

### YEARLY STATUS REPORT - 2021-2022

Part A			
Data of the	Data of the Institution		
1.Name of the Institution	S N K P GOVERNMENT COLLEGE, NEEM KA THANA		
Name of the Head of the institution	Dr. Harish Kumar		
Designation	Principal (In-charge)		
Does the institution function from its own campus?	Yes		
Phone no./Alternate phone no.	01574230063		
Mobile no	9460449890		
Registered e-mail	snkpgovtcollegeneemkathana@gmail.		
Alternate e-mail	iqacsnkp@gmail.com		
• Address	S.N.K.P. Govt. College, Khetri Mod, Neem Ka Thana		
• City/Town	Neem Ka Thana		
State/UT	Rajasthan		
• Pin Code	332713		
2.Institutional status			
Affiliated /Constituent	Affiliated		
Type of Institution	Co-education		
• Location	Semi-Urban		

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• Financial Status	UGC 2f and 12(B)
Name of the Affiliating University	Pandit Deendayal Upadhyay Shekhawati University, Sikar
Name of the IQAC Coordinator	Dr. Rajesh Kumar
• Phone No.	01574230063
Alternate phone No.	01574230063
• Mobile	9414985793
• IQAC e-mail address	iqacsnkp@gmail.com
Alternate Email address	rajeshnagarwalnkt@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://hte.rajasthan.gov.in/dept/dce/pandit_deendayal_upadhyaya_s hekhawati_university_sikar/s.n.k.p.govtcollege/uploads/doc/AQAR% 202020-21%20nkt.pdf
4. Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	http://hte.rajasthan.gov.in/dept/dce/pandit deendayal upadhyaya shekhawati university sikar/s.n.k.p.govt. college/uploads/doc/Admission%20Policy%2021%20-22.pdf
5.Accreditation Details	

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	В	70.20	2004	15/09/2004	14/09/2009
Cycle 2	В	2.79	2014	23/09/2014	22/09/2019

#### 6.Date of Establishment of IQAC 21/05/2005

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding	Agency	Year of award with duration	Amount
SNKP GOVT. COLLEGE NEEM KA THANA	Salary	State	Govt.	2021-22	77656310
SNKP GOVT. COLLEGE NEEM KA THANA	T.A.	State	Govt.	2021-22	37050
SNKP GOVT. COLLEGE NEEM KA THANA	Medical Expenditure	State	Govt.	2021-22	34400
SNKP GOVT. COLLEGE NEEM KA THANA	Office Expenditure	State	Govt.	2021-22	261960
SNKP GOVT. COLLEGE NEEM KA THANA	Library and Magzines	State	Govt.	2021-22	29970
SNKP GOVT. COLLEGE NEEM KA THANA	Laboratory Expenditure	State	Govt.	2021-22	20000
SNKP GOVT. COLLEGE NEEM KA THANA	Dresses of Peons	State	Govt.	2021-22	6600
SNKP GOVT. COLLEGE NEEM KA THANA	Sanvida Expenditure	State	Govt.	2021-22	993400
8.Whether compos NAAC guidelines	ition of IQAC as pe	er latest	Yes		
	notification of forma	tion of	View File	<u>e</u>	
9.No. of IQAC meetings held during the year		2		<u> </u>	
Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?		Yes			

If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

#### 11. Significant contributions made by IQAC during the current year (maximum five bullets)

- 1. To conduct training of staff members for online admission of students for the session 2021-22
- 2.Repair of front boundary wall of the college building.
- 3. Renovation of Botany Laboratory.
- 4. Purchasing of green boards for teaching classrooms.
- 5.Proposal for installation of rooftop solar panel.

### 12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Training Programme for admission committee.	Training session was organised for admission committee for online admission process.
2. Proposal for renovation of Botany laboratory.	Botany laboratory renovated by PWD department.
3. Proposal for purchasing of green board for every classrooms.	Green board purchased by administration and installed in classrooms.
4. Proposal of rooftops solar panel.	This work is under consideration.
5. Proposal to hire more peon and computer operator from placement agency.	03 peon, 04 computer operator and 01 asstt. employee appointed through placement agency.
13.Whether the AQAR was placed before statutory body?	No
• Name of the statutory body	

Name	Date of meeting(s)
Nil	Nil

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	17/01/2023

#### 15. Multidisciplinary / interdisciplinary

The institution imagine an approach which focuses on different disciplines and the diverse perspectives that leads to holistic development of students bringing about development of knowledge, skills and life changing values. The institution strongly believes that mutually integrated learning experience in the humanities along with science, technology and mathematics can lead to improved educational and career outcomes for undergraduate and postgraduate students. The college would work towards translating the recommendations of the NEP-2020 into actionable areas to signal a shift to intentional and purposeful learning across knowledge, skills, personal and social responsibilities in accordance with the vision of National Education Policy-2020. Our faculty is continuously striving to foster multidisciplinary research, facilitating working across disciplines to respond to today's global challenges and address some of the most important issues facing the world today. To achieve learning outcomes associated with integrated education such as critical thinking, communication, team work and abilities for lifelong learning, we provide students a platform to imbibe human skills to be able to adaptively and continuously learn new technology and programs. We try to enable our students to acquire desired competency levels and acquire additional skills to further upgrade their competencies through Group discussion, ANANDAM (projects in the areas of community engagement and services, Environmental Education (compulsory paper for all students), Community Connect Program etc. Students also participate in the seminar and webinar of various subjects.

#### 16.Academic bank of credits (ABC):

The institution will abide by the University and Commissionerate College Education, Rajasthan guidelines regarding the method of preparing Academic bank of credits.

#### 17.Skill development:

The college has continuously offered opportunities for students to develop their skills in tandem with changing needs. Students are encouraged to participate in courses like Data Entry, Tally & GST by the faculty of commerce stream. To inculcate human values of truth, righteous conduct, peace, love, nonviolence, national integrity etc., the college organizes various competitions such as Essay, Debate, Posters, Slogans, Dance, Songs, Bhajans etc. on a regular basis.Rovers and rangers skill training programme also organised in the institution.

### 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

S.N.K.P. Govt. College is a small city. It is a Tehsil head quarter . Maximum students of this college belong to rural areas so usually faculty delivers classroom lectures in bilingual mode, English as well as Hindi. In B.A class Sanskrit subject is also available for students as a optional subject. It run in 02 section. So this institution take pride in encouraging our students to learn the ancient Indian language, Sanskrit. HOD of this subject is member of board of study under PDSU Sikar. He suggest to incorporate topic into syllabus related to indian culture. Post Graduation course in Hindi subject is also available in this college. HOD of this subject is also member of board of study under PDSU Sikar. Every year plenty of students get post graduate degree in Hindi subject. curriculum includes papers and modules on Indian culture and studies like'Indian Writing in English' in Post Graduate Studies.Films like 'Gandhi' are displayed to instill nationalism and patriotism in the youth. Indian culture is promoted through various competitions such as Mehandi, Thali decoration, Deep decoration, Rangoli, Indian music and dances etc. to preserve Indian traditions. Indian national and religious festivals are celebrated with enthusiasm by teachers and students. This institution has aarchaelogical gallery in History department which is usefull for the ancient knowledge to students.

