

IQAC Submission

Academic Year to which AQAR has to be submitted : 2017-2018



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution	BABA GANGADAS GOVERNMENT GIRLS COLLEGE
Name of the head of the Institution	DR. ANAMIKA SINGH
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01422272995
Mobile no.	9928072663
Registered Email	ggcshahpura@gmail.com
Alternate Email	rathoremadhu@gmail.com
Address	BABA GANGADAS GOVT. GIRLS COLLEGE, SHAHPURA, GANGA MARKET, SHAHPURA, JAIPUR
City/Town	JAIPUR
State/UT	Rajasthan
Pincode	303103
2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Semi-urban
Financial Status	state

Name of the IQAC co-ordinator/Director	DR. MADHU RATHORE
Phone no/Alternate Phone no.	01422272995

MOBILE no.	9199104384
Registered Email	ggcshahpura@gmail.com
Alternate Email	rathoremadhu@yahoo.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://hte.rajasthan.gov.in/college/ggcshahpurajpr (https://hte.rajasthan.gov.in/college/ggcshahpurajpr)
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4. Whether Academic Calendar prepared during the year	No
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5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C+	1.60	2016	16-Sep-2016	15-Sep-2021

6. Date of Establishment of IQAC	22-Sep-2016
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
initiatives for Physical Fitness	13-Jul-2017 1	195
Visit To Historical Places of Importance	22-Dec-2017 1	35
Self Employment and Skill development Program	19-Dec-2017 1	75

View File (https://assessmentonline.naac.gov.in/public/Postacc/Quality_Initiatives/9747_Quality_Initiatives.pdf)
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				

View File (https://assessmentonline.naac.gov.in/public/Postacc/Special_Status/9747_Special_Status.pdf)

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File (https://assessmentonline.naac.gov.in/public/Postacc/Formation/9747_Formation.pdf)

10. Number of IQAC meetings held during the year :	0
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The minutes of IQAC meeting and	No
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compliances to the decisions have been uploaded on the institutional website	
Upload the minutes of meeting and action taken report	No Files Uploaded !!!
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
Self Employment and Skill development Program, Visit To Historical Places of Importance , initiatives for Physical Fitness and Digital Education, Environmental awareness	
No Files Uploaded !!!	
13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year	
Plan of Action	Achivements/Outcomes
Skill Development	Training Program Organized
Renovation of Toilets	Upgradation and renovation
Expansion of Building	Construction of new Class Rooms
No Files Uploaded !!!	
14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	02-Dec-2017

17. Does the Institution have Management Information System ?	Yes
If yes, give a brief	Biometric system keeps a record of attendance of working staff Teachers maintain a

descripton and a list of modules currently operational (maximum 500 words)	record of the student attendance and those whose attendance is short are debarred from appearing in the exams. Physical verification of the store, library, laboratories, and sports equipment's NSS etc. is undertaken annually. Separate record is maintained of press notes , events, college statistics and alumni etc. The functioning of the staff council, aptly epitomizes the participatory management
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Part B

CRITERION I - CURRICULAR ASPECTS**1.1 - Curriculum Planning and Implementation**

1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college meticulously pions and develops action plans for effective implementation of the curriculum line with the institution's goal to empower society through quality education. Teachers prepare term w of work for each subject. This schedule of work is made available in the department for reference. The delivery is effectively done through lectures Printed study material is also given to students. This is by Group Discussions, Seminars and Interactive sessions. The college has established effective communica the stakeholders to ensure that the objectives of the curriculum are achieved in the course of impleme college ensures the achievement of the stated objectives of the curriculum through the critical analy following: • Student Feedback on Teachers • Student Feedback on Curriculum • Student Performance and Re • Quality of Placement – the number of students placed • Quality Enhancement of Faculty– regular enha teaching-learning skills along with the theoretical inputs through participation in national and int workshops, seminars, conferences, discussions etc. • Achievements of Faculty – Professional qualif pertaining to the areas of specialization, paper presentations and publications in reputed journals Research activities – Minor and Major projects undertaken in collaboration with various government age Overall Performance 9f the Institution – University results and top ranks obtained at the Universit participation in various cultural and sports activities, competitive exams, progression of alumni. • Activities: Participation in social outreach and extension activities

