INSTITUTIONAL ASSESSMENT AND ACCREDITATION
(Effective from July 2017)

Accreditation - (Cycle - 3)

PEER TEAM REPORT ON

INSTITUTIONAL ACCREDITATION OF GOVERNMENT COLLEGE
C-19380

BUNDI
Rajasthan
323001

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P.O. Box No. 1075, Nagarbhavi, Bengaluru - 560 072, INDIA

Section I:GENERAL INFORMATION	
1.Name & Address of the institution:	GOVERNMENT COLLEGE BUNDI Rajasthan 323001
2.Year of Establishment	1959
3.Current Academic Activities at the Institution(Numbers):	
Faculties/Schools:	3
Departments/Centres:	16
Programmes/Course offered:	16
Permanent Faculty Members:	55
Permanent Support Staff:	20
Students:	6500
4.Three major features in the institutional Context (Asperceived by the Peer Team):	1. The institution is providing holistic coeducation education and has demonstrated good women strength in various courses. 2. The institution has utilized Government's Grants to create infrastructure and other facilities etc. 3. 3. The College is engaged to deliver higher education to social masses located in rural, educationally deprived and economically backward and remote area.
5.Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	From : 03-03-2023 To : 04-03-2023
6.Composition of Peer Team which undertook the on site visit:	

	Name	Designation & Organisation Name
Chairperson	DR. RADHE SHYAM SHARMA	FormerVice Chancellor,CHAUDHARY DEVI LAL UNIVERSITY SIRSA
Member Co-ordinator:	DR. ANAND ASWAR	Professor,Sant Gadge Baba Amravati University, Amravati
Member:	DR. K ARUL KANAGU	Principal,UNIQUE COLLEGE OF ARTS SCIENCE
NAAC Co - ordinator:	Dr. M.S. Shyamasundar	

Section II:CRITERION WISE ANALYSIS
Observations (Strengths and/or Weaknesses) on each qualitative metrices of the key Indicator under the respective criterion(This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)

Criterion1 - Curricular Aspects (Key Indicator and Qualitative Metrices(QlM) in Criterion1)	
1.1	Curricular Planning and Implementation
1.1.1 QlM	**The Institution ensures effective curriculum delivery through a well planned and documented process**
1.1.2 QlM	**The institution adheres to the academic calendar including for the conduct of CIE**
1.2	Academic Flexibility
1.3	Curriculum Enrichment
1.3.1 QlM	**Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum**
1.4	Feedback System

Qualitative analysis of Criterion 1
Curriculum is designed by the University of Kota, Kota (Rajasthan) and academic calendar is followed. There is no CBCS pattern but elective course system is followed in both Under Graduate and Post Graduate programs. In the introductory session in each year first few days of the academic session, students are oriented regarding the curriculum, syllabus, teaching and learning behavior bridge course etc.. The faculty members prepare the lesson plan which includes course outcome objectives, content topics, reference books and the expected outcomes from the students. The curriculum designed by the academic committees of the university makes room for sensitizing students with the cross-cutting issues relevant to gender, environment, sustainability, human rights and moral values, but the scope for academic flexibility is limited. A few of the departments are having internships and field projects.   Continuous Comprehensive Evaluation (CCE) pattern is followed for internal evaluation. Social responsibility in students is well invoked through NSS/NCC/Scout which is very active in giving the college campus a clean & green face. Formal mechanism to take feedback on curriculum from stakeholders is there but needs to be enhanced. Different committees are functioning well to monitor the implementation of curriculum, co curricular and other activities. Value added courses are yet to be implemented. Though the college is one of the old government colleges, few permanent faculty members are representing in the Board of Studies, Academic council and other statutory bodies of the University of Kota.

Criterion2 - Teaching-learning and Evaluation (Key Indicator and Qualitative Metrices(QlM) in Criterion2)	
2.1	Student Enrollment and Profile
2.2	Catering to Student Diversity
2.2.1 QlM	**The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners**
2.3	Teaching- Learning Process
2.3.1 QlM	**Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences**
2.3.2 QlM	**Teachers use ICT enabled tools for effective teaching-learning process.**
2.4	Teacher Profile and Quality
2.5	Evaluation Process and Reforms
2.5.1 QlM	**Mechanism of internal assessment is transparent and robust in terms of frequency and mode**
2.5.2 QlM	**Mechanism to deal with internal/external examination related grievances is transparent, time- bound and efficient**
2.6	Student Performance and Learning Outcomes
2.6.1 QlM	**Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.**
2.6.2 QlM	**Attainment of programme outcomes and course outcomes are evaluated by the institution.**
2.7	Student Satisfaction Survey

Qualitative analysis of Criterion 2
The college admissions are done as per the guidelines laid down by the both University of Kota and government of Rajasthan. There is continuous decline in the admissions in some of the courses. There is overall gradual increasing in students strength in the college during the last five years. College assesses the learning levels of the students. Extra Classes and Group Discussions were conducted for both slow and higher learners. However, student-centric learning activities through Audio-visual techniques are yet to be used for enhancing learning experiences. ICT enabled teaching through LCD Projector, power point presentations, e-books, websites and e-learning resources are yet to be used on comprehensive basis.

