YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution GOVERNMENT COLLEGE KARAULI (RAJ.)

- Name of the Head of the institution Dr. GYANESHWAR MEENA

- Designation PRINCIPAL

- Does the institution function from its own campus? Yes

- Phone no./Alternate phone no. 07464250023

- Mobile no 9413481919

- Registered e-mail pgcollegekarauli@gmail.com

- Alternate e-mail iqacgckarauli@gmail.com

- Address NEAR CIRCUIT HOUSE

- City/Town KARAULI

- State/UT RAJASTHAN

- Pin Code 322241

2.Institutional status

- Affiliated /Constituent AFFILIATED

- Type of Institution Co-education

- Location Urban

- Financial Status UGC 2f and 12(B)

- Name of the Affiliating University **UNIVERSITY OF KOTA**

- Name of the IQAC Coordinator **DR. PRAHALAD KUMAR MEENA**

- Phone No. **07464250023**

- Alternate phone No. **9414229800**

- Mobile **9414848232**

- IQAC e-mail address **iqacgckarauli@gmail.com**

- Alternate Email address **prahladmeena2008@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year) https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_college_karauli/uploads/doc/Academic%20Calendar%202019-20.pdf

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: http://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_college_karauli/uploads/doc/IQAC%20Meeting%20Minutes%202020-21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	C	1.78	2015	15/11/2015	14/11/2020

6.Date of Establishment of IQAC **04/12/2010**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
GOVERNMENT COLLEGE KARAULI	PLAN &NON-PLAN	GOVERNMENT OF RAJASTHAN	2020 365	985.46195

8.Whether composition of IQAC as per latest NAAC guidelines **No**

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year   `03`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`1.Mental health counseling for college students and teachers during corona pandemic. 2.Workshop for staff members for improving skills related to on-line teaching. 3.Plantation and make green campus of college.`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Upgrade digital resources for LMS	To enhance and upgrade digital resources available in the institution
Upgrade institutional cleanliness & awareness in campus ,in view of the current pandemic	The college campus is sanitized on a regular basis and all safety measures (sanitizer, mask & vaccination) and corona awareness rally conducted in city area and adopted different village areas..
Mental Health Counseling	Mental Health Programmes are organized for college teachers and students for well being in corona pandemic and all aware about MANODARPAN.MHRD.GOV.IN website for mental health issues.

13.Whether the AQAR was placed before statutory body?   **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Staff Council & IQAC	27/05/2021

14.Whether institutional data submitted to AISHE

Part A	
Data of the Institution	
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• Alternate e-mail	iqacgckarauli@gmail.com
• Address	NEAR CIRCUIT HOUSE
• City/Town	KARAULI
• State/UT	RAJASTHAN
• Pin Code	322241
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• Affiliated /Constituent	AFFILIATED
• Type of Institution	Co-education
• Location	Urban
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• IQAC e-mail address	**iqacgckarauli@gmail.com**
• Alternate Email address	**prahladmeena2008@gmail.com**
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4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_college_karauli/uploads/doc/IQAC%20Meeting%20Minutes%202020-21.pdf

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Staff Council & IQAC	27/05/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	19/02/2022

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
20.Distance education/online education:

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**10**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**4448**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**1235**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**1231**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**47**

File Description	Documents
Data Template	No File Uploaded

3.2 Number of sanctioned posts during the year	**66**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**27**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**57.59457**
4.3 Total number of computers on campus for academic purposes	**50**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institute operates its educational programmes in all the three tiers, namely Bachelor's, Masters and Doctoral degree. The Institute ensures the effective implementation of the curriculum provided by University of Kota. The dates for annual theory and practical examinations are announced by the University on its

website. The college makes action plans for effective implementation of curriculum in the following manner-

General timetable is prepared covering all the classes of UG and PG departments.All the departments follow general timetable and prepare department wise and teacher wise timetable according to UGC norms. In case of shortage of faculty extra classes are allotted amongst the faculty members. Timetable of all the classes is available on the website and on the notice board of the college. For practical classes batch wise list of students is displayed on the departmental notice board along with subject wise timetable. All the faculty members maintain student attendance register to ensure at least 75% attendance in theory and practical which are monitored quarterly to ensure the timely communication to the guardian regarding the shortage notice. Practical classes are organised for the private students after the completion of regular practical classes. Faculty members prepare term wise schedule for each subject. This schedule of work is made available in the Departments for reference. Lecture delivery is effectively done through Power Point Presentation, Working Models and Videos. Smart classrooms are used for this purpose. Wherever necessary (especially in Covid-19 period), the E- Contents and printed study material are made available to the students. Group discussions and interactive sessions are organized by the faculty members as a part of curriculum in some programs. Seminars are regularly organized for P.G. students in which students present their assigned work through power point presentation. Students of PG programs are taken for field study and excursion tours to make them aware of the environment and to study the effect of anthropogenic activities.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	https://drive.google.com/drive/folders/1Sz ZDuFsfwPBh84EEkzImSXaqlAqv5vMo?usp=sharing

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

According to the examination schedule of the affiliated university, the college adjusts the academic calendar for the internal examination. College calendar of events is prepared, in line with that of university and that provided by commissionerate

College Education, by including weekly working days and holidays, government holidays, internal assessment dates, practical examination dates, workshops schedule, technical seminars schedule, industrial visit dates, College Community Connect (CCC) schedule, sports day, cultural week, last working day of the semester. Approved calendar of events is circulated to the staff & students and also uploaded in the college website for information & compliance. Lesson plans and Class time table are then prepared on the basis of Academic calendar and distributed to the students. The Strategic Perspective Plans prepared by the Departments and the different cells of the college are also in sync with the University Calendar of events. The internal evaluation includes Tests, assignment, problem solving, group discussion, quiz and seminars and a comprehensive CIE is prepared for the session. Annual Exam pattern is followed in Graduation and semester system is followed in some PG programme . In each semester there are two term tests followed by main semester Exam conducted by the University of Kota. In some programs the Seminars, Field trip and Projects are part of the curriculum. Students of each section are divided into three practical batches and each batch gets two days for attending practical of a Subject in a week. The tentative dates of practical exam aredisplayed in the Academic calendar. The laboratory Schedule is prepared by the concerned faculty and batch-wise details are specified in laboratory schedule. Time Table of regular lectures for the semester is prepared as well and displayed on the notice board and website. There is an academic monitoring committee appointed by the Principal/HOD who monitors the day-to-day conduction of the lectures based on the time table.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://hte.rajasthan.gov.in/, www.uok.ac.in

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/

B. Any 3 of the above

Diploma Courses Assessment /evaluation process of the affiliating University	

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

07

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

03

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The students are motivated by way of special lectures so as to inculcate moral and ethical values in them. These activities enable them to visualize their goals correctly and hence remove their confusion and bring harmony at all levels. Students are also allotted different responsibilities in organizing various events and activities such as cultural programmes, competitions, seminars, workshops etc. In this way they improve their team building and organizational skills, thus contributing towards their professional ethics.

Environment and Sustainability:

The compulsory paper on Environmental Studies for UG part-1 has been designed with the objective of integrating environmental concerns and sensitizing students towards environmental and sustainability issues. We make student aware about the importance of preserving the environment. Environment Day is also celebrated every year, and regular cleanliness drives are conducted.

