



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution		GOVERNMENT COLLEGE , HINDAUN CITY
• Name of the Head of the institution		SH. SURESH CHAND MEENA
• Designation		PRINCIPAL [IN- CHARGE]
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		07469232013
• Mobile no		9414446246
• Registered e-mail		gchindaun@gmail.com
• Alternate e-mail		iqac.gchindaun@gmail.com
• Address		KARAULI ROAD ,HINDAUN CITY DIST- KARAULI
• City/Town		HINDAUN CITY
• State/UT		RAJASTHAN
• Pin Code		322230
2.Institutional status		
• Affiliated /Constituent		Affililated
• Type of Institution		Co-education
• Location		Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	UNIVERSITY OF KOTA , KOTA				
• Name of the IQAC Coordinator	DR.REETESH JAIN				
• Phone No.	0746923013				
• Alternate phone No.	9414446246				
• Mobile	9784855656				
• IQAC e-mail address	gchindaun@gmail.com				
• Alternate Email address	iqac.gchindaun@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://hte.rajasthan.gov.in/college/gchindoncity				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://hte.rajasthan.gov.in/college/gchindoncity/AQAR				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C+	62.55	2004	16/09/2004	15/09/2009
Cycle 2	B	2.14	2016	19/02/2016	18/02/2021
6.Date of Establishment of IQAC	25/10/2004				
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
INSITITUTION	RUSA 2.0 C-6	RUSA , M O E, NEW DEHLI	2021-2022	NIL	
INSITUTION	STATE FUND	GOVERNMENT FUND	2021-2022	26441223	
8.Whether composition of IQAC as per latest	Yes				

NAAC guidelines	
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	02 http://hte.rajasthan.gov.in/dept/dce/university_of_kota/govt._pg_college,_hindaun_city/uploads/doc/MIMUTES%20OF%20IQAC%202021.pdf
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> • If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
preparation and submission of AQAR Session 2021-22	
Subscription of INFLIBNET for LIBRARY .	
Initiative for GREEN CAMPUS Plantation by College Staff and students.	
ALUMNI ASSOCIATION GOVERNMENT COLLEGE HINDAUN CITY constituted and registered under Society Registration Act,1958.	
Carrier guidance and motivational programme organized , Research and Development Cell constituted.	
For awareness regarding Covid-19 Pandemic distributed MASKS and aware for wearing MASKS.	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
PREPARATION AND SUBMISSION OF 2020-21 AQAR	PREPARED AND SUBMITTED
SUBSCRIPTION OF INFLIBNET IN COLLEGE LIBRARY	EXECUTED
Alumni association constituted and registration under society registration act,1958	EXECUTED
Composition of Research and Development Cell	EXECUTED
Promote Faculty members for complete their Research work and publish Research papers in reputed journals	Going on by Faculty members

13. Whether the AQAR was placed before statutory body?	Yes
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<ul style="list-style-type: none"> Name of the statutory body
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Name	Date of meeting(s)
PRINCIPAL	13/09/2022

14. Whether institutional data submitted to AISHE
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Year	Date of Submission
2021-2022	28/03/2022

15. Multidisciplinary / interdisciplinary
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The institution strongly believes in multidisciplinary/interdisciplinary approach in education. The syllabus inclusive of this approach framed by the university will be implemented in earnest. At present several seminars/conferences have been organized within the state in which our faculty members have participated and presented papers. The College already has multidisciplinary Under Graduate system. The students have provision of more options. Thus The Institute in future is ready to accept the changes offered by university in relation with NEP.

16.Academic bank of credits (ABC):

The institution will abide by the University and Commissionerate College Education, Rajasthan guidelines regarding the method of preparing Academic bank of credits. The College already has multidisciplinary Under Graduate system. Being an affiliated college we will follow the policies of ABC in future prescribed by the affiliating University. Students are being updated and encouraged to register in online courses through various National Schemes like SWAYAM, NPTEL etc.

17.Skill development:

The institution is open to conducting a good number of skill development courses. In collaboration with RSLDC (Rajasthan Skill and Livelihood Development Corporation), it was implementation of a new scheme initiated by the Chief Minister. The students who enrolled in this course (MMYKY: Mukya Mantri Yuva Kaushal Vikas Yojna) underwent a remarkable transformation in their personality. More such courses will indeed shape the future of many students. The College is paying attention towards Skill Development Programme for the forthcoming generation with the aim to orient them to meet the challenges of Self-employment and to bridge the gap of Industry and Academia.. Our mentors give importance to soft skills and personality development training so that they can be prepared for job-interviews before they complete their course.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institution belongs to Hindi speaking region. As most of the students have been conditioned in solely Hindi since childhood, it becomes imperative to use the translation method, dual language method in teaching most of the subjects and even in Science subjects. Culture is a part of many courses like languages, History, Political Science, Sociology, Sanskrit, Geography. Teaching of culture is incorporated well. The YouTube lectures are ample evidence of blended language teaching. The Institution regularly practice the curricula and pedagogies those promote amongst students a deep sense of bonding with our country and its ethos, respect towards their Fundamental Duties, Constitutional values, a conscious awareness of one's citizenry roles and responsibilities in a changing world. College NSS units

