



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	BABA GANGADAS GOVT. GIRLS COLLEGE SHAHPURA (JAPUR)
• Name of the Head of the institution	Dr. Anamika Singh
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01422-27299597
• Mobile no	99280 72663
• Registered e-mail	ggcshahpura@gmail.com
• Alternate e-mail	ggcshahpura@gmail.com
• Address	GANGA MARKET SHAHPURA (JAIPUR)
• City/Town	SHAHPURA
• State/UT	RAJASTHAN
• Pin Code	303103
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Semi-Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	UNIVERSITY OF RAJASTHAN				
• Name of the IQAC Coordinator	DR. MADHU RATHORE				
• Phone No.	0142227299597				
• Alternate phone No.					
• Mobile	9799704384				
• IQAC e-mail address	ggcshahpuragmail.com				
• Alternate Email address	rathoremadhu@ymail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	https://hte.rajasthan.gov.in/college/ggcshahpurajpr/IQAC				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/baba_gangadas_government_girls_college_shahpura_jaipur/uploads/doc/aca%20Calender%202019-20.pdf				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.60	2016	16/09/2016	15/09/2021
6. Date of Establishment of IQAC			01/01/1970		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	2020-21	0	
8. Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of			No File Uploaded		

IQAC		
9.No. of IQAC meetings held during the year	1	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes	
<ul style="list-style-type: none"> If yes, mention the amount 	NO	
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
Creation of Google Forms for Students Satisfaction Survey and Feedback form from Parents .		
Online webinars were organized through out the year on important issues		
Tree plantation		
Updatation of Web page on College portal		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
Nil	Nil	
13.Whether the AQAR was placed before statutory body?	No	
<ul style="list-style-type: none"> Name of the statutory body 		

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020	27/01/2020

15. Multidisciplinary / interdisciplinary**16. Academic bank of credits (ABC):****17. Skill development:****18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)****19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):****20. Distance education/online education:****Extended Profile****1. Programme**1.1 18

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	No File Uploaded

2. Student2.1 1613

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

2.2 **363**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	No File Uploaded

2.3 **366**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	No File Uploaded

3.Academic

3.1 **21**

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2 **24**

Number of sanctioned posts during the year

Extended Profile

1. Programme

1.1 Number of courses offered by the institution across all programs during the year	18
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File Description	Documents
Data Template	No File Uploaded

2. Student

2.1 Number of students during the year	1613
-------------------------------------------	-------------

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	363
-----------------------------------------------------------------------------------------------------	------------

File Description	Documents
Data Template	No File Uploaded

2.3 Number of outgoing/ final year students during the year	366
----------------------------------------------------------------	------------

File Description	Documents
Data Template	No File Uploaded

3. Academic

3.1 Number of full time teachers during the year	21
-----------------------------------------------------	-----------

File Description	Documents
Data Template	No File Uploaded

3.2	24
Number of sanctioned posts during the year	

File Description	Documents
Data Template	No File Uploaded

4.Institution	
4.1	26
Total number of Classrooms and Seminar halls	
4.2	0
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	28
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college meticulously Plans and develops action plans for effective implementation of the curriculum which is in line with the institution's goal to empower society through quality education. Teachers prepare term wise schedule of work for each subject. This schedule of work is made available in the department for reference. The curriculum delivery is effectively done through lectures. Printed study material is also given to students. This is supplemented by Group Discussions, Seminars and Interactive sessions. The college has established effective communication with all the stakeholders to ensure that the objectives of the curriculum are achieved in the course of implementation. The college ensures the achievement of the stated objectives of the curriculum through the critical analysis of the following:

- Student Feedback on Teachers
- Student Feedback on Curriculum
- Student Performance and Result Analysis
- Quality of Placement –

the number of students placed •Quality Enhancement of Faculty– regular enhancement of teaching-learning skills along with the theoretical inputs through participation in national and international workshops, seminars, conferences, discussions etc. • Achievements of Faculty – Professional qualifications pertaining to the areas of specialization, paper presentations and publications in reputed journals • Inhouse Research activities – Minor and Major projects undertaken in collaboration with various government agencies/UGC. • Overall Performance of the Institution – University results and top ranks obtained at the University level, participation in various cultural and sports activities, competitive exams, progression of alumni. • Extension Activities: Participation in social outreach and extension activities

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College being affiliated to the University does not have the option of formulating its own curriculum. Still, the courses offered have their relevance to the institutional goals and objectives. The college aims to inculcate the highest intellectual standards through rigorous academic commitment and discipline. Students are inspired to aspire for higher level of academic achievement by mastering the subject chosen to study. The institution strives towards overall development of students and quality enhancement of learners through various aspects of holistic personality development, orientation programs and life skill enrichment programs conducted during their period of studies that focuses on managerial skills, communication skills, leadership qualities, analytical skills, etiquettes, group discussion, global warming, awareness on environment through guest lecture, moral and ethical values, role and scope of students in uplifting the society. The college ensures that the university curriculum is followed in the best of the spirit. The College academic calendar is prepared every session with the active involvement of the College Examination Committee and Heads of the Departments. The Principal ensures that the curriculum framed by

the University is supplemented in such a way that it reflects the mission and vision of the Institution. Regular feedback obtained from the stakeholders, with respect to the quality of the enrichment programmes, are monitored and necessary remedial measures are incorporated in the future.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://hte.rajasthan.gov.in/college/ggcsahapurajpr/IOAC