Human Values:

Various departments organize the lectures on Human Values, especially on Gender Equality, Women Empowerment, and Skill Development for the students of the college.The Human Rights Cell, NSS, NCC and Ranger Rover Cell of the college also organize various activities emphasizing Human Values and environmental concerns. The activities include the celebration of Human Rights Day, blood donation camps, health check-up camps, etc. Guest lectures by experts, spiritual gurus and luminaries are initiatives towards inculcating social, moral and ethical values in the students. A special 07days residential camp is conducted by the N.S.S for their students to familiarize with the prevailing problems of rural India

Professional Ethics:

Professional ethics are taught to students as part of their holistic development. Importance for group work and imbibing leadership is being taught during the ANANDAM Programe. Inclusions in course content, seminars, field trips, Student Councilevents, co-curricular activities, sports are also some of the initiatives that instill professionalethics among students. It is mandatory for research scholars to understand and follow ethics related to research

Gender:

Awareness about Reservation policies, constitutional provisions especially for women, equal opportunity etc. is the part of the some programs of different cells (Women cell and Anti ragging cell). Meetings are conducted on regular basis and issues are discussed over to find solution for making a better environment for the women. Women cell also organises training on self-defenceprogramme.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://docs.google.com/spreadsheets/d/1Zo7ZnExzHtU8y2hcTyOv_Jaucpni_074_XV0ZUrxZ2Y/edit?resourcekey#gid=746166556
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://docs.google.com/forms/d/e/1FAIpQLSfossALcMhPVn9gRpaKWHFbvRqTLRcku7CsfTW_38vyy2BEDA/viewform

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

4448

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1548

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Strategies for High Achievers/High Ability Students

1. **Project Work in the place of class quizzes**
2. **Extended Library Use**
3. **Engagement in Peer Teaching**
4. **Tutoring slow learners**
5. **Academic recognition such as membership in Boards of Studies, Annual Feedback Sessions**
6. **More challenging questions in the Examination Question Paper through Choices set at K5 and K6 levels.**
7. **Writing Assignments on more Challenging Topics**

Strategies for Slow Learners

1. **Compensatory teaching**
2. **Remedial teaching**
3. **Developing self-learning materials (SLM)**
4. **Frequently varying instructional techniques in the classroom itself**
5. **Providing peer tutoring by high ability classmates**
6. **Encouraging them to articulate orally in the class & providing more chances for classroom participation**
7. **Teaching learning skills such as note-taking, outlining, and active listening**
8. **Mentoring by faculty mentors**
9. **Encouraging them to spend more time on reading in libraries outside the class hours**
10. **Additional learning opportunities though online sources like Youtube, Whatsapp, etc.**

Based on above strategies the following are being carried out:

Special programmes for advanced learners:

1. Higher studies at foreign institutions
2. In plant training at premium research institutes and higher education institutes.
3. Knowledge dissemination
4. Online courses
5. Conferences, Seminars, Webinars, Online quizzes
6. Professional and Proficiency examinations
7. Scholarships
8. Science Academies' Lecture Workshop
9. Summer Internships
10. Wild life surveys

Special programmes for slow learners:

1. Orientation Programme – bridging the gap
2. BPE-Special Programme
3. Remedial Class
4. Self Learning materials

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4448	47

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student - Centric Teaching Strategies adopted by our College

Inquiry-Based Learning

In this learning strategy, student questions, ideas, and analysis are highlighted and fostered, focusing on the student perspective regarding a particular open question or problem. This strategy is particularly useful for initial student engagement, leading students to move beyond basic knowledge to a deeper understanding of critical thinking, evidence-based reasoning, and creative problem solving. Withininquiry-based learning, various components of a lesson can include case studies, group projects, and research projects, among others. More in-depth connections to the material provide opportunities for students to hone skills that are highly valuable in the world in which we now live.

Project-Based Learning and Problem-Based Learning

Teachers have their own educational jargon, and often-times, you will hear "PBL" used in teacher discussions. Two learning strategies being implemented more often areproject-based learningand problem-based learning. In project-based learning, students work on longer tasks that culminate in the creation of an original presentation or product. This learning strategy depends heavily on student collaboration, communication, and creativity, with the teacher serving as a facilitator student work and progress.

Problem-based learning includes shorter projects that examine a current problem, and through definition, research, and causes of the problem, students collaboratively evaluate solutions to the chosen problem, solve the problem, or report potential solutions and/or findings. Both of these learning strategies utilize relevant, real-life connections to the outside world, providing students valuable experience with problem solving and critical thinking opportunities that will behove them after graduation.

Flipped Classrooms

Teachers continuously seek ways to maximize instructional time within the classroom. A learning strategy that takes this into account is the use of aflipped classroom. In this learning format, new or introductory content is delivered to students outside of the classroom, with teachers incorporating many of the strategies already discussed such as choice boards or jig sawing to allow student choice in their learning. Learning material can include readings, videos, pre-recorded presentations or direct instruction, or research assignments.

In this model, classroom time is used by the teacher to facilitate

learning and help students gain practice applying knowledge learned outside of the classroom. Instead of the typical "exit ticket," in which students hand in a ticket showing mastery or further questions about understanding, students use "entrance tickets," in which they enter the classroom with a completed assignment, written response, quiz, or blog post serving as their "ticket." Ultimately, the flipped classroom model can incorporate multiple student-cantered learning strategies, making it very popular in schools today.

The educational model of content delivery as we know it is changing. Now more than ever, student-cantered approaches to learning are critical. Just as school leaders seek to build capacity in their teachers, we must seek to build capacity, leadership, critical thinking skills, and complex problem solving in our students. Student-cantered learning strategies provide empowerment opportunities that allow a deep dive into more than just mandated assessments or canned, standards-based curriculum. Utilizing the strategies discussed can set you on a path to producing students ready to make a difference in an ever-changing, global society.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

E-resources and techniques used by faculty members

The college provides a wide range of IT educational services to deliver knowledge to the students. The 47 educators of Government College, Karauli are no exception when it comes to these of ICT-enabled tools for effective communication with students. Teachers updated themselves for online teaching during the pandemic period. The college has ICT-enabled classrooms and One Smart classrooms and LCD Projectors, desktops, digital cameras, microphones and other ICT tools are extensively used by teachers and students.

Recording of video lectures and uploading of lectures has been done on individual YouTube channel. Students have free access to the lectures uploaded on the college website as Rajiv Gandhi e-content. The college is in continuous efforts to improve its IT infrastructure and facilities to keep pace with technological advancement.

S. No.

E-resources and techniques used

1

OBS (Open Broadcaster Software)

2

E-Journals

3

E-Books

4

Google Drive/ Google Docs/ Google Forms: Administrative and Academic activities are also greatly facilitated by active use of Google Drive/ Google Docs/ Google Forms for sharing resources and collaborative learning.

5

Online Meeting Platforms: Zoom cloud meetings (application); Google Meet (meet.google.com); Google Hangouts, Cisco WebEx for online teaching

6

E-Classroom for providing study materials, creating, giving assignments and online lectures

7

Audio-video lectures, Online links

8

Creation of Channel on YouTube, Live-Streaming & Uploading

9

Video Recording Editing, Visualization and Editing Tools

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

47

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

47

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

19

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

742

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The university of Kota, Kota has decided the internal assessment in the syllabus of M.sc Botany semester I, II, III and IV and MA (F) History. In this Internal assessment, the students are given the topic, whose evaluation in done on the basis of the presentation of the topic.

The students are given different topic from the syllabus, each student has a separate topic which does not match with the other. That topic is prepared by the student. After this the concerned teacher examines it and according to the performance of the student marks are uploaded online. The question papers are set as per the guidelines of the university. In Ist year, IInd year of undergraduate programs and P.G previous practical evaluation is internal only except for CBCS programs. The dates of practical assessment are displayed on the notice board 15

days prior to the actual date of examination. Internal Assessment (INDIRECT): The HEI has a provision for evaluating students internally in certain courses through a seminar, dissertation, or project work. The students are informed well in time about the seminar/project submission dates and evaluation parameters. The faculty members conducted seminars and assignments. The evaluation was done and shared with the students. In 2020-2021 due to Covid-19, teaching continued online and after completion of the topic, assignments were shared on WhatsApp groups.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Mechanism of internal examination related to grievances, Transparency & time bound process: -

In this context, there are so many different types of committees organized by our home institute through college. Administration, HOI and teaching staff as per guideline of UGC, higher education department and concerned university as under all committee member do their work in proper way to deal internal examination, and its related grievances with transparency, and they do work with in proper time, as per time bounded activities. All staff member (Teaching and Non-teaching) staff perform their duties and

assigned work as per time frame decided by HOI, university and guideline of state government, department of higher education grievances redressal committee overcame concerned problem committees as under for conducting different internal examination, semester exam, competition exam, supplementary exam inspecting audits, and grievances.