;Exentation Lecturers ,different activities plays a vital role in this dimension.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome-based education is a system where all the parts and aspects of education are focused on the outcomes of the course. The students take up courses with a certain goal of developing skills or gaining knowledge and they have to complete the goal by end of the course. In our institution students are taught through traditional method and using modern technology. In the traditional system of education, our teachers and students spend a lot of time trying to learn the syllabus of every subject. Specific learning outcomes of all programs and courses are provided to the students during the admission process Through this procedure we try to prepare our students to be ready for the demands of industry and market..Orientation programs are also conducted basically to apprise the students of the coursed they opt for.They are also made available on the institution website.<https://hte.rajasthan.gov.in/college/gchindoncity>.

20.Distance education/online education:

The institution is committed to implement online teaching specially post covid-19 crisis.Although in its infancy,online teaching methods were adapted by the teachers.The staff is willing to take online teaching to higher levels. Distance education is already being followed in VMOU courses.Enrolling in MOOC and similar distance education courses will shape the future of the present generation.Online learning is a more modern way of studying. Our college is situated in rural area where students have problems in online learning because of having unavailability of smart device or network issues in remote areas. But it is the need of the time. For that we are going to establish a digital studio in our college to record the lectures and to take online

Extended Profile

1.Programme

1.1 151

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 1410

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 1314

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 326

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 13

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 23

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1	151
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1410
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

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Data Template	View File

2.3	326
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	13
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	23
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4. Institution

4.1	14
Total number of Classrooms and Seminar halls	
4.2	1539584
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	18
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Government College, Hindaun City is affiliated to University of Kota. The college offers 8 subjects (Hindi Lit., Sanskrit, Political Science, Sociology, History, Economics, Philosophy and Computer Science) under Arts Faculty; 5 subjects (Zoology, Botany, Physics, Chemistry, and Mathematics) under Science Faculty; 4 subjects under Commerce Faculty (ABST, EAFM, Business Administration and Computer Science) up to the Bachelor's level. At the Post Graduate level, Hindi Lit., subject is offered by the college. Different teaching methods like boards, chalk, charts, models along with OHP and LCD etc. are used during classes. Students are taught Elementary Computer and Computer Science at the college in ICT & Computer lab and it is ensured that they practice these skills themselves during sessions. The college declares and follows a time table to conduct the examinations for regular students of both UG & PG courses. Each student is evaluated both by the External Examiner as well as Internal Examiner during practical exams. Regular revision classes and doubt clearing

sessions are also organized by the faculty . The college has a fully functional, automated, well stocked library to help students in their academic journey. Text books, reference books, journals, magazines, newspapers etc available them use in the library.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The internal assessment examination schedule is decided according to the university. monthly .class assignment are given where in the students are asked to write a term paper on a given topic Monthly class tests are conducted in every class to evaluate the comprehension level of the students on the topics taught during that month. Class-quizzes are conducted periodically by class teachers to evaluate the subject performance of students. practical records of students are checked after every exercise and a kind of viva-voce is conducted during the process. In which two supervisors are engaged in a class and the concerned teacher evaluates the copy with complete honesty and transparency. Career guidance is given to the students. Student problems are resolved by the Help Desk Committee.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating

C. Any 2 of the above

University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

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File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

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File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

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File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Related committees are formed at the college level. The committees work on their respective fields like environment, tree plantation, women empowerment, professional Ethics, road safety club. pepole are awared by College NSS students about the Covid-19, Environmental conservation, Time to time workshop and Lectuers organised in college related to sustainable development, gender equality, Human value, human rights, health care, Covid-19, Biodiversity, Woman empowerment ? etc. Professional ethics, Gender equality Human values and environment related subjects to be incorporated in curriculam of different course of social sciences and Humanities like Sociology, Political science, Economics , Sanskrit , Hindi Literature etc. Environment and Sustainability is also being taught in the carriculam of Botany and Zoology as in specialised manner. These crosscutting issues is handelled also by co- carricular activites like NSS, YDC, Guest Lectures on these burning issues by college.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

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File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

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File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

D. Any 1 of the above

**from the following stakeholders Students
Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

D. Feedback collected

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1410

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1318

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students in the college at entry level are assessed on the basis of scores of class XII which are taken as the initial indicator of students learning ability. For further planning academic performance and participation in discussion is being based on judgement at learning levels of students. These are decided by observation made by mentors. Necessary actions are accordingly taken to address the needs of students with different levels of competence. Advanced learners are promoted to represent the college or department in intra and Inter-College competitions. Opportunities are provided to these students to prepare for competitive examinations for administrative and other exams. These students are motivated and counselled to prepare for entrance and competitive examinations. For slow learners, efforts are made to identify the cause of their problem and appropriate steps are taken. And for these students compensatory classes are conducted for problem solving. Teachers coordinate with parents of slow learners so that their needs can be addressed. Mentor-Mentee interaction keeps faculty in constant touch with students academic problems are addressed in tutorial classes, assignments are evaluated and required suggestions for improvements are made. For slow learners, teaching strategies are modified as per the individual needs of students according to their strengths and weaknesses.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/1xc_pni4pqOhG_LPRhwhfEH4ppygB4WLUF5
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1410	13

