being conducted.
4. A signature campaign was also launched to create awareness among the public.
5. Different competitions such as essay, poster, debate, slogan, etc. have been conducted on various relevant topics such as- Awarred voters are the basis of a strong democracy, Voters awareness, Role of youth in voters' awareness, Minimum educational qualification must be made mandatory for the public representatives etc.
6. Winners of all these competitions have been rewarded by the

SDM administration on the occasion of National voter's day celebration.

7. A practical training program was conducted in the college to demonstrate the EVM and VVPAT machine by the sub-division administration.
8. New voter's registration program was conducted in the college to add them in the electoral roll.
9. Oath taken ceremony has been organized for the students on the occasion of National voters' day.

NAAC

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The affiliating university designs the curriculum and Commissionerate of College Education, Rajasthan designs the academic calendar which are effectively implemented by the institution. Faculties of the college, who are members of board of studies in the University suggest their opinions while preparing the syllabus. The affiliating university conducts orientation workshops for the faculty members whenever changes are required in curriculum. To evaluate the learning outcomes of the students, term tests are conducted regularly every year. The college conducts various co-curricular activities, group discussions and debates in the class on the contemporary issues besides the syllabus to enrich student's knowledge. Field visits, Educational tours, Industry visits etc. are conducted to enrich the curriculum. Along with the curriculum prescribed by the affiliating University, the faculty members endeavor sincerely to create awareness among the students on various socioeconomic problems of the society.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

For the academic growth of the institution we adhere CIE (Continuous Internal Evaluation), though as per P.D.S.U.Shekhawati Uni. Sikar. Students are only assessed during the annual examination. College has adopted its own internal system for the implementation of evaluation procedure during the course of the academic session to evaluate the learning abilities and capacities of the students at various levels. The following are some of the measure taken in this regard,

- All of PG departments asked to make mandatory for PG

students to participate in departmental seminars and students are evaluated on basis of presentation given.

- In PG department of chemistry has made compulsory to make a power point presentation for a internal seminar that is being evaluated by the external examiner and marks are added in final consolidation of the results.
- At the UG & PG level practical work is the part of curriculum, it is mandatory to submit a practical record that is being evaluated by the external examiner and marks are added in final consolidation of the results.
- Our institution has made compulsory project report for the some of subjects and it is considered for CIE (Continuous Internal Evaluation).
- Our institution has made compulsory to conduct periodical class tests in each subject.
- Our institution has made compulsory to all UG part -I students to make AANANDAM DIARY for developing human values works for acheiving thier internal happiness and it is also a part of their syllabus.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
00	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
00	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
00	
File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded
1.3 - Curriculum Enrichment	

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution ensures that the students are groomed to cater to the needs of the society and grow socially responsible. Cross cutting issues like Gender, Climate change, Environmental education, Human Rights, ICT etc are all incorporated in the curriculum and extension activities. Our Institution is committed to goal of empowerment of women as enshrined in the goals of constitution and also part of the national and state governments' policies and to make a gender discrimination free society. Focusing on such objectives, we provide 3% bonus marks to girl candidates in admission, grant women merit scholarship along with Devnarayan Scooty Yojna for Special Backward Category Girl Students and also give due share in various other schemes run in the college. Women cell is also in place in the institution to take care of their problems and make efforts of welfare and to inculcate confidence among them. The college has created policy for Anti- ragging and the Discipline committee and Grievance Redressal Cell are effectively managing the same. Plantation is also encouraged under the HARIT RAJASTHAN scheme initiated by our honorable Chief Minister, Government of Rajasthan, and NCC/NSS/Rover Crew units are also playing there big role in plantation. As for environmental awareness, NSS unit of the college frequently organizes awareness programmes to sensitize the student community regarding the same. The college has taken efforts to make the campus eco-friendly by making more and more plantation and establishing itself as a plastic free zone.

Environmental studies is a part of the curriculum framed by the affiliating university and is included as compulsory paper for UG classes. Every year Gandhi Jayanti, Vivekanand Jayanti, Ambedkar Jayanti and Jawahar Lal Nehru Jayanti functions are held to inculcate in the students moral and ethical values.

Human Values :- The teaching staff of this college collected 70000/- Rs and donated 01 oxygen concentrator to the local govt. hospital to serve mankind during horrible situation of pandemic Covid-19

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

2340

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

B. Any 3 of the above

from the following stakeholders Students Teachers Employers Alumni	
File Description	Documents
URL for stakeholder feedback report	http://hte.rajasthan.gov.in/dept/dce/pandit deendayal upadhyaya shekhawati universit y sikar/s.n.k.p.govt. college/uploads/doc/STUDENT 'S%20FEEDBACK%202020-21-combined.pd f
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://hte.rajasthan.gov.in/dept/dce/pandit deendayal upadhyaya shekhawati universit y sikar/s.n.k.p.govt. college/uploads/doc/STUDENT 'S%20FEEDBACK%202020-21-combined.pd f
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
2245	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1983

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The prime objective of any educational institute striving to achieve excellence is to identify respective learning levels of the students. Students from the diverse socio-cultural, economical and educational background are admitted to the college. Therefore taking into account the varied needs of the students it becomes necessary to identify slow learners and advanced learners at the entry level. At the commencement of every academic year, the college conducts counseling sessions/induction programmes for newly admitted students. In these sessions, college Principal and the senior faculty members make students aware with their goals and objectives, code of conduct, classroom attendance, examination and evaluation system and the amenities available in the college.

Concerned faculty conducts specific tests in the allotted classes for assessment of skill and knowledge of fresh student to ascertain initial level of their skill and knowledge. This process helps us to know the needs of the students, and accordingly college runs specific programmes to help them to improve their skills like communication, writing, personality development, confidence building etc. The institution adopts measures like conducting remedial classes for slow learners, personality

development classes to improve students' personality and motivate them for an innovative and creative mindset by Youth Development Centre, and language skill through Enhancement of Communication Skill and provide Book Bank Facilities.

The advanced learners are motivated to attend the Free coaching classes for competitive examinations in 'Pratiyogita Dakshata Programme' in the college. The college also provide the INFLIBNET membership facilities to the advanced learners.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
5337	34

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college adopts student-centered teaching methods. The teacher designs the delivery of the curriculum to suit students and creates healthy interaction between them. The teacher spends the first 10 min to recap the previous class by interacting with the students. The next 40 min is spent on teaching using blackboard / ICT methods. The last 10 min is spent on clarification / questioning where the teacher encourages students to participate actively.

