

The meeting of IQAC committee was held on 26/08/2020 at 1.00 p.m. in Principal's chamber. Dr. Anita Kothari, Principal, presided over the meeting. The following committee members were present.

1 Dr. Sangeeta Suneja

2 Dr. Satish Saraswat

3 Dr. Sanjay Bhargava

4 Dr. Madhu Khanna

5 Dr. Pratima Shrivastava

6 Dr. Shuchita Jain

7 Dr. Vijay Devra

8 Dr. Poonam Jaiswal

9 Dr. K.M. Gavendra

10 Sh. Paresh Johri

11 Smt. Prachi Dixit

12 Ms Muskan Hada

13. Dr. Jaishree Davey

14. Dr. Smriti Johari

The following issues were discussed.

- Focus on online mode of teaching due to covid – pandemic.
- To create more facilities to face the covid- pandemic situation.
- Regular sanitization of campus.
- Clean campus –more dustbins to be kept in all wings
- Motivational thoughts can be written in the campus/ class rooms.
- Hand sanitization and hand wash facility in all departments.
- Awareness programme on safety measures and health issues may be chalked out.

Dr. Sanjay Bhargava, Assistant Director, suggested to put regular messages on Whats App groups of students to motivate them to watch the videos prepared by qualified teachers for their benefit. He also emphasized the points of AAP (Annual Audit Programme) for quality enhancement which can be worked out for NAAC accreditation also.

Dr. Sangeeta Suneja, Dean, faculty of science said-now focus should be on MOUs to be signed for exchange and better utilization of facilities available for research.

Mrs. Prachi Dixit, Alumni Representative, suggested to extend drinking water facilities and regular cleaning of water tanks. She also suggested to organize online quiz competitions to motivate students.

Dr. Shuchita Jain, Coordinator, NAAC, invited proposals and suggestions from all members to work on best practices of the institution.


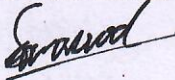
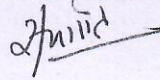
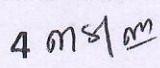
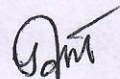
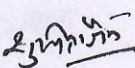
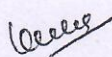
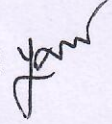


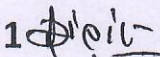
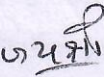

Dr. Vijay Devra, shared information about selection of students under DST KARYA project in the different prestigious institutions

Dr. Satish Saraswat, Coordinator, IQAC, invited suggestions from all committee members for quality enhancement on each criterion of NAAC in the institution.


- To upload AQAR within the given time frame by NAAC.
- To create more facilities for physically challenged students.(Braille books, wheel chair, any other)
- As per NAAC guidelines, to work hard for quality enhancement on each criterion.

All committee members unanimously decided to act accordingly to achieve good score in the process of accreditation.

The meeting was concluded with the vote of thanks.

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Presented for approval to Principal


Principal 26.08.2020


प्राचार्य
जा.पे.स.राजकीय कन्या महाविद्यालय
कोटा

Janki Devi Bajaj Govt. Girls College Kota

Date : 18.12.2020

IQAC Meeting Minutes

The Meeting of IQAC Committee was held on 18-12-2020 at 2.00 PM in the Principal's Chamber. Dr. Anita Kothari, Principal presided over the meeting.

The following members were present-

- 1- Dr. Sanjay Bhargava, Assistant Director (Regional) College Education *Sanjay*
- 2- Smt. Madhu Khanna *MSM*
- 3- Dr. Shuchita Jain, UGC & NAAC Incharge *Shuchita*
- 4- Dr. Vijay Devra *Vijay*
- 5- Dr. Smriti Johari, Member CDC *Smriti*
- 6- Dr. Poonam Jaiswal *Poonam*
- 7- Dr. Jaishree Daverey *Jaishree*
- 8- Dr. K.M. Gavendra, Retd. Assistant Director Regional *Gavendra*
- 9- Sh. Paresh Johari, General Manager, Shriram Rayons, Kota *Paresh*
- 10- Smt. Prachi Dixit, Alumina Representative *Prachi*