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Holistic development and meaningful learning is the motto of Govt College Hindaun City and this is made possible through an atmosphere of support and students-teacher interaction. Every effort is made towards the active involvement of students in the whole process of teaching and learning. Other than traditional classroom teaching, teaching-learning process in the college strongly focuses on enhancing skills and experience. Several activities like seminar, quizzes, class test are conducted apart regular teaching methods. For enhanced learning ability it is mandatory for students seeking admission at the first-year level to opt for any of the extra-curricular activities offered by the college. The practical classes in laboratory are performed in batches where students learn from each other thereby encouraging participatory learning and learn managing team work. Communication skills training is provided to students through various govt operated skill development programme and students are encouraged to join and learn through MOOC Programme and a SWAYAM course offered by the world's leading institutions. The subjects experts are invited time to time for Guest Lectures that help in providing advanced knowledge of the subjects and help in enhancing learning experience of students. Assignment work given to the students and their work analysis is discussed with them.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

College faculty uses the latest ICT tools to enhance the

conventional teaching learning process and to make learning more interesting and student friendly. The college has provided laptops, desktops and BSNL lease line for learning purposes. E-Classroom is equipped with projector and Camera to facilitate teachers and students to directly stream web pages and videos. Printers and scanners are available in some departments and in the library. Three Wi-fi routers and 05 access points are also installed to provide easy internet access to faculty and students. Faculty regularly consults and shares material from e-books, web pages, You-tube videos and other relevant resources. Faculty members have created online digital repositories for lectures on platforms like YouTube and Google Class Room. Online courses like Gyan Doot, Gyan Sudha, Gyan Parakh on Youtube, are provided to assist classroom teaching. For visually impaired students facility of audio lectures have also been provided. Teachers made a swift transition from classroom to online teaching at platforms like Zoom, Google Classroom, G-suite, Google Duo, Microsoft Teams during lockdown due to COVID-19 pandemic. Students are encouraged to prepare presentations, assignments, project and field reports using MS Word, MS Power point, MS Excel, and other ICT tools.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

13

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality	
2.4.1 - Number of full time teachers against sanctioned posts during the year	
13	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File
2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)	
2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year	
03	
File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File
2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)	
2.4.3.1 - Total experience of full-time teachers	
60	
File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college is affiliated to Kota University, Kota and it follows an annual examination scheme as per the University calendar. The college appeared as examination center and almost 1000-1500 students appear in exams. During the exams, unfair means case and grievance related to question paper are forwarded to the Kota University immediately for necessary action. The time table have displayed on the university website and admit cards have generated online. The examination process is looked after by center superintendent and assistant superintendents. The answer sheets are distributed room wise along with question papers and attendance sheets to the invigilators. After examination, the answer sheets are collected by the invigilators and submitted to the Examination Committee for further process. The invigilation duties and attendance sheets are generated online. The question papers are kept in safe custody in the strong room. The answer books are coded. The answer books are evaluated fairly in time and results are declared and displayed on the University website. In subjects with requirements of practical assessments the students practical work record are submitted and marks are provided in practical assessment as per part of the internal assessment. The project report are also compulsory in few subjects and is considered for assessment.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.univexam.org/Uok/mainpage.php

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The process of conducting examination at the college is handed by Examination Committee. Although the institution does not have any direct process of internal evaluation. In all the subjects where practical exams are part of the curriculum, managing practical records are evaluated for internal assessment. And it is mandatory to submit a practical record that is evaluated and marks are added during the final consolidation of results. The project report is also compulsory in some of the subjects and is considered for assessment. All the teachers are in the examination panel of the University and they render their services in setting the question

paper and evaluating answer books. The college acts as an important center for assessment of answer books of the University Annual Examinations. The Principal acts as the coordinator for the assessment center. The answer books are provided a code number by the University and the evaluation process is transparent. The marks are filled in the OMR sheet and complete secrecy is maintained. The cases of unfair means transferred by the colleges to the university where the final decision about the case is taken by concerned committee. Students have an option of re-evaluation if they are not satisfied with their performance.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college is committed to quality education and it makes all efforts to deliver the best of education to its learners. The college has 14 departments in all, 7 in humanities and social sciences, 05 in science and 03 in commerce. The UG programmes are in B.A, B.SC, B.COM, and PG programme is in M.A (Hindi). The faculty members contribute in the capacity of BOS members and conveners for curriculum enrichment.

Communication of PO/CO to students:

Results displayed at university website.

The learning outcomes of UG and PG programmes are also displayed at college website.

Help desk have also provided in the college where faculty members are available even during the summer vacations.

The students seeking admission in the first year seek advice from teachers and discuss the CO/PO and POs. This helps them in selecting electives and extension activities offered by the institute.