To make the learning more students centric, students seminars, group discussions, institutional visits and field trips, practical and project work etc. are conducted at regular basis in order to encourage and develop the interests of students in courses

Efforts are also made to encourage the students to make use of rich and updated library containing books and journals and also the use of internet and computers by the staff and students to keep them abreast of the latest developments in their respective fields of study. Use of ICT enabled devices, e-learning

resources, online courses, and online video lectures are promoted by the college in order to make teaching-learning process more effective and student-centric.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	NIL

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Faculty members of the college use ICT technology to improve the teaching and learning process. Different softwares available online is integrated with teacher's explanation and students are encouraged to learn and practice through interactive activities. LCD projectors, computer/laptops/tablet systems are used in the classrooms. You- Tube, Whatsapp group, Zoom and Higher and Technical Education Website are used as platforms to teach, communicate, provide material and syllabus, make announcements, conduct tests, upload assignments, make presentations, mentor and share information. These applications are also used to provide online education during the covid-19 situation. BSNLwifi facility is also available in the campus for the students and staff.

Syllabus and study materials (Link of Youtube video lectures : ccerajgcneemkathanaclass) are also made available on the college website and the website of the affiliating university. Student's feedback are also received online by mentors via whatsapp group.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

28

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

34

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

660

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Following major evaluation reforms made by the university have been adopted by the institution.

1. In some subjects like Computer Application and Environmental Studies new assessment methodology, like, use of OMR (Optical Mark Reader) sheets has been introduced by the university.
2. The university has begun the practice by coding the roll nos. of the students i.e. secret roll nos. for fair marking and evaluation.
3. The university has introduced the practice of handing over the photocopy of the evaluated answer book on demand of concern student within stipulated time. The institution makes its students aware of all these recent reforms.

There is also a provision of internal periodic test. Its time schedule is pre-determined and highlighted in the institution prospectus. After the evaluation of answer books, students are personally informed about their performance. They are also made aware of their positive points and shortcomings.

Besides, the students are evaluated through group discussions, seminars and sometimes blackboard tests are also held for some interesting and short topics. It makes the evaluation more interesting for students. Faculty members also try innovations in their teaching skill to make evaluation more interesting and beneficial for the students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	NIL

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Most of the grievances related to the examination are received after declaration of results by the Pandit Deendayal Upadhyay Shekhawati University Sikar. The errors in their results like marks of the internal assessment, attendance sheets, error in the bio-data etc. are immediately addressed, corrected and quickly disposed for onward submission to university by the convener examination committee. Each and every superintendent and staff members concerned are instructed for due care and cooperation for the quick disposal of student grievances at their respective quarters. Where ever deemed necessary, the relevant documents/testimonials are submitted through the candidate personally or through their parents to Coordinator Examination for speedy Redressal of the issue. The close and continuous communication is maintained by the Coordinator Examinations with the university authorities for speedy disposal of queries, explanations and doubts if any. As per internal practical tests are concerned, if any student pin points any academic discrepancy viz a viz conduct of tests, the concerned teachers wholeheartedly show their concern and attention is given to the student grievances.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	NIL

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme Outcome / Course Outcome

S.N.K.P Govt. College Neem ka thana offers under graduate course in 3 streams: Arts, Science and Commerce and post graduate course in 4 arts subject: History, Pol. Science, Hindi and Geography. There are 3 P.G courses in Commerce : A.B.S.T, Bus.

Administration and E.A.F.M. and M.Sc in Chemistry of Science Stream.

Under Graduate Courses: -

The Bachelor of Arts, Science and Commerce requires 3 years of full time study. These are Pass programmes. Besides these pass courses affiliating university also design syllabus for compulsory subjects like General Hindi, General English, Computer Application and Environmental Science.

Arts Stream:

Arts degree are focused on increasing students knowledge on critical thinking in accordance to the syllabus and curriculum prescribed by the affiliating university Pandit Deendayal Upadhyaya Shekhawati University Sikar (Raj.) These Courses aims to prepare students with a sound knowledge and skills to connect across geographical, disciplinary, social and cultural boundaries to understand the importance of ethical behaviour and lifelong learning habits.

Commerce Stream:

The Bachelor of Commerce require 3 years of full time study. It aims to provide students with the knowledge tools of analysis and skills to understand and participate in the modern business and economic world.

Expected Programme Outcome:-

1. Students gains complete knowledge of fundamental of commerce.
2. Ability to address taxes issues and reforms.
3. Ability to understand the role of business person, entrepreneur, manager and consultants.
4. Ability to setup and run computerised accounting system.
5. Commerce stream enable the students to compete many professional courses like CA, CS and CMA

Science Stream:-

Expected Course Outcome of Botany:-

B.Sc part-I :

1. The Students acquire knowledge about Cell Biology, Genetics and assimilate adequate

knowledge in understanding Plant breeding techniques.

2. The Students acquire knowledge about general characteristics, morphology, reproduction and economic uses of Algae, Fungi, Bryophytes and Lichens.

3. The Students acquire sufficient knowledge of different causal organism of plant disease and their control measures.

B.Sc Part-II

1. The Students acquire adequate knowledge about Microbiology and Biotechnology.

2. The Students learn about general characteristics, Morphology and reproduction of Pteridophytes, Gymnosperms and Fossils plants.

3. The Students became competent in understanding the Plant physiological process, Plant metabolism and Biochemistry of plants.

B.Sc Part-III

1. The students became competent in understanding about Plant Morphology and Anatomy of plants.

2. The Students became familiarise themselves with Taxonomy of Angiosperms and Plant Embryological process.

3. The Students assimilate sufficient knowledge about Economic Botany and Plant Ecology.

Thus each of the subject enable the student competent in the present scenario.

