YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1. Name of the Institution   GOVERNMENT COLLEGE BUNDI

- Name of the Head of the institution   DR NANDKISHOR JETWAL

- Designation   PRINCIPAL

- Does the institution function from its own campus?   Yes

- Phone no./Alternate phone no.   07472445415

- Mobile no   9460863233

- Registered e-mail   pgcbundi@gmail.com

- Alternate e-mail   iqacgcbundi@gmail.com

- Address   Devpura, Kota Road

- City/Town   Bundi

- State/UT   Rajasthan

- Pin Code   323001

2. Institutional status

- Affiliated /Constituent   Affiliated

- Type of Institution   Co-education

- Location   Urban

- Financial Status   UGC 2f and 12(B)

- Name of the Affiliating University **University of Kota, Kota**

- Name of the IQAC Coordinator **Dr. Purnachandra Upadhyaya**

- Phone No. **07472445415**

- Alternate phone No.

- Mobile **9414489723**

- IQAC e-mail address **iqacgcbundi@gmail.com**

- Alternate Email address **pgcbundi@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)

https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_college,_bundi/uploads/doc/AQAR%202020-21%20DATE%2026.05.2022.pdf

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

http://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_college,_bundi/uploads/doc/Academic%20Calendar%202021-22.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	76.1	2004	16/09/2004	15/09/2009
Cycle 2	B	2.68	2016	19/01/2016	18/01/2021

6.Date of Establishment of IQAC   **31/10/2006**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
nil	nil	nil	nil	nil

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC   [View File](#)

9.No. of IQAC meetings held during the year   `08`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`Prepared & Submitted SSR, Completed SSS & DVV and proposed three dates for PTV`

`Evaluated APIs of all the eligible faculty members of all the government colleges of bundi district for CAS`

`Organized placement camps. Student and Teacher's Feedback has taken, analyzed, prepared reports and upload on website of the college.`

`Organized workshops and training programs under DLQAC and IQAC.`

`Institution has Audited under annual auditing program by College Education Rajasthan.`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Maintenance of the physical facilities in the institution	**All the furniture, electric supply, water facilities, classrooms and other facilities has been done**
Purchasing & Maintenance regarding ICT facility	**20 Computers, 02 printers and LCD Projector are under process.**
Organized Placement Camp	**Two Placement Camps and career counselling programs has been organized. Total 06 students are placed.**
Institutional Audit under AAP	**Institutional audit has completed under Annual Auditing Program of the College education Rajasthan and got 2.98 CGPA in that program**
Feedback	**Student and Teacher's Feedback has taken, analyzed, prepared reports and upload on website of the college.**

13.Whether the AQAR was placed before statutory body?　　　**No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	**Nil**

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Alternate phone No.	
• Mobile	**9414489723**
• IQAC e-mail address	**iqacgcbundi@gmail.com**
• Alternate Email address	**pgcbundi@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_college,_bundi/uploads/doc/AQAR%202020-21%20DATE%2026.05.2022.pdf
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• if yes, whether it is uploaded in the Institutional website Web link:	http://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_college,_bundi/uploads/doc/Academic%20Calendar%202021-22.pdf

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31-01-2023 05:40:28

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- Name of the statutory body

Name	Date of meeting(s)
Nil	**Nil**

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	**15/12/2022**

15.Multidisciplinary / interdisciplinary

The College is having interdisciplinary/Multidisciplinary approach in the core subjects as per the curriculum provided by the University of Kota. The college also offers add-on

certificate course which can be studied by the students without any subject bar. The college provided skill courses/ training to the students in addition to core courses so that they can access their potential and implement plans. Teachers give complete freedom to have interdisciplinary discussions with students of subjects other than their own courses like environmental studies, elementary computer education etc. have been made mandatory for all under graduate students. Apart from this extension lectures in various subjects/ topics are organized from time to time to impart and promote multidisciplinary/ interdisciplinary culture in the college.

The research cell of college encourages innovative research and promotes faculty and student integration and linkage between different departments. In view, of the envisaged charges in the NEP, The related adaptation will be planned in future.

16.Academic bank of credits (ABC):

ABC already exists in the colleges affiliated with university of Kota where the students can move from are college to another but transfer of credits to another university is strictly within the purview of the university. In some special circumstances this type of credit transfer is possible between the universities located in the state, as described in the admission policy of the state govt. The policies adopted by the university relatives to NEP one to be implemented by the college as and when directed by the affiliating university. Students are also briefed about the use of SWAYAM portal and its credit transfer scheme.

17.Skill development:

The colleges is keen to initiate the implementation of learning outcomes based curriculum frame work (LOCF) as suggested by UGC for all the programmes which is consistent with the objectives of NEP. The College conducts two Student development programme under the aegis of innovation cell for the skill development of the students. Keepings in view the present scenario of the society the program, tends to promulgate the necessity of providing opportunities as well as platforms for all girls. Beside this measures are adopted to enhance the bench skills of the students such as the introduction of the project work, internships, career counselling, placement etc.Career oriented program like basic instrumentation and laboratory techniques, basic computer skills are organized to enhance the skills of the students. College also offered MMYKY, where Students are provided facilities/ opportunity to opt for skill development course out of 16 listed

courses. MMYKY is a joint venture of CCE Jaipur and Rajasthan skills and livelihood development corporation (RSLDC). The College is also registered for spoken tutorial, an online initiative by IITS. Here students can learn various free and open source software all by themselves.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Integrate for effective communication of the courses the medium of instruction is bilingual i.e. Hindi and English languages are taught in undergraduate and Post Graduate classes. Literary and cultural committee, NSS and ISDC organize language specific activities like quiz, debate extempore speech and Essay Competitions cultural and literary activities are focused on Indian culture, through competitions like college and state level classical and light song and traditional dance competition. Students visit to heritage sites are also organized. Under EBSB, students are made aware of Indian culture, art and languages through association of different state which are Assam and Rajasthan in our case.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The 2021- 22 syllabus of UOK, Kota to which our college adheres, is prepared according to NEP 2020 guidelines and enhances the students. Inherent qualities as entrepreneurs and as skilled workers in accordance to the employment needs.

Our faculty uses ICT based teaching and learning practices. The college provides various online platforms for the teachers as well as for the students. Regular workshops/ webinars/ FDPs are organized to introduce and familiarize our faculty and teachers to the latest techniques.

20.Distance education/online education:

To provide distant education platforms, study centers of VMOU and IGNOU are functioning in the college. They provide facilities of add on/ vocational courses/ diplomas/ certificate courses in accordance to NEP 2020.

