

NAAC Reaccreditation Report



**GOVT. J.D.B. P.G. GIRLS COLLEGE
NEAR ANTAGHAR CIRCLE,
NAYAPURA,
KOTA – 324 001
RAJASTHAN
<http://www.jdbcollege.ac.in>**

INDEX

Self-Study Report

TOPIC	Page No
PART-I: INSTITUTIONAL DATA	
A. Profile of the College	3
B. Criterion wise Inputs	7
Criterion I: Curricular Aspects	7
Criterion II: Teaching-Learning and Evaluation	10
Criterion III: Research, Consultancy and Extension	14
Criterion IV: Infrastructure and Learning Resources	16
Criterion V: Student Support and Progression	21
Criterion VI: Governance and Leadership	24
Criterion VII: Innovative Practices	26
C. Profile of the Departments	28
PART-II: EVALUATIVE REPORT	
A. Executive Summary	51
B. Criterion Wise Evaluative Report	58
C. Evaluative Report of the Departments	161
D. Declaration By The Head of the Institution	162

Part I: INSTITUTIONAL DATA

A) PROFILE OF COLLEGE

1. Name and address of the college:

NAME	:	GOVT. J.D.B. P.G. GIRLS COLLEGE
ADDRESS	:	NEAR ANTAGHAR CIRCLE, NAYAPURA, KOTA – 324 001 RAJASTHAN
WEBSITE	:	http://www.jdbccollege.ac.in

2. For Communication

Office

Name	Area / STD code	Tel. No.	Fax No.	E-mail
Principal Shri H.S. Meena	0744	2324074	2324074	jdbccollege@gmail.com
Vice Principal 1. Mrs. Jagriti Sharma 2. Dr. B.L. Sharma	0744	2324074	2324074	- bgksh58@gmail.com
Steering Committee Coordinator - Dr. (Mrs.) Shuchita Jain	0744	2324074	2324074	drshuchita@yahoo.com

Residence

Name	Area / STD code	Tel. No.	Mobile No.
Principal Shri H.S. Meena	-	-	+919413036181
Vice Principal 1. Mrs. Jagriti Sharma 2. Dr. B.L. Sharma	0744 0744	2461071 2500126	+919413418706 +919414309489
Steering Committee Coordinator Dr. (Mrs.) Shuchita Jain	0744	2406055	+919352600740

3. Type of Institution:

a) By Management

- a. Affiliated College
- b. Constituent College

b) By Funding

- a. Government
- b. Grant-in-aid
- c. Self-financed
- d. Any other (Specify the type)

c) By Gender

- a. For Men
- b. For Women
- c. Co-education

4. Is it a recognized minority institution?

- Yes No

If yes specify the minority status (Religious/linguistic/ any other)

(Provide the necessary supporting documents)

5. Date of establishment of the college:

Year
1958

University to which the college is affiliated (If it is an affiliated college) or
which governs the college (If it is an constituent college)

University of Kota

6. Date of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks (If any)
i. 2 (f)	20-03-1980	
ii. 12 (B)	20-03-1980	

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

7. Does the University Act provide for autonomy of Affiliated/ Constituent

Colleges?

Yes No

If yes, has the college applied for autonomy?

Yes No

8. Campus area in acres/sq.mts:

57.4725 acres

9. Location of the college: (based on Govt. of India census)

a. Urban

b. Semi-urban

c. Rural

d. Tribal

e. Hilly area

f. Any other (specify)

10. Details of programmes offered by the institution: (Give last year's data)

Sl. No.	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned Student Strength	Number of students admitted
i)	Under-Graduate	B.A.	3 yrs.	HSC	Hindi & English	3400	3317
		B.SC.	3 yrs			1050	918
		B.COM	3 yrs			1450	1445
ii)	Post-Graduate	M.A	2 yrs.	B.A.	Hindi & English	360	330
		M.SC	2 yrs.	B.SC		120	113
		M.COM	2 yrs.	B.COM		150	149
iii)	M. Phil	N.A.					
iv)	Ph. D	N.A.					
v)	Certificate Course	N.A.					
vi)	UG Diploma	N.A.					
vii)	PG Diploma	N.A.					
viii)	Any Other (specify)	N.A.					

11. List the departments:

Science
Departments: Botany, Chemistry, Maths, Physics, Zoology
Arts (Language and Social Sciences included)
Departments: Drawing & Painting, Economics, English, Garment Production & Export Management, Geography, Hindi, History, Home Science, Music, Psychology, Political Science, Philosophy, Public Administration, Sanskrit, Sociology, Textile Dying & Printing, Urdu
Commerce
Departments: Accountancy Business Statistics, Business Administration, Economic Administration & Financial Management,
Career Oriented Courses (UGC Sponsored)
1. Computer Application – One Year Advance Certificate Course
2. Fashion Designing - One Year Certificate Course
Any Other (Specify)
Departments: Physical Education (Non Teaching)

12. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

- Including the salary component = Rs.19623/-
- Excluding the salary component = Rs.282/-

B) Criterion-wise Inputs

Criterion I: Curricular Aspects

1.	Does the College have a stated Vision?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
	Mission?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
	Objectives?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2.	Does the college offer self-financed Programmes?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
	If yes, how many?				<input type="text" value="4"/>

Fee charged for each programme (include Certificate, Diploma, Add-on courses etc.)

Sl. No.	Programme	Fee charged in Rs
1	B.Com (Hons)	6000/-
2	BBA	19000/-
3	M. Sc. (Botany)	20,000/-
4	M.Sc. (Zoology)	20,000/-

3. Number of Programmes offered under

a. annual system

ALL

b. semester system

-N.A.-

c. trimester system

-N.A.-

4. Programmes with

a. choice based credit system

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Number	<input type="text"/>
-----	--------------------------	----	-------------------------------------	--------	----------------------

b. Inter/multidisciplinary approach

Yes		No	✓	Number	
-----	--	----	---	--------	--

c. Any other, specify

Yes		No	✓	Number	
-----	--	----	---	--------	--

5. Are there Programmes where assessment of teachers by students is practiced?

Yes	✓	No		Number	All
-----	---	----	--	--------	-----

6. Are there Programmes taught only by visiting faculty?

Yes	✓	No		Number	4
-----	---	----	--	--------	---

7. New programmes introduced during the last five years

UG	Yes	✓	No		Number	3
PG	Yes	✓	No		Number	2
Others (specify)	Yes		No		Number	

8. How long does it take for the institution to introduce a new programme within the existing system?

N.A.					
------	--	--	--	--	--

9. Does the institution develop and deploy action plans for effective implementation of the curriculum?

Yes	✓	No	
-----	---	----	--

10. Was there major syllabus revision during the last five years? If yes, indicate the number.
(Syllabus is revised at university level)

Yes	✓	No		Number	
-----	---	----	--	--------	--

11. Is there a provision for Project work etc. in the programme? If yes, indicate the number.

Yes	✓	No		Number	5
-----	---	----	--	--------	---

12. Is there any mechanism to obtain feedback on curricular aspects from

a. Academic Peers?

Yes	✓		No	
-----	---	--	----	--

b. Alumni?

Yes	✓		No	
-----	---	--	----	--

c. Students?

Yes	✓		No	
-----	---	--	----	--

d. Employers?

Yes	✓		No	
-----	---	--	----	--

Criterion II: Teaching-Learning and Evaluation

1. How are students selected for admission to various courses?

a) Through an entrance test developed by the institution

b) Common entrance test conducted by the University/Government

c) Through interview

d) Entrance test and interview

e) Merit at the previous qualifying examination

f) Any other (specify)

(If more than one method is followed, kindly specify the weightage)

2. Highest and Lowest percentage of marks at the qualifying examination considered for admission during the previous academic year

Programmes (UG and PG)	Open category		SC/ST category		Any other (specify)	
	Highest (%)	Lowest (%)	Highest (%)	Lowest (%)	Highest (%)	Lowest (%)
Under Graduate	80	60	65	40	60	45
Post Graduate	75	66	69	57	68	56

3. Number of working days during the last academic year

180

4. Number of teaching days during the last academic year

160

5. Number of positions sanctioned and filled

	Sanctioned	Filled
Teaching	128	109
Non-teaching	53	48
Technical	Nil	Nil

6. No. of Regular & Permanent Teachers

a. Gender-wise information

Number of regular and permanent teachers (gender-wise) Professors	-	-	-	-
Readers	-	-	-	-
Sr. Grade Lecturers	M	13	F	81
Lecturers	M	02	F	13

b. Number of Temporary Teachers (gender-wise)

Lecturers – Full- time	M	-	F	05
Lecturers – Part- time	M	-	F	-
Lecturers (Management appointees) - Full time Through College Development Committee	M	-	F	08
Lecturers (Management appointees) - Part time	M	-	F	-

Any Other	M	-	F	-
Total	M	-	F	13

c. Number of teachers

From the same State	All
From other States	-

* M – Male F – Female

7.

- a Number of qualified/ permanent teachers and their percentage to the total number of faculty
- b Teacher: student ratio
- c Number of teachers with Ph.D. as the highest qualification and their percentage to the total faculty strength
- d Number of teachers with M. Phil as the highest qualification and their percentage to the total faculty strength
- e Percentage of the teachers who have completed UGC, NET and SLET exams
- f Percentage of the faculty who have served as resource persons in Workshop/ Seminars/ Conferences during the last five years
- g Number of faculty development programmes availed by teachers (last five years)

109	100%
1 : 57	
69	63%
10	1%
2%	
NIL	

1 2 3 4 5

UGC/ FIP programme	5	4	6	1	3
Refresher	5	3	2	4	4
Orientation	-	-	2	3	2
Any other (specify)	-	-	1	2	3

h Number of faculty development programmes organized by the college during the last five years

Seminars / workshops / symposia on curricular development, teaching- learning, assessment, etc.	-	-	2	3	2
Research management	-	-	1	1	1
Invited/endowment lectures	1	2	1	2	1
Any other (specify)	-	-	1	1	1

8. Number and percentage of the courses where predominantly the lecture method is practiced

Number	%
ALL	100

9. Does the college have the tutor-ward system? Yes No

If yes, how many students are under the care of a teacher?

	✓
--	---

10. Are remedial programmes offered?

Yes	✓	No		Number	2
-----	---	----	--	--------	---

11. Are bridge courses offered?

Yes		No	✓	Number	
-----	--	----	---	--------	--

12. Are there Courses with ICT-enabled teaching-learning processes?

Yes	✓	No		Number	2
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13. Is there a mechanism for:

a. Self appraisal of faculty ?

Yes	✓	No	
Yes	✓	No	

b. Student assessment of faculty performance?

c. Expert /Peer assessment of faculty performance?

Yes	✓	No	
-----	---	----	--

14. Do the faculty members perform additional administrative work? If yes, the average number of hours spent by the faculty per week

Yes	✓	No	
6 Hours			

Criterion III: Research, Consultancy and Extension

1. How many teaching faculty are actively involved in research? (Guiding student research, managing research projects etc.)

40	36 %
----	------

2. Research collaborations

a. National Yes No

If yes, how many?

20

b. International Yes No

If yes, how many?

5

3. Is the faculty involved in consultancy work? Yes No

If yes, consultancy earnings/year (average of last two years may be given)

Honorary Services

4. a. Do the teachers have ongoing/ completed research projects? Yes No

If yes, how many? On going

13

b. Provide the following details about the ongoing research projects

Major projects	Yes	<input checked="" type="checkbox"/>	No	Number	01	Agency	UGC	Amt. Rs.	5,58,800/-
Minor projects	Yes	<input checked="" type="checkbox"/>	No	Number	13	Agency	UGC	Amt. Rs.	1401000/-
College Projects	Yes	<input type="checkbox"/>	No	Number		Amount	NA		
Industry sponsored	Yes	<input type="checkbox"/>	No	Number		Industry		Amt.	
Any other (specify)	Yes	<input checked="" type="checkbox"/>	No	Number	01			Amt. Rs.	35,00,000/-
No. of student research projects	Yes	<input type="checkbox"/>	No	Number		Amount sanctioned by the College			

5. Research publications:

International journals	Yes	<input checked="" type="checkbox"/>	No	Number	10
National journals – refereed papers	Yes	<input checked="" type="checkbox"/>	No	Number	146
College journal	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Number
Books	Yes	<input checked="" type="checkbox"/>	No	Number	15
Abstracts	Yes	<input checked="" type="checkbox"/>	No	Number	18
Any other (specify)	Yes	<input type="checkbox"/>	No	Number	
Awards, recognition, patents etc. if any (specify) - 18 Awards / Recognition					

6.	Has the faculty					
	a) Participated in Conferences?	Yes	✓	No		Number 29

	b) Presented research papers in Conferences?	Yes	✓	No		Number 13
--	--	-----	---	----	--	-----------

7.	Number of extension activities organized in collaboration with other agencies/NGOs (such as Rotary/Lions Club) (average of last two years)	39
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8.	Number of regular extension programmes organized by NSS and NCC (average of last two years)	NSS	NCC
		10	02

9.	Number of NCC Cadets/units	M		F	200	Units	3
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10.	Number of NSS Volunteers/units	M		F	400	Units	4
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Criterion IV: Infrastructure and Learning Resources

1.	(a) Campus area in acres	57.47
	(b) Built up area in Sq. Meters	80.000
	(*1 sq.ft. = 0.093 sq.mt)	

2.	Working hours of the Library	
	(a) On working days	07
	(b) On holidays	Nil
	(c) On Examination days	07

3.	Average number of faculty visiting the library/day (average for the last two years)	40
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4.	Average number of students visiting the library/day (average for the last two years)	100
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5. Number of journals subscribed to the institution

25

6. Does the library have the open access system?

Yes	✓	No	
-----	---	----	--

7. Total collection (Number)

Titles	Volumes
--------	---------

a. Books	76290
b. Textbooks	68993
c. Reference books	7213
d. Magazines	25

e. Current journals

Indian journals

38

Foreign journals

7

f. Peer- reviewed journals

Nil

g. Back volumes of journals

14

h. E-resources

CDs/ DVDs

13

Databases

Nil

Online journals

Nil

Audio- Visual resources

Nil

i. Special collections (numbers)	Yes	No	Number
Repository (World Bank , OECD, UNESCO etc.)		✓	
Interlibrary borrowing facility	✓		
Materials acquired under special schemes (UGC, DST etc.)	✓		
Materials for Competitive examinations including Employment news, Yojana etc.	✓		
Book Bank	✓		
Braille materials		✓	
Manuscripts		✓	
Any other (specify)		✓	

- 8 Number of books/journals / periodicals added during the last two years and their total cost

	The year before last		Last Year	
	Number	Total Cost (R.)	Number	Total Cost (Rs.)
Text books			-	-
Reference Books			-	-
Other books			354	126297
Journals/Periodicals			-	-
Encyclopedia			366	340644
Any other(specify)			104	13523

9. Mention the
Total carpet area of the Central Library (in sq. ft)
Number of departmental libraries
Average carpet area of the departmental libraries
Seating capacity of the Central Library (Readingroom)

5400
Nil
Nil
30

10. Status of Automation of the Library
not initiated
fully automated
partially automated

✓

11. Percentage of library budget in relation to the total budget

2.5%

12. Services/facilities available in the library (If yes,tick in the box)

Circulation	<input checked="" type="checkbox"/>
Clipping	<input checked="" type="checkbox"/>
Bibliographic compilation	<input checked="" type="checkbox"/>
Reference	<input checked="" type="checkbox"/>
Reprography	<input type="checkbox"/>
Computer and Printing	<input checked="" type="checkbox"/>
Internet	<input checked="" type="checkbox"/>
Inter-library loan	<input checked="" type="checkbox"/>
Power back up	<input checked="" type="checkbox"/>
Information display and notification	<input checked="" type="checkbox"/>
User orientation /information literacy	<input type="checkbox"/>
Any other (specify)	<input type="checkbox"/>

13. Average number of books issued/returned per day

14. Ratio of library books to the number of students enrolled

15. Computer Facilities

Number of computers in the college	<input type="text" value="45"/>
Number of Departments with computer facilities	<input type="text" value="12"/>
Central computer facility (Number of terminals)	<input type="text" value="18"/>

Budget allocated for purchase of computers during the last academic year

Amount spent on maintenance and upgrading of computer facilities during the last academic year

Dialup	Broadband	Others (Specify)
	✓	(VPN connections through NME-ICT project)

Internet Facility, Connectivity

Number of nodes/ computers with Internet facility

16. Is there a Workshop/Instrumentation Centre?

Yes	✓	No	Available from the year	2009
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17. Is there a Health Centre?

Yes	✓	No	Available from the year	2010
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18. Is there Residential accommodation for

Yes		No	✓
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Non-teaching staff ?

Yes		No	✓
-----	--	----	---

19. Are there student Hostels?

Yes	✓	No	
-----	---	----	--

If yes, number of students residing in hostels

Male

Yes		No	✓	Number	
-----	--	----	---	--------	--

Female

Yes	✓	No		Number	80
-----	---	----	--	--------	----

20. Is there a provision for

a) Sports fields

Yes	✓	No	
-----	---	----	--

b) Gymnasium

Yes	✓	No	
-----	---	----	--

c) Womens' rest rooms

Yes	✓	No	
-----	---	----	--

d) Transport

Yes		No	✓
-----	--	----	---

e) Canteen/Cafeteria

Yes	✓	No	
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f) Students centre

Yes	✓	No	
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g) Vehicle parking facility

Yes	✓	No	
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Criterion V: Student Support and Progression

1. a Student strength

(Provide information in the following format, for the past two years)

Student Enrolment	UG		PG		M. Phil		Ph.D		Diploma /Certificate		Self-Funded	
	F	T	F	T	F	T	F	T	F	T	F	T
Number of students from the same State where the college is located	5062	5062	452	452	-	-	-	-	32	32	91	91
	5620	5620	592	592	-	-	-	-	32	32	91	91
Number of students from other States	17	17	6	6	-	-	-	-	-	-	-	-
	22	22	4	4	-	-	-	-	-	-	2	2
Number of NRI students	-	-	-	-	-	-	-	-	-	-	-	-

Number of foreign students	-	-	-	-	-	-	-	-	-	-	-	-
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M – Men, F- Female, T-Total

b.	Dropout rate in UG and PG (average for the last two batches)	No.	%
	UG	244	5.19
	PG	122	27.41

2. Financial support for students:

Number Amount

Endowments

-	-
-	-

Freeships

Scholarship (Government)

1678	as per govt. norms
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Scholarship (Institution)

No. of Loan facilities

Any other financial support

-	-
-	-
-	-

3 Does the college obtain feedback from students on their campus experience?

Yes	✓	No	
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4. Major cultural events (data for last year)

Events	Organized			Participated		
	Yes	No	Number	Yes	No	Number
Inter-collegiate	-	-	-	✓		01
Inter-university	-	-	-	-	-	-
National	✓	-	01	-	-	-
Any other (Games)	✓	-	01	✓	-	01

5. Examination Results (data of past five years)

Results	UG					PG				
	1 05- 06	2 06- 07	3 07- 08	4 08- 09	5 09- 10	1 05- 06	2 06- 07	3 07- 08	4 08- 09	5 09- 10
Pass Percentage	95.34	93.03	93.87	92.15	94.62	94.30	91.75	92.30	91.77	91.44
Number of first classes										
Number of distinctions										
Ranks (if any)	As mentioned in Departmental Profiles									

(* Add more columns if not adequate)

6. Number of overseas programmes on campus and income earned:

Number	Amount	Agency
-	-	-

7. Number of students who have passed the following examinations during the last five years

NET			5	2
SLET			7	4
CAT		9	4	0
TOEFL		1	3	5
GRE		1	1	2
GMAT			6	5
Civil services (IAS / IPS/IFS)			0	5
Defence			0	5
Entrance			-	-
Other services			-	-
Any other (specify)			-	-

8. Is there a Student Counselling Centre?

Yes	✓	No	
-----	---	----	--

9. Is there a Grievance Redressal Cell?

Yes	✓	No	
-----	---	----	--

10.	Does the college have an Alumni Association?	Yes	✓	No		Formed in the year	2004
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11.	Does the college have a Parent-teachers Association?	Yes	✓	No		Formed in the year	2005
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Criterion VI: Governance and Leadership

1.	Has the institution appointed a permanent Principal?	Yes	✓	No	
	If Yes, denote the qualifications	M.Sc.			

If No, for how long has the position been vacant? -

2.	Number of professional development programmes held for the Non-teaching staff (last two years)	2	2
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3. Financial resources of the college (approximate amount) – Last year’s data

Grant-in-aid	-
Fee from aided courses	2,00,000
Donation	-
Fee from Self-funded courses	31,00,000
Any other (specify)	
Student Fund	91,00,000

4. Statement of Expenditure (for last two years)

Item	Before last	Last year
% spent on the salaries of faculty	36	36
% spent on the salaries of non-teaching employees including contractual workers	0.5	0.5
% spent on books and journals	2	2
% spent on Building development	2	2
% spent on hostels, and other student amenities	4	4
% spent on maintenance - electricity, water, telephones, infrastructure	5	5
% spent on academic activities of departments - laboratories, green house, animal house, field trips etc.	10	10
.% spent on research, seminars, etc.	0.5	0.5
% spent on miscellaneous expenditure	40	40

Note: The institution may provide the details regarding the above table as per the heads of accounts being maintained. However, care may be taken to cover the above items.