M.Sc. (Chemistry)

1. Many students have been appeared and passed various competitive exams like RPSC/UGC, CSIR-NET/ SLET/ONGC/GATE

2. Many students are persuing research work in Chemistry field at various universities.

3.Many students are working as school lecturer in state service.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://hte.rajasthan.gov.in/dept/dce/pandit_deendayal_upadhyaya_shekhawati_university_sikar/s.n.k.p.govt.college/uploads/doc/COURSE_OUTCOME.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

To measure the attainment of the outcomes, the institution has specified procedure to collect and analyze data on student learning outcome; the following points are adopted by the institute in this context:

- Midterm and continuous evaluation comprising internal tests, assignments, term paper and seminars presentations.
- Introduction of unit wise internal choice and objective and analytical type questions consisting of objective, short and descriptive and analytical answers. This ensures comprehensive study and understanding of the entire course contents by the student.
- Annual examination system for all courses.
- Seminar presentation by students.
- Providing Question bank of various subjects to the students.
- Timely Redressal of students' grievances.
- By showing answer books to students to make them understand their relative strengths and weaknesses.
- Minimum attendance limit for students to minimize absenteeism.
- Extra classes for weak students to solve their problems.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	NIL

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1564

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	NIL

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://hte.rajasthan.gov.in/dept/dce/pandit_deendayal_upadhyaya_shekhwati_university_sikar/s.n.k.p.govt.college/uploads/doc/SSS_2020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

06

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution encourages and develops clarity on concepts like critical and free thinking, creativity and scientific temper.

College always has a quest for constant innovation: ecological and historical conservation, participation, empowering students and teachers to attain excellence. All these vitally connect the College with the community, the nation and the world, through multiple linkages in the form of small activities by student fraternity. Such programmes are conducted to induce practical knowledge among students and making them market oriented. Faculty members serve as catalysts in the process of enabling them to grow in this important respect. Most importantly, students are encouraged to stay focused on growing through learning. The department of History has an Archeological gallery which creates curiosity among the students and transfer the knowledge. The department of Chemistry has a separate Lab for PG and research students equipped with latest apparatuses and equipments. Industrial visits are conducted by Department of Commerce for the final year students. Research Studies carried out by faculty member of the department of Geography are benefiting the society by creating awareness regarding the various social and environmental issues like Water Harvesting, Land Resource Development Action Plan, Water Resource Development Action Plan, Water & Health, Climate Change & Biodiversity Conservation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NIL

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year	
3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year	
0	
File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded
3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year	
3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year	
02	
File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year	
03	
File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File
3.4 - Extension Activities	

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The students actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme (NSS) and National Cadet Corps (NCC). Through these schemes, the institution undertakes various extension activities in the neighborhood communities. At present, the strength of the NSS unit is of 400 volunteers. Every year the college selects a village in the vicinity, organizes a camp for seven days and takes up cleanliness, village survey, and other constructive works. During the last five years, the NSS volunteer have organized camps in the villages Mahawa, Mandoli, Ganwari, Ganeshwar.

But As per the guideline of state govt. no any gathering activity carried out due to lockdown (Covid-19) in session 2020-21

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

9

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College is endowed with excellent physical infrastructural facilities to support the teaching-learning process. The main campus is spread over 12.67 acres of land. A master plan has been prepared for the campus. Our college has spacious seminar/conference halls, adequate number of classrooms, well-equipped laboratories, chambers for the faculty and discussion room to facilitate the academic programs.

The college has a separate block for administration. The central library, with adequate space, large number of books and journals, internet and other support facilities, is located at the central place. The college has an out-door Sports Ground for sports

activities. The college also has a fully furnished and equipped Computer Lab. The infrastructure involves spacious class rooms, proper lighting and ventilation, seating arrangement with proper visibility for both students and lecturers. There is facility of common room for girls separately. Special arrangements for staff-room and the auditorium are also there.

The college has hostel facility for girls. The details of the facilities available with the institution are as under:

1. For curricular and co-curricular activities:

1. Class rooms: Our College has 25 spacious class rooms with proper light arrangement and ventilation.
2. Technology Enabled Learning facility: The college has four ICT Classrooms where the provision of OHPs, Multimedia learning, and internet access with lease line of high speed, Broadband connections have been provided.
3. Seminal Hall: The College has one seminar hall and an Auditorium. This hall is regularly used for conducting seminars of the College, State and National level. The students of Post Graduate departments are regularly promoted for active involvement in paper presentations, group discussions.
4. Laboratories: The College has nine well equipped laboratories, 02 in Chemistry Department, 02 in physics, 01 each in Zoology, Botany, Geology. Mathematics and Geography departments, for conducting science practical during the session and in annual examinations. Similarly, the college has 01 technology enabled laboratory for conducting computer practical and 01 Archeological Gallery with the department of History.
5. Library: There is a big library having more than 56,000 books on different subjects and 20 subscribed journals/magazines. Two huge rooms are available in the library which is used as reading rooms. The library is equipped with latest facilities such as internet. Both the faculty and students have an access for using INFLIBNET. Automation of library has been a major breakthrough in keeping pace with IT last year.
6. Specialized facilities and equipments available for teaching, learning and research:

The college has two well-developed computer labs with nearly 70 computers. The staff also has free access to internet so that they can enrich their knowledge and then in turn the students can

benefit from their experience and knowledge. The computer with Internet facility in the library also helps the staff and the students of post graduate and under graduate classes to understand the value of research.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://hte.rajasthan.gov.in/college/gcneemkathana

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports:-

The college has always created a niche for itself in the field of sports. The college has, since long, been participating in various inter university, university level tournaments. In sports our college provides indoor and outdoor games infrastructure to the students.

Outdoor Games: - A spacious 2 acre play ground is available for outdoor games i.e. Cricket, Football, Athletics, Kabaddi, Volleyball, Kho-Kho, Judo, Wrestling etc. in the college campus.

Indoor Games:- Facilities for sports like Badminton, Table Tennis, Basketball, etc. are provided to the students in the college campus itself.

Auditorium:- Recently the college has been given a unique gift by the family members of the Seth who had constructed the beautiful and magnificent building of the college, in the form of huge auditorium with seating capacity of almost 1000 people.

NSS:- The College has an 04 NSS unit of having strength of 400 students under the guidance of four young and dynamic programme officers Various socially relevant services are provided by NSS students like blood Donation camp, counter checking of pulse polio drive, adult education, survey and supervision of the welfare schemes of the government for the backward and unprivileged sections of the society.

NCC:- The College has an NCC unit with 160 students strength

working under the dynamic leadership of a Permanent Commissioned Officer. The students are enrolled for B and C Certificates which are extremely beneficial for the students desirous of joining the armed forces of the country.

Cultural Activities :- The college has carved out a special niche for itself in the field of extra-curricular, extra mural activities. The college has been regularly participating in the zonal and inter zonal youth festivals. The students have been participating with full fervor and zeal in all activities, academic, theatrical, fine arts or musical.

