



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution	GOVERNMENT COMMERCE COLLEGE
Name of the head of the Institution	Dr. Kapil Dev Sharma
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	744-2426258
Mobile no.	8079030441
Registered Email	gcc.kota31@gmail.com
Alternate Email	sharmakapil0826@gmail.com
Address	Talwandi Kota
City/Town	Kota
State/UT	Rajasthan
Pincode	324005

2. Institutional Status

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. D.P. Sharma
Phone no/Alternate Phone no.	07442426258
Mobile no.	9887094807
Registered Email	gcc.kota31@gmail.com
Alternate Email	dpsharma0710@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://hte.rajasthan.gov.in/dept//dce/university of kota/government commerce college, kota rajasthan/uploads/images/news/2016-17%20AQAR.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	https://hte.rajasthan.gov.in/dept/dce/university of kota/government commerce college, kota rajasthan/uploads/doc/Calendar%202017-18.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	B	2.01	2016	19-Jan-2016	18-Jan-2021

6. Date of Establishment of IQAC	16-Sep-2004
---	--------------------

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

No Data Entered/Not Applicable!!!

[View File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Finance Department of Rajasthan	IFMS	GOVT. OF RAJASTHAN	2018 365	30676920
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

0

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

NIL

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
NIL	NIL
View File	

14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	30-Sep-2017
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college has a comprehensive curriculum catering to the present and future needs of Commerce subject. B. Com (UG) and M.com (PG) classes are held as per academic calendar. An overall time table for both PG and UG classes is designed by time table committee of college which is well displayed at all notice boards of college and also distributed to all faculty member and students. There are three specializations offered in Commerce subject namely, Accountancy and Business Statistics (ABST), Economic Administration and Financial Management (EAFM), Business Administration (BADM) faculties. The subject syllabus and curriculum of these specializations is designed and prepared by members of Board of Studies (BOS) at the affiliated Kota University. The implementation and timely completion of curriculum remains prime focus of all faculty members.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	nil	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
nil	Nil	Nil
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	nil	Nil
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Unstructured feedback is obtained from students, alumni, parents, social representatives and other academic institutions and organisations, banks and other industries that interact with college administration from time to time. Many meetings are conducted in college at various platforms such as Youth Development Centre, Planning Forum, Vikas Samiti, Workshops etc. where overall development of institutions and concerned areas are thoroughly discussed. Feedbacks in these interactions are exchanged, analysed and utilised for the overall development of the institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom	M.COM	160	828	160
BCom	B.Com	1400	1729	1400
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled	Number of students enrolled	Number of fulltime teachers	Number of fulltime teachers	Number of teachers
------	-----------------------------	-----------------------------	-----------------------------	-----------------------------	--------------------

	in the institution (UG)	in the institution (PG)	available in the institution teaching only UG courses	available in the institution teaching only PG courses	teaching both UG and PG courses
2017	3598	286	11	Nil	11

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
11	11	2	1	1	1

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

All faculty members mentor their students for academics, career and all related areas for both personal and professional growth of students. Teachers interact with students in their own classes and guide them through their concerns and frequently asked questions to provide better clarity. Apart from classroom interactions students are continuously mentored through various additional activities conducted by YDC, NSS, NCC etc.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3598	11	1:327

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
39	11	28	Nil	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	NIL	Nil	NIL
2018	NIL	Nil	NIL

[View File](#)

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MCom	10352	YEAR	03/05/2018	15/06/2018

BCom	10338	YEAR	26/03/2018	27/04/2018
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

NONE

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

<p>Academic calendar is prepared according to the instructions from Admission policy of DCE and college time table. The college classes are conducted from 10:00 am to 05:00 pm during which each faculty takes 16-18 classes per week.</p> <p>The main objective of academic calendar is to complete the syllabus of University of Kota on time. The examination are conducted during the month of March to May. A separate activity calendar is provided by the Director of college education, Jaipur for NCC, NSS, YDC, Scouts, Sports and other cultural activities. The academic and extra-curricular activities are conducted throughout the year simultaneously for the overall development of students.</p>