Communication of PO/CO to faculty: The faculty members discuss the

programme outcomes in their respective departments. The department-wise time table is discussed and the teaching plan is prepared keeping in mind the results of the specific programmes. The outcomes for all courses, programmes and elective papers helps the teachers evaluate the objectives of the subject content.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.uok.ac.in/Syllabus-2020
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The curriculum design and delivery in the institution aims at employability skills and competence. The programme outcomes or course outcomes are evaluated on the basis of:

- Seminar Presentation, Group Discussion, Debate.
- University Annual Examination
- Job selection through competitions
- Particiaption in cultural and extracurricular activities.

Though the college is not offering any technical courses but all the traditional programmes and curriculum is designed to deliver the best of knowledge. The programme outcomes and course outcomes primarily aim at imparting knowledge and skills which is critical for building students 'competence and personality.

The attainment of POs and COs at college are described as:

Average result of students in university exams are secured as 85% or more every year.

Appreciable number of UG students opt for higher education like post graduation courses and other professional courses like MBA.

Active participation of students in programmes like NSS, NCC, Eco club and plantation activities shows their awareness towards environment in order to conserve nature and its sustainability.

The faculty is also encouraged to update their subject knowledge and keep pace with changing trends in teaching methodology and

delivery by pursuing higher studies, participating in faculty development programmes and seminars.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.uok.ac.in/Syllabus-2020

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

326

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://hte.rajasthan.gov.in/dept/dce/university_of_kota/govt_pg_college_hindaun_city/uploads/doc/student%20feedback%202021-22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

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File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

02

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Knowledge transfer through Teaching: Teachers of Govt. College

Hindaun City help the students to transfer a knowledge in a relevant and meaningful way. To do this, they make effective use of instructional aids like text, reference materials, lecture notes and e-content through Gyan Sudha, Rajiv Gandhi e-content bank, Gyandoot. Every teacher created a video lecture during the epidemic, posted it to their personal or the college's YouTube channel, and shared it with the students. Practical lessons, field trips, visits to locations of academic interest, etc. all encourage experiential learning. Additionally, a Smart Class room and interactive panel board is set up, complete with a wide selection of virtual experiments and learning materials to accompany it. Innovation, entrepreneurship, and skill development cell: An innovation and entrepreneurship cell has been established to encourage student entrepreneurship and innovation. It plans events with the goal of inspiring students and professors to engage in research and innovation as well as preparing them for entrepreneurship.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

06

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

00

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

College has also prepared many awareness programs under the NSS

,Women Cell such as physical fitness, hygienewomen empowerment and gender sensitization. Some bit of social service is also carried out from time to time. Banners are prepared related to every issue and the students participate in rallies. Voter awareness: The constitution of our Country gives every citizen the power to elect its own government by the 'Right to Vote'. But unfortunately, most of the citizens do not execute this right and therefore this task of "Voter Awareness" is accomplished through the organization of camps for the betterment of the Society. Participating in society results in the overall personality development of the students thereby making them socially mature individual who can be intellectually as well as emotionally worthy citizen of the SocietyThey tell the villagers about health and hygiene, cleanliness, education to the girl child, saving the female foetus and numerous temporal issues. The NSS unit sometimes arranges visits of the doctors or some other experts; which greatly benefit the villagers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

05

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

578

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has its own building and also ensures sufficient space for all departments and common facilities.the main building harbors the administrative ,academic and established and account sections.College has always worked for the mission of providing the best infrastructure to createeffective teaching-learning environment through extensive use of ICT. . Teaching Learning activities - classrooms, technology enabled learning spaces, seminarhalls, tutorial spaces, laboratories, specialized facilities and equipments for teaching, learning and research etc.All the classrooms have been renovated on modern lines with comfortable and space saving furniture, Wi-Fi connectivity, Lecture Capture facility(Recording Room), power back up etc. The

campus has the facility of vehicle parking stand ,minral water,drinking water places and to developed gardens.Needless to mention that campus has separatetoilet facilities for boys and girls.Most classrooms are also fitted with interactive projectors(E-classroom) and white boards.The science building has well equipped laboratories and various department of science faculty like mathematics ,chemistry and botany.A dedicated seminar hall with sufficient spaceis in place for regular use.Ict laboratory is equipped with 17computer with LAN connection. Equipments for teaching, learning and research are providing likelaptops, projectors andsmart boards, All laboratories are equipped with the latest instruments.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://hte.rajasthan.gov.in/dept/dce/university_of_kota/govt_pg_college_hindaun_city/uploads/doc/college%20infrastructre%20r usa.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has adequate physical facilities which are augmented from time to time for conducting curricular, co curricular and extracurricular activities efficiently. Student activities likeCultural, sports, outdoor games, auditorium, NSS, cultural activities, public speaking, communication skills development, yoga, health and hygiene etc. are done.The seminar hallis available for extracurricular activities of the institution like cultural functions, orientation programmes,medical camps,college fest and awareness seminars. A stage in the common ground is also used for cultural activities and functions like celebration of Independence day, Republic day etc. Sports - The ground of the Institution of Physical Education used for the Annual Sports Meet of the institution. A quadrangle within the premises is used for sporting activities like, badminton, basketball. Games(Outdoor).Classrooms are available for students' society meetings. There is a dedicated space for career counselling and placement unit. NSS:Camps and other activities are carried out regularly. The college provides infrastructure and funds for activities. the college encourages students to enhance their interest in sports and cultural activities by providing them

adequate budget and resources. the college has a cultural committee this committee plays a vital role in organizing cultural activities activities like dancing, singing and mono acting.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