Public speaking communication skills development:- Personality development programs are run by the college which involve various activities like public speaking and communication development etc. This besides the college faculty keeps on enriching the students with the art of communicative skills.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://hte.rajasthan.gov.in/college/gcneemkathana

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

Classrooms 25, ICT Lab. 03, Seminar Hall 01

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://hte.rajasthan.gov.in/college/gcneemkathana
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

14.00757

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The library is the prime learning resource of the college and is partially automated through integrated library Management System known as Limsys Enterprise with the version 4.5 which updates automatically. The Library Management Software consists of Modules such as Masters, Book Management, Barcode Facility, Book Accession, Membership, Circulation, OPAC, Catalogues, and Administration. The library is a knowledge source of college and provides adequate services to its user. It contains more than 58000 books which fulfills the need of researchers, teachers, students and other staff members. The library has Infilbnet membership which provides the e-access of various journals and e-books.

In the meeting of IQAC committee and Vikas Samiti Comittee a proposal is put forward for the purpose of getting better facilities of library infrastructure for the students. It has been pointed that for the library automation, a new upgraded version of automation must take place instead of the this existing version.

For this purpose as soon as possible, a tender should be invited from various firms so that from the next session, new upgraded version of automation work would be completed and the students would be benefitted fromthis.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	E. None of the above
File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
0.2000	
File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
73	

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has upgraded and added IT facilities including Wi-Fi frequently as per the needs and requirements in the last five years. The college added about new 70 PC and four Laptops with RUSA grants. The college has increased the broadband speed to 4MBPS last year. A lease line connection of 4MBPS from BSNL has been installed which serve the requirement of the office and smart classroom. Digital teaching device has been installed with LCD projector. The faculty members are using frequently modern teaching devices. The students and faculty members are benefitted with the e-lectures provided by the commissionerate. The college has updated its IT facilities with increasing the number of computers, printers, scanners, smart boards, interactive LCD projectors, Xerox machines. There are about 40 CCTV cameras in the entire campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.3.2 - Number of Computers

74

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

00

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has an effective internal monitoring mechanism ensured through the meetings of local management committees such as college development committee and other internal college committees such as purchase and tender committee, Library committee, Campus development and beautification committee. The periodical meetings of these committees ensure optimum utilization of budget allocated for various activities. A review of expenditure is made towards the end of the year. At the beginning of every academic year, proper availability of blackboards, lighting, and furniture in classrooms etc. is taken care of by these committees. The institution utilizes the services of the electrician, plumber, carpenter and computer engineers for the maintenance of infrastructure. Sometimes some technical persons are hired for the maintenance and repairs of laboratory equipments, computers, audiovisual aids etc. Day to day maintenance is carried out by the staff appointed for

cleaning and maintenance of buildings. Besides, NSS volunteers make significant contribution in keeping the college premises clean and hygienic. The institution takes series of steps to insure proper maintenance/storage of equipments. For instance, to maintain proper voltage one generator of 7.5 KVA and one online UPS with 01 KVS and many UPS were purchased. Proper sheds have been constructed for the storage of these equipments. Besides availing the services of the College staff, outside technical experts are called by the Institution for necessary repairs/maintenance of sensitive equipments, whenever the need arises.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1859

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	B. 3 of the above
File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
00	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>C. Any 2 of the above</p>								
<table border="1"> <thead> <tr> <th data-bbox="97 607 539 674">File Description</th> <th data-bbox="547 607 1436 674">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="97 674 539 891">Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee</td> <td data-bbox="547 674 1436 891" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="97 891 539 992">Upload any additional information</td> <td data-bbox="547 891 1436 992" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="97 992 539 1133">Details of student grievances including sexual harassment and ragging cases</td> <td data-bbox="547 992 1436 1133" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File	Upload any additional information	View File	Details of student grievances including sexual harassment and ragging cases	No File Uploaded	
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Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File								
Upload any additional information	View File								
Details of student grievances including sexual harassment and ragging cases	No File Uploaded								
<p>5.2 - Student Progression</p>									
<p>5.2.1 - Number of placement of outgoing students during the year</p>									
<p>5.2.1.1 - Number of outgoing students placed during the year</p>									
<p>02</p>									
<table border="1"> <thead> <tr> <th data-bbox="97 1438 539 1505">File Description</th> <th data-bbox="547 1438 1436 1505">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="97 1505 539 1606">Self-attested list of students placed</td> <td data-bbox="547 1505 1436 1606" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="97 1606 539 1706">Upload any additional information</td> <td data-bbox="547 1606 1436 1706" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="97 1706 539 1809">Details of student placement during the year (Data Template)</td> <td data-bbox="547 1706 1436 1809" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Self-attested list of students placed	View File	Upload any additional information	No File Uploaded	Details of student placement during the year (Data Template)	View File	
File Description	Documents								
Self-attested list of students placed	View File								
Upload any additional information	No File Uploaded								
Details of student placement during the year (Data Template)	View File								
<p>5.2.2 - Number of students progressing to higher education during the year</p>									
<p>5.2.2.1 - Number of outgoing student progression to higher education</p>									
<p>112</p>									

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

03

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

yes, there exist students council at this college, every year college conducts Students election as per JM Lingdoh committee, but in session 2020-21 due to Covid-19 pandemic Government of Rajasthan Cancelled all type of gathering activity in colleges therefore students elections got cancelled.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has registered Alumni Association under the Society Registration Act 1958/28 (Registration No. Sikar 57/2014-2015, dated: 05.06.2014). The association is constituted with 16 members in Executive Committee including President, vice president, secretary, Treasure. The General Body comprises all registered members. The college organizes various functions where alumni are invited and also conducts meetings with faculty members to have interaction with the students and the staff, in order to utilize their expertise for the development of the Institution.

Alumni contribute through organizing guest lectures as visiting faculty, resource persons and participate in seminars / conferences / symposiums organized by the college. The Alumni Association also helps the students by creating placement opportunities through on campus and off campus . The members of the Alumni Association have regular interaction with the Principal, the management, and the staff members regarding the overall development of the college. Some of the members of the Alumni Association are also having their representation on the college development committee, IQAC committees and BOG in RUSA committees etc.