1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Sk
NIL	NIL		0	NIL	

1.2 - Academic Flexibility

1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduct
	NIL	

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1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) du year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course
	NIL	

1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

Number of Students	Certificate	Diploma Course
	0	0

1.3 - Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL		0

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1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Interns
	NIL	0

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1.4 - Feedback System

1.4.1 - Whether structured feedback received from all the stakeholders.

Students

Vac

Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

A committee of Head of Departments has been established to monitor and evaluate the quality of teaching systematic mechanism has been developed to ensure and enhance the quality of teaching learning. Feedback to teaching and learning, received-if any, from the students, parents, academic peers alumni and other and the recommendations /suggestions received are discussed and incorporated to the extent it is possible more relevant and effective. Class teachers attempt to get feedbacks on their teaching from students and incorporate it to assure quality in teaching learning. If the any feedback or complaint directly reaches Vice Principal or Principal, it is promptly analyzed by the concerned authority and if needed the concern is appropriately counseled to improve academic standards. There is an arrangement of Class checking Committee comprising of Senior Faculty members and Vice Principals which keeps a permanent vigil on regularity of being run and attendance of students in the class. Teachers are required to undergo mandatory refresher orientation courses to upgrade their teaching skills and refresh their knowledge in the field. Workshop organized to apprise them with the technological advancement and the role of IT in enhancing the quality of education. Test in tests are conducted to assess the performance of the pupils and give appropriate feedback to identify slow learners and take necessary steps like special classes and extra coaching for such students to improve their studies.

CRITERION II - TEACHING- LEARNING AND EVALUATION

2.1 - Student Enrolment and Profile

2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	S
MA	POL.SC (SFS)	40	40	
BSc	PASS COURSE (THIRD)	88	90	
BSc	PASS COURSE (SEC)	88	72	
BSc	PASS COURSE FIRST	88	84	
BCom	PASS COURSE (THIRD)	80	41	
BCom	PASS COURSE (SEC)	80	21	
BCom	PASS COURSE FIRST	80	29	
BA	PASS COURSE (THIRD)	500	418	
BA	PASS COURSE (SEC)	500	382	
BA	PASS COURSE FIRST	500	1000	

[View File \(https://assessmentonline.naac.gov.in/public/Postacc/Demand_ratio/9747_Demand_ratio_161580\)](https://assessmentonline.naac.gov.in/public/Postacc/Demand_ratio/9747_Demand_ratio_161580)

2.2 - Catering to Student Diversity

2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of both UG and PG
2017	1618	125	18	4	

2.3 - Teaching - Learning Process

2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources
30	10	12	3	0	

View File of ICT Tools and resources

[\(https://assessmentonline.naac.gov.in/public/Postacc/ict_tools/9747_ict_tools_1615878053.xls\)](https://assessmentonline.naac.gov.in/public/Postacc/ict_tools/9747_ict_tools_1615878053.xls)

View File of E-resources and techniques used

[\(https://assessmentonline.naac.gov.in/public/Postacc/e_resource/9747_e_resource_1615878220.xls\)](https://assessmentonline.naac.gov.in/public/Postacc/e_resource/9747_e_resource_1615878220.xls)

