



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	SWAMI VIVEKANAND GOVT. COLLEGE, KHETRI
• Name of the Head of the institution	SH. MAHIPAL
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01593234070
• Mobile no	9460010550
• Registered e-mail	govt.college.khetri@gmail.com
• Alternate e-mail	sonild77@gmail.com
• Address	NEAR SDM COURT, NEEMKATHANA ROAD, KHETRI
• City/Town	KHETRI
• State/UT	RAJASTHAN
• Pin Code	333503
2.Institutional status	
• Affiliated /Constituent	PANDIT DEENDAYAL UPADHAYAY SHEKHWATI UNIVERSITY, SIKAR
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	PANDIT DEENDAYAL UPADHAYAY SHEKHAWATI UNIVERSITY, SIKAR				
• Name of the IQAC Coordinator	DR. GIRDHARI LAL				
• Phone No.	01593234070				
• Alternate phone No.	01593234070				
• Mobile	9414761450				
• IQAC e-mail address	govt.college.khetri@gmail.com				
• Alternate Email address	govt.college.khetri@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://hte.rajasthan.gov.in/dept/dce/pandit_deendayal_upadhyaya_shekhawati_university_sikar/swami_vivekanand_govt_college_khetri_jhunjhunu/uploads/doc/Previous%20Academic%20Year.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://hte.rajasthan.gov.in/dept/dce/pandit_deendayal_upadhyaya_shekhawati_university_sikar/swami_vivekanand_govt_college_khetri_jhunjhunu/uploads/doc/AQAR%202019-20.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.40	2016	05/11/2016	04/11/2021
6.Date of Establishment of IQAC			30/05/2015		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
0	0	0	0	0
8. Whether composition of IQAC as per latest NAAC guidelines		Yes		
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 		View File		
9. No. of IQAC meetings held during the year		04		
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 		Yes		
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 		No File Uploaded		
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?		No		
<ul style="list-style-type: none"> If yes, mention the amount 				
11. Significant contributions made by IQAC during the current year (maximum five bullets)				
<p>1. Awareness about corona was spread among the students and society through NSS/Social media/Whatsapp and online webinar. 2. The Academic Quality is improved by the online teaching and learning process through uploaded E-content (Videos, Notes & PDF). 3. The Administrative Quality is Maintained by the effective functioning carried out by the various committees & monitoring by the principal." 4. Faculty members participated in Induction/Orientation/refresher programmes according to the directions of commissionerate of college Education Rajasthan Jaipur. 5. The main task of IQAC is Quality Assurance, Planning and monitoring the projects/functioning under taken .</p>				
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year				

Plan of Action	Achievements/Outcomes
Webinars/ Seminars on Different Subjects to be organised	Six National Webinars were organized
Improvements of labs	Better facilities were provided according to demand.
Improvements in infrastructural facilities	Various types of construction work were taken place under RUSA and CDC Budget.
Community Connectivity Programmes	Anandam Programme of the Govt. of Rajasthan was initiated and various activities were conducted.
Focus on Corona guidelines and Cleanliness Drive	Awareness about Corono was spread among the students and society.
Improvement in teaching & learning process.	Use of LCD Projection, Podiums. Models, E-content, carrier counseling and guidance etc.
13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020-21	19/01/2022

Extended Profile

1. Programme

1.1

27

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 1649

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 1298

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 905

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 35

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 55

Number of sanctioned posts during the year

Extended Profile

1. Programme

1.1	27
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	1649
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	1298
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	905
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	35
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	55
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	27
Total number of Classrooms and Seminar halls	
4.2	5321640
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	39
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

1.1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation.

Swami Vivekanand government college Khetri is affiliated to Pandit Deendayal Upadhyay Shekhawati University, Sikar and implements the curriculum prepared by Board of Studies. The college has developed a well structured system for effective delivery of Curriculum i.e. Teaching learning by delivery of content in creative and impactful ways. For effective running of courses and extra- curricular activities regular monitoring is done by the head of Institution The faculty members give students a brief introduction of the curriculum and also acknowledge them to the latest subject knowledge.

At the beginning of each academic session class- wise - time table is prepared which is then displayed on the main Notice Board and the departmental Notice Board. Regular monitoring of the Classes

is being done by the head of Institution and the respective departmental heads. Each teacher prepares a course plan according to which a systematic teaching practice can be adopted. The effective implementation of the curriculum within the stipulated time is regularly monitored by the head of Institution.

Dates and time table of annual exams are announced by the University on its website. Processes of admission and filling of examination forms are online, hence duly documented and transparent.

IQAC plays a crucial role as it is regularly monitoring the progress of the completion of the syllabus including practical exercises for the practical subjects. Each faculty member is being given a student attendance register to mark the attendance which is periodically checked by the head of Institution.

Science Departments go for documentation of the laboratory work and a complete record of the experiments is being properly documented in our institution. Our institution takes effective measures for effective delivery of the curriculum which include as Class-room teaching using slides, Power-Point presentations, e-contents with help of multimedia projector & podiums. Students are encouraged to visit library for studying reference, text books, magazines and

journals. Faculty members use Lab manuals which are being prepared based on the syllabus containing experiments and methodology. Social surveys & field work which are the part of the curriculum in PG department of Geography & Class Seminars are part of PG department of Zoology & Chemistry. The webinar/Seminar Committee of the College organizes webinar/Seminar on various topics in modern context which helps particularly to post graduate students in all disciplines.

The teaching-learning is also enriched by adding content beyond the basic subject contents for knowledge and conceptual clarity of the subject. Interactive sessions are organized inside/outside the class rooms. Application of theoretical knowledge through fieldwork and practical/ experiments. Providing e-content and Study material Provision of extra/remedial classes for slow learners. Resources like relevant websites and e-resources are available for advanced learners.

Institute has also provided suggestion box for students, to help

them to communicate with the college administration for their day to day problems related to teaching - learning. Students are oriented at the onset of the session about the curriculum and evaluation process at University level. Students are made aware to go through website time to time. Terms tests, Model Question papers etc. are other modes through which students get acquainted with the evaluation system. Term tests have been conducted as per the directions of commissionrate. The academic cell/Nodal Officers gives scholar no & I.D. Card is issued to each student for proper record & discipline.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://hte.rajasthan.gov.in/dept/dce/pandit deendayal upadhyaya shekhawati university sikar/swami vivekanand govt. college khetri, jhunjhunu/uploads/doc/1.1.1.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic Session Time-Table 2020-21

Pari-I

Admission Program

(A) UG Part-I

S.No.

Description

Date/Period

1

Date of commencement of filling the online application

Tuesday, 28.07.2020

2

Last date of receipt of the application form

Tuesday, 11.08.2020

3

Date of completion of all admissions

Wednesday, 09.09.2020

4

Publication of first interim admission list and waiting list as per the requirement.

verification of original certificates of listed candidates and fee deposition.

publishing list of admitted candidates.

publication of second interim admission list/waiting list as per the requirement.

As per the guidelines of the commission rate the date of commencement of the online process can be announced

5

Last date for changing subject/faculty

within 15 days of the final admission list

6

Date of commencement of teaching work in the college

Saturday 29.08.2020 or the next day of the publications of first admission list

In case of vacancy the procedure will be followed as per point 5.9 of the admission policy

(B) PG(Previous)

S.No.

Description

Date/Period

1

Date of commencement of filling the online application

Thursday, 03.12.2020

2

Last date of receiving of the application

Thursday, 17.12.2020

3

Publication of first interim admission list and waiting list as per the requirement

verification of original certificate of listed candidates and fee deposition.

publishing list of admitted candidates

publication of second interim admission list/waiting list as the requirement

Monday 21.12.2020

Till Monday 28.12.2020

Wednesday, 30.12.2020

Wednesday, 06.01.2021

4

Starting of teaching work in college

30.12.2020 or from the next day of publication of the list of admitted students

(C) Integrated admission process

S.No.

Description

Date/Period

1

Date of the teaching work to be start in UG Part- II/II/ PG (F)

Wednesday, 01.07.2020

2

Last date of depositing fees for UG part- II/III/ PG (F) /EX Students

Decided by the commissionerate

Part-II

S.No.

Description

Date/Period

1

Beginning of academic session, guidance to students

Wednesday , 01.07.2020

2

Teaching work beginning theoretical & practical classes

A. All UG & PG (Final) Classes

Wednesday , 01.07.2020

UG I year & PG (P)

According to admission program of point 4A/B

3

Student union election

To be declared by separate order

4

Inauguration of student union

within one month from the date of declaration of the student union election results

5

Deadline for sending academic workload

Saturday, 13.03.2021

6

Filling of examination forms by regular students

decided by the university

7

Completion of supplementary examination

decided by the university

8

First class test

In the month of September

9

Dussehra Vacation

Saturday 24.10.2020 to Sunday 25.10.2020

10

University Enrollment

decided by the university

11

Filling of examination form by private students

decided by the university

12

Deepawali Vacation

Sunday 08.11.2020 to Monday 16.11.2020

13

Second Class test

In the month of December

14

Winter Vacation

Friday 25.12.2020 to Thursday 31.12.2020

15

Educational tour, other co-educational activities, cultural week & prize distribution ceremony

Upto 31.01.2021

16

NSS/NCC/Rover Scout Guide camp organization & other activities

During the session

17

Pre-Exam

In the month of February

18

Start of annual examination

(A)

For graduate regular & private students

decided by the university

(B)

For Post-graduate regular & private students

decided by the university

19

End of session

Wednesday, 30.06.2021

20

Declaration of results

decided by the university

21

Beginning of new session

Thursday, 01.07.2021

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://hte.rajasthan.gov.in/dept/dce/pandit_deendayal_upadhyaya_shekhawati_university_sikar/swami_vivekanand_govt_college_khetri,_jhunjhunu/uploads/doc/1.1.2.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The courses of different subjects approved by Shekwati University, Sikar have involved different issues like Professional Ethics, Gender, Human Values, Environment and Sustainability. These issues are involved in various subjects syllabus at UG & PG Level.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

112

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	http://hte.rajasthan.gov.in/dept/dce/pandit_deendayal_upadhyaya_shekhawati_university_sikar/swami_vivekanand_govt_college_khetri_jhunjhunu/uploads/doc/1.4.1.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://hte.rajasthan.gov.in/dept/dce/pandit_deendayal_upadhyaya_shekhawati_university_sikar/swami_vivekanand_govt_college_khetri_jhunjhunu/uploads/doc/1.4.1.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1649

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1647

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Our institution is affiliated to PDDS University, Sikar and the students are assessed during the annual examination conducted by the university, besides our institution goes for term tests to make sure the progress and performance of students of various classes. Our institution has mostly rural background students which come from the diverse socio-cultural and economical background. Therefore taking into account the varied needs of the students, it becomes necessary to identify slow learners and advanced learners at the entry level. At the commencement of every academic year, the college conducts counseling for newly admitted students. College Principal and all faculty members make students aware with their aims and objectives, discipline, classroom attendance, examination pattern and evaluation system of the university. This process helps us to know the needs of the students, and accordingly college runs specific programmes to help them to improve their skills. The institution adopts measures like personal attention and conducting extra classes for slow learners and motivate them to achieve their goals for career development. Slow learners are encouraged for use of community/ Book Bank facilities of library. The advanced learners are motivated to attend the Free coaching classes for competitive examinations in 'Pratiyogita Dakshata Programme' in the college. The faculty members also motivate to these students to use modern techniques like e-contents, online classes on youtube etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3760	35

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our institution adopts student-centric teaching methods such as experiential, participative and problem solving methods for enhancing learning experiences and qualitative teaching.

For experiential learning, the teacher designs the delivery of the curriculum to suit students according to their level of knowledge and understanding. This creates healthy interaction between teacher and students and develops the better understanding and quality of teaching. In problems solving method, the teacher asks to students to their previous class topic problems to more clarity in concept. Then, the teacher gives more clarification about the concept. For participative learning method, class seminars, group discussions, field trips, practical and project work etc. are conducted at regular basis in order to encourage and develop the interests of students in courses.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT technology is very essential to improve the teaching and learning process in the institution. In our college, most of the faculty members use LCD projectors, podiums, computer/laptops/tablet systems in the classrooms teaching. Students are encouraged to learn and practice through ICT, You-Tube, Whatsapp group, Gyan Sudha programme. Rajiv Gandhi e-content

are also playing important role to learn the topics according to their syllabus. The college provides a online platform to teach, communicate, provide material, conduct tests, upload assignments, make presentations, and share information. These applications are also used to provide online education during the covid-19 situation. Free Wi-Fi facility is also available in the campus for the students and staff.

Study materials (Link of Youtube video lectures :

<https://youtube.com/channel/UCqoYtedckgdQsD81Y1JwSIQ>,
https://youtube.com/channel/UC_OfySHuz5kRrRKVvjrSVvA) are also made available on the college website. About 2500 videos and 2700 PDF of study materials are uploaded on YouTube channel and whatsapp groups. Language lab is available in the college. It has 20 computers. Students learn English spoken course in Language lab. The college has appointed mentors for smoothly and effectively sharing of information regarding different activities of the college. Student's feedback are also received online by mentors via whatsapp group.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

28

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

35

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

21

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

252

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Our institution is affiliated to PDDS University, Sikar. Following major evaluation reforms made by the university have been adopted by the institution:-

1. The students are evaluated by the university through annual examinations. For this, examination forms are invited by the university at the pre-determined time and the examination is decided by issuing the time table of the annual examination.