Due to Covid-19 pandemic as per the guidelines of state government, the meeting of Alumini could not be organised in the Session of 2020-21

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: The college vision is to provide value based education to the student that foster creativity, innovation and leadership and prepare them to serve humanity. **Mission:** College mission is to offer courses to the students for enhancing professionalism, humanism and social responsibility through quality education. To inculcate value of discipline, hard work, team spirit and scientific thinking. The college follows decentralized and participative management in all academic administrative activities, initiatives and decision making by involving faculty members at all level. The Principal assigns and divides the work to faculty members. The senior most faculty members are given the charge of accounts and the academic sections. The charge of each department is given to the senior faculty members in subject for easy and perfect functioning. The college has formed various committees for development of students and carrying out other works of the college. A convener is appointed for each committee with some members for proper functioning. Examination work is also decentralized. Different officers are appointed for the different sessions of the examination. Whenever major decisions are taken the principal or assigns staff council meeting and the with decision in taken after discussion of all the staff members.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/college/gcnee/mkathana/introduction
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

There is setup of various committees of staff members for smooth functioning of institution. There are various segments by which college is functioning on the basis of decentralization and participative management perspective. This is further evident and reflected primarily in constitution of various committees and their effective contribution in the vertical growth of an institution.

At various levels and platforms ample opportunity and platform is provided to the students for their growth. Institution understands and realizes the importance of sports, NSS, Skill development, Women empowerment, Yoga and recreation, besides emphasis on research and innovation. All activities of college are being performed by the committees which have due representation of students and participative management.

Anandam course has also been compulsory for part-I students. This is totally decentralized and based on principles of participative management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Online Admission of students is done completely on the basis of the merit as per the admission policy issued by the higher education department, Govt. of Rajasthan and the Pandit Deen Dayal Upadhyay Shekhawati University, Sikar.

The principal assigns and divides the work to faculty members. The senior most faculty member is given the charge of accounts and the academic sections. The charge of each department is given to the senior most faculty member in the subject for easy and perfect functioning. The college has formed various committees for development of students and carrying out other works of the college. A convener is appointed for each committee with some members for proper functioning. The aim of the college is to make optimum use of the available human resources, All faculty members are involved in different activities of the college.

Quality based education provided in adverse situation of Covid-19 like-

1. Work from home by faculty members..
2. E-contents were uploaded on youtube channel of college and link of each lecture and pdf notes also shared to students.
3. National webinar was also organised by Deptt of Hindi.
4. More than 100 quilts were donated to needy and weaker people of Neemkathana by teaching faculty of college during extreme winter season.

Latest text books and reference books have been purchased time to time for the benefits of the students as well as the teachers. Magazine and journals have been subscribed for latest information to the students as well as faculty members. All faculty members have been provided with unique user id and password of NLIST() digital library to access e resources from anywhere. Internet service has been made available to the users. Latest books and journal have been purchased. Library related information is provided to the students and the teachers. Library has a separate section of books meant for preparation of competitive examination. ICT: LCD projectors, Desktops, printers, UPS, Application software are available. We have initiated new and modern way of teaching by including ICT Lab elearning Courses. In 2019-20, Directorate, College Education has the imitative to conduct online classes for students of all disciplines attending the college. Cameras are strategically placed inside the college premises covering crucial areas to improve the safety and security of the campus. Physical Infrastructure: College has sufficient infrastructure which include seminar hall equipped with internet and projectors, Office, Class rooms, Girls common room, Laboratories equipped with necessary hardware and software,

library, internet and WiFi facility. The college has several sports facilities like play grounds, badminton kits, cricket kit, TT table, volleyball, football etc.

Some faculty members are doing Ph.D. and some other faculty members are working as research guides in various discipline.

Online Classes are Organized by two faculty members for all govt colleges from which students are benefited by having access to session and materials from a digital platform. The college also organize Pratiyogita Dakshata Classes with the aim of Comparative exams for the students.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

As per our institution is concerned, major rules and regulations are governed by the commissionerate of college education govt. of Rajasthan. For Internal committee, college has a mechanism which is effective and efficient which is viable and efficient. Senior faculty members are given responsibility of RUSA, Accounts (INTERNAL AUDIT), IQAC, Online Admissions Process, Students election, and University Examination. AAO is responsible for all accounts related matters. All sports activities and Yoga activities couldn't be organised due to Covid-19 in session 2020-21. Incharge of Library is responsible for all functioning of library, purchase of books on the recommendation of faculty members, Automation of library is under process. Service rules are being adopted by Rajasthan Service rules and is being strictly filled. Recruitment of teachers is strictly based on the examination and interview conducted by the Rajasthan Public Service Commission Promotion polices are adopted as per UGC norms and as per direction of Commissionerate of College education. Recruitment of teachers is strictly based on the examination and interview conducted by the Rajasthan Public Service Commission norms.

Grievance Redressed mechanism is adopted and addressed by the committee within the college. College has SC/ST, Women's cell/ minority cell as per norms and all procedures are being followed.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching Staff:-Medical Reimbursement, Maternity and Paternity Leave, Leave encashment, Group Insurance, most of the staff avail the benefits of these schemes. Compassionate appointment.

Non teaching staff:-Medical Reimbursement, Maternity and Paternity Leave, Leave encashment, Group Insurance, most of the staff avail the benefits of these schemes. Compassionate appointment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

35

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The mechanism being applied for the performance appraisal of the staff includes the evaluation, assessment and judgments on the basis of their performance in shouldering their assigned duties and responsibilities in the areas of academic, co- curricular,

extra co-curricular, administrative affairs, institutional development, research work and social service. Firstly, every staff member is required to submit his/her Performance Appraisal Report based on above criteria annually to the Principal. The principal is required to make his/her own assessment and make remarks on the basis of his /her yearly achievements, discipline, quality etc. and is then submitted to the higher authorities of the state government. In case of any shortfall or any weakness being identified during the course of making the appraisal of the employees' performance by the higher authorities, the same is communicated to him / her through the principal to improve upon and remove the deficiency. However, the handicaps beyond the competence of the employee are brought to the notice of the authorities concerned for consideration/ redressal. The Performance Appraisal Report of the employee evaluated by higher authorities is taken into consideration for granting benefit of career advancement schemes and for promotion of employees.

Performance appraisal has several components to assess the performance as 1. Output of Work. 2. Leadership Qualities. 3. Analytical Ability. 4. Management Ability, Decision making Ability. 5. Ability to take initiative. 6. At the end of assessing by the Principal Commissioner gives the overall rating which is conveyed back to the employee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

S.N.K.P. Govt. College, Neemkathana ensures both Internal and External audits regularly. Proper records of accounts are maintained as per accounting process and as per the directions of external auditor's previous report. Colleges as per Govt. norms go for external audit of stock and accounts as per the schedule provided by the government. AAO is appointed by the Govt. to see and verify the accounts. Proper UC (Utilization Certificate) is submitted for the grants received from UGC and RUSA.