- As decided in the previous meeting, the National E-Seminar was organized by NAAC & IQAC on 9th Nov., 2020 on "Opportunities and Challenges-NAAC Accreditation". In the National E-seminar of NAAC 426 faculty members participated and all the colleges of Kota Division were benefitted to know complete steps to be followed to enter into revised accreditation frame work of NAAC Accreditation process.
- In the National E-seminar the Eminent Speakers from CCE Jaipur and NAAC Dehli shared Powerpoint presentations on the best practices, revised accreditation frame work and challenges faced by affiliated colleges during accreditation process.
- As earlier proposed International E-seminars and conferences in different departments Chemistry, Zoology and Botany were organized.
- International E-Seminars/Conferences were organized by Deptt. of Chemistry on 28th Oct., 2020 & Deptt. of Zoology on 19th & 20th Nov., 2020 and Deptt. of Botany on 25th & 26th Nov., 2020 for providing platform to academicians, research scholars. Students and faculty members to upgrade the knowledge. In continuity **International E-Seminar on Copyright and**

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under the aegis of IQAC. Today National E-Seminar on Entrepreneurship Development: Challenges and Opportunities is being conducted by Entrepreneurship Development Cell.

- The progress of preparation of SSR was reviewed and some issues regarding quality enhancement were discussed for NAAC Accreditation such as green audit, best practices and unique practice of the college.
- Alumni activity/meeting report information is also necessary for NAAC process.
- It was also suggested that technical expert/assistant may be appointed for technical work related to website updation and NAAC SSR.
- The Filling of application form for the Post of Professor is under progress which will be reviewed by IQAC Committee shortly. Earlier, the instructions for Form filling were communicated to eligible faculty members as per guideline from CCE Jaipur.
- The continuity in E-class and E-content sharing for quality enhancement was appreciated by Dr. Anita Kothari, Principal.

The Meeting was concluded with vote of thanks.

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2 महाशय

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4 लक्ष्मी

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6 याम

7 लक्ष्मी

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अनिता

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अनिता
Principal

Minutes of Meeting

The meeting of IQAC members was held on 17.03.2021 in principal chamber at 12.30 PM. Dr. Anita Kothari, Principal presided over the meeting.

The following members were present

1. Dr. Raghuraj Parihar – Assistant Director DCE
2. Dr. Madhu Khanna – Administrative Officer
3. Dr. Pratima Shrivastav - IQAC coordinator
4. Dr. Shuchita Jain – NAAC and UGC Incharge
5. Dr. Vijay Devra – Member
6. Dr. Smriti Johari – Member
7. Dr. Poonam Jaiswal – Member
8. Dr. Jaishree Davery – Member
9. Dr. K.M. Gavendra – Member
10. Shri Paresh Johari – Industry representative
11. Smt. Prachi Dixit – Alumni representative
12. Miss Muskan Hada – Student representative

The following issues regarding quality assurance were discussed

- IQAC committee completed the task of 15 CAS application forms checking as per guideline and rules within given time frame.
- AQAR uploading and SSR preparation is under progress.
- AQAR 2017-18 is completed and part A of 2018-19 and 2019-20 is completed part B of AQAR will be completed shortly.
- Proposal for "Ma Saraswati" sthapna in the campus was put forth by Dr. Anita Kothari, Principal. She proposed that it may be worked out by alumni association of the college.
- Dr. Poonam Jaiswal Proposed to start mushroom cultivation and horticulture short term course for students to enhance the employability skills in near future. She also mentioned the successful conduct and completion of "Student development programme" by innovation cell.
- Dr. Shuchita Jain put for the proposal for collaboration with industry shri Ram rayons for sharing knowledge and enhancing entrepreneur skills.
- Dr. Pratima Shrivastav proposed to have LOI for public outreach programme with Rajasthan Atomic power plant which will upgrade the practical knowledge of PG students.
- Proposal for Alumni board with names and contribution to be displayed in porch was also discussed.

The meeting was concluded with vote of thanks.

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