#### 19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

The Learning Outcome Curriculum Framework syllabi prescribed by the PanditDeendayalUpadhyayShekhawati University of Sikar was formulated with the final outcome expected of students of a particular course at the end of the programme. Specific learning outcomes of all programs and courses are provided to the students during the admission process. The are also made available on the institution website: <a href="https://hte.rajasthan.gov.in/college/gcneemkathana">https://hte.rajasthan.gov.in/college/gcneemkathana</a> They are in sync with expectations of the programme and the desired skills

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and knowledge to be inculcated in students. The outcomes are delineated clearly, and the teaching plans outlined accordingly. This enhances the quality of education being imparted to them and frequent student faculty meetings help align pedagogy to the desired outcomes.

#### **20.Distance education/online education:**

During the pandemic of Covid -19, the mode of teaching was online. The teachers have been in hybrid (online-offline) mode of teaching, disseminating knowledge and curriculum through you tube videos, Whatsapp group, PDF notes, e-books, and other social media resources. All faculty members have their youtube channels on which curriculum related lectures and motivational lecturs are available for free. ccerajgcneemkathanaclass is the you tube chanel of this college. These have been preserved in a repository named Rajiv Gandhi E-content bank and are available on the institutional website. Many faculty members disseminate the teaching material to students via facebook. Many faculty members of the college updates students on all curricular, academic and official updates of the institution via face book. Online webinars have been customary during the pandemic. Special programmes like Gyan Ganga, GyanSudha, Gyandoot have been coordinated for the trainings of teachers as well as to facilitate the learning process of the students.

Extended Profile				
1.Programme	1.Programme			
1.1	2	212		
Number of courses offered by the institution across all programs during the year				
File Description	Documents			
Data Template	View File			
2.Student				
2.1	Ę	5409		
Number of students during the year				
File Description	Documents			
Institutional Data in Prescribed Format  View File		View File		
2.2	4	1869		

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
File Description	Documents	
Data Template	<u>View File</u>	
2.3	1336	
Number of outgoing/ final year students during the	year	
File Description	Documents	
Data Template	<u>View File</u>	
3.Academic		
3.1	36	
Number of full time teachers during the year		
File Description	Documents	
Data Template	<u>View File</u>	
3.2	67	
Number of sanctioned posts during the year		
File Description	Documents	
Data Template	<u>View File</u>	
4.Institution		
4.1	31	
Total number of Classrooms and Seminar halls		
4.2	10.15084	
Total expenditure excluding salary during the year (INR in lakhs)		
4.3	74	
Total number of computers on campus for academi	c purposes	
Part B		
CURRICULAR ASPECTS		

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College is affiliated with PDUSU, Sikar, and implements the curriculum prepared by the University. At the start of the session class- and teacher-wise timetable is prepared. At the college level, the implementation of the curriculum is monitored and regulated by the Head of the Institution, IQAC and head of the departments. The dates for annual theory and practical examinations are scheduled by the University on its website. Practical classes attendance and documentation is done lab-wise for a complete record of experiments conducted and completed by students.

Some important measures taken for effective functioning and delivery of the curriculum in the institution include:

Class-room lectures: The lecture materials include relevant notes, slides, Power Point presentations, and e-resources.

Practical sessions and lab activities: In the laboratory, all those practicals and experiments are done which are prescribed in the university syllabus

Assigning projects to the students: Fieldwork, case studies, and social surveys are part of the curriculum in subjects like Chemistry, Physics, Geology, Botany, Zoology, Geography, Sociology, Philosophy, History to enhances the knowledge and provides conceptual clarity to the students of their subjects.

Interactive sessions Include both inside as well as outside the classrooms.

Application of theoretical knowledge: The teachers have been in hybrid (online-offline) mode of teaching, disseminating knowledge and curriculum through you tube videos, Whatsapp group, PDF notes, e-books, and other social media resources.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	Nil

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

For the academic growth of the institution we adhere CIE (Continuous Internal Evaluation), though as per P.D.S.U.Shekhawati Uni. Sikar. Students are only assessed during the annual examination. College has adopted its own internal system for the implementation of evaluation procedure during the course of the academic session to evaluate the learning abilities and capacities of the students at various levels. The following are some of the measure taken in this regard, All of PG departments asked to make mandatory for PG students to participate in departmental seminars and students are evaluated on basis of presentation given. In PG department of chemistry has made compulsory to make a power point presentation for a internal seminar that is being evaluated by the external examiner and marks are added in final consolidation of the results. At the UG & PG level practical work is the part of curriculum, it is mandatory to submit a practical record that is being evaluated by the external examiner and marks are added in final consolidation of the results. Our institution has made compulsory project report for the some of subjects and it is considered for CIE (Continuous Internal Evaluation). Our institution has made compulsory to conduct periodical class tests in each subject.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/certificate/Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	<u>View File</u>

#### 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	<u>View File</u>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<u>View File</u>

#### 1.2.2 - Number of Add on /Certificate programs offered during the year

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	<u>View File</u>
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<u>View File</u>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

#### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

#### Gender:

The College through varied departments integrates courses both core and electives in Gender or Gender related issues. These courses not only help the students to internalize and comprehend the concepts and theories involved in the social construction of gender but also lay emphases on the approaches to deal with gender and gender related issues. The course curriculum also integrates theory with practices by providing students with opportunities to experience various issues of gender through field and community activities.

#### Environment and Sustainability:

Geography, Zoology, Botany, and chemistry subjects running in the institution also covers the given point. Environment day is also celebrated every year, and regular cleanliness drives are conducted. The familial forestry division is a unique initiative towards ecofriendly campus and exemplary move in this direction.

#### Human Values:

Papers in Graduation and Post-Graduation across all streams address human values in some way or the other. In the post-graduate studies in Political Science in M.A. Final, Paper IX- Human Rights and Duties delves on the universal declaration of human rights and human values.