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_commerce_college_kota_rajasthan/uploads/doc/2.6.1.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
10338	BCom	B.COM	874	843	96.45
10352	MCom	MCom	126	99	78.57
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_commerce_college_kota_rajasthan/uploads/doc/2.7.1.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NIL	0	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2018	Nill	Nill	NIL
NIL	NIL	NIL	2017	Nill	Nill	NIL
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	2	Nill	Nill
Presented papers	1	2	Nill	Nill
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
One day camps organised throughout the year	NSS UNIT OF THE COLLEGE	4	200
Special one day annual camp	NSS UNITS OF THE COLLEGE	4	200
RED RIBBON CLUB	RRC	1	50
NCC ACTIVITIES	NCC AIR WING	1	100
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nill
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
SBSB	4 UNITS OF NSS	1. SPECIAL CAMP IN NEARBY VILLAGE, AWARENESS RALLIES, CLEANLINESS	4	100

DRIVE,

[View File](#)

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	0
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	Nil
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
20	20

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NIL	Nil	NIL	2021

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total

Text Books	32348	Nil	5979	Nil	38327	Nil
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	13	1	0	0	0	0	0	4	0
Added	0	0	0	0	0	0	0	0	0
Total	13	1	0	0	0	0	0	4	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0.53	0.53	4.3	4.3

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college always lays emphasis on maintaining and utilizing all the learning resources available. All the departments are separate, having well-lit rooms and well-ventilated class rooms. College has a rich library available for students, research scholars and faculty members which sufficiently fulfills the course, knowledge and research related requirements. At present the post of librarian is vacant. To keep the library facility running in full swing the principal has appointed a librarian on contract basis who is efficiently looking after all the responsibilities related to library needs under the fine supervision of senior faculty member. For regular teaching large spacious well-lit and well-ventilated classrooms with good quality furniture is available.

Regarding sports, college has large playing grounds available for various sports activities including a basketball court, facility for table tennis. The students actively utilizing the space for its rightful purpose. For all office works and students-teacher needs internet facility is available in the campus. College also has large auditorium to host different cultural programs and activities run by college.

http://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_commerce_college_kota_rajasthan/uploads/doc/4.2.2.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	CM Scholarship , SJE	450	1784000
b) International	Nill	Nill	Nill
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
YDC	Nill	100	GOR
IIT SPOKEN TUTORIALS	Nill	100	GOR
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	YDC, NSS, NCC	150	150	Nill	Nill
2018	YDC, NSS, NCC	150	150	Nill	Nill
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	Nil	Nil	Nil
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	200	B.COM	ABST EAFM BADM	GOVT COMMERCE COLLEGE KOTA	M.COM
2017	190	B.COM	ABST EAFM BADM	GOVT COMMERCE COLLEGE KOTA	M.COM
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
SPORTS	COLLEGE	120
Academic Competitions	COLLEGE	50
Project Competitions	COLLEGE	50
Cultural events	COLLEGE	110
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	NIL	National	Nil	Nil	Nil	Nil
2017	NIL	International	Nil	Nil	Nil	Nil
2018	NIL	National	Nil	Nil	Nil	Nil
2018	NIL	International	Nil	Nil	Nil	Nil

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

College has student union which is elected by the students for the students. Student union election are held as per direction received from DCE Jaipur. This union of elected students looks after students co-curricular activities in the college with collaboration of college administration and students union counsellor of college who are senior most faculty members. Students' participation is also ensured in academic bodies, various committees formed at college level which also facilitates smooth functioning of student's union in college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization 1. The college work is conducted by committee's formed under the patron-ship of the principal in which academic and non-academic staff are made members as per requirements 2. Each committee has a convener, and members and student representatives who work together and report to the principal. E.g. a) NSS b) YDC c) NCC d) Red ribbon club e) Cultural/sports committee
Participative Management 1. Regular meetings and sessions are conducted on various college related matter such as • Examinations • Elections • Admissions, academics • Other related matter Decision are taken on consensus Basis.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum of the college is developed by the board of studies (BOS) at the university of Kota, Kota consisting of senior professors and administrative heads. The college role is to complete the syllabus set by BOS as per their directions.