5. Dates of meetings of Academic and Administrative Bodies during the last two years:

Governing Body (Staff Council)

Internal Admn. Bodies (mention only three most important bodies) (college development committee)

Any other (specify)

Last Year	Year Before Last
15/07/08, 10/11/08, 20/01/09, 20/02/09, 24/04/09	11/11/09, 11/01/09, 22/02/09
05/08/10, 13/11/10, 20/05/11, 26/09/11	29/06/09, 18/09/09, 21/01/10
-	-

6. Are there Welfare Schemes for the academic community?

Loans

Medical Allowance

Any Other (Specify)

Yes	✓	No	
Yes	✓	No	
Yes		No	

7. Are there ICT supported / Computerised units/processes/activities for the following?

a) Administrative section/ Office

b) Finance Unit

c) Students Admissions

d) Placements

e) Aptitude Testing

f) Examinations

g) Student Records

Yes	✓	No	
Yes		No	✓
Yes	✓	No	
Yes	✓	No	
Yes		No	✓
Yes		No	✓
Yes	✓	No	

Criterion VII: Innovative Practices

1. Has the institution established Internal Quality Assurance Mechanisms ?

Yes	✓	No	
-----	---	----	--

2. Do students participate in the Quality Enhancement initiatives of the Institution?

Yes	✓	No	
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4. What is the percentage of the following student categories in the institution?

a. SC	15.87%
b. ST	11.89%
c. OBC	22.90%
d. Women	100%
e. Differently-abled	0.11%
f. Rural	3%
h. Tribal	-
i. Any other (Minority)	9.51%

3. What is the percentage of the following category of staff?

Category	Teaching Staff	%	Non-Teaching Staff	%
a. SC	5	4.85	13	28.26
b. ST	3	2.91	3	6.52
c. OBC	11	10.67	14	30.43
d. Women	68	65.04	11	23.91
e. Physically Challenged	Nil	Nil	Nil	Nil
f. General Category	78	75.72	15	32.60
g. Any Other (Specify)	6	5.82	1	2.17

4. What is the percentage incremental academic growth of the following category of students for the last two batches?

Category	At Admission		On completion of the course	
	Batch I	Batch II	Batch I	Batch II
a. SC	62.00	64.50	67.00	73.83
b. ST	40.00	44.33	42.00	58.66
c. OBC	50.00	53.33	60.00	64.43
d. Women	61.00	49.87	63.00	62.87
e. Physically Challenged	50.00	-	62.50	-
f. General Category	55.00	63.71	60.00	74.50
g. Any Other (Specify)				

C) Departmental Profiles

Profile of the Department		Responses	
1.	Name of the Department	ENGLISH	
2.	Year of Establishment	1958	
3.	Number of Teachers sanctioned and present position	05 /03	
4.	Number of Administrative Staff	NIL	
5.	Number of Technical Staff	01	
6.	Number of Teachers and Students	03/855	
7.	Demand Ratio (No. of seats: No. of applications)	1:1.5 (320/477)	
8.	Ratio of Teachers to Students	1/285	
9.	Number of research scholars who had their master's degree from other institutions	NIL	
10.	The year when the curriculum was revised last	2009-10	
11.	Number of students passed NET/SLET etc. (last two years)	NIL	
12.	Success Rate of students (What is the pass percentage as compared to the University average?)	95-98%	
13.	University Distinction/ Ranks	NIL	
14.	Publications by faculty (last 5 years)	1	3*
15.	Awards and recognition received by faculty (last five years)	2	1**
16.	Faculty who have Attended National and International Seminars (last five years)	2	4+5** *
17.	Number of National and International seminars organized (Last five years)	1****	
18.	Number of teachers engaged in consultancy and the revenue generated	NIL	
19.	Number of Ongoing projects and its total outlay	NIL	
20.	Research projects completed during last two & its total outlay	1(Minor RP) Rs.40,000/-	
21.	Number of inventions and patents	NIL	
22.	Number of Ph. D theses guided during the last two years	NIL	
23.	Number of Books in the Departmental Library, if any	100	
24.	Number of Journals/Periodicals	NIL	
25.	Number of Computers	NIL	
26.	Annual Budget	N.A	

Profile of the Department		Responses	
1.	Name of the Department	HINDI	
2.	Year of Establishment	1958	
3.	Number of Teachers sanctioned and present position	08	
4.	Number of Administrative Staff	NIL	
5.	Number of Technical Staff	NIL	
6.	Number of Teachers and Students	08/3369	
7.	Demand Ratio (No. of seats: No. of applications)	1:3	
8.	Ratio of Teachers to Students	1:421	
9.	Number of research scholars who had their master's degree from other institutions	00	
10	The year when the curriculum was revised last	2009	
11	Number of students passed NET/SLET etc. (last two years)	01	
12	Success Rate of students (What is the pass percentage as compared to the University average?)	98%	
13	University Distinction/ Ranks	Nil	
14	Publications by faculty (last 5 years)	200	
15	Awards and recognition received by faculty (last five years)	04	
16	Faculty who have Attended National and International Seminars (last five years)	38 National	
17	Number of National and International seminars organized (Last five years)	00	00
18	Number of teachers engaged in consultancy and the revenue generated	NIL	
19	Number of Ongoing projects and its total outlay	01	
20	Research projects completed during last two & its total outlay	02	.
21	Number of inventions and patents	NIL	
22	Number of Ph. D theses guided during the last two years	14	
23	Number of Books in the Departmental Library, if any	Nil	
24	Number of Journals/Periodicals	Nil	
25	Number of Computers	Nil	
26	Annual Budget	Nil	

Profile of the Department		Responses	
1	Name of the Department	MUSIC	
2	Year of Establishment	PG1992	
3	Number of Teachers sanctioned and present position	1+2/4+1	
4	Number of Administrative Staff	NIL	
5	Number of Technical Staff	02	
6	Number of Teachers and Students	05/87	
7	Demand Ratio (No. of seats: No. of applications)	40/1520	
8	Ratio of Teachers to Students	17	
9	Number of research scholars who had their master's degree from other institutions	05	
1	The year when the curriculum was revised last	2009	
1	Number of students passed NET/SLET etc. (last two years)	05-SLET	
1	Success Rate of students (What is the pass percentage as compared to the University average?)	99%	
1	University Distinction/ Ranks	01	
1	Publications by faculty (last 5 years)	07	
1	Awards and recognition received by faculty (last five years)	ENCLOSED	
1	Faculty who have Attended National and International Seminars (last five years)	NIL	
1	Number of National and International seminars organized (Last five years)	NIL	
1	Number of teachers engaged in consultancy and the revenue generated	NIL	
1	Number of Ongoing projects and its total outlay	01	1,20000
2	Research projects completed during last two & its total outlay	01	
2	Number of inventions and patents	NIL	
2	Number of Ph. D theses guided during the last two years	07	
2	Number of Books in the Departmental Library, if any	NIL	
2	Number of Journals/Periodicals	03	
2	Number of Computers	02	
2	Annual Budget	2000 in 2010	

Profile of the Department		Responses	
1.	Name of the Department	HOME SCIENCE	
2.	Year of Establishment	1975	
3.	Number of Teachers sanctioned and present position	07/04	
4.	Number of Administrative Staff	NIL	
5.	Number of Technical Staff	01	
6.	Number of Teachers and Students	04/970	
7.	Demand Ratio (No. of seats: No. of applications)	100:125	
8.	Ratio of Teachers to Students	1:242	
9.	Number of research scholars who had their master's degree from other institutions	NIL	
10.	The year when the curriculum was revised last	2008-09	
11.	Number of students passed NET/SLET etc. (last two years)	-	
12.	Success Rate of students (What is the pass percentage as compared to the University average?)	95-98%	
13.	University Distinction/ Ranks	-	
14.	Publications by faculty (last 5 years)	ENCLOSED	
15.	Awards and recognition received by faculty (last five years)		
16.	Faculty who have Attended National and International Seminars (last five years)	4	
17.	Number of National and International seminars organized (Last five years)	NIL	
18.	Number of teachers engaged in consultancy and the revenue generated	NIL	
19.	Number of Ongoing projects and its total outlay	NIL	
20.	Research projects completed during last two & its total outlay	NIL	
21.	Number of inventions and patents	NIL	
22.	Number of Ph. D theses guided during the last two years	NIL	
23.	Number of Books in the Departmental Library, if any	NIL	
24.	Number of Journals/Periodicals	NIL	
25.	Number of Computers	NIL	
26.	Annual Budget	GOVT.7000	

Profile of the Department		Responses	
1.	Name of the Department	SANSKRIT	
2.	Year of Establishment	1988	
3.	Number of Teachers sanctioned and present position	02	02
4.	Number of Administrative Staff	NIL	
5.	Number of Technical Staff	NIL	
6.	Number of Teachers and Students	02/600	
7.	Demand Ratio (No. of seats: No. of applications)	100:105	
8.	Ratio of Teachers to Students	2:85	
9.	Number of research scholars who had their master's degree from other institutions	NIL	
10.	The year when the curriculum was revised last	2011	
11.	Number of students passed NET/SLET etc. (last two years)	NIL	
12.	Success Rate of students (What is the pass percentage as compared to the University average?)	90%	
13.	University Distinction/ Ranks	NIL	
14.	Publications by faculty (last 5 years)	NIL	
15.	Awards and recognition received by faculty (last five years)	NIL	
16.	Faculty who have Attended National and International Seminars (last five years)	1 International	4 National
17.	Number of National and International seminars organized (Last five years)	NIL	
18.	Number of teachers engaged in consultancy and the revenue generated	NIL	
19.	Number of Ongoing projects and its total outlay	NIL	
20.	Research projects completed during last two & its total outlay		
21.	Number of inventions and patents	NIL	
22.	Number of Ph. D theses guided during the last two years	NIL	
23.	Number of Books in the Departmental Library, if any		
24.	Number of Journals/Periodicals	NIL	
25.	Number of Computers	NIL	
26.	Annual Budget	N.A	

Profile of the Department		Responses	
1.	Name of the Department	HISTORY	
2.	Year of Establishment	UG1958,PG2009	
3.	Number of Teachers sanctioned and present position	04	
4.	Number of Administrative Staff	NIL	
5.	Number of Technical Staff	NIL	
6.	Number of Teachers and Students	4 / 786	
7.	Demand Ratio (No. of seats: No. of applications)	40:80PG	
8.	Ratio of Teachers to Students	1:196	
9.	Number of research scholars who had their master's degree from other institutions	NIL	
10	The year when the curriculum was revised last	2009	
11	Number of students passed NET/SLET etc. (last two years)	NIL	
12	Success Rate of students (What is the pass percentage as compared to the University average?)	NIL	
13	University Distinction/ Ranks	NIL	
14	Publications by faculty (last 5 years)	08	
15	Awards and recognition received by faculty (last five years)	09	
16	Faculty who have Attended National and International Seminars (last five years)	ENCLOSED	
17	Number of National and International seminars organized (Last five years)	NIL	
18	Number of teachers engaged in consultancy and the revenue generated	NIL	
19	Number of Ongoing projects and its total outlay	NIL	
20	Research projects completed during last two & its total outlay	01	
21	Number of inventions and patents	NIL	
22	Number of Ph. D theses guided during the last two years	03(By S..Poswal)	
23	Number of Books in the Departmental Library, if any	NA	
24	Number of Journals/Periodicals	NIL	
25	Number of Computers	1	
26	Annual Budget	NA	

Profile of the Department		Responses	
1.	Name of the Department	GPEM	
2.	Year of Establishment	1998	
3.	Number of Teachers sanctioned and present position	02 /01	
4.	Number of Administrative Staff	NIL	
5.	Number of Technical Staff	01	
6.	Number of Teachers and Students	01/172	
7.	Demand Ratio (No. of seats: No. of applications)	240/172	
8.	Ratio of Teachers to Students	1/172	
9.	Number of research scholars who had their master's degree from other institutions	25	
10.	The year when the curriculum was revised last	2010	
11.	Number of students passed NET/SLET etc. (last two years)	Nil	
12.	Success Rate of students (What is the pass percentage as compared to the University average?)	100%	
13.	University Distinction/ Ranks	NIL	
14.	Publications by faculty (last 5 years)	07	
15.	Awards and recognition received by faculty (last five years)	01,UP RASRAPATI AWRD FOR RANGERS	
16.	Faculty who have Attended National and International Seminars (last five years)	07	01
17.	Number of National and International seminars organized (Last five years)	NIL	
18.	Number of teachers engaged in consultancy and the revenue generated	NIL	
19.	Number of Ongoing projects and its total outlay	NIL	
20.	Research projects completed during last two & its total outlay	NIL	
21.	Number of inventions and patents	NIL	
22.	Number of Ph. D theses guided during the last two years	NIL	
23.	Number of Books in the Departmental Library, if any	NIL	
24.	Number of Journals/Periodicals	NIL	
25.	Number of Computers	NIL	
26.	Annual Budget	30,000	

Profile of the Department		Responses	
1.	Name of the Department	ECONOMICS	
2.	Year of Establishment	1992	
3.	Number of Teachers sanctioned and present position	05/04	
4.	Number of Administrative Staff	NIL	
5.	Number of Technical Staff	NIL	
6.	Number of Teachers and Students	04/500	
7.	Demand Ratio (No. of seats: No. of applications)	40/50	
8.	Ratio of Teachers to Students	01:125	
9.	Number of research scholars who had their master's degree from other institutions	-	
10.	The year when the curriculum was revised last	2009, University, of Kota	
11.	Number of students passed NET/SLET etc. (last two years)	-	
12.	Success Rate of students (What is the pass percentage as compared to the University average?)	90%	
13.	University Distinction/ Ranks	NA	
14.	Publications by faculty (last 5 years)	05	
15.	Awards and recognition received by faculty (last five years)	01	
16.	Faculty who have Attended National and International Seminars (last five years)	27.	3
17.	Number of National and International seminars organized (Last five years)	1 National	
18.	Number of teachers engaged in consultancy and the revenue generated	NIL	
19.	Number of Ongoing projects and its total outlay	-	-
20.	Research projects completed during last two & its total outlay	01	Rs.75,000
21.	Number of inventions and patents	NIL	
22.	Number of Ph. D theses guided during the last two years	NIL	
23.	Number of Books in the Departmental Library, if any	NIL	
24.	Number of Journals/Periodicals	NIL	
25.	Number of Computers	01	
26.	Annual Budget	00	

Profile of the Department		Responses	
1	Name of the Department	POLITICAL SCIENCE	
2	Year of Establishment	1996 PG	
3	Number of Teachers sanctioned and present position	07	
4	Number of Administrative Staff	NIL	
5	Number of Technical Staff	NIL	
6	Number of Teachers and Students	061	
7	Demand Ratio (No. of seats: No. of applications)	40/68	
8	Ratio of Teachers to Students	061	
9	Number of research scholars who had their master's degree from other institutions	01	
1	The year when the curriculum was revised last	2010	
1	Number of students passed NET/SLET etc. (last two years)	05	
1	Success Rate of students (What is the pass percentage as compared to the University average?)	98%	
1	University Distinction/ Ranks	NA	
1	Publications by faculty (last 5 years)	05	
1	Awards and recognition received by faculty (last five years)	1 BOS Member	
1	Faculty who have Attended National and International Seminars (last five years)	06 International	38 National
1	Number of National and International seminars organized (Last five years)	NIL	
1	Number of teachers engaged in consultancy and the revenue generated	NIL	
1	Number of Ongoing projects and its total outlay	01	1,30000
2	Research projects completed during last two & its total outlay	00	00
2	Number of inventions and patents	NIL	
2	Number of Ph. D theses guided during the last two years	02	
2	Number of Books in the Departmental Library, if any	25	
2	Number of Journals/Periodicals	02	
2	Number of Computers	01	
2	Annual Budget	00	

Profile of the Department		Responses	
1.	Name of the Department	SOCIOLOGY	
2.	Year of Establishment	1990UG,1994 PG	
3.	Number of Teachers sanctioned and present position	09/05	
4.	Number of Administrative Staff	NIL	
5.	Number of Technical Staff	NIL	
6.	Number of Teachers and Students	05/1801	
7.	Demand Ratio (No. of seats: No. of applications)	560:1600	
8.	Ratio of Teachers to Students	1:360	
9.	Number of research scholars who had their master's degree from other institutions	NIL	
10.	The year when the curriculum was revised last	2008-09	
11.	Number of students passed NET/SLET etc. (last two years)	NIL	
12.	Success Rate of students (What is the pass percentage as compared to the University average?)	98%	
13.	University Distinction/ Ranks		
14.	Publications by faculty (last 5 years)	37	
15.	Awards and recognition received by faculty (last five years)	021	
16.	Faculty who have Attended National and International Seminars (last five years)	05	03
17.	Number of National and International seminars organized (Last five years)	NIL	
18.	Number of teachers engaged in consultancy and the revenue generated	NIL	
19.	Number of Ongoing projects and its total outlay	03	3,20,000
20.	Research projects completed during last two & its total outlay	01	45,000
21.	Number of inventions and patents	NIL	
22.	Number of Ph. D theses guided during the last two years	NIL	
23.	Number of Books in the Departmental Library, if any	NA	
24.	Number of Journals/Periodicals	NIL	
25.	Number of Computers	NIL	
26.	Annual Budget	NA	

Profile of the Department		Responses	
1.	Name of the Department	PHILOSOPHY	
2.	Year of Establishment	1958	
3.	Number of Teachers sanctioned and present position	01	01
4.	Number of Administrative Staff	Nil	
5.	Number of Technical Staff	Nil	
6.	Number of Teachers and Students	01&219	
7.	Demand Ratio (No. of seats: No. of applications)	160:400	
8.	Ratio of Teachers to Students	1:219	
9.	Number of research scholars who had their master's degree from other institutions	Nil	
10.	The year when the curriculum was revised last	2009-2010	
11.	Number of students passed NET/SLET etc. (last two years)	Nil	
12.	Success Rate of students (What is the pass percentage as compared to the University average?)	98%	
13.	University Distinction/ Ranks	Nil	
14.	Publications by faculty (last 5 years)	Nil	
15.	Awards and recognition received by faculty (last five years)	Nil	
16.	Faculty who have Attended National and International Seminars (last five years)	01	
17.	Number of National and International seminars organized (Last five years)	Nil	
18.	Number of teachers engaged in consultancy and the revenue generated	NA	
19.	Number of Ongoing projects and its total outlay	Nil	-
20.	Research projects completed during last two & its total outlay	Nil	NA
21.	Number of inventions and patents	NA	
22.	Number of Ph. D theses guided during the last two years	NA	
23.	Number of Books in the Departmental Library, if any	Nil	
24.	Number of Journals/Periodicals	Nil	
25.	Number of Computers	Nil	
26.	Annual Budget	NA	