College too have internal auditors for accounts and stock. Senior most faculty members are given this task The accounts related to Vikas Samiti and old students association is being audited by the Chartered Accountant on the regular basis. Every year physical verification of stock, equipment, books, laboratory items are verified and report is being submitted to Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1947300

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college receives funds from State Government, UGC, RUSA, College Development Council and from other donors. The State government funds are expended under the strict rules of the State Government and there is Internal Audit Committee to monitor the effective and efficient use of such financial resources. It is in addition to the audit conducted by the government and Chartered Accountant in case of funds being received from UGC. There is BOG (Board of Governors) and PMU (Project Monitoring Unit) to monitor the effective and efficient use of the funds received from RUSA. All funds received from RUSA are being maintained by separate accounts and all payments are made by PFMS mode. It is being inspected by third party audit. College Development Council funds are under the strict supervision of members who are drawn from

senior faculty members, top local administrative officers, public representatives and reputed local citizens.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

An internal quality assurance cell (IQAC) is properly functioning in our college. IQAC has contributed in many ways to achievement of institutional objectives. Besides IQAC we have separate committees to monitor all segments - academic, administrative and social vision. The insistence on students' participation in academic and administrative matters has improved the quality of the education and administration in the

institution. The administration in the institution is maintained by the involvement of the staff at every level.

Initiatives for the institutionalization of the quality culture in the college;

- Preparation of Perspective plan.
- Preparation of Academic Calendar and formation of college committees.
- IQAC conducts periodically meetings.
- IQAC conducts Academic and Administrative Audit.
- Collection and analysis of feedback from all the stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structure and methodologies of operations and learning outcomes at periodic intervals. Some of activities of IQAC in this regard are:

1. Students feedback on faculty, teaching learning process and evaluation: Students feedback significantly shows the actual quality of teaching learning process. The students feedback is conducted as per the following norms: a. All the students are allowed to give feedback on faculty, teaching learning process and evaluation so that actual picture is ascertained. b. After evaluating the feedback from students, the teacher if evaluated with low performance is instructed accordingly. c. The whole process is being operated through IQAC and no other faculty member is involved at any stage. 2. Academic monitoring: The academic monitoring committee conducts regular visit to the classes regarding the regularity and punctuality of class work. The Principal is informed on daily basis. 3. Syllabus Monitoring: The worthy principal (chairman IQAC) keeps vigil on the completion of syllabus and ascertains information regarding the completion of syllabus, so that the prescribed syllabus is completed within stipulated time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Different competitions have been organized throughout the year to make the students aware about gender equity, such as:

1. Craft Competition (Online) organized from 02.01.2021 to 25.01.2021 and total numbers of participants were four.
2. Poster Competition (Online) organized from 02.01.2021 to 25.01.2021 and total numbers of participants were six.
3. Essay Competition (Online) organized from 02.01.2021 to 25.01.2021 and total numbers of participants were seven.
4. Rangoli Competition organized on 05.03.2021 and total numbers of participants were eight.
5. Hair Style Competition organized on 05.03.2021 and total numbers of participants were seven.
6. Salad Competition organized on 06.03.2021 and total numbers of participants were four.
7. Recipe Competition organized on 06.03.2021 and total numbers of participants were six.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://hte.rajasthan.gov.in/dept/dce/pandit_deendayal_upadhyaya_shekhawati_university_sikar/s.n.k.p.govt.college/uploads/doc/7.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management
<p>Solid waste management: Following efforts are being made for the proper disposal of the solid waste:</p> <p>(a) Segregation of solid waste- To segregate the solid waste, two different coloured dustbins are installed at the college campus.</p> <p>Green Coloured: For bio-degradable solid waste like waste biomass of plants, papers, etc.</p> <p>Blue Coloured: For non-biodegradable waste e.g. Plastic glass, polythenes, etc.</p> <p>(b) Disposal of waste: Bio-degradable waste is disposed off in the college campus to make the bio-compost for the plants.</p> <p>Non-biodegradable waste is collected periodically by the Neemkathana municipality.</p>

Liquid waste Management:

1. Two large filtration capacity RO systems are installed in the college campus to provide the pure drinking water facility to the students and one separate RO system in the staff room for faculty members. The waste water of the RO systems is being used for watering the plants and mopping.

2. Rain logging water collected from in front of college is used for watering the plants in college campus.

Hazardous chemicals and radioactive waste management:

Underground storage system is available for chemistry laboratory waste water, including hazardous chemical waste.

E-waste management:

The E-waste of computers, printers, mouse, key boards, LCDs; LEDs etc are regularly being disposed off through tender process.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1.Restricted entry of automobiles 2.Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping	
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment	B. Any 3 of the above

**5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies
of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institutional efforts/initiatives of S.N.K.P. Government College, Neemkathana, in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities are as follows:

1. We trained our students through NCC, NSS, YDC, Rovers-Rangers and sports activities, to create the sense of brotherhood, service to nation, mutual cooperation, tolerance and harmony.

2. The institution organized annual sports events, in which all the students develop a team spirit and cooperation tendencies.

3. Large assemblies of boys and girl students are frequently organized together to celebrate the days of associated with great man who gave to this country lesson of tolerance and social harmony for example-

National Youth Day- To commemorate the swami Vivekananda.

National Integration Day and Run for Unity- To commemorate the iron man Sardar Vallabh Bhai Patel.

Nanak-whose ideas were first you sit and done with me without mentioning your caste, creed etc.

Kabir- According to him Ram and Rahim are same.

Gandhi- Ishwar and Allah are the same name of God.

4. The teaching of loard Buddha and other great personalities are displayed on the walls at different places of S.N.K.P. Government College, Neemkathana.

5. The institution acquaint its students about different linguistic, communal, social, and other diversities by means of rallies, posters, painting competition, dance and drama show, fancy dress competition(displaying dresses of different states and culture).

6. In the last sessions our college organized oath ceremony (sponsored by govt.) in Odia and Assamese language.

7. Every year this college celebrates Communal Harmony week (19-25 November) under the NSS activities.

Over all this college provide friendly atmosphere for the students of all religion to ensure the harmony among them.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Different activities/programs have been conducted during the session 2020-21 by the S.N.K.P. Government College, Neemkathana for the Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens:

1. Code of conduct has been displayed on the college webpage.
2. On the occasion of Constitution Day celebration, oath of the preamble of Indian constitution was taken by the students and college staff.
3. Made the students aware about their fundamental duties through various lectures.
4. Non-violence rally was organized by NSS volunteers to spread the message of non-violence among the public.