All information circulated among staff, students and public threw modern and traditional way it dissemination like multimedia, print media, WhatsApp, Facebook, college website, Local newspaper to inform all concerned.

There are all information put on notice board in different places of college fore ways of city collectorate, in keeping view of transparency, and scheduled time bounded activities.

More over college administration organized deference awareness programs meeting with parents, journal public, and district administration.

All information transparency displayed time to time as per need a requirement.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Government College, Karauli

Course Outcomes, Programme Outcomes and Programme Specific Outcomes

1

PROGRAMME CODE : BA

PROGRAMME NAME : BACHELOR OF ARTS

DISCIPLINE : ARTS

COURSE OUTCOME : The B.A. programme is a combination of three elective courses opted over a wide range. Each course has been designed keeping in mind knowledge, skills, human values and social issues of relevance. Bachelor's degree in Arts includes subjects from Social Sciences group and Humanities. Social sciences, subjects that deal with the functioning of society and its institutions and are often data driven and quantitative. Economics, Geography, History, Political Science, Sociology represents the social sciences. Social Science courses enhance analytical skills to social phenomena in order to understand human behavior. make students understand the role of individuals and institutions within the context of society. Students learn to make distinction between empirical and other methods of inquiry and also Understand the diversity of human experience and thought, individually and collectively. Application of knowledge and skills to contemporary problems and issues. Philosophy, languages and literature (English, Hindi, Sanskrit), are recorded in the Humanities group. Since Humanities courses employ critical and analytic thinking. These courses introduce students to the diversity and creativity of human experience. Develop critical and independent thinking about the surroundings among the students. Literature and language courses enhance students' ability to communicate effectively. Students Explore and get to know outstandingly influential works of various known

PROGRAMME OUTCOME : The B A programme has been designed with the objective of imparting the best of subject knowledge along with basic computer knowledge and language competency

PROGRAMME SPECIFIC OUTCOME : The insistence is on extensive knowledge to fight competitive exams and pursue higher studies.The curriculum design emphasizes human values and subject competence. Prepare the students for competitive exams.

PROGRAMME CODE : B.Com.

PROGRAMME NAME : BACHELOR OF COMMERCE

DISCIPLINE : COMMERCE

COURSE OUTCOME : The course makes the students aware of micro

concepts of commercial and analytical skills. They will understand the financial accounting rule and procedures. Business Administration courses allow students to learn the management fundamentals and practices. Banking and Business Economics makes them aware of the banking and insurance sector workings and learn the fundamentals.

PROGRAMME OUTCOME : The programme helps the student understand marketing strategies, entrepreneurship, banking system, economic theories and accounting procedure.

PROGRAMME SPECIFIC OUTCOME : By the end of the programme the students are competent for business, banking jobs, accountant, office jobs and other competitive exams.

PROGRAMME CODE : B.Sc.

PROGRAMME NAME : BACHELOR OF SCIENCE

DISCIPLINE : SCIENCE

COURSE OUTCOME : The course content is designed to provide exposure to the core subjects and equip the students for higher education. The students will develop understanding About natural and applied sciences. Bachelor program in science consists of physical and life science. Physical sciences encompass Physics, Mathematics, Geology, Statistics, Computer Science and Chemistry. Physical science courses are designed to understand the physical properties of the surroundings. Life Science includes Botany and Zoology. Botany and Zoology courses enable students to understand the various life processes and their applications.

PROGRAMME OUTCOME : The programme helps in the understanding of undamental concepts ,theories, practical applications and objective conclusions.

PROGRAMME SPECIFIC OUTCOME : The insistence is on skills in the laboratory, competence, understanding of phenomenon, sustainable development areas and interdisciplinary areas of science courses. the students are competent for various jobs by the end of the program.

PROGRAMME CODE : MA (HISTORY)

PROGRAMME NAME : MASTER OF ARTS (HISTORY)

DISCIPLINE : ARTS

COURSE OUTCOME : The course content main focus is on the stages of growth in human civilizations, evolution of social systems.it focuses on an extensive understanding of the ancient, medieval, modern history, imparts moral values from reading of historical concepts. They would be able to know their glorious past and would be able to form a logical connection between the present and the past. They would therefore, be able explain much of the present social practices and would precisely know the proper context of their present existence. They would also learn how to trace back known historical facts

PROGRAMME OUTCOME : The masters in history furnishes the student with all necessary course content related to civil services and competitive exams. The content designed covers the Twentieth Century world , Cultural Profile of India.

PROGRAMME SPECIFIC OUTCOME : The specific Outcomes focus on the detailed history of India and Socio Economic Life and Institutions of Ancient India From Earliest Times to 1200A.D. The Special Papers like Elements of Indian Archaeology and Epigraphy, Indian Art and Architecture also adept the students for a number of direct job opportunities and for all competitive exams.

PROGRAMME CODE : MA (POLITICAL SCIENCE)

PROGRAMME NAME : MASTER OF ARTS (POLITICAL SCIENCE)

DISCIPLINE : ARTS

COURSE OUTCOME : The students after passing out will have familiarity with different approaches to the study of politics and an ability to apply these to contemporary collective and political problems, and political behaviour. they will develop an ability to formulate and construct logical arguments about political phenomena and an ability to evaluate these through empirical and theoretical methods an understanding of how political institutions emerge, how they operate, how they interact with their external environment, and how they shape individual and collective behavior knowledge of basic factual information about politics within an area of specialization including political behavior, comparative politics, international relations, political theory and methodology. Comprehend the basic structures and processes of government systems and/or theoretical underpinnings. Analyze political problems, arguments, information, and/or theories. Apply

methods appropriate for accumulating and interpreting data applicable to the discipline of political science.

PROGRAMME OUTCOME : The students will gain knowledge about Administrative Principles and Theories, They will understand Political Theory ,Indian Government and Politics, Political Theory, Gandhian Political Thought,. The aim of the program is to enhance their knowledge related to International laws ,foreign policies, theory and practise of federalism, state politics in India, Research methodology, Indian political thought, comparative politics, international politics, Administrative principles and theories.

PROGRAMME SPECIFIC OUTCOME : The Program specific outcome for the post graduate students is that they will be assessing the social issues from the political perspective. Understanding the core intellectual traditions in political thought and apply their central tenets to contemporary political problems and issues. They will be having insight of the wide variety of positions and will use analytical skills to understand civic social and environmental challenges. The students will get prepared for many competitive exams like RPSC, UPSC NET SET GATE.

PROGRAMME CODE : MA (GEOGRAPHY)

PROGRAMME NAME : MASTER OF ARTS (GEOGRAPHY)

DISCIPLINE : ARTS

COURSE OUTCOME : The number of courses across this programme in geography equips the student with all the aspects of physical, cultural, social, political, urban, economic, agricultural, industrial geography. Physical Geography courses enable students to learn major physical features of the Earth and the ability to locate examples of Earth's major physical features on a map. Courses dealing with quantitative methods allow them to use quantitative methods used by geographers and their ability to use statistical software to solve geographic problems. After learning GIS, students demonstrate knowledge of the foundations and theories of geographic information systems (GIS) and use the tools and methods of GIS. Courses related to environment and resource management enable students to demonstrate their knowledge of the role that geography can play in analyzing resource / environmental degradation and improving resource / environmental management. Urban and regional planning courses enable students to learn how effective land management influences the utility of the land.