#### Professional Ethics:

The Anandam programme, Human Rights Cell, NSS, NCC and Rovers and Rangers Cell also organize various activities include the celebration of Human Rights Day, blood donation camps, health check-

up camps, etc emphasizing all the goal mentioned. Every year National and International days like Gandhi Jayanti, Vivekanand Jayanti, Ambedkar Jayanti and Jawahar Lal Nehru Jayanti functions are held to inculcate in the students moral and ethical values.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<u>View File</u>

### ${\bf 1.3.2 \cdot Number\ of\ courses\ that\ include\ experiential\ learning\ through\ project\ work/field\ work/internship\ during\ the\ year}$

3

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<u>View File</u>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<u>View File</u>

#### 1.3.3 - Number of students undertaking project work/field work/ internships

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work//internships (Data Template)	<u>View File</u>

#### 1.4 - Feedback System

# 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

#### B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	http://hte.rajasthan.gov.in/dept/dce/pandit_deendayal_upadhyaya_shekhawati_university_sikar/s.n.k.p.govtcollege/uploads/doc/FEEDBA_CK.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	<u>View File</u>

### 1.4.2 - Feedback process of the Institution may be classified as follows

#### D. Feedback collected

File Description	Documents
Upload any additional information	<u>View File</u>
URL for feedback report	http://hte.rajasthan.gov.in/dept/dce/pandit deendayal upadhyaya shekhawati university si kar/s.n.k.p.govt. college/uploads/doc/FEEDBA CK.pdf

#### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

#### 2.1.1.1 - Number of students admitted during the year

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

## 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

#### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

4656

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

#### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The prime objective of any educational institute striving to achieve excellence is to identify respective learning levels of the students. Students from the diverse socio-cultural, economical and educational background are admitted to the college. Therefore taking into account the varied needs of the students it becomes necessary to identify slow learners and advanced learners at the entry level. At the commencement of every academic year, the college conducts counseling sessions/induction programmes for newly admitted students. In these sessions, college Principal and the senior faculty members make students aware with their goals and objectives, code of conduct, classroom attendance, examination and evaluation system and the amenities available in the college. Concerned faculty conducts specific tests in the allotted classes for assessment of skill and knowledge of fresh student to ascertaininitial level of their skill and knowledge. This process helps us to know the needs of the students, and accordingly college runs specific programmes to help them to improve their skills like communication, writing, personality development, confidence building etc. The institution adopts measures like conducting remedial classes for slow learners, personality development classes to improve students' personality and motivate them for an innovative and creative mindset by Youth Development Centre, and language skill through Enhancement of

Communication Skill and provide Book Bank Facilities. The college also provide the INFLIBNET membership facilities to the advanced learners.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
5409	36

File Description	Documents
Any additional information	<u>View File</u>

#### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teacher designs the delivery of the curriculum to suit students and creates healthy interaction between them. The teacher spends the first 10 min to recap the previous class by interacting with the students. The next 40 min is spent on teaching using blackboard. The last 10 min is spent on clarification / questioning where the teacher encourages students to participate actively. To make the learning more students centric, students seminars, group discussions, institutional visits and field outings, practical and project work etc. are conducted at regular basis in order to encourage and develop the interests of students in courses. The students take active part in organizing various extra and cocurricular inter/ intra departmental inter/intra college events which helps them in developing their organizing and management skills. Departments have developed social media and phone Groups for assignments. Research based group projects of Academics as well as practical importance are assigned to the students which helps them in reflective thinking, Problem Solving and to logically analyze associated curriculum. Along with classroom teaching and laboratory experiment based learning student's involvement in the minor and major projects empower them to think analytically and to come up with alternate solutions. Regular Basis Assignments, class test

tutorials, unit tests are held from time to time to check the level of understanding of the subject.

File Description	Documents
Upload any additional information	<u>View File</u>
Link for additional information	https://www.youtube.com/channel/UCQBiCGH90iK S9ZN4BZ8BOMA

### 2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT deals with the application of different electronic media in the collection, storage and rapid access to information to users. In a broad sense ICT refers to the whole set of enabling technology concerned with communication, manipulation of information, networking, data storage, transmission on encompassing data, voice and video. It had improved education in many ways. ICT helps in flexible education, learner's autonomy access for all, more practicable teaching and learning. It's an organized and more planned system of education. ICT can enhance the quality of education in several ways by increasing clear motivation and engagement by facilitating the admission acquisition of basic skills. Audio tools like WhatsAppused by faculties of their Institution. The tools depend mainly upon the student's access to different network availability. Video tools like YouTube video, different online live class apps like zoom, Google meet, YouTube channel live streaming, Rajiv Gandhi e-content Bank, Gyandoot live sessions, Gyandoot 2.0 (Offline Classes), Gyan Sudha (Live & Offline sessions), Online Skill Development Courses, Online programs on social issues are used for the purpose. ICT has the potential for increasing access to improving the relevance and quality of education. ICT is a potentially powerful tool for extending educational opportunities. ICT provides effective and communicative education.

File Description	Documents
Upload any additional information	<u>View File</u>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

27

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	<u>View File</u>
Mentor/mentee ratio	No File Uploaded

#### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

36

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<u>View File</u>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

File Description	Documents
Any additional information	<u>View File</u>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<u>View File</u>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

348

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. The principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process. Students who are admitted for the concerned course are assessed continuously through various evaluation processes at college and University level. Continuous evaluation is made through Group Discussion, Unit Tests, Assignments Submission, Field Visit / Field Work and Seminars Presentation. Unit tests are conducted regularly as per the schedule given in academic calendar.

In all the subject's internal assessment of students is done by a project work, which carries 20 % marks of University Annual Examinations of a particular subject, also practical exams are part of the curriculum, it is mandatory to submit a practical record that is evaluated and marks are added during the final consolidation of results as internal assessment.

Students appearing for PG classes are asked to deliver the seminars of the concerned subject. Topics are given by their teachers to the students to prepare for power point presentation.

For transparent and robust for internal assessment, the following mechanisms are conducted

- · Internal Examination Committee.
- · Question Paper Setting.
- · Conduct of Examination
- · Interaction with students regarding their internal assessment.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	Nil

### 2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college has a well-organized mechanism for redressal of examination related grievances. The student can approach the Teachers, College Examination Officer and Principal to redress the examination related grievance as per the requirement and jurisdiction of the grievance. The errors in their results like marks of the internal assessment, attendance sheets, error in the bio-data etc. are immediately addressed, corrected and quickly disposed for onward submission to university by the convener examination committee. Any representation regarding question paper, examination related issues and evaluation is forwarded to the University. The students give in writing whatever problems they face concerning the question paper and the same is sent/emailed immediately to the concerned authorities in the exam cell of the affiliating University. During the exams, unfair means case (UM) and grievances related to question paper are forwarded to the university immediately for necessary action. The examination procedure is completely transparent. Students have an option of re-evaluation if they are not satisfied with the marks awarded in university examination. Unsuccessful students in the final year of UG/PG degree courses are given a chance to appear in Supplementary Examination which are generally held in September-October in the same year. In addition, Students are, also, given a chance to improve their marks in 50% papers of previous year examination if they want to.