417600

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using Integrated Library Management System (ILMS)

Name of ILMS Software : LIBSOFT SUMANINFO JAIPUR

Nature of automation : Fully Automated

Version : 9.8

Year of Automation : December 2019

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

9333

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

40

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

to enhance and update the IT facilities ,the college has renovated the computer lab and has purchased quality computers and laptops through RUSA and other sources.Our college is equipped with the state of the art IT facilities we have Railwire 100mbps internet connection with campus wifi facility. Wi-Fi access points are spread out throughout the campus providing seamless Wi-Fi connectivity. The college has one fully air-conditioned computer Labs' equipped with fifteen (15 nos.) HP Workstations to run the latest multimedia and programming softwares. The college has an exclusive internet room equipped with LCD and projector for video conferencing and e -classes to be used by students for educational purpose and viewing online lectures. Biometric based attendance system is implemented in the college with a server for downloading biometric data. More than 10 HP Laptops, more than 5 monochrome laserjet printers, 1 colour laser printer and multifunctional network Xerox machine are used for both academic and administrative purpose.there is an interactive board used for students for effective and smart teaching.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

35

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

959672

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

the college has adopted an established systems and procedures for maintaining and utilizing physical ,acadmic,and support facilities .the college provides separate complaint /suggestion box for students to report on any issues related with college.the student ,if they want to write anonymously can give their complaint/suggestion without any fear.the sport committee is responsible to take care of games items and playground the committe maintain a register to record the matter of issuing the sports items and it's maintenance. the college has developed a system of specific duty orders for cleaning different parts of college building like classroom,laboratories ,offices,library,potted plants and garden are to be properly maintained.the college administration constitutes college development committee and alumni association this committee not only proposes monitors the quality of maintenance of existing infrastucture ,equipment but also proposes requirments.Yearly review is done of all the facities available in-campus and initiatives are taken for general maintainence as well as upgradation in order to keep and improve the facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

703

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

02

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	https://hte.rajasthan.gov.in/college/gchin_doncity
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

283

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

283

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

27

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

01

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

02

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Elections for student union in college are held every year in the month of august. But this year 2021-22 student election were cancelled due to Covid 19. These elections are conducted for president, vice president, general secretary and joint secretary. Elected student union plays a dominant role in many activities related to fine arts, sports and other co-curricular activities of the department and the students. Student members of the associations also observe important days like National Festivals, Birth/Death Anniversaries of important leaders, International Women's Day, International Yoga Day, Sports Day, Non violence Day, Teachers Day, Fresher Day, Farewell Party, Joy of giving Week, World Literacy Day, World AIDS Day, World Kidney Day etc. Being a part of the organizing team of the Blood Donation Camp held each year in the college premises along with the NSS Units of the college. The students union helps students in filling the exam form, during admission time and in other works. Student representation in the Mahavidyalya-Vikas-Samiti (CDC) AND IQAC ensures students participation in college development and transparency in its functioning.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association Registration in Progress. the alumni`s role is crucial for the development of the college. they provied suport in various aspects that are beneficial to students and college. experiances of alumni can be significant factors for students. Alumni can contribute as a guest lecture, adviser in committiees they encourage student, their families to consider their college as the provider of higher education. They motivate students to join the work field after finishing their studies. Alumni is an effective role model and can we easily accepted by student. Their experiances whether in time management, dovlopment of caractor or in career management are very useful the student.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision of the college is empowerment of young generation through knowledge to bring socio-economic change and sustainable development through quality higher education for all irrespective of their back ground, cast, creed, region, religion and gender to face global challenges. Mission of the college is to achieve excellence in higher education, providing equal opportunity of higher education to all. It ensures Promotion of women's higher education, ensuring participation of all stakeholders in the development of college, creating awareness of Indian values, culture, heritage, scientific temper, human rights and environment issues and to keep pace with the scientific and technological advancement in imparting knowledge to the students in teaching-learning process in college. Thus college is sustaining quality in education with contemporary knowledge.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/college/gchin_doncity
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

College administration always encourages involvement of staff in decision making and implementation of the policies toward improvement in increasing efficiency of institutional processes for fulfillment of the stated mission of the college. Principal of the college called staff council meet to discuss policies with the staff and communicate vision and mission of the college and share latest information received from department of higher education with them. Principal asks staff members to play lead role in planning and implementation of the programmes accordingly. as stated in constitution of various committees involve all faculty members in policy statements and action plan. While formulating action plan, to meet stated mission college takes care of its all areas of functioning in order to meet the demand of academic, sports, cultural and other activities as stated earlier in SSR. Planning and execution of all such programmes are strictly in accordance to the guidelines of affiliating varsity, UGC and department of higher education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategies have been adopted by the college to implement its mission to meet need of the students from diverse background and socio-economic backward community in compliance with the norms of state/central government. Mechanism to adopt learner centric approach, academic planning, use of modern teaching learning aids and use of ICT resources facilitate students for effective learning. Mechanism to up-keep infrastructure available and its extension as per rise in enrolled strength and to make optimum use of the infrastructure toward maintaining quality of curricular and co-curricular activities in college. Mechanism for personality development, computer knowledge and entrepreneurial skill development through YDC programmes.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Government College, Hindaun City, is under administrative control of the Commissionerate of College Education, Government of Rajasthan. Major policy decisions regarding the operational part of the Government Colleges of State are taken by the CCE.