CCE, Jaipur has provided the opportunity of online education by allowing MOOCs, by IIIT Kota for our students. The students and faculty are being benefitted by online courses of SWAYAM portal and TLC by MHRD.

We, as faculty to provide education assistance to our students,

have developed department wise YouTube channels where syllabus wise E-videos and E- lectures prepared by our faculty have been uploaded. These are now available by the CCE repository- Rajiv Gandhi E- content bank (link). The students are also provided online teaching through Gyan doot program of CCE (link). Free coaching for competitive exams is provided through Gyan sudha program (link). All these programs with their links are available on the college web page under e-access.

For TLC, our faculty is allowed to join induction/refresher/ FDPs/ workshops and when required, in accordance to CCE/ UGC norms.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**312**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**6510**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**1787**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**2027**

File Description	Documents
Data Template	View File

3.Academic

3.1	**54**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**103**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	**58**
Total number of Classrooms and Seminar halls	

4.2	**224.8**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**60**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Government College Bundi is affiliated to University of Kota, Kota and adheres to the syllabi prescribed by the University for different UG and PG courses. The effective delivery of curriculum is accomplished with the help of university academic calendar. At the very onset of each academic session the preparation and

publication of the academic calendar is done with the time schedule of the curricular, co-curricular and extra- curricular activities. The College administration takes care that the theory and the practical classes are running regularly and effectively and also provides necessary infrastructure such as computers having internet facility. somedepartments have smart class rooms equipped with latest gadgets. The students are regularly engaged in classroom lectures, discussions, periodicals under graduate and post graduate level seminars, unit wise tests and various competitions by the dedicated faculty. The faculty devotes their time not only in establishing the prescribed syllabus teaching with the existing socio-cultural, political, moral, financial situations and events but also does personal student counselling. Study tours and excursions are carried out for the benefit of the students. The students are provided reference books from the library.Resources like relevant websites and e-resources are available for advanced learners.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

A structured and documented process has been developed by the college to ensure adherence to the academic calendar. At the beginning of the academic session a class wise and teacher wise time table is prepared by the time table committee. The timetable is displayed on general notice board, departmental notice boards and college website. At the college level the adherence to the academic calendar is monitored by the head of the institution and effective regulation in stipulated time by in-charge of the various departments. The in-charge of the department discusses the syllabus and the course plan. It is further ensured that innovative teaching practices and methodology are incorporated for adherence of the academic calendar. The dates for annual theory and practical examinations are announced by the University on its website. The faculty works with dedication in organizing various co-curricular activities mentioned in the academic calendar with a team spirit.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

25

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data

requirement for year: (As per Data Template)

15

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

15

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Government College Bundi has a strong lineage of mainstreaming socio-cultural issues in its curriculum and teaching pedagogy. We have conducted various personality development programmes for inculcating the following values in the students.

- **Strive for excellence**
- **Focusing on the detail**
- **Being trustworthy**
- **Being honest.**
- **Being competent**
- **Improve continuously**
- **Being positive**
- **Confidentiality.**

Gender:

Being a co-educational institute the norms, roles, rules and

relationship of and between the students are quite healthy. There are various committees which take care of students such as. . .

Women Cell- It is a platform for the female students to develop and showcase their attributes.

Anti Ragging Committee- Any student can drop a complaint in the complaint box without disclosing his/her identity.

Women's Sexual Harassment and Grievance Redressal Committee- In case of any complaint of sexual harassment at workplace the problem is resolved by the committee.

Community Orientation- The college NSS and NCC team creates awareness among the people from surrounding villages on various issues by conducting social awareness programmes.

Human Values:

- Personality Development
- Community Service
- Visiting old age home
- Health Checkup
- Visiting orphanage
- Visiting child welfare centers.

Environment and Sustainability:

- Environmental awareness.
- Rainwater harvesting.
- Swachata programme.
- Voting awareness programme.
- Green belt development

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_college,_bundi/uploads/doc/1.4.1%20Suporting%20Documents.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_college,_bundi/uploads/doc/1.4.2%20Suporting%20Documents.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

6510

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

2687

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- **Students are counselled at the time of admission and an orientation programme is organized in which students are familiarized with the course, mode of internal assessment as well as facilities available in college.**
- **Before beginning their course, teachers informally get the pulse of the students in the class, their knowledge about the course and their comfort level with English/ Hindi as a medium of instruction. With the increase in number of students from Hindi medium schools the medium of instructions is bilingual.**

STRATEGIES FOR SLOW LEARNERS:

- **Mentors-mentee interaction: The respective mentors have one to one interaction with their Mentis and understand the progress in academic growth, Sports, Cultural activities, co curricular and extracurricular activities through in touch and social media.**
- **Audio Visual Media: Students having different abilities an interest are given extra focus by ICT usage like showing YouTube video, movies etc.**
- **Students are encouraged to get universities ranks by special guidance.**
- **They are encouraged to develop the learning spirit responsibility and leadership qualities.**
- **Students are given guidance to excel in the competitive/ entrance exam like RPSC, UPSC etc.**
- **Institute focuses on grooming overall personality to get placements, internships by organizing the personality development workshops and campus placement.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
6510	**54**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experimental Learning:

- **The students take active part in organizing various extra and co-curricular inter/ intra departmental inter/intra college events which helps them in developing their organizing and management skills.**
- **Experts in different areas, Eminent Personalitiesare invited as visiting faculty to address seminars, Ability development Programmes Workshops etc.**
- **Department level educational trips, industrial visits, surveys etc. are organized to develop nurtured and expand the subject interest. Departments have developed social media and phone Groups for assignments and projects to be Proactive with millennial.**
- **The PhD Scholars work as teaching assistant for UG students which gives them an experience in the academics.**

Participative Learning:

- **Research based group projects of Academics as well as practical importance are assigned to the students which helps them in reflective thinking, Problem Solving and to logically analyze associated curriculum.**
- **Communication Skills training is provided to students during language lab sessions to acquire proficiency in listening,**

speaking, reading and writing.

Problem Solving Methodologies:

- Along with classroom teaching and laboratory experiment based learning student's involvement in the minor and major projects empower them to think analytically and to come up with alternate solutions.
- Regular Basis Assignments, class test tutorials, unit tests are held from time to time to check the level of understanding of the subject.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT (Information and Communication Technology) deals with the application of different electronic media in the collection, storage and rapid access to information to users. In a broad sense ICT refers to the whole set of enabling technology concerned with communication, manipulation of information, networking, data storage, transmission on encompassing data, voice and video. It had improved education in many ways.