5. To convey the message of Mahatma Ghandhi among students, different online competitions have been conducted such as drawing, essay writing, and slogan competition.
6. 'National Voters Day' was celebrated to encourage the youth towards their democratic responsibilities and values. For this purpose different programs competitions were organized such as-
 - Essay Writing- "Aware voter is the foundation of strong democracy".
 - Slogan competition: "Voters awareness".
 - Speech competition: "Role of youth in voters' awareness".
 - Debate competition: "Minimum educational qualification must be mandatory for public representatives". (favour or against)
1. 'International Women Day' was celebrated on 08.03.2021. Different competitions were conducted such as:
 - Essay competition: "Role of youth in women security".
 - Debate competition: "To ensure the women security moral efforts may be more fruitful than the legal provisions". (favour or against)

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://hte.rajasthan.gov.in/dept/dce/pandit_deendayal_upadhyaya_shekhawati_university_sikar/s.n.k.p.govt.college/uploads/doc/7.1.9%20document.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The following national and international commemorative days, events and festivalshave been celebrated/ organized by S.N.K.P. Government College, Neemkathana in the session 2020-21:

1. Independence Day was celebrated.
2. NSS volunteers and program officers have participated in the national Webinar on topic- "Towards holistic and multidisciplinary Education" on the occasion of Teachers day(5-25 Sept, 2020)
3. NSS volunteers and program officers have participated in 'Tarang Sanghoshti(Topic- Social and Economic thought of Pandit Deen Dayal Upadhyaya) on the birth anniversary of Pandit Deen Dayal Upadhyaya.
4. Online workshop has been conducted on 'community sanitation' on the occasion of International day of non-violence.(Anniversary of Mahatma Ghandhi and Lal Bahadur Shashtri)
5. Run for unity and National integration day has been celebrated on 31.10.2020.
6. National children day (14.11.2020)
7. Anniversary of former prime minister Mrs. Indira Gandhi has been celebrated on 19.11.2020
8. Constitutional day was celebrated on 26.11.2020
9. National Human right day(10.12.2020)
10. National Youth festival to commemorate Swami Vivekananda on 12.01.2021
11. National Republic Day was celebrated in the college to pay tribute to the freedom fighters.
12. International Women Day celebrated on 08.03.2021
13. Non- violence rally was organized on the occasion of

'Shahidi Divas' on 23.03.2021 by NSS volunteers with posters, banners, and slogans.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-01

A. Title- "Women Empowerment and Gender Sensitization Measures".

B. Objectives: Objectives are as follows:

1. To provide equal future, rights and opportunities for women, free from stigma, stereotyping, violence and other sorts of discrimination.

2. To ensure the active and effective participation of women at every table where decisions and policies are being framed.

3. To provide leadership to women in whole sphere of life.

4. To promote the idea of inclusive development of society and nation by ensuring the equal participation of women.

5. To encourage the gender sensitivity among youth of the higher educational institutions.

C. The Context: : Challenging issues that are needed to be addressed in designing and implementing this gender sensitive and women empowerment based practice are as follows:

1. In the modern time of scientific advancement and information

communication technology, it is quite challenging to ensure the equal space for women in all the sphere of life.

2. In spite of adequate legal framework and constitutional provisions, women are still facing and fighting for their rights, and situation is status quo.

3. In the orthodox patriarchal societies women are continued to be underestimated.

4. Women are still facing discrimination, and harassment at work places.

5. Prevalent social evils such as dowry, child marriage, female feticide, domestic violence, low female literacy, malnutrition etc. are the challenging hurdles to attain excellence in any sphere.

D. The Practice: In the context of Indian higher education the practice and motto of higher education should be to improve the access to education for girls, because education is the main tool through which transformations can be achieved. Since SNKP Govt. College, Neem ka thana is situated in rural area and the students hail from rural background. So it's a challenging task to make them aware about the gender sensitivity. Social evils are rampant in illiterate rural poor families. People are reluctant to educate girl children as they consider girls are supposed to go in their in-laws family after marriage.

E. Evidences of Success: SNKP Govt. College, Neemkathana is continuously striving to inculcate the gender sensitive values among students through its various activities and programs conducted under 'NSS' and 'Woman Cell' throughout the year such as -

1. Different Competitions are being organized such as essay, Debate, Poster etc. to make them aware in this regard.
2. Celebration of "National Girl Child Day" to promote equal opportunities for girls.
3. NSS volunteers are making society and local public aware, through rallies, plays, banner, posters and slogans regarding girls education, female foeticide etc.
4. A separate 'Woman Cell' is established in the college to address girls related issue and for their counseling.
5. A girl's common room with utilities is allotted for girls inside the campus.

6. The whole campus is under CCTV camera surveillance to get the bird's eye view over the activities.
7. Grievance redressal cell is functioning in the college.
8. A gatekeeper is appointed at the entrance of the college to prohibit the bad elements to enter in the college.
9. International woman day is being celebrated every year.

F. Problems Encountered and Resources Required: Girls students are not aware of their legal, constitutional rights and government schemes. For example free and compulsory education, Gargi Award, Beti Bachao Beti Padhao, Kali Bai Bheel Medhawi Scooty Yojna, Udaan Scheme, CM Rajshri Yojna etc. MOU associate with different agencies related to woman empowerment should be done with the higher educational institutions to execute and implement the programs at ground level.

Best Practice-02

1. Title- "Humanitarian Practices adopted by the College during COVID-19 Pandemic"
2. Objectives: Objectives of this best practice are as follows:

1. To fight against deadly pandemic of COVID-19.
2. To make the public aware about the safety measures such as maintaining physical distance, wearing mask and stay home stay safe.
3. To ensure the adequate food supply to needy people during this drastic situation.
4. To distribute the sanitizers and mask at public places like bus stand, railway station.
5. To help the infected people to hospitalize them.

C. The Context: Challenging issues that are needed to be addressed in designing and implementing this humanitarian based practice are as follows:

1. COVID-19 is a contagious disease which transmits rapidly.
2. The virus captures our respiratory tract and lungs. The droplet when inhaled, goes in mouth, nose etc., infects to the person.