Appointment on gazetted positions is done through selection process of Rajasthan Public Service Commission. The rules regarding appointment, promotion, postings, service matters, leave-rules etc. are regulated through Rajasthan Service Rules. Major policy decisions like organizational set up, admission policy, seats per section, budget for salaries, promotional avenues, administrative chain of command and financial regulations are taken at the level of CCE as per government norms. Under the leadership of Principal different sections and committees are formed officially to deal with various issues/ responsibilities in the college. The senior-most faculty member works in many capacities such as Drawing and Disbursement Officer (DDO), Secretary to Staff Council, Mahavidyalaya Vikas Samiti for efficient functioning of institution.

Similarly, the Conveners of different committees also report directly to the Principal. To provide administrative assistance to various In-Charges, subordinate and ministerial staff such as Administrative Officer, Accounts Officer, Assistants, Lab staff and peons etc. work under administrative control of the Principal.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Various welfare measures like Provident Fund , Insurance coverage, Pension benefits, Gratuity benefits, Medical facilities to employee and family members, provision of compassionate appointment to dependent family member etc. are extended to all the employees at the college. Welfare measures provided to the employees:

1.A compulsory contribution in GPF, New Pension Scheme/ State Insurance by employees and Government of Rajasthan is done to avail certain benefits as future security. Moreover, a little amount is also contributed annually towards 'Group Insurance' scheme to provide an extra coverage against accidents to employees. 2.Health expenses incurred to the family members of employee and self is reimbursed and covered under cashless medical treatment scheme RGHS. 3.All superannuated employees are benefited with gratuity, commutation of earned leave, and pensions along

with getting the benefits of Rajasthan Pensioners' Medical Fund. 4. In case, an employee dies in service, then, there is a provision of compassionate appointment to dependent family member. 5. Female staff are provided with the benefit of Maternity leave of 180 days twice in the service period, Childcare leave of 730 days in the total tenure of service 7. Paid leaves like casual leave, earned leave, half pay leave, commuted leave, academic leave.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

06

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Annual performance appraisal is the medium whereby the performance of the teaching and non-teaching staff is evaluated annually. The reportee has to categorize the work done under following heads - Key result areas, Targets, Actual achievements and Shortcoming in

Achievements (if any) and Special contribution. Besides this, the employee has to give a brief description of the specific work done by him/her during the session. The basis of employee/reportee evaluation done by the reporting officer includes Output of work, Leadership qualities, Analytical ability Management ability, Decision making ability, Ability to take initiative. The reviewing officer finally comments upon and rates the reportee after going through the remarks made by the reporting officer. The Annual Confidential Reports of the faculty are based on self appraisal to adjudge the performance of the faculty throughout the session in the field of teaching, conduct, work done in various committees and potentialities. The ACR record of all employees is maintained by the Office of Commissionerate, College Education, Rajasthan, Jaipur. The technical staff report to the departmental In-charges and the work done by them throughout the session is adjudged by the In charge of their respective departments. The non-teaching staff reports to the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal audit on a continuous basis. The Statutory Audit is conducted by Auditors appointed by HE, Department. Internal financial audit is done at regular intervals throughout the year by the Internal Audit Committee consisting of faculty members of the college. The committee takes up audit tasks such as checking bills, verifying articles from the bills, ratifying cash-book entries with bills and vouchers. Thereafter the bills are countersigned by Drawing and Disbursing Officer of the institute. Internal audit of commodities and stock of various Departments, Laboratories, Stores is done by faculty members. External audit of all the funds including Government grant, College Development Committee has been done. Mechanism for settling audit objections - During audit, if any discrepancies are observed, memos are issued for clarification. These memos are reverted on satisfactory answers. It is incorporated as an audit objection if more clarifications are required. The draft report is

discussed with the Head of the Institution and Accounts personnel. The report comprises of significant audit findings related to regularity and propriety aspects. The audit report is shared with the Commissioner, College Education, Jaipur for information and further compliance of report.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is administered by the Governing Body following the best possible practices in the given working scenario. The institution always ensures that the funds/resources are collected on timely basis and are utilized in the best possible way by ensuring judicious investments and restricting to budgeted expenditure. The main sources of receipts are fees collected from students, grants from the State Government and the UGC, interest on fixed deposits, fines and other miscellaneous income from sale of old newspapers, magazines, scraps etc. Fee collection is done in a systematic way within a time frame. A budget is prepared in the month of February for the following financial year and every possible effort is made to adhere to the budget. All purchases are made after inviting requisite number of quotations and their proper scrutiny. All the expenditures are checked and approved by