2. In some subjects like Computer Application and Environmental Studies new assessment methodology, like, use of OMR (Optical Mark Reader) sheets has been introduced by the university. For purpose of transparency, instead of the original roll number, the answer sheets are evaluated by coding the answer books by the university. The university issues secret roll nos. for fair marking and evaluation.

3. The paper setting work is transparent the name of paper-setters are decided in the meeting of BOS at university venue. The Vice-Chancellor of university is the final authority to select the name of paper-setters. The paper-setters cover the whole syllabus of concerned paper at the time of paper setting.

4. There is also a provision of internal periodic test. Its time schedule is pre-determined and highlighted in the institution prospectus. After the evaluation of answer books, students are personally informed about their performance.

3. The university has introduced the practice of handing over the photocopy of the evaluated answer book on demand of concern student within stipulated time. The institution makes its students aware of all these recent reforms.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Our institution is affiliated to PDDS University, Sikar. Following major evaluation reforms made by the university have been adopted by the institution:-

1. The students are evaluated by the university through annual examinations. For this, examination forms are invited by the university at the pre-determined time and the examination is decided by issuing the time table of the annual examination.

2. In some subjects like Computer Application and Environmental Studies new assessment methodology, like, use of OMR (Optical Mark Reader) sheets has been introduced by the university. For purpose of transparency, instead of the original roll number, the answer sheets are evaluated by coding the answer books by the university. The university issues secret roll nos. for fair marking and evaluation.

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3. The university has introduced the practice of handing over the photocopy of the evaluated answer book on demand of concern student within stipulated time. The institution makes its students aware of all these recent reforms.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

2.6.1 Our institution is committed to provide the quality education to the students of various social and economic

backgrounds. Programme and course outcomes for all Programmes offered by this institution are stated and displayed on website and communicated to teachers and students. Swami Vivekanand Government College, Khetri which is affiliated to PDDS University, Sikar. Our college is committed to adopt the syllabus of this university. The faculty members introduce about syllabus of each subject in every class at beginning of each session. All faculty members provide the quality education to its students, that is why the performance of students in annual exam is very good. . On the basis of inputs from the students as well as from faculty members, the outcomes for all courses is being discussed in meeting of the college which helps the teachers evaluate, identify, measure and implementation by identification of learning capacities of students and accordingly corrective measures are taken. In this process mentors play important role and help the average learners to attain better outcomes and even encourage the advanced learners to achieve higher goals.

Our college offers under graduate course in 3 streams in Arts, Science and Commerce. All courses of Under Graduates require three years of full time study. In our college post graduate course in arts (four subjects) in Political Science, Hindi, Geography and Economic (SFS) are available. P.G course in Commerce in Business Administration and in Science Stream M.Sc. in Chemistry and Zoology are also available. According to the rules of the university, some compulsory subjects also have to be studied by the students like General Hindi, General English, Computer Application and Environmental Science. The primary objective of all the courses to make the student a decent citizen, developing deep knowledge of the subject and skill to get employment or run a business. The objective of the course of commerce is to develop the understanding of business among the students as well as to develop an understanding of the ups and downs of the market so that they can get success in their business or in the job. Similarly, the primary objective is to awaken interest in the science students towards the subject and to provide them with a scientific attitude so that they can achieve success as an active scientist or in whatever science-related job they are, or as a teacher. Along with inculcating a deep understanding of the subject in the students of the field of arts, efforts are made to develop administrative efficiency in them. Thus, the primary objective in all courses is to develop all those skills that are required to achieve success in their life.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

2.6.2- Attainment of Programme outcomes and course outcomes are evaluated by this institution in effective manner. To measure the attainment of the Programme and course outcomes, our institution has specified procedure to collect and analyze data on student learning outcome; the following points are adopted by the institute in this context: Field survey, presentation of Seminars, Continuous evaluation comprising class tests, assignments, term test and various academic and literary activities. Program and course outcome are also discussed by faculty members in the academic council and board of studies of university. In PG Geography field works are compulsory to evaluate the performance outcome where as in Zoology and Chemistry PG departments, Seminars are compulsory to evaluate the performance outcome. The program outcome is also being evaluated on the basis of group discussions and feedback of curriculum and teaching progression. Our institution has made it mandatory to evaluate for program and course evaluation continuous internal evaluation and classroom discussion which helps the mentors to evaluate the learning capacities and progression of students.

The university exam has the pattern of unit wise internal choice and objective and analytical type questions consisting of objectives, short and descriptive and analytical answers. This ensures comprehensive study and understanding of the entire course contents by the student. Thus, Annual examination results, Seminar presentation by students, Providing Question bank of various subjects to the students, Timely Redressal of students' grievances, Extra classes for weak students, Feedback from Alumni, Students and Parents are measures to get the whole evaluation system of this college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

797

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://hte.rajasthan.gov.in/dept/dce/pandit_deendayal_upadhyaya_sh_ekhawati_university_sikar/swami_vivekanand_govt_college_khetri_j_hunjhunu/uploads/doc/2.7.1.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Our college has created an ecosystem for innovation and has taken initiative for creation and transfer of knowledge because our

institution offers postgraduate courses in Political science, Hindi, Economics and Geography in Arts Faculty, Business Administration in Commerce Faculty and Zoology and Chemistry in Science Faculty.

In M.A. Geography course, students are motivated and made innovative through field surveys and research work. Geography department provides research facilities to the scholars and endorses efforts of students for innovation. Six scholars were registered under research work during session 2020-21. This department of Geography is benefiting the society by creating awareness regarding the various social and environmental issues like Water Harvesting and Land Resource Development Action Plan and Biodiversity Conservation. Political Science Department induces for human values where as Economics Department teaches the economical, welfare and environmental issues. The department of Chemistry and Zoology has a Smart Lab for PG students equipped with latest apparatuses and equipments. These departments make awareness among the students through practical and scientific knowledge. Class room seminars also help for career development. Innovation and skill development cell facilitates the students for online classes. The faculty members of college uploaded 2500 videos and 2600 PDF on YouTube channel of college. Most importantly, students are encouraged to stay focused on growing through learning.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

8

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The students actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme (NSS). Through National Service Scheme, the institution undertakes various extension activities in the college and surrounding areas. At present, four units are running in the college and the strength of the NSS units is of 400 volunteers. Every year the college selects four villages for organizing camps for seven days and takes up Swachhata, social distancing, plantation, AIDS awareness, non-violence and electoral awareness activities. During the last five years, the NSS volunteer have organized camps in the villages Khetri, Nanu wali Bawari, Rajota and Kolihan. But as per the guideline of state govt. no any gathering activity carried out due to lockdown (Covid-19) in session 2020-21. The NSS activities are organized in college campus. Our focus under this initiative remains that not only Institution should be clean but also help and educate people residing nearby locality about cleanliness drive. Health and Hygiene go together and it is very important to prevent disease .Such drives were very useful in this direction.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

470

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Our college is well-equipped with infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc. The total area of college campus is spread over 20000 square meters in which total constructed area is 5108 square meters. Our college has 27 class rooms, one seminar hall, well-equipped laboratories, chambers for the faculty, one Language lab, one Computer lab and two smart class rooms to facilitate the academic programs. The college library has adequate space, large number of books and journals, internet and other support facilities. The college has an Sports Ground for sports activities. The college also has a fully furnished and equipped Computer Lab. The infrastructure involves spacious class rooms, proper seating arrangement with proper visibility for both students and faculty members. The college has the facility of common room for girls separately. Special arrangements for staffroom are also there. The college has also the hostel facility for girls. The students of Post Graduate departments are regularly motivated for active involvement in class room seminars and group discussions. The students of various P.G. departments are taught different issues related to historical back ground, environment, human, economic and welfare values. The Geography department provides the practical knowledge of field surveys. The department of Chemistry has smart lab providing scientific knowledge properly. The language lab provides the facility of English Spoken Course. The ICT lab provides the knowledge of information and communication technologies. We have a library having more than 10,000 books on different subjects and 9 subscribed journals and 9 magazines. The library is equipped with latest facilities such as internet. Both the faculty and students have an access for using INFLIBNET . The college has one well-developed computer lab with nearly 40 computers and 13 laptops. The staff also has free access to internet so that they can enrich their knowledge and then in turn the students. The college has 9 labs with equipments and proper facilities. The staff also has free access to internet so that they can enrich their knowledge and then in turn the students can benefit from their experience and knowledge. The computer with Internet facility in the library also helps the staff and the students of post graduate and under graduate classes to understand the value of research. IQAC cell monitors overall performance of the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College organizes INDRA-DHANUSH program every year in the month of January .In this program cultural, sports & games activities are organized. Large number of students participate in these activities. General knowledge competition, Poster competition, Essay competition, Elocution competition, Patriotism Song competition, Debate competition and Folk Dance competition are part of INDRA-DHANUSH program. In these competitions, those students who get first, second & third positions are rewarded in annual function. It motivates the students to participate in more & more activities. The academic, literally cultural, sports, games & yoga activities are organized during the whole session. Students participate in yoga activities through NSS camps. Sports activities are also organized during INDRA-DHANUSH program.

The college has always created a for itself in the field of sports. The college has, since long, been participating in various inter university, university level tournaments. In sports our college provides indoor and outdoor games infrastructure to the students. A play ground is available for outdoor games i.e. Cricket, Football, Athletics, Kabaddi, Volleyball, Kho-Kho, Wrestling, Basketball etc. in the college campus. Facilities for sports like Badminton & Table Tennis are provided to the students in the college campus itself for Indoor Games. gymnasium facility is also available in the college campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

37.98

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is the good source of learning. It is partially automated through integrated library Management System known as has INFLIBNET. The Library Management Software consists of Modules such as Book Management and Book Accession. It has KOHA software. The college library has about 6000 books classified, indexed and semi digitalized. The library is a knowledge source of college and provides adequate services to its user. It contains more than 10,000 books which fulfills the need of researchers, teachers, students and other staff members. To cater the needs of the students, our institution offers good reading room where students are provided with adequate books, magazines, news papers etc. College has added facility as Book bank, reference books section, Community book bank. Library is facilitated with WI-fi

networking. The students are issued library cards and books. Undoubtedly the college library is back-bone of the institution. The college has maximum number of students from the rural back ground and poor economic status.

In the meeting of Vikas Samiti a proposal is put forward for the purpose of getting better facilities of library infrastructure for the students. It has been pointed that for the library automation, a new upgraded version of automation must take place instead of this existing version. For this purpose as soon as possible new upgraded version of automation work would be initiated and the students would be benefitted from this version.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.45

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

55

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Our college has upgraded and added IT facilities including Wi-Fi time to time as per the needs and requirements of the college. The following are the measures taken by the institution in this regard. Establishment of the ICT lab of our institution is furnished with 17 computers with the LAN and internet facility besides relevant required furniture. Our institution has 8 smart classrooms in which 4 classrooms have podiums with projectors and 4 classrooms have projectors with WI-FI connection. These smart classrooms upgrade the learning in modern way. Our college has also a language lab which has 20 computers with the LAN and internet facility. The college has two wired connections with speed of 100 MBPS and 16 MBPS in Smart classrooms besides of free Wi-Fi connection. LAN connections are provided in the computer room, Language lab, library and Smart classrooms. The college added about new 11 PC and 13 Laptops with RUSA grants. Digital teaching device has been installed with LCD projectors. The faculty members are using frequently modern teaching devices. The students and faculty members are benefitted with the e-lectures provided by the Commissionerate and other resources. The college has updated its IT facilities with increasing the number of computers, printers, scanners, smart boards, interactive LCD

projectors. 36 CCTV cameras are installed in campus of the college. TV screen is being placed in the Principal room for proper monitoring of the working as well as check on the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

52

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0.17

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

S V Government College ,Khetri has established systems and procedures for maintaining and utilizing physical, academic and support facilities. The institution has an effective monitoring mechanism ensured through the various committees such as electricity and water committee, purchase and tender committee, Library committee, Campus development and beautification committee, College Development Committee, computer committee, NSS committee and IQAC committee. Electricity and water committee maintains the light and water requirements of the institution. Purchase and tender committee fulfils the needs of the institution regarding purchasing of various types of instruments items and materials. Library committee and Heads of departments recommend for purchase of books, journals and magazines. Campus development and beautification committee develops the college campus by initiating the works of physical infrastructure and beautification. Computer and language lab committees maintains the standard of software and hardware of computers. College Development Committee meetings and other internal college committees meetings ensure optimum utilization of budget allocated for various activities and verify the expenditure of various developmental activities. At the beginning of every academic year, proper availability of blackboards, lighting, and furniture in classrooms etc. is taken care of by these committees. The institution utilizes the services of the electrician, plumber, carpenter and computer engineers for the maintenance of infrastructure. Sometimes some technical persons are hired for the maintenance and repairs of laboratory equipments, computers, audiovisual aids etc. Day to day maintenance is carried out by the staff appointed for cleaning and maintenance of buildings. In all RUSA related construction /renovation projects , our institution has Governing and Monitoring Mechanism in the form of Board of Governors and Project Monitoring Unit (PMU) for monitoring and to look after the progress of the project. The departmental heads of

the practical subjects take care of respective laboratories and maintenance of the same. Lab Assistants help and support the faculty and students during practical lab sessions. Electrically sensitive equipments are kept with proper care. Library facilities are open to students in office time. Library facilities are used for utilization of resources and maintained through library committee. Reference and Text books, Book bank, separate Community book bank, magazines, journals and Wi-Fi connectivity are used by students to upgrade their knowledge. Our College has adequate facilities for sports and sports committee takes all important decisions for the development of sports. ICT lab, language lab and Smart- classrooms are maintained by the ICT committees. Professional agency is being hired for study in Elementary computer Application. College has also a faculty in computer science and it helps us from time to time to overcome the technical problems. Besides, NSS volunteers make significant contribution in keeping the college premises clean and hygienic. NSS Units play a significant role to maintain the support and extensive activities. IQAC monitors, develops and maintains the whole facilities of the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