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender Sensitization: Committed towards the all-round physical as well as mental development of girl students. The college has constituted Women cell. Since its inception the cell conducts awareness programmes comprising lectures, events, workshops and functions for fulfilling the above mentioned objectives. The enthusiastic response as evidenced by the presence of the number

of girl students in all the programmes conducted in promoting awareness on gender equality and other issues bears testimony to the efforts and commitment on the part of the college administration and members of the women cell in their endeavor. For the session 2013-14 brief review of the activities is mentioned below:

- Slogan / poster competition (on water conservation and women).
- Poster competition on women's contribution on deaddiction.
- Essay competition on Concerns and Reflection increase in crimes against women.
- Extension lectures (women harassment and human rights).
- Group discussion on role of gadgets in development of women.
- One day workshop on self defence.
- Bone density check up camp.
- Personality refinement camp.
- Folk song competition.
- Mehandi competition.

Climate change: Extension lectures on Global warming, Ozone layer depletion, and Carbon emission organized to spread the message across all sections of society.

Environmental Education: Environmental studies is one of the compulsory subject taught in the first year of UG university syllabus.

Students are given inputs regarding the concepts and they are taken to field visit as part of their assignments and project work. The College celebrates World Environment Day, Earth Day, Ozone Day and other important days to drive home the significance of environment.

Human rights: Legal Cell, Anti-Ragging cell, Grievance Redressal Cell are active in the college campus. Talks on Consumer Rights, human rights are organized.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

00

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

00

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

C. Any 2 of the above

from the following stakeholders Students Teachers Employers Alumni	
File Description	Documents
URL for stakeholder feedback report	https://hte.rajasthan.gov.in/college/ggcsahpurajpr/IOAC
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken
File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
609	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
463	

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students are encouraged to volunteer to support the visually impaired students as readers. Teachers also take extra care for such students and hold extra classes/Remedial for the needy person. During the examination the writers, as per laid down norm, are allowed to assist such physically challenged learners. During admission reservation policy in accordance with Govt. norms are adhered to for differentially abled students.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1a40Lql0ywjBuYOstJVRpi-lVJMElXYD/view?usp=sharing
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1615	24

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

A committee of Head of Departments has been established to monitor and evaluate the quality of teaching-learning. A systematic mechanism has been developed to ensure and enhance the quality of teaching learning. Feedbacks relating to teaching and learning, received-if any, from the students, parents, academic peers alumni and other stakeholders and the recommendations

/suggestions received are discussed and incorporated to the extent possible to make it more relevant and effective. Class teachers attempt to get feedbacks on their teaching from students and try to incorporate it to assure quality in teaching and learning . If any feedback or complaint directly reaches to the HOD, VicePrincipal or Principal, it is promptly analyzed by the concerned authority and if needed the concerned teacher is appropriately counseled to improve academic standards. There is an arrangement of Class checking Committee comprising of Senior Faculty members and Vice Principal which keeps a permanent vigil on regularity of classes being run and attendance of students in the class. Teachers are required to undergo mandatory refresher and orientation courses to upgrade their teaching skills and refresh their knowledge in the field. Workshops are also organized to apprise them with the technological advancement and the role of IT in enhancing the quality of higher education. Class tests are conducted to assess the performance of the pupils and give appropriate feedback to them and to identify slow learners and take necessary steps like special classes and extra coaching for such students

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Faculty and students details are maintained in the computers. Science departments have their own computers. Campus has Internet facility. INFLIBNET is used by staff. Classrooms: - The college has various committees for maintenance and upkeep of infrastructure. At the departmental level, HODs submit their requirements to the Principal regarding classroom Furniture. Administrative officers take care of student's academic requirements. Department wise annual stock verification is done by concerned Head of the Department. Regular maintenance of Computer Laboratory equipment's is done by Laboratory Assistant. Regular cleaning of water tanks, garbage disposal and maintenance of lawns is done by concerned employees. College campus maintenance is monitored through regular inspection. Outsourcing is done for

maintenance and repairing of IT infrastructure such as computers and internet facilities.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

24

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

16

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc.

/ D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

16

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	No File Uploaded

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

16

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Reforms in Continuous Internal Evaluation (CIE) system at the institutional level Response: University Reforms: The evaluation of the students on the basis of examinations is an integral part of the teaching- learning process. As per the guidelines issued by university of Rajasthan B.A., B.Com. B.Sc. and MA Exams were conducted at college level in 2017 offline. The questions papers are designed by the university Institutional Reforms: The college also follows criteria for internal college evaluation system. The college displays all the circulars on notice boards from time to time. The faculty informs and elaborates the syllabus, its objectives and paper patterns to students at the beginning. The faculties provide extra guidelines and counseling to students.