Water management courses make students learn the methods of conservation and management of water resources including legal, economic, political and societal factors and the evaluation of attempts to manage water resources.

PROGRAMME OUTCOME : The master's programme in geography covers an extensive area of structure land dynamic geomorphology .Economic, ,Political, Agricultural, thought, Industrial ,Urban ,Regional Geography. Weekly seminar for students of post graduate ,practical in cartography, surveying and levelling, remote sensing and GIS and its application in the field of geography provides students a platform for learning laboratory work and map work.

PROGRAMME SPECIFIC OUTCOME : The programme specific outcomes are of immense help to students and opens up opportunities for urban ,regional planning and development, assess mannature relationship, earn knowledge on recent space technologies, acquire expertise in survey works, prepare map of different themes, have in depth knowledge in physical geography.Prepare students for various jobs like that of a town planner, cartographer,GIS expert and for various competitive exams like RPSC, UPSC NET SET GATE.

PROGRAMME CODE : MSc (BOTANY)

PROGRAMME NAME : MASTER OF SCIENCE (BOTANY)

DISCIPLINE : SCIENCE

COURSE OUTCOME : Course Outcome for M.Sc.Botany

1. Develop a conceptual understanding of principles and importance of Botany. Students would be benefited with knowledge of core subjects like plant diversity, physiology and biochemistry, molecular cytogenetic and application of statistics etc. which are offered in these subjects Modules on analytical techniques, plant tissue culture and photochemistry would make them obtain skills that help in doing research.

2. Learn about practical techniques in the lab for detailed study of plant cell structure, reproduction, anatomy, breeding procedures for hybridization. Maintain a high level of scientific excellence in botanical research with specific emphasis on the role of plants. Create, select and apply appropriate techniques, resources and modern technology in a multidisciplinary way. Practice of subject with knowledge to design experiments, analyze and interpret data to reach to

an effective conclusion.

3. They would identify, formulate and analyze the complex problems with reaching a substantiated conclusion. Logical thinking with application of biological, physical and chemical sciences. Learning that develops analytical and integrative problem-solving approaches.

4. Environment and Sustainability: Understand the issues of environmental contexts and sustainable development with respect to assessment, conservation and utilization of floral diversity

1. Use pure culture and selective techniques to isolate fungi, plant pathogens, algae and identify them growing on media.

2. Qualitative and quantitative estimate the number of floral components by using enumeration and suitable sampling and techniques.

3. Use appropriate plant molecular techniques and use of instrumentation related to it.

4. Practice safe laboratory procedures, using appropriate protective, biosafety and emergency procedures.

5. Documentation and report writing on experimental protocols, results and conclusions, study tours and field visits etc.

PROGRAMME OUTCOME : The aim of the program is to enhance students understanding in Biology And Diversity of Algae and Bryophytes, Microbiology, Mycology and Plant Pathology, Cytogenetics, Genetics and Plant Breeding Plant Ecology, Conservation and Evolution, Pteridophytes, Gymnosperms and Palaeobotany,

Plant Developmental Biology, Cell and Molecular Biology, Plant Growth and Development.

PROGRAMME SPECIFIC OUTCOME : The graduates (PSO) of M.Sc. Can pursue career in following areas: Botany Food companies, Arboretum, Forest services, Biotechnology firms, Oil industry, Land Management agencies, Seed and Nursery Companies, Plant Explorer, Conservationist, Ecologist, Environment consultant, Horticulturist, Molecular Biologist, National parks, Educational institutions. Prepare the students for many competitive exams like RPSC, UPSC NET SET GATE.

8. M.Com (Economic Administration and Financial Managment)

DISCIPLINE : Commerce

COURSE OUTCOME

The fundamental conceptual foundations of microeconomics. How to analysis the behavior of consumers in terms of the demand for products. How to evaluate the factors affecting firm behavior, such as production and costs. How to analysis the performance of firms under different market structures.

The Banking and financial system in India. About commercial banks and its products. How to build customer relationship in banking sector. The modern banking services e.g. e-banking, m-banking and internet banking. Banking Law and Practice in relation to the Banking system in India. The legal aspects of Banking transactions and its implications as Banker and Customer. The Banking Law and Practice in India.

PROGRAMME OUTCOME

The aim of the program is to increase understanding of students in Economic Analysis, Monetary Economics, Indian Banking System, Public Finance, Business Environment, International Economics, Financial Management, Research Methodology, Insurance Theory and Policy, Dissertation OR Economic Administration.

PROGRAMME SPECIFIC OUTCOME

After completing M Com in EAFM, program specific outcome involves employability in the BFSI sector, options are open for teaching or lectureship and research. The Banking & Finance domain includes portfolio management and security & investment analysis. M Com graduates can find jobs in banks, insurance companies, security firms and various financial organizations.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	http://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_college_karauli/uploads/doc/Course%20and%20Programme%20Outcomes-converted%20(1).pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The efficiency and effectiveness of the process of attainment of POs and COs is monitored, assessed, and improved by taking inputs from the discussion/suggestion/decision taken in the meetings of the Academic Council,and IQAC Cell.The following method is used to assess course outcomes. Course attainment levels are defined based on prior performance and are expressed as a proportion of students achieving a target score.

Theory subjects: 1. Internal Evaluation (weightage 30%) Continuous internal assessmentExternal Evaluation (weightage 70%)

University theory examination

Practical Subjects: 1. Internal Evaluation (weightage 30%)

Lab performance Practical continuous assessment

2. External Evaluation (weightage 70%)

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1231

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_college_karauli/uploads/doc/SSSR.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

5

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Innovation Ecosystem

Knowledge transfer by teaching: For the creation and transfer of knowledge among students, teachers at Government College, Karauli assist in the transfer of knowledge to learners in a meaningful and comprehensible manner. To aid this role, teachers use their proficiency with the help of teaching materials such as text, reference books, lecture notes and multimedia tools etc. Teachers employ specific pedagogies to create and transfer knowledge. E-Classroom is also established in the college for real-time blended teaching and learning. During the pandemic times, all the teachers prepared the video lectures, uploaded on the YouTube Channel of college or their own and shared with the students. Experiential learning is promoted through practical sessions, field excursions, visits to places of academic interest etc.

Entrepreneurship, Innovation and Skill Development Cell: To

promote entrepreneurship and innovation among students, an innovation and Entrepreneurship Cell has been formed which organizes activities aiming at motivating students and faculty for research and innovation and also at preparing them for entrepreneurship.

The College is giving adequate importance to research. The College has a research committee. The Research committee superintends the smooth and efficient coordination of research and development activities in the institute. All the faculty members are allowed to pursue research as autonomously as possible.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

7

File Description	Documents
URL to the research page on HEI website	https://hte.rajasthan.gov.in/college/gckarauli/faculty-information
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

8

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

28

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has NSS, NCC, Scouts & Guide units and Sports units that conduct various extension activities during the session.