557

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

557

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1180

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1180

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

302

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our institution has active representation for students in academic and administrative bodies and committees of the Institute. The college development committee has a representative from students. Generally, student union president is appointed as student representative. Student representative plays an important role in the decisions of college development committee. Student representative tells the problems regarding students and institution. Some students are members of Electoral Literacy Club. These students are called campus ambassador who motivates the students for registration on Election Commission site. NSS volunteers also play important role for cleaning and hygiene of college campus and surrounding area. NSS volunteers participate in blood donation Camps also. They participate in various co-curricular and extracurricular activities. Some active students are motivated to play leadership role in academic, cultural, literary, co-curricular and extracurricular activities. Student representatives are members of innovation and skill development cell, IQAC cell, sexual harassment committee and human rights committee. Innovation and skill development cell enhances new teaching techniques, free coaching of competitive exams, online teaching and English spoken course and computer skill course. The

student representative play important role to adopt innovative and skill development techniques . They also participate in important decisions taken by sexual harassment committee. IQAC cell monitors the overall performance of the institution. Student representative give suggestions to upgrade the facilities of the institution. Human rights committee organizes various meetings to follow the human values. Student representative participate in these various activities. Students provide strong support in the administration and management of college affairs. The college has Cultural Committee, Sports Committee and Cleanliness Committee. Students manage the entire functioning and organize extra-curricular events and competitions throughout the year. Students organize Special Events and celebrate the National Teachers Day by honoring teachers and presenting cultural programme, celebrations on 26th Jan and other National celebrations that include, Independence Day, Human rights Day, Voters Day, International Women Day, Martyrs Day, Science Day, Rajasthan diwas etc. and various NSS and social service activities. Students have strong representations in all cultural and sports and games committees and help in organization and management of events. The above activities enhance their communication skills, management skills, leadership skills, team-work, time-management, resource management skills and builds confidence in each student. IQAC takes feed back from students, parents and alumni. The problems are solved by taking the measures by the administration. Every year our college conducts Students election as per JM Lingdoh committee, but in session 2020-21 due to Covid-19 pandemic Government of Rajasthan Cancelled all type of gathering activity in colleges therefore students elections got cancelled.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has registered Alumni Association under the Society Registration Act 1958/28 (Registration No. 65/JHU/2016-2017, dated: 22.09.2016). The association is constituted with 39 members with Executive Committee including President, vice president, secretary, Treasurer. The General Body comprises all registered members. The Alumni Association plays a significant role in the college functioning apart from organizing annual Alumni meet. It brings their career experience to the classroom as guest, provide valuable input regarding to make learning more meaningful and participating in exchange of ideas on academic, cultural and social issues of the day. It also provides the suggestion for overall development of the college. The college organizes various functions where alumni are invited and also conducts meetings with faculty members to have interaction with the students and the staff, in order to utilize their expertise for the development of the Institution. The members of the Alumni Association have regular interaction with the Principal, the management, and the staff members regarding the overall development of the college. The meeting of alumni association was held on dated 10/3/2021 in college campus. They told that education is an acquired wealth, due to which the student plays an important role in social upliftment. They also appreciated the teaching and learning of the protector being held in the college and the arrangements developed in the college. They assured that sports facilities would be developed in the college through Bhamashahs. With the inspiration of the Alumni Association, some support money was received for the sports ground in the college. Similarly, the temple situated in the college campus was also renovated.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

1. The college fosters academic and career success through the development of critical thinking, effective communication, creativity, and cultural awareness in a safe, accessible and affordable learning environment. The college vision is to provide affordable quality education, while equipping students with knowledge and skills in their chosen stream, inculcate values, identify hidden potential. The institution provides value based education to the students which foster creativity and innovation qualities and prepare them to career development besides to equip students with advanced knowledge and the latest skills in their chosen discipline. College mission is to nurture a scientific spirit of inquiry, to create institutional values and social responsibilities, participative management, disabled-friendly campus environment , sensitivity of students towards constitutional obligations and inclusive environment. The college follows decentralized and participative management by involving faculty members and students in decision making at all level. The head of institution makes various committees for smoothly working of the institution. He assigns and divides the work to faculty members through committees. A convener is appointed for each committee with some members for proper functioning. The college has formed various committees for development of students and carrying out other works of the college.

Admission work is decentralized by appointing nodal officer, help desk and committees Examination work is also decentralized through committees. Different officers are appointed for the different sessions of the examination. College development committee and staff council meetings are organized time to time for taking developmental and other major decisions. IQAC plays a vital role in implementation of vision and to get mission of the institution. Action and planned methodology is being adopted for feedback mechanism. There is internal road map to assure effective class teaching, working of departmental committees, library work, conducting class rooms seminars, sports activities and Community work through NSS. Innovation & Skill development cell provide career guidance to students through assessing knowledge and skill need of students and acquainting them with various career options. Online teaching such as uploaded e-content on YouTube channel also played important role for student counseling and career guidance. All students of the college are benefitted from Online teaching during Covid-19 period.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Our college provides large opportunities for effective leadership through decentralization and participative management. There is student union election every year. The representatives of students such as President, Vice- President, General Secretary & Joint Secretary are elected by the students. These representatives play important roll to solve the problems of students & in decision making process by their suggestions. Thus they participate effectively in the college development activities. The students are nominated as a member in various committees such as College Development Committee, Project monitoring unit of RUSA, IQAC, Election Literary Club, Internal Complaint Committee, Innovation and Skill Development Committee and Human Right Committee. The students are also leaders in NSS units and Scout and Guide unit. The leaders of these units are awarded state government/ Governor/ President of India. The head of institution setup of various

committees of staff members for smooth functioning of institution and decentralization of work. These committees plans and give suggestions for developmental and other activities. The convener of committee calls meetings of members to take decisions regarding concern issues. Thus, college is functioning on the basis of decentralization and participative management perspective. At various levels and platforms, good opportunity is provided to the students for their growth and leadership.

The process of improvement in infrastructural and ICT facilities is continued. New construction and Renovation work is continued under the RUSA and CDC budget. RUSA and construction committees are formed during the 2020-21 Session. Members are included from teaching, clerical and accounts sections. Suggestions are received from students, teaching staff, Mahavidyalaya Vikas Samiti Members, Alumni Members, Parents and Non-Teaching staff. Then the final decision is taken for execution of work. ICT facilities are also extended by the college. Technical persons and students also suggest about ICT facilities. Suggestions are invited from students, parents, Alumni Council, teaching and non teaching staff and executed according to suggestions and directions of commissionerate college Education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional Strategic/ perspective plan is effectively deployed such as:-

Human Resource Management: The institute has a effective mechanism for assessing adequate human power requirement, staff recruitment on contract, monitoring and planning of faculty development programme and obtaining feedback by the students and alumni.

Library, ICT and Physical Infrastructure / Instrumentation: The institution has connection of INFLIBNET for library. List of library books are digitalized, reference/text books are purchased. Laptops, desktops, Podiums and computers are used in teaching. Infrastructure facilities have been improved through CDC and RUSA

budget.

Research and Development: Numerous research works are being carried out through this center in collaboration of university in geography subject. The college offers hospitality to visiting scholars providing internet facilities access to library and consultation with the research experts.

Examination and Evaluation: Examination forms are filled online by the students. CCTV cameras are available in all examination hall to watch the examinees. The institution strictly adheres to university norms with regards to evaluation. The faculty members evaluate sincerely the answer books allotted by the university.

Curriculum Development: Faculty members who are the members of the Board of Studies take initiative to modify and enrich the curriculum.

Teaching and Learning: Cultural and literary activities, classroom seminars, use of LCD projectors, Podiums, e-class models and content on college YouTube channel are modes of innovative practices for teaching and learning.

Online Admission: Online Admission of students is done completely on the basis of the merit as per the admission policy issued by the higher education department, Govt. of Rajasthan.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. As the functioning of our college is concerned, major rules and regulations are governed by the GF and AR rules, commissionerate of college education, govt. of Rajasthan. For transparency and efficient working in the college, academic, establishment and accounts

section follow certain procedure that is required according to rules and regulations. For the developmental and other activities, Internal committees are formed by the head of institution. The head of institution gives directions to committees to follow strictly the norms of concerned authority. Each committee has a convener who initiates the required activities of concerned committee. An account officer is also appointed by the government to regulate the financial transactions in the college and to prevent any shortfall. Accounts section of college has a mechanism which is effective and efficient which is viable and efficient. . Senior faculty members are given responsibility of RUSA, Accounts, IQAC, Admissions, Students election, and Examination. Librarian/ incharge of library is responsible for all functioning of library, purchase of books on the recommendation of faculty members, digitalization of library etc. Service rules are being adopted by Rajasthan Service rules and is being strictly followed. Recruitment of teachers is strictly based on the examination and interview conducted by the Rajasthan Public Service Commission. Promotion polices are adopted as per UGC norms and commissionerate of College Education directions. Grievance Redressed mechanism and feedback system are adopted to improve the working of the institution. Scholarship is recommended according to rules and regulations of social welfare department.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching and non- teaching staff :- All regular employees can avail the facilities of Medical Reimbursement, Maternity and Paternity Leave, Leave encashment, Group Insurance etc. most of the staff avail the benefits of these schemes. Female staff is entitled for maternity leave two times in service period for 180 days besides child care leave for 730 days in whole service period (until the children are 18 years old). In case of untimely death of the employee, Compassionate appointment is also given to the one of the family member.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Efforts are made to know the progress report to evaluate the activities and work done by the teaching and non-teaching staff throughout the year. Through various committees, work is given to the members of the organization and throughout the year it is seen by the head of the institution that how actively the members of the committee are fulfilling their given responsibility, which also becomes the basis of their evaluation. The mechanism being applied for the performance appraisal of the staff includes the assessment of their work in the light of assigned duties and responsibilities in the areas of academic, co- curricular, extra curricular, administrative, institutional development, research work and social service. Every employee is required to submit his/her ACR with Self Appraisal Performa based on above criteria annually to the Principal. The Performance appraisal is based on several points in ACR such as Output of Work, Leadership Qualities, Analytical Ability, Management Ability, Decision making Ability and Ability to take initiative. At the end of assessing by the Principal Commissioner gives the overall rating which is conveyed back to employee. The principal is required to make his/her own assessment and make remarks on the basis of his /her yearly achievements, sensitivity towards sc/st, discipline and quality of work etc. and is then submitted to the commissioner of college education. In case of any shortfall or any weakness being identified during the course of making the appraisal of the employees' performance by the higher authorities, the same is communicated to him / her through the principal to improve upon and remove the deficiency. In case of unsatisfactory performance, disciplinary action is taken by higher authority. The Performance Appraisal Report of the employee evaluated by higher authorities

is taken into consideration for granting benefit of career advancement schemes and for promotion of employees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Our College conducts internal and external financial audits regularly for transparency. AAO-I is appointed by the Govt. to watch on financial transactions of college during the financial year. The college also appoints accounts incharge separately. The purchasing & tender committee is formed every year in the institution. All these make recommendations for payment of concerned bills according to GF&AR Rules of State Government. Regular internal audit is done by AAO-I in the college. Senior most faculty members are also given this task The accounts related to Vikas Samiti and old students association is being audited by the Chartered Accountant on the regular basis. Every year physical verification of stock, equipment, books, laboratory items are verified and report is being submitted to Principal. External audit is conducted by audit committee appointed by Director, Inspection Department. External audit party came in the college on 03 June, 2021. It inspected the whole record of the institution & raised eight paras of audit objection. The compliance of all paras has been sent to Director, Inspection Department, Jaipur through Financial Advisor College Education, Jaipur. External audit is also done by Accountant General Department. AG audit Party is also appointed by Accountant General. These External audit party inspects the whole record of the institution of many years and make objections where they found lack in accounts & records of the college. College as per Govt. norms go for external audit of stock and accounts as per the schedule provided by the government. Proper records of accounts are maintained as per accounting process and as per the directions of external auditor's previous report. Proper Utilization Certificate, Completion Certificate & Quality Certificate are submitted for the grants received from UGC and RUSA.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.16