Thus, the system provides ways and means to ensure its creditability and reliability. The following evaluation processes are also implemented by the college: Project-work: Projects of Environmental Studies are assigned to students of B.A. II Year and B.Com. II year. B.Com. III year students are also required to prepare project report based on field study in the subject of ECommerce. The teachers evaluate the projects on the basis of the field work done by the students and active participation for completion of project. The objectives of the project report are to enhance critical thinking, analytical skill, and collaborative learning skills are fulfilled through project works

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college adopts Formative and Summative evaluation approaches to measure student achievement in a programme. Formative evaluation is conducted through assignments, quiz, field trip reports, seminars, term papers and practicals. Summative Evaluation is conducted through term tests and final university examination. The college ensures full transparency in the process of internal evaluation. Evaluated and marked term test answer books are shared and given back to students with detailed feedback for their improvement and clarification. If there is any, grievance relating to university examination, it is redressed by the examination committee and academic cell of the college if it is possible at college level. If the grievance requires intervention, then the student is aptly guided with necessary documentary support from the college to get the problem resolved at the earliest.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

Government Girls College Shahpura vision and mission statement include learning outcomes for all programs. The college encourages students to develop attitudes of intellectual curiosity and motivation for independent thinking and a commitment to ethical and sustainable practices. Appropriate to its level of study and discipline composition, each program is designed to ensure that students develop their knowledge and understanding as well as a range of generic skills. These are listed below.

Academic Excellence:

- In-depth knowledge of their discipline and a strong sense of intellectual integrity
- High level of achievement in writing, problem-solving and communication
- Critical and creative thinking, with an ability to examine, analyse synthesize and evaluate knowledge across a broad range of disciplines
- Be adept at learning in a wide range of ways.
- Ability to initiate and formulate viable and relevant research questions contribute to new knowledge, or an original interpretation and application of existing knowledge
- Have the capacity to participate fully in collaborative learning and to confront unfamiliar problems

Skills:

- Have a set of flexible skills for different types of employment
- Have excellent interpersonal and decision-making skills
- Socially responsible citizens with leadership qualities
- Be well-informed and sensitive citizens with a profound awareness of community needs
- Accept social and civic responsibilities and be involved in

a meaningful public discourse

- Initiate and implement constructive change in their communities
- Mentor future generations of learners

Imbued with Nationalistic Spirit:

- Have an understanding of the social and cultural diversity in our nation
- Respect indigenous knowledge, cultures and values

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Along with the two term tests for all the students - one in the last week of September and the other in the first week of December, and one Mock test at the end of the session and just before the preparation leave for the annual exams, the teachers focus on article wise tests, monthly unit tests, assignments, and seminars. They evaluate the students on the basis of their performance in these events and review the result of each student. The support needed to the student is provided to improve their caliber in the respective subject. It enhances the confidence of students and prepares them to face the final examinations without getting nervous. The teacher monitors the academic growth of the students and design tests, assignments, accordingly. Student centric teaching-learning methods are adopted to ensure the achievements of these learning outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

480

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://hte.rajasthan.gov.in/college/ggcshahpura_jpr/IOAC

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

-

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college ensures that the courses being offered are in sync with the present day needs of a globalized world by introducing

the latest courses of study through its members at Board of Studies at Universities. These new-age programmes have a sound and well-charted curriculum in varied disciplines and are carried out by the most professional and qualified faculty, in a very conducive environment. Recognizing the need for higher level of skills and competencies required to support national development, especially in the era of globalization, the college provides wholesome programmes for holistic development of its students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

GGC Shahpura is fully aware of to its onerous responsibility of producing world class citizens. We have made a colossal contribution to environment and society by making a worthwhile

participation. NSS, Youth Development Centre and a team of committed faculty members engage students in the community development programs.

- Rallies under the aegis of NSS and Rangers protect the environment are often taken out. Students march holding placards bearing thought-provoking slogans to draw the attention of people to these issues. Rallies to mark Environment Day are flagged off by Principal.
- Rallies along with NGOs were carried out to 'Say No to Polythene'.
- Whenever seminars and rallies are organized by bodies like Civil Hospital, makes itself readily available for participation.
- AIDS awareness is one of the major issues of societies, the college is working under the aegis of NSS.
- The Dentist Civil Surgeon has also been often invited to GGC Shahpura. He has expressed invaluable views on communicable or seasonal diseases.
- Staff and students of college effectively participated in SWEEP programme of Loksabha Election 2014.
- Faculty members are trained at HCM-RIPA, For Gender sensitization Along with eminent social organizations we celebrate various festivals also.
- The annual ten day NSS camps conducted in selected villages creates a healthy rapport between the college and the community. The college adopts a village in the neighbourhood for social reconstruction work. Comprehensive projects are undertaken by the NSS Volunteers in close collaboration with community. Volunteers actively carry out programmes like literacy campaign, cleanliness drive, environment friendly initiatives like tree plantation and drive against use of polythene. Training Modules on computer applications, stitching, painting, textile printing, candle making are also designed to make girls economically independent. Such invigorating programmes not only give students a platform to imbibe sterling qualities like selfless service and sense of responsibility towards community development but also create a sense of awareness among rural people. Continuous visits to a particular village strengthen the bond and create space for sustained outreach activities. As a follow up, medical camps, health awareness programmes and awareness programmes on nutrition and hygiene were conducted in order to create a healthy atmosphere for living.
- Recognising that women and children are one of the most vulnerable sections of society, the health and hygiene of

women and children is given prime importance in the annual camps conducted in villages by the NSS units.