Examination and Evaluation	Annual examinations of all classes are held as per time table provided by affiliated university (Kota University). Answer copies are evaluated by centralised committee of the university in which college faculty also plays an important part. Moreover, the college host the different examinations from various Government departments and other universities throughout the year.
Research and Development	Research is conducted by all three PG department in the faculty of commerce. Ph. D. and JRF students are enrolled under approved supervisors affiliated with Kota university. College provides library and departmental facilities for research scholars.
Library, ICT and Physical Infrastructure / Instrumentation	There is full-fledged library consisting of reference books, text books, journals etc. related to commerce, management and other competitive exams and comprehensive studies for students' reference, research and development.
Human Resource Management	There is no official portal for Human resource management. However, all matters related with the college working staff are concern under the chairmanship of the principal and commissioner college education Rajasthan.
Admission of Students	There is a centralised online admission procedure conducted by the Commissionerate of college education Rajasthan. There are separate nodal officers appointed by Principal for UG and PG admissions who act as connecting link between DCE and College Admission. The principal and the college are the forwarding authority only.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Digital system of administration has been actively used in planning and development of college's Staff and students benefits overall growth of institution.
Administration	All work in the college is digitally performed and processed by emailing system to instantly connect with the Commissionerate, secretariat, RUSA, UGC, collectorate, treasury and other govt. bodies.

Finance and Accounts	IFMS (Integrated finance and management system) is fully working for all the finance and accounts related works of the college connected online with the finance department of the state and receives instant notification for timely working.
Student Admission and Support	There is a centralised online admission procedure conducted by the Commissionerate of college education Rajasthan. The principal and the college are the forwarding authority only.
Examination	Examination is conducted in offline mode. Guidelines are received from affiliated university from time to time through E-mails and letters.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	NIL	NIL	NIL	Nill
2018	NIL	NIL	NIL	Nill
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	NIL	NIL	Nill	Nill	Nill	Nill
2018	NIL	NIL	Nill	Nill	Nill	Nill
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
MUTUAL FUNDS	1	09/04/2018	14/04/2018	6
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching	Non-teaching
----------	--------------

Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	0

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

College has Internal Audit system in which staff checks all the records internally. External audits are conducted as per directions received.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
nil	0	Nil
View File		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	nil	No	nil
Administrative	No	nil	No	nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

nil

6.5.3 – Development programmes for support staff (at least three)

nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. To make the campus eco-friendly. 2. To encourage Research development in faculty. 3. To make the campus clean and Nature friendly. 4. Increase used of ICT tools and digital medium for academic and administrative purpose.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
------	------------------------------------	-------------------------	---------------	-------------	------------------------

2017	Establishment of entrepreneurship e-cell.	01/09/2017	01/09/2017	20/12/2017	70
2018	E-Cell activities	05/01/2018	05/01/2018	31/01/2018	70
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
nil	Nill	Nill	Nill	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
0

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	4	4	31/12/2017	10	NSS YDC AND NCC CAMP	AWARENESS IN SLUM AREAS. Swachta abhiyan. Nasha Mukti. Traffic awareness programme, Tree plantation, blood donation, Swachta pakhwara	250

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
nil	Nil	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
BLOOD DONATION CAMP	25/09/2017	25/09/2017	100
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Use of plastic bags and usables is prohibited in the campus. 2. Minimum wastage of paper and printing is done on both sides for various purposes. 3. Campus is also Eco-friendly because it has various gardens and parks. Tree plantations in college keep the campus green and nature friendly. 4. The campus is Tobaccos free campus. 5. Planning is done to install solar panels to generates solar energy. 5. The lighting system in the colleges is eco friendly