Profile of the Department		Responses	
1.	Name of the Department	PUBLIC-ADMINISTRATION	
2.	Year of Establishment	1958	
3.	Number of Teachers sanctioned and present position	03/02	
4.	Number of Administrative Staff	NIL	
5.	Number of Technical Staff	NIL	
6.	Number of Teachers and Students	03/938	
7.	Demand Ratio (No. of seats: No. of applications)	320:500	
8.	Ratio of Teachers to Students	03/938	
9.	Number of research scholars who had their master's degree from other institutions	NIL	
10.	The year when the curriculum was revised last	2010	
11.	Number of students passed NET/SLET etc. (last two years)	03-NET	
12.	Success Rate of students (What is the pass percentage as compared to the University average?)	98%	
13.	University Distinction/ Ranks	NIL	
14.	Publications by faculty (last 5 years)	1 BOOK(Dr.Ola)	
15.	Awards and recognition received by faculty (last five years)	01	
16.	Faculty who have Attended National and International Seminars (last five years)	02	
17.	Number of National and International seminars organized (Last five years)	NIL	
18.	Number of teachers engaged in consultancy and the revenue generated	NIL	
19.	Number of Ongoing projects and its total outlay	01	
20.	Research projects completed during last two & its total outlay	NIL	
21.	Number of inventions and patents	NIL	
22.	Number of Ph. D theses guided during the last two years	NIL	
23.	Number of Books in the Departmental Library, if any	NIL	
24.	Number of Journals/Periodicals	NIL	
25.	Number of Computers	NIL	
26.	Annual Budget	NA	

Profile of the Department		Responses	
1.	Name of the Department	URDU	
2.	Year of Establishment		
3.	Number of Teachers sanctioned and present position	01	
4.	Number of Administrative Staff	Nil	
5.	Number of Technical Staff	01	
6.	Number of Teachers and Students	1 & 300	
7.	Demand Ratio (No. of seats: No. of applications)	1:300	
8.	Ratio of Teachers to Students	300:350	
9.	Number of research scholars who had their master's degree from other institutions	Nil	
10.	The year when the curriculum was revised last		
11.	Number of students passed NET/SLET etc. (last two years)	Nil	
12.	Success Rate of students (What is the pass percentage as compared to the University average?)	95%	
13.	University Distinction/ Ranks	Nil	
14.	Publications by faculty (last 5 years)	08 Seminar and 02 Text Books	
15.	Awards and recognition received by faculty (last five years)	Nil	
16.	Faculty who have Attended National and International Seminars (last five years)	08	
17.	Number of National and International seminars organized (Last five years)	02 National Organized	
18.	Number of teachers engaged in consultancy and the revenue generated	Nil	
19.	Number of Ongoing projects and its total outlay	Nil	
20.	Research projects completed during last two & its total outlay	Nil	
21.	Number of inventions and patents	Nil	
22.	Number of Ph. D theses guided during the last two years	Nil	
23.	Number of Books in the Departmental Library, if any	Nil	
24.	Number of Journals/Periodicals	Nil	
25.	Number of Computers	Nil	
26.	Annual Budget	Nil	

Profile of the Department		Responses	
1.	Name of the Department	GEOGRAPHY	
2.	Year of Establishment		
3.	Number of Teachers sanctioned and present position	02/02	
4.	Number of Administrative Staff	NIL	
5.	Number of Technical Staff	NIL	
6.	Number of Teachers and Students	02/378	
7.	Demand Ratio (No. of seats: No. of applications)	160:475	
8.	Ratio of Teachers to Students	02:378	
9.	Number of research scholars who had their master's degree from other institutions	NIL	
10.	The year when the curriculum was revised last	2005	
11.	Number of students passed NET/SLET etc. (last two years)	02	
12.	Success Rate of students (What is the pass percentage as compared to the University average?)	98%	
13.	University Distinction/ Ranks	NIL	
14.	Publications by faculty (last 5 years)	NIL	
15.	Awards and recognition received by faculty (last five years)	-	
16.	Faculty who have Attended National and International Seminars (last five years)	NIL	
17.	Number of National and International seminars organized (Last five years)	NIL	
18.	Number of teachers engaged in consultancy and the revenue generated	NIL	
19.	Number of Ongoing projects and its total outlay	NIL	
20.	Research projects completed during last two & its total outlay	NIL	
21.	Number of inventions and patents	NIL	
22.	Number of Ph. D theses guided during the last two years	NIL	
23.	Number of Books in the Departmental Library, if any	NIL	
24.	Number of Journals/Periodicals	NIL	
25.	Number of Computers	NIL	
26.	Annual Budget	NA	

Profile of the Department		Responses	
1.	Name of the Department	PHYSICS	
2.	Year of Establishment	1962	
3.	Number of Teachers sanctioned and present position	05 /03	
4.	Number of Administrative Staff	NIL	
5.	Number of Technical Staff	01	
6.	Number of Teachers and Students	03/426	
7.	Demand Ratio (No. of seats: No. of applications)	½	
8.	Ratio of Teachers to Students	1/142	
9.	Number of research scholars who had their master's degree from other institutions	N/A	
10.	The year when the curriculum was revised last	2008	
11.	Number of students passed NET/SLET etc. (last two years)	Nil	
12.	Success Rate of students (What is the pass percentage as compared to the University average?)	90%	
13.	University Distinction/ Ranks		
14.	Publications by faculty (last 5 years)	NIL	
15.	Awards and recognition received by faculty (last five years)	NIL	
16.	Faculty who have Attended National and International Seminars (last five years)	NIL	
17.	Number of National and International seminars organized (Last five years)	NIL	
18.	Number of teachers engaged in consultancy and the revenue generated	NIL	
19.	Number of Ongoing projects and its total outlay	NIL	
20.	Research projects completed during last two & its total outlay	NIL	
21.	Number of inventions and patents	NIL	
22.	Number of Ph. D theses guided during the last two years	NIL	
23.	Number of Books in the Departmental Library, if any	NIL	
24.	Number of Journals/Periodicals	NIL	
25.	Number of Computers	01	
26.	Annual Budget	10,000	

Profile of the Department		Responses	
1.	Name of the Department	CHEMISTRY	
2.	Year of Establishment	1958	
3.	Number of Teachers sanctioned and present position	17/17	
4.	Number of Administrative Staff	NIL	
5.	Number of Technical Staff	NIL	
6.	Number of Teachers and Students	07/1035	
7.	Demand Ratio (No. of seats: No. of applications)	1390/1450	
8.	Ratio of Teachers to Students	01:60	
9.	Number of research scholars who had their master's degree from other institutions	02	
10.	The year when the curriculum was revised last	2006	
11.	Number of students passed NET/SLET etc. (last two years)	03	
12.	Success Rate of students (What is the pass percentage as compared to the University average?)	Above 90%	
13.	University Distinction/ Ranks	PG-03 UG—05	
14.	Publications by faculty (last 5 years)	46	
15.	Awards and recognition received by faculty (last five years)	Thesis of one faculty published by Lambert Academic Publisher, Germany	
16.	Faculty who have Attended National and International Seminars (last five years)	70 National	15 International
17.	Number of National and International seminars organized (Last five years)	1 National	
18.	Number of teachers engaged in consultancy and the revenue generated	NIL	
19.	Number of Ongoing projects and its total outlay	DST-FIST Rs.34.75 Lacs. DST - Raj. Rs.2.10 Lac	
20.	Research projects completed during last two & its total outlay	02 MRP (UGC)	Rs.2.65 Lac
21.	Number of inventions and patents	NIL	
22.	Number of Ph. D theses guided during the last two years	02	
23.	Number of Books in the Departmental Library, if any	150 (FIST Library)	
24.	Number of Journals/Periodicals	06	
25.	Number of Computers	03	
26.	Annual Budget	Rs.5.40 Lack (SS Courses)	

Profile of the Department		Responses	
1.	Name of the Department	ZOOLOGY	
2.	Year of Establishment	1962	
3.	Number of Teachers sanctioned and present position	09/09	
4.	Number of Administrative Staff	NIL	
5.	Number of Technical Staff	NIL	
6.	Number of Teachers and Students	09/545	
7.	Demand Ratio (No. of seats: No. of applications)	700:545	
8.	Ratio of Teachers to Students	01:60	
9.	Number of research scholars who had their master's degree from other institutions	00	
10.	The year when the curriculum was revised last	2009	
11.	Number of students passed NET/SLET etc. (last two years)	05	
12.	Success Rate of students (What is the pass percentage as compared to the University average?)	Very Good	
13.	University Distinction/ Ranks	frequent	
14.	Publications by faculty (last 5 years)	36	
15.	Awards and recognition received by faculty (last five years)	01	
16.	Faculty who have Attended National and International Seminars (last five years)	28 National	12 International
17.	Number of National and International seminars organized (Last five years)	1 National	00
18.	Number of teachers engaged in consultancy and the revenue generated	NIL	
19.	Number of Ongoing projects and its total outlay	03(2 Minor,1 Major, UGC)	
20.	Research projects completed during last two & its total outlay	03	.
21.	Number of inventions and patents	NIL	
22.	Number of Ph. D theses guided during the last two years	Nil	
23.	Number of Books in the Departmental Library, if any	Nil	
24.	Number of Journals/Periodicals	05	
25.	Number of Computers	02	
26.	Annual Budget		

Profile of the Department		Responses	
1.	Name of the Department	MATHS	
2.	Year of Establishment		
3.	Number of Teachers sanctioned and present position	02 /12	
4.	Number of Administrative Staff	NIL	
5.	Number of Technical Staff	NIL	
6.	Number of Teachers and Students	02/426	
7.	Demand Ratio (No. of seats: No. of applications)	10/19	
8.	Ratio of Teachers to Students	1/213	
9.	Number of research scholars who had their master's degree from other institutions	N/A	
10.	The year when the curriculum was revised last	2010	
11.	Number of students passed NET/SLET etc. (last two years)	Nil	
12.	Success Rate of students (What is the pass percentage as compared to the University average?)	95% College, 60% University	
13.	University Distinction/ Ranks	Degree; Average 2	
14.	Publications by faculty (last 5 years)	NIL	
15.	Awards and recognition received by faculty (last five years)	NIL	
16.	Faculty who have Attended National and International Seminars (last five years)	NIL	
17.	Number of National and International seminars organized (Last five years)	NIL	
18.	Number of teachers engaged in consultancy and the revenue generated	NIL	
19.	Number of Ongoing projects and its total outlay	NIL	
20.	Research projects completed during last two & its total outlay	NIL	
21.	Number of inventions and patents	NIL	
22.	Number of Ph. D theses guided during the last two years	NIL	
23.	Number of Books in the Departmental Library, if any	NIL	
24.	Number of Journals/Periodicals	NIL	
25.	Number of Computers	NIL	
26.	Annual Budget	NIL	

Profile of the Department		Responses	
1.	Name of the Department	BOTANY	
2.	Year of Establishment	1958,PG 2006	
3.	Number of Teachers sanctioned and present position	09 /08	
4.	Number of Administrative Staff	NIL	
5.	Number of Technical Staff	01	
6.	Number of Teachers and Students	08/700	
7.	Demand Ratio (No. of seats: No. of applications)	700:800	
8.	Ratio of Teachers to Students	1/80	
9.	Number of research scholars who had their master's degree from other institutions	02	
10.	The year when the curriculum was revised last	2006 UG, 2009-10 PG	
11.	Number of students passed NET/SLET etc. (last two years)	02	
12.	Success Rate of students (What is the pass percentage as compared to the University average?)	Above 96%	
13.	University Distinction/ Ranks	PG02,UG02	
14.	Publications by faculty (last 5 years)	50	
15.	Awards and recognition received by faculty (last five years)	01	
16.	Faculty who have Attended National and International Seminars (last five years)	08	40
17.	Number of National and International seminars organized (Last five years)	01 WRIC Joint Training Program	
18.	Number of teachers engaged in consultancy and the revenue generated	NIL	
19.	Number of Ongoing projects and its total outlay	02	2,05,000
20.	Research projects completed during last two & its total outlay	01	51,0,00
21.	Number of inventions and patents	NIL	
22.	Number of Ph. D theses guided during the last two years	NIL	
23.	Number of Books in the Departmental Library, if any	100 generated from projects	
24.	Number of Journals/Periodicals	05	
25.	Number of Computers	01	
26.	Annual Budget	5.50 lacs (SFS)	

Profile of the Department		Responses	
1.	Name of the Department	Textile Dyeing & Printing	
2.	Year of Establishment	1991	
3.	Number of Teachers sanctioned and present position	02	01
4.	Number of Administrative Staff	Nil	
5.	Number of Technical Staff	01	
6.	Number of Teachers and Students	01/102	
7.	Demand Ratio (No. of seats: No. of applications)	60:40	
8.	Ratio of Teachers to Students	1:100	
9.	Number of research scholars who had their master's degree from other institutions	Nil	
10.	The year when the curriculum was revised last	2010	
11.	Number of students passed NET/SLET etc. (last two years)	05	
12.	Success Rate of students (What is the pass percentage as compared to the University average?)	96%	
13.	University Distinction/ Ranks	Nil	
14.	Publications by faculty (last 5 years)	1. Abstract published in ISFNR journal, June 2009 2. Article -Indian textile industry - http://www.fibre2fashion.com/industry-article/25/2433/the-indian-textile-industry1.asp 3. Web site - www.rajasthantextile.com	
15.	Awards and recognition received by faculty (last five years)	Nil	
16.	Faculty who have Attended National and International Seminars (last five years)	1.National Seminar on globalization through gender lens,Banasthali vidyapith-28-30 June 2007	
17.	Number of National and International seminars organized (Last five years)	Nil	
18.	Number of teachers engaged in consultancy and the revenue generated	Nil	
19.	Number of Ongoing projects and its total outlay	Nil	
20.	Research projects completed during last two & its total outlay	01	
21.	Number of inventions and patents	Nil	

22.	Number of Ph. D theses guided during the last two years	Nil
23.	Number of Books in the Departmental Library, if any	Nil
24.	Number of Journals/Periodicals	Nil
25.	Number of Computers	03 + 01 Laptop
26.	Annual Budget	64000

Profile of the Department		Responses	
1.	Name of the Department	BUSINESS ADMINISTRATION	
2.	Year of Establishment	1995	
3.	Number of Teachers sanctioned and present position	07 /5	
4.	Number of Administrative Staff	NIL	
5.	Number of Technical Staff	NIL	
6.	Number of Teachers and Students 2011-12	05/1671	
7.	Demand Ratio (No. of seats: No. of applications)	40/55 (PG) 640:930(UG) 40:75(UG-HS)	
8.	Ratio of Teachers to Students	1/334	
9.	Number of research scholars who had their master's degree from other institutions	TWO	
10	The year when the curriculum was revised last	2008-09	
11	Number of students passed NET/SLET etc. (last two years)	DON T KNOW	
12	Success Rate of students (What is the pass percentage as compared to the University average?)	97%	
13	University Distinction/ Ranks	3PG,5UG	
14	Publications by faculty (last 5 years)	FIVE	
15	Awards and recognition received by faculty (last five years)	NIL	
16	Faculty who have Attended National and International Seminars (last five years)	3	1
17	Number of National and International seminars organized (Last five years)	NIL	
18	Number of teachers engaged in consultancy and the revenue generated	NIL	
19	Number of Ongoing projects and its total outlay	1	
20	Research projects completed during last two & its total outlay	1	
21	Number of inventions and patents	NIL	
22	Number of Ph. D theses guided during the last two years	3	
23	Number of Books in the Departmental Library, if any	NIL	
24	Number of Journals/Periodicals	4	
25	Number of Computers	1	
26	Annual Budget	NA	

Profile of the Department		Responses	
1.	Name of the Department	PSYCHOLOGY	
2.	Year of Establishment	2007	
3.	Number of Teachers sanctioned and present position	01	
4.	Number of Administrative Staff	NIL	
5.	Number of Technical Staff	NIL	
6.	Number of Teachers and Students	01/440	
7.	Demand Ratio (No. of seats: No. of applications)	400:440	
8.	Ratio of Teachers to Students	01:440	
9.	Number of research scholars who had their master's degree from other institutions	Nil	
10.	The year when the curriculum was revised last	Nil	
11.	Number of students passed NET/SLET etc. (last two years)	Nil	
12.	Success Rate of students (What is the pass percentage as compared to the University average?)	85%	
13.	University Distinction/ Ranks	Nil	
14.	Publications by faculty (last 5 years)	Nil	
15.	Awards and recognition received by faculty (last five years)	Nil	
16.	Faculty who have Attended National and International Seminars (last five years)	1 National, 1 International	
17.	Number of National and International seminars organized (Last five years)	Nil	
18.	Number of teachers engaged in consultancy and the revenue generated	Nil	
19.	Number of Ongoing projects and its total outlay	Nil	
20.	Research projects completed during last two & its total outlay	Nil	
21.	Number of inventions and patents	Nil	
22.	Number of Ph. D theses guided during the last two years	Nil	
23.	Number of Books in the Departmental Library, if any	Nil	
24.	Number of Journals/Periodicals	Nil	
25.	Number of Computers	01	
26.	Annual Budget	Nil	

Profile of the Department		Responses	
1.	Name of the Department	DRAWING & PAINTING	
2.	Year of Establishment	2007,4 YEAR	
3.	Number of Teachers sanctioned and present position	01/01(GUEST)	
4.	Number of Administrative Staff	NA	
5.	Number of Technical Staff	NA	
6.	Number of Teachers and Students	01/2200	
7.	Demand Ratio (No. of seats: No. of applications)	240:200	
8.	Ratio of Teachers to Students	01/200	
9.	Number of research scholars who had their master's degree from other institutions	-	
10.	The year when the curriculum was revised last	2010	
11.	Number of students passed NET/SLET etc. (last two years)	NA	
12.	Success Rate of students (What is the pass percentage as compared to the University average?)	100%	
13.	University Distinction/ Ranks	NIL	
14.	Publications by faculty (last 5 years)	NA	
15.	Awards and recognition received by faculty (last five years)	NA	
16.	Faculty who have Attended National and International Seminars (last five years)	01	
17.	Number of National and International seminars organized (Last five years)	NA	
18.	Number of teachers engaged in consultancy and the revenue generated	NA	
19.	Number of Ongoing projects and its total outlay	NA	NA
20.	Research projects completed during last two & its total outlay	NA	NA
21.	Number of inventions and patents	NA	
22.	Number of Ph. D theses guided during the last two years	NA	
23.	Number of Books in the Departmental Library, if any	NA	
24.	Number of Journals/Periodicals	NA	
25.	Number of Computers	NA	
26.	Annual Budget	NA	

Part II: THE EVALUATIVE REPORT

A. EXECUTIVE SUMMARY

Govt. J.D.B.P.G. Girls College, Kota realizes the importance of need based regional, national and global level studies. It has believed in thinking globally and acting locally. It has understood the several dimensions and facets of higher education.

-) Socio-Politico-Economic facet.
-) Cultural-Linguistics-Historical-Heritage-Literature facet.
-) Science and technology rational / scientific thinking facet.
-) Commerce management-trade facet.
-) Basic and higher education management facet.
-) Universal knowledge skills-global competencies-employability facet.
-) Personality development value skill based education-empowerment facet.

Accordingly, the college has devised its academic calendar that covers basic, applied and professional aspects with emphasis on knowledge skills, societal development and employability.

Recapitulation of General Aspects

-) Government J.D.B. P.G. Girls College was established in the year 1958.
-) It is well known the only Government Girls College in South-East Rajasthan and selected as Model College by State Government.
-) Its block grants are received through Government of Rajasthan.

-) It is the only women institution open to all sections of society.
-) It is situated in an urban location, mainly catering to urban and rural students.
-) It is recognized by UGC under section 2 (f) and 12(B) in 1980 and since then it is receiving UGC assistance.
-) The unit cost of education is Rs.19623/- (with component of salary) and Rs.282/- (without salary component).
-) It has large campus 73910 Sq. Meters with 5 different blocks as under
 1. Administrative Block
 2. Old Block with classrooms
 3. New Block of classrooms
 4. Block with Knowledge Centre and Youth Development Centre
 5. New Science Block
-) It underwent assessment and accreditation of NAAC in August 2004 and was accredited B⁺ level.
-) During 2010 volunteered itself for reaccreditation. As per the manual, it has prepared the RAR.
-) The introduction part of the RAR may kindly be perused along with, geographical, historical and cultural aspects of Kota region to get bird's eye view of the beginning and growth of the institution.