These activities are organized by NSS volunteer which are related to social issues environment conservation, female feticide, Education, Health and so on. The concerned units hold rallies, various competitions, conferences during the year to make people aware of current issues and problem. Awareness rallies are held to make people responsible and produce love in their heart to nature and its conservation. In order to increase female proportion, various programmes are organized by NSS and volunteers NSS holds awareness programmes in adopted villages and has cleanliness drive to message people about the important of cleanliness. NSS with NCC makes people literate and tell them about the value of literacy. On the occasion of AIDS Day, NSS Organized discussion to make students aware of the harm of AIDS and its incurability. In order to make people aware of education, NSS holds camp in adopted villages and deprived people of education are benefitted. Time to time rallies are organized to inspire people. So that they may be responsible to their duties and rights. During Covid-19 pandemic period the college had formed committees of faculty members which organized Corona awareness programme at Panchayat level and District level. The committees made people aware of Corona guidelines and practices followed during the Covid-19 period.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through

NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1205

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	**No File Uploaded**

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	[View File](#)
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Government P.G College Karauli is one of the ancient college of the district. Is it situated near circuit house karauli and is spreads over 25 acares. The construction area is 8801 Mt2.. The college has been established since 1960. The institute comprises academic and administrative block, one library, two hostels, sports complex including an Indore stadium and a canteen, the college has 25 classroom including one smart classroom. The institution has an e-classroom and one seminar hall. The two hostels of the college are in under construction. The e-classroom of the college has audio visible facilities. The institution has a clean and safe water drinking facilities which including three portable RO System and one fixed RO System. The College has eleven

laboratories for arts and science streams all the labs are equipped with sufficient instruments. The institution has well-furnished and atomized library which includes 72615 books, The department of Botany library is also available in the college. The college has rain water harvesting system which sources the environmental consciousness of the institution. The college has well watching camera system and has a green campus its own. Besides it, the college has two generators kirloskar 30 KVA with supply power is backup in emergency time. The College has a solid wastage management system near library campus.

The college includes IGNOU office which provides education for various courses.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Institute has created both infrastructure and instructional facilities to bring about all round development for the students including games and sports and extra – curricular activities.

- Large playing fields support a wide variety of games.
- A 400 meter athletic track and court for basketball. Volleyball, handball, boxing and through ball with day-night facilities to conduct matches.
- The institution has one Indore Tanis court and Badminton court.
- The college has open Gymnasium facility near the library.
- Students are trend to participate in collegiate, intercollegiate, inter university, state and National level sports competition.
- The institution has the Dias for conducting various cultural activities for students to develop their sense of pride of cultural.
- The annual cultural events are organized every year.
- The cultural committee headed by a senior faculty member

> **manage the cultural events according to govt. policy, weightage is given to students, in the admission.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

1

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://drive.google.com/file/d/12d4TBidXm ELaLKXukZIlp5dhvBQStUhn/view?usp=sharing
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1.49715

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library of the Institute occupies a very important place in the campus.Itsupports study, teaching-learning process and research activities and provides a learning space for the students (UG & PG), research scholar ,staff and faculty members..The Library hascompetative books also.The college has a large and spacious library which operates from 10:00 am to 5:00 pm on all working days.Bar coded I -card is issued to students.Besides this Identity card,the two library cards are also provided them .Two books are issued on the basis of these library cards.Library has a total collection of over 72615 volumes of books.The library has four subscribed newspapers ,4 magazines and one employment newswpaper in Hindi and English.The library has the membership of INFLIBNET. The library has two committees of which the first oneis Library Conduct Committee constituted of one coordinator and five members.The second one is Purchasing& Maintenance Committee. The library of the college is partially automized with Wi-Fi facility. The library has a silent separate reading room . The library is situated at separately in the green campus of the institution. The library was closed for one year for all to reduce the risk of transmission of COVID-19.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	http://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_college_karauli/uploads/doc/Library%20is%20automated%20Integrated%20Library%20Management%20System%20(ILMS)%20.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	E. None of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**No File Uploaded**

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	<u>View File</u>

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The computerization of administrative work, Scholarship, Scooty Scheme for Girls, Admission, Exam and Financial work have been set up online already. Presently the college has fifty computers which have been installed in the various departments in the college. Most of them have been installed in the ICT Lab. IT Center in the

institution is providing internet and computer regarding facilities to students and faculties. The college has internet band width of 30 Mbps using fiber technology. One Classroom of the College is equipped with internet. This E-classroom is dedicated to broadcasting and receiving tele classes available. The college has 8 Laptops, 02 Server, 10 Wifi Access Points, 23 Printers, 01 Photo State Machine and 02 Scanner. With the help of available techno facility in the college, our faculties had uploaded online teaching videos during the pandemic period. So that students may get required teaching learning material and stopgap to traditional teaching learning. Faculties had uploaded videos on the you tube channel. During Covid-19, the college faculties shared texts, Photos, PPTs, Notes, PDF and so on. So on to students using Whats App Groups.

IT and Maintenance Committee are constituted for maintenance of the computers and peripherals. The College is a part of The Rajasthan state wide Area network but this facility is not working at present. The Web Coordinator ensures that the college web portal is uploaded time to time. The College campus is equipped with watching Cameras. The College has Emitra Facilities also.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

50

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	C.10 - 30MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

57.59457

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has a well-organized and decentralized mechanism of maintenance

of physical, academic, and support facilities through constituting different committees. Student Fund Advisory Committee Management of student fund collected is under the purview of Principal, assisted and advised by Students Funds Finance Committee. This Committee frame rules, define the power of expenditure to be exercised by the various committees and deal with matters related to the proper utilization of funds as per the state government directions. College Development Committee College Development Committee comprises of Principal (Chairperson), MP and MLA, Chairperson of Municipal Council, Assistant Director-College Education principal/Senior Faculty member (Secretary), Two eminent academicians, Two parents, One Member Nominee (Nominated by Principal from existing faculties). CDC conducts a minimum of

3meetings in academic session to discuss and prioritize demands laid by various departments. It generates and manages extra funds from government and nongovernment agencies in favor of college for infrastructure and academic maintenance. Purchase Committee For maintaining the transparency in the procurement process, a purchase committee comprising of Principal, two/three senior faculty members, store in charge and accounts personnel exists. Demands for all infrastructure requirements with the approximate budget are laid by the departmental heads or committee in-charges. Every purchase strictly follows GFAR rules. Building Committee and Maintenance committee Building Committee makes necessary arrangements for adding new academic infrastructure and care of

the maintenance of the building in the college as per the need of the institute. This committee liaison with the PWD or other agencies as notified by the state government for civil work. Committee verifies the civil work carried out by contractors. Maintenance committee takes care of any ad-hoc maintenance on the part of electricity, plumbing, instruments office makes the arrangements according to the demands raised by the departments and as per the direction of the maintenance committee. Library Committee Since last few years library is not supported by librarian considering this library committee strategically sketch/draft the smooth functioning of the library for maximum utilization of the library. Departmental In-charge with a consultation with the faculties provides a list of books to library committee for purchase. IT Committee IT committees look after the maintenance of the IT infrastructure and the usage policies. Website coordinator ensures the updating of the college web portal. Cleanliness Committee Cleanliness Committee takes care of the cleaning of campus area as well as classrooms and labs, conducts programmes with the collaboration of government and non-government organizations. The committee supervises the rainwater harvesting and water conservation and management. Sports Committee The committee consists of the Director physical education, faculty members and Store incharge. Sports Committee supervise the management and execution of sports and the Physical Education-related activities, including the procurement and maintenance of all types of sports inventory.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1785

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	[View File](#)
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

108

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	<u>View File</u>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Government college karauli has student council to improve academic standards, exhibit active participation of students in administrative and academic bodies to create a sense of ownership

towards institution. student representatives are elected from the undergraduate and post graduate course of the college based on their leadership quantities and zeal to contribute towards excellence is all spheres. student council helps in bringing out the talent among students in curricular and extra/ co-curricular activities throughout the year. student council consist of president, vice-president, secretary, Joint Secretary and representatives in various important college committees like library, cultural, sports committees. They are not only the torch bearers of council but also work in cohession with NSS, NCC Rangering, Literary and cultural committee, women cell, IQAC, Electoral literacy Club, Internal Complaint comiittee(ICC), Equal Opportunity cell etc. to help in smooth implementation of various activities. Noble values like equality and respect for others, Patriotism, Courage, self reliance and perseverance are nourished throughthe above mentioned programmes and committees. All the office bearers work in tandem with teachers or various committee In-Charges. They play a key role in organizing various events on the Occasion of republic Day, Teachers Day, Independence Day, Sports Day, Annual function.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