at least five office bearers and authorities. Internal checks and controls are very much in place which ensures transparency in financial resource management. The resources are carefully allocated to meet overall administrative requirements including recruitment of staff as and when required, infrastructural upgradation and maintenance, enhancement of teaching learning environment, faculty development etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The vision of the institution is to impart, promote and spread holistic education among students to make them self-reliant and responsible members of the community. With this vision before us, the IQAC has focused on Mental Well-Being programmes and workshops particularly for the students. These programmes have tried to address the variety of mental health issues faced by the students coming from multicultural backgrounds. The discussions help the students to identify their areas of concern and the interactive sessions give them the opportunity to vent their anxieties and woes. The positive inputs by the resource persons facilitate the students to tide over their agonies, bring out the best in them, be confident to face the challenges and be ready to gracefully accept both successes and failures, academic or otherwise. Another such initiative of the IQAC is the introduction of Gender Sensitisation programmes which seek to make the students aware of gender justice and gender equality issues. Such programmes are interlinked with gender empowerment and thereby attempt to fulfil the mission of the institution regarding empowerment of women in an environment of multi-culturalism and egalitarianism.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

There has been a paradigm shift in the perception and modules of higher education. The growing demand for skill and capacity building and linking it with entrepreneurship, development, and employability. IQAC periodically reviews and suggests measures to upgrade the quality of the teaching-learning process by way of enhanced academic research, effective training, and innovative pedagogy. The IQAC at the college works towards realizing the goals of quality enhancement and following are the two examples of incremental improvement: 1. Establishment of E-classroom and Smart classroom In a meeting of IQAC a decision was taken to set up an E-classroom for recording of quality lectures of faculty members. connectivity with other academic activities being held in other colleges. Therefore, a process to acquire a n E-classroom was initiated and the required fund was sought from RUSA. Library was also equipped with e-library software. College is registered with and has subscribed to the N-list (INFLIBNET) network for access of e-resources pertaining to teaching and research. Campus has been provided with wi-fi facility. E-mitra plus Automated machine installed that can be used to avail Rajasthan government services, Information, transactions etc. Different subjects video lectures have been made and uploaded by faculty members on YouTube.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. Women's cell and grievance redressal committee has been constituted in the government college. 2. Equality committee has been constituted. 3. There is a separate girls common room with toilet for the convenience of girls. ratio is 60 percentage out of total enrollment of students are studying in the college. 4 Also, girl students are given 3 percent bonus in admission. 5 In order to provide a safe and secure environment on campus for girls, a committee for the redressal of complaints of sexual harassment (if any) in accordance with the law is also in place. 6. As far as the co-curricular activities are concerned, the Women's Cell of the College conducts a variety of events on gender issues to provide an exclusive platform to the girl students to express themselves freely on diverse issues related to women. 7. The college organizes extension lectures on such issues as women's rights, gender sensitive legislation, health and nutrition, crime against women, the general status of women in society and so on to create a strong awareness among the girl students about the status and role of women in society.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://hte.rajasthan.gov.in/dept/dce/university_of_kota/govt_pg_college_hindaun_city/uploads/doc/mahila%20prakoshta.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Auction committee has been constituted under the college. Through which auction of waste solids is done by inviting tenders. Under which furniture, scrap, iron, and dry wood etc. are auctioned. After use - The unusable lab chemical chemicals are destroyed by putting them in the cisterns and electronics, computers etc. repaired in the e-waste and the unusable e-waste is auctioned. Govt. College, Hindaun City has designed methods for the management of waste generated in the campus using the basic waste management strategy of 3R's: Reduce, Reuse and Recycle i.e., Reduce the amount of waste generated, Reuse everything to its maximum after proper segregation and cleaning and keeping things which can be Recycled aside. The waste generated in the campus includes liquid waste and solid waste both of biodegradable and non-biodegradable nature & chemical waste. No classified hazardous waste is generated in the campus. The environmental policy of the institute is to achieve zero discharge and complete utilization of waste with well-designed strategies to make campus clean, hygienic and healthy.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1.Restricted entry of automobiles 2.Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping 	C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and	D. Any 1 of the above

energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Various activities and days are organized by the college. For example, through Komi Ekta Week, Community Connect Programs, Youth Day, Gandhi Jayanti, Human Rights Day, Women's Day, Hindi Day, Voting Day, National Unity Day, etc., the feeling of communal harmony and equality is awakened among the students. Due to which he makes his important contribution in creating brotherhood, equality, unity and communal harmony in the society. The diversity in India is unique. Being a large country with large population. India presents endless varieties of physical features and cultural patterns. It is the land of many languages it is only in India people professes all the major religions of the world. To represent our Indian culture, on the eve of our college annual gathering we organize a traditional dress competition and fashion show. In this competition students wore the different attire representing the different states, religions and cultures. Through this activity students get acquainted with the different culture of our nation and help to develop the tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. This also creates the inclusive environment in the college and society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In consideration of low percentage of voting in the district, an awareness drive for the same was taken under "SVEEP" programme of Election Commission of India. The College made it an important occasion to call a meeting of students and employees on National Voter's Day on 25 January. Needless to mention that the College celebrates National Days on 15 August (Independence Day), 2 October (Gandhi Jayanti) & 26 January (Republic Day) and the students are revealed to different cultures, traditions, and societal values prevalent in India by disseminating information about them. Moreover, the students get a chance to have thorough knowledge of the importance of duties and responsibilities of a good citizen with interesting and careful listening of lectures by experts in the field. The concept of Fundamental Rights, Duties,