Education is moulding of life. It is a lifelong process. Educational institutions only lay down the foundation of the process. The purpose of life is to serve the society. Education should build abilities in an individual to contribute fruitfully to society. Education should promote moral values. It should create in the students

the ability to distinguish the right from the wrong. These values have inculcated in the students in this only institution - Government J.D.B. P.G. Girls College, Kota.

Quality of higher education depends on quality of content and technique of education, which refers to

-) Curriculum structure offered by the institution at undergraduate and postgraduate level.
-) Quality of teachers
-) Quality of students
-) Quality of infrastructure

VISION

Excellence in higher education, empowerment through knowledge, inclusive growth for socio-economic change and sustainable development.

MISSION

-) To equip and empower students with relevant knowledge, competence and creativity for global challenges.
-) To achieve innovations in teaching-learning, research and extension activities to realize national goals.
-) To facilitate optimum use of human and natural resources for sustainable development.
-) To promote and practice inclusive growth.

-) To promote participation of all stakeholders in the development of the institution and the region.
-) To adopt and promote the knowledge output for human development.
-) To create awareness on human rights, value system, culture, heritage, scientific temper and environment.

The objectives are as indicated in the mission statement. Vision and mission statements are made known to all the stakeholders and are prominently displayed at entrance and printed in the prospectus.

Criterion I

Curriculum Design

-) The College has made commendable progress in its curricular aspects. It is evident from its professional, applied and basic courses with wide programme options. The curriculum is developed by University of Kota, updated and reviewed regularly based on feedback. It has self-finance and add on courses.
-) Contents of course structure offered by University of Kota are well designed. There is variety of courses having curricula and syllabi as per the need of the learners with relevance to the world in which they live. The courses keep pace with the progress of knowledge in every discipline. The courses are designed looking to the twin aspects of expansion of knowledge and demands of employment market.
-) Teachers of the institution are good communicators. They have ability to stimulate minds of the students and invoke in them an abiding interest in the subject. Different traditional as well as modern methods of teaching are adopted in the interest of learners. New techniques including computer technology and electronic media are used for dissemination of knowledge.
-) Facilities available in the laboratory and library both of which need to be strengthened in many ways as the lack of atmosphere of knowledge is made worse by the lack of physical facilities. The library should provide not only textbooks but also a vast number of books on every subject including the emerging disciplines. Laboratory should be well equipped to

deliver the practical knowledge without which science subject is incomplete.

Criterion II

Teaching-Learning-Resource

The core of education is Learning. A teacher facilitates learning by giving proper and timely inputs in an inspiring academic atmosphere. The institution has considered TLE as its corner stone in academic process. The college has thus adopted learner centric experience based on practical approaches along with continuous evaluation. The salient features of institution's achievements in TLE are as follows-

-) Wide publicity to admission process in print and electronic media, prospectus and college website.
-) Merit cum reservation policy in open transparent admission process, ensuring awareness, empowerment and claim.
-) Announcement of merit list of applicants on the website.
-) Counseling of students at the time of admission.
-) The PG admission process based on qualifying examination as per state government policy.
-) The college follows academic calendar of events (course-wise, subject wise for UG and PG courses) based on need, feedback and academic planning.
-) Teachers follow unitized teaching plan to ensure proper teaching learning transaction and continuous evaluation.

) Teachers act as academic counselors and mentors.

We minutely follow the procedure given by Commissionerate, College Education Rajasthan, Jaipur relating to admission. Such procedures are transparent and well advertised through prospectus, website, notice boards, etc. Movable black boards are kept at entrances to communicate procedures to applicants. We have a team of three lecturers during admission time to answer the queries of the students. It has institutionalized the innovative steps of teaching-learning-evaluation

The class contains a mix of intelligent and average students. We admit students of all calibers in line with our objective **.EDUCATION FOR ALL**. Considering the difference in capacities of students, the following measures are taken to bridge the gap.

-) Extra lectures / practicals.
-) Group wise coaching.
-) Hand out / Problem book.
-) Compulsory attendance.
-) Test series and follow up.
-) Project / Presentation.
-) Guidance lectures.
-) Guardian teacher system
-) Student Mentoring

Student's progress is continuously monitored through class tests and progress is communicated to their guardians through guardian teacher meetings and letters.

By the seventh of every month, an attendance statement of the earlier month is displayed on the notice board and guardians of those students who have remained continuously absent (Below 40%) are informed through letters, and other students (Above 40% to 65%) are counselled by class teachers/ co-ordinators.

Criterion III:

RESEARCH, CONSULTANCY AND EXTENSION

RESEARCH

-) Our research committee is a model unit because all the members are enthusiastically engaged in research activities (Minor and Major Research Projects) and can pool their knowledge, finance and efforts to undertake research in various fields. Our teachers actively participate and contribute to various areas of research.
-) Our M.Sc. students carry out research and project work under the guidance of our teachers in our science laboratories.
-) We support our staff involved in research by providing library facilities, modern lab facilities, computer and internet facilities, adjustment of lecture timing and such other help they require.
-) Our institute's journey towards excellence through research has already started. We were granted permission to start M.Sc. in Botany and Zoology (Self Finance) only in the year 2008 and our progress subsequently is very encouraging.

-) We are in the process of registering our teachers at University of Kota as guide for research and until such time their names are approved, we are taking up projects through our research unit.
-) DST-FIST laboratory in Department of Chemistry with advanced equipments has been established during the session for the benefit of all.
-) Wildlife Management research laboratory has been established in the Department of Zoology under the Major Research Project sanctioned by UGC.
-) Infrastructure for research has been created and upgraded every year.
-) Faculty improvement programme is implemented by sanctioning study leave and teacher research fellowship for doing Ph.D. and M.Phil.

CONSULTANCY

Some members of the staff provide free consultancy services to:

-) Department of Forests regarding flora and fauna as well as the ecological status of the sanctuaries and National Parks of the Rajasthan State.
-) Environmental consultancy services are also extended by members and awareness is created amongst the society for protection and conservation of natural resources.

EXTENSION

The institution promotes the participation of students and faculty in extension activities with the help of various departments and sub institutions like

-) NSS
-) NCC
-) YDC

-) Women Cell
-) Entrepreneurship Awareness Camps
-) Ranging
-) Planning Forum
-) Science Association
-) Eco Watch Club
-) Extension lectures delivered by various eminent scholars
-) Workshops and seminars
-) Regional and National Conferences
-) Exhibitions
-) Joint training program for teachers, technicians/laboratory assistants and students
-) Project presentations by faculty and students
-) Open discussions on different valuable issues

Criterion IV:

INFRASTRUCTURE AND LEARNING RESOURCES

-) We have well-lighted, permanent, well ventilated, spacious class rooms with proper seating arrangement and chalk less / black / green boards.
-) Our auditorium hall is used for seminars, Students programs, presentations, workshops, etc.

- J Our well equipped gymkhana room with modern equipments is used widely by students and staff, not only for physical fitness but also for recreation through indoor games.
- J Our play grounds are used for regular practice and also for Inter-University matches held by University of Kota. We are now in the process of making a basketball court.
- J Maintenance Committee of senior staff members looks after the maintenance of infrastructure.
- J Continuous electricity supply is guaranteed by standby inverters so that practical are conducted uninterrupted.
- J By providing wheelchairs, we take special care of our differentially able students and staff.
- J Our library advisory committee consists of teachers, students, representatives and library staff. We have empowered students to requisition of books and also their suggestions are given due importance at the time of decision making.
- J We have allowed our staff and students. free access to computer labs and internet facility. We have centralized hardware and networking specialists to take care of our computer labs consisting of about 40 computers.
- J Our infrastructure maintenance staff and hardware/networking specialist staff are available throughout the working day to attend to technical problems/breakdowns.
- J Hostel having capacity of accommodating 100 girls.

Criterion V:

STUDENT SUPPORT AND PROGRESSION

-) Communication on fee structure, admission, portion completion, examinations, result declaration, revaluation, etc. and other students support programmes are displayed on the Notice Board well in advance.
-) We avail the use of a specialist counsellor who is a salaried staff, whenever required.
-) We have a Professor In-charge for placement who works independently as well as through our college Placement cell.
-) We have the following student support facilities
 - a. Encouragement to student for appearing various entrance examinations by providing library and internet facilities
 - b. Value added courses
 - c. Book Bank
 - d. Fee concession for sports students
 - e. Fee concession to poor students Academic prizes, Best Student Award
 - f. Aid to sports students, such as travelling, daily allowance, jersey and sports kits and Counselling
 - g. Free access to computer and internet
 - h. Grievance cell
 - i. Placement facilities
 - j. Industrial Visits
 - k. Hostel

1. Talent display through various associations Projects & Trainings

Criterion VI:

GOVERNANCE AND LEADERSHIP

-) Head of the Institution, **Prof. H.S. Meena**, is always engaged in development plans and communicates with the staff on daily basis which enables staff to review the activities continuously.
-) Two Vice Principals **Smt. Jagriti Sharma and Dr. B.L. Sharma** are available in the campus, on most of the days for interaction to ensure effectiveness and efficiency of the institutional process.
-) Decentralization of authority and participative management has helped us to run the institution effectively, in line with our Mission and Vision.
-) Internal co-ordination is at its best through formal discussions and regular departmental meetings and staff meetings.
-) Our feedback system on teaching staff and self assessment report of non teaching staff gives an insight of the efficiency of our working system and hereby enables us to take appropriate decision.
-) Our activities are not hampered by budget restraints, as Vice Principal (D.D.O.) and Departmental Heads have financial power to decide on the additional financial requirement for efficient running of the Department / Institution. Such additional finance is released on request.
-) Definite work has been delegated to various committees headed by a Professor in-charge to ensure smooth functioning. Examination Committee, Library Committee, Women's Cell, Students Council,

Canteen committee, Grievance Cell, Attendance Committee, Time Table Committee and Discipline Committee are some of the important committees.

Criterion VII:

INNOVATIVE PRACTICES

-) Feedback from students, self-assessment report from staff, feedback from parents, parent teacher meetings, etc. are some of the mechanisms, which we use for quality assessment and quality improvement.
-) It is been a regular practice for Vice Principal to meet the students in the class room exclusively or informally outside classroom to get their informal feedback from time to time so that quality sustenance is possible.
-) Decentralization of authority has helped us to introduce many innovative practices such as:
 - a. One to One meeting with guardians by class teacher / co-ordinator instead of group meetings.
 - b. Involvement of class teachers in solving problems of students.
 - c. Fixation of accountability on co-ordinator for smooth running of each department.
 - d. Evidences of student satisfaction are seen in the form of improvement in results, increase in pass percentage, decrease in drop out rate, achievement in sports and cultural activities and zero percentage of negative tendencies among student such as ragging, violent behaviour, misbehaviour in class room, mass bunking of classes etc.

B. CRITERION WISE EVALUATIVE REPORT

Criterion I:

Curricular Aspects

1.1

Curriculum Design and Development

1.1.1

Vision

J.D.B. Government P.G. College for Women, Kota is the premium educational institute for girls in the region. The college has a vision of women empowerment through knowledge. It is not only to bring young women to the doorsteps of higher education but also to facilitate their rise to new heights of all round achievements.

Mission

The college has a vision of developing the young learners into complete women, confident, skilled, independent and qualified. For this, the college provides a conducive atmosphere for the students. We wish to see the young women successful in whatever they chose to do in life and to chose well.

The college now aims to provide more and more avenues to the students for their all round growth. We are dedicated to the cause of moulding a generation to cultured, enterprising, energetic, responsible, well informed, skilled young women, who prove to be globally competent and dutiful citizens .We aim at providing quality education to the students and to create awareness on value system, human rights, culture, heritage, scientific temper and heritage.

The teachers and staff work like a united whole to fulfil the mission. Students at the time of entry are initiated into the culture of the place in classrooms and

campus interactions. All concerned are made aware of the vision and mission of the institution through handbook.

1.1.2

Rajasthan is a state where women education is not encouraged and there is large number of school dropouts. The institution encourages higher education and imbues ambition in the young women coming from a large cross section of society. The students are encouraged to imbibe a spirit of hard work and sincere effort in order to become useful once they become active members of the society. The institution has sought to inculcate academic excellence through curricular advancements, cultural awareness through various activities, community feeling through programs like N.S.S., physical fitness through games and sports, and discipline through NCC, to name a few.

1.1.3

The institution adopts the curricula prescribed by The University of Kota. The courses offered are varied and cater to various special needs of the society. The curriculum and other policies seek to bring the disadvantaged in the mainstream. The academic courses offered, extracurricular and cocurricular activities, NSS, NCC, sports activities, various associations erase all feelings of inequality. The institution offers sponsored courses for skill development, such as 'Communicative and Computer skills, Employment Readiness Skills', 'Banking and Financial Management Skills'. Youth Development Centre is being run for the final year students, which offers training into various soft skills. The syllabus of Sociology includes surveys and problem analyses, which brings the students in close contact with the society. The syllabi offer various opportunities for the

faculty to continuously include messages on civil behaviour, water conservation, cleanliness, environmental awareness. Job oriented courses like Textile, Dying and Printing, Garment Production and Export Management along with sponsored skill development programs prepare the girls for employment. Elementary Computer Education and Environmental Education are compulsory for the students of all the streams at the first year level.

1.1.4

The Curriculum includes Elementary Computer Studies and environmental education as compulsory subjects at the First year level students of all the faculties. Besides this, in postgraduate classes especially in science and commerce faculties, use of internet and multimedia is encouraged in theory and practical classes.

Curriculum of Textile, Dying and Printing includes use of computers to prepare presentations, create designs, prepare submissions etc. The department facilitates the students by providing access to the internet and has made available latest software of designing to the students.

Curriculum of Drawing and Painting includes section on computer painting.

1.1.5

The curricula are designed by the University of Kota, to which the college is affiliated. A number of faculty members from various departments are working as members / convenors of the Boards of Studies. Their suggestions based upon need assessment, feedback from students and academic peers and study of syllabi of the other Universities are included while curriculum is being revised.

1.2

Academic Flexibility

1.2.1

The range of programs available –

Undergraduate Degree Courses

1.	Bachelor of Science (with Physics, Chemistry, Zoology, Botany, Maths) two streams Physics, Maths, Chemistry / Botany, Chemistry.	TDP and Zoology,
2.	Bachelor of Commerce (with Economic Administration and Management, Business Administration and Accountancy and	Financial Business

Statistics) Bachelor of Arts (with English, Hindi, Urdu, Sanskrit, Political Science, Public Administration, History, Sociology, Economics, Home Science, Psychology, Philosophy, Music – Vocal and Instrumental, Geography, Garment Production and Export Management, Drawing and Painting and Textile Dying and Printing)

Postgraduate Degree Courses

1. Master of Science
 - Zoology (SelfFinance)
 - Chemistry (Regular and SelfFinance)
 - Botany (Self Finance)
3. Master of Commerce
 - c) Economic Administration and Financial
 - d) Management
 - e) Business Administration
 - f) Accountancy and Business Statistics

4. Master of Arts

) Music (Vocal)

) Economics

) Sociology

) Political Science

) Hindi

) History

1.2.2

As the college has to follow the policies of the University of Kota, any deviation from the rules is not permissible. The students have to choose three subjects for their undergraduate degree. In the commerce faculty, the college offers three subjects. In the Science faculty, two groups are offered, while students of Arts may choose a set of three subjects from a list of 17 subjects. Core options are the same for undergraduate students of all the streams.

As per the rules of the University –

- c) No add on courses are available
- d) Interdisciplinary courses, and
- e) Flexibility to the students to move from one discipline to another.
- f) The under graduate students from all the streams may clear their core subjects in the duration of three years of their degree course.

The post graduation students may appear for their Final Year examination after a gap of a couple of years.

1.2.3

The institute does not offer any special course for the foreign students.

1.2.4

The selffinanced programs offered by the institution

1. M.Sc. in Zoology
2. M. Sc. in Botany
3. M.Sc. in Chemistry (certain number of seats)
4. B.B.A.
5. B.C.A.
6. B.Com. Honours
7. Diploma in Fashion Designing

1.3

Feedback on Curriculum

1.3.1

Since the curriculum is designed by the University of Kota, Kota the feedback from the students is obtained in an informal manner during classroom teaching. Workshops are organized at different points of time by the Office of the Commissioner of College Education, Jaipur to discuss and update the curricula, these provide a platform for academic peer feedback. The University also provides similar platform from time to time.

1.3.2

The feedback obtained from the students is discussed and analyzed in the Board of Studies meetings held in the University. Various Boards of Study are made up of faculty from the colleges and are able to provide firsthand information from the campus. Suggestions are made, discussed and finally implemented as per need.

1.4

Curriculum update

1.4.1

Meetings of various Boards of Study are organized by the University on regular basis. Before the beginning of each academic session a meeting takes place to make necessary corrections / revisions etc.

During the last few years Unit system has been introduced for the undergraduate classes. The course is divided into units and online, short answer, and essay type questions are given from each unit. This system demands the students to cover the whole syllabus and not to leave certain portions.

New trends, specially research oriented portions are added in the syllabi.

1.4.2

The syllabi are being regularly revised and updated according to the needs of the globalized world, keeping the interest of the country in mind all the time. Communicative skills, IT skills, translation studies, survey methods are being included in various syllabi.

Syllabi of Postgraduate courses have been updated by the University as per the guidelines of UGC. Incorporation of Biochemistry part in Chemistry is one of the examples.

1.4.3

Curricula are prepared by the University. The University, on the basis of suggestions made by the faculty from the college, incorporates changes suggested by the UGC, especially in Post Graduate courses.

Use of technology is encouraged in various syllabi, in order to make them globally compatible.

1.5

Best Practices in Curricular Aspects

1.5.1

Curricula are prepared by the University. Faculty from the college participates in the process as members of various Boards of Study. At the college level, the teachers emphasise upon using latest communicative teaching methods.

1.5.2

The faculty in the college uses the syllabi to the best for the advantage of learners. Individual teachers use latest techniques and incorporate their vision to make the syllabus easy and to inculcate social values through classroom teaching, thus, making the syllabus relevant to the society and community.

Criterion II :

Teaching Learning and Evaluation

2.1.1

Admission Process and Student Profile

- a) The Prospectus, published by the college on yearly basis, contains all the important/ necessary information about the institution, i.e. admission process, various activities, courses available, student support schemes.

- b) Website of the institution is operational. Every year it is updated with the detail information regarding admissions.
- c) Information about admissions is published in the regional newspapers.

2.1.2

Office of the Commissioner, Higher Education, Rajasthan are followed regarding reservations and special privileges to Students are selected for admission on merit basis. Rules sent by the sportspersons etc.

2.1.3

Admissions to all the Courses are carried out on the basis of merit in order to ensure transparency.

2.1.4

To ensure equality following provisions are there

a) Disadvantaged class of the society

-) 16 % , 12 % , 22 % seats are reserved for admissions to SC , ST OBC (without the creamy layer) communities respectively.
-) Remedial classes, funded by the UGC are organized in the College.
-) Scholarships are given to the students belonging to SC, ST and OBC communities.
-) Free of cost classes are organized for various competitive examinations like RAS , IAS, MBA, CA, CS.

b) Women

-) The Institution is a Women only Institution and caters to the need of the whole region. All the privileges extended to the students are for them only.

c) Differently Abled

-) We get students belonging to this group only now and then. Certain provisions are there for their assistance :
-) 3% reservation for admission to all the courses.
-) Age relaxation of five years
-) provision of Braille books for the blind students
-) Audio Visual learning methods

d) Economically Weaker Sections –

-) Assistance for below Poverty Line Students to buy books and to pay the University Examination Fees
-) Scholarships to the BPL students
-) Help from the NGOs like the Rotary Club

e) Sports Persons

-) As per the guidelines of the Office of the Commissioner, Higher Education, bonus marks are added to the merit of the girls applying for admission to various courses in the Institution.

f) Other

-) Reservation at the time of admission to various courses for the daughters of those killed in action.

-) Daughters of Kashmir refugees
-) Students are given benefit in admission on the basis of their participation in activities like NSS ,NCC etc.

2.2.2 Catering to Diverse Needs

-) Identification of slow and advanced learners is carried out on the basis of classroom performance and term tests given by various faculty members.
-) Teachers assess the students' classroom behavior.

