SELF STUDY REPORT (SSR)
PART - I

2016

SUBMITTED
To

NAAC
(National Assessment and Accreditation Council)
BENGALURU

BY

GOVERNMENT GIRLS COLLEGE, CHOMU (JAIPUR)
RAJASTHAN

Declaration by the Head of the Institution

I certify that the data included in this Self-study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

18/2/16

Signature of the Head of the institution with seal

Place: Chomu (Jaipur)

Date: 18-Feb-2016

Self Study Report PART - I

Contents

Certificate of Compliance

(Affiliated/Constituent/Autonomous Colleges and Recognized Institutions)

This is to certify that <u>GOVT. GIRLS COLLEGE, CHOMU (Jaipur)</u> (Name of the institution) fulfils all norms

1. Stipulated by the affiliating University and/or
2. Regulatory Council/Body [such as UGC, NCTE, AICTE, MCI, DCI, BCI, etc.] and
3. The affiliation and recognition [if applicable] is valid as on date.

In case the affiliation / recognition is conditional, then a detailed enclosure with regard to compliance of conditions by the institution will be sent.

It is noted that NAAC's accreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or Recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the college website.

Date: 18·02·2016

Place: CHOMU (Jaipur)

Principal/Head of the Institution
(Name and Signature with office seal)

Preface

Government Girls College, Chomu was established on July 07, 1999 as the first government institution of higher education for women in the rural region of Chomu. The functioning of the college was initiated in the building of Government Maheshwari Secondary School, Chomu in 1999 and the foundation stone of its own building was laid on February 03, 2006 on the land provided by Jaipur Development Authority. The institution was shifted to the new building on February 21, 2007. It started imparting graduate level teaching in Arts and Commerce faculties since its inception. It was upgraded to offer Post Graduation courses in various disciplines of Humanities in the session 2005-06 under self- finance scheme, and graduate course in science stream in 2008. The college has a huge campus consisting of 50100 Sq Meter land with 3815.97 Sq. Meter constructed, which accommodates an academic block, a girls hostel (under construction) and a playground for various sports. Started with enrolment of 27 students, the college has developed over the years to a good strength of 2322 students in 2015-16 thereby emerging as one of the biggest institution of excellence in the region. The institution got affiliated to the University of Rajasthan, Jaipur with its establishment in 1999 and was recognized by UGC under section 2(F) and 12(B) on November 11, 2008.

The college has a green, pollution free and serene environment with a large number of plantations to make it an ideal place for teaching, learning and research activities. Along with Chomu town, the college caters to the academic requirements of students from rural area of the region