ALUMNI ASSOCIATION Alumni association is an important part of any educational institute or educational body.Its represents quality,assuarance and reliabilityof institution.Alumni association reflects the results of achievements and contribution to society by institution's student. Government P.G. College, Karauli has an old,classic and historic importance.Its known for best results of students,good teaching staff and better educational qualities among "Dang region higher educational system".That college have a very long list of students which are providing there services in every states of india.But unfortunately we can see that the alumni association constitute very late.At last in 2019,alumni association organised.July 12,2019 a meeting organised in chair personship of mr. Natthu Singh Rajawat & member were Dr. V.K. Sharma, Dr. Leena Sharma, Sh. Gorelal Meena, Sh. R.L. meena, Sh. Karoolal Meena, Sh. Mahendra Singh Meena. 13th July an order instructed and after all 5 dec. 2019 that was the day when alumni association meeting organised by college.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is in accordance with the vision and mission statement reflecting the goals and objectives of the institution. The institution strives to impart holistic education that will enable the students to face the challenges of a rapidly changing society and groom them into empowered, environmentally conscious and socially responsible members of the community. Towards this objective, job-oriented, self-financing degree courses and add- on certificated courses have been introduced to improve the employability of students by making them skilled, self-reliant and globally competent. To make girls self-defencable , training programme has been organized in the institution. It makes girls secure and self-reliant. The institution has a host of co-curricular activities who conducts various activities of cultural importance and day celebration. The institution has various clubs which organise cultural programmes to enhance the cultural development of the students. The institution conducts various social out reachprogrammes to impart moral values, leadership and social empathy to the student of the college. These various activities inculcate the felling of responsibility in the character of the learners. There are NSS, NCC, Scouts, Rover Rangers and Sports in the college which provide a sound plat form for students to develop their, Moral, Physical and Spiritual values. There is a woman's cell which looks into the matters of girls at college level. Students from different cultural, religious, economic and linguistic groups work together on the same platform to promote bonds of friendship, understanding and co-operation. In order to make students aware of environmental and ecological issues and understanding of sustainable development. Various programmes are held by NSS in which we have "Green Campus, Clean Campus" and "One Volunteer, One Plant" Programmes. The imparting of innovative teaching learning process and technological skills to the students is supported by the provision of the state of the art technology. The institution has E-Class Room for Online Teaching which provides a virtual platform to meetings and e-content sharing. The teaching faculties are

actively involved in promoting a holistic education and various clubs and committees are formed to organise programmes for student development and support. These committees are to function as per the needs of the institution and its Governance. The proactive leadership and able-guidance of the principal and management ensures the fulfilment of the vision and mission striving to make the institution a centre of excellence.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The top management of the institution in consultation with the principal provides leadership in all academic and institutional practices. The principal co-ordinates on all academic matters through the head of the departments who are appointed by the chair. All faculties of the departments get to play a role in decision – making and participative management of the institution. The inclusion of teacher representatives in the governing body of the college enables the faculty members to participate in different academic deliberations and play the role in decision making. The Exam committee conducts university examinations and all members are responsible for the smooth conduct of exams. They co-ordinate with the head of the committee. The head of the exam committee is changed or rotated as per the need of the institution. There are various committees in the college regarding administration, academic and non-academic activities. The college has a library committee thatlooks into the activities of the library and availability of books, journals and so on. All faculty members are allotted various co-curricular work. The institution has NSS, NCC, SCOUTS, Rover-Rangers, Sports and so on. All committees work their respective work as per the direction of the head of the institution. Participative management and decentralization are also evident in the shuffling of committee members. This ensures that faculty members play an active role in different committees during their tenure. The entire process of participation and decentralization is co-ordinated by the principal.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has been using academic policies. These policies are deployed in a very smooth way with the help of technology. The college has moulded itself as per the need of the day. The institution has ICT Lab with working computer and one E-class Room where a faculty can teach online. The college has upgraded itself to E-learning during the pandemic crisis. The faculties of the college have uploaded teaching Videos on You tube during Covid-19. It has both Online and Offline teaching facilities. Some lectures have been recorded for students in all streams. The college has adopted online teaching during the pandemic and subsequent lockdown. Online training programs for both teachers and students were organized to familiarize them with the virtual platform for live class room teaching. During covid-19 online webinars have been organized and PPTs have been prepared for teaching purpose. The library has upgraded itself for students and teachers. To sum up, the college has been imparting education for students through online and offline modes as per the requirement of the day.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution has various bodies for smooth execution of work which the departments of the college do.

1. Governing Body :- The governing body of the college plays an

important role to conduct the institutional work. The committee has 31 members. It comprises the Principal, the Secretary, the Finance Officer, the Librarian, the MLA, the MP, the District Collector, the Senior faculty member of the college, the commissioner of the college education, the President of the student Union, Parents, AAO, Social Activist and etc.

2. Administrative set up :- The principal is the head of the body of the institution . The principal and the secretary form the nucleus of the administration. The principal is vested with day to day running of the college. The head of the institution along with the IQAC coordinator, coordinators of PG and UG, the heads of departments, the secretary of teacher's council, the Librarian as well as conveners of various committee coordinates and mobilises the entire work process of the college.

3. The function of various bodies :- There is the teachers' council headed by the secretary of the council. The students' council is also chaired by a teacher convener. The college has various committees which are headed by the faculties and perform their respective duties. The academic committee looks into the matters of academic interest while the library committee sees the management and smooth conduction of library activities and women's cell works for women regarding activities and women empowerment. The college has medical kit for the students' need . The cultural committee organises cultural activities for students to develop their sense ofour culture. Besides these committees, the college has NCC, NSS Sports, Rower Rangers, Scouts and other co-curricular bodies which focus on the all-round development of students.

4. Appointment, service rules and procedure and promotion policies :- The employees are guided about their appointment, service rules, procedures and promotion policies regularly. The promotion policies are according to the different government orders as released by the department of Higher education.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	[View File](#)

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	[View File](#)
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college undertakes various welfare activities for both teaching and non-teaching staff. All the statutory leaves are granted to the faculty members and On Duty Leaves' are given to the teaching staff for attending Orientation program and Refresher Course. The college encourages the faculty members to attend seminars and conferences at various level. The college supports the endeavor of teaching faculties for applying for major and minor research projects. At the time of superannuation, the financial matters of teaching and non-teaching staff are settled by the college in a prompt manner. All non- teaching staff are given the festival bonuses annually and encouraged to pursue professional courses. The college provides financial support to non-teaching staff. The group D staff are provided with conveyance allowance, lunch allowance and winter and summer uniforms. Common space is provided for group D ministerial staff. The grievance redressal mechanism is there for all staff .

The College has a CRECHE ROOM for female staff where their small kids are looked after.

The college arranges free medical check-up facility for the staff. Medical notices are put up for the staff of the college. Dr. Prem Raj Meena, a psychiatrist consulted with the students, staff members on psychological disturbances. The college had 'Health Awareness Talk' . Thus, the institution has effective welfare measures for teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	http://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_college_karauli/uploads/doc/Welfare%20programmes%20for%20teaching%20and%20non-teaching%20staff.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