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our college has proper strategies for mobilization of funds and the optimal utilization of recourses, The college receives funds from State Government, UGC, RUSA, College Development Council, MLA fund and other donors. The State government funds are expended under the strict rules of the State Government, The head of the institution, AAO-1 and purchasing and tender committee monitor and helps for optimal utilization of resources. Senior faculty members/ conveners of different committees also play an important role for optimal utilization of resources. Internal Committees plans for overall development of the institution and make recommendations to fulfill most necessary needs of the institution. Finally the head of the institution takes decisions in the welfare of college and students. It results in the effective and efficient use of available financial resources. Audit is conducted by the government and Chartered Accountant in case of funds being received from UGC and RUSA. Utilization of funds received from state government is audited by external audit party. Internal audit is also done by AAO-1 regularly. There is BOG (Board of Governors) and PMU (Project Monitoring Unit) to

monitor the effective and efficient use of the funds received from RUSA. All funds received from RUSA are being maintained by separate accounts and all payments are made by PFMS mode. College Development Council funds are under the strict supervision of members who are drawn from senior faculty members, top local administrative officers, public representatives and reputed local citizens.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes in our institution. IQAC Cell has been formed as per the norms of the NAAC guidelines and is working towards quality enhancement and outcome achieved by the institution. IQAC is to focus on overall development of the institution and to create the atmosphere of e-learning. Significant contributions made by IQAC are such as 1. The Academic Quality is maintained by the teaching and learning process. 2. The Administrative Quality is Maintained by the effective functioning carried out by the various committees. 3. The construction committee, UGC committee, RUSA committee, Purchasing and Tender committee are all constructed and well equipped for Quality assurance of the institutions administration. 4. E-contents are uploaded on YouTube channel. 5. The main task of IQAC is Quality Assurance, Planning and monitoring the projects/functioning under taken. 6. Students, parents and alumni feedback is generated through offline mode besides interactions with Principal and Students. Feedback is analyzed on academic performance; physical facilities, library resources , ICT resources , play ground, sports activities and laboratory resources. IQAC ensures effective ICT resources and use of ITC tools for teaching . 7. IQAC also ensures decentralization by including faculty members and students in decision making and participative approach in various cultural and co curricular activities. 8. It gives emphasis on the promotion of research among faculty members. IQAC regularly motivates young faculty for enrollment for Ph.D programme. 9. It

motivates for organizing webinars / seminars/conferences in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Our college reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities. Some of activities of IQAC in this regard are: 1. Students feedback on faculty, teaching learning process and evaluation significantly shows the actual quality of teaching learning process. All the students are allowed to give feedback on faculty, teaching learning process and evaluation so that actual picture is ascertained. The students remark the problems/shortcoming in teaching-learning and evaluation system. The IQAC cell and senior faculty members review and improve the quality of teaching-learning environment. 2 Parents and alumni feedback is taken mainly on physical, academic and library facilities. After evaluating the feedback, the improvement is done in these facilities. 3. The class monitoring committee conducts regular visit to the classes regarding the regularity and punctuality of class work. The Principal is informed on daily basis. 4. The head of institution and class monitoring committee watch on the completion of syllabus and ascertains information regarding the completion of syllabus, so that the prescribed syllabus is completed within stipulated time. 5. Extra classes are also organized for weak students. 6. Our college is extending and expanding its resources in terms of new construction and renovation of existing facilities, Its infrastructure , more apparatus for laboratories, additional sports facilities, water harvesting, e-content class room and Computer lab. 7. Our Institution has shown inclination and implementation with respect to e-governance. The admission, examination and accounting work is online.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our institution believes in human values and gender equity. The institution makes various type of efforts to ensure the gender equity & gender sensitization. The college has girls common room & separate toilets for girls. There is also a separate washroom for woman staff members. There is a girl's hostel which has separate arrangements and toilet facility. The institution makes special arrangements for girl examinees who are pregnant or who have any other special requirement. Along with the general candidates getting sick, if female candidates also get sick or have any kind of problem related to woman during examination period they are assisted with medicines etc. In the college, complete arrangements

are made to maintain discipline by all the staff members along with the disciplinary committee. Influenced by the discipline and education system of the college, in the last several years, the number of female candidates is about 50% in the total admissions in the college. Internal Grievance Redressal Committee has been formed to redress the grievances of the girl students studying in the college and working women employees, which takes immediate action on the complaints. To stop ragging of girl students in the college, there is an Anti Ragging Cell and a Women Cell has also been made to organize the activities related to women on the year which is fully active. The Internal Grievance Redressal Cell and Anti Ragging Cell does the special work of counseling on the problems related to women. Impressed by the friendly environment of women and girls in the college, more than 70% girls participate in most of the competitions and earn big places. Special competitions are organized throughout the year in the college for girl students, in which only girl students participate such as Salad Competition, Rangoli Competition etc. The main objective of these activities organized in the college is gender sensitization and women empowerment.

File Description	Documents
Annual gender sensitization action plan	http://hte.rajasthan.gov.in/dept/dce/pandit_deendayal_upadhyaya_shekhawati_university_sikar/swami_vivekanand_govt_college_khetri,_jhunjhunu/uploads/doc/7.1.1.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://hte.rajasthan.gov.in/dept/dce/pandit_deendayal_upadhyaya_shekhawati_university_sikar/swami_vivekanand_govt_college_khetri,_jhunjhunu/uploads/doc/7.1.1_Photo.docx

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Following efforts are being made for the proper disposal of degradable and non-degradable waste:

Solid waste management: Waste bins are placed in the campus at various places like classroom, administration offices, washroom etc. Collected solid waste is handed over to municipality of Khetri.

Liquid waste management: One RO plant with cooling system is installed in the college campus to provide the pure drinking water facility to the students and staff members. The waste water of the RO system is being used for watering the plants. For the collection of rain water, a rain water harvesting system with tank is built in college.

Biomedical waste management: There is no production of bio-medical waste in the campus.

E-waste management: college disposes the electronic gadgets waste as of computers, printers, projectors, invertors, batteries etc. by handing over to the vendor through auction process.

Waste recycling system: Waste management reduces the effect of waste on the environment, health, and so on. It can also help reuse or recycle resources, such as; paper, cans, glass, and so on. The college has proper and minimum use of paper, glass etc. The wastage of paper and other materials are auctioned for recycle purpose.

Hazardous chemicals and radioactive waste management: Underground storage system is available for laboratory waste water, including hazardous chemical waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the D. Any 1 of the above

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institutional efforts/initiatives of Government College,

Khetri, in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socio-economic and other diversities. The institution makes efforts for tolerance and harmony through different activities. Our students through NSS, Rovers-Rangers, cultural, curricular, co curricular and sports activities learn the sense of brotherhood, service to nation, mutual cooperation, tolerance and harmony. The institution organizes annual function in which all the students participate and work as a team spirit and cooperation tendencies. The institution celebrates important national and international days associated with great man who gave to this country lesson of tolerance and social harmony. Large gathering of boys and girl students are frequently organized together to celebrate the days which teach them a lesson of of tolerance and harmony. National Youth Day is celebrated to learn the teaching of the swami Vivekananda. National Integration Day and Run for Unity is organized on the birth day of the iron man Sardar Vallabh Bhai Patel. The institution organizes different activities by means of rallies, posters, painting competition and dance. To know the culture of different states we organized defferent activities about Assamese dance, language and culture under EK BHARAT SHRESHT BHARAT programme.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Different activities/programs have been conducted during the session 2020-21 by our college for the Sensitization to the constitutional obligations: values, rights, duties and responsibilities of citizens:

Constitution day:- As per the direction of government, our institution celebrates Constitution Day on 26th November every year. Oath of the preamble of Indian constitution is taken by the students and college staff on this occasion. The head of the institution and senior faculty members awake the students about their responsibility towards the constitutional values, rights, duties and responsibilities of citizens. Students are encouraged

to participate in activities like essay competition on the related themes.

Values and Ethics in curriculum:- Values and ethics are taught by the college in a wide range of courses at the undergraduate and postgraduate levels. For example, by studying these subjects like sociology, political science, history, etc., students become aware of ethics and values and they bring them into their lives.

Celebration of National and International Days:- Every year the Institute celebrates Republic Day, Independence day, Gandhi Jayanti, Comunal Harmony Day, National Integration Day and Run for Unity, Human Rights Day and Voter Day. The celebration of Republic Day and Independence day is attended by Students, Teaching and Non-teaching Staff, Invitees, guests and any attendees with Flag hosting and National anthem. The main objective of celebrating all these days in the college is that the students know their Values, Rights, Duties and Constitutional Responsibilities through them and become a good citizen. At the same time, fulfill their obligations towards the society well.

Blood Donation:- The students of the college actively contribute in the blood donation camp held at the district and subdivision level. Especially the students of NSS are motivated for blood donation and they give their meaningful role regularly in these blood donation camps.

Cleanliness/Plantation drive:- Special attention is paid to cleanliness and tree plantation in the college. From time to time, cleanliness drives and tree plantation campaigns are conducted by the students. In these cleanliness drives and tree plantation drives, NSS students are making important contributions in the special camps and all the students actively participate in this and the staff members also give full cooperation to them in this work.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code A. All of the above

of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our institution celebrates/organizes national and international commemorative days, events and festivals such as Independence Day, Republic day, National youth day, Constitution day, National voters day, World Aids day, National Integration day & Run for unity, Human Rights day & Environment day. Constitution week was celebrated in the college from 26-11-2020 to 02-12-2020 on this occasion. Constitution oath sworn and various competitions like essay, speech and slogan were organized. Online dialogue was organized on 1 Dec. 2020 on World AIDS Day. National Youth Day was celebrated on 12 Jan. 2021. The National Voters Day was organized on 25 Jan. 2021 ceremonially. Voting oath was administered to the students and participated in the online quiz organized by the Election Department. Students were informed about NVSP and e-Epic download. National Mother Language Day was organized on 20 Feb. 2021 under which extempore competition and debate competition were organized. The institution organized non-violence and silence program on the martyrdom day of Bhagat Singh, Rajguru and Sukhdev on 23 March 2021. A three day orientation program was organized and the college premises were cleaned. Weeding and plowing of

trees and plants were done by the students. The trunks of trees were painted by the NSS Volunteers. Online painting essay and slogan competition were organized in collaboration of all units of NSS during the period from 31-10-2020 to 17-11-2020. A plantation Program was organized in college campus under Green Rajasthan Mission. The college organized Swachhata Pakhwada through NSS in the month Aug. 2020. Online quiz and Essay competition as well as online seminar performed on the occasion of Quit India Movement anniversary. Labour donation was also done by college staff in college premise in month Aug. 2020. No Mask No Entry and Social distancing and Mask distribution activities were organized under the COVID-19 awareness program.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

7.2 Best practices

Title of the practice:

The two best practices followed by the institution include-

1. Clean and green environment
2. Qualitative smart teaching and generating moral values in students

1. Our main objective is to maintain an eco -friendly, clean and green environment-

Our college is trying for environmental revolution by implementing eco-friendly environment campaign. Despite being non supportive physical and climatic environment of Khetri for vegetation- hilly and rocky landscape ,less potable water (rich in fluoride), intense heat radiations in summers ,scanty rainfall during

monsoon, soil deficient in nutrients and harm to vegetation by stray cattle, the college takes initiatives to beautify campus and enriching its aesthetic value by developing a botanical garden and growing ornamental plants in lawn and in small garden area of basement ,thus intending to plant more and more plants inside and outside the campus with the help of teachers, students and staff members.NSS volunteers plant trees and take intense care of the planted trees at home and even in college. During one day and seven days camps, environment awareness speeches, plays, different competitions like essay, posters etc are being organized & rallies are also organized in which public is made aware for green, clean and pollution -free environment through slogans, banners and posters. Other college students are also made to realize the importance of plantation and motivated to plant trees and look after at least one or two plants every year. Dustbins are kept at various places in college corridors and in rooms to make the environment clean and healthy.

Many environment awareness programs are held in college in which pledge is taken for not harming and exploiting plants. Students are motivated for following reduce, reuse and recycle rule and so creating eco- friendly rules in campus like turning off the lights and fans when not in use, using LED light bulbs, buying recyclable and eco products avoiding usage of disposable papers and plastic utensils, campus and street cleaning, avoiding water, food and electricity wastage, using reusable bags and public transport etc. The teaching is now becoming digitally focused so as to minimize the use of paper.

To keep away the street cattle, high boundary wall is created around the college campus and the help of local Administration and municipality is also taken. Our Water Harvesting System has helped us a lot to preserve the greenery in our surroundings. For irrigating plants electric motor/generator has been set .College development committee has appointed a gardener for watering, taking care of the plants, stopping stray cattle and intruders from entering the college campus.

1. Qualitative smart teaching using ICT tools, oriented to career based education and inculcating moral values in students-

College aims to instill the feeling of social responsibility, joy of giving and a deep sense to serve animals and mankind. Motivational speeches by teachers and renowned social workers

develop social, moral and ethical values in students. And also Ranger Rower cell, NSS and meditation & Sahaj-yoga by spiritual Gurus inculcate not only human values but also a positive approach towards life through speeches, various competitions like poster competition, celebrating human rights day and participating in blood donation camps.

Traditional class room teaching is supplemented with innovative teaching practices using PPTs ,models ,charts, animations and various ICT tools for e-teaching & learning are creative and impactful ways to deliver the contents making the minds of the students more knowledge oriented, enthusiastic, interested and understanding. Interactive sessions like group discussions, topic presentations by students, project assignments and educational tours. Students learn to develop qualities of leadership which help them in their career building and for self employment.

Career based education connects students with business professionals to provide them with real life insight into potential careers. It shows higher level of engagement and motivation in students to think about their best skills, interests and abilities. It also develop competency in various areas of their interest and also acquire employability skills such as working with a team, problem solving and organizational skills. Understanding the importance of responsibility, dependability, punctuality, Integrity and effort in the workplace Use time and task management skills

Teachers of the college provide special guidance to the slow learners and also do mentoring for their study related issues and others .Advance learners are also guided and are provided with additional learning materials to make them extraordinary and also create a bridge between education and career.

Women empowerment is encouraged by higher advance learning for girls in a healthy environment and by giving them the chance to show their hidden potential. Students also attend webinars for enhancing their knowledge. Arts, Science and Commerce students work together.