ICT helps in flexible education, learner's autonomy access for all, more practicable teaching and learning. It's an organized and more planned system of education.

ICT can enhance the quality of education in several ways by increasing clear motivation and engagement by facilitating the admission acquisition of basic skills.

Audio tools like WhatsApp, Google classroom etc. are used by faculties of their Institution. The tools depend mainly upon the student's access to different network availability.

Video tools like YouTube video, different online live class apps like zoom, Google meet, YouTube channel live streaming, Rajiv Gandhi e-content Bank, Gyandoot live sessions, Gyandoot 2.0 (Offline Classes), Gyan Sudha (Live & Offline sessions), Online

Skill Development Courses, Online programs on social issues are used for the purpose.

ICT has the potential for increasing access to improving the relevance and quality of education. ICT is a potentially powerful tool for extending educational opportunities. ICT provides effective and communicative education.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

54

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

54

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

37

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

561

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As per University of Kota, Kota's parameters for undergraduate students of all streams are evaluated annually and monthly. Unit tests are organized as per guidelines of Commissionerate, College Education.

As per University of Kota Kota's assessment parameters for Science Postgraduate student's evaluation is divided into two assessment levels, internal assessment for 30 marks (Institute level) and semester end exam for 70 marks, conducted by the University.

For the continuous internal evaluation student's performance in unit tests, projects, assignments, seminars etc. are the part of college curriculum.

To inculcate the critical thinking among students various group discussion, debates are organized in which students explore new ideas and enhances their performance level.

Outcome Achieved:

- Improved students understanding in domain of knowledge and overall development of the student.
- Improved the results and pass percentage
- Reduced backlogs and detention.
- Improved the quality of projects.
- Improved placement and opting for higher studies.

Strategies Adopted for Student Improvement:

- Remedial Classes are organized to clarify doubts and re-explaining of important topics for improving performance.
- Poor performance due to frequent absentees is dealt with sending SMS and registered letters to the parents of concerning student.
- Appropriate Counselling with additional teaching eventually helps students to attend classes regularly.
- All the staff members maintain good relation with students and deal with their problems in gentle manner.
- Each Class is divided into batches and practical sessions are conducted to all students for practical subjects.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The academic performance of the student is evaluated throughout the session by the Teachers for upgrading and improving the academic performance of the student. The institution thus does not have any direct process of internal evaluation except science PG students (having semester system).

In all the subjects where practical exams are the part of Curriculum it is mandatory to submit a practical record that is evaluated and marks are added during the final consolidation of results. The project report is also compulsory in some of the subjects and is considered for assessment. The Principal acts as the coordinator for the assessment centre. The answer books are provided a code number by the University and the evaluation process is transparent. The marks are filled in the mark sheet and complete secrecy is maintained.

The internal examination related grievances have a transparent mechanism which is quick and fair by the concerned and get immediate relief. The external examination related grievances are handled by examination committee headed by senior faculty member and this committee is responsible to conduct external examinations. Some of the grievances regarding practical examinations/theory examinations/Degree/Mark sheet/filling up of online examinations form are resolved by the academic section of college having touch to the affiliating University.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Institution displays its vision mission, objectives, programme outcomes, programme specific outcomes and course outcomes on the website.

IQAC invites the quality improvement programme for each department. The subject experts from the university BOS members discuss about the syllabus, its reach, contemporary market demands and how to enhance the teaching methods to cope up with it, which provides the foundation to update programme specific goals.

The teacher parent Council organizes various events to interact with teachers and parents to get them acquainted with the college curriculum, courses offered and student's behavior and performance.

Institution conducts as well as encourages faculties to attend workshops, seminars, refresher courses, faculty development programmes and interactive session with the expertise from universities as well as field to make the course component more relevant.

Every department projects Pos, PSOs and COs on the departmental notice board. The students are continuously made aware of these outcomes regularly.

At the beginning of every unit teachers articulate on the learning outcomes and programme outcome which makes the teaching learning process more fruitful as students must aware of the relevance of the topic in their pursuit and knowledge.

The direct assessment of the POs and COs is monitored through their performance in the University exams.

The feedbacks are collected from the students at Institute level as well as department level and at the end of the semester. The review is done on the achievement of the same.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The curriculum design and delivery in the institution aims at employability skills and competence. The Graduate and Postgraduate programme equip the learners for job opportunities in Central and State Government Services. The programme outcomes and courses outcomes primarily aim at imparting knowledge and skills.

Course outcomes are measured on the basis of performances of the students both in curricular and co-curricular activities and also on the basis of the student's performance in the class activities, laboratory work, assignments in different examinations and their role in departmental activities. Students performance is noted continuously on their regularity, receptiveness, participation in class discussion and the overall behavior. Their performance in the internal examination provides the initial clue of their learning outcome. Every year performance in the annual University examination is communicated to students through their mark sheets. To track programme outcomes the departments maintain an alumina data base regularly updating information on their current employments and their endeavors.

Continuous assessment provides feedback on the efficacy on the teaching learning process and learning outcome of each course.

Students of NSS and NCC and Rover Scouts are Engaged in development related activities and social services.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1657

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<u>https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_college,_bundi/uploads/doc/2.7.1%20Suporting%20Documents.pdf</u>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

224.8

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

37

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

In aligning with the changing demands the undergraduate and postgraduate students are encouraged to provide innovative strategies of development. They provide products, strategies and programme design and evaluate these to respond to the emerging needs of a developing nation.

Innovation and Skill Development Cell (ISDC)

Aims:

*To promote entrepreneurial activities at campus.

*Provides hands on experience to aspiring entrepreneurs.

* Encourage innovation driven activities at campus.

*Facilitate by providing sufficient support system so as to enable

the perceived idea to become a successful citizen in its ecosystem.

Objectives:

*Basic awareness programmes to fasten entrepreneurial spirit.

*Basic infrastructure facilities at the institute. *Mentoring through cohesive participation.

*Strategic alliances with similar domains organizations either to establish concentric diversification or conglomerate diversification.

Research:

The research work in the college is promoted with a special focus on better understanding and well-being of its individuals and the community.

Aims:

*To inculcate the spirit and culture of research amongst faculty and students.

* To enhance interaction and operation between researchers for interdisciplinary and multidisciplinary work.

*To force academic and Research collaboration with National Universities and Government Agencies.

*To take up problems faced at the local level and provide solutions to them.

Objectives:

*To organize research promotion events like conferences, seminars workshops invited lectures webinars to motivate faculty for doctoral and postdoctoral Research.

*To encourage faculty to undertake research projects in thrust areas in Science and Social Sciences.