- Tutoring rural school children and adults enables them to develop higher cognitive skills and experience the joy of learning. Exhibitions, programmes and competitions conducted by various departments motivate students from less privileged background to pursue Higher Education.
- Free Counselling Camps are organized from time to time to help adolescents, adults and children to cope with their emotional and psychic problems.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	No File Uploaded

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

700

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has a well-defined policy of augmenting infrastructural facilities as a catalyst for ensuring academic excellence. New infrastructure is created and existing upgraded to enhance academic standards and increase efficiency. Constant and proper monitoring of infrastructure has helped the optimal usage of the existing facilities. The following initiatives have been taken to meet the growing needs of the college in view of the expanding new age programmes and changing pedagogical skills in the global context:

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college also has a spacious playground and a hall. For training students in a variety of games like Table Tennis, Badminton, Volley Ball, Hand Ball, etc. There is a basket ball Court in the college

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1v8CkCfI5S2lAPCSyiCYKxiXYZ-xN7Kok/view?usp=sharing
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- The committee formulates development plans and recommends facilities for implementation
- The committee gives guidelines for the procurement of costly books, internet journals, hardware and software necessary for the library
- The committee ensures the optimal use of library facility by staff and students
- It ensures the availability of latest syllabi in the library
- It takes up remedial actions towards the grievances expressed by the students and staff.
- Yes, the college has a library advisory committee. The Composition of Library Advisory Committee is as follows:
 - Dr. Rekha Mishra
 - Dr. Sarita bang
 - Dr. Rosy Shah
 - Dr. hemant Chaturvedi
 - Smt. Rajshree Jhalani (Librarian) (Secretary) and 2 Other Students

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**14742**

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year****28**

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The Broad band facility. The institute intends to upgrade IT infrastructure and associated facilities by purchasing of New Hardware as well as software for different departments/offices/ cells and providing them with subject/research related solutions. Faculty and Programmers of the Elementary Computer Applications organize Faculty Improvement Development Programs to assist the faculty of the college to prepare computer aided teaching/ learning materials. Various programs are organized from time to time within the campus, in which know-how of computers and working of all peripherals like printer, scanner, multimedia aid etc. is provided. The institution is aware of the fact that with a paradigm shift in teaching-learning, student voice has become central to the learning experience and a teacher at best acts as a facilitator. Keeping the students 'learning at the centre of everything, the college reorients its teachers from time to time and encourages them to undergo training on the computer-aided

teaching skills. The college has been conducting Workshops for the faculty on the use of computers. Well-equipped computer Labs, Smart class rooms, LCD and OHPs are available to facilitate computer aided teaching and enrich the teaching learning experience.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

28

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1214500

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Computer maintenance:

As far as maintenance is concerned, outside vendors are contacted for major repairs and minor repairs. Software problems are taken care of by computer faculty and lab staff. Non-repairable systems are dumped in store. The institution purchases the new upgraded computer systems from time to time as per the needs. Annual maintenance and repair of the infrastructure is taken care of by the college in a systematic manner. Day to day maintenance is carried out by the existing staff or through the PWD as it is the Government College. The laboratory equipments are maintained through College Development Fund and annual grants received from the UGC and government. The computers and electronic devices are maintained and repaired through the funds available in the institution. (AMC) The College has regular power supply from JVVNL within the College Campus. Voltage Stabilizers have been installed for the safety of sensitive equipment. For e.g. Physics Lab, DST-FIST Lab, Computer Lab (Online UPS) 1 Generator set is also purchase for continuous supply electricity. The Principal, on the basis of the perspective development plan, proposes the infrastructural augmentation needs to the concerned authorities. The UGC sanctions funds based on the requirements, student strength, and the nature of the academic programs offered by the institution. The college development fund is utilized for maintenance and minor repairs of furniture and equipments. The College construction committee prepares the proposal and estimated cost of the planned construction project and submits it to the head of the institution. The college administration approves and allocates the funds. An effective monitoring system through various committees ensures the optimal utilization of budget allocated. The store section takes care of the regular purchase needs. The Indents raised by the concerned department are sent to the store section after being sanctioned for necessary

action. Annual maintenance and repair of the infrastructure is taken care of by the college in a systematic manner. Day to day maintenance is carried out by the existing staff or through the PWD as it is the Government College. The laboratory equipments are maintained through College Development Fund and annual grants received from the UGC and government. The computers and electronic devices are maintained and repaired through the funds available in the institution. (AMC)

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

570

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

570

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>C. Any 2 of the above</p>
----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

1

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

77

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The union helps the college administration in many ways -

- Senior Students helps administrations effectively control the ragging, working along with the "College Anti Ragging Committee".
- They help the teaching faculty in numerous ways right from reception of the guests, hospitality, and discipline to decoration during the organizations of various conferences, seminars and other functions.
- The union forms a bridge between the students and administration especially the Principal, This helps in promoting healthy atmosphere in the college.
- The union plays a major role in the organization Annual College Function.
- Cultural functions like talent hunt/ Cultural Week
- Blood Donation camp organized

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

75

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of BGD Govt. Girls College was registered on 07-jan-2021

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: Government College is a pioneering institution of

education with a vision which emanates from its motto "s? vidy? y? vimuktaye" ("lk fo|k ;k foeqä;s") . BGD Government Girls College Shahpura, Jaipur, envisions a system that strives for an emancipatory education which shapes objective, empathetic, unprejudiced and enlightened beings.