43

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There is an internal performance appraisal system for all staff members headed by the principal of the institution. The principal monitors and evaluates the performance of all staff members and communicates the areas of improvement as per requirement. The

students at the end of their course give an online feedback about all the teachers subject wise. There are Grievance redressal and suggestion box placed at strategic locations in the campus where the students can express their queriesor concerns about teachers. Their feedback is considered by the principal. All feedback is scrutinized and assessed by the principal. The head of the institute further communicates the outcome with the staff members in a completely confidential manner.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts Internal and External Audits regularly. The various internal and external financial audits are carried out during the year with the mechanism for settling. The External Audit is done by the appointed committee by the Government of India for the college institution of the State Government while the Audit Committee decided by the Government of the state for any state government institution is an Internal Audit .The Internal Financial Audit is conducted at regular interval throughout the year by the internal Audit Committee consisting of faculty members of the college.The Audit Committee includes one coordinator and two members.The committee takes up tasks such as checking bills,verifying articles from the bills,ratifying cash book entries with bills and vouchers.The Internal audit checks service books and cash related matters.There is one internal Audit Committee of the venue college which does physical verification of the departments of the college.Thereafter,the bills are countersigned by Drawing and Disbursing Officer of the institute.Internal Audit of commodities and stock registers of various departments ,laboratories,store,students'Union ,NSS,NCC and etc. are done by a faculty member committee at college level.The Internal Audit looks into all funds including Government grant, College Development Committee, Alumini accounts and etc.Mechanismfor settling audit objections- during audit ,if any discrepancies are observed,memos are issued for clarification. These memos are reverted on satisfactory answers.It is

incorporated as an audit objection if more clarifications are required . The draft report is discussed with the Head of the institutionand Accounts Personnel. The report comprises of significant audit findings related to regularity and propriety aspects.The audit report is shared with the Commissioner,College Education,Jaipur for information and further compliance of the report.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is administered by the governing body following the best possible practices in the given working scenario. The college always ensures that the funds or resources are timely collected and are utilized in the best possible way by ensuring judicious investment and restricting to budgeted expenditure.

The main sources of receipts are fees collected from students, grants from the staff government and the UGC, interest on fixed deposits, fines and other miscellaneous income from sale of old newspapers, magazines, scarps etc.

Fee collection is done in a systematic way within a time frame . Students are informed about the schedule through a notification on college notice boards, websites and text messages.After collection of funds,the surplus is invested in fixed deposits of varied tenures.

A budget is prepared in the month of February for the following financial year and every possible effort is made to adhere to the budget. All purchases are made after inviting requisite number of quotations and their proper scrutiny.

All the expenditures are checked and approved by at least five office bearers and authorities. Internal checks and controls are very much in place which ensures transparency in financial resource management.

The resources are carefully allocated to meet over all administrative requirements including recruitment of staff as and when required, infrastructural upgradation and maintenance, enhancement of teaching learning environment, faculty development etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The vision of the institution is to impart, promote and spread holistic education among students to make them self-reliant and responsible members of the community. With this vision, the IQAC is working to meet these targets.

The IQAC has focused on mental health programs for students. IQAC focused on various issues faced by the students coming from multi-cultural backgrounds and different villages. IQAC with NSS organizes various yoga programs so that the young minds may get solutions for their mental problems and get sound mental health to engage in study. IQAC holds interactive sessions in the campus of the college for students. The discussions help the students to identify their areas of concern and interactive sessions give them opportunity to vent their anxieties and woes. IQAC members time to time counsel their students for their future life. The cell guides students to bring out their best in academic and co-curricular areas at college. Such actions taken by the IQAC contribute to the holistic development of the students. IQAC organizes corona awareness programmes during pandemic atmosphere. In all, the cell works for mental and academic health of the students in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The regular meetings of the IQAC internally as well as with the principal and different committees are conducted to ensure stock taking and marking the scopes of improvement in all possible spheres of campus life. Regular feedback obtained from different stake holders help in proper identification of the large areas. The major tasks setup by the IQAC are to meet the vision of the college during the atmosphere of pandemic. IQAC holds awareness programs to make students aware of the protective ways of corona. Thus, IQAC is heading towards its target.

During the pandemic period the college has conducted online teaching class through Whats App groups, youtube and social media platforms.

File Description	Documents
Paste link for additional information	http://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_college_karauli/uploads/doc/E-content%20Master%20Datasheet%2024.12.2020.xlsx
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- Gender Sensitization is a fragile issue, Gender equity or equality in education means that males and females have equal opportunities in terms of economic, Social, Cultural and Political Developments. If gender equality is exactly achieved it will contribute to the future of girls. It will benefit the public life and domestic life of girls.
- At regular interval, the Institute organizes many programs and events in order to spread awareness about the issue.

- **The Institute focuses on gender equity by conducting group discussion, debates for both boys and girls on single platform, Awareness programs on women's empowerment, gender sensitivity and cybercrime.**
- **Various committees viz. Anti-harassment committee, internal complaint committee and women red-ribbon cell committee are constituted by the institute as per rule.**
- **Separate common room with basic facilities exists in the college for girls and boys.**
- **Newspaper, first-aid kit and sanitary napkin vending machine are provided in a separate girl's common room.**
- **The lady faculty members of the above mentioned committees do counseling of the girls as well as boys. It is conducted in regular manner.**
- **The cameras are installed in the campus of the college and they are watching on the safety and security of students.**

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	a. Safety and security b. Counseling c. Common Rooms

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institute has taken conscious efforts to enhance and nurture the eco-friendly environment and always strives for sustainable environment in the campus.

The bio-degradable waste products are collected and disposed to the karauli municipality collection, whereas the chemicals are diluted with water proper care before disposal.

The solid waste like food, peels, scrapings from fruits etc. at the hostel canteen and in front of class room is segregated at the source using green and blue dustbins. The laboratory wastes like glass, filter paper, plastic etc. are disposed taking proper manners. However, no hazardous chemical waste is generated in college campus.

All these ensure that the college takes care of the waste generated regularly by reducing the waste.

The college has an E-waste store room where E-waste store is separately.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for	B. Any 3 of the above

greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities	D. Any 1 of the above

(Divyangjan) accessible website, screen-reading software, mechanized equipment **5. Provision for enquiry and information :** **Human assistance, reader, scribe, soft copies of reading material, screen reading**	

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File]
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	[View File]

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute is very much concerned with bringing an inclusive environment which promotes tolerance and harmony towards cultural, regional, societal consciousness and other diversities in the college.

Faculty / staff members and the students of the college celebrate each other's festivals and give equal importance to maintain harmony.

College NCC and NSS organize different activities in the college time to time. The NCC and NSS of the college celebrate all the important days as per the calendar Issued by the commissionerate college education.

Students are encouraged to join the different social outreach units of the college to actively work with people from diverse socio-cultural background with the purpose of improving society and make a better tomorrow.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Government college, karauli has been committed to educate our students as constitutionally aware citizen and sensitized to their fundamentals rights and duties. Various programs and activities are organized by committees and departments.

On the constitution day, institute renews its pledge to the constitution by repeating aloud words for words, the preamble.

The national cadet corps (NCC) unit of government college karauli is dedicated to create a 'Sense of patriotic commitment for national development.

As part of the curriculum a non-credit offering, constitution of India / Essence of Indian knowledge and traditions are offered.

The NSS unit of the college undertakes different kind of activities and teach the students the importance of giving back to the society by believing in the principle of equality, fraternity and societal justice.

The institute celebrates "World Human Right "Day 10 December every year to make people aware of human rights.

On the occasion of 151st birth anniversary of the father of nation Mahatma Gandhi NSS celebrated the Jan Jagaran Pakhwada (2 October to 17 October) with the theme of "No mask No entry".

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,   teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

There is a great heritage of the Institute regarding the celebration of national/ International commemorative days, festivals and events.

GCK celebrates India's Independence Day with much fanfare, usually on a prior working day. Students, teachers and administrative staff join in the celebrations, which commence with the singing of the national anthem, and include cultural performances carefully curated by the students.

As a tribute to the father of our nation, on 2nd October on the occasion of the birth anniversary of Mahatma Gandhi, various programs are held by the NSS, NCC, Scouts Guide, Various departments an etc. To familiarize students with the life and philosophy of Gandhi ji. Since its launch on 2nd October 2014, as part of swachh Bharat Abhiyan which seeks to accomplish one of the cherished principles of Gandhi ji, GCK undertakes several measures to enlighten students about the importance of hygiene.

Dr. Sarevepalli Radhakrishan's birth anniversary on 5th Sept, observed nationally as Teacher's Day, is celebrated at both the department and college level.