* To promote research Publications

File Description	Documents
Upload any additional information	[View File]
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

9

File Description	Documents
Report of the event	[View File]
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File]

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

59

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File]
Any additional information	[View File]

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

71

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

48

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The sole aim of engaging the students into extension activities is to make them aware of the social issues prevailing in the society and understand the problems which withheld the rural areas from developing both individually and socially and seek out the possible ways to solve these problems.

Plantation- Plantation is of utmost ecological importance and has been effectively carried out by the students of the college. 'Harit Rajasthan" is one such effort towards the same performed by NSS volunteers.

Blood Donation Camps- Blood donation is a real wonder that one may save life of others by giving his blood and it is the most precious gift ever. The College organizes these activities on a regular basis. Students and faculty donate blood as a selfless gesture towards the society.

Women Empowerment and Gender sensitization are the important activities of our institute and these are enriched and mentored by

NSS, NCC, Scout & Rover and Women Cell.

Social Issues of Concern:

Various social concerns like saving the girl child, Aids Awareness, Road Safety, Loneliness of Aged and orphans, Global Warming, Women Harassment, Gender Inequality, Communal Harmony, Waste Management, Corruption, Drug Abuse, Sensitivity towards Sacrifice of Armed Forces, Awareness to the underprivileged, Cashless Transaction and several others Civic issues are also addressed by the college.

Voter Awareness: Voting is an important responsibility of every citizen. It is an important part of any Democracy. This task of Voter Awareness is accomplished through the organization of camps rallies, Slogan, Posters etc.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

37

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

38

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

365

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

3

File Description	Documents
e-copies of related Document	View File
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The physical facilities in the college are as follows:

*Classrooms, in total 65 of Different capacities, meet requirements of UG, PG and PhD students.

*Each classroom has the sitting capacity for 80-100 UG students.

*Each Classroom is equipped with appropriate comfortable furniture, good ventilation, adequate LED light, goodquality large black/green boards and other necessary material to impart knowledge to students.

*To enhance the Teaching-learning process the faculty and the students are regularly motivated to use online platforms such as WhatsApp, Google, YouTube video, different online live class apps like zoom, Google meet, YouTube channel live streaming, Rajiv Gandhi e-content Bank, Gyandoot live sessions, Gyandoot 2.0 (Offline Classes), Gyan Sudha (Live & Offline sessions).

*The Academic Programme of the College is enriched by 08 well-equipped laboratories

*ICT lab is equipped with 15 computers, 4MBPS ILL internet connection and LCD projectors along with interactive board. A smart classroom (Room No. 115) has been developed in Department of Geography,

*Well equipped e-classroom with 16MBPS internet connectivity and AC enabled room is being used for live teaching through People link software.

*A Language Lab has been established in Room No. 13 with 10 computers, internet and projector with interactive board.

*The library housed in a separate building,is equipped with the latest ICT requirements. It is fully automated with Alice for Window with 10 computers, 2 & 100MBPS internet fiber-optic connectivity etc.

* Department of Botany has developed one Botanical Garden

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

*Various sports played by the students of the College including Handball, Hockey, Volleyball, Basketball, Badminton, Kabaddi, Kho-Kho, Boxing, Tennis, Athletics etc.

*There are Sports courts and ground viz. Hockey Ground, Volleyball Ground, Basketball Court, Badminton Court, and Handball Ground. Most of the students do well in their academics as well as they perform well in Sports too and won medals in different events of College, University, State and National level sports events.

*The Indoor Games includes Chess, Carrom, Table tennis etc. are facilitated through students.

*For Athletic Events Limited facilities are available in College Premises so these are played elsewhere (police parade ground, Khel Sankul) for which a prior official permission is sought by the institute.

*For various tournaments players are provided with the kit for practice.

Facilities for Cultural Activity:

*There is a Seminar hall and a central open area, are the two places where most of the academic Activities like Essay, Poster and Slogan, Painting, Poetry recitation Women Cell programmes, Cultural activities like solo and group Songs, solo and group dance, Fancy Dress Competition, plays etc. have been organized.

*There is also provision of momento and certificate for winners.

*There is a well-equipped and developed recreation room along with gym equipments such as Twister, front pully, Bench Press, practice cycles for girls and boys and abdominal board.

* Students regularly take part in Yoga and Meditation and self-defence courses conducted by college.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

58

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

21.4

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using Integrated Library Management System (ILMS).

The College Library Functions:

As the primary information resource centre and store house of books, journals magazines, newspaper and e-resources for staff and students . Apart from text books library is a collection of reference books, books, journals, dictionaries, encyclopaedias, year books,e-journals and e-books through INFLIBNET & DELNET consortium. At present 81902 books, 07 journals, 45 magazines & newspapers are available.

Vision:

To support the Institution by catering and creating to the information needs of its stakeholders.

Mission:

To allow and promote optimum scientific utility of the library e-resources.

Objectives:

*To install mechanism that supports the best utility of library resources .

*To facilitate and provide timely information to the library users.

*To make the librarythe best preferred choicefor research community.

Highlights:

* qualified librarian and supporting staff are looking after the library.

*The library has open access system and is fully automatic with Alice for Window software.

*DDC system is adopted for classification and categories catalyzing services are provided.

* A seating capacity of 50 at a time.

*Digital Institutional Repositories by using Automation and Higher & Technical Education Portal.

*Previousquestion papers are made available to users.

*Books search link 61.2.243.12;81/library for searching books online.

*The whole library is facilitated with CCTVs and is fully automatic since 2006-07.

* Name of ILMS software: Alice for Window

*Nature of automation (fully): Fully

*Version: 6.00.020

*Year of Automation: 2006 -07

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**C. Any 2 of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.44

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

28

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The augmentation and updating of IT facilities in the college is reflected in the following:

In the Computer labis furnished with an LCD Projector, 20 computers with internet facility, digital podium besides relevant required furniture.

*The e-classroom in the college is used for administrative purposes like virtual meetingsand live teaching for the students.

*E-content repository has been established as of Rajeev Gandhi e-content Bank and RAJLMS.

* Audio Video Tools, LCD projectors in various departments, smart boards in different departments, computers with LAN connection in every department, e- podium for recording electures, personal laptops Wi-Fi (band width with more than 16MBPS).

*BSNL lease line has been laid down extending into various blocks and departments. The maximum bandwidth is 100MBPS in Library.

*There are 36 CCTV cameras installed in the campus

*The number of computers in the college is 60.

*Accounts and Finance Section prepare monthly salary bills of all employees through Pay Manager Portal.

*Examination forms, permission letter, course outcome all through centralized University module at the university website.