Mission: We serve the cause of the women education with grit and vigour to reach out to students from diverse backgrounds which constitutes a large number of first Generation learners. An erudite, competent and focused pool of faculty members, strive to equip the students with higher knowledge, lifelong learning skills and groom them into responsible citizens. In order to be relevant to the ever evolving world of science and aesthetics, we endeavour to impart dialogic and participatory education to encourage critical temper with the help of class room lectures and modern curricula. Government Girls College Shahpura, thus, enables the students to evolve into unprejudiced yet competitive individuals to productively serve the society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

As one of the best governed institutions of higher education in the state of Rajasthan, the college is governed by a participate management which is actively involved in the administrative, academic and co-academic activities ofThe institution. The highest decision making body ids the staff council whichconsists of entire faculty members. All important policy and operational issues are discussed and decided by the council...The Directorate of College Educationinteracts with the staff and inspires them to achieve excellence in theirrespective fields. It communicates the decisions taken by the Government concerning academics, finances and other developmental activities through thePrincipal, who constitutes different committees involving faculty members for effective implementation of the decisions taken. To facilitate quick and smoothcommunication between Government/ Directorate and Head of the Institution,Assistant Directors at divisional headquarter levels, play an important role.Appropriate financial

allocations on priority basis are made for various schemes. Participatory leadership and team work culture emblematic of the values and ethos of the college enable the college •. Community to internalize these and in turn creates institutional loyalty and the willingness to walk an extra mile. How does the college delegate authority and provide operational autonomy to the departments/units of the institution and work towards decentralized governance system? The college is sensitized to latest managerial concepts like strategic planning, teamwork, decision-making and computerization. The administration is decentralized to a large extent. Various committees have been formed to plan and monitor the functioning of different departments/ sections of the college. The Principal with the support of Heads of the Departments and various committees participate in decision making which creates an environment of participatory democracy. Administrative powers and responsibilities are delegated to lecturers on the basis of their competence, commitment and aptitude to meet the institutional objectives: • To balance workloads and provide development opportunities to staff. • To create positive and motivating environment. • To build team among staff to speed up the process of target achievement and accomplish assignments. • To allow staff to take initiative. • To make task more interesting and work a rewarding experience. The Conveners plan and monitor the projects undertaken to achieve the targets in the stipulated time. Ultimately all the administrative, academic and financial activities are reviewed by the Apex Committee. This decentralized functioning mechanism empowers the departments and individual faculty to formulate plans based on the programmes organized by national and international organizations. Faculty members from different levels and departments are deputed to national and international seminars and training programs to strengthen leadership roles.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college is propelled by a visionary management which has well-defined goals and perspective plans for developmental work. The

perspective plan is drawn as short-term and long term goals in the different aspects of the functioning of the college such as teaching and learning, Research and Development, Industry Interaction, Community engagement, Human Resource Planning, and Infrastructure. To implement these plans in a meaningful manner, adequate measures are taken to mobilize resources.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Organogram on the college website elucidates the administrative setup. The key aspects of the organizational structure of the college are as follows :-

1. Administrative set up and function of various bodies: The College comes under the Commissionerate of College Education, Rajasthan headed by the Commissioner. The senior members of the faculty are given charges of the Establishment section, Accounts section, and Academic section. The staff members include teaching staff, office support staff, Librarian, Laboratory Assistants, Electrician, Pump driver, etc. Various Committees are constituted for different assignments. As the post of PTI is presently lying vacant, a Committee looks after all the sports activities. AAO and accountant deal with the financial matters. Besides, many are recruited on contractual basis via College Development Committee like the Security guards, Gardeners, Safai Karamcharis, typists etc. The teaching staff is assigned various responsibilities as conveners and members of committees. The Administrative structure of Vikas Samiti (College Development Committee) comprises of principal, representative of the district collector, representative of commissionerate college education, two educationists and two learned citizens. The function of the committee is to provide and maintain basic infrastructure and deliver feedback regarding teaching-learning and other areas.

2. Service rules: The College is a Government institute and therefore it is mandatory to follow the rules, regulations,

policies framed by the State Government (RSR). (link RSR) Nevertheless, whatever best can be implemented at its level is always carried out by the college to achieve the ascertained goals.

3. Recruitment: The staff is recruited by Rajasthan Public Service Commission/ Rajasthan Staff Selection Board. The Class IV employees are recruited through CDC.

4. Promotional policies: The regular promotions are decided on the basis of recommendations made by the Departmental Promotion Committee based on specific guidelines framed for the purpose.