Educational tours, field projects, report writing is in practice. Continuous comprehensive evaluation (CCE) in internal evaluation system is followed. Transparency is followed in evaluation process. The college administration redresses the grievances related to examination under the supervision of the Principal.

Orientation programs were conducted for fresher's. Objective test, oral presentation, poster making, group discussion, assignments are being submitted by the students with the guidance of teachers. Redresser of grievances mechanism is to be strengthened. The college adheres to the academic calendar of University of Kota and Govt. of Rajasthan. Attainments of course outcomes are evaluated by the college. The pass percentage of students is also good over an assessment period of time. However, special efforts to be taken towards Coaching and counseling for the NET and competitive examinations. Admissions to all the programs are given through merit basis as per University rules. During last five years less no student from other state are admitted in the college. In the beginning of new academic session special classes are organized to provide some useful & necessary information to the newly admitted students. Average passing percentage is good; however position of students in the university merit ranks is needs to increase. All important information also needs to be displayed on the college website regularly.

Criterion3 - Research, Innovations and Extension (Key Indicator and Qualitative Metrices(QlM) in Criterion3)	
3.1	Resource Mobilization for Research
3.2	Innovation Ecosystem
3.2.1 QlM	**Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge**
3.3	Research Publications and Awards
3.4	Extension Activities
3.4.1 QlM	**Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.**
3.5	Collaboration

Qualitative analysis of Criterion 3
Research activities of the college are satisfactory and need to be monitored and should be promoted for research funding. Good numbers of teachers are recognized as research guide in various disciplines. Students are oriented towards to inculcate research concept through assignments, seminars, participating in conferences, webinars, training programs and workshops. A few publications are in the Scopus indexing and peer reviewed referred journals by the faculty members. More number of teachers has contributed chapters in books and national seminar proceedings. College has organized some awareness and extension programs like Blood donation, Tree plantation, health, hygiene, sanitation. NSS unit of college has conducted various programs related to Swachha Bharat Abhiyan, Plantation and Social awareness etc. programs in nearby villages. There are five MoUs with institution of academic importance, other universities, industries and corporate houses. Collaboration and consultancy based on local expertise knowledge need to be explored and used for the development of the college.

Criterion4 - Infrastructure and Learning Resources (Key Indicator and Qualitative Metrices(QlM) in Criterion4)	
4.1	Physical Facilities
4.1.1 QlM	**The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.**
4.1.2 QlM	**The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.**
4.2	Library as a Learning Resource
4.2.1 QlM	**Library is automated using Integrated Library Management System (ILMS)**
4.3	IT Infrastructure
4.3.1 QlM	**Institution frequently updates its IT facilities including Wi-Fi**
4.4	Maintenance of Campus Infrastructure
4.4.2 QlM	**There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

Qualitative analysis of Criterion 4

The college has spread over 10.85 acre of land with 6079 square meters built up area with four entrance gates along with compounded premise. A Block of 08 rooms were constructed during the last five years under RUSA scheme.

College has 60 classrooms, 12 laboratories, and sports facilities, 1 Seminar halls, girls' common room, staff room, washrooms, playgrounds, one Recreation room with gym facilities. Few class rooms including Seminar Hall with ICT facilities, 80 computers, 10 LCD Projectors, 17 laser printers, 5 VPN connection, 3 Broad band connection and 1 Lease Line (1:1) for internet access. Interactive board as a teaching tool is also available in laboratories. Two points in the campus are spotted as Wi-Fi. Overall maintenance work and Class room furniture and fittings need to be improved. Science laboratories required more spacious to accommodate large number of students. Sports Committee and cultural committee are at place and doing their good job. The college has sufficient ramp facility for physically disabled students. The college has badminton court & a basketball court, volleyball, football, Handball; Kho-Kho & Kabadi are also available. Indoor game facility for chess, table tennis, carom exist which needs to be further improved. Students are encouraged to participate in sports and cultural activities. College has spacious separate library, reading hall is available. Library is partially automated with Alice for Window. College Library has total 81482 volumes of books and subscribes 11 journals, 08 magazines and 9 daily news papers. However, library should have science faculty research journals and latest books for competitive exams yearly basis. Magazines and Text Book collection needs to be improved on par with UG, PG Programs offered and number of students enrolled. A Few e-books are procured and access enabled. E-resources and N-LIST subscription is available with DELNET facility. Awareness programs on teaching learning resources need to be organized. 42 CCTV cameras are installed in the premises. Power Backup facility is existing but which need to be improved as per environment friendly. College has only boys Hostel having capacity of 52 for students.