*Various Government and citizen apps and modules on SSO give access to the facility of Property Return, Provident fund, profile

of employees etc.

* Payment of Fellowships and Scholarship of UGC, CSIR etc. through PFMS. Payment of various scholarships through SSO module, etendering module helps in procurement of goods and items and placing orders.

Campus Wi-Fi:

The whole campus has Wi-Fi facilities with high speed connection provided by Raj Comp, DoIT, Rajasthan.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

60

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

203.4

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Proper maintenance and utilization of physical, academic and support facilities are maintained through various committees like Development Committee, Purchase Committee, Library enhancement Committee, Academic Committee, ICT committee, College campus cleanliness committee etc. are formed every year by the college administration.

The Development Committee looks after the maintenance repair and construction work related to the building physical infrastructure like water power supply and gas line. All work is done through the tender system as per standard norms or rules laid down by the department of Higher Education. Generally, the work is allotted to the Public Works Department and the fund is provided by RUSA. The maintenance and upgradation work related to Civil and electrical works done by the contractor is verified by the Development Committee. All minor faults are attended and repaired by hired technicians, carpenters etc.

Purchase Committee looks after the equipments, instruments and items for use in the Laboratories, are purchased after pre approval and scrutiny to ensure optimal utilization of funds allocated to the respective departments, each academic year. All of the heads of departments are the members of Purchase Committee. This committee now works through GEM portal.

Classrooms: The Institution provides classroom which are spacious with LED light for the students. The College authorities pay great attention to maintain the classroom and ensure uninterrupted teaching learning activities for the smooth running of the departments.

Various department of the college conducts online classes using ICT enabled classroom & E-Class.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2221

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

5573

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1276

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1276

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student	**A. All of the above**

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

6

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

165

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	[View File](#)
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Government College Bundi believes in youth empowerment through quality education hence enough space is given for co-curricular, extracurricular activities of the college. The students are involved in a number of activities of the institution level and also at society level. In the academic year 2021-22 the election of student's council was not held due to covid-19.

Student union plays a major role in learning and education of the all the development activities related to academic and administration of the college. President of the Student Union is the member of 'Mahavidyalay Vikas Samiti'.

Student union act as an important channel for the generation of feedback expenses and grievance of the students at large.

National memorial days Independence Day, Republic Day, Gandhi Jayanti, Martyr's day etc are celebrated to develop the dedication and commitment toward the Nation.

Outstation events students enthusiastically participate in college tours organized by various departments as per their curriculum.

Student representation is also evident in extension activities like NCC, NSS, Ranger/Rover, community services and various governance programmes etc.

Student representation is also prominently evident in PG departments seminar, on community connect programmes, nature club and women cell programmes.

Hence the college has a semi structured calendar for students' event with in the annual cycle. Their events are laid by the students and conceptualized in conclusion with staff advisors.

Various academic and administrative bodies such as science council, arts council, commerce council, hostel committee etc. also have students' representation.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

25

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college conducts meetings with its alumni association which provides platform to the former students to provide suggestion with respect to the functioning and infrastructure. Its objective is to develop a strong relation between alumni and current students to assist current students in their career planning and placements to be the mentor for current student and give inputs for students.

The institution inspires alumni association to contribute significantly for the development of the institution through financial and non-financial means. The alumni of the college are placed in the various corporate sector, education, businesses, professional fields, media, industry, political field, Social Work, academic and accessories the college utilized theintellectual inputs of its working in the academic or professional field to enrich the curriculum.

The ex-students of college not only support their parent Institution but also try to strengthen the ties between alumina in the community and the parent college.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) | **E. <1Lakhs** |

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governing body (GB) in the executive authority exercises general supervision and control of the affairs of the college. The college comes under the Commissionerate College Education Rajasthan Jaipur, headed by the Commissioner who manages and administers the government colleges of the state but at the college level the Principal is the Head of Institution decentralizes duties and the faculty members are given charges of Establishment section, Account Section and Academic Section for various administrative responsibilities. The performance of every employee, teaching and non teaching is appraised by the Principal and reviewed by the competent authority on annual basis covering various aspects of working, behavior and overall performance.

Regular meetings of the College Development Committee and stakeholders play a significant role in overall governance viz. Planning, deployment, monitoring and execution of agendas.

A Staff Council is an important platform for an formal interaction between the Principal and the faculty. The meetings of Council are held on regular basis for planning and mandated tasks.

The member of BOS receive feedback from students. teachers, Vikas samiti and initiate modifications in the curriculum. Matters and requirements related to finance are forwarded to the commissionerate for further action.

For effective governance committees are constituted for specific purpose at the beginning of every academic session. The respective committee meetings are called periodically for efficient implementation of agendas related to all fields.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

College practices decentralization and participatory management in its organizational structure. The main functions of Institution are classified into Administration, Academics, Examination and Human Resources. Every effort is made to include a mechanism for evaluating and monitoring all quality parameters through its organizational structure ie. Principal, IQAC Head, Criteria in charges, Department Heads, faculties and stakeholders.

In the Hierarchy first comes the principal secretary of Higher Education, subsequently comes Directors /Commissioner, Joint Directors and then comes the Principal of the college who acts as the administrative head of the Institution. Being a Government College, all the major decisions are taken by the Directorate/ Commissionerate of Higher Education. The Financial matter of the college is looked after by the Drawing and Disbursing Officer. For the smooth functioning of the College through various committees.

The IQAC of the college is developing a quality system for

consciously programmed action to improve the academic andadministrative performance of the college.

At Department level the Heads of the Departments co-ordinate different departmental academic programmes of the college, and statements comply with the Vision and Mission statement of the institution.

Government College Bundi is working as a Nodal Centre of various scholarship schemes, RACE, NOC for private college.

Thus, the college plays an important role to maintain bond between Commissionerate and College on their portal.

Government College Bundi is a Nodal College for submission of all forms from Government and private colleges regarding all the types of scholarships programmes.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has a perspective plan for the overall development and effective implementation of its objectives. The prospective plans and their implementation is done keeping in mind the vision and mission of the college.

Some of the strategic planning areas include:

Maintenance and Infrastructure:

Institutional maintenance means deliberate effort for smooth functioning of an Institution. Maintenance strategy supports the technical requirements and infrastructure of the institution to meet the challenges of a competitive and legislative environment through its committees.

Teacher learning and class learning enables and engage the students for application of knowledge, concepts and process. For this purpose college has established a well developed system with

qualified faculty members.

Human Resource Management is the strategic approach for the effective management of human resources to ensure that the institution is able to achieve its goals. This is done through training programmes, performance evaluations and reward programmes.