As a unit for the different cultural and educational programs which not only brings them physically ,mentally and socially together but also an overall personality and skill development.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

During the Corona period, it was seen that it was forbidden for the students to attend the college. In such a situation, their learning should not be affected. It became necessary to take serious steps in this direction by the college. Therefore, after deliberation, it was decided that why not make and upload most of the videos on the YouTube channel of the college according to the syllabus, which the students can watch from their homes and learn something from them and prepare for the annual examination. Along with traditional teaching, keeping in mind the circumstances of Corona, more than 2500 videos & 2600 PDF were uploaded on YouTube Channel of the College, which students can learn by sitting at their home and watching according to their convenience. The preparation done by the students was assessed through a variety of assignments that were shared on their WhatsApp groups. After completing the assignments, the students used to share them back on the WhatsApp group itself and after evaluating them on WhatsApp itself, the students were informed about their progress and what was lacking in their work by concerned teacher. There was a big significant impact of online teaching and the students accepted the online teaching method with great enthusiasm and studied from home, as a result of which they were not deprived of teaching work and they continued with learning. WhatsApp groups were created so that they could share their problems and their solution could be solved by the concerned teacher.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

1.1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation.

Swami Vivekanand government college Khetri is affiliated to Pandit Deendayal Upadhyay Shekhawati University, Sikar and implements the curriculum prepared by Board of Studies. The college has developed a well structured system for effective delivery of Curriculum i.e. Teaching learning by delivery of content in creative and impactful ways. For effective running of courses and extra- curricular activities regular monitoring is done by the head of Institution The faculty members give students a brief introduction of the curriculum and also acknowledge them to the latest subject knowledge.

At the beginning of each academic session class- wise - time table is prepared which is then displayed on the main Notice Board and the departmental Notice Board. Regular monitoring of the Classes is being done by the head of Institution and the respective departmental heads. Each teacher prepares a course plan according to which a systematic teaching practice can be adopted. The effective implementation of the curriculum within the stipulated time is regularly monitored by the head of Institution.

Dates and time table of annual exams are announced by the University on its website. Processes of admission and filling of examination forms are online, hence duly documented and transparent.

IQAC plays a crucial role as it is regularly monitoring the progress of the completion of the syllabus including practical exercises for the practical subjects. Each faculty member is being given a student attendance register to mark the attendance which is periodically checked by the head of Institution.

Science Departments go for documentation of the laboratory work and a complete record of the experiments is being properly

documented in our institution. Our institution takes effective measures for effective delivery of the curriculum which include as Class-room teaching using slides, Power-Point presentations, e-contents with help of multimedia projector & podiums. Students are encouraged to visit library for studying reference, text books, magazines and

journals. Faculty members use Lab manuals which are being prepared based on the syllabus containing experiments and methodology. Social surveys & field work which are the part of the curriculum in PG department of Geography & Class Seminars are part of PG department of Zoology & Chemistry. The webinar/Seminar Committee of the College organizes webinar/Seminar on various topics in modern context which helps particularly to post graduate students in all disciplines.

The teaching-learning is also enriched by adding content beyond the basic subject contents for knowledge and conceptual clarity of the subject. Interactive sessions are organized inside/outside the class rooms. Application of theoretical knowledge through fieldwork and practical/ experiments. Providing e-content and Study material Provision of extra/remedial classes for slow learners. Resources like relevant websites and e-resources are available for advanced learners.

Institute has also provided suggestion box for students, to help them to communicate with the college administration for their day to day problems related to teaching - learning. Students are oriented at the onset of the session about the curriculum and evaluation process at University level. Students are made aware to go through website time to time. Terms tests, Model Question papers etc. are other modes through which students get acquainted with the evaluation system. Term tests have been conducted as per the directions of commissionrate. The academic cell/Nodal Officers gives scholar no & I.D. Card is issued to each student for proper record & discipline.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://hte.rajasthan.gov.in/dept/dce/pandit_deendayal_upadhyaya_shekhawati_university_sikar/swami_vivekanand_govt_college_khetri_jhunjhunu/uploads/doc/1.1.1.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic Session Time-Table 2020-21

Pari-I

Admission Program

(A) UG Part-I

S.No.

Description

Date/Period

1

Date of commencement of filling the online application

Tuesday, 28.07.2020

2

Last date of receipt of the application form

Tuesday, 11.08.2020

3

Date of completion of all admissions

Wednesday, 09.09.2020

4

Publication of first interim admission list and waiting list as per the requirement.

verification of original certificates of listed candidates and fee deposition.

publishing list of admitted candidates.

publication of second interim admission list/waiting list as per the requirement.

As per the guidelines of the commission rate the date of commencement of the online process can be announced

5

Last date for changing subject/faculty

within 15 days of the final admission list

6

Date of commencement of teaching work in the college

Saturday 29.08.2020 or the next day of the publications of first admission list

In case of vacancy the procedure will be followed as per point 5.9 of the admission policy

(B) PG(Previous)

S.No.

Description

Date/Period

1

Date of commencement of filling the online application

Thursday, 03.12.2020

2

Last date of receiving of the application

Thursday, 17.12.2020

3

Publication of first interim admission list and waiting list as per the requirement

verification of original certificate of listed candidates and fee deposition.

publishing list of admitted candidates

publication of second interim admission list/waiting list as the requirement

Monday 21.12.2020

Till Monday 28.12.2020

Wednesday, 30.12.2020

Wednesday, 06.01.2021

4

Starting of teaching work in college

30.12.2020 or from the next day of publication of the list of admitted students

(C) Integrated admission process

S.No.

Description

Date/Period

1

Date of the teaching work to be start in UG Part- II/II/ PG (F)

Wednesday, 01.07.2020

2

Last date of depositing fees for UG part- II/III/ PG (F) /EX Students

Decided by the commissionerate

Part-II

S.No.

Description

Date/Period

1

Beginning of academic session, guidance to students

Wednesday , 01.07.2020

2

Teaching work beginning theoretical & practical classes

A. All UG & PG (Final) Classes

Wednesday , 01.07.2020

UG I year & PG (P)

According to admission program of point 4A/B

3

Student union election

To be declared by separate order

4

Inauguration of student union

within one month from the date of declaration of the student union election results

5

Deadline for sending academic workload

Saturday, 13.03.2021

6

Filling of examination forms by regular students

decided by the university

7

Completion of supplementary examination

decided by the university

8

First class test

In the month of September

9

Dussehra Vacation

Saturday 24.10.2020 to Sunday 25.10.2020

10

University Enrollment

decided by the university

11

Filling of examination form by private students

decided by the university

12

Deepawali Vacation

Sunday 08.11.2020 to Monday 16.11.2020

13

Second Class test

In the month of December

14

Winter Vacation

Friday 25.12.2020 to Thursday 31.12.2020

15

Educational tour, other co-educational activities, cultural week & prize distribution ceremony

Upto 31.01.2021

16

NSS/NCC/Rover Scout Guide camp organization & other activities

During the session

17

Pre-Exam

In the month of February

18

Start of annual examination

(A)

For graduate regular & private students

decided by the university

(B)

For Post-graduate regular & private students

decided by the university

19

End of session

Wednesday, 30.06.2021

20

Declaration of results

decided by the university

21

Beginning of new session

Thursday, 01.07.2021

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://hte.rajasthan.gov.in/dept/dce/pan_dit_deendayal_upadhyaya_shekhawati_university_sikar/swami_vivekanand_govt_college_khetri_jhunjhunu/uploads/doc/1.1.2.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are

B. Any 3 of the above

represented on the following academic bodies during the year. Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The courses of different subjects approved by Shekwati University, Sikar have involved different issues like Professional Ethics, Gender, Human Values, Environment and Sustainability. These issues are involved in various subjects syllabus at UG & PG Level.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

112

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above
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File Description	Documents
URL for stakeholder feedback report	http://hte.rajasthan.gov.in/dept/dce/pandit_deendayal_upadhyaya_shekhawati_university_sikar/swami_vivekanand_govt_college_khetri,_jhunjhunu/uploads/doc/1.4.1.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://hte.rajasthan.gov.in/dept/dce/pandit_deendayal_upadhyaya_shekhawati_university_sikar/swami_vivekanand_govt_college_khetri,_jhunjhunu/uploads/doc/1.4.1.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1649

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1647

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Our institution is affiliated to PDDS University, Sikar and the students are assessed during the annual examination conducted by the university, besides our institution goes for term tests to make sure the progress and performance of students of various classes. Our institution has mostly rural background students which come from the diverse socio-cultural and economical background. Therefore taking into account the varied needs of the students, it becomes necessary to identify slow learners and advanced learners at the entry level. At the commencement of every academic year, the college conducts counseling for newly admitted students. College Principal and all faculty members make students aware with their aims and objectives, discipline, classroom attendance, examination pattern and evaluation system of the university. This process helps us to know the needs of the students, and accordingly college runs specific programmes to help them to improve their skills. The institution adopts measures like personal attention and conducting extra classes for slow learners and motivate them to achieve their goals for career development. Slow learners are encouraged for use of community/ Book Bank facilities of library. The advanced learners are motivated to attend the Free coaching classes for competitive examinations in 'Pratiyogita Dakshata Programme' in the college. The faculty members also motivate to these students to use modern techniques like e-contents, online classes on youtube etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3760	35

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our institution adopts student-centric teaching methods such as experiential, participative and problem solving methods for enhancing learning experiences and qualitative teaching.

For experiential learning, the teacher designs the delivery of the curriculum to suit students according to their level of knowledge and understanding. This creates healthy interaction between teacher and students and develops the better understanding and quality of teaching. In problems solving method, the teacher asks to students to their previous class topic problems to more clarity in concept. Then, the teacher gives more clarification about the concept. For participative learning method, class seminars, group discussions, field trips, practical and project work etc. are conducted at regular basis in order to encourage and develop the interests of students in courses.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT technology is very essential to improve the teaching and learning process in the institution. In our college, most of the faculty members use LCD projectors, podiums, computer/laptops/tablet systems in the classrooms teaching. Students are encouraged to learn and practice through ICT, You-

Tube, Whatsapp group, Gyan Sudha programme. Rajiv Gandhi e-content are also playing important role to learn the topics according to their syllabus. The college provides a online platform to teach, communicate, provide material, conduct tests, upload assignments, make presentations, and share information. These applications are also used to provide online education during the covid-19 situation. Free Wi-Fi facility is also available in the campus for the students and staff.

Study materials (Link of Youtube video lectures :

<https://youtube.com/channel/UCqoYtedckgdQsD81Y1JwSIQ>,
https://youtube.com/channel/UC_OfySHuz5kRrRKVvjrSVvA) are also made available on the college website. About 2500 videos and 2700 PDF of study materials are uploaded on YouTube channel and whatsapp groups. Language lab is available in the college. It has 20 computers. Students learn English spoken course in Language lab. The college has appointed mentors for smoothly and effectively sharing of information regarding different activities of the college. Student's feedback are also received online by mentors via whatsapp group.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

28

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

35

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

21

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

252

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Our institution is affiliated to PDDS University, Sikar. Following major evaluation reforms made by the university have been adopted by the institution:-

1. The students are evaluated by the university through annual examinations. For this, examination forms are invited by the university at the pre-determined time and the examination is decided by issuing the time table of the annual examination.

2. In some subjects like Computer Application and Environmental Studies new assessment methodology, like, use of OMR (Optical Mark Reader) sheets has been introduced by the university. For purpose of transparency, instead of the original roll number, the answer sheets are evaluated by coding the answer books by the university. The university issues secret roll nos. for fair marking and evaluation.

3. The paper setting work is transparent the name of paper-setters are decided in the meeting of BOS at university venue. The Vice-Chancellor of university is the final authority to select the name of paper-setters. The paper-setters cover the whole syllabus of concerned paper at the time of paper setting.

4. There is also a provision of internal periodic test. Its time schedule is pre-determined and highlighted in the institution prospectus. After the evaluation of answer books, students are personally informed about their performance.

3. The university has introduced the practice of handing over the photocopy of the evaluated answer book on demand of concern student within stipulated time. The institution makes its students aware of all these recent reforms.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Our institution is affiliated to PDDS University, Sikar. Following major evaluation reforms made by the university have been adopted by the institution:-

1. The students are evaluated by the university through annual examinations. For this, examination forms are invited by the university at the pre-determined time and the examination is decided by issuing the time table of the annual examination.
2. In some subjects like Computer Application and Environmental Studies new assessment methodology, like, use of OMR (Optical Mark Reader) sheets has been introduced by the university. For purpose of transparency, instead of the original roll number, the answer sheets are evaluated by coding the answer books by the university. The university issues secret roll nos. for fair marking and evaluation.
3. The paper setting work is transparent the name of paper-setters are decided in the meeting of BOS at university venue. The Vice-Chancellor of university is the final authority to select the name of paper-setters. The paper-setters cover the whole syllabus of concerned paper at the time of paper setting.
4. There is also a provision of internal periodic test. Its time schedule is pre-determined and highlighted in the institution prospectus. After the evaluation of answer books, students are personally informed about their performance.
3. The university has introduced the practice of handing over the photocopy of the evaluated answer book on demand of concern student within stipulated time. The institution makes its students aware of all these recent reforms.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

2.6.1 Our institution is committed to provide the quality education to the students of various social and economic

backgrounds. Programme and course outcomes for all Programmes offered by this institution are stated and displayed on website and communicated to teachers and students. Swami Vivekanand Government College, Khetri which is affiliated to PDDS University, Sikar. Our college is committed to adopt the syllabus of this university. The faculty members introduce about syllabus of each subject in every class at beginning of each session. All faculty members provide the quality education to its students, that is why the performance of students in annual exam is very good. . On the basis of inputs from the students as well as from faculty members, the outcomes for all courses is being discussed in meeting of the college which helps the teachers evaluate, identify, measure and implementation by identification of learning capacities of students and accordingly corrective measures are taken. In this process mentors play important role and help the average learners to attain better outcomes and even encourage the advanced learners to achieve higher goals.