Students for internal examination related grievances can approch to college through samapark portal.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	
	https://sampark.rajasthan.gov.in/cmhelpline/
	grievance disposal.aspx

#### 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program Outcomes

- 1. Program outcomes of Bachelor of Arts:
- PO1. Knowledge and understanding of arts field: To develop a detailed knowledge and understanding of arts field as core disciplines in humanities, social sciences and languages.
- PO2. Reading and writing skills: Students can interpret with an awareness and curiosity for other perspectives. They will be able to write effectively for a variety of professional and social setting. They will develop an awareness and confidence in their own voice as a writer and analyze complex social and natural problems with the help of their degree specialization.
- 2. Program outcomes of Bachelor of Science
- PO1. Understand the methods of science, to understand the methods of science, and can explain why scientific knowledge is both contestable testable by future inquiry.
- PO2. Apply appropriate methods to solve the problem A Bachelor can apply appropriate methods to solve problem in science, mathematics, technology including the planning and conduct of a significant project problem or investigation.
- 3. Program outcomes of Bachelor of Commerce
- PO1. To apply basic mathematical and statistical skills: A bachelor can apply basic mathematical operations and statistical skills necessary, which is necessary for analysis of a range of problems in economics actuarial studies, Accounting, Marketing, Management and Finance etc.

PO2. Sound knowledge of commercial, economical and taxation laws: Impact on changes of taxation, economical and commercial law to various areas of economy and practices.

PO3.Environment Awareness: Understand the issues and problems of environmental context and develop environmental awareness in the mind.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	<u>View File</u>

#### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

To measure the attainment of the outcomes, the institution has specified procedure to collect and analyze data on student learning outcome; the following points are adopted by the institute in this context: Midterm and continuous evaluation comprising internal tests, assignments, term paper and seminars presentations. Introduction of unit wise internal choice and objective and analytical type questions consisting of objective, short and descriptive and analytical answers. This ensures comprehensive study and understanding of the entire course contents by the student. Annual examination system for all courses. Seminar presentation by students. Providing Question bank of various subjects to the students. Timely Redressal of students' grievances. By showing answer books to students to make them understand their relative strengths and weaknesses. Minimum attendance limit for students to minimize absenteeism. Extra classes for weak students to solve their problems.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

#### 2.6.3 - Pass percentage of Students during the year

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### 2.6.3.1 - Total number of final year students who passed the university examination during the year

1336

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

#### 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://hte.rajasthan.gov.in/dept/dce/pandit\_deendayal\_upadhyaya\_shek hawati university sikar/s.n.k.p.govt. college/uploads/doc/2.7.1.pdf

#### RESEARCH, INNOVATIONS AND EXTENSION

- 3.1 Resource Mobilization for Research
- 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
- 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	<u>View File</u>
e-copies of the grant award letters for sponsored research projects /endowments	<u>View File</u>
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

6

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
Supporting document from Funding Agency	<u>View File</u>
Paste link to funding agency website	Nil

#### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Some following multifarious activities in the campus -

- The spacious rooms are well established for conduction of many classes and programmes that enable for exchanging innovative ideas.
- The well-set laboratories are the best centre for transfer of knowledge through technology-savvy practicals and enable to do research.
- 3. Various departments create awareness among students regarding social, environmental and political issues through ELC.
- 4. YDC conducted lectures on several aspects regarding the skills development among students.
- 5. RAJEEV GANDHI E-CONTENT BANK- is a repertoire of ideas and PDF notes & E-lectures videos displayed on the website for free

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access.

- 6. WGRC facilitates the submission and redressal of genuine complaints and grievances of students.
- 7. Udaan Scheme Motto of this scheme is 'I am Shakti' which creates awareness among the girls and distributing them free sanitary napkins.
- 8. Our college digitalized library (session 2021-22) which comprises 48582 books which enable free access by the students.
- 9. Inspire Award provides by DST for B.Sc. & M.Sc. students of enhancing innovative ideas.
- 10. By successful entrepreneur's conducted lectures for the welfare of the students.
- 11. The institute through NCC, NSS and Rover & Rangers enable the students to make their life better.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	1. https://hte.rajasthan.gov.in/college/gcneemkathana/innovation-skill-development-cell-php 2. https://hte.rajasthan.gov.in/college/gcneemkathana/ydc-php 3. https://hte.rajasthan.gov.in/college/gcneemkathana/nss-php 4. https://hte.rajasthan.gov.in/college/gcneemkathana/nss-php 5. https://hte.rajasthan.gov.in/college/gcneemkathana/ncc-php 5. https://hte.rajasthan.gov.in/college/gcneemkathana/sports-php 6. https://hte.rajasthan.gov.in/college/gcneemkathana/departments 7. https://hte.rajasthan.gov.in/college/gcneemkathana/departments 7. https://hte.rajasthan.gov.in/college/gcneemkathana/CORONA 8. https://drive.google.com/drive/folders/lHswPPS4YcdmRBGP_lHERn9Xgp_ebEwTIE?usp=sharingg

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	<u>View File</u>
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

#### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

#### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

NIL

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide, title of thesis, year of award etc (Data Template)	<u>View File</u>
Any additional information	No File Uploaded

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

- 3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during the year
- 3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings year wise during year

00

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

#### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities-

NSS CAMP: The annual seven days NSS camps conducted in 4 selected villages nearby Neemkathana town which creates a healthy relation between the college and the community. The NSS Volunteers do various social reconstruction work like literacy campaign, cleanliness drive in the campus and out side the campus, tree plantation and drive against use of polythene etc.

College Community Connect Programme (CCCP):

Kanyadan for Weaker Section of Society: The Faculty of College donated Rupees 51000/- for group marriage of schedule caste community conducted by Dr. Bhim Rao Ambedkar Welfare Society in the College premises on 13th March 2022.Social Issues: College conducted awareness Rallyon different social issueslike "Saving the girl child", (Beti Bachao -Bet Padhao Abhiyan) "Anti Tobacco" /"Deaddiction of all type of addiction" (Nasha Mukti Abhiyan) and so on.Blood Donation Camp were organised on the occasion of Mahatma Gandhi Jayanti (2nd Oct.2021) and students and some faculty membersdonated blood.Voter Literacy Club of the college organised "Voter Awareness" camp toeducate students for electoral literacy and aware them about making online Voter card through VHP App. Rover and rangers initiated Parinda bandho abhiyan (water pot for Birds) in the campus

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

- 3.4.2 Number of awards and recognitions received for extension activities from government / government recognized bodies during the year
- 3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

08

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<u>View File</u>
e-copy of the award letters	No File Uploaded

- 3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year
- 3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

9

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	<u>View File</u>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<u>View File</u>