Research and innovation processes in order to better align both the process and its outcomes with the values needs and expectations of the society.

Community involvement is a power to bring positive changes in the students to broaden their Horizon towards community services.

Student Welfare advances the balanced growth and development of the youngsters with the culture of caring and positive concerns.

Student participation and representation involves students participation in class discussions, engagement in various programmes and student behavior on group setting.

With above strategic planning the students of Government College Bundi have excelled in life

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal, being the head of the institution, is responsible for maintaining a congenial and good academic environment of the college. Major policy decisions are taken by the Commissionerate /Directorate of Higher Education which are communicated to the college through the officers on special duty.

The college functions under the supervision of governing body and Principal heads it for functioning and growth including administrative, academic, co- curricular, extracurricular and

extension programme.Faculty are directly responsible for the academic and curricular development of the students.

Other than teaching staff there are also Office Support Staff, Librarian, Laboratory Assistant, Electrician etc. Financial matters are dealt by AAO, an Accountant Besides, Many are recruited on contractual basis. Every year committees are formed for physical verification of assets in various departments of the college.

Service Rules- The College is a government institute and therefore it is mandatory to follow the rules, regulations and policies framed by the State Government RSR. It includes rules, responsibilities, conditions of services discharge of duty, increments, kinds of leave, code of conduct.

The teaching staff is recruitment by RPSC. The qualification and eligibility for other recruitment is as prescribed by the Government/ UGC. The class IV employees are recruited through employment exchange as per need.

Government College Bundi has framed ICC, Anti Ragging Cell, Grievance Redressal Cell, Women Harassment Committee.Besides, for grievance redressal related to Government College Bundi, the employee ID of the Principal of the college is mapped by the Rajasthan Sampark department.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	[View File](#)

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Government College Bundi implements all the welfare schemes of the State Government and also tries to implement the same through various effective welfare measures. Some of them are-

The Salary component and other monetary benefits are given as per the Recommendation of the UGC for Assistant and Associate Professor and State Pay Commission for non teaching staff.

Annual increment at 3% is given every year for teaching and non teaching staff of the college.

Promotion and CAS benefits are given as per the guidelines of UGC /state government.

Faculty Members are encouraged to participate in the Orientation Programme, Refresher Course, Short Term Course, Seminars, Workshops, FDPs etc and Non teaching staff trainings are also allowed to undertake various training programmes for enhancing their professional knowledge.

General Provident Fund facility, State Insurance, Gratuity, Pension facility, Group Life Insurance are provided to both teaching and non-teaching staff as per norms. There are also other financial benefits as House Rent Allowance, Dearness Allowance etc.

Facility of Loan with interest from GPF is there for teaching and non-teaching staff.

Medical Reimbursement is permissible to boththe Gazetted officers

and sub-ordinate staff.

Both Teaching and non teaching staff can avail Casual leave, Earned leaves. Benefits of availing child care Leave, Maternity Leave, paternity leave as per state rules are also provided to the staff.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

8

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

15

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

45

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal is the most methodical way of evaluating the performance of an employee. It makes the employee more liable to the work and performance. It also inspires teachers to undertake research based work to enhance their knowledge. The performance

appraisal system is conducted constantly by Directorate /Commissionerate of Higher Education. For this purpose, the gazetted officers and non gazetted staff are given the annual confidential report format for their self-appraisal and value.The ACR is assessed by the Principal and is then sent to the Directorate /Commissionerate of Higher Education for further action.

The reports are kept there and reviewed by DPC at the time of promotion. The proforma for self-appraisal for teaching and non teaching comprises of following-

The reportee officer classifies that he /she worked under key result area targets and actual achievements.

Reporting officer judges and rates the work by the reportee under six criteria viz-

1-output of work

2- leadership qualities

3- analytical ability

4- management ability Page 64/102 26-05-2022 03:54:32 Annual Quality Assurance Report of GOVERNMENT COLLEGE

5- decision making ability

6-ability to take initiative.

After reviewing by authority The Commissioner, ACR is conveyed back to the reportee as an accepting officer.

For teaching staff a proforma is there for individual details comprising of

Academic Qualification.

Teaching Experience.

Teaching proforma of the session.

Examination results.

Publication details.

Research Supervision Participation in curricular and extracurricular activities.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The funds received are properly allocated and distributed for the meant purpose and utmost care is taken that they are properly utilized. A team checks and verifies of all vouchers, supporting documents, records and books, e-statement of transactions, that are carried out in each financial year including budget estimations, utilization, cash transactions, bank reconciliation statement, test, check and verification of the events happened of financial management.

Mechanism of audit in the institution is as follows:

Internal Audit- the AAO and accountant maintain the details with regard to accounts. The main functions are as follows:

To record financial transactions in the books of accounts.

Examine the previous financial statements.

Noting of provisions applicable.

Authorization of fee concession control and policies.

Examining the bank passbooks.

Examining Grants, Sponsorships, Deposits, Payments.

External Audit- It is carried out by the Auditors from the office of Accountant General (AG) Rajasthan Jaipur. Mechanism of external audit is as follows:

Examining the procedure, policies and regulations.

Vouching the receipts.

A Chartered Accountant is hired for the purpose of verifying the salary payments TDS, Income tax and filing of income tax returns etc.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.1

File Description	Documents
Annual statements of accounts	[View File](#)
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The availability of funds is essential for any organization and society but the movability of fund is even more important.

The Principal as the drawing and disbursing officer (DDO) of the College monitors the use of resources received from the government through discussion with CDC and Purchase Committee. The Government fund, Rusa fund and UGC fund are looked after by the DDO in collaboration with RUSA Coordinator, UGC co-ordinater, Purchase Committee and CDC. The funds are received as follows:

State Government allocates specific amount to government colleges for overall development and maintenance, state budget and grants are released for salary. TA, Medical, Office Work, Construction and Maintenance, Lab Grants, books and journals etc. The Proposal

for requirements are also submitted to CCE, CDC and UGC.

State Government Fellowships- Payment of Fellowship and scholarships of UGC, ICSSR and CSIR etc. is through PFMS. The payment of various scholarship is online and executed through the SSO module.

UGC and RUSA- UGC has been providing funds for instrumentation maintenance facility, Educational innovations, fieldwork etc.The UC is submitted timely to the office of UGC.

RUSA (Rashtriya Uchchatar Shiksha Abhiyan) is a centrally sponsored scheme aims at providing strategic funding to higher Educational Institutes by Central Ministry to State Governments Governing and Monitoring bodies, Board of Governors (BOG) and project monitoring Unit (PMU) monitor the progress of project initiated by RUSA.