Our college offers under graduate course in 3 streams in Arts, Science and Commerce. All courses of Under Graduates require three years of full time study. In our college post graduate course in arts (four subjects) in Political Science, Hindi, Geography and Economic (SFS) are available. P.G course in Commerce in Business Administration and in Science Stream M.Sc. in Chemistry and Zoology are also available. According to the rules of the university, some compulsory subjects also have to be studied by the students like General Hindi, General English, Computer Application and Environmental Science. The primary objective of all the courses to make the student a decent citizen, developing deep knowledge of the subject and skill to get employment or run a business. The objective of the course of commerce is to develop the understanding of business among the students as well as to develop an understanding of the ups and downs of the market so that they can get success in their business or in the job. Similarly, the primary objective is to awaken interest in the science students towards the subject and to provide them with a scientific attitude so that they can achieve success as an active scientist or in whatever science-related job they are, or as a teacher. Along with inculcating a deep understanding of the subject in the students of the field of arts, efforts are made to develop administrative efficiency in them. Thus, the primary objective in all courses is to develop all those skills that are required to achieve success in their life.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

2.6.2- Attainment of Programme outcomes and course outcomes are evaluated by this institution in effective manner. To measure the attainment of the Programme and course outcomes, our institution has specified procedure to collect and analyze data on student learning outcome; the following points are adopted by the institute in this context: Field survey, presentation of Seminars, Continuous evaluation comprising class tests, assignments, term test and various academic and literary activities. Program and course outcome are also discussed by faculty members in the academic council and board of studies of university. In PG Geography field works are compulsory to evaluate the performance outcome where as in Zoology and Chemistry PG departments, Seminars are compulsory to evaluate the performance outcome. The program outcome is also being evaluated on the basis of group discussions and feedback of curriculum and teaching progression. Our institution has made it mandatory to evaluate for program and course evaluation continuous internal evaluation and classroom discussion which helps the mentors to evaluate the learning capacities and progression of students.

The university exam has the pattern of unit wise internal choice and objective and analytical type questions consisting of objectives, short and descriptive and analytical answers. This ensures comprehensive study and understanding of the entire course contents by the student. Thus, Annual examination results, Seminar presentation by students, Providing Question bank of various subjects to the students, Timely Redressal of students' grievances, Extra classes for weak students, Feedback from Alumni, Students and Parents are measures to get the whole evaluation system of this college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

797

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://hte.rajasthan.gov.in/dept/dce/pandit_deendayal_upadhyaya_shekhawati_university_sikar/swami_vivekanand_govt_college_khetri_jhunjhunu/uploads/doc/2.7.1.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Our college has created an ecosystem for innovation and has taken initiative for creation and transfer of knowledge because our institution offers postgraduate courses in Political science, Hindi, Economics and Geography in Arts Faculty, Business Administration in Commerce Faculty and Zoology and Chemistry in Science Faculty.

In M.A. Geography course, students are motivated and made innovative through field surveys and research work. Geography department provides research facilities to the scholars and endorses efforts of students for innovation. Six scholars were registered under research work during session 2020-21. This department of Geography is benefiting the society by creating awareness regarding the various social and environmental issues like Water Harvesting and Land Resource Development Action Plan and Biodiversity Conservation. Political Science Department induces for human values where as Economics Department teaches the economical, welfare and environmental issues. The department of Chemistry and Zoology has a Smart Lab for PG students equipped with latest apparatuses and equipments. These departments make awareness among the students through practical and scientific knowledge. Class room seminars also help for career development. Innovation and skill development cell facilitates the students for online classes. The faculty members of college uploaded 2500 videos and 2600 PDF on YouTube channel of college. Most importantly, students are encouraged to stay focused on growing through learning.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

8

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The students actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme (NSS). Through National Service Scheme, the institution undertakes various extension activities in the college and surrounding areas. At present, four units are running in the college and the strength of the NSS units is of 400 volunteers. Every year the college selects four villages for organizing camps for seven days and takes up Swachhata, social distancing, plantation, AIDS awareness, non-violence and electoral awareness activities. During the last five years, the NSS volunteer have organized camps in the villages Khetri, Nanu wali Bawari, Rajota and Kolihan. But as per the guideline of state govt. no any gathering activity carried out due to lockdown (Covid-19) in session 2020-21. The NSS activities are organized in college campus. Our focus under this initiative remains that not only Institution should be clean but also help and educate people residing nearby locality about cleanliness drive. Health and Hygiene go together and it is very important to prevent disease .Such drives were very useful in this direction.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1	
File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded
3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year	
3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year	
3	
File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File
3.4.4 - Number of students participating in extension activities at 3.4.3. above during year	
3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year	
470	

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Our college is well-equipped with infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc. The total area of college campus is spread over 20000 square meters in which total constructed area is 5108 square meters. Our college has 27 class rooms, one seminar hall, well-equipped laboratories, chambers for the faculty, one Language lab, one Computer lab and two smart class rooms to facilitate the academic programs. The college library has adequate space, large number of books and journals, internet and other support facilities. The college has an Sports Ground for sports activities. The college also has a fully furnished and equipped Computer Lab. The infrastructure involves spacious class rooms, proper seating arrangement with proper visibility for both students and faculty members. The college has the facility of common room for girls separately. Special arrangements for staffroom are also there. The college has also the hostel facility for girls. The students of Post Graduate departments are regularly motivated for active involvement in class room seminars and group discussions. The students of various P.G. departments are taught different issues related to historical back ground, environment, human, economic and welfare values. The Geography department provides the practical knowledge of field surveys. The department of Chemistry has smart lab providing scientific knowledge properly. The language lab provides the facility of English Spoken Course. The ICT lab provides the knowledge of information and communication technologies. We have a library having more than 10,000 books on different subjects and 9 subscribed journals and 9 magazines. The library is equipped with latest facilities such as internet. Both the faculty and students have an access for using INFLIBNET . The college has one well-developed computer lab with nearly 40 computers and 13 laptops. The staff also has free access to internet so that they can enrich their knowledge and then in turn the students. The college has 9 labs with equipments and proper facilities. The staff also has free access to internet so that they can enrich their knowledge and then in turn the students can benefit from their experience and knowledge. The computer with Internet facility in the library also helps the staff and the students of post graduate and under graduate classes to

understand the value of research. IQAC cell monitors overall performance of the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College organizes INDRA-DHANUSH program every year in the month of January .In this program cultural, sports & games activities are organized. Large number of students participate in these activities. General knowledge competition, Poster competition, Essay competition, Elocution competition, Patriotism Song competition, Debate competition and Folk Dance competition are part of INDRA-DHANUSH program. In these competitions, those students who get first, second & third positions are rewarded in annual function. It motivates the students to participate in more & more activities. The academic, literally cultural, sports, games & yoga activities are organized during the whole session. Students participate in yoga activities through NSS camps. Sports activities are also organized during INDRA-DHANUSH program.

The college has always created a for itself in the field of sports. The college has, since long, been participating in various inter university, university level tournaments. In sports our college provides indoor and outdoor games infrastructure to the students. A play ground is available for outdoor games i.e. Cricket, Football, Athletics, Kabaddi, Volleyball, Kho-Kho, Wrestling, Basketball etc. in the college campus. Facilities for sports like Badminton & Table Tennis are provided to the students in the college campus itself for Indoor Games. gymnasium facility is also available in the college campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

37.98

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The college library is the good source of learning. It is partially automated through integrated library Management System known as has INFLIBNET. The Library Management Software consists of Modules such as Book Management and Book Accession. It has KOHA software. The college library has about 6000 books classified, indexed and semi digitalized. The library is a knowledge source of college and provides adequate services to its user. It contains more than 10,000 books which fulfills the need of researchers, teachers, students and other staff

members. To cater the needs of the students, our institution offers good reading room where students are provided with adequate books, magazines, news papers etc. College has added facility as Book bank, reference books section, Community book bank. Library is facilitated with WI-fi networking. The students are issued library cards and books. Undoubtedly the college library is back-bone of the institution. The college has maximum number of students from the rural back ground and poor economic status.

In the meeting of Vikas Samiti a proposal is put forward for the purpose of getting better facilities of library infrastructure for the students. It has been pointed that for the library automation, a new upgraded version of automation must take place instead of this existing version. For this purpose as soon as possible new upgraded version of automation work would be initiated and the students would be benefitted from this version.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.45	
File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
55	
File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File
4.3 - IT Infrastructure	
4.3.1 - Institution frequently updates its IT facilities including Wi-Fi	
<p>Our college has upgraded and added IT facilities including Wi-Fi time to time as per the needs and requirements of the college. The following are the measures taken by the institution in this regard. Establishment of the ICT lab of our institution is furnished with 17 computers with the LAN and internet facility besides relevant required furniture. Our institution has 8 smart classrooms in which 4 classrooms have podiums with projectors and 4 classrooms have projectors with WI-FI connection. These smart classrooms upgrade the learning in modern way. Our college has also a language lab which has 20 computers with the LAN and internet facility. The college has two wired connections with speed of 100 MBPS and 16 MBPS in Smart classrooms besides of free Wi-Fi connection. LAN connections are provided in the computer room, Language lab, library and Smart classrooms. The college added about new 11 PC and 13 Laptops with RUSA grants. Digital teaching device has been installed with LCD projectors. The faculty members are using frequently modern teaching devices. The students and faculty members are benefitted with the e-lectures provided by</p>	

the Commissionerate and other resources. The college has updated its IT facilities with increasing the number of computers, printers, scanners, smart boards, interactive LCD projectors. 36 CCTV cameras are installed in campus of the college. TV screen is being placed in the Principal room for proper monitoring of the working as well as check on the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

52

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0.17

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

S V Government College ,Khetri has established systems and procedures for maintaining and utilizing physical, academic and support facilities. The institution has an effective monitoring mechanism ensured through the various committees such as electricity and water committee, purchase and tender committee, Library committee, Campus development and beautification committee, College Development Committee, computer committee, NSS committee and IQAC committee. Electricity and water committee maintains the light and water requirements of the institution. Purchase and tender committee fulfils the needs of the institution regarding purchasing of various types of instruments items and materials. Library committee and Heads of departments recommend for purchase of books, journals and magazines. Campus development and beautification committee develops the college campus by initiating the works of physical infrastructure and beautification. Computer and language lab committees maintains the standard of software and hardware of computers. College Development Committee meetings and other internal college committees meetings ensure optimum utilization of budget allocated for various activities and verify the expenditure of various developmental activities. At the beginning of every academic year, proper availability of blackboards, lighting, and furniture in classrooms etc. is taken care of by these committees. The institution utilizes the services of the electrician, plumber, carpenter and computer engineers for the maintenance of infrastructure. Sometimes some technical persons are hired for the maintenance and repairs of laboratory equipments, computers, audiovisual aids etc. Day to day maintenance is carried out by the staff appointed for cleaning and maintenance of buildings. In all RUSA related construction /renovation projects , our institution has Governing and Monitoring Mechanism in the form of Board of

Governors and Project Monitoring Unit (PMU) for monitoring and to look after the progress of the project. The departmental heads of the practical subjects take care of respective laboratories and maintenance of the same. Lab Assistants help and support the faculty and students during practical lab sessions. Electrically sensitive equipments are kept with proper care. Library facilities are open to students in office time. Library facilities are used for utilization of resources and maintained through library committee. Reference and Text books, Book bank, separate Community book bank, magazines, journals and Wi-Fi connectivity are used by students to upgrade their knowledge. Our College has adequate facilities for sports and sports committee takes all important decisions for the development of sports. ICT lab, language lab and Smart- classrooms are maintained by the ICT committees. Professional agency is being hired for study in Elementary computer Application. College has also a faculty in computer science and it helps us from time to time to overcome the technical problems. Besides, NSS volunteers make significant contribution in keeping the college premises clean and hygienic. NSS Units play a significant role to maintain the support and extensive activities. IQAC monitors, develops and maintains the whole facilities of the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

557

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

557

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1180

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1180

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

302

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our institution has active representation for students in academic and administrative bodies and committees of the Institute. The college development committee has a representative from students. Generally, student union president is appointed as student representative. Student representative plays an important role in the decisions of college development committee. Student representative tells the problems regarding students and institution. Some students are members of Electoral Literacy Club. These students are called campus ambassador who motivates the students for registration on Election Commission site. NSS volunteers also play important role for cleaning and hygiene of college campus and surrounding area. NSS volunteers participate in blood donation Camps also. They participate in various co-curricular and extracurricular activities. Some active students are motivated to play leadership role in academic, cultural, literary, co-curricular and extracurricular activities. Student representatives are members of innovation and skill development cell, IQAC cell, sexual harassment committee and human rights committee.