2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

The College builds not only career but also personalities through skill development activities, programs in personality Development, Pratiyogita D literacy. There are Mentors who are in charge of sections and of student clubs like NSS and YDC. Every section has a Mentor who is in charge of the Class. Generally, the Mentors provide encouragement, motivation and counseling support. Extra Classes organized for slow learners, detailed additional academic support are provided to the students. The Class Mentor's contact details are shared with the parents/guardians. When students seek higher studies, almost always the students approach the Mentors for providing them with references. Many Mentors also encourage students with them in projects or in academic writing, especially when students share their academic interests. Such Mentors also guide these students during and internships. The students are encouraged to participate in cultural programs and competitions like Essay writing, Quiz, Story writing, poetry,

acting, painting, modelling, mobile Quiz, Debate, Elocution, slogan writing and poster-making. They also celebrate important days of national importance. The students in NSS, Scout and Guide and NCC organise many events like Tree Plantation, Blood Donation, Traffic awareness seminar, foeticide awareness rallies, Say No to Polythene campaign and many other socially productive and useful programmes. These activities encourage interactions that are good for building a strong civil society. All Mentors have direct access to the Principal. Mentors are authorized to report immediately and seek resources required. Mentors also maintain record about student progression. These mentors play the role of a caring and themselves as role models. Especially in the context of students who come from broken or conflicted families, the significance of the role played by teachers, going way beyond what is their routine job as teachers, cannot be overstated.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Me
1743	22	79

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of fac
16	22	0	0	

2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level & recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from recognized bodies
	NIL		

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2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year-end examination
MA	POL.SC FINAL	2017	27/05/2018	17/07/2018
MA	HINDI FINAL	2017	25/05/2018	13/07/2018
BSc	PASS COURSE	2017	02/05/2018	12/06/2018
BCom	PASS COURSE	2017	30/04/2018	24/05/2018
BA	PASS COURSE	2017	15/05/2018	29/06/2018

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2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Reforms in Continuous Internal Evaluation (CIE) system at the institutional level Response: University evaluation of the students on the basis of examinations is an integral part of the teaching- learning process. The guidelines issued by university of Rajasthan B.A., B.Com. B.Sc. and MA exams were conducted at college level in 2017 offline. The questions papers are designed by the university Institutional Reforms: The college has set criteria for internal college evaluation system. The college displays all the circulars on notice boards at regular time. The faculty informs and elaborates the syllabus, its objectives and paper patterns to students at the beginning. The faculties provide extra guidelines and counseling to students. Thus, the system provides a means to ensure its creditability and reliability. The following are the evaluation processes are also in place at the college: Project-work: Projects of Environmental Studies are assigned to students of B.A. II Year a year. B.Com. III year students are also required to prepare project report based on field study in the field of ECommerce. The teachers evaluate the projects on the basis of the field work done by the students and their participation for completion of project. The objectives of the project report are to enhance critical analytical skill, and collaborative learning skills are fulfilled through project works. 2.5.3 - Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words) The Academic calendar prepared by the academic committee of the institution before the commencement of each academic year. It includes date of commencement of classes, schedule for the Periodical Assessment and holiday's details. Activity Plan of the college for the academic year is given in detail. It includes a detail of celebrations of important historical dates (anniversaries etc.) and days like world environment day, human rights day etc.

2.5.3 - Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic calendar is prepared by the academic committee of the institution before the commencement of each academic year. It comprises date of commencement of classes, schedule for the Periodical Assessment and holiday's details. Activity Plan of the college for the academic year is given in detail. It includes a detail of celebrations of important historical dates (anniversaries etc.) and days like world environment day, human rights day etc.

2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed on the institution website (to provide the weblink)

<https://hte.rajasthan.gov.in/college/ggcshahpurajpr> (<https://hte.rajasthan.gov.in/college/ggcshahpurajpr>)

2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination
NIL	MA	POL.SC FINAL	30	26

NIL	MA	POL.SC PRE	39	36
NIL	MA	HINDI FINAL	36	34
NIL	MA	HINDI PRE	38	34
NIL	BSc	PASS SOURCE	254	238
NIL	BA	PASS COURSE	1277	974
NIL	BCom	PASS COURSE	114	102

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2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be pro
<https://hte.rajasthan.gov.in/college/ggcshahpurajpr>

CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received durin
	0	NIL	0	0

No file uploaded.

3.2 - Innovation Ecosystem

3.2.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.
NIL	NIL

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award
NIL	NIL	NIL	

No file uploaded.

3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Comr
NIL	NIL	NIL	NIL	NIL	

No file uploaded.