5. Grievance redressal: The college has framed internal complaints committee, anti-ragging cell, grievance redressal cell, and anti-women harassment committee to look into complaints and solve such issues, if any, with full commitment, judiciously and without any biases. Besides, for grievance redressal related to Govt. Girls College Shahpur the Employee ID of the Principal of the college is mapped by the Rajasthan Sampark Department. Anyone having a grievance against the college can file a complaint from anywhere in India. The complaint is forwarded to the college on Sampark Portal. The students can directly approach the principal for grievances and redressal. The matter is discussed with the related Committee and action is taken accordingly.

File Description	Documents
Paste link for additional information	https://hte.rajasthan.gov.in/college/ggcsahpurajpr/non-teaching-staff
Link to Organogram of the institution webpage	https://hte.rajasthan.gov.in/college/ggcsahpurajpr/non-teaching-staff
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college implements all the welfare schemes of the State Government and also tries to facilitate the same through various effective welfare measures. GPF/NPS and SI are compulsory deductions for future security. In addition, annual 'Group Insurance' is also deducted. Medical claims are reimbursed by the State Government as part of the health expense incurred by the employee. The superannuated employees of the College are benefitted from the Rajasthan Pensioner's Medical Fund, besides being given Gratuity and Pension. As an affiliated College, the University deducts 6% of the amount in the form of 'Teacher's Welfare Fund' from the remuneration of the teachers which they earn during the evaluation process, which is provided to the family of the needy faculty member, based on the policy of the fund. Provident Fund is also deducted, which is also associated with long term future benefits of the employee. Some of the other benefits include:

Leave for teaching staff: P.L : 15 privilege leave earned after completion of calendar year HPL 20 half pay leave after completion of the year can be commuted on medical grounds. CL 15 in one academic session Special AL 15 in a session for seminars, conferences and academic purpose.

Leave for non-teaching staff: PL 15 advance credited two times in a year HPL same as teaching staff CL 15 in a calendar year Leave for female staff: Maternity leave, two times in service period for 180 days Child care leave ,730 days in whole service period Leave for male staff: Paternity leave two times in the whole service period for 15 Days.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of every employee, whether teaching or non-teaching, is appraised by the Principal and reviewed by the competent authority on annual basis covering various aspects of working/ behavior and overall performance. This helps in assessing

the overall conduct of the employee . The records are kept in the office of the Commissionerate to be reviewed by DPC at the time of promotions. The proforma for self appraisal for teaching and non-teaching comprises of the following: For teaching and non-teaching staff: The 'Reportee' officer fills in a proforma at the first step, wherein he/she classifies the work undertaken under "Key result area", "Targets" and "Actual achievements". The reportee also submits the details pertaining to any special work executed/carried out. At the second step the 'Reporting Officer' judges and rates the work carried out by the reportee under six criteria (i) Output of work (ii) Leadership qualities (iii) Analytical ability (iv) Management ability (v) Decision making ability (vi) Ability to take initiative. At the third step, the 'Reviewing' authority, the Commissioner then finally gives the overall rating, which then is conveyed back to the reportee who is now the 'Accepting' officer. Only for teaching staff: In addition to the above proforma, the teachers have to fill one more proforma which comprises of individual details related to: 1.Academic qualifications 2.Teaching experience 3.Teaching proforma of the session including information related to classes taken, subjects/papers taught, aids and tools used, tutorials , seminars, fieldwork undertaken, sessionals etc. 4.Examination results of all the classes 5.Publication details 6.Research Supervision 7.Participation in co-curricular and extra-curricular activities 8.Any other contribution 9.Points of satisfaction/dissatisfaction and suggestions pertaining to Curriculum, teaching examination ,student services etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The funds received are properly allocated and distributed for the meant purpose and utmost care is taken that they are properly utilized. The AAO and accountant of the college maintain the details with regards to accounts, audited by a Chartered

Accountant hired for the purpose by the College. Every year an Audit from the Directorate/ State checks and verifies the accounts for irregularities if any. Any shortcomings/objections, raised by the Audit are settled up as per rules and policies. The External Audit is carried out by the auditors from the Office of Accountant General (AG) Rajasthan, Jaipur. The Internal Audit is done by the team from Commissionerate College Education Rajasthan Jaipur. The accounts related to College Development Committee are audited by CA hired for the purpose by the College. In addition, Physical Audit is conducted by the Auditing Party.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The funds are utilized as per GF & AR of the State. Either the principal is the DDO or one of the senior members is given the charge of DDO who looks after the financial matters including the salary of the college employees. There is an office of AAO supported by accounts staff who maintain proper ledger with details of the financial support received and utilized under different heads from various agencies. The funds are received