The strategies adopted by the faculty members for facilitating slow learners are –

-) Use of simplified language and explanation of terms.
-) Pictorial representation for abstract concepts
-) Use of illustrations
-) Giving extra / remedial classes
-) Teachers mould their instruction pattern looking at their particular needs . Whenever and wherever required, such students are provided additional counseling, guidance, personal attention and motivational talks.
-) For advanced learners, additional material is provided by the teachers. Reference material is provided for enriched learning.

2.2.3

There is no formal provision for tutorials for the students.

2.2.4

-) During examinations special sitting arrangements are made for the blind students , and they are given extra time to write their exam.
-) Other physically challenged students are provided with extra facilities during the examinations.
-) Braille books are made available in the library
-) Audio – Visual learning methods are used

2.3

Teaching Learning Process

2.3.1

The institution follows the academic calendar provided by the Office of the Commissioner, Higher Education of Rajasthan. This is uniform for all the colleges in the state in order to ensure uniformity and smooth functioning. Each department of the college has a plan of action for the year. For the students evaluation term tests and class room tests are given regularly.

2.3.2

Various teaching learning methods are used

-) Lecture method / Lecture – Demonstration method
-) Interactive sessions

-) Extension Lectures
-) Workshops and Seminars
-) Field visits
-) Visits to places of Historical Importance
-) Computer assisted learning use of power point presentations,
-) Use of charts, models (Department of Geography, Drawing and Painting, Botany, Zoology etc.)
-) Research paper presentations

2.3.3

The institution has formed various committees that work to make learning studentcentric.

-) Youth Development Centre and Placement and Counseling Cell organize various workshops and presentations for development of communication, language, soft and computer skills. These workshops are conducted and presentations are made by eminent academicians and experts of the respective fields.
-) Women Studies Cell organizes multiple creative activities like essay writing , poster making and slogan writing etc on women's issues. Workshops on personality development are organized. Various seminars , group discussions, jam sessions are also organized for the students.

-) Entrepreneurship Development Cell organizes lectures by expert speakers from Rajasthan Finance Corporation , District Industrial Cell, Various banks etc. to provide information about different schemes and procedures which could help the students to become economically independent.
-) Outreach programs like field visits are organized by various departments.
-) Different departments conduct activities to involve the students. These activities include Quiz contests , paper presentations, poetry writing competitions , essay and slogan writing competitions, celebration of important days and occasions (Hindi Diwas, Jayantis etc). Slide shows are organized by the Department of History, Botany and Zoology etc.
-) ICICI Bank's centre runs program to prepare the students for jobs and also helps in placements.

2.3.4

-) The Institution uses various modern teaching aids , like power point presentations with the help of LCD projectors, transparencies with the help of Overhead projectors etc. Departments also have Broadband connections and students are provided relative information online.
-) Under outreach programs botanical excursion tours, visits to sanctuary and historical places are organized.
-) Various extracurricular and cocurricular activities are organized. Ex. Quiz, chart making, model making etc.

2.3.5

-) By attending various National and International seminars and conferences
-) By attending Orientation and Refresher Courses organized by the Department of Higher Education
-) Through reference material, research materials in journals etc. and by accessing Internet.

2.3.6

No

2.3.7

Feedback mechanism exists in the institution. Feedback is analyzed at Commissionerate, College Education and communicated to the concerned for improvement.

2.4

Teacher Quality

2.4.1

The members of the faculty are selected by Rajasthan Public Service Commission on the basis of written tests and interview. The institution has qualified and competent teachers. Although, the number may, at times, be not according to the requirement. The shortage of teachers is met by the appointment on contract basis strictly according to qualification set by the UGC.

2.4.2

The college engages competent persons from respective fields to teach modern areas of study. These lecturers are invited on per lecture basis.

2.4.3

Ample opportunities are available to the faculty for their professional development. Teacher Research Fellowship are granted to those pursuing research work leading to Ph.D. degree. Study leave is granted according to government rules to those pursuing higher academic courses. Faculty members frequently attend national and international seminars. Department of Economics, Department of English and Department of Zoology organized National Seminars in 2008 and 2009.

2.4.4

The following faculty members received awards / recognitions during the last five years :

Department of History

Dr. Sushma Ahuja

) 26, January, 2009 Honored by the Government of Rajasthan in Republic Day celebration. A Letter of Appreciation was awarded for the remarkable contribution towards Research, Preservation, Protection and Propagation of Art and Cultural Heritage of Hadoti Region.

) 8, March 2010 Astitwa Sammaan honored by Aayam and Rotary Padmini Club, Kota .

-) The first Bhaskar Women of the Year Award, 2010 Honored by leading national daily Dainik Bhaskar.
-) 5, September 2007 Certificate of Appreciation on Teacher's Day from honored by the Lion's Club, Kota South for outstanding services in the field of higher education.
-) 5, September 2008 Certificate of Appreciation on Teacher's Day Honored by the Rotary Club, Kota North for outstanding contribution towards Cultural Heritage.

Department of Hindi

Dr. Manisha Sharma

-) 16, March 2008 Hindi Sahitya Sammelan Sammaan, Prayaag (60th convention held in Jaipur)

Department of English

Ms. Sadhana Saini

-) Selected as Master Trainer to train peer groups in Rajasthan. Area of training being Teaching English Communicatively'

Ms. Sangeeta Singh

-) Recognized for work in the field of Rajasthani Literature.

Department of Botany

Dr. Shuchita Jain

-) APSI Award (Academy of Plant Sciences Award) – Citation and Gold Medal for outstanding contributions in the field of plant taxonomy and ethnomedicobotany.

Department of Music

Dr. Roshan Bharti

-) 2005-2006 Karnadhar Sammaan Awarded by Rajasthan Patrika for contribution in the field of Ghazal singing.
-) 2006 Udbhav Surtal Samman Gwalior

Department of Public Administration

Dr. Nirmala Gupta

-) Prashasti Patra Honored by the Blood Bank , Kota for social service in the form of blood donation.
-) 2006 07 Prashasti Patra Awarded by Sindhu Social Circle , Kota for outstanding performance as NSS Incharge
-) 2006 07 Prashasti Patra Honored by The Lion's Club , Kota for Social work.

Department of Zoology

Dr. Fatima Sultana

-) 15, August 2009 – Honored by the Government of Rajasthan for excellent work in the field of Environment and Wildlife . Research, study, protection, conservation, at National and International level.

Department of Sociology

Dr. Jyoti Sidana

-) 1216 Dec, 2005 Selected and honored for making one of the best presentations in 5th National Science Communication Congress at Varanasi (U.P.)

- J November, 2006 Honored for making one of the best presentations in 6th National Science Communication Congress at Khajuraho(U.P.)
- J 56 October , 2007 Selected for the presentation in the Conference as Young Social Scientist‘ Workshop for young social scientists on capacity building and skill up gradation Organized by Rajiv Gandhi National Institute for Youth Development and ISS , New Delhi at University of Jammu, Jammu.

2.4.5

The department runs an ICT program for the teachers. Teachers in batches have received training in Microsoft Word, Microsoft Excel , PPT preparation , use of Internet and other general applications of computers. The teachers may use the computer lab facility and enhance their know how as and when required.

2.5

Evaluation Process and Reforms

2.5.1

The main evaluation process is through annual examination conducted by the University of Kota , Kota , to which the college is affiliated. There is a system of three term tests for which marks are awarded and shown to the students. Class tests are given by individual faculty on regular basis.

2.5.2

Individual teachers monitor the progress of the students. It is then communicated to the students in class room. Parents are informed if their are serious problem areas with a particular student.

2.5.3

The test papers for the term tests are shown in the class and problem areas are discussed in detail. This prepares the students for the final University examination.

The University has mechanisms like Revaluation procedures, and Grievance Cell for the redressal of grievances.

2.5.4

Annual examinations are conducted by the University of Kota. After getting the answer books evaluated, results are declared and made available on the website and regional newspapers .

2.5.5

Reforms are introduced by the University on a regular basis.

) Pattern of the question papers is changed in the recent years , making these more inclusive.

The teachers see to it that the syllabi are covered properly in order to prepare the students for the new examination pattern.

2.6

Best practices in Teaching Learning and units of teaching Process

Teaching schedules and units are framed as per the syllabus approved by the Board of studies of the University of Kota. Members of Science, Commerce, Arts are contributing in the formulation of the syllabus by reviewing the contents as per the need of the students of the institution.

The College supplements the lecture method by the use of charts, models maps, specimens, diagrams and use of overhead projectors and LCD projectors in PG

classes and also ensures learner centered approach. Now efforts are being made for establishment of such hightech facilities for UG classes also.

Criterion III:

Research, Consultancy, Extension

3.1

Promotion of Research

3.1.1

The college has a research committee to facilitate and monitor research activity. Following are the members of the committee:

1. Dr. Sushma Ahuja
2. Dr. Kapil Dev Sharma
3. Dr. Sangeeta Suneja
4. Dr. Fatima Sultana
5. Dr. Vijay Devra

Major decisions taken by the committee in the last couple of years are :

1. All research scholars have to take regular admission in the college and pay the prescribed fee annually till the completion of their research work.
2. Male students also may be registered under a faculty of this college and are entitled to take admission as per the rules. Since the institution is only for girl students , this was a land mark decision in the direction of promotion of research work.

3. A research scholar working as an employee in an institute/ office shall also have to take admission as a regular student and pay the prescribed fee.
4. If a department of the college is not a PG department still one of its members (lecturer) is an approved and registered guide , he/she may get a scholar registered under them.
5. Research scholars can take admission at any time during the academic session , but they will have to pay full annual fee.

Fee for Arts and commerce faculties Rs. 1797/

Fee for Science Faculty Rs. 2097/

6. Committee will organize annual research seminar to monitor research activities going on in the college. Research scholars and faculty members working on minor and major projects will share their work with their peers during this seminar.

3.1.2

To promote faculty participation in research activities , the institute organizes meeting of all approved research guides , twice a year. Workshops and extension lectures are organized. Study leave is sanctioned by the Office of the Commissioner, Higher Education , Rajasthan to pursue research work for doctoral and post doctoral degree. Teacher Research Fellowship (TRF) is granted by the UGC to those faculty members pursuing Ph.D.

3.1.3

The Institute has provision for providing budget to develop research laboratories and purchase limited number / type of instruments / electrical appliances /

furniture etc. One such research laboratory has been established in the Zoology department, financial assistance being provided by the Development Committee of the Institute. Departments like Geography Home Science, Botany, Music, History, Sociology have also received assistance from the Institute.

The college library possesses Del Net facility. Installation / establishment of this facility has been funded by The Development Committee of the Institute.

3.1.4

The Institute promotes participation of students in research activities by organizing seminars , Science exhibitions , debates and science quiz etc. Weekly paper presentations are compulsory for the students of Post Graduate classes. Projects are prepared by the students and sent to DST for financial grant so that students can pursue their research work. For the students pursuing post graduation degree take up Dissertation work and submit the work for evaluation .

3.1.5

Department of Science and Technology , New Delhi sanctioned Rs. 34.75 Lakh to the Department of Chemistry under FIST program. In this project Rs. 18 Lakh was sanctioned for purchase of major and minor equipment for PG and Research scholars , 4.5 Lakh for renovation of Research laboratory , and 5 Lakh for purchase of books , Rs. 4.5 Lakh for computers and Networking and 2.5 Lakh for maintenance.

3.1.6

As of now no such venture has been taken up.

3.2.

Research and Publication Output

3.2.1

In all 23 students are pursuing research work under the lecturers from the faculty of Arts, 4 in the faculty of Science, and 11 in the faculty of Commerce. The details are as under:

Faculty of Arts

1) Dr. Nishi Mathur, Head, Department of Music

- a) Bhartiya sangeet mein Samved ki Parampara – Ph.D. awarded to Dr. Punita Srivastava in 2008
- b) Hadoti Lok bhajanon ka Sangitik Swaroop – Ph.D.. awarded to Dr. Bhagesh Jojan in the year 2009
- c) Bansuri Vadak Swargiya Pandit Pannalal Ghosh : Vyaktitva aivam Kratitva Vikas Bhardwaj working for Ph.D degree
- d) Dinanath Mishra ka Vyaktitva aivam Kratitva – Mrs. Meenu Mishra working for Ph.D degree
- e) Bhartiya Sangeet mein Doorastha Shiksha Pranali ka Mahatva aivam Auchitya – Mrs Taruna Sharma working for Ph.D degree
- f) Aitihāsik aivam samsamyik Pariprekshya mein Raag Chitrangan ka Smeekshatmak Adhyayan aivam Adhunik Samay mein Upyogita – Mrs . Perna Sharma working for Ph.D degree
- g) Bundi ke Bhattichitron mein raag Ragini Chitron ka Adhyayan – Gajendra working for Ph.D. degree

2) Dr. Varsh Mehta, Lecturer, Department of Hindi

- a) Hindi Bhasha Ki Mahila Upanyaskaron (197090) mein Stree Vimarsh – submitted in 2010.
- b) Lambi Kavitaon mein Yug Chetana – Mr. Kapil Milinda working for Ph.D. degree.

3) Dr Usha Jha, Lecturer, Department of Hindi

- a) Chitra Mudgal ke Katha Sahitya mein Yugchetna aur Nari – Ms. Deepika Bhargava working for Ph.D. degree.
- b) Aadhunik Kahaniyon ka Silpvinyas Mrs. Bindu Agrawal proposal submitted for Ph.D. degree
- c) Prayojanmoolak Hindi ki Grahyata – Mr. Pramendra Kumar Badal proposal submitted for Ph.D. degree
- d) Meena Janjaati mein Lokgeeton ka Sahityik Saundarya – Mr. vikram Singh Meena proposal submitted for Ph.D. degree

4) Dr. Manisha Sharma, Lecturer, Department of Hindi

- a) Hindi ka Visthapan Sahitya aur Kshama Kaul Ms. Jyotesh Chauhan working for Ph.D. degree
- b) Amarkant ki Kahaniyon mein Kathya aur Shilpa – Ms Varsha Vyas working for Ph.D. degree
- c) Hindi ke Shaktikavya par ramanand ka Prabhav – Ms Pooja Jayrasiya working for Ph.D. degree

5) Dr . Sajjan Poswal, Lecturer, Department of History

- a) Vanshawali Lekhan Parampara mein Hadoti ka Samajik Aarthik Itihaas

Mr. Babulal Bhat working for Ph.D. degree

- b) Mewar ki Rajnitik Chetana mein Kisan Aandolan ki Bhumika – Ms. Deepmalika working for Ph.D. degree
- c) Kota Rajya aur Hadoti Residency ke Sambandh – Mr. Chandrabhan working for Ph.D.

6) Dr. Himani Singh, Lecturer, Department of Hindi

- a) Samajik Chetna aur Aastha ke Kavi Ms. Munni Bhansali working for Ph.D. degree

7) Dr. Prabha Sharma, Lecturer, Department of Hindi

- a) Krishna Sobti ke Upanyaason mein Nari Samvedna Mr. Dileep Kumar Sankhla working for Ph.D. Degree

8) Dr. Roshan Bharti, Lecturer, Department of Music

- a) Mahakavi Suryamalya Mishran ke Kavyon mein Saangitik Tatva – Ms. Swati Vyas working for Ph.D. degree
- b) Ustaad Mehndi Hasan : Ghazal gayki ke Masiha – Mr. Deepesh working for Ph. D degree
- c) Gauhar Jaan : Ek Vilakshan Pratibha Ms. Komal Rani working for Ph.D. degree

9) Dr. Nadira Khatun, Head, Department of Urdu

- a) Makhmoor Saidi Karwane Hayat ka Shayar Ms. Hina Kausar working for Ph.D. degree

10) Dr. Renu Sharma, Lecturer, Department of Political Science

- a) Maanav Adhikaron ka Antarrashtriya Vidheyak aivam Bhartiya Samvidhan mein Karyasheel Mahilaon ko Pradatt Adhikar – Ph. D. awarded to Ms. Uma Badolia
- b) U.S. Foreign Policy towards 1988 2008 Ms. Sarika singh working for Ph.D. degree

11) Dr. M.L. Gupta, Lecturer, Department of ABST

- a) Khaadi Sansthaon ka Samajik Ankekshan Mr Murlidhar Moondra working for Ph.D. degree
- b) Performance Appraisal of Public Sector and Private Sector Banks in India Ms. Bhawna Jain working for Ph.D. degree

12) Dr. Kapil Dev Sharma, Lecturer, Department of Business Administration

- a) An Evaluation of Working of District Industries Center in Rajasthan.
- b) (A case study of selected District Industries Centers of Hadoti Region) –Ph. D. awarded to Ms. Anulata Soni.
- c) Use of Celebrity Endorsement and Its Impact upon Product Attributes and the Consumer Perception of Quality Ph.D. awarded to Mr. Sharad Maheshwari.
- d) Corporate Excellence through Community Satisfaction (A case study of selected industries situated in Hadoti region of Kota district) Mr. Prdeep Asthana working for Ph.D. degree

- e) Human Resources Policies and Practices : A Comparative Analysis of Domestic and Multinational Corporations Ms Gauri Matta working for Ph.D. degree.
- f) The Effect of Organized Retailing on Consumer Buyer Behaviour Mr. Rajesh Sharma working for Ph.D. Degree.
- g) Quality of Work Life – Practice and Effectiveness (A case study of selected software units situated in Delhi and National Capital Region) Ms Jolly Sahni working for Ph.D. degree.
- h) Product Placement Through Movies : An effective tool for Marketer for Recall and Recognition by the Consumer.
- i) A study on The Role of HRD for Effective Implementation of Safety Measures in Rashtriya Chemicals‘ Mr R.N. Meena working for Ph.D. Degree.
- j) Influence of Demographic on Personal Investment Behaviour of Educationists in the changing SocioEconomic Conditions of India – A study with reference to Education City Kota Mr. Rajat Mukerjee – Applied for registration

13) Dr. Fatima Sultana, Lecturer, Department of Zoology

- a) Study on Symptomatic Herbivores (Sambhar, Cheetal, Nilgai) with Special Reference to Conservation Strategies in Darrah Sanctuary , Rajasthan , India Ms. Shiba Khan working for Ph.D. degree

- b) Estimation of Leopard (*Panthera Pardus*) and Prey Abundance in Durrh Sanctuary , Rajasthan Mr. Dheer Singh working for Ph.D. degree

14) Dr. Vijay Devra, Lecturer, Department of Chemistry

- a) Kinetics and Mechanism of Oxidation of Amino Acids by cells Ms. Manju Yadav awarded Ph.D.

3.2.2

- a) Department of Zoology, Chemistry and Botany

1. Dr. Leela Modi, Department of Hindi
2. Dr. Usha Jha, Department of Hindi
3. Dr. Prabha Sharma, Department of Hindi
4. Dr. Varsha Mehta, Department of Hindi
5. Dr. Himani Singh, Department of Hindi
6. Dr. Kapil Dev Sharma, Department of Business Administration
7. Dr. M.L. Gupta, Department of ABST
8. Dr. Nishi Mathur, Department of Music
9. Dr. Roshan Bharti, Department of Music

10. Dr. Renu Sharma, Department of Political Science
11. Dr. Shammi Khandelwal, Department of Political Science
12. Dr. Seema Soral, Department of Economics
13. Dr. Aruna Kaushik, Department of Economics
14. Dr. Manisha Sharma, Department of Hindi
15. Dr. Nadira Khatoon, Department of Urdu
16. Dr. Sajjan Poswal, Department of History
17. Dr. Fatima Sultana, Department of Zoology
18. Dr. Vijay Devra, Department of Chemistry
19. Dr. G.P.Gupta, Department of Accountancy
20. Dr. Pratima Shrivastava
21. Dr. Laxmi Bhal
22. Dr. Sarswati Agrawal

- b) Topics related to the Latest Literary trends, Social Significance, Political Policies, Market Strategies, Consumer Behaviour etc. are taken up by the students for research under the guidance of faculty from the college.
- c) Following members of the faculty have submitted / pursuing Major and Minor Research Projects :

1. **Dr. Nishi Mathur – Head, Department of Music** - Minor Research Project funded by UGC Vartmaan Pariprekshya mein Sangeet ke Vibhinn Karyakshetra aivam Rozgar ki Sambhavnayein‘ pursuing.