- 3.4.4 Number of students participating in extension activities at 3.4.3. above during year
- 3.4.4.1 Total number of Students participating in extension activities conducted in

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collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1995

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

#### 3.5 - Collaboration

- 3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/internship during the year
- 3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<u>View File</u>

- 3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year
- 3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

#### INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The main campus is spread over 12.67 acres of land. A master plan has been prepared for the campus. The college has an out-door Sports Ground for sports activities. The college also has a fully furnished and equipped Computer Lab. The infrastructure involves spacious class room, proper lighting and ventilation, seating arrangement with proper visibility for both students and lecturers. The college has hostel facility for girls. For curricular and co-curricular activities: 1. Class rooms: Our College has 25 specious class rooms with Proper light arrangement and ventilation. 2. Technology Enabled learning facility: The College has four ICT Classrooms where the provision of OHPs, Multimedia learning and internet access with lease line of high speed, Broadband connections have been provided. 3. Seminar Hall: The College has one seminar hall and an Auditorium. 4. Laboratories: Laboratories, 02 in Chemistry Department, 02 in physics, each one in Zoology, Botany, Geology, Mathematics and Geography departments for conducting science practical during the session and in annual examinations. Similarly, the college has 01 technology enabled laboratory for conducting computer practical and 01 Archeological Gallery with the department of History. 5. Library: There is a big library having more than 58,835 books on different subjects and 20 subscribed journals/magazines. The library is equipped with latest facilities such as internet. pace with IT last year.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports:- The college has always created a niche for itself in the field of sports. The college has, since long, been participating in various inter university, university level tournaments. In sports our college provides indoor and outdoor games infrastructure to the students. Outdoor Games: - A spacious 2 acre play ground is available foroutdoor games i.e. Cricket, Football, Athletics, Kabaddi, Volleyball, Kho-Kho, Judo, Wrestling etc. in the college campus. Indoor Games: - Facilities for sports like Badminton, Table Tennis, Basketball, etc. are provided to the students in the college campus itself. Auditorium: - Recently the college has been given a unique gift by the family members of the Seth who had constructed the beautiful and magnificent building of the college, in the form of huge auditorium with seating capacity of almost 1000 people.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

#### 10,15084

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template	<u>View File</u>

#### 4.2 - Library as a Learning Resource

#### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is the prime learning resource of the college and is (digitalized) through integrated library Management System known as Limsys Enterprise with the version 4.5 which updates automatically. The Library Management Software consists of Modules such as Masters, Book Management, Barcode Facility, Book Accession, Membership, Circulation, OPAC, Catalogues, and Administration. The library is a knowledge source of college and provides adequate services to its user. It contains more than 58835 books which fulfills the need of researchers, teachers, students and other staff members. The library has Inflibnet membership which provides the eaccess of various journals and e-books. In the meeting of IQAC committee and Vikas Samiti Comittee a proposal is put forward for the purpose of getting better facilities of library infrastructure for the students. It has been pointed that for the library automation, a new upgraded version of automation must take place instead of the this existing version. For this purpose as soon as possible, a tender should be invited from various firms so that from the next session, new upgraded version of automation work would be completed and the students would be benefitted from this. We have total area of library is 629 square feet, five rooms and one reading hall with 80 student capacity. Library time 10 AM to 5 PM is each working day and we are using lib software for updated records in library.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional Information	Nil

# 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D.	Any	1	of	the	above
----	-----	---	----	-----	-------

File Description	Documents
Upload any additional information	<u>View File</u>
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.3

File Description	Documents
Any additional information	<u>View File</u>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<u>View File</u>

#### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has upgraded and added IT facilities including Wi-Fi frequently as per the needs and requirements in the last five years. The college added about new 70 PC and four Laptops with RUSA grants. The college has increased the broadband speed to 4MBPS last year. A lease line connection of 8 MBPS from BSNL has been installed which serve the requirement of the office and smart classroom. Digital teaching device has been installed with LCD projector. The faculty members are using frequently modern teaching devices. The students and faculty members are benefitted with the e-lectures provided by the commissionarate. The college has updated its IT facilities with increasing the number of computers, printers, scanners, smart boards, interactive LCD projectors, Xerox machines. There are about 40 CCTV cameras in the entire campus.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

74

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<u>View File</u>

## 4.3.3 - Bandwidth of internet connection in the Institution D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	<u>View File</u>
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

#### 4.4 - Maintenance of Campus Infrastructure

- 4.4.1 Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)
- 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

10.15084

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has an effective internal monitoring mechanism ensured through the meetings of local management committees such as college development committee and other internal college committeessuch as purchase and tender committee, Library committee, Campus development and beautification committee. The periodical meetings of these committees ensure optimum utilization of budget allocated for various activities. A review of expenditure is made towards the end of the year. At the beginning of every academic year, proper availability of blackboards, lighting, and furniture in classrooms etc. is taken care of by these committees. The institution utilizes the services of the electrician, plumber, carpenter and computer engineers for the maintenance of infrastructure. Sometimes some technical persons are hired for the maintenance and repairs of laboratory equipments, computers, audiovisual aids etc. Day to day maintenance is carried out by the staff appointed for cleaning and maintenance of buildings. Besides,

NSS volunteers make significant contribution in keeping the college premises clean and hygienic. The institution takes series of steps to insure proper maintenance/storage of equipments. For instance, to maintain proper voltage one generator of 7.5 KVA and one online UPS with 01 KVS and many UPS were purchased. Proper sheds have been constructed for the storage of these equipments. Besides availing the services of the College staff, outside technical experts are called by the Institution for necessary repairs/maintenance of sensitive equipments, whenever the need arises.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

#### STUDENT SUPPORT AND PROGRESSION

#### 5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1495

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

- 5.1.2 Number of students benefitted by scholarships, free ships etc. provided by the institution / non-government agencies during the year
- 5.1.2.1 Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	<u>View File</u>
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

# 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

# 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

# **5.1.5** - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<u>View File</u>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

#### **5.2 - Student Progression**

#### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<u>View File</u>

#### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

1336

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<u>View File</u>

- 5.2.3 Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)
- 5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

#### **5.3 - Student Participation and Activities**

- 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year
- 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Yes, there exist students council at this college, every year college conducts Students election as per JM Lingdoh committe. NSS, NCC, scout, women cell, sports board and other committee organizes different activities through the academic year.