3.3 - Research Publications and Awards

3.3.1 - Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 - Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
	NILNI	0	0

No file uploaded.

3.3.4 - Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during

Department	Number of Publication
NIL	0

No file uploaded.

3.3.5 - Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indi

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations ex
NIL	NIL	NIL		0	0	0

No file uploaded.

3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentionec
No Data Entered/Not Applicable !!!						

No file uploaded.

3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	St

Attended/Seminars/Workshops	0	18	
Presented papers	0	4	
Resource persons	0	0	

No file uploaded.

3.4 - Extension Activities

3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Orgs/ NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated
02-08-2017	ONE DAY CAMP (IMPORTANCE OF WATER CONV)	3	60
21-06-2017	INTERNATIONAL YOGA DAY	8	50
09-10-2017	PUPPTRY MAKING	13	88
04-10-2017	THE ART OF CONVERSATION	12	42
27-09-2017	PREPARATION FOR COM. EXAM	10	65
20-09-2017	YOUTH TRAVEL	37	80
13-09-2017	AWERNESS AND PRE. OF CANCER	12	33
12-09-2017	GST WORK SHOP	10	54
18-07-2017	BANKING PRO	8	33
11-08-2017	ORIENTATION	2	64

[View File \(https://assessmentonline.naac.gov.in/public/Postacc/Extension/9747_Extension_161588710\)](https://assessmentonline.naac.gov.in/public/Postacc/Extension/9747_Extension_161588710)

3.4.2 - Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0

No file uploaded.

3.4.3 - Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated
NSS	NIL	RALLY FOR CLEANIESS	2	61
NSS	NIL	AWERNESS AND PREVENTION OF CANCER	12	31

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3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support
NIL	00	00

No file uploaded.

3.5.2 - Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To
NIL	NIL	NIL		

No file uploaded.

3.5.3 - MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL		NIL	0

No file uploaded.

CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
40	40

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Newly Added
Others	Newly Added

View File

(https://assessmentonline.naac.gov.in/public/Postacc/augmentation_details/9747_augmentation_details_161

4.2 - Library as a Learning Resource

4.2.1 - Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of i
LIB SOFT	Fully	9.6	2

4.2.2 - Library Services

Library Service Type	Existing	Newly Added
No Data Entered/Not Applicable !!!		

View File (https://assessmentonline.naac.gov.in/public/Postacc/Library/9747_Library_1616403891.

4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	

No file uploaded.

4.3 - IT Infrastructure

4.3.1 - Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBP
Existing	12	1	1	0	0	1	4	4
Added	0	0	0	0	0	0	0	0
Total	12	1	1	0	0	1	4	4

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS/ GBPS

4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	()

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
	0	87795	87795

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Regular meetings of various committees constituted for allocation and utilization for this purpose is received by the college is used as per the requirements, in the interest of students. The college ensures allocation and utilization of the available financial resources for maintenance and upkeep of different Laboratory: Record of maintenance account is maintained by lab technicians and Lab In charge and supervisors of the concerned departments. The calibration, repairing and maintenance of sophisticated lab equipment by the technicians of owner enterprises. Library:- The requirement and list of books is taken from the department HOD's are asked to submit a list. The finalized list of required books is duly approved and signed by the

Suggestion box is installed inside the reading room to take user's feedback. Their continuous feedback h introducing new ideas regarding library enrichment. To ensure return of books, 'no dues' from the li mandatory for students before appearing in exam. Other issues such as weeding out of old titles, schedu return of books etc. are chalked out / resolved by the library committee. Sports: - Regarding the mair sports equipment the college sports in charge is deputed. Computers: - Faculty and students details are thecomputers. Science departments have their own computers. Campus has Internet facility. INFLIBNET is u Classrooms: - The college has various committees for maintenance and upkeep of infrastructure. At the c level, HODs submit their requirements to the Principal regarding classroom Furniture. Administrative of care of student's academic requirements. Department wise annual stock verification is done by concerned Department. Regular maintenance of Computer Laboratory equipment's is done by Laboratory Assistant. Regu of water tanks, garbage disposal and maintenance of lawns is done by concerned employees. College campus is monitored through regular inspection. Outsourcing is done for maintenance and repairing of IT infrast as computers and internet facilities. Maintenance of wooden, furniture, electrification, and Plumbing i Regular maintenance of the water cooler and water purifier is done. The maintenance of the reading roo verification of library books is done regularly by staff.