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. The college is a pioneer post graduate Commerce Institute in the Hadoti region. Thousands of commerce graduates and post graduates pass out in every Academic Year. The college takes pride in laying down the foundation for commerce professionals like CA, CS and M.B.A. as well as other administrative fields. The college is a hub for foundation courses in business studies and management studies. The curriculum taught here is in tune with latest trends and trade. To summarise, Government Commerce College, Kota is the nerve centre of commerce education in this region that provides ample career prospects in the field of Commerce, Business and Management. Apart from curriculum, extended education is also provided to students where they learn about serving the society and character building through various activities organised by NSS. They also learn discipline, integrity towards Nation through NCC. They gain practical knowledge of professional behaviour and practices through sessions organised by YDC. The college gives opportunities in career guidance, prospects and enhancement in the commerce stream to the young brains. Faculty members also enhance their knowledge through various programmes, workshops, seminars, national and inter-national conferences. The college is a perfect platform for novices in the commerce field. For students ample opportunities and openings work as a gate-way to their future. Graduation from commerce provides opportunities in management, business, trade and other competitive fields. 2. The college campus is located on National highway 52 on its front, and posh locality in its rear along with multifacility Hospitals and students friendly Mess in its surroundings. The college has a huge playground, a big parking lot, a basket-ball ground, a well-maintained Azad Park and an inner-square park. The college infrastructure is worthy of mention with a huge seminar hall with seating capacity of 500 members. The college is environment friendly with 'Go-Green' slogan. The Park is a huge stress-buster for each and every one. The inner jogger's park is under construction while outer jogger's park is constructed in Azad Park to inspire healthy lifestyle. Plants decorative trees, medicinal plants and shady trees make the campus green and the college a hub for stress-free, and healthy living for everybody who is associate with the college.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

1. The college is a pioneer post graduate Commerce Institute in the Hadoti region. Thousands of commerce graduates and post graduates pass out in every Academic Year. The college takes pride in laying down the foundation for commerce professionals like CA, CS and M.B.A. as well as other administrative fields. The college is a hub for foundation courses in business studies and management studies. The curriculum taught here is in tune with latest trends and trade. To summarise, Government Commerce College, Kota is the nerve centre of commerce education in this region that provides ample career prospects in the field of Commerce, Business and Management. Apart from curriculum, extended education is also provided to students where they learn about serving the society and character building through various activities organised by NSS. They also learn discipline, integrity towards Nation through NCC. They gain practical knowledge of professional behaviour and practices through sessions organised by YDC. The college gives opportunities in career guidance, prospects and enhancement in the commerce stream to the young brains. Faculty members also enhance their knowledge through various programmes, workshops, seminars, national and inter-national conferences. The college is a perfect platform for novices in the commerce field. For students ample opportunities and openings work as a gate-way to their future. Graduation from commerce provides opportunities in management, business, trade and other competitive fields. 2. The college campus is located on National highway 52 on its front, and posh locality in its rear along with multifacility Hospitals and students friendly Mess in its surroundings. The college has a huge playground, a big parking lot, a basket-ball ground, a well-maintained Azad Park and an inner-square park. The college infrastructure is worthy of mention with a huge seminar hall with seating capacity of 500 members. The college is environment friendly with 'Go-Green' slogan. The Park is a huge stress-buster for each and every one. The inner jogger's park is under construction while outer jogger's park is constructed in Azad Park to inspire healthy lifestyle. Plants decorative trees, medicinal plants and shady trees make the campus green and the college a hub for stress-free, and healthy living for everybody who is associate with the college.

Provide the weblink of the institution

http://hte.rajasthan.gov.in/dept/dce/university_of_kota/government_commerce_college_kota_rajasthan/uploads/doc/Institutional%20Distinctiveness.pdf

8.Future Plans of Actions for Next Academic Year

1. Govt. commerce College kota's vision, Drive and thrust has always been pure excellence in the academic field. The college seeks to upgrade to college quality enhancement in teaching-learning-research practices. It has plans to reach out to students via classes as well as out-of-the class activities. 2. The college believes in faculty's enhancement and development through refresher, orientation courses and other short term courses. It has plans to upgrade the faculty members to complete their higher education such as M.Phil., Ph.D. etc. The faculty should be given full freedom and opportunities in Research prospects to attend various national international workshops, seminars and conferences. 3. Technology upgradation with computerization smart class hubs, Audio-Video interfaces are a requirement to enhance the quality of education. With technology access to national and international fields of study. 4. In the field of sports cricket, handball, athletics and indoor games as Badminton, wrestling have been the unique

fields of activity. Steps to enhance support to players shall be taken in this field. 5. With three P.G. department is ABST, BADM, EAFM college shall strive for upgradation of all department of commerce for higher education with faculty enhancement, purchase of books, conducting extension classes and other. 6. College campus is huge and development of parks and parking area is of utmost importance. The entrance and exit of the college has to be repaired, reconstructed and beautified 7. Post Accreditation, most important initiative would be to make the college solar-energy friendly campus. The matter has been taken up and further planning shall began for the same.