under the following schemes/heads: State Government: allocates a specific amount to Govt. Colleges for overall development and maintenance. The committee constituted for college developmental purpose puts forth the demand and requirements before the principal. The state budget and grants are released for salary, TA, medical, office work, construction and maintenance, lab grant, books and journals, etc. This is disbursed as per allocated heads. The proposals for requirements related to maintenance are also submitted to CCE, College Development Committee, UGC and sometimes also to the Alumni association for their engagement and contribution. State Government Scholarships: Payment of fellowships and scholarships of UGC, ICSSR, and CSIR etc. is through PFMS. The payment of various Scholarships is online and executed through the SSO module. UGC and RUSA: UGC has been providing assistance till 2017 under the XII Plan Period. These funds were disbursed by the planning board of the college for various purposes viz instrumentation maintenance facility, competence building initiatives in college, cultural activities, educational innovations, fieldwork/study tours, extension activities etc. The UC was submitted timely to the office of the UGC. Funds amounting to Rs 2 crore were allocated to the college under three major heads construction, renovation and equipment. The fund was judiciously utilized and UC has been submitted. Governing and Monitoring bodies Board of Governors (BOG) and Project Monitoring Unit (PMU) monitor the progress of projects initiated by RUSA. Vikas Samiti: Requirements and emergency needs other than these are fulfilled by funds generated through Vikas Samiti(College Development Committee). Research: The College being a Government organization has to depend on various funding agencies like UGC, DST, DBT, CSIR, ICSSR etc for financial support to pursue research activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell has been working towards realizing the goals of quality enhancement and sustenance.

Envisioning an ideal student-centric learning environment is only made possible through continuous evaluation and feedback by IQAC. The contribution of IQAC in implementing and driving resourcefulness to the growth and development of the college is conspicuous. Out of the so many initiatives the two major contributions of IQAC in institutionalizing the quality assurance strategies are: 1. Teaching-Learning: The exigent task of catering to the diverse needs of students coming from diverse groups and rural background is well managed and manifested in the college and learning outcomes, student progression to higher education and placements.

2. Feedback forms : feedback generated through Google Form .feedback is collected on academic and physical facilities, curriculum and the teaching-learning environment.

3. Effective and optimum use of ICT tools for teaching despite the limited availability of resources.

4. Innovative and demonstrative pedagogies: the degree of student engagement, clarity of objectives, collaborative practices, identification of aptitudes and fostering confidence.

5. Introducing post graduation in Hindi and Political Science .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The quality hallmark for the Institution has been given a paradigm shift in the last few years keeping in mind the growing demand for skill and capacity building and linking it with entrepreneurship, development and employability. The College does not offer professional courses and so there is a greater responsibility of equipping the students for better job prospects. The IQAC works towards realizing the goals of quality enhancement and sustenance.

Suggestions made by IQAC have been executed also at the levels of developing IT Infrastructure, effective teaching, proper allocation and maintenance of funds, research and student support. Every effort is made towards the active involvement of students in the whole process of teaching and learning. IQAC periodically reviews and suggests measures to upgrade the quality of the teaching-learning process by way of enhanced academic research, effective training and innovative pedagogies. The following measures are taken to review the teaching-learning process, operational strategies and learning outcomes:

Teaching -Learning and Evaluation: The curriculum is constantly reviewed, revised, and discussed with Relevant and specific suggestions offered and feedback received from the students, teachers.

Two compulsory subjects Computer Science and Environmental Studies at the first-year level expose the learners to the latest technology and generate awareness for social and environmental issues.

Progression/performance of students is adjudged after every academic session based on their results of the annual examination. If there is a decline in the pass % measures are suggested by the Cell to ensure improvisation in the forthcoming session. Measures are taken to make classroom teaching more student-centric. Besides creating an atmosphere of mutual trust and respect inside the classroom, the emphasis is laid on interactive sessions, field studies, and community activities. This can be supported by field trips and reports in Science subjects.

The college also promotes women-centered activities under the aegis of Women Cell to provide an extra edge to female students. This cell was established with an objective to generate an awareness about women related social issues and problems.

Besides classroom teaching and curriculum, the college also offers activities and programs that complement learning and learning experiences. It is for students seeking admission at the first-year level to opt for any of the extra-curricular activities offered by the college. Co-curricular activities are undertaken with an aim to move beyond the realm of formal learning and foster creative and critical thinking. Extra-curricular activities that fall outside the educational curriculum are a regular feature in the college and are conducted by Youth Development Centre (YDC), Women Cell, NSS.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Nil

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil
7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above
File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded
7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management	
NIL	
File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded
7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The students are encouraged to participate in cultural programs and competitions like Essay writing, Quiz, Story writing, poetry, singing , dancing, acting , painting, modelling, mobile Quiz, Debate ,Elocution, slogan writing and poster-making. They also celebrate important days of national and international importance.

The students in NSS, organise many events like Tree Plantation, Blood Donation, Traffic awareness seminars, female foeticide awareness rallies, Say No to Polythene campaign and many other socially productive and useful programmes. These activities encourage interpersonal interactions that are good for building a strong civil society. However, a sizeable number of activities could not be organized due to CORONA Protocol .

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Human Rights Cell apart from undertaking various programmes and activities to raise Human Rights Awareness keeps vigil on any Human Right Violation of Students and Employees and dissuades any such occurrence in the campus. There is no reported/convicted incident of any caste and human right discrimination in the college.

The college organizes various outreach programmes to enable the students to respond to the larger issues of society.