<https://hte.rajasthan.gov.in/college/ggcsahpurajpr> (<https://hte.rajasthan.gov.in/college/ggcsahpurajpr>)

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students	An
Financial Support from institution	NIL	0	
Financial Support from Other Sources			
a) National	NIL	0	
b) International	NIL	0	

No file uploaded.

5.1.2 - Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bric Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies ir
Cleanliness Drive	01/01/2018	180	Govt. Dispe.
Civil Defense during disaster man.	02/01/2018	170	Disaster m
Blood Donation Camp	19/09/2017	125	Govt. Dis.

View File

(https://assessmentonline.naac.gov.in/public/Postacc/Development_Schemes/9747_Development_Schemes_1616)

5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam
2017	Councling of Com. Exam	65"	65	0

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5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases durin

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redres
0	0	0

5.2 - Student Progression

5.2.1 - Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Numbe
NIL	0	0		0	

No file uploaded.

5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	N
2017	80	BABA GANGA DAS GOVT. GIRLS COLLEGE SHAHPURA	HINDI AND POL.SC	BABA GANGA DAS GOVT. GIRLS COLLEGE SHAHPURA	1

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5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT

Services/State Government Services)

Items	Number of students selected/ qualifying
	0

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5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participant
Essay Com.	Institutional	12
Poster	Institutional	20
Slogan	Institutional	15
Extempore	Institutional	17
Quize	Institutional	25
Fancy Dress Com.	Institutional	13
Mono Acting	Institutional	7
Skit	Institutional	27
Debet	Institutional	21
Solo Dance	Institutional	28

View File

(https://assessmentonline.naac.gov.in/public/Postacc/Activities_Organised/9747_Activities_Organised_161)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Na
2017	Nil	National				
2018	Nil	National				

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5.3.2 - Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500

Election of student union was held in the month of August 2017. and Student council was formed. Welcc teachers days celebration and farewell party was organized by students council. Active participation function and prize distribution was made.

5.4 - Alumni Engagement

5.4.1 - Whether the institution has registered Alumni Association?

No

5.4.2 - No. of enrolled Alumni:

0

5.4.3 - Alumni contribution during the year (in Rupees) :

0

5.4.4 - Meetings/activities organized by Alumni Association :

0

CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - Mention two practices of decentralization and participative management during the last year (maximum 500 words)

As one of the best governed institutions of higher education in the state of Rajasthan, the college is participative management which is actively involved in the administrative, academic and co-academic at the institution. The highest decision making body is the staff council which consists of entire faculty. All important policy and operational issues are discussed and decided by the council. It is the function of the staff council to coordinate the work of the staff and inspires them to achieve excellence in their respective fields. It communicates the decisions of the Government concerning academics, finances and other developmental activities through the Principals.

constitutes different committees involving faculty members for effective implementation of the decision facilitate quick and smooth communication between Government/ Directorate and Head of the Institution Directors at divisional headquarter levels play an important role. Appropriate financial allocations basis are made for various schemes. Participatory leadership and team work culture emblematic of the ethos of the college enable the college community to internalize these and in tum creates instituti and the willingness to walk an extra mile. How does the college delegate authority and provide operati to the departments/units of the institution and work towards decentralized governance system? The c sensitized to latest managerial concepts like strategic planning, teamwork, decision-making and compute administration is decentralized to a large extent. Various committees have been formed to plan and m functioning of different departments/ section of the college. The Principal with the support of Hea Departments and various committees participate in decisionmaking which creates an environment of par democracy. Administrative powers and responsibilities are delegated to lecturers on the basis of their commitment and aptitude to meet the institutional objectives: • To balance workloads and provide de opportunities to staff. • To create positive and motivating environment. • To build team among staff to process of target achievement and accomplish assignments. • To allow staff to take initiative. • To ma interesting and work a rewarding experience. The Conveners plan and monitor the projects undertaken to targets in the stipulated time. Ultimately all the administrative, academic and financial activities ar the Apex Committee. This decentralized functioning mechanism empowers the departments and individual formulate based on the programmes organised by national and international organisation. Faculty mem different levels and departments are deputed to national and international seminars and training pr strengthen leadership roles.