Mahavidyalaya Vikas Samiti: Requirements and emergency needs other than these are fulfilled by funds generated through Vikas Samiti.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In accordance with the decisions taken in the IQACmeetings, the following activities were held in the session 2021- 22:

CAS

Under the CAS scheme of the Commissionrate of College Education, Jaipur the applications for Professor, Associate Professor, Selection Scale and Senior Scale of all the colleges of bundi district were collected, checked and sent to the commissionerate.

NAAC grading

AQAR 2020-21 was uploaded on the NAAC portal. The College is going for the third cycle of NAAC accreditation. For this, SSR was

completed and send to the State Level Quality Assurance Cell (SLQAC)Jaipur

AAA

The annual auditing for session 2020- 21 was done in accordance to the Annual Audit Program of the CCE. In this Government College Bundi was given 2.98 GPA with B++ grade

Workshop

Various workshops and training programs in collaboration with the Commissionerate of College Education and by the institution under IQAC and DLQAC.

Feedback

Online feedback of students teachers and other stakeholders of the college for session 2021-22 was collected by the iqac

Student Feedback:https://docs.google.com/forms/d/e/1FAIpQLScBxZciy-fSZp0dNhs_UaVX6N1P_qm1rOhXHpCP_THh1K1ueQ/viewform

Teachar Feedback:https://docs.google.com/forms/d/e/1FAIpQLSevSW8so TD6MFTAec_-G5MG-QPPQVGgI0AU4ZIXwnmaqCOgdg/viewform

Placement

In session 2021-22 placement activities were regularly organised by the college IQAC cell. In these, four students were placed in the ICICI bank and Udaan organisation

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Teaching learning process has three main components-Teacher, students and learning objectives. The quality of teacher is reviewed through a self performance appraisal method. Intensive

faculty developments are activity initiated. The second component of the TLP are the students, for them various methodologies are used for Holistic development of the learner through student support activities. Different processes involved are sensitization of students in social issues through different committees like women empowerment, placement activities, IPR orientation etc. The learning outcome of the programme and the target level of attainment are defined well in advance. IQAC facilitate institutional reviews and implementation of teaching learning reforms as follows:

Introduction of quality improvement programmes: 1. College conducts several seminar FDPs and workshops throughout a year. The objective of these programmes is to improve the subject knowledge, classroom delivery and overall faculty development. 2. Innovation and creativity in teaching-learning: To enhance student centric learning different department use varied interactive lecture methodologies to facilitate quality learning. All departments are equipped with modern teaching aids like computers, charts models, maps. Various quality initiatives for improving teaching learning process undertaken by the institute have been: A room for UGC and IQAC was allotted with computer, printer and internet connection. Feedback from students, alumini and parents have formally being taken and analyzed the data. Post Accreditation Initiatives. NCC senior wing for girls. Computer Lab, Language Lab established. The college has greater responsibility of equipping the students for better job prospectus. the IQAC works towards realizing the goals of quality enhancement and substance

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

| 6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA) | C. Any 2 of the above |

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	[View File](#)
Upload any additional information	[View File](#)
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Government College Bundi, although a co-ed college, is always sensitive and empathetic towards social problems pertaining to the girls getting admissions in the college, and is always concerned with their betterment socially politically and economically.

The college has embarked upon the following initiatives.

The regular presence of gatekeeper.

A Grievance Redressal Box is there for students.

There is an anti-ragging cell and sexual harassment cell in the college to deal with the problem.

Separate washrooms for the male and female teaching and nonteaching staff and students.

Identity Cards are issued to all students.

A separate ramp facility for differentially abled people.

College equipped with CCTV camera to ensure security of stakeholders.

Counseling: The College is willing to nurture a healthy environment for which counseling cell is set up for the benefit of

students. Time to time counseling is provided regarding studies and other personal problems.

Mental Health Cell is established in the college for the students to retrieve them from their stress, depression, study pressure and other kind of mental issues regarding personal and study related.

Common Room- The College has a separate girls common room with several facilities. It has washrooms, sanitary pad vending machine, notice board, furniture grievance box and several indoor games.

To express their qualities a separate platform is provided to girls in the form of Women Cell.

Specific facilities provided for women in terms of:

1. Safety and security

2. Counselling

3. Common Room

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College understands its institutional, social responsibility towards Environment Protection and practices waste management.

Solid Waste Management- To keep the campus neat and clean the College has placed waste bins at various places in the campus at classrooms, faculty rooms, administration offices, computer lab, library, corridor, washrooms, common room etc. Sometime the NSS volunteers and NCC cadets also clean the campus as a part of their activity.

Solid waste is handed over to the municipal garbage cart for further processing composed pits are also made available in the college. Plastic waste, Broken Glass, Packing Papers, Samples etc. are disposed of in a tank separately made for this purpose only. The broken furniture is being right off periodically as per government norms.

Liquid Waste Management: Liquid waste generated from the washrooms flows down the municipal sewage line. The Chemical discharged from the Chemistry laboratory are disposed in a Sop Kit.

Biomedical Waste Management: The Biomedical waste from zoology department is removed regularly. It is collected and disposed off by the sweepers and also dumped in especially dry pits.

E- Waste Management: E waste cannot be disposed off without the permission of the government however the college maintains disposable waste in a planned way. The waste like, non-functional computers printers LCD projectors, non-functioning digital apparatus like motherboard, hard drive, keyboards, tables are stored in a separate room.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	<u>View File</u>
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

India is a country of multi ethnic culture where people belonging to religious, social, cultural and lingual identities live together harmoniously. Keeping this in mind Government College Bundi tries to maintain harmony and Goodwill among students.

As per government rules admission process is carried out. Every student along with faculty members are fully involved in the national development activities, national festivals, awareness rallies and government campaigns. The flex Board of environmental awareness, social harmony unity and moral values are displayed on the college campus. The College thereby celebrates Independence Day, Republic Day, Gandhi Jayanti, Rashtriya Ekta Divas, Bhasha Divas every year with great honour and respect to promote greater values of life.

The students and faculty visit old age home for plantation, Recreation and sometimes offer food sweets and lunch to old people. The NSS volunteers show regards to the armed forces by collecting money from students, teachers and office staff of the college and handing over to the NSS cell. The teaching and non-teaching staff of the institution donated in Chief Minister's Relief Fund during natural disaster pandemic.