Innovation and skill development cell enhances new teaching techniques, free coaching of competitive exams, online teaching and English spoken course and computer skill course. The student representative play important role to adopt innovative and skill development techniques. They also participate in important decisions taken by sexual harassment committee. IQAC cell monitors the overall performance of the institution. Student representative give suggestions to upgrade the facilities of the institution. Human rights committee organizes various meetings to follow the human values. Student representative participate in these various activities. Students provide strong support in the administration and management of college affairs. The college has Cultural Committee, Sports Committee and Cleanliness Committee. Students manage the entire functioning and organize extra-curricular events and competitions throughout the year. Students organize Special Events and celebrate the National Teachers Day by honoring teachers and presenting cultural programme, celebrations on 26th Jan and other National celebrations that include, Independence Day, Human rights Day, Voters Day, International Women Day, Martyrs Day, Science Day, Rajasthan diwas etc. and various NSS and social service activities. Students have strong representations in all cultural and sports and games committees and help in organization and management of events. The above activities enhance their communication skills, management skills, leadership skills, team-work, time-management, resource management skills and builds confidence in each student. IQAC takes feed back from students, parents and alumni. The problems are solved by taking the measures by the administration. Every year our college conducts Students election as per JM Lingdoh committee, but in session 2020-21 due to Covid-19 pandemic Government of Rajasthan Cancelled all type of gathering activity in colleges therefore students elections got cancelled.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the

Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has registered Alumni Association under the Society Registration Act 1958/28 (Registration No. 65/JHU/2016-2017, dated: 22.09.2016). The association is constituted with 39 members with Executive Committee including President, vice president, secretary, Treasurer. The General Body comprises all registered members. The Alumni Association plays a significant role in the college functioning apart from organizing annual Alumni meet. It brings their career experience to the classroom as guest, provide valuable input regarding to make learning more meaningful and participating in exchange of ideas on academic, cultural and social issues of the day. It also provides the suggestion for overall development of the college. The college organizes various functions where alumni are invited and also conducts meetings with faculty members to have interaction with the students and the staff, in order to utilize their expertise for the development of the Institution. The members of the Alumni Association have regular interaction with the Principal, the management, and the staff members regarding the overall development of the college. The meeting of alumni association was held on dated 10/3/2021 in college campus. They told that education is an acquired wealth, due to which the student plays an important role in social upliftment. They also appreciated the teaching and learning of the protector being held in the college and the arrangements developed in the college. They assured that sports facilities

would be developed in the college through Bhamashahs. With the inspiration of the Alumni Association, some support money was received for the sports ground in the college. Similarly, the temple situated in the college campus was also renovated.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

1. The college fosters academic and career success through the development of critical thinking, effective communication, creativity, and cultural awareness in a safe, accessible and affordable learning environment. The college vision is to provide affordable quality education, while equipping students with knowledge and skills in their chosen stream, inculcate values, identify hidden potential. The institution provides value based education to the students which foster creativity and innovation qualities and prepare them to career development besides to equip students with advanced knowledge and the latest skills in their chosen discipline. College mission is to nurture a scientific spirit of inquiry, to create institutional values and social responsibilities, participative management, disabled-friendly campus environment, sensitivity of students towards constitutional obligations and inclusive environment. The college follows decentralized and participative management by involving faculty members and students in decision making at all level. The head of institution makes various committees for smoothly working

of the institution. He assigns and divides the work to faculty members through committees. A convener is appointed for each committee with some members for proper functioning. The college has formed various committees for development of students and carrying out other works of the college. Admission work is decentralized by appointing nodal officer, help desk and committees. Examination work is also decentralized through committees. Different officers are appointed for the different sessions of the examination. College development committee and staff council meetings are organized time to time for taking developmental and other major decisions. IQAC plays a vital role in implementation of vision and to get mission of the institution. Action and planned methodology is being adopted for feedback mechanism. There is internal road map to assure effective class teaching, working of departmental committees, library work, conducting class rooms seminars, sports activities and Community work through NSS. Innovation & Skill development cell provide career guidance to students through assessing knowledge and skill need of students and acquainting them with various career options. Online teaching such as uploaded e-content on YouTube channel also played important role for student counseling and career guidance. All students of the college are benefitted from Online teaching during Covid-19 period.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Our college provides large opportunities for effective leadership through decentralization and participative management. There is student union election every year. The representatives of students such as President, Vice- President, General Secretary & Joint Secretary are elected by the students. These representatives play important roll to solve the problems of students & in decision making process by their suggestions. Thus they participate effectively in the college

development activities. The students are nominated as a member in various committees such as College Development Committee, Project monitoring unit of RUSA, IQAC, Election Literary Club, Internal Complaint Committee, Innovation and Skill Development Committee and Human Right Committee. The students are also leaders in NSS units and Scout and Guide unit. The leaders of these units are awarded state government/ Governor/ President of India. The head of institution setup of various committees of staff members for smooth functioning of institution and decentralization of work. These committees plans and give suggestions for developmental and other activities. The convener of committee calls meetings of members to take decisions regarding concern issues. Thus, college is functioning on the basis of decentralization and participative management perspective. At various levels and platforms, good opportunity is provided to the students for their growth and leadership.

The process of improvement in infrastructural and ICT facilities is continued. New construction and Renovation work is continued under the RUSA and CDC budget. RUSA and construction committees are formed during the 2020-21 Session. Members are included from teaching, clerical and accounts sections. Suggestions are received from students, teaching staff, Mahavidyalaya Vikas Samiti Members, Alumni Members, Parents and Non-Teaching staff. Then the final decision is taken for execution of work. ICT facilities are also extended by the college. Technical persons and students also suggest about ICT facilities. Suggestions are invited from students, parents, Alumni Council, teaching and non teaching staff and executed according to suggestions and directions of commissionerate college Education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional Strategic/ perspective plan is effectively deployed such as:-

Human Resource Management: The institute has a effective mechanism for assessing adequate human power requirement, staff recruitment on contract, monitoring and planning of faculty development programme and obtaining feedback by the students and alumni.

Library, ICT and Physical Infrastructure / Instrumentation: The institution has connection of INFLIBNET for library. List of library books are digitalized, reference/text books are purchased. Laptops, desktops, Podiums and computers are used in teaching. Infrastructure facilities have been improved through CDC and RUSA budget.

Research and Development: Numerous research works are being carried out through this center in collaboration of university in geography subject. The college offers hospitality to visiting scholars providing internet facilities access to library and consultation with the research experts.

Examination and Evaluation: Examination forms are filled online by the students. CCTV cameras are available in all examination hall to watch the examinees. The institution strictly adheres to university norms with regards to evaluation. The faculty members evaluate sincerely the answer books allotted by the university.

Curriculum Development: Faculty members who are the members of the Board of Studies take initiative to modify and enrich the curriculum.

Teaching and Learning: Cultural and literary activities, classroom seminars, use of LCD projectors, Podiums, e-class models and content on college YouTube channel are modes of innovative practices for teaching and learning.

Online Admission: Online Admission of students is done completely on the basis of the merit as per the admission policy issued by the higher education department, Govt. of Rajasthan.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. As the functioning of our college is concerned, major rules and regulations are governed by the GF and AR rules, commissionerate of college education, govt. of Rajasthan. For transparency and efficient working in the college, academic, establishment and accounts section follow certain procedure that is required according to rules and regulations. For the developmental and other activities, Internal committees are formed by the head of institution. The head of institution gives directions to committees to follow strictly the norms of concerned authority. Each committee has a convener who initiates the required activities of concerned committee. An account officer is also appointed by the government to regulate the financial transactions in the college and to prevent any shortfall. Accounts section of college has a mechanism which is effective and efficient which is viable and efficient. . Senior faculty members are given responsibility of RUSA, Accounts, IQAC, Admissions, Students election, and Examination. Librarian/ incharge of library is responsible for all functioning of library, purchase of books on the recommendation of faculty members, digitalization of library etc. Service rules are being adopted by Rajasthan Service rules and is being strictly followed. Recruitment of teachers is strictly based on the examination and interview conducted by the Rajasthan Public Service Commission. Promotion polices are adopted as per UGC norms and commissionerate of College Education directions. Grievance Redressed mechanism and feedback system are adopted to improve the working of the institution. Scholarship is recommended according to rules and regulations of social welfare department.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching and non- teaching staff :- All regular employees can avail the facilities of Medical Reimbursement, Maternity and Paternity Leave, Leave encashment, Group Insurance etc. most of the staff avail the benefits of these schemes. Female staff is entitled for maternity leave two times in service period for 180 days besides child care leave for 730 days in whole service period (until the children are 18 years old). In case of untimely death of the employee, Compassionate appointment is also given to the one of the family member.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Efforts are made to know the progress report to evaluate the activities and work done by the teaching and non-teaching staff throughout the year. Through various committees, work is given to the members of the organization and throughout the year it is seen by the head of the institution that how actively the members of the committee are fulfilling their given responsibility, which also becomes the basis of their evaluation. The mechanism being applied for the performance appraisal of the staff includes the assessment of their work in the light of assigned duties and responsibilities in the areas of academic, co- curricular, extra curricular, administrative, institutional development, research work and social service. Every employee is required to submit his/her ACR with Self Appraisal Performa based on above criteria annually to the Principal. The Performance appraisal is based on several points in ACR such as Output of Work, Leadership Qualities, Analytical Ability, Management Ability, Decision making Ability and Ability to take initiative. At the end of assessing by the Principal Commissioner gives the overall rating which is conveyed back to employee. The principal is required to make his/her own assessment and make remarks on the basis of his /her yearly achievements, sensitivity towards sc/st, discipline and quality of work etc. and is then submitted to the commissioner of college education. In case of any shortfall or

any weakness being identified during the course of making the appraisal of the employees' performance by the higher authorities, the same is communicated to him / her through the principal to improve upon and remove the deficiency. In case of unsatisfactory performance, disciplinary action is taken by higher authority. The Performance Appraisal Report of the employee evaluated by higher authorities is taken into consideration for granting benefit of career advancement schemes and for promotion of employees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Our College conducts internal and external financial audits regularly for transparency. AAO-I is appointed by the Govt. to watch on financial transactions of college during the financial year. The college also appoints accounts incharge separately. The purchasing & tender committee is formed every year in the institution. All these make recommendations for payment of concerned bills according to GF&AR Rules of State Government. Regular internal audit is done by AAO-I in the college. Senior most faculty members are also given this task The accounts related to Vikas Samiti and old students association is being audited by the Chartered Accountant on the regular basis. Every year physical verification of stock, equipment, books, laboratory items are verified and report is being submitted to Principal. External audit is conducted by audit committee appointed by Director, Inspection Department. External audit party came in the college on 03 June, 2021. It inspected the whole record of the institution & raised eight paras of audit objection. The compliance of all paras has been sent to Director, Inspection Department, Jaipur through Financial Advisor College Education, Jaipur. External audit is also done by Accountant General Department. AG audit Party is also appointed by Accountant General. These External audit party inspects the whole record of the institution of many years and make objections where they found lack in accounts & records of

the college. College as per Govt. norms go for external audit of stock and accounts as per the schedule provided by the government. Proper records of accounts are maintained as per accounting process and as per the directions of external auditor's previous report. Proper Utilization Certificate, Completion Certificate & Quality Certificate are submitted for the grants received from UGC and RUSA.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.16

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our college has proper strategies for mobilization of funds and the optimal utilization of recourses, The college receives funds from State Government, UGC, RUSA, College Development Council, MLA fund and other donors. The State government funds are expended under the strict rules of the State Government, The head of the institution, AAO-1 and purchasing and tender committee monitor and helps for optimal utilization of resources. Senior faculty members/ conveners of different committees also play an important role for optimal utilization of resources. Internal Committees plans for overall development of the institution and make recommendations to fulfill most

necessary needs of the institution. Finally the head of the institution takes decisions in the welfare of college and students. It results in the effective and efficient use of available financial resources. Audit is conducted by the government and Chartered Accountant in case of funds being received from UGC and RUSA. Utilization of funds received from state government is audited by external audit party. Internal audit is also done by AAO-1 regularly. There is BOG (Board of Governors) and PMU (Project Monitoring Unit) to monitor the effective and efficient use of the funds received from RUSA. All funds received from RUSA are being maintained by separate accounts and all payments are made by PFMS mode. College Development Council funds are under the strict supervision of members who are drawn from senior faculty members, top local administrative officers, public representatives and reputed local citizens.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes in our institution. IQAC Cell has been formed as per the norms of the NAAC guidelines and is working towards quality enhancement and outcome achieved by the institution. IQAC is to focus on overall development of the institution and to create the atmosphere of e-learning. Significant contributions made by IQAC are such as 1. The Academic Quality is maintained by the teaching and learning process. 2. The Administrative Quality is Maintained by the effective functioning carried out by the various committees. 3. The construction committee, UGC committee, RUSA committee, Purchasing and Tender committee are all constructed and well equipped for Quality assurance of the institutions administration. 4. E-contents are uploaded on YouTube channel. 5. The main task of IQAC is Quality Assurance, Planning and monitoring the projects/functioning under taken. 6. Students, parents and alumni feedback is generated through offline mode