File Description	Documents
Paste link for additional information	http://hte.rajasthan.gov.in/dept/dce/pandit deendayal upadhyaya shekhawati university si kar/s.n.k.p.govt. college/uploads/doc/IMG-20 220827-WA0016%20(1).jpg
Upload any additional information	<u>View File</u>

- 5.3.3 Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)
- 5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	<u>View File</u>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has registered Alumni Association under the Society Registration Act 1958/28 (Registration No. Sikar 57/2014-2015, dated: 05.06.2014). The association is constituted with 16 members in Executive Committee including President, vice president, secretary, Treasure. The General Body comprises all registered members. The college organizes various functions where alumni are invited and also conducts meetings with faculty members to have interaction with the students and the staff, in order to utilize their expertise for the development of the Institution. Alumni contribute through organizing guest lectures as visiting faculty, resource persons and participate in seminars / conferences / symposiums organized by the college. The Alumni Association also helps the students by creating placement opportunities through on campus and off campus . The members of the Alumni Association have regular interaction with the Principal, the management, and the staff members regarding the overall development of the college. Some of the members of the Alumni Association are also having their representation on the college development committee, IQAC committees and BOG in RUSA committees etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

#### **5.4.2 - Alumni contribution during the year**

E. <1Lakhs

#### (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

#### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: The college vision is to provide value based education to the student that foster creativity, innovation and leadership and prepare them to serve humanity. Mission: College mission is to offer courses to the students for enhancing professionalism, humanism and social responsibility through quality education. To inculate value of discipline, hard work, team spirit and scientific thinking. The college follows decentralized and participative management in all academic administrative activities, initiatives and decision making by involving faculty members at all level. The Principal assigns and divides the work to faculty members. The senior most faculty members are given the charge of accounts and the academic sections. The charge of each department is given to the senior faculty members in subject for easy and perfect functioning. The college has formed various committees for development of students and carrying out other works of the college. A convener is appointed for each committee with some members for proper functioning. Examination work is also decentralized. Different officers are appointed for the different sessions of the examination. Whenever major decisions are taken the principal or assigns staff council meeting and the with decision in taken after discussion of all the staff members.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/college/gcneemk athana/http-hte-rajasthan-gov-in-dept-dce-pa ndit-deendayal-upadhyaya-shekhawati-universi ty-sikar-s-n-k-p-govt-college-uploads-doc- code-of-conduct-pdf-pdf
Upload any additional information	<u>View File</u>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

There is setup of varius committees of stafff members for smooth functioning of institution. There are various segments by which college is functioning on the basis of decentralization and participative management perspective. This is further evident and reflected primarily in constitution of various committees and their effective contribution in the vertical growth of an institution. At various levels and platforms ample opportunity and platform is provided to the students for their growth. Institution understands and realizes the importance of sports, NSS, Skill development, Women empowerment, Yoga and recreation, besides emphasis on research and innovation. All activities of college is being performed by the committees which have due representation of students and participative management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

#### 6.2 - Strategy Development and Deployment

#### 6.2.1 - The institutional Strategic/perspective plan is effectively deployed

Online Admission of students is done completely on the basis of the merit as per the admission policy issued by the higher education department, Govt. of Rajasthan. The principal assigns and divides the work to faculty members. The charge of each department is given to the senior most faculty member in the subject for easy and perfect functioning. The college has formed various committees for development of students and carrying out other works of the college. The aim of the college is to make optimum use of the available human resources. Latest text books and reference books purchased time to time for the benefits of the students as well as the teachers. All faculty members have been provided with unique user id and password of N-LIST digital library to access e resources from anywhere. Internet service has been made available to the users. Cameras are strategically placed inside the college premises covering crucial areas to improve the safety and security of the campus.

Physical Infrastructure: College has sufficient infrastructure which include seminar hall equipped with internet and projectors, Office, Class rooms, Girls common room, Laboratories equipped with necessary hardware and software, library, internet and WiFi facility. The college has several sports facilities like play grounds,

badmintonkits, cricket kit, TT table, volleyball, football etc. Some faculty members are doing Ph.D. and some other faculty members are working as research guides in various discipline.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

As per our institution is concerned, major rules and regulations are governed by the commissionerate of college education govt. of Rajasthan. For Internal committee, college has a mechanism which is effective and efficient which is viable and efficient. Senior faculty members are given responsibility of RUSA, accounts (INTERNAL AUDIT), IQAC, online Admissions Process, Students union election, and University Examination. AAO is responsible for all accounts related matters. Incharge of Library is responsible for all functioning of library, purchase of books on the recommendation of faculty members, automation of library is completed. Service rules are being adopted by Rajasthan Service Rules (RSR), and is being strictly applied. Recruitment of teachers is strictly based on the examination and interview conducted by the rajasthan public service commission. Promotion polices are adopted as per UGC norms and as per direction of commissionerate of college education. Recruitment of guest teachers is conducted as per UCG norms by the institute. Grievance Redressed mechanism is adopted and addressed by the committee within the college. SC- ST, women's cell, minority cell also established as per norms and all procedures are being followed during grievance redressed.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/dept/dce/pandit deendayal upadhyaya shekhawati university s
	<pre>ikar/s.n.k.p.govtcollege/uploads/doc/Gover nmentRecruitmentandSelectionProcessinRajasth</pre>
Link to Organogram of the institution webpage	http://hte.rajasthan.gov.in/dept/dce/pandit deendayal_upadhyaya_shekhawati_unive_rsity_s ikar/s.n.k.p.govtcollege/uploads/doc/Gover nmentRecruitmentandSelectionPro cessinRajasthan%20(1)SSR%206.2.2.pdf
Upload any additional information	<u>View File</u>

# 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	<u>View File</u>
Details of implementation of e- governance in areas of operation, Administration etc(Data Template)	<u>View File</u>

#### **6.3 - Faculty Empowerment Strategies**

#### 6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Almost all the teaching and non-teaching staff avail the benefit of welfare and assistance schemes available with state government. The college implements all the welfare schemes of the State Government and also tries to facilitate the same through various effective welfare measures. GPF/RGHS and SI are compulsory deductions for future security. In addition, annual 'Group Insurance' is also deducted. Medical claims are reimbursed by the State Government as part of the health expense incurred by the employee. The

superannuated employees of the College are benefitted from the Rajasthan Pensioner's Medical Fund, besides being given Gratuity, P/L encashment and Pension. As an affiliated College, the University deducts 6% of the amount in the form of Teacher's Welfare Fund' from the remuneration of the teachers which they earn during the evaluation process, which is provided to the family of the needy faculty member, based on the policy of the fund. Provident Fund is also deducted, which is also associated with long term future benefits of the employee.

Some of the other benefits include:

Leave for teaching staff, non-teaching staff &female staff

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

- 6.3.2 Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year
- 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

4

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

- 6.3.3 Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year
- 6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

The evaluation, assessment and judgments on the basis of their performance in shouldering their assigned duties and

responsibilities in the areas of academic, co-curricular, extra cocurricular, administrative affairs, institutional development,

research work and social service. Firstly, every staff member is required to submit his/her Performance Appraisal Report based on

above criteria annually to the Principal. The principal is required to make his/her own assessment and make remarks on the basis of his

/her yearly achievements, discipline, quality etc. and is then submitted to the higher authorities of the state government. However, the

handicaps beyond the competence of the employee are brought to the notice of the authorities concerned for consideration/ redressal.