- Tree Plantation Drives
- Blood Donation Camps
- Awareness Programmes on vital issues like Female Foeticide
- Drives against Drug Addiction
- HIV/AIDS awareness lectures
- Inter college competitions
- Youth Festivals
- Counselling Programme
- Various days of importance like World Animal Day, International Day of the Aged, International Peace Day, International AIDS Day, International Environment Day, World Water Day, National Integration Day.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

E. None of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our institution is keen on extension activities to the neighbouring villages. Therefore, the students are motivated to actively participate in NSS, and other NGO related activities. Servicing to the neighbouring villages is actually the service to the families of our students too. We have different organized bodies and teachers incharge for extension activities. NSS coordinates the activities of the different NGOs and organisations. Membership is open to both undergraduates and post graduates. Many undergraduates serve as volunteers. The NSS of the

College functions under the Coordinator for the branch and organizes activities with Students. These provisions help to motivate students to participate in these programmes. Special prizes and awards are given to students for their outstanding contribution to extension programmes with certificate of merit. The college encourages students to take part in NSS and other extension activities through:

- Advertisement on the notice boards
- Announcements about the upcoming events in the college
Honouring the Student Achievers of NSS and other extension activities in the College Assembly
- Awarding Certificate of Merit to Student Volunteers in recognition of the services rendered
- Career Counselling Programmes on various aspects.
- By inviting eminent social workers, representatives of NGOs for discourses / interactive sessions with students.

NSS

As part of our mission to actively respond to the momentous issues and to reach out to the less privileged and deserving sections of our society, the college has two units of NSS in which comprehensive projects are undertaken by the students in collaboration with the community.

The National Service Scheme aims at the involvement mainly of undergraduate students on a voluntary basis in various activities of social service and national development which while making a contribution to socio-economic progress would also provide opportunities to the students to understand and appreciate the problems of the communities, awaken social consciousness and inculcate in them a sense of dignity of labour. There are about 100 per unit of NSS. The sincere and dedicated student organizers work under the guidance of our teachers. The department of NSS adopts a village and at regular intervals they render all possible service to the villagers. One week camp is organised in the adopted village once a year, Extension service is part of the curriculum

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices Elaborate on any two best practices as per the annexed format (see page..) which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core attributes of the college.

Best Practice I Title of the Practice: Towards a greener and eco-friendly campus
Goal: To keep the campus green and Clean
The Context: A number of trees to be planted towards fulfilling the goal and to provide grass cover patches over areas lying barren . The college NSS unit's plan to plant more number of trees in the campus. The challenging issue is maintaining the planted trees because water is the main problem during summer months Digging additional bore wells may solve the problem .
The Practice: The NSS student volunteers do tree plantation . Grass patches have been put in various places across the college campus under the supervision of the club. In addition other students are also involved on particular days so that everyone participates in this campaign. **Uniqueness:** We ask the students to bring some seedlings or seeds from their home or from nearby place and try to grow them in the college campus. The administration also helps the team to buy plants. **Constraints:** Water problem is the only major constraint in this but this can also be.. Overcome by planting drought resistant plant species and using the water so obtained from water harvesting technique. **Evidence of Success:** The fencing of the lawns has been completed. Students are advised to keep their class rooms clean and they are following it so that the campus is dust and dirt free.

The overall environs of the college have become much cooler and pleasant due to the aforesaid efforts. **Problems Encountered and Resources Required:** With a very large no of Students enrolled at times, some pay less attention to advise due to which there can be

seen some unclean areas in some places at times but they are duly monitored and rectified at the club and the administrative levels. Similarly the snivels rate of the planted trees also depend on the water availability for which water harvesting technique is being assiduously pursued in the college. Best Practice II Book bank The college has a book bank facility having around 5000 books in which all the teachers, students, parents and local

residents donate books. These books can be issued by students of low income groups including SC,ST, OBC and others during the time of examination when library books cannot be issued. This facility is very useful to the students which is available to them free of cost. Students can keep any number of books throughout the year. Income certificate is the main criteria for issuing books. Books are issued in July.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

To strive in making model students by imparting value based education Objectives :-To inculcate patriotism and leadership skills To empower women To Arouse social consciousness ,To counsel the students ,To contribute to national Development, Conceived and initiated with the avowed aim of arousing Nationalistic pride, imparting information and providing a platform for Collective thinking and community feeling (strategizing future course of Action) at a time when the nation was reeling under foreign rule, the practice of teacher student interaction has an added significance and relevance in present times when gross materialism and consumerism have overridden ethical and patriotic values. Knowing that values are imbibed rather than taught, the college has adopted this practice to counsel the students and inculcate those values that are needed to live in a pluralistic society and contribute to National development. Having a directly elected students council body is a Learning process for leadership skills.

Thought for the Day is given to instill values among students and arouse the intellectual, moral and social Consciousness of students. The thought provoking Pearls of Wisdom, and the collective counseling prepares every student to raise oneself intellectually and morally so as to face the stem realities of life, lithe confidence and courage. Each student of the college is expected to look on himself as the ambassador of the college and conduct ones self with dignity that is worthy of the institution .

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Effort to strengthen e-content, YouTube videos Live Online Classes in future will be stressed. Academic standards will be further enhanced. Digital literacy, skill development workshops, Webinar will be organized very frequently. Jobs fairs will be held and training in martial arts and yoga will be be conducted.