Thus a sense of commitment towards Nation society and responsibility towards humanity at large is instilled in the minds of the students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The motto of the Institute is to enable the qualities of Liberty fraternity and equality among every stakeholder. The institute produce educated, excellent, efficient law abiding and dutiful citizens through value addition and inculcation of values that can be conducive to the growth of the nation and socially we strive to develop citizen who possess knowledge, skills and characters and who can lead to societal transformation and national development.

The Government College Bundi has both boys and girls NCC units that develop a human resource of organized, trained and motivated youth. This provides leadership in all walks of life and develops the spirit of adventure and ideals of selfless service amongst the youth of the country. They are motivated to be always available

for the service of the nation. The NSS volunteers reflect the essence of democratic living and uphold the need for selfless service.

The students work with the belief of welfare of an individual as a whole and render selfless services to the community.

Students of NSS, NCC and Rover Scout actively participated in various activities in times of COVID-19 Pandemic situation as volunteers.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_college,_bundi/uploads/doc/7.1.9.pdf
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events

and festivals

The Institution organizes National and international commemorative days, events and festivals with great zeal. The following important events which we celebrate are:

- 25th January \National Voters Day in order to encourage the students to take part in the political process.
- 26 January Republic Day is celebrated every year to commemorate the adoption of the constitution.
- 8th March International Women's Day is observed in the college every year to help students to eliminate Discrimination Against Women.
- 14th April Ambedkar Jayanti is celebrated In the memory of the maker of Indian constitution Dr. Bhim Rao Ambedkar.
- 21st June International yoga day was celebrated by practicing yoga, Pranayam Meditation by students, teaching and non-teaching staff.
- Virtual celebration of International Yoga Day in collaboration with Government College, Rajasthan.
- 15th August Independence Day a Grand event is celebrated every year by the College with the hosting of tthe flag by the Principal of the College.
- 8th September International Literacy Day is organized.
- 2nd October Mahatma Gandhi Birth Anniversary is celebrated in a befitting way through seminars and lectures on Gandhi Darshan.
- 150th Birth Celeberation of Mahatma Gandhi related programs by NSS, NCC, Scout & Rovers & ISDC.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices:

1. Blood Donation Camps:

GCB has always strived to fullfill its social and humanitarian duties. The IQAC and ISDC together organised two blood donation camps in 2021- 22.

First blood donation camp was organised on the 10th death anniversary of Shri Prem Kumar, younger brother of Dr Dilip Rathor, Assistant Professor Botany, on 12/4/2022 wherein 42 units were donated.

Second blood donation camp was organised by IQAC and RUSA on 05/7/022 in the memory of shrimati Durga Devi, mother of Dr B k Sharma Associate Professor Chemistry, in which 48 units was collected.

2. Placement Camps:

With an aim to provide campus placement to its students, two placement camps were organised in 2021- 22.

ISDC and Student Council together organised the first placement camp in collaboration with Udaan Organisation on 6/12/021 for the post of Internship Marketing Executive and White Hat junior tutor for Byju's and White Hat.

Second placement camp was held on 19/2/022 in collaboration with NIIT, Jaipur for the posts of Relationship Manager and SQL support of ICICI Bank. In both camps a total of 6 students were employed.

File Description	Documents
Best practices in the Institutional website	https://hte.rajasthan.gov.in/college/gcbundi/Bestpractices
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The NEP 2020 emphasizes the use of ICT in Higher Education. Our institute uses the latest technologies Some of the institutional ICT approaches are:

IT proficient faculty organized several online programs in 2021-22. These include:

Online Webinar/programmes/Quizzes Conducted in 2021-2022

S.No.

Topic

Date

Department

Link

1.

Union Budget 2022-23: Backdrop & Expectations || Planning Forum

29.01.2022

Economics

https://youtu.be/Ya_LtGIZnTA

2.

Union Budget 2022-23: Analysis & Impact

05.02.2022

Economics

https://youtu.be/gCQcQhnvLzw

3.

Mahakavi Kalidas & Ashram Vyvastha In Present Scenario
https://youtu.be/QdvJbF-5Sfg

11.02.2022

Sanskrit

https://youtu.be/0KqjTZOLd7s

4.

National Webinar On "Hindi Alochna Me Namvar Singh Ka Yogdan

23.02.2022

Hindi

https://youtu.be/QdvJbF-5Sfg

5.

National Webinar on "Leaps towards Unification: Military & Other
Aspects

30.03.2022

History

https://youtu.be/hljN5AZ3b2U

6.

?? ???????? ?? ??????? ??? ??? ???????????

14.04.2022

ISDC

https://youtu.be/1ORK-FFpwbw

Online Quiz

1.

vkWuykbZuiz"uksÙkjh^Hkkjrh; Lora=rklaxzke&vfrr ds >jks[ks ls*

13.08.2021

ISDC

https://forms.gle/UsfXF4D3PYjjvMPq7

2.

MkWvEcsMdj& thou o`Ùk ,oamiyfC/k;ka

13.04.2022

ISDC

https://forms.gle/5LVeL8R3fYKY38c86

DLQAC Training Programme

1.

Training Program on SSR Criteria-1

15.02.2022

IQAC

https://youtu.be/-c-yPqNRORI

2.

Training Program on SSR Criteria-2

03.03.2022

IQAC

https://youtu.be/C0eoPlHKBEU

- Contributed e-videos in Gyan Sudha and Gyan Doot YouTube channels of CCE.

- 4171 e-videos, PDFs and related teaching material accessible to the students through the Google drive link of the college created by CCE as Rajiv Gandhi e-contentBank.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

Future Plan for the Session 2022-23

Portable sound system in Music Department

Cemented platform for the Flag hosting will be prepared in the front of main building of college.

Virtual Lab with 30 Computers, High speed internet & electricity backup.

Cultural dyes will be prepared

Water Harvesting system on Main college building

Auditorium

Solar system up to 10kw

Optical Race Court for NCC

Fume-hood instrument for labs .

Learning software for Language lab.

Racks, Elmira for Library & other departments.

ICT equipments like Xerox machine, Printers, Computers etc.

CCTV.

Sports & Gymnasium items.

Toilets, ramp & water facilities for Divyang.

Scanner, printers and software for Dviyang.

Industrial RO.

Canteen establishment .

MoUs with Government and non-government bodies for the development/growth of students and institution.

Establishment of Organic farming/Vermi compost units for the skill development of students.

Establishment of smart science lab.

Facilities will be increased in staff room, Girls Common Room etc.

Green Audit, Gender Audit, Environmental Audit, Academic and Financial Audit will be done.

Feedback of students, Teachers, Alumni, Employer and parents.

Girls hostel construction.

Establishment of NTA centre.

Increased Internet speed up to 200mbps.