and Democracy etc. are often brought in choosing topics for debate, group discussions, theme presentation on day etc. In addition, the College plays an important role through NSS in conducting awareness programs on the ban on plastics, importance of cleanliness, Swachh Bharat, etc. involving students. On certain occasions the students and employees are put upon oath to respect rights of others and protect unity and integrity of nation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://hte.rajasthan.gov.in/dept/dce/university_of_kota/govt_pg_college_hindaun_city/uploads/doc/ORIENTATION%20PROGRAMME.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our college celebrates National and International days enthusiastically every year. All staff members and students gather in the college to celebrate these days. Celebration of cultural and constitutional festivals is integral part of college's co-curricular activities. Throughout session different days are celebrated by students with guidance of teachers which help them to know about different cultures and cognitively imagine India as a nation. The academic calendar is brimming with important events which show enthusiasm of this institution in celebrating many national as well as international days and commemorative events and festivals. Republic day is celebrated every year on 26th January in the college with great enthusiasm and pride. It is a day to remember when India's constitution came into force on 26 January 1950 completing the country's transition toward becoming an independent republic. A function is organized in the college campus where all staff members and students share their thoughts about importance of this day in history of our nation and pay tribute to all freedom fighters who sacrificed their lives in order to gain the freedom for the India. Independence Day is also celebrated on 15th August in the college with great enthusiasm.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of practice; Eco-friendly campus

objective of the practice : spread environmental awareness Eco-friendly campus

The context : it has become important to transform productively green best and sunlight into source of sustenance. sunlight for generating solar energy is an important step towards reducing carbon .fulfills their energy requirement

The practice:(i) The college regularly organises various events and campaigns to spread environmental awareness (ii) The Solar Power Plant 10 KWH solarpower plant . (iii) Rainwater harvesting : [iv] The college has a dedicated roof top rainwater harvesting f . [V] Plantation

Evidence of success: reduction in electiricity bill, college campus"green campus"

problem enconuntered and resourece required lack of fund ,human recurces ,water scarcity.

2.Title of the practice: Mental Health, Physical Fitness:

objective of the practice:Good and sound Mental health

the context:students specially from economic weaker sections of the society, those students who are emotionally weak and needs support ,guidance and attention for them college providing moral support and guidance

best practices: college provided moral suport and guidedance , experts also invited.activities like Meditation, YOGA , motivational sessions and Sports activities organised

Evidence of success: college NSS units and women cell organized various activities

File Description	Documents
Best practices in the Institutional website	http://hte.rajasthan.gov.in/dept/dce/university_of_kota/govt_pg_college_hindaun_city/uploads/doc/ECO_best%20p_merged.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

1.In the college, more emphasis has been given on cleanliness, e-content development, environment and the college campus has been

given CCTV. Students have been motivated to register various courses online through innovation and skill development by Mukhyamantri Kaushal Vikas Yojana. Awareness has been created about skill development . 2.Guidance has been given to prepare for online competitive exams. For this, a competition efficiency program was conducted. Motivated to take advantage of various schemes such as Gyandoot, Gyansudha and their links. 3.The College is 100% barrier free and has 'Under One Roof' Enabling Unit and Equal Opportunity Cell. The College follows a proactive financial aid policy and 'Need Blind Admission Policy', organizes courses in the teaching-learning of English Language and ICT skills for Economically Weaker Sections, skill training courses, computer literacy and mobility training program for Persons with Disability. the College provided financial assistance to several students with partial fee waivers. This assistance was in addition to the support received by reserved category students from state and other agencies.

<https://hte.rajasthan.gov.in/college/gchindoncity/student-corner>

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Smart class rooms are proposed to be constructed. 2. Computer laboratory will be developed. 3. It is proposed to expand various laboratories in the Faculty of Science with equipments . 4. sports grounds for different sports will be developed for various indoor and out door games. 5. Seminar Hall has constructed but equipped with ICT to be proposed. 6. Emphasis will be given on increasing research and development centre. 7. Efforts to beautify the college and construction of Subhash Garden and Bonfnical Garden are proposed. 8. It is proposed to organise seminars, conferences for promoting Research. 9. Efforts will be made to get boys and girls hostels constructed in the college. 10. Innovations in teaching and learning will be developed and study and teaching will be promoted through ITC. 11. All faculty members will be motivated to upload online lectures, videos, Gyandoot, Gyansudha. 12. Motivation will be given to do courses through IGNOU and Kota Open University. 13. Aware students about various career options.