besides interactions with Principal and Students. Feedback is analyzed on academic performance; physical facilities, library resources , ICT resources , play ground, sports activities and laboratory resources. IQAC ensures effective ICT resources and use of ITC tools for teaching . 7. IQAC also ensures decentralization by including faculty members and students in decision making and participative approach in various cultural and co curricular activities. 8. It gives emphasis on the promotion of research among faculty members. IQAC regularly motivates young faculty for enrollment for Ph.D programme. 9. It motivates for organizing webinars / seminars/conferences in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Our college reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities. Some of activities of IQAC in this regard are: 1.Students feedback on faculty, teaching learning process and evaluation significantly shows the actual quality of teaching learning process. All the students are allowed to give feedback on faculty, teaching learning process and evaluation so that actual picture is ascertained. The students remark the problems/shortcoming in teaching-learning and evaluation system. The IQAC cell and senior faculty members review and improve the quality of teaching-learning environment. 2 Parents and alumni feedback is taken mainly on physical, academic and library facilities. After evaluating the feedback, the improvement is done in these facilities. 3. The class monitoring committee conducts regular visit to the classes regarding the regularity and punctuality of class work. The Principal is informed on daily basis. 4. The head of institution and class monitoring committee watch on the completion of syllabus and ascertains information regarding the completion of syllabus, so that the prescribed syllabus is completed within stipulated time. 5. Extra classes are also

organized for weak students. 6. Our college is extending and expanding its resources in terms of new construction and renovation of existing facilities, Its infrastructure , more apparatus for laboratories, additional sports facilities, water harvesting, e-content class room and Computer lab. 7. Our Institution has shown inclination and implementation with respect to e-governance. The admission, examination and accounting work is online.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our institution believes in human values and gender equity. The institution makes various type of efforts to ensure the gender equity & gender sensitization. The college has girls common room & separate toilets for girls. There is also a separate washroom for woman staff members. There is a girl's hostel which has separate arrangements and toilet facility. The institution makes special arrangements for girl examinees who are pregnant or who have any other special requirement. Along with the general candidates getting sick, if female candidates also get sick or have any kind of problem related to woman during examination period they are assisted with medicines etc. In the college, complete arrangements are made to maintain discipline by all the staff members along with the disciplinary committee. Influenced by the discipline and education system of the college, in the last several years, the number of female candidates is about 50% in the total admissions in the college. Internal Grievance Redressal Committee has been formed to redress the grievances of the girl students studying in the college and working women employees, which takes immediate action on the complaints. To stop ragging of girl students in the college, there is an Anti Ragging Cell and a Women Cell has also been made to organize the activities related to women on the year which is fully active. The Internal Grievance Redressal Cell and Anti Ragging Cell does the special work of counseling on the problems related to women. Impressed by the friendly environment of women and girls in the college, more than 70% girls participate in most of the competitions and earn big places. Special competitions are organized throughout the year in the college for girl students, in which only girl students participate such as Salad Competition, Rangoli Competition etc. The main objective of these activities organized in the college is gender sensitization and women empowerment.

File Description	Documents
Annual gender sensitization action plan	http://hte.rajasthan.gov.in/dept/dce/pandit_deendayal_upadhyaya_shekhawati_university_sikar/swami_vivekanand_govt_college_khetri_jhunjhunu/uploads/doc/7.1.1.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://hte.rajasthan.gov.in/dept/dce/pandit_deendayal_upadhyaya_shekhawati_university_sikar/swami_vivekanand_govt_college_khetri_jhunjhunu/uploads/doc/7.1.1_Photo.docx

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Following efforts are being made for the proper disposal of degradable and non-degradable waste:

Solid waste management: Waste bins are placed in the campus at various places like classroom, administration offices, washroom etc. Collected solid waste is handed over to municipality of Khetri.

Liquid waste management: One RO plant with cooling system is installed in the college campus to provide the pure drinking water facility to the students and staff members. The waste water of the RO system is being used for watering the plants. For the collection of rain water, a rain water harvesting system with tank is built in college.

Biomedical waste management: There is no production of bio-medical waste in the campus.

E-waste management: college disposes the electronic gadgets waste as of computers, printers, projectors, invertors, batteries etc. by handing over to the vendor through auction process.

Waste recycling system: Waste management reduces the effect of waste on the environment, health, and so on. It can also help reuse or recycle resources, such as; paper, cans, glass, and so on. The college has proper and minimum use of paper, glass etc. The wastage of paper and other materials are auctioned for recycle purpose.

Hazardous chemicals and radioactive waste management: Underground storage system is available for laboratory waste water, including hazardous chemical waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for

A. Any 4 or all of the above

persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institutional efforts/initiatives of Government College, Khetri, in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socio-economic and other diversities. The institution makes efforts for tolerance and harmony through different activities. Our students through NSS, Rovers-Rangers, cultural, curricular, co curricular and sports activities learn the sense of brotherhood, service to nation, mutual cooperation, tolerance and harmony. The institution organizes annual function in which all the students participate and work as a team spirit and cooperation tendencies. The institution celebrates important national and international days associated with great man who gave to this country lesson of tolerance and social harmony. Large gathering of boys and girl students are frequently organized together to celebrate the days which teach them a lesson of of tolerance and harmony. National Youth Day is celebrated to learn the teaching of the swami Vivekananda. National Integration Day and Run for Unity is organized on the birth day of the iron man Sardar Vallabh Bhai Patel. The institution organizes different activities by means of rallies, posters, painting competition and dance. To know the culture of different states we organized defferent activities about Assamese dance, language and culture under EK BHARAT SHRESHT

BHARAT programme.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Different activities/programs have been conducted during the session 2020-21 by our college for the Sensitization to the constitutional obligations: values, rights, duties and responsibilities of citizens:

Constitution day:- As per the direction of government, our institution celebrates Constitution Day on 26th November every year. Oath of the preamble of Indian constitution is taken by the students and college staff on this occasion. The head of the institution and senior faculty members awake the students about their responsibility towards the constitutional values, rights, duties and responsibilities of citizens. Students are encouraged to participate in activities like essay competition on the related themes.

Values and Ethics in curriculum:- Values and ethics are taught by the college in a wide range of courses at the undergraduate and postgraduate levels. For example, by studying these subjects like sociology, political science, history, etc., students become aware of ethics and values and they bring them into their lives.

Celebration of National and International Days:- Every year the Institute celebrates Republic Day, Independence day, Gandhi Jayanti, Comunal Harmony Day, National Integration Day and Run for Unity, Human Rights Day and Voter Day. The celebration of Republic Day and Independence day is attended by Students, Teaching and Non-teaching Staff, Invitees, guests and any attendees with Flag hosting and National anthem. The main objective of celebrating all these days in the college is that the students know their Values, Rights, Duties and Constitutional Responsibilities through them and become a good citizen. At the same time, fulfill their obligations towards

the society well.

Blood Donation:- The students of the college actively contribute in the blood donation camp held at the district and subdivision level. Especially the students of NSS are motivated for blood donation and they give their meaningful role regularly in these blood donation camps.

Cleanliness/Plantation drive:- Special attention is paid to cleanliness and tree plantation in the college. From time to time, cleanliness drives and tree plantation campaigns are conducted by the students. In these cleanliness drives and tree plantation drives, NSS students are making important contributions in the special camps and all the students actively participate in this and the staff members also give full cooperation to them in this work.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our institution celebrates/organizes national and international commemorative days, events and festivals such as Independence Day, Republic day, National youth day, Constitution day, National voters day, World Aids day, National Integration day & Run for unity, Human Rights day & Environment day. Constitution week was celebrated in the college from 26-11-2020 to 02-12-2020 on this occasion. Constitution oath sworn and various competitions like essay, speech and slogan were organized. Online dialogue was organized on 1 Dec. 2020 on World AIDS Day. National Youth Day was celebrated on 12 Jan. 2021. The National Voters Day was organized on 25 Jan. 2021 ceremonially. Voting oath was administered to the students and participated in the online quiz organized by the Election Department. Students were informed about NVSP and e-Epic download. National Mother Language Day was organized on 20 Feb. 2021 under which extempore competition and debate competition were organized. The institution organized non-violence and silence program on the martyrdom day of Bhagat Singh, Rajguru and Sukhdev on 23 March 2021. A three day orientation program was organized and the college premises were cleaned. Weeding and plowing of trees and plants were done by the students. The trunks of trees were painted by the NSS Volunteers. Online painting essay and slogan competition were organized in collaboration of all units of NSS during the period from 31-10-2020 to 17-11-2020. A plantation Program was organized in college campus under Green Rajasthan Mission. The college organized Swachhata Pakhwada through NSS in the month Aug. 2020. Online quiz and Essay competition as well as online seminar performed on the occasion of Quit India Movement anniversary. Labour donation was also done by college staff in

college premise in month Aug. 2020. No Mask No Entry and Social distancing and Mask distribution activities were organized under the COVID-19 awareness program.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

7.2 Best practices

Title of the practice:

The two best practices followed by the institution include-

1. Clean and green environment
 2. Qualitative smart teaching and generating moral values in students
1. Our main objective is to maintain an eco -friendly, clean and green environment-

Our college is trying for environmental revolution by implementing eco-friendly environment campaign. Despite being non supportive physical and climatic environment of Khetri for vegetation- hilly and rocky landscape ,less potable water (rich in fluoride), intense heat radiations in summers ,scanty rainfall during monsoon, soil deficient in nutrients and harm to vegetation by stray cattle, the college takes initiatives to beautify campus and enriching its aesthetic value by developing a botanical garden and growing ornamental plants in lawn and in small garden area of basement ,thus intending to plant more and more plants inside and outside the campus with the help of teachers, students and staff members.NSS volunteers plant trees and take intense care of the planted trees at home and even in college. During one day and seven days camps, environment

awareness speeches, plays, different competitions like essay, posters etc are being organized & rallies are also organized in which public is made aware for green, clean and pollution -free environment through slogans, banners and posters. Other college students are also made to realize the importance of plantation and motivated to plant trees and look after at least one or two plants every year. Dustbins are kept at various places in college corridors and in rooms to make the environment clean and healthy.

Many environment awareness programs are held in college in which pledge is taken for not harming and exploiting plants. Students are motivated for following reduce, reuse and recycle rule and so creating eco- friendly rules in campus like turning off the lights and fans when not in use, using LED light bulbs, buying recyclable and eco products avoiding usage of disposable papers and plastic utensils, campus and street cleaning, avoiding water, food and electricity wastage, using reusable bags and public transport etc. The teaching is now becoming digitally focused so as to minimize the use of paper.

To keep away the street cattle, high boundary wall is created around the college campus and the help of local Administration and municipality is also taken. Our Water Harvesting System has helped us a lot to preserve the greenery in our surroundings. For irrigating plants electric motor/generator has been set .College development committee has appointed a gardener for watering, taking care of the plants, stopping stray cattle and intruders from entering the college campus.

1. Qualitative smart teaching using ICT tools, oriented to career based education and inculcating moral values in students-

College aims to instill the feeling of social responsibility, joy of giving and a deep sense to serve animals and mankind. Motivational speeches by teachers and renowned social workers develop social, moral and ethical values in students. And also Ranger Rower cell, NSS and meditation & Sahaj-yoga by spiritual Gurus inculcate not only human values but also a positive approach towards life through speeches, various competitions like poster competition, celebrating human rights day and participating in blood donation camps.

Traditional class room teaching is supplemented with innovative

teaching practices using PPTs ,models ,charts, animations and various ICT tools for e-teaching & learning are creative and impactful ways to deliver the contents making the minds of the students more knowledge oriented, enthusiastic, interested and understanding. Interactive sessions like group discussions, topic presentations by students, project assignments and educational tours. Students learn to develop qualities of leadership which help them in their career building and for self employment.

Career based education connects students with business professionals to provide them with real life insight into potential careers. It shows higher level of engagement and motivation in students to think about their best skills, interests and abilities. It also develop competency in various areas of their interest and also acquire employability skills such as working with a team, problem solving and organizational skills. Understanding the importance of responsibility, dependability, punctuality, Integrity and effort in the workplace Use time and task management skills

Teachers of the college provide special guidance to the slow learners and also do mentoring for their study related issues and others .Advance learners are also guided and are provided with additional learning materials to make them extraordinary and also create a bridge between education and career.

Women empowerment is encouraged by higher advance learning for girls in a healthy environment and by giving them the chance to show their hidden potential. Students also attend webinars for enhancing their knowledge. Arts, Science and Commerce students work together.

As a unit for the different cultural and educational programs which not only brings them physically ,mentally and socially together but also an overall personality and skill development.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

During the Corona period, it was seen that it was forbidden for the students to attend the college. In such a situation, their learning should not be affected. It became necessary to take serious steps in this direction by the college. Therefore, after deliberation, it was decided that why not make and upload most of the videos on the YouTube channel of the college according to the syllabus, which the students can watch from their homes and learn something from them and prepare for the annual examination. Along with traditional teaching, keeping in mind the circumstances of Corona, more than 2500 videos & 2600 PDF were uploaded on YouTube Channel of the College, which students can learn by sitting at their home and watching according to their convenience. The preparation done by the students was assessed through a variety of assignments that were shared on their WhatsApp groups. After completing the assignments, the students used to share them back on the WhatsApp group itself and after evaluating them on WhatsApp itself, the students were informed about their progress and what was lacking in their work by concerned teacher. There was a big significant impact of online teaching and the students accepted the online teaching method with great enthusiasm and studied from home, as a result of which they were not deprived of teaching work and they continued with learning. WhatsApp groups were created so that they could share their problems and their solution could be solved by the concerned teacher.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Use of innovative methods with online teaching learning process. 2. Improvement in infrastructural and ICT facilities in college. 3. Strong feedback system. 4. Efficiency in the overall functioning of the college. 5. Improvement in contribution/ monitor/ evaluation system of IQAC. 6. Promoting research climate in the institution. 7. Arrangements for National/International seminars. 8. Environmental awareness. 9. Use of eco friendly and power saving equipments.

NAAC