Criterion5 - Student Support and Progression (Key Indicator and Qualitative Metrices(QlM) in Criterion5)	
5.1	Student Support
5.2	Student Progression
5.3	Student Participation and Activities
5.3.2 QlM	**Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)**
5.4	Alumni Engagement
5.4.1 QlM	**There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

Qualitative analysis of Criterion 5
Discipline committee, attendance committee, Cultural committee, Students counseling and grievance Cell, Women empowerment cell, Anti-ragging and sexual harassment committee, Research and development Committee, library committee, Scholarship Committee are IQAC & NAAC committee, Admission Committee, NCC committee, NSS committee, Rovers & Rangers committee, Time table committee, Examination committee and Student Counseling and Placement Cell, Innovation and Skill Development Cell in place are in functional capacity. The large number of students of the college got scholarships & free ships during the last five years. Besides the govt. schemes some faculty provide financial aid to the needy students during the last five years. Total number of 548 scooty distributed amongst girls students under Government of Rajasthan schemes. A few of the students pursuing post-graduation and research programs in various universities and nearby colleges. The Placement Cell in the college needs to be strengthened and should be student oriented. The Alumni Association is registered but need to be renewal and also office bearer of alumni

to be nominated for its effective operation and to be contributed towards the academic upliftment of the college. Presently there is student council.

Criterion6 - Governance, Leadership and Management (Key Indicator and Qualitative Metrices(QlM) in Criterion6)	
6.1	Institutional Vision and Leadership
6.1.1 QlM	**The governance of the institution is reflective of and in tune with the vision and mission of the institution**
6.1.2 QlM	**The effective leadership is visible in various institutional practices such as decentralization and participative management**
6.2	Strategy Development and Deployment
6.2.1 QlM	**The institutional Strategic / Perspective plan is effectively deployed**
6.2.2 QlM	**The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.**
6.3	Faculty Empowerment Strategies
6.3.1 QlM	**The institution has effective welfare measures for teaching and non-teaching staff**
6.3.5 QlM	**Institutions Performance Appraisal System for teaching and non-teaching staff**
6.4	Financial Management and Resource Mobilization
6.4.1 QlM	**Institution conducts internal and external financial audits regularly**
6.4.3 QlM	**Institutional strategies for mobilisation of funds and the optimal utilisation of resources**
6.5	Internal Quality Assurance System
6.5.1 QlM	**Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes**
6.5.2 QlM	**The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities** **(For first cycle - Incremental improvements made for the preceding five years with regard to quality** **For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)**

Qualitative analysis of Criterion 6
The governance of the college is reflective in tune with the vision and mission of the college. The Principal is looking after the day-today administration of college. The college practices decentralization and participative management through faculty and college has formed various committees. E-Governance is yet to be regularly introduced in practice in the college. The college follows state govt. policies & rules. The various committees, cells and bodies are constituted as per requirement to take care of academic and administrative to be smoothly executed at the college. Though some main committees are IQAC, Mahavidyalay Vikas Samiti, Building Construction and Maintenance Committee, Sports Committee, Examination Committee, Anti-Ragging Committee, Nature Club etc. do exists and working properly. Limited Financial support is given to teachers to

attend workshop and training programs organized by State Government. College has Performance Appraisal System for teaching and non-teaching according to UGC and State government norms. Institution conducts internal and external financial audits regularly. Internal Quality Assurance Cell (IQAC) is contributing for institutionalizing the quality assurance strategies and processes in the college but need to be improved. Feedback mechanism follow for continuous review for teaching learning process and follow up actions are taken after analysis of the feedback. Though Incremental improvements are made during the preceding five years yet there exists a huge scope for the betterment of the college. IQAC needs to be strengthened and need to organize various programs as per NAAC norms. The periodic review of academic and administrative audit is to be made for the enhancement of quality education.

Criterion7 - Institutional Values and Best Practices (Key Indicator and Qualitative Metrices(QlM) in Criterion7)	
7.1	Institutional Values and Social Responsibilities
7.1.1 QlM	**Measures initiated by the Institution for the promotion of gender equity during the last five years.**
7.1.3 QlM	**Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)** • **Solid waste management** • **Liquid waste management** • **Biomedical waste management** • **E-waste management** • **Waste recycling system** • **Hazardous chemicals and radioactive waste management**
7.1.8 QlM	**Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).**
7.1.9 QlM	**Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).**
7.1.11 QlM	**Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).**
7.2	Best Practices
7.2.1 QlM	**Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.**
7.3	Institutional Distinctiveness
7.3.1 QlM	**Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

Qualitative analysis of Criterion 7

College organizes various functions to create awareness among girl students about women's rights, national festivals and birth / death anniversaries of the great personalities in order to imbibe and inculcate values among students. The college has facilities for gender sensitivity. The college has organized some gender equity promotion programs also during the last five years.