The Performance Appraisal Report of the employee evaluated by higher authorities is taken into consideration for granting benefit of

career advancement schemes and for promotion of employees. Performance appraisal has several components to assess the

performance as 1. Output of Work. 2. Leadership Qualities. 3. Analytical Ability. 4. Management Ability, Decision making Ability.

5. Ability to take initiative. 6. At the end of assessing by the Principal Commissinor gives the overall rating which is conveyed

back to te employee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

#### 6.4 - Financial Management and Resource Mobilization

- 6.4.1 Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words
- S.N.K.P. Govt. College, Neemkathana ensures both Internal and External audits regularly. Proper records of accounts are maintained as per accounting process and as per the directions of external auditor's previous report. Colleges as per Govt. norms go for external audit of stock and accounts as per the schedule provided by the government. AAO is appointed by the Govt. to see and verify the accounts. Proper UC (Utilization Certificate) is submitted for the

grants received from UGC and RUSA. College too have internal auditors for accounts and stock. Senior most faculty members are given this task The accounts related to Vikas Samiti and old students association is being audited by the Chartered Accountant on the regular basis. Every year physical verification of stock, equipment, books, laboratory items are verified and report is being submitted to Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

## 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

# 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college receives funds from State Government, UGC, RUSA, College Development Council and from other donors. The State government funds are expended under the strict rules of the State Government and there is Internal Audit Committee to monitor the effective and efficient use of such financial resources. It is in addition to the audit conducted by the government and Chartered Accountant in case of funds being received from UGC. There is BOG (Board of Governors) and PMU (Project Monitoring Unit) to monitor the effective and efficient use of the funds received from RUSA. All funds received from RUSA are being maintained by separate accounts and all payments are maid by PFMS mode. It is being inspected by third party audit. College Development Council funds are under the strict supervision

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of members who are drawn from senior faculty members, top local administrative officers, public representatives and reputed local

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

An internal quality assurance cell (IQAC) is properly functioning in our college. IQAC has contributed in many ways to achievement of institutional objectives. Besides IQAC we have separate committees to monitor all segments - academic, administrative and social vision. The insistence on students' participation in academic and administrative matters has improved the quality of the education andadministration in the institution. The administration in the institution is maintained by the involvement of the staff at every level. Initiatives for the institutionalization of the quality culture in the college;

- 1. To conduct training of staff members for online admission of students for the session 2021-22
- 2. 2. Repair of front boundary wall of the college building.
- 3. 3. Renovation of Botany Laboratory.
- 4. 4. Purchasing of green boards for teaching classrooms.
- 5. 5. Proposal for installation of rooftop solar panel.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews it's teaching learning process, structure and methodologies of operations and learning outcomes at periodic intervals. Some of activites of IQAC in this regard are:

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1. Students feedback on faculty, teaching learning process and evaluation: Students feedback significantly shows the actual quality of teaching learning process.

The students feedback is conducted as per the following norms:

- a. All the students are allowed to give feedback on faculty, teaching learning process and evaluation so that actual picture is ascertained.
- b. After evaluating the feedback from students, the teacher if evaluated with low performance is instructed accordingly.
- c. The whole process is being operated through IQAC and no other faculty member is involved at any stage.
- 2. Academic monitoring: The academic monitoring committee conducts regular visit to the classes regarding the regularity and punctuality of class work. The Principal is informed on daily basis.
- 3. Syllabus Monitoring: The worthy principal (chairman IQAC) keeps vigil on the completion of syllabus and ascertains information regarding the completion of syllabus, so that the prescribedsyllabus is completed within stipulated time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

#### INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

This institution posses no room for discrimination among its students. In other words, it does not make any difference on the basis of gender, caste, creed, religion, sect, rich family or poor family. All are equal here and get the equal opportunity to excel.

 Safety and security - The college provide safe and comfortable atmosphere specilly to its female students. For this very purpose there is a strong boundary wall which runs all around the campus and it varies in height between eight to twelve feet,

CCT cameras have been installed at all the sensitive points for surveillance. Further, a Disciplinary Committee team is always vigil . In this chain, another committee i.e. Women cell also provide security and help to the girl students.

- 1. Counseling There were two committees
- 1. Student Advisory Committee
- 2. Women cell.

Former, comprises senior faculty members while latter comprises some lady teachers. Both committees assisted, guided and advised to female students.

1. Common room - There is a well spacious and ventilated Girls' common room in this college. Adjoining to it is an open space

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facilitated with cemented clourful chairs where girls discuss together and enjoy with their friends.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://hte.rajasthan.gov.in/dept/dce/pandit deendayal upadhyaya shekhawati university si kar/s.n.k.p.govt. college/uploads/doc/AQAR%2 07.1.1.docx

# 7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensorbased energy conservation Use of LED bulbs/power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management: In order to maintain the campus clean and keep it under healthy or hygienic condition, the college authority takes all the necessary measures. To ensure that the campus is free from plastic items and other such wastes which cause harm to the environment, for use have been banned. For disposing normal type of waste material, large and medium sized trash bins have been placed on different spots.

Liquid Waste Management: Every drop of water whether it is falling from taps in process of washing hands, in course of drinking water with palm by students and rain water flowing down in college campus are channelisd and utilized for watering the trees and garden plants.

E-Waste Management: Apart from computer room, college office and some departments are facilitated with computer, Xerox machine, projector and printers. Till date there is no e-waste, as all are in functional state.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<u>View File</u>

- 7.1.4 Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus
- D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	No File Uploaded

#### 7.1.5 - Green campus initiatives include

- 7.1.5.1 The institutional initiatives for greening the campus are as follows:
- D. Any lof the above
- 1. Restricted entry of automobiles
- 2. Use of bicycles/ Battery-powered vehicles
- 3. Pedestrian-friendly pathways
- 4. Ban on use of plastic
- 5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

#### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

# 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<u>View File</u>

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

This institution provides an environment of tolerance and harmony in the field of social, cultural, regional, linguistic, religious and other diversified fields. NCC, NSS, YDC, Rovers-Rangers and sports activities develop among students a sense of brotherhood, duties towards nation, mutual cooperation, tolerance and harmony. There were many celebrations to commemorate birth anniversaries great personalities who gave our country mark able lessons of tolerance and social harmony. For example National Youth Day - Vivekananda Jayanti whose ideal was Simple living and high thinking,; National Integration Day - Sardar Vallabh Bhai Patel and Non-Violence Day - Mahatma Gandhi Jayanti. From 19th - 25th in Nov. 2022 Qaumi Ekta Saptah was the orgnised under NSS. Philosophies of social reformers were acquainted to students. Lord Buddha, Guru Nanak, Kabir - who tried to eliminate the discrimination of caste creed, and regional feeling etc. were brought to their knowledge.