2. **Dr. Fatima Sultana, Lecturer, Department of Zoology** - Major Research Project funded by UGC Ecology and Biodiversity of Sloth Bear inhabiting Darrah Sanctuary‘ – funded by UGC – pursuing.

3. Dr. Vijay Devra, Lecturer, Department of Chemistry

a) Minor Research Project – Correlation Analysis of Chambal River – funded by UGC submitted

b) Minor Research Project – Kinetics Mechanism of Acids – funded by UGC pursuing

c) Coordinator of FIST Program – sanctioned by DST, New Delhi (Rs. 34 lakh)

4. **Dr Usha Jha, Lecturer , Department of Hindi** - Minor Research Project Vartmaan Pariprekshya mein Sahitya ki Bhumika , Lokpriyata , aur apekshayein funded by UGC – pursuing.

5. **Dr. Rajkaur Ola , Head , Department of Public Administration** - Minor Research Project Rajasthan mein Suchana ke Adhikar Kanoon ki Prabhavsheelta ka Anubhavmulak Adhyayan (Kota Sambhag ke Sarwjanik Nirman Vibhag ke Sandarbh mein) – funded by UGC –submitted.

6. **Sh. Subodh Kumar, Lecturer, Department of Sociology** - Minor Research Project Tribal Development and Constraints : A Case – Study of Sahariya Tribe of Rajasthan‘ funded by UGC – submitted.

7. Dr. Shammi Khandelwal, Lecturer, Department of Political Science

- Minor Research Project 15th Lok Sabha Chunav Kota , Bundi Nirvachan Kshetra ke Sandarbh mein Matdaan Vyavhaar Ek Adhyayan funded by UGC pursuing.

8. Ms. Indira Agrawal, Head, Department of Botany - Minor Research

Project – Eco Morphological Studies and Survey of Floristic Diversity of JDB Girls College Campus with special reference to Medicinal Plants of High Economic Value’ – funded by UGC pursuing.

9. Dr. Shuchita Jain, Lecturer, Department of Botany

a) Minor Research Project – Studies of Plant Taxonomy and Ethno Medico Botany of Ranthambore National Park (Rajasthan) funded by UGC submitted.

b) Minor Research Project Studies on Phyto Diversity of Mukundra National Park (Darrah), Rajasthan with special reference to Anatomy of some medicinal plant species’ funded by UGC submitted.

10. Ms. Prerna Saxena, Head, Department of Textile Dying and

Printing - Minor Research Project Development of Database of Traditional and Contemporary Textiles of Rajasthan’ – funded by UGC – submitted.

11. Dr. Rajbala Vashishtha, Head, Department of Sociology - Minor

Research Project – Mahilaon ke Rajneetik Sashaktikaran ki Prakriya – Myth aivam Vastvikta (Kota aivam Baran Jile ka Tulnatmak Adhyayan) – pursuing.

12. Ms. Sadhana Saini, Head, Department of English - Minor Research Project 'Gender Role Messages in Folktales of Rajasthan' – funded by UGC – submitted.

13. Ms. Archana Sahare, Lecturer, Department of Sociology - Minor Research Project – 'Virtual Communities on Internet' – pursuing

e) Number of students are working for Ph.D. degree under the supervision of the faculty approved as Research Guides from the University of Kota, Kota. The list has been given under the point

3.2.3

) **Dr. Bindu Chaturvedi** worked on 'Role of Distance Education in Enhancing the Knowledge and Skills of Handloom Workers of Rajasthan'. The project helped in analyzing the socioeconomic condition of the weavers of world famous Kota Doria fabric. The Research helped to pave way for distance education for the weavers mainly residing in the remote villages.

) **Dr. Fatima Sultana** worked on – 'Ecology and Biodiversity of Sloth Bear inhabiting Darrah Sanctuary' – The research work contributed to bring Darrah sanctuary, situated near Kota, on the world Wildlife map.

) **Dr. Shuchita Jain** worked on 'Studies of Plant Taxonomy and Ethno Medico Botany of Ranthambore National Park (Rajasthan)' – Her work contributed in bringing out the medicinal importance of the vegetation at Ranthambore

) **Ms. Prerna Saxena** worked on Development of Database of Traditional and Contemporary Textiles of Rajasthan'. The work is a unique attempt to map and present textiles of Rajasthan and connect it to the world Wide Web.

) **Dr. Rajbala Vashishtha** worked on Mahilaon ke Rajneetik Sashaktikaran ki Prakriya – Myth aivam Vastvikta The work provides data to be analyzed and used to study the political consciousness and voting behaviour with underlying causes .

3.2.4

) **Dr. Rajbala Vashishtha**

- 1) Annual Research Journal ' Opinions' November 2006 issue (A Publication of Government SMS College PG College , Shivpuri , MP) . Title – Mahilaon mein Rajneetik Samajikaran ki Prakriya'
- 2) Reasearch Monthly Journal RESEARCH LINK', Indore, MP , May 2010 issue . Title – Bhartiya Mahila Netratva ki Shaikshanik , Prasthiti ke Pariprekshya mein 73 rd and 74th Smvaidhanik Sanshodhan Adhiniyam kitna Kargar (Hadoti Kshetra ke Sandarbh mein) – Issue 74 , Vol IX (3) , ISSN – 0973 – 1628.

) **Dr. Alpana Johri**

- 1) RAAC – 06 , Dec , 2006 Studies on some Aeroallergens in Kota Region of Rajasthan : Recent Advances in the field of Applied Chemistry . pp 26

- 2) National Seminar on Biotechnology, 1112 Dec. , 2009 : A Tool for Diversity Conservation . Title – Reproductive Biology of Pongamia Pinnata‘. pp – 123. (abstract)
- 3) 3rd Ayurvedic Congress and Arogya – 2008 Jaipur 1612 Dec. – Title – *Lagerstroemia speciosa* (Linn) Pers – An Ornamental Plant of Medicinal Importance‘.

) **Dr. Poonam Jaiswal**

- 1) W 1. Title – Floristic Inventory of the Protected Vegetable Stands amidst stone –mining areas of Ramganjmandi, Research , Analysis and Evaluation . Issue 8, pp 1218, (2010)

) **Dr. Mamta Chaudhary**

- 1) Indian Journal of Applied and Pure Biology. Title Stress Physiological Studies on Seed Germination and Seedling Growth of *Plantago ovata* Forsk. vol.24(2), pp 325327, 2009.
- 2) Indian Journal of Applied and Pure Biology . Title Studies on Seed Germination and Seedling Growth of *Plantago Ovata* Forsk (variety – Gujrati isabgol 1&2). Vol. 24 (2), pp. 315 316.
- 3) The Journal of Plant Science Research . Title – Anatomical Studies of Various Plant Organs of *Plantago Ovata* Forsk. Vol. 25 (1), pp 8990, 2009.
- 4) The Journal of Plant Science Research . Title – Studies on Plant Growth regulators on Swelling factor, husk recovery percent and husk yield of *Plantago Ovata* Forsk. Vol. 25 (1) , pp 4547. 2009

) **Dr. Shuchita Jain**

- 1) Indian Journal of Applied and Pure Biology – Title – Floristic Diversity of Ranthambore National Park with special reference to Medicinal Plant Species . Vol . 20 (1) , pp125 130. (2005)
- 2) International Journal Mendel . Title – Ethnomedicinal Flora of Alnia River Banks of Kota district in Rajasthan . Vol. 22 (12) . 2005
- 3) Agrobios Newsletter – Title Social Forestry – A people’s Movement , Vol. 3 no. X , pp. 47. 2005
- 4) Agrobios Newsletter – Title – Gloriosa Superba – A flame Lily. Vol. IV, Issue no. 4, pp 30 . 2005
- 5) Indian Journal of Environment and Ecoplanning . Title – Magico Therapeutic Plants of Kota Region in Rajasthan . Vol. 10, no.3, 2005
- 6) Agrobios Newsletter. Title –Strategic Scenario of Watershed Development with special reference to Rajad. Vol. IV, issue 9, pp61. 2006
- 7) Indian Journal of Applied and Pure Sciences . Title – Importance Value Indices of some plants in protected areas of Hadoti Region in Rajasthan with special reference to Floristic Diversity conservation Vol. XXI. no. 02. 2006

) **Dr. Fatima Sultana**

- 1) Engineering and Technology open Acres Science, Topic Change in Forest Cover of Darrah Wildlife Sanctuary between 1972 – 1999 : World Academy of Science , , Vol. 39 , pg 796 – 798.

- 2) International Journal of Climate Change, Title Human Impact on the Biodiversity of Darrah Wildlife Sanctuary : Issue 3: Volume

) **Dr. Kapil Dev Sharma**

- 1) PCFS Publications, Title Management of Technology Driven Strategies for the Educators of young Students, 2008.
- 2) Pragyan, MS University of Vadodara Publication, Title – Relevance of Counter Trade Arrangements to enhance Counter Trade Ties‘, 2008.
- 3) NEBAA – LAXPRA – CIBER ADVENT Publication , Title – Need to Remodel Management Education Pattern in India , 2008.

) **Mrs. Sangeeta Singh**

- 1) Journal of Rajasthan Association of Studies in English , Title –Voices of the Downtrodden – A Comparative Study of two Stories : Javni‘ and Barber‘’s Trade Union‘. Volume 3 , 2008.
- 2) Journal of Rajasthan Association of Studies in English, Title – Strategies for Improving the Standard of Teaching English Literature in Government Colleges of Rajasthan‘ , Vol. 6 , 2010.

) **Dr. Manisha Sharma**

- 1) Utpal (Sahityik Shodh Srijan Masik), Title – Viswavyapi Jal Samasya aur Kuiyanjaan‘ ISSN0.09762019 UTPAL, Sanyuktank MayJune 2009. Publisher Creations Films and Promotions , Jaipur.
- 2) Sahitya Parikrama Traimasik , Title Premchand ki Kahaniyan aur Hindutva‘ , July September 2009. Vol.2 , new Delhi.

- 3) Pinaak (Sahitya aivam Sanskriti Traimasiki) Title Vartmaan dashak ka Nari Sahitya aur Bhartiya Jeevanmulya' , Vol.3 , JanMarch 2010, Patna.
- 4) Sahitya Aabha (Rashtriya Masik), Title – Mahadevi ka Narichintan', Vol.3, April 2010, Mumbai.
- 5) Published in work on Criticism Samvednaon ka Katha Sansar aur Vijay Joshi', Title Vijay Joshi ke Katha Sahitya mein Manviya Sambandhon ka Digdarshan' , ISBN 81771111493, Sahityagar Prakashan , Chaura Rasta , Jaipur.
- 6) Published in work on Criticism Hind Sahityetihas mein Aadhi Duniya' , Title – Jainendra ke Katha Sahitya mein Nari ke Vividh Roop', August 2010, Patna.

3.2.5

) Dr. Pratima Srivastava

- 1) Proceedings' 28th Botanical Conference held at Dehradun , Comparative Study of Physico Chemical parameters of two Wetlands of Rawatbhata' .
- 2) Proceedings' – National Conference on Biodiversity at MLV Government College , Bhilwara . Title – Biodiversity in Rivering Wetland of Rawatbhata Region (pg no. 6163) , 2006.
- 3) Proceedings' International Conference on Climate Change and Sustainable Management of Natural Resources ITM University , Gwalior. Title 2009 .

) **Dr. Alpna Johri**

- 1) Proceedings 31st All India Botanical Conference and International Symposium on Plant Biology and Environment : Changing Scenario, Allahabad Dec 2008. Title Reproductive Biology of Lagerstroemia Indica. pp 94
- 2) Proceedings National Conference on Environmental Health Hazards, Kota, Dec. 2009. Title Air Pollution affects Pollination pp 118

) **Dr. Kapil Dev Sharma**

- 1) Conference Publication, Title – Tourism Promotion Viz e Viz Perception of Inbound Tourists in India, 2007.
- 2) Rekindle – ISTD Publication, Title – HR Priorities and Role Shift During Meltdown, 2009.

Books Published

- 1) Printwell, Motivational Aspect in Organised Behaviour, 1995.
- 2) RBD, Business Communication, 200708.
- 3) RBD, Manav Sansadhan Prabandh, 200910.

) **Dr. Sajjan Poswal**

Book

- 1) 1857 ka Swatantrata Sangram, Ritu Publication , Jaipur .

) **Dr. Manisha Sharma**

- 1) Hamara Drishtikon (Souvenir) Akhil Bhartiya Sahitya Parishad , Title

Nasira Sharma ke Katha Shitya mein Stree Vimarsh', Pilani 31,12.2006.

- 2) Hamara Drishtikon (Souvenir) Akhil Bhartiya Sahitya Parishad, Title Kabir ki Sakhiyon mein Manav Mulya' National Conference on Kabir Sahitya mein Manav Mulya', Kota, 27.7.2008.

Books

- 1) Samayik Sanchetna aur Nasira Sharma', ISBN No 9788177112085 Sahityagar Prakashan, Jaipur.

) **Ms. Sangeeta Singh**

- 1) Proceedings – National Conference on Environmental Health Hazards', Title – Entrepreneurship versus Environment in the context of Kota City', 2010.

) **Dr. Nirmala Gupta**

- 1) Chapters for Distance Education (Vardhman Mahaveer Open University, Kota)
- 2) Class – PA 03, PA 04 , PA 05, PA 06 (Undergraduate Classes)
- 3) MAPA 02, MAPA 03 (Postgraduate Classes) 18 Chapters in all.

) **Dr. Fatima Sultana**

- 1) Proceedings, National Conference on Environmental Health Hazard' held at Kota , Title – Why Wild Animals Stray Out from Protected Areas', 2010.

) **Dr. Sushma Ahuja**

Proceedings / Souvenir

- 1) Joint Annual Conference of I.H.C.S., I.A.S. and I.S.P.Q.S., Title – The Alien Features of the Sun Temple of Jhalrapatan', Allahabad, 2009.
- 2) Joint Annual Conference of I.H.C.S. , I.A.S. and I.S.P.Q.S. , Title The Position of Women in the Indian Society : Womanhood as reflected in Temple Art of Hadoti, Khajuraho and Ellora', Bhubneshwar, 2008.
- 3) Joint Annual Conference of I.H.C.S., I.A.S. and I.S.P.Q.S., Title – Heritage and Museum as Source Material for the Reconstruction of Regional History', Gwalior, 2006.
- 4) UGC National Seminar, Title Adhunik Sahitya me Lok Chetna Sahityik Sandarbh , Govt. Birla College, Bhawanimandi, 2007.
- 5) UGC National Seminar, Title Hadoti Shilp mein Vaishnav Pauranik Kathanak'', Jai Narayan Vyas University , Jodhpur. 2007.
- 6) National Seminar : Cultural Heritage of Rajasthan (through the ages), Title Hadoti Mandir Sthapatya ke Utkrisht Stambh Mandap', Banasthali Vidyapeeth, 2005.

) **Ms. Indira Agrawal**

- 1) Proceedings : National Conference on Environmental Health Hazards , Title – Milk Amrit turned into Poison', Kota 2009.

) **Dr. Alpna Johri**

Books

- 1) Practical Botany for B.Sc. Part III, CBH Publishing House, Jaipur.
- 2) Physiology and Biochemistry, B. sc. Part III, CBH Publishing House, Jaipur.
- 3) Biotechnology and Utilization of Plants, B. Sc. Part III, CBH Publishing House, Jaipur.
- 4) Plant Ecology and Phytogeography, B. Sc. Part III, CBH Publishing House, Jaipur.

) **Dr. Mamta Chaudhary**

Proceedings/ Souvenir

- 1) National Seminar on Biotechnology: A tool for Biodiversity Conservation, Title Studies to increase Commercial production of husk of *Plantago Ovata* Forsk – A plant with great medicinal value', 2009.

4) **Dr. Shuchita Jain**

Books

- 1) Practical Botany for B.Sc. Part III, CBH Publishing House, Jaipur.
- 2) Environmental Studies for Degree Students, Emkay Publications, New Delhi.
- 3) Physiology and Biochemistry Paper I for B.Sc. Part III, CBH Publishing House, Jaipur.

- 4) Ecology and Phytogeography – Paper III for B.Sc. Pt III , CBH Publishing House, Jaipur.
- 5) Biotechnology and Utilization of Plants Paper III, CBH Publishing House, Jaipur.

3.3

Consultancy

Some members of the staff provide free consultancy services to Department of Forests regarding flora and fauna as well as the ecological status of the sanctuaries and National Parks of the Rajasthan State. Environmental consultancy services are also extended by members and awareness is created amongst the society for protection and conservation of natural resources.

3.4

Extension Activities

3.4.1

The institution promotes the participation of students and faculty in extension activities with the help of various departments and sub institutions like NSS, NCC, YDC, Women Cell, Entrepreneurship Development Cell etc. through following activities

-) Extension lectures delivered by various eminent scholars
-) Workshops and seminars
-) Regional and National Conferences
-) Exhibitions

-) Joint training program for teachers, technicians/laboratory assistants and students
-) Project presentations by faculty and students
-) Open discussions on different valuable issues

3.4.2

Outreach programmes associated with academic curricula organized by the institution are as follows

-) Field visits/ Excursion tours (organized by Geography, History, Sociology, Botany and Zoology Departments)
-) Visit to Zoo and Bird Sanctuary
-) Visit to Historical and Archaeological places
-) Field survey conducted by (Geography and sociology Departments)
-) Minor as well as major Research Projects
-) Syllabi framing and reviewing as member of Board of studies.

3.4.3

There are various programmes taking place in the institution by which students acquire attitude for training and service

-) Career and Guidance counseling programmes
-) Placement activities and services
-) ICICI training programmes
-) Fashion Designing course and exhibition

-) Computer application certificate course and diploma course
-) Campus Interview
-) Career fair
-) Attitude, Skill, Personality Development course/ classes
-) RMOL (Rajasthan Mission on Livelyhood) Programme
-) Department of Science and Technology Programme

3.4.4

Most of the faculty members are engaged in research supervision and research guidance.

DSTFIST programme has been sanctioned (Amount Rs.35 lakhs) for basic equipments necessary for imparting quality teaching and modernization of laboratories.

Institution conducted RMOL skill training programmes on Screen Printing, Block Printing, Spoken English cum Employment Readiness Skills and Banking Plus etc.

3.4.5

-) Institution is engaged in various activities for the benefit of local community.
-) Institution organizes blood donation camps almost every year.
-) Organizes Health and Hygiene programmes.
-) Nutrition and food preservation programmes
-) Plantation and Environmental conservation programmes

-) Literacy and Educational awareness programmes
-) Awareness programmes and rallies on the ban of polythene bags, traffic rules, road safety rules etc.

3.4.6

-) Community participation in Institution Development
-) Women Cell organizes Lectures and Discussions on Women related health problems.
-) Blood Donation camps are organized in association with the Rotary Club and Lioness Club.
-) Health Check Up Camps in the joint venture of NSS and other NGOs.
-) Student Alumini and their cooperation for different activities for the benefit of the students

3.4.7

Awards and Recognition received by faculty / students of the college

- Dr. Sushma Ahuja (History Department)
- Dr. Leela Modi (Hindi Department)
- Dr. Manisha Sharma (Hindi Department)
- Dr. Roshan Bharti (Music Department)
- Shri Devendra Saxena (Music Department)
- Ms.Sadhana Saini (English Department)
- Ms.SangeetaSingh (English Department)

- Dr. Shuchita Jain (Botany Department)
- Dr. Nirmala Gupta (Public Administration Department)
- Dr. Fatima Sultana (Zoology Department)
- Dr. Vijay Devra (Chemistry Department)
- Dr. Jyoti Sidana (Sociology Department)
- Ms. Suman Vashisth (Physical Education Department)

3.5

Collaborations

3.5.1

Local Bodies/Community

Collaboration with the local bodies like Rotary Club, Lions Club, INTACH, Hadoti Naturalist Society, Blood Bank, District Industry Centre, VMOU, Hast Shilp Sansthan, Jal Biradari etc.

State

Department of Forests and Wildlife

National

Western Regional Instrumentation Centre, University of Mumbai, (M.S.)

International

Lingua Lab American

Industry

DSCL Kota

Service Sector

Other Educational Institutions (Government and Private)

Agriculture Sector

Local Agriculture research Stations and training centers

Administrative agencies

Local Administration

Municipal Corporation?

any other?