Regarding safety security of women the college has women grievance cell. Common room for girls exists. The college uses LED's for energy savings. The no solar plant is installed to promote non-conventional use of energy. Most of the students of the college use bicycles & public transport. Presently rainwater harvesting

system is not in existing in the Camus and need to be developed. Activities like Tree plantation and plant protection programs need to be promoted on large scale. The college should develop solid waste management system to dispose of the waste with help of Municipal body. The college has transparency in its financial, academic, administrative auxiliary functions by following the rules and norms of govt. , UGC and University. The college educates and uplifts the downtrodden students to bring them into the main stream of development and to inculcate ethics and values to retain a long-cherished legacy and heritage of the country. The college provides financial aid to several deserving students under several scholarship schemes. Best Practices in the college takes initiative to engage with and contribute to the local community for promotion ofeducation. The institutional distinctiveness is to attend social upliftment by empowering weaker sections through value-based education by providing liberal help to needy and deserving students. The College has established two study Centers such as IGNOU and VMOU.

Section III:OVERALL ANALYSISbased on Institutional strengths.Weaknesses,Opportunities & Challenges(**SWOC**)(**up to 500 words**)

Overall Analysis

Strength:

1. Proactive and participative students

2. Adequate land and building.

3. Experienced faculty, good governance and timely funding have enhanced teaching learning process.

4. Well integrated curriculum with extra and co-curricular activities.

5. College has active NCC unit and cultural activities

Weaknesses:

1. Lack of professional, vocational and computer skill courses.

2. Lack of updated ICT facilities

3. The college lacks formal linkage with centers and organizations of excellence in the state and India

4. Inadequate placement and incubation activity.

5. No Girls Hostels.

6. Lack of sufficient permanent teaching staff for some subjects.

7. No IPR activity effectively implemented

8. College do not have canteen

Opportunities:

1. The college needs to strengthen the IQAC and making it more proactive.

2. To start skill based and job oriented courses with the help of potential alumni.

3. To inculcate and promote co-curricular, extension and sports activities among the students as they are proactive and potential.

4. Utilizing of MOOCs , SWYAM and ICT resources rigorously for effective teaching learning process.

5. College need to strengthen Outcome based education

6. Introduce P.G. Courses and University approved research centre in more subjects as per local demand.

7. Attracting more students from outside the local domain.

8. Autonomy status to the college

Challenges:

1. The students have poor socio-economic background.

   2. Employability of students at national and global level organizations needs to be improved.

3. Enhancing Research capabilities and organization of sponsored academic discourses.

4. Implementation of e-governance and stay focused on research.

5. Funding from different agencies for research grants.

6. Enhancing research capabilities and organization of sponsored academic discourses.

7. Achieving higher rankings and attaining Autonomy

Section IV:Recommendations for Quality Enhancement of the Institution
(Please limit to **ten major ones** and use telegraphic language) (It is not necessary to indicate all the ten bullets)

- PG courses in more science and management and UGC and government aided programs should be introduced.

- Valued aided programs and courses on vocational, professional, soft skills and multi tasking skills need to be introduced for students employability and overall development.

- Male and female physical education teacher should be appointed.

- Activity of placement cell, consultancy and facilities for competitive comprising state and central civil service examinations to be strengthened.

- Sponsored research projects to be undertaken by faculty members.

- Wi-Fi facility needs to be upgraded

- Full automation of Office, Library is partially automated and enhanced used of ICT facilities among teachers and students need to be made.

- A re-registration of Alumni association is required. Strengthening alumni association with a view to facilitating campus interviews and placement opportunities for junior students from the distant rural areas

- Hostel facilities for girls students to be developed

- More recent edition of text books along with English version to be purchased in library

- Advanced Laboratory equipments for science faculty need to procured

- Classrooms and Laboratory infrastructure need to be renovated.

- More targeted efforts to be made for improving Entrepreneurship , Incubation Centre and Research culture need to be developed

- IQAC must be active and proactive as per NAAC norms.

I have gone through the observations of the Peer Team as mentioned in this report

Signature of the Head of the Institution

Seal of the Institution

Sl.No	Name		Signature with date
1	DR. RADHE SHYAM SHARMA	Chairperson	
2	DR. ANAND ASWAR	Member Co-ordinator	
3	DR. K ARUL KANAGU	Member	
4	Dr. M.S. Shyamasundar	NAAC Co - ordinator	

Place

Date

Sl.No	Name		Signature with date
1	DR. RADHE SHYAM SHARMA	Chairperson	
2	DR. ANAND ASWAR	Member Co-ordinator	
3	DR. K ARUL KANAGU	Member	
4	Dr. M.S. Shyamasundar	NAAC Co - ordinator	

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