6.1.2 - Does the institution have a Management Information System (MIS)?

Partial

6.2 - Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Human Resource Management	Orientation and Refresher courses organised by ASC of different Univ faculty members. Training Programmes attended by faculty
Research and Development	Research Committee and UGC Committee addressed research iss
Teaching and Learning	Use of Audio visual aids and smart class
Curriculum Development	Representation in University of Rajasthan Board of studie
Examination and Evaluation	Extra classes organized for weak students and mock tests gi
Library, ICT and Physical Infrastructure / Instrumentation	New books and computers added
Admission of Students	Online as per Government rules.

6.2.2 - Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Paperless Work
Finance and Accounts	Paperless Work
Student Admission and Support	online Admission
Examination	online submission of exam forms, exam schedule, results, absentee statement online

6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided
	Nil	Nil	Nil

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6.3.2 - Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff du

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (Non-teaching staff)
2017						
2018	00					

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6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Fac

Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To Date
Nil	0		

No file uploaded.

6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students
Medical facilities and Pension as per State Government rules.	Medical facilities and Pension as per State Government rules	Various Government scholarships, Devnar Scheme, CM scholarships, Economic assistance

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

Government of Rajasthan appoints a permanent Assistant Accounts officer for routine accounting work. accounts of the college are also regularly audited by Govt. auditors from AG office. . In addition to college has appointed an approved Chartered Accountant to audit the yearly accounts of the college and annual income expenditure statement along with Balance Sheet of the college which is duly signed by

6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grants received in Rs.
Nil	0

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6.4.3 - Total corpus fund generated

0

6.5 - Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Audit
Academic	Yes	NAAC	No	
Administrative	No		No	

6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

Guru Shishya Samvaad including Parents Thrice

6.5.3 - Development programmes for support staff (at least three)

Yoga and Mediation workshop

6.5.4 - Post Accreditation initiative(s) (mention at least three)

Making Wi-Fi enabled Campus, introduction of Skills Development and mentoring/ counselling of students

6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	
b) Participation in NIRF	
c) ISO certification	
d) NBA or any other quality audit	

6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of Initiatives
2017	NIL				
2018	NIL				

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CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants
Nil			Female 0

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Nil

7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	4
Physical facilities	Yes	4

7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of students
No Data Entered/Not Applicable !!!							

No file uploaded.

7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil		Nil

7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of p
Oath regarding National Unity	25/10/2018	31/10/2018	15

View File

(https://assessmentonline.naac.gov.in/public/Postacc/promotion_activities/9747_promotion_activities_161)

7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

Cleanliness drive by NSS and YDC attendants is undertaken to maintain a clean campus. Dust bins are kept in various places for waste material. Use of plastic is discouraged. Cleanliness drive is initiated at the bus stands and dispensary of the locality. Tree plantation is also done by students during the monsoon. Students are taken for a visit to the Nahargarh bio diversity park.