- The Ideals of Vivekanand, Gandhi ji and other great personalities are quoted on the walls of this college.
- The institution acquainted its students different linguistic, community, social and other diversities present in this country by means of teachings, rallies, posters, painting. On 25th Nov. 2022 Training for Yoga was provided to students for mental and physical growth.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

For the sensitisation of students and staffs various programs and activities, concerned with constitutional values, citizens rights, duties and responsibilities were conducted.

Preamble of Indian constitution is displayed at the main entrance

- 1. On the Constitution Day Celebration (26 Nov 2021) oath of preamble of constitution was taken by the students and staffs.
- 2. Students were made aware of Fundamental Duties as mentioned in our constitution.
- 3. On 29th Nov. 2021 a Cluster Enrolment Camp was organised under Electoral Literacy Club.
- 4. On the 150th Birth anniversary of M.K.Gandhi and birth anniversary of Lal Bahadur Shashtri programs were organized. At this occasion Blood Donation Camp was also organised.
- 5. On 10th Dec. 2021 Human Rights Day was observed and a seminar on the topic Right to Information was organized.
- 6. On 24 Jan 2022 National Girls? Day was celebrated. A lecture series was also organised on the topic of Female Empowerment.
- 7. On 22nd April 2022 Earth Day was celebrated. A seminar on the topic Protection and Conservation of Earth and its property was organized.
- 8. On 24th April 2022 Panchayati Raj Day was celebrated.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://hte.rajasthan.gov.in/dept/dce/pandit_deendayal_upadhyaya_shekhawati_university_sikar/s.n.k.p.govtcollege/uploads/doc/AQAR%202021-22%20Final%20Revised%20Photos%207.1.9.docx
Any other relevant information	Nil

# 7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<u>View File</u>
Any other relevant information	No File Uploaded

### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Following National and International Days were celebrated or commemorated in this college campus during the academic session 22021-22

- 1. Independence Day was celebrated with great enthusiasm by NCC cadets, students and teachers.
- 2. Teachers? Day was celebrated on the Birth Anniversary of our

Second President and philosopher Dr. S. Radhakrishnan .

- 3. Gandhi Jayanti & Lal Bahadur Shashtri Jayanti This year Gadhi ji?s Birth anniversary of Gandhi was celebrated with great enthusiasm as it was his 150 th Birthday. Shashtri ji who was the man of peace. His ideals were asked to follow to students.
- 4. Constitution Day it was celebrated and students and staff took the oath to abide by its rules and protect its dignity.
- 5. World AIDS Day- on this day light was thrown on the hazards of this disease. Precautionary measures were advised against this.
- 6. Human Rights Day Students were acquainted not only about the human rights but about their duties in the name of humanity.
- 7. National Youth Day Ideals of Vivekanand and his thoughts about mother land was mentioned.
- 8. National Balika Divas was celebratd on 24 jJanuary
- 9. Republic Day- as National Festival
- 9. Earth Day for protection of Earth and its property.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	No File Uploaded

#### 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Nation Building and Linkages with Society Through Extension Activities Goal

#### Objectives:

- To inculcate the values of nation building.
- To sensitize the students on social issues and imbibe the

social responsibility.

#### Context

We are still struggling to make a democratic and equality based society. A sustainable development approach is needed for this. So a road map to students is provide for becoming a responsible citizens.

#### The Practice:

College is focusing on community development. NSS/NCC/Scouts and Guides are contributing in bringing awareness on social issues.

#### Evidenceof success:

22 medals, 3 trophies by NCC Cadets; Gold medal in boxing; Runner-up in Inter-college Girls Soft Ball tournament; selection of two girls in University team.

Due to Lack of autonomy is Problems encountered.

Title of the Practice: "Eco-Club:"

#### objectives -

- 1. Eco-friendly college and surrounding .
- 2. Environmental consciousness.

#### Context:

- 1. How to minimise the pollution .
- 2. To counter the paucity of water.
- 3. Solution for white ants.

#### Practice

Eco-club is turning the college campus green. Annual Plantation by NSS, NCC and Scouts .

#### Evidences of Success:

College campus is eco-friendly. Student-staff participation.

Problems Encountered and Resources Required:

1. Due to water crisis desert-prone plants are planted.

2. For plantation- teachers financially contribute.

White-ants problem - treatment by pesticide

File Description	Documents
Best practices in the Institutional website	https://hte.rajasthan.gov.in/dept/dce/pandit_deendayal_upadhyaya_shekhawati_university_s_ikar/s.n.k.p.govtcollege/uploads/doc/7.2.1_%20BEST%20PRACTICES%20PHOTOS.pdf
Any other relevant information	Nil

#### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Apart from teaching, the other makeable works of this college are building high moral values among its students, empowering its girlstudents, boosting students for service to nation,

#### Blood Donation

In this chain of charitable works done by this college. One of which is worth mention here is, organizing Blood Donation Camps.

Group / Collective Marriage Function

To help those poor parents in our society who can not bear heavy expenses of marriage ceremony of their daughters our college authority provided its large play ground to a registered society to organize Collective Marriage function on 13th March 2022. Not only this an Amount of Rs. 51,000/- (Fifty one thousand only) was also donated as blessings to couples by our Staff Club.

Service During Khatu-Shyam Fair:

The temple at Khatu-Shyam, Reengus (Sikar) is one of the most famous temple of Rajasthan. Here, in the month of Phalgun i.e., Feb-March 2022 huge fair is organized for 15 days.

Our College authority gladly send its rovers to assist the devotees and help the Sikar District administration.

Thus, by going through the above details one can realise that by combined efforts of staffs and students many charitable works are being conducted for society.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	<u>View File</u>

#### 7.3.2 - Plan of action for the next academic year

- (1) To organise community development programs and services in order to contribute for the welfare of the society.
- (2) To maintain eco friendly atmosphere in the campus. For this, mutual understanding as well as cooperation of staff and students will be promoted.
- (3) To promote landscaping view the unused land area of campus is expected to be developed.
- (4) To motivate academic staffs for improving the quality of their research papers / proect works.
- (5) To motivate and provide proper guidance to the students for shaping their career and become good quality of products of this college such as scientists, professors, civil servants etc.
- (6) To inculcate high moral values and feeling of humanity among students in order to make them better and responsible citizens.
- (7) Last but not the least, to take initiative measured for on line feedback by students for the improvement of college.