Sardar Vallabhai patel's birthday on 31st October is commemorated as National unity Day. National integration activities like run for unity and unity pledge are organized to honour the 'Iron Man Of India'.

Nehru Yuva Kendra, GCK organizes different motivational events on Swami Vivekenanda's life and teachings on 12th January, his birthday, observed as National Youth Day.

In December 2014, the United Nations General Assembly Resolution adopted 21st june as International Yoga day Since 2015, GCk celebrates this day acknowledging the transnational role of yoga, an ancient Indian knowledge system, in promoting physico-mental health.

International girls Child's Day is celebrated on 11th October by Women's cell and NSS through various events sensitizing students to the challenges faced by a girl child in our Society. The women cell also commemorates international Women's Day on 8th March with students seminars and discussions to honour the historical and contemporary struggles of women for empowerment.

On 25th January, National Voter's Day, NSS JMC strives to spread awareness about the importance of elections and the role of citizens as voters. Our Hindi Department Observes Hindi Diwas on 14th September to commemorate the adoption of Hindi as an Official language of India by the constituent Assembly in 1949.

GCK celebrates Pan-Indian festivals like Diwali and Eid.

NSS celebrates world Human Rights Day on 10 December every year.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices- I

Title of the practice – "Corona Awareness Campaign"

The world health organization (WHO) has declared the infection of Novel Corona Virus (covid-19) as medical emergency and pandemic due to its wide impact on the people of the world, in this sequence,The government of India also has enforced LOCK DOWN for 21 days in all India on 24th March 2020 (mid night).

2. Objectives of the practice – The college has taken an appropriate step to make people aware of COVID-19 guide lines and the protective ways of The pandemic. The college showed a commendable intent to help the people during the crisis and took initiative. The college constituted eight teams which comprise one coordinator and members. Each team was assigned the responsibility to visit one village panchayat and hold there an awareness programme regarding corona Virus, its impact and protective measures. The college gave the slogan of social distancing and Do Gaj Ki Doori, Mask Hai Jaruri . The various formed committees held programmes at village level

And taught people or villagers how to protect themselves during pandemic scenario and which rules should be followed as per the guide line of the government of India. These committees made people aware of ways of increasing the immunity system of the body.

3. The context- The institution plays a crucial role during corona

pandemic. It made eight teams to make people aware of corona virus its cause, prevention and precaution at village panchayat level. The team members organized awareness programmes and rolled as dutiful and committed citizen of the nation. They messaged people of wearing mask, social distancing, cleanliness, use of sanitizers and sanitation measures to save people from corona. The teams distributed mask, corona awareness pamphlets and sanitizers among villagers.

4. The practice for infrastructural development – during the pandemic, the government of the state organized various programmes. Food packets were distributed among the needy people. Oxygen cylinders were kept in hospitals so that patients may get the emergence facility when required. The college assisted the district administration to control the pandemic and spread the message of sanitization and formal and informal cleanliness among the people. The institution organized various activities regarding corona prevention and precaution.

5. Evidence of success- The institution is devoted to humanity. It played an important role during the black period of corona where all humanity suffered a lot. At that time, the college assisted the needy people in various ways. With the organization of eight teams at college level, the institution

Served by making them aware of causes prevention measures and precautions of covid-19.

6. Problems encountered and resource required – The college introduced the people of villages of the district of the cause of corona pandemic and its prevention measures. The institution removed the false fear of the people regarding corona and gave them real information. The teams of the college told people how we can protect ourselves from the virus of covid -19. The institution guided them to remain in their respective house and keep themselves aloof from the society and crowded places. The team members inspired people to medical facilities and ways of precautions because prevention is better than cure in the matter of corona. With helps of print media and discussion in small groups following corona guide lines the teams of the college assisted people during such a critical time where the world was wrapped in fear of uncertainty.

Best Practices- II

Title of the Practice: Green Campus

The Objectives:

Green campus initiatives are becoming integral part of the modern-day education system and the institutions can act as pioneers in promoting these principles within society. Our college has initiated the green campus program in order to support a sustainable and climate-friendly environment. The main objectives for these initiatives were environmental awareness and education, the use of sustainable energy and energy efficient measures, comprehensive recycling and composting and green landscaping in the campus.

The Context:

Our main focus behind this Green campus program is to ensure the sustainability of sufficient water, materials and other resources for our future generation. But the main challenge is the proper translation of the education for sustainable development into practice so that it can be more effective. Any new development should consider and maintain the proper balance of economic, social and environmental conditions and the participation of all the staff members and students is very important.

The Practice:

Our college has promoted variety of activities to help protect the environment and sustain its natural resources. Our college is smoke free and is also a partially plastic free campus. Our college has partially paperless office and e- library.

In the area of water conservation the laboratories have their runoff water attached to tanks. The stored water is used for erstwhile purpose. During rainy season we collect the roof rain water through filter fitted pipes in a reservoir and use it later during fire drill, washing the roads and gardening purpose. Currently the college has taken an initiative to construct rainwater harvesting structure at premises 3. The college has also installed LED facilities in the classroom, seminar room and examination room of the main campus and also in the Jubilee building. The campus harbors a diverse amount of flora and fauna elements. More than 120 plant species including medicinal plants are there in the campus. The NSS unit of the college deserves a special mention for organizing regular campus cleaning campaigns, awareness program on emerging issues for environmental education.

Fire management system has been established in the college by a company called Flash point. The roof water harvesting system which collects rainwater would provide water for fire management

Evidence of Success:

The data for campus audit project was basically collected by the undergraduate students of Botany and Zoology departments. This has developed a sense of responsibility in them and they get a better understanding of their role as advocates of environmental conservationists. The waste disposal management initiative taken by our college is yielding very good results.

Problems encountered and Resources required:

The main problem encountered in the Green campus initiative is development and maintenance of proper infrastructure for the green practices. The Green campus program should be considered as a necessity in every institution and separate funds should be allotted for this. Implementation of the green practices needs series of awareness programs to educate more people and train them for it. Going green not only needs investment in terms of money but also a strong will from all the beneficiaries.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Government College Karauli is located in one of the most backward districts of India, since its establishment in 1960, it has been making efforts to spread education in this extremely backward area, Despite its nature and limited resources, the college strives to provide qualitative higher education in this tribal dominated area. This objective is attained through concerted efforts aimed at the holistic development of tribal girls in particular so as to enable them to become participants and contributors with the mainstream society. We are committed to providing quality education to the first generation learners from

the tribal regions. Ensuring student participation in community service, proficiency in communication and analytical skills, nurturing critical thinking, developing soft skills as well as a sense of moral and social responsibility is primarily focused. The institution has been striving towards achieving the stated objective of "Providing higher Education and Research opportunities to the students of the weaker section, specifically Scheduled Tribe students". Two residential hostel equipped with all modern facilities is under construction with the grant of Rs forty lakh from UGC and Rs Three crore from the TAD department, Government of Rajasthan.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	[View File](#)

7.3.2 - Plan of action for the next academic year

The college will make the following efforts to fulfill its academic obligations more vigorously in the next academic session. • A meeting will be held to familiarize the employees with the changes in the procedure for NAAC accreditation and certification. • The process for the third cycle of NAAC accreditation and certification will be started as early as possible. • Teachers would be trained in ICT techniques. • College teachers will be encouraged to participate in mid-service courses. • A workshop will be organized to familiarize the teachers with various aspects and technical specifics of the Career Advancement Scheme of the University Grants Commission. • The use of nonconventional energy sources and energy-saving electrical equipment will be encouraged in the college. • Gender sensitivity has emerged as a very important topic in the current scenario. The workshop will be organized to create awareness about gender equality and gender sensitivity among college staff and students. Appropriate system will be developed for the execution of organic waste and inorganic waste in the college campus. • An effort will be made to make the feedback system online in the college.