3.5.2

Institution is benefited from the collaboration of different local bodies.

(a) Curriculum Development

The Institution collaborates with the University of Kota, to construct the curricula of all the degree courses and postgraduate courses, which are the important part of the educational activity in the institution.

(b) Internship

Students opting Home Science can perform practical training with the collaboration of some NGO's in the field of food preservation and advance techniques.

(c) On – the job training

As such no provision is there of onthe–job training.

(d) Faculty exchange and development

Faculties, expert in the different fields from different Government as well as Private Institutions are invited to deliver lectures through programmes

like Youth Development and Entrepreneurship Development for the benefit of the students.

(e) Research

Other Institutions provide required assistance to the research scholars and guidance as well for the betterment of the research activities to benefit all of the people in the society.

(f) Consultancy

As such no collaboration is there but few faculty members are associated with the consultancy services.

(g) Extension

Various extension activities like subject specific lectures by specialists, field visits, botanical excursion tours and educational tours are organized for all round development of the students.

(h) Publication

No publication is in collaboration with the other institution

(f) Student Placement

The efforts for student placement are made by separate placement cell in the college.

3.5.3

No such MoU till signed with other academic institutions, industry and other agencies but now some proposals are under consideration.

3.6

Best Practices in Research, Consultancy and Extension

3.6.1

Faculty members are doing research work and the teachers are given study leave. In the session 20102011, teachers are proceeding on leave to complete their Doctoral Research under TRF programme of the UGC. 25 teachers have been recognized as Research Supervisors in the different subjects to guide the research scholars by University of Kota, Kota. There is the increase in the number of faculty members involved and working in the minor and major research projects. In the Chemistry Department, FIST –DST programme for Laboratory Infrastructure Development has been successfully completed and now available for the use of the students as well as teachers fulfilling the need of the hour. The number of teachers those who have authored books is also increased in last two years. Students are also motivated towards research through applying small student projects to DST.

The department of Textile dyeing and printing, Garment production and export management provides training to students for source of earning .Preparation of folders, bags, designing of garments, screen printing, block printing etc. have been taught to the students for better utilization of skills and resources.

The college promotes literacy, health education and programmes on women empowerment through NSS and entrepreneurship development cell.

4.1

Physical Facilities

4.1.1

- a) Infrastructure facilities available for academic activities include
Classrooms, Library, Knowledge Centre.
- b) Cocurricular

c) Play Ground, Auditorium, Gymnasium etc.

4.1.2

Copy of the master plan of the college campus indicating existing physical infrastructure and projected future expansions is enclosed.

4.1.3

Yes, The Institution augmented the infrastructure to keep pace with its academic growth. In the last five years span the number of classrooms is increased. The new science block is constructed extending New Chemistry and Zoology Laboratories and Research Laboratory is also developed in Zoology and FIST Laboratory in the Chemistry Departments respectively.

The amount spent in the last five years to develop these facilities is.

4.1.4

There is a lack of common room and separate rest rooms for girls and women staff; however the staff room exists with inadequate facilities and washrooms.

4.1.5

The Institution plans the time frame of each faculty as per the need of the faculty and looking to the strength as well as keeping the viewpoint that the maximum students and staff can utilize the resources in the suitable time period.

4.1.6

Some ramps for the physically challenged students have been constructed. Wheel Chair facility is also provided to them, if needed.

Maintenance of Infrastructure

Budget allocation (20102011) for the maintenance of

- a. Land and building Rs. 82 lacs

- b. Furniture and equipment Rs. 50 lacs
- c. Computers 5.34 lacs
- d. Vehicles No college vehicle available.
- e. If required, the maintenance is done from students' fund.

4.2.2

The Institution ensures optimal utilization of allocated budget by proper distribution of budget as per the requirement on the priority basis for the activities in the interest of students and organization.

4.2.3

Institution appoints technical staff on adhoc /contract basis for maintenance of equipment. Infrastructure facilities and other services are maintained by P.W.D. In the session 2010 2011, maintenance of equipments committee of the Institution organized a Joint Training Programme for teachers and technicians to maintain the laboratory equipments at college level in collaboration with the Western Regional Instrumentation Centre, University of Mumbai, Mumbai.

4.3.1

Yes. Library has the Advisory Committee. Following are the members of the committee

- 1) Ms. Indra Agrawal
- 2) Ms. Premjeet kaur Suri
- 3) Sh. Yusuf Ali Ansari
- 4) Ms. Shuchita Jain
- 5) Ms. Manisha Sharma

All the members of the committee, supervise all the Library activities like Purchase of books, checking of Library records, Issue and return of books, Student problems, visitors record and proper regulatory mechanism for the benefit of all staff members as well as students.

Library automation has been completed and hence required books and journals are easily available for consultation.

4.3.2

Library entry cards/issue cards are given to students as well as staff members. Books issue and return register is maintained and time limit for return is upto 7 days. DELNET facility is available for easy and quick access.

4.3.3

The support facilities available in the library include internet broad band connection and photocopier to provide the facility to students/users.

4.3.4

The committee members and concerned subject teachers recommend the latest books, important journals and reading materials required as per the curricula prescribed and purchase order is placed after the approval by the Incharge of the Department. The amount spent on new books and journals during the last five years is.

The new books and journals are also purchased under the Minor and Major Research Projects by the faculty members, which is the property of the Institution after the completion of the project.

4.3.5

Internet usage and online library access services are available for students and staff members during the college time 10.00A.M.5P.M. Students and staff member frequently use during the college time.

Subscription?

Licensed software is Library Management Software DELNET

4.3.6

Library services are both manual as well as partially computerized.

4.3.7

The Institution uses DELNET.

Details?

4.3.8

All faculty members and students are informed through regular notifications/circulars about the latest acquisitions in the library. The latest issues are displayed in the proper racks and in the reading room.

4.3.9

Interlibrary loan facility and online journal access facility are available.

4.3.10

Ramp is constructed for convenience of physically challenged students and proper comfortable seats are available for them. No visually challenged student yet admitted in the Institution but if somebody comes, the provision for necessary materials (Braille) can be made.

4.3.11

Infrastructural Developments in Library in last two years

Research Cubicals

Renovation

Extension with more facilities

4.3.12

News papers, Magazines, Journals, Environmental issues and competition preparation booklets, Employment News and syllabi as well as Question Paper patterns of particular faculty are available for reference.

4.4

ICT as Learning Resources

4.4.1

Institution has well equipped two computer labs. The elementary computer lab, which is being run by Educomp Solutions Ltd. consists 42 systems.

Number of computers	42
Computerstudent Ratio	1:5
Stand-alone facility	Available.
LAN facility –available	
Configuration broadband connection	
Licensed software	

4.4.2

Yes. Central Computing Facility available with 20 systems.

4.4.3

Apart from this NMEICT has provided broadband facility, which is available in the different departments.

4.4.4

Yes. <http://www.jdbcollege.ac.in>. It is regularly updated by adding the information about the latest activities conducted in the session.

4.4.5

The budget is provided by University Grants Commission for upgrading the computers and as well as for maintenance. Now UGC Network Resource center is being established by purchasing more computers for the benefit of all.

4.4.6

Those computers which are in warranty period are maintained by company itself and others are maintained by Annual Maintenance Contract (AMC).

4.5

Other Facilities

4.5.1

a) Capacity of the Hostel (girls)	100
b) Occupancy	46
c) Rooms	48
d) Recreational Facilities	TV, Gym & Internet
e) Sports (Indoor & Outdoor)	Nil
f) Health & Hygiene	N.A.

4.5.2

The Institution ensures participation of girl's through notification & motivation for intra and interinstitutional sports competitions as well as cultural activities, which are organized at college level, intercollegiate, regional, divisional and state level.

4.5.3

Common facilities available with the institution

- | | |
|-----------------------------|---|
| a) Staff Room | Available with seating capacity of 125. |
| b) Day care centre | Proposed to be developed |
| c) Common Room for Students | N.R.S.C. |
| d) Rest Rooms | Not available |
| e) Health Centre | Not available |
| f) Vehicle Parking | Available but not sufficient |
| g) Guest House | Old with 8 rooms (To be renovated) |
| h) Canteen | Good Canteen |
| i) Telephone | Available |
| j) Internet Café | Not available |
| k) Transport | Not available |
| l) Drinking Water | Available |

4.6

Best Practices In Infrastructure & Learning Resources

4.6.1

Infrastructure & learning resources are best utilized for the benefit of learners.

The college has adequate land area to accommodate students, teachers and administrative officers. New blocks are constructed including knowledge centre,

science block (Chemistry & Zoology Department). FIST – DST laboratory is established in the current session for the benefit of research scholars and postgraduate students.

The library is stocked with 76290 books, 40 journals, 22 magazines, 16 newspapers. The bookbank is available with 9000 books. The automation of library has been completed for the benefit of students and faculty also.

Sports grounds facilities are going to extend shortly. The proposal for the development of playground and gym are submitted to UGC. Various awards have been won by the sports women at national as well as international level.

Learning resources are strengthened keeping in the view learner centered approach, so that they can compete well in each and every field of life.

5.1

Student Progression

5.1.1

SOCIOECONOMIC PROFILE OF STUDENTS

S. No.	Session	Categories					
		SC	ST	OBC	Minority	General	Total
1	2007- 2008						
2	2008- 2009	867	675	1152	232	1946	4872
3	2009- 2010	1031	995	1481	543	1491	5541
4	2010- 2011						
5	2011- 2012						

The students of this college are basically from urban, semiurban and rural background and nearly 36% of the students in the year 20092010 belong to scheduled caste and scheduled tribe categories, where as only 27% of the students were from other backwards communities. By and large only 27% students were from general category. Thus we can see student's composition of the college is inclined to reserved categories.

5.1.2

Efforts of minimize dropout rates

- a) Promoting awareness amongst students about significance of higher education particularly for the girls through a number of students forum viz. Women Cell, Planning Forum, Student Union etc.
- b) Special classes for the students coming from weaker academic background.
- c) Financial assistant in form of distribution of scholarship for SC/ST/OBC and other merit based scholarship as proposed by the government from time to time.

5.1.3

On an average 500 students from undergraduate programmes of this college get the opportunity to take admission in postgraduate programmes of arts, commerce and science stream. However the students inclination towards Ph.D. is minimal i.e. small proportion of students (nearly 10 to 15) take admission in Ph.D. programme, since University has adapted entrance examination from this year. There is no formal mechanism to collect data about the students getting placement outside the campus.

5.1.4

The college having a placement cell, which facilitates placement services to the students studying in the final year of B.A., B.Com, B.Sc and M.A., M.Com., M.Sc.

5.1.5

There are institutional facility and support services of remedial classes for students appearing and qualifying in various competitive examination.

5.1.6

ACADEMIC PERFORMANCE OF THE STUDENTS

Session	Particulars	Pass % age
2006-2007	Graduate and postgraduate classes of arts, commerce and science streams.	92.92 %
2007-2008		93.76 %
2008-2009		92.12 %
2009-2010		
2010-2011		

5.2

Student Support

5.2.1

The college publishes prospectus on annual basis containing detail information of college regarding faculty, infrastructure, administration, academic programme, admission rules and regulations. This is supplied at the time of admission along with new forms to the students.

- a) The college also regularly publishes magazines namely VAGDHARA and RASHMI giving information of articles, literary presentation by students, faculty of the college, different activities and achievements of students as well as faculty members.

5.2.2

The college is Government-Run academic institution hence the financial assistance / aid / scholarship are applicable, which are proposed by the State Government. The college does not provide any scholarship on its level for the students.

5.2.3

The college has a fully furnished canteen, which is run by a private vendor allowed to operate through competitive tender. The quality of food and snacks are regularly monitored by the canteen committee of the college.

The college also has a committee namely DISHA , which is assigned the task to counsel the students.

5.2.4

There are no overseas students in the college.

5.2.5

There is a placement committee in the college, which is also looking the career counseling matters of the students. The placement and counseling committee composition is as follows:-

1. Dr. K.D. Sharma - Officer Incharge
2. Mrs. Sapana Kotra - Member
3. Ms. Archana Sahare - Member
4. Mr. Jitesh Joshi - Member

5.2.6

In order to encourage and develop entrepreneurial skills amongst students the following programmes have been conducted by the college:-

1. Three day workshop was organized by the entrepreneurship development cell of the college from 10th to 12th December.2009 under sponsorship of Entrepreneurship Development Institute, Gandhinagar, Gujrat.
2. Conducted industrial visit to DCM Shriram Concolidated Ltd., Kota.
3. Conducted a course on Banking Plus under Rajasthan mission of livelihood (RMOL).

5.2.7

There is a student counseling committee, which has assigned a task od academic and personal counseling to the students. The committee comprises the following academic officials:-

1. Mrs. Prerna Saxena
2. Mrs. Nidhi Meena

5.2.8

This is a Girls College and for the sack of students guidance a separate women cell committee is also operative in the college. Following are the members of the committee:-

1. Dr. Krishna Rani
2. Mrs. Veena Gupta
3. Mrs. Neeru Agarwal
4. Mrs. Shahida Khan
5. Mrs. Nirmla Gupta
6. Mrs. Meera gupta

7. Mrs. Kumud Shrivastava

8. Mrs. Somwati Sharma

9. Mrs. Smriti Johari

5.2.9

The college administration is very sensitive towards prevention / action against acts of sexual harassment of girls students. There is a committee in the college entrusted the task of tackling. Tackling the issues of sexual harassment if any in the college the committee member are as follows:-

1. Dr. I.K. Bhandari - Officer Incharge
2. Dr K.M. Gavendra
3. Mrs. Prerna Saxena
4. Dr. Renu Sharma

However, no incident of sexual harassment is reported to the committee during last five years.

5.2.10

The administration of the college is very careful towards redressal of student grievances. In order to achieve this goal there is an active student grievance cell in the college. The committee composition is as follows:-

1. Dr. I.K. Bhandari - Officer Incharge
2. Dr Gopal Thakar
3. Dr. G.P. Gupta
4. Dr. Madhulika Zutsi

5. Dr. Renu Sharma
6. Dr. rajbala Vashista
7. Dr Neelam Singal
8. Dr. Nirmala Gupta
9. Mrs. Madhu Khanna
10. Mrs. Manju Chaudhary
11. Mr. Subodh Kumar
12. Mr. Hitesh Gupta
13. Mrs. Sapana Kotra
14. Mrs. Jaishree Davre
15. Mrs. Jagrati Meena

No major grievances have been reported from the students.

5.2.11

There is a provision for acquiring computer skills / literacy for students, in curriculum, since the University of Kota has put computer education as compulsory subject in the first year of graduate programme of Arts, Commerce, Science stream.

The college has fully furnished and well equipped computer lab in which students are taught theory and practical of computer education.

The lab consists of 45 PC (Computers) and 5 faculties, which are provided by private agency EDUCOM Solutions Pvt. Ltd., Kota.

There is a computer committee in the college which regularly tasks the track of computer education.

1. Dr Sangita Suneja - Officer Incharge
2. Dr. R.L. Kumawat
3. Ms. Archana Sahare
4. Mr. Jitesh Joshi

5.2.12

There are following value added courses to develop life skills, career training, community orientation, good citizenship and personality development of the students:-

1. Certificate Course in Computer Application - UGC Sponsored.
2. Graduate Course of Business Administration (BBA) – SFS Programme
3. Graduate Course of Commerce Honors (B.Com-Honors) – SFS Programme
4. Certificate Course in Fashion Designing – UGC Sponsored
5. Certificate Course in Career Counseling – RMOL Sponsored
6. Certificate Course in Banking Plus – RMOL Sponsored
7. Certificate Course in Screen Printing – RMOL Sponsored
8. Certificate Course in Block Printing – RMOL Sponsored

5.2.13

The college administration has availed security services of private agency to ensure safety and security of students, faculty and the Institutional assets.

There is round clock security arrangements of two guards on the main gate as well as on the hostel gate of the college.

Ceasefire facility has also developed to ensure safety in the college campus.

Criterion VI:

Governance and Leadership

6.1

Institutional vision and leadership

6.1.1

Vision and mission of the institution is to educate and empower the girl students.

- a) It is in tune with the objective of higher education policies.
- b) Yes, all the activities are performed as per the stated objectives.

6.1.2

Administration ensures teaching learning process in efficient and effective manner by providing all the high-tech facilities as well as fundamental requirements to the learners and teachers. Regular monitoring and observations are made by the observers.

6.1.3

Head of the Institution ensures the assignment of duties to different faculty members as per the eligibility and interest. Committees are framed by

administration. Regular monitoring is done through circulars, notifications and communications.

6.1.4

Head of the Institution and administrative officers (Vice Principals) gain the information about the staff members from personal contacts; feedback mechanism is existing as well. Regular meeting of the head of the departments is organized to review the activities and progress of the institution.

6.1.5

The management assigns particular responsibilities to the teaching as well as non-teaching staff members for improving the effectiveness and efficiency of institutional processes like admission, election and examinations.

6.1.6

Head of the Institution governs all the activities of the institution observing transparency in all the mechanisms and also coordinates each and every event through proper communication by inviting meetings.

6.2

Organizational Arrangements

6.2.1

Organizational Structure includes

)	Head of the Institution		
)	Vice Principals	-	2
)	Teaching faculty members	-	109

Academic bodies are always involved in the developmental activities of the institution as under:

-) UGC Committee
-) Computer Committee
-) Research and Development Committee

Administrative bodies are involved in finance, infrastructure development, faculty recruitment, performance evaluation etc:

-) Steering Committee
-) College Development Committee
-) Staff Council Committee

Year	Name of Body	Meeting Held	Decision Taken
2009-2010			
2010-2011			

6.2.2

The administration is decentralized to some extent as the overall work distribution regarding academic and establishment as well as finance matters are assigned to both the Vice Principals.

The policy matters are decided by the Head of the Institution. The administration collaborates with different departments and personnel through flexible and suitable mechanisms for improvement of quality of the educational environment.

6.2.3

Yes, the institution has Internal Quality Assurance Cell (IQAC) establishment in

the year The cell brings about internal effective coordination.

6.2.4

Grievance Redressal Cell does not exist for employees

6.2.5

The management and staff meetings are held 3 to 4 times in an academic session.

Some emergency meetings are held as and when required. The major issues disbursed in the last meeting were about the conduct of student union election.

6.2.6

Yes, there is a cell to prevent sexual harassment of women staff. It takes care but no such cases reported till date.

6.3

Strategy Development and Deployment

6.3.1

The development plan of the institution is framed by all - teachers, students and administrators.

-) Students maintain discipline in the campus, attend classes regularly, and participate in extra-curricular activities.
-) Teachers are engaged in academic and research pursuits, always help the students to achieve their goal.
-) Administrators are playing an important role to motivate and support through different State Government schemes and UGC schemes.

6.3.2

The objectives are communicated and deployed to all levels through Academic Confidential Report (ACR) to ensure individual employees contribution for institutional development.

