

Minutes of Meeting

The meeting of IQAC committee was held on 02/08/2019 at 1.00 P.M in Principal's chamber.
Dr.Sangeeta Suneja, Principal presided over the meeting.

The following members were present.

1 Dr. K. M. Gavendra , Assistant Director

2 Dr. Ashu Rani, External Member

3 Mrs. Premjeet Suri, Coordinaator IQAC

4 Mrs. Madhu Khanna, Member

5 Dr.. Vijay Dewda, Member

The following issues were discussed.

- To enrich the library with more books and e-journals
 - Instrumentation facility to be extended in the laboratories.
 - Safety measures to be improved. More fire extinguishers to be installed and old to be refilled.
 - Institutional database may be digitized.
 - Some Alumni activities to be organized.
- All the members unanimously decided to work and enhance the graph of the institution.

The meeting was concluded with vote of thanks.

1

2

3

4

5

6


Principal

JDB Government Girls College, Kota

Minutes of Meeting

The meeting of IQAC Committee was held on 6/11/2019 at 2.00 PM in Room No. 38 . Dr. Sangeeta Suneja ,Principal ,presided over the meeting.

The following members were present.

- 1- Smt Premjeet Kaur Suri Justhand
- 2- Sh. Satish Saraswat Sarawat
- 3- Smt. Madhu Khanna ansam
- 4- Dr. Shuchita Jain - Shuchita
- 5- Dr. Vijay devra Veev
- 6- Dr Poonam Jaiswal Yam
- 7- Sh. Subodh Jain Sub

The minutes of previous meeting were reviewed and the plan of action was decided.

- To Compile the information required for AQAR.
- To prepare E-Contents and deliver E-lectures.
- To motivate faculty for use of ICT tools.
- To check the old fire extinguishers, to refill and install new ones as per the requirement .
- To check water tanks and get them cleaned.

All members were informed to work for the same.

The meeting was concluded with vote of thanks

1 Justhand

2 Sarawat

3 ansam

4 Shuchita

5 Veev

6 Yam

7 Sub

Sangeeta Suneja
Principal

J.D.B.Govt. Girls College
Kota

Minutes of Meeting

The meeting of IQAC members was held on 17/02 /2020 at 2.00 PM in Principals chamber. Dr. Sangeeta Suneja ,Principal ,presided over the meetings.

The following members were present.

- 1 Smt Premjeet Kaur Suri *Suneja*
- 2 Sh. Satish Saraswat *Saraswat*
- 3 Smt. Madhu Khanna *Khanna*
- 4 Dr. Shuchita Jain - *Jain*
- 5 Dr. Vijay devra *Devra*
- 6 Dr Poonam Jaiswal *Jaiswal*

The following issues regarding quality enhancement were discussed.

- Looking to the Annual Academic Audit programme to be held in month of march ,committees were framed and duties were assigned to compile the criterion wise data .
- New labs constructed under RUSA were ready to use after inaugural ceremony .
- Books,Equipments and furniture purchased under RUSA scheme were labelled and geotagged.
- For safety measures –Fire extinguishers were refilled and installed.
- All faculty members were informed to complete the work before tentative date of inspection.

- 1 *Suneja*
- 2 *Saraswat*
- 3 *Khanna*
- 4 *Jain*
- 5 *Devra*
- 6 *Jaiswal*

Sangeeta Suneja
Principal

J.D.B.Govt. Girls College
Kota