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices

Best Practices Elaborate on any two best practices as per the annexed format (see page..) which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the college of the college. Best Practice I Title of the Practice: Towards a greener and eco-friendly campus Goal: campus green and Clean The Context: A number of trees to be planted towards fulfilling the goal and to cover patches over areas lying barren . The college NSS units planning to plant more number of trees in the college campus. The challenging issue is maintaining the planted trees because water is the main problem during summer. Digging additional bore wells may solve the problem . The Practice: The NSS student volunteers tree plantation. Grass patches have been put in various places across the college campus under the supervision of the NSS units. In addition other students are also involved on particular days so that everyone participates in this activity. Uniqueness : We ask the students to bring some seedlings or seeds from their home or from nearby places to grow them in the college campus. The administration also helps the team to buy plants. Constraints : Water availability is the only major constraint in this but this can also be overcome by planting drought resistant plants and using the water so obtained from water harvesting technique. Evidence of Success: The fencing of trees has been completed. Students are advised to keep their class rooms clean and they are following it so that the campus is dust and dirt free. The overall environs of the college have become much cooler and pleasant due to their efforts. Problems Encountered and Resources Required: With a very large number of Students enrolled at times less attention to advise due to which there can be seen some unclean areas in some places at times but these are monitored and rectified at the club and the administrative levels. Similarly the survival rate of the plants also depend on the water availability for which water harvesting technique is being assiduously pursued in the college. Book Practice II Book bank The college has a book bank facility having around 5000 books in which teachers, students parents and local residents donate books. These books can be issued by students of groups including SC,ST, OBC and others during the time of examination how when library books cannot be issued. This facility is very useful to the students which is available to them free of cost. Students can keep an issue of books throughout the year. Income certificate is the main criteria for issuing books. Books are issued

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link <https://hte.rajasthan.gov.in/college/ggcshahpurajpr> (<https://hte.rajasthan.gov.in/college/ggcshahpurajpr>)

7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 1000 words

To strive in making model students by imparting value based education Objectives To inculcate patriotism leadership skills To empower women To arouse social consciousness To counsel the students To contribute to the development Conceived and initiated with the avowed aim of arousing nationalistic pride, imparting inf

providing a platform for collective thinking and community feeling (strategizing future course of action when the nation was reeling under foreign rule, the practice of teacher student interaction has a significance and relevance in present times when gross materialism and consumerism have overridden the patriotic values. Knowing that values are imbibed rather than taught, the college has adopted this process to counsel the students and inculcate those values that are needed to live in a pluralistic society and national development. Having a directly elected students council body is a learning process for leadership.

Thought for the Day is given to instill values among students and arouse the intellectual, moral and consciousness of students. The thought provoking Pearls of Wisdom, and the collective counselling prepare the student to raise oneself intellectually and morally so as to face the stern realities of life with courage. Each student of the college is expected to look on himself as the ambassador of the college and to represent oneself with dignity that is worthy of the institution .

Provide the weblink of the institution

<https://hte.rajasthan.gov.in/college/ggcshahpurajpr> (<https://hte.rajasthan.gov.in/college/ggcshahpurajpr>)

8.Future Plans of Actions for Next Academic Year

The college meticulously plans and develops action plans for effective implementation of the curriculum in line with the institutions goal to empower society through quality education. Teachers prepare term wise work for each subject. This schedule of work is made available in the department for reference. The delivery is effectively done through lectures Printed study material is also given to students. It is supplemented by Group Discussions, Seminars and Interactive sessions. The college has established communication with all the stakeholders to ensure that the objectives of the curriculum are achieved in its implementation. The college ensures the achievement of the stated objectives of the curriculum through the critical analysis of the following:

- Student Feedback on Teachers
- Student Feedback on Curriculum
- Performance and Result Analysis
- Quality of Placement – the number of students placed
- Quality Enhancement
- Faculty– regular enhancement of teaching-learning skills along with the theoretical inputs through participation in national and international workshops, seminars, conferences, discussions etc.
- Achievements of Faculty
- Professional qualifications pertaining to the areas of specialization, paper presentations and publications in reputed journals
- Inhouse Research activities – Minor and Major projects undertaken in collaboration with government agencies/UGC.
- Overall Performance of the Institution – University results and top ranks at the University level, participation in various cultural and sports activities, competitive exams, projects, etc.
- Extension Activities: Participation in social outreach and extension activities

I hereby declare that all the data entered are true to my knowledge.

ack