6.3.3

List of the different committees constituted for the management of different institutional activities are as under:

Academic Dean Committee

1. Mrs. Uma Sharma
2. Mrs. Sandhya Gupta
3. Mrs. Kamlesh Sharma
4. Mrs. Sushma Ahuja
5. Mrs. Indra Kala Bhandari
6. Mrs. Poornima Sharma

Purchase Committee

1. Mrs. Sushma Ahuja
2. Mrs. Sandhya Gupta
3. Mr. M.L. Gupta
4. Mrs. Renu Sharma (Geography)
5. Accountant

Literature Desk

1. Mrs. Usha Jha
2. Mrs. Sapna Kotra
3. Mrs. Sunita yadav
4. Mrs. Nadira Khatun
5. Mrs. Vandana Sharma

Land Building and Maintenance Committee

1. Mrs. Sandhya Gupta
2. Mrs. Rajkaur Ola
3. Mr. R.L. Kumawat
4. Mrs. Manju Chaudhary
5. Mrs. Sunita Sharma
6. Mr. Nathu Lal (O.S.)
7. Two members of college development committee

Games Committee

1. Mrs. Suman Vashist
2. Mrs. Vandana Ahuja
3. Mr. K.M. Gavendra
4. Mrs. Nadira Khatun
5. Mrs. Kumud Shrivastava

6. Mrs. Vandana Sharma
7. Mrs. Manisha Sharma (Hindi)
8. Mr. Radhey Shyam Sen (Sr. Clerk)

Concession Committee

1. Mr. Gopal Dhakar
2. Mrs. Versha Mehta
3. Mrs. Anjali Singh
4. Mr. Subodh Kumar
5. Mr. Naveen Mittal
6. Mrs. Renu Nainawat

Cultural and Drama Association

1. Mrs. Nishi mathur
2. Mrs. Kalpana Sharma
3. Mrs. Satyabhama Gupta
4. Mrs. Prerna Sharma
5. Mrs. Saraswati Agrawal
6. Mrs. Leelu Vyas
7. Mr. Roshan Bharti
8. Mrs. Bindu Chaturvedi

9.. Mrs. Punita Shrivastava

Time-Table Committee

1. Mrs. Sangeeta Suneja
2. Mrs. Laxmi Bhal
3. Mrs. Aruna Kaushik
4. Mrs. Seema Soral
5. Mr. Yusuf Ali Ansari
6. Mr. K.M. Gavendra

Women Cell Committee

1. Mrs. Krishna Rani
2. Mrs. Veena Gupta
3. Mrs. Neeru Agrawal
4. Mrs. Shahida Khan
5. Mrs. Nirmala Gupta
6. Mrs. Meera Gupta
7. Mrs. Kumud Shrivastava
8. Mrs. Somvati Sharma
9. Mrs. Smriti Johri

Planning Forum Committee

1. Mrs. Aruna Kaushik

2. Mrs. Seema Soral

3. Mrs. Uma Badolia

Environment Protection Committee

1. Mrs. Suman Mathur

2. Mrs. Madhulika Zutsi

3. Mrs. Madhu Khanna

4. Mrs. Pratima Shrivastava

5. Mrs. Alpna Johri

6. Mrs. Kavita Meena

Scholarship Committee

1. Mr. K.M. Gavendra

2. Mrs. Anita Tamboli

3. Mrs Nidhi Meena

4. Mrs. Kavita Meena

5. Mr. Jitendra Verma

6. Mr. Vinay Meena

Store Committee

1. Mrs. Seema Garg

2. Mr. Gopal Dhakar

3. Mr. Naveen Mittal

4. Mr. Devidan (Store Keeper)

Mess and Canteen Committee

1. Mrs. Nirmala Gupta
2. Mrs. Seema Soral
3. Mrs. Deepa Swami
4. Mr. Jitendra Verma
5. Mr. Hitendra Gupta

College Website Committee

1. Mrs. Sadhana Saini
2. Mrs. Fatima Sultana
3. Ms. Archana Sahare
4. Mr. Jitesh Joshi

Model College Committee

1. Mrs. Indra Kaka Bhandari
2. Mrs. Sandhya Gupta
3. Mrs. Laxmi Bhal
4. Mrs. Arti Shah
5. Mr. Jitesh Joshi

Prize Distribution Committee

1. Mrs. Suman Vashista

2. Mrs. Sushma Ahuja
3. Mrs. Satyabhama Gupta
4. Mrs. Renu Sharma (Geography)
5. Mrs. Prabha Sharma
6. Mrs. Reena Khanuja
7. Mrs. Fatima Sultana

Computer Committee

1. Mrs. Sangeeta Suneja (Science)
2. Ms. Archana Sahare (Arts)
3. Mr. Jitesh Joshi (Arts)
4. Mr. R.L. Kumawat (Commerce)

Accounts Checking Committee

1. Mr. G.P. Gupta
2. Mr. Mahendra Kumar Gupta
3. Mrs. Vandana Ahuja
4. Mr. M.L. Gupta
5. Mr. Hitendra Gupta

Attendance Checking Committee

1. Mrs. Uma Sharma

2. Mrs. Sandhya Gupta
3. Mrs. Kamlesh Sharma
4. Mrs. Sushma Ahuja
5. Mrs. Indra Kala Bhandari
6. Mrs. Poornima Sharma

Terminal Test Committee

1. Mrs. Poornima Sharma
2. Mr. P.C. Jain
3. Mrs. Anita Tamboli
4. Mrs. Sangeeta Singh
5. Mrs. Usha Vijay
6. Mrs. Nivedita Gupta
7. Mrs. Smriti Johari
8. Mrs. Jayshree Dawre

Library Committee

1. Mrs. Indra Agrawal
2. Mrs. Premjeet Kaur Suri
3. Mr. Yusuf Ali Ansari
4. Mrs. Shuchita Jain

5. Mrs. Manisha Sharma (Zoology)
6. Ms. Archana Sahare

Discipline and Grievance Redressal Committee

1. Mrs. Suman Vashist
2. Mrs. Bala Bansal
3. Mr. Gopal Dhakar
4. Mr. G.P. Gupta
5. Mrs. Madhulika Zutsi
6. Mrs. Renu Sharma (Political Science)
7. Mrs. Neelam Singhal
8. Mrs. Madhu Khanna
9. Mrs. Rajbala Vashist
10. Mrs. Sapna Kotra
11. Mrs. Sunita Yadav
12. Mrs. Romi Sharma
13. Mrs. Perna Saxena
14. Mrs. Manju Choudhary
15. Mr. Subodh Kumar

16. Mr. Hitendra Gupta

17. Mrs. Jayshree Dawre

18. Mrs. Jagrati Meena

19. Mrs. Usha Khandelwal

Aquagaurd and Electricity, Water Maintenance Committee

1. Mrs. Shagufta Vajpayee

2. Mrs. Neelam Singhal

3. Mrs. Sajjan Poswal

4. Mrs. Vijay Devra

5. Mr. Vinay Meena

6. Mr. Devidan (Store Keeper)

U.G. Association Committee

1. Mrs. Seema Soral (Arts)

2. Mrs. Sapna Kotra

3. Mrs. Satyabhama Gupta (Science)

4. Mrs. Poonam Jaiswal

5. Mrs. Vandana Ahuja (Commerce)

6. Mrs. Archana Vijay

Hostel Committee

1. Mrs. Uma Sharma
2. Mrs. Kamlesh Sharma
3. Mrs. Sandhya Gupta
4. Mrs. Seema Garg
5. Mrs. Prerna Sharma
6. Mrs. Jayshree Dawre

Campus Cleaning and Beautification Committee

1. Mrs. Suman Mathur
2. Mrs. Madhulika Zutsi
3. Mrs. Alpna Johri
4. Mrs. Somwati Sharma

Anti Ragging Committee

1. Mrs. Indra Kala Bhandari
2. Mr. G.P. Gupta
3. Mrs. Shagufta Vajpayee
4. Mr. K.M. Gavendra

Court Matter Committee

1. Mr. R.L. Kumawat
2. Mrs. Rekha Kalani

3. Mr. Nathu Lal (O.S.)

Public Relation Committee

1. Mrs. Sushma Ahuja
2. Mr. P.C. Jain
3. Mr. Jitendra Verma

U.G.C. Committee

1. Mrs. Sandhya Gupta
2. Mrs. Krishna Rani
3. Mrs. Vijay Devera
4. Mrs. Shammi Khandelwal
5. Mrs. Shuchita Jain

NAAC Accreditation Committee

1. Mrs. Shuchita Jain
2. Ms. Archana Sahare
3. Mr. Naveen Mittal
4. Mr. Jitendra Verma
5. Mrs. Nidhi Meena
6. Mr. Jitesh Joshi
7. Mrs. Renu Nainawat

N.S.S. Committee

1. Mrs. Deepa Swami
2. Mrs. Nidhi Meena
3. Mrs. Jagrti Meena
4. Mrs. Renu Nainawat

Student Advisory Bureau Committee

1. Mrs. Nishi Mathur
2. Mrs. Vandana Ahuja
3. Mrs. Rajbala Vashist
4. Mrs. Renu Tyagi

N.C.C. Committee

1. Mrs. Sunita Yadav (Army Wing)
2. Mrs. Smriti Johri (Air Wing)

Rangering Committee

1. Mrs. Kumud Shrivastava

Magazine VAGDHARA Committee

2. Mrs. Sapna Kotra
3. Mrs. Sunita Yadav
4. Mrs. Nadira Khatun

5. Mrs. Himani Singh

Quarterly Report Committee

1. Mrs. Indira Agrawal
2. Mrs. Neelam Singhal
3. Mrs. Sajjan Poswal
4. Mrs. Meera Gupta
5. Mrs. Manju Choudhary

R.T.I. and Assembly Questioning Committee

1. Mr. Gopal Dhakar
2. Mr. K.M. Gavendra

Cycle Stand and Car Parking Management Committee

1. Mrs. Veena Gupta
2. Mrs. Lalita Jain
3. Ms. Leela Modi
4. Mr. Roshan Bharti
5. Mrs. Soniya Mathur

Hostel Warden

1. Mrs. Jayshree Dawre

Youth Development Centre Committee

2. Mr. K.D. Sharma

3. Mrs. Alpna Johri

4. Mr. Jitesh Joshi

Internal Audit Committee

1. Mr. Yusuf Ali Ansari

2. Mr. M.L. Gupta

Disha Committee

1. Mrs. Prerna Saxena

2. Mrs. Nidhi Meena

Officers and Staff Attendance Verification Committee

1. Mrs. Poornima Sharma

2. Mr. G.P. Gupta

Internal Development Committee

1. Mrs. Uma Sharma

2. Mrs. Seema garg

3. Mr. K.D. Sharma

4. Mrs. Renu Sharma (Geography)

Identity Card Committee

1. Mrs. Seema Garg (B.A. – Part I)

2. Mrs. Sadhana Saini (B.A. – Part II)

3. Mrs. Shammi Khandelwal (B.A. – Part III)
4. Mrs. Sushma Ahuja (P.G. – Arts)
5. Mr. K.D. Sharma (B.Com. – Part I & B.Com. Hons. – Part I)
6. Mr. G.P. Gupta (B.Com. – Part II & B.Com. Hons. – Part II)
7. Mr. Gopal Dhakar (B.Com. – Part III & P.G. – Commerce)
8. Mrs. Krishna Rani (Science – U.G. & P.G.)

6.3.4

MIS does not exist but the required data and information are collected through proper channels of Head of the Departments, Dean of Faculties and Incharge of different Committees

6.3.5

Feedback mechanism is available for students in the current session. Drop-box is kept in the common space within the reach of the students. It will help improve performance. Administrative officers use the various data in decision making and instructions are communicated to the concerned for improvement.

6.3.6

Administration motivates the staff members to take initiatives to improve skill sharing across the departments and also provides conducive environment to conduct the innovative programmes. Academic leave, duty leave provision is their for teachers to attend different training programmes to enhance the skills and empower themselves in the interest of organization. Administrative authorities

always cooperate and promote the skill improvement by sanctioning the leave / by permitting to attend the course.

6.4

Human Resource Management

6.4.1

Self appraisal method is used for performance assessment of teaching and non-teaching staff. Annual confidential report is filled up by the staff members, which is evaluated at college administration level and Commissioner's office as well.

6.4.2

The welfare measures for the staff and faculty include healthy environment, medical allowance facility, punctuality in the payment of salary / arrears and recognition of the work done.

6.4.3

State Government rules are applicable and Commissioner, College Education, Rajasthan, Jaipur has power to decide about retaining / recruiting faculty and other staff members. Rajasthan Public Service Commission (RPSC) plays important role in recruitment.

6.4.4

The adhoc faculty recruitment was formerly done on the merit basis. Appointment was only on purely temporary basis. All the State Government rules are applicable but salary structure differs in case that summer salary is not paid to them. Workload is as per the State Government and UGC rules.

6.4.5

Different policies and practices are observed in the institution ensuring professional development of faculty i.e. Budget allocation from UGC in the different heads like PTAC fund to attend conferences, seminars and workshops. Provision of teacher fellowship under faculty improvement programme. Institutional authorities help in promoting the associationship at all levels (Local to International).

6.4.6

ICT training programme conducted by institution to train teaching as well as non-teaching staff in the field of computer literacy and information technology.

Joint training programme was organized for skill upgradation of teachers, technicians and lab assistants and lab bearers in January'2011 in collaboration with Western Regional Instrumentation Centre (WRIC), University of Mumbai to maintain the equipments in the laboratory.

6.4.7

Minimal facilities are provided to faculty. Infrastructure is existing, which needs to be renovated as per today's requirement for effective working and good results.

Financial Management and Resource mobilization

6.5.1

Yes. Institution gets financial support from the State Government. The details of the grants received in last three years are as under-

Particulars	2009-2010	2010-2011
Budget allocation	Rs.1073.28 Lacs	Rs.1247.20 Lacs
UGC Development Grant under XI Plan	Rs.84 Lacs	
Salaries of Teaching Faculty	Rs.970.91 Lacs	Rs.1128.55 Lacs
Salaries of Non-teaching Employees	Rs.97.75 Lacs	Rs.113.50 Lacs
Salaries of Employees on Contractual Basis	Rs.5.36 Lacs	Rs. 11.50 lacs
Student Fund	Rs.90 Lacs	
Building / Creation of Sarvdharmavatika	Rs.1.00 Lacs	
Boring Construction		Rs.3.24 Lacs

6.5.2

Resources are mobilized to some extent through donations.

MLA Fund – 2009-2010&2010-2011

Any Other – in last two years.

6.5.3

There is no adequate budget to meet out the day to day expenses. The deficit is met through student fund generated from the fees of the students.

6.5.4

The budgetary resources are Government grants, UGC Grants and Student Funds.

(Budget Allocation) as above.

6.5.5

Accounts are audited regularly. External and internal audit procedures are adapted to ensure transparency in the finance matters and to avoid Discrepancies.(Audit statements of last two years enclosed.)

6.5.6

Yes. Institution has partially computerized its financial management system. Salary statements and few accounts statement calculations are performed with the help of computer software and as well as manually if required. Efforts are being made for complete computerization of the accounts office.

6.6

Best practices in Governance and Leadership

6.6.1

Best practices observed in Governance and leadership include Proper communication with the staff members on different important issues through meetings.

Allotment of duties well defined, by framing committees.

Recognition of the work done through appreciation letter by administration.

Feel Good Environment

Criterion VII:

Innovative Practices

7.1

Internal Quality Assurance System

7.1.1

The institution has developed the mechanism for quality assurance in the existing academic and administrative systems by establishing Internal Quality Assurance Cell (IQAC).

7.1.2

The IQAC plans, guides and monitors quality assurance and quality enhancement in the institution.

7.1.3

Students are disciplined and attend classes regularly to achieve the goal of academic enhancement through quality education.

7.1.4

The institution promotes best practices through notifications to students and staff members in order to popularize and follow them in the interest of institution. The regular follow up and feed back mechanism help to see that the best practices have been internalized.

7.1.5

The institution has organized seminar on Value added education sponsored by NAAC. The best possible facilities are provided to the learners as per their requirement.

The college imparts value added education to students through N.C.C., N.S.S., Ranging and women cell activities as well as extension activities like health awareness camp, adult education, environment awareness, aids awareness etc.

7.2

Inclusive Practices

7.2.1

The institution provides the facilities keeping in the mind the need of the students as per their mental level.

- a) Socially backward students are motivated to come forward in the field of education and other extra curricular activities.
- b) Economically weaker students have the facility of book bank and the different scholarships sponsored by the State Government.
- c) Differently abled students have the facility of wheel chair, comfortable seats in the class rooms, ramps are constructed for their convenience.

7.2.2

Rajasthan service rules framed by the State Government are applicable to recruit the staff (teaching and non-teaching) from disadvantaged communities. A fix percentage quota is reserved for them.

7.2.3

No question arises of gender balance amongst students as the institution is only women institution. However, few staff members are male both in teaching and non-teaching field, but there is harmony amongst the all staff members.

7.2.4

No such course regarding general audit has been conducted till now.

7.2.5

The institution promotes overall development of students by implementing the schemes sponsored by the State Government for students of rural and tribal backgrounds. Remedial classes for compulsory subject like environmental

education and elementary computer application are taken and students can have guidance for competitive examinations also through these classes.

7.2.6

The institution records incremental academic growth of all the admitted students through terminal test mechanism. The initiatives have been taken up by the institution to promote and inculcate moral values amongst the students to acquire good citizenship and social justice through organizing extension activities enhancing their knowledge and wisdom.

7.3

Stakeholder Relationship

7.3.1

The institution involves the members of development committee in planning, implementation and evaluation of the academic programmes.

7.3.2

The institution develops policy and new programmes like entrepreneurship, environmental awareness campaign to introduce the students to problems and solution and to create an overall climate conducive to learning.

7.3.3

Key factors are environment of the campus, facilities, education quality, security etc. with all round development, which attracts the students and stakeholders.

7.3.4

The efforts are always made by the institution to ensure overall development of the students. Cooperation in-curricular and co-curricular activities are gained through different local bodies, NGO's and Universities. Personal and spiritual

development of the students is done by organizing Youth development programmes and Yoga camps.

7.3.5

The local bodies like Municipal Corporation, Department of Science and Technology, Department of Forest and Wildlife always help and offer the programmes for the development of student community looking to the need of the hour.

7.3.6

The institution promotes the social responsibilities and citizenship roles by the training the students to survey and study the social status of the rural, poor communities in the villages. Students adopt the villages through N.S.S., take care of them and conduct awareness programme for the people.

7.3.7

Institution organizes different camps like Blood Donation and others in joint venture with NGO's etc. This brings in community orientation in its activities.

7.3.8

Neighborhood community identification is important and institution supports actively through monitoring and identifying their needs.

7.3.9

Academic satisfaction is determined through effective quality teaching as per the future needs of the learners. Learners are trained to with-stand challenges to compete in the field.

Relative to academic benchmarks, student satisfaction is determined through

) Enrollment and retention ratio.

-) Percentage of passed students
-) Placement records
-) Average attendance monitoring
-) Participation in co-curricular activities
-) Tracking grievances
-) Proactive assessment of suggestions
-) Regular class test marks
-) Remedial classes to fortify excellence

7.3.10

Being the only girls Government College in the zone it has a major share in girl's enrollment and retention due to quality teaching. Monitoring of students' performance reveals that expectations of learning are brilliant. Subject wise UG association and PG association provide the necessary fill up to academic aspirations.

7.3.11

R.T.I. committee is working in the institution to resolve the complaints promptly. Complaint management system ensures that grievances are quick redressed. The suggestions bore direct pro-activeness of academic staff ensures faculty student rapport. Yet committee at various UG and PG level ensures smoothening of rough edges.

7.3.12

Direct access to principal and management enhances prompt action. All suggestions and complaints are aggregated for analysis and further action in the meetings of college development committee.

C. Evaluative Report of the Department (If applicable)

Already covered in criterion wise detail report.

D. Declaration by the Head of the Institution


I certify that the data included in this Self-Study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the Peer team visit.

Place: Kota

Date : 19.10.2011


Signature of the Head of the institution
प्राचार्य
With seal:
दो. को. प्र. अ. सं. का महा विद्यालय
कोटा

NATIONAL CONFERENCE - ZOOLOGY



NATIONAL CONFERENCE – ZOOLOGY PAPER PRESENTATIONS



NATIONAL CONFERENCE – ZOOLOGY
PAPER PRESENTATIONS



DST FIST LABORATORY – CHEMISTRY



ECO-WATCH-CLUB – ECO HUT



JOINT TRAINING PROGRAM ON EQUIPMENT MAINTENANCE



WRIC MUMBAI TEAM AND AUDIENCE



TRAINING IN LABORATORY



**ADDRESS BY PRINCIPAL AND VICE-PRINCIPAL IN JOINT
TRAINING PROGRAM**



NATIONAL SEMINAR IN URDU



CULTURAL PROGRAM



HISTORY WORKSHOP



MUSIC COMPETITIONS



NSS CAMP



BLOOD DONATION CAMP



RESEARCH SEMINAR



SPORTS ACHIVEMENTS : VOLLEY BALL, BASKETBALL



SPORTS GENERAL CHAMPION SHIELDS



APSI AWARD – GOLD MEDAL



PAPER PRESENTATION: INTERNATIONAL CONFERENCE SINGAPORE



DTS TRAINING PROGRAMME AT HCM (RIPA), JAIPUR



AWARD: 15th AUGUST