3. It is airborne too, spreads through aerosol.
4. It causes respiratory failure, reduces oxygen level in blood and ultimately loss of life.
5. COVID-19 has adversely affected every sphere of life including social, economic, and educational and political etc.
6. The COVID-19 pandemic is a huge challenge to education system. Students of colleges and schools could not attend their classes due to lockdown.
7. Many socio-psychological implications are also causing.
8. Post COVID implications are severe and very challenging.
9. It causes depression, hypertension and other health related issues.
10. Old age people and children are more vulnerable as their immunity is not strong.

D. The Practice: Corona disease is the worst pandemic of this century. It is short named as covid-19. CO-stands for the corona, VI- for virus, D-for disease and 19 for 2019, as it started in Nov.2019, which broke out in Wuhan (China). This disease has spread in the whole world in March, 2020, the WHO declared COVID-19 a pandemic. It has caused a great havoc for the human civilization globally.

In the context of Indian higher education system it causes great constraints and limitations as the complete lockdown hampered the teaching along with research work. It collapsed the educational machinery completely.

E. Evidences of Success: Following Initiatives and efforts have been made by SNKP Government College, Neemkathana for safety measures and awareness to combat or fight against this deadly pandemic-

1. During first wave of pandemic, SNKP staff members have collectively contributed financial aid of Rs. 51000 for the distribution of food packets to the needy people, and a cheque has been given to the SDM office Neemkathana, Sikar(Raj.)
2. Blankets have been distributed to the needy people by the

collective efforts of staff members.

3. Different activities have been organized by the active participation of staff members, NSS volunteers, NCC Cadets, Rovers- Rangers and regular students of the colleges Such as:

(a) Mask Distribution.

(b) Stickers of ' No Mask No Entry' have been pasted at public places like park, hospital, bus stand etc.

(c) Awareness rally has been organized to make the public aware about the corona disease and to adopt safety measures in their day to day life.

(d) Different online competitions have been conducted such as essay, debate, poster, slogan etc to spread the awareness message among students.

(e) College campus has been sanitized frequently. For these purpose two sanitizers spraying machines have been bought.

(f) To ensure the two yard distance among the students circles have been marked from the main gate to channel gate.

(g) Oath taking ceremony of No Mask No entry campaign.

(h) An oxygen concentrator has been provided to the Kapil Govt. Hospital, Neemkathana, cost of Rs. 75000/- by the voluntary contribution of staff members.

(i) A vaccination center has been established at college campus in collaboration with Kapil Govt. Hospital Neemkathana.

(j) Some Precautions and Remedial measures have been uploaded on the college website. These are:

- Prevention is better than cure.
- Use mask at public places.
- Wash your hands frequently.
- Maintain adequate physical distance.
- Stay Home, Stay Safe.

F. Problems Encountered and Resources Required: It is quite challenging and cumbersome task to help the infected people, as its R-factor is very high (highly contagious), means an infected

person can infect many other person through contact. Virus is continuously changing its variants very rapidly. So it's difficult to develop a universally acceptable vaccine. Poor people could not afford the hospital expenses. Shortage of ventilators and inadequate oxygen supply has increased the gravity of situation. A trend has been seen that even family members of the infected person are unwilling to look after him properly as a panic of infection. An oxygen plant should be established at Neemkathana to meet out the future needs and to avoid the unnecessary delay of transportation to save the lives of local people.

File Description	Documents
Best practices in the Institutional website	http://hte.rajasthan.gov.in/dept/dce/pandit_deendayal_upadhyaya_shekhawati_university_sikar/s.n.k.p.govt._college/uploads/doc/best%20practice%202020-21%20pdf.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

7.3.1 Institutional Distinctiveness

Title: "Voter Awareness Campaign"

Introduction: In democracy it is not simply enough to inform voters about election dates. In order to help the electorates, taking an informed decision, it is essential to sensitize them about the importance of participating in the electoral process. Voters are needed to be educated about the process and made them aware of the vision of political parties, their manifestos, backgrounds of the contesting candidates and give them several information about their voting rights so that they can cast their 'enlightened vote' free from fear and any other pressure.

Efforts of the Election Commission: It is the sole accountability of election commission of India to conduct free and fair elections of parliament as well as of the state assemblies, periodically. The election commission of India launches voter's awareness campaign prior to each election to make the voters

aware to use their voting right judiciously and rationally and to provide voters friendly atmosphere during the election to strengthening the democracy. A code of conduct for the contestants is issued by the ECI that has to be followed compulsorily. Besides it voter's literacy programs are also being organized at every level.

Initiatives and efforts made by SNKP Government College, Neemkathana:

Higher educational institutes are the main base where the young students as a new voter are in abundant. Every year many students attain their age limit to get them enrolled in the electoral roll. So it becomes more necessary to make them aware and literate about their voting rights. For this purpose S.N.K.P. Government College, Neemkathana has been doing following efforts:

1. Every year National Voter's Day is being celebrated on January, 25 since 2011, in collaboration with the local sub-divisional administration.
2. Students, NSS volunteers, NCC cadets, Rovers-Rangers spread awareness through rallies, posters, banners, and slogans.
3. ELC (Electoral Literacy Club) has been constituted in the college, under which regular activities are being conducted.
4. A signature campaign was also launched to create awareness among the public.
5. Different competitions such as essay, poster, debate, slogan, etc. have been conducted on various relevant topics such as- Awarred voters are the basis of a strong democracy, Voters awareness, Role of youth in voters' awareness, Minimum educational qualification must be made mandatory for the public representatives etc.
6. Winners of all these competitions have been rewarded by the SDM administration on the occasion of National voter's day celebration.
7. A practical training program was conducted in the college to demonstrate the EVM and VVPAT machine by the sub-division administration.
8. New voter's registration program was conducted in the college to add them in the electoral roll.
9. Oath taken ceremony has been organized for the students on the occasion of National voters' day.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Plan of action for the next academic year is as follows:

- 1.To organize more community oriented services based activities to contribute to the wellness of the society.
- 2.To create whatsapp group of students for providing online study materials and other relevant informations especially during Covid-19 lockdown time.
3. To Maintain a lush green campus to be ecofriendly for this purpose voluntarily initiatives by students and staff members will be promoted.
- 4.To promote landscaping measures to use waste areas of the college.
- 5.To encourage faculty for publishing quality research papers and project works.
- 6.To motivate students regarding NET/SLET and othe competitive examinations.
- 7.To inculcate values among students to make them responsible citizens.
- 8.To initiate online feedback of students for further improvement.
- 9.To organize training programmes for faculty members.
- 10.To create youtube channel of college for uploading e-content / video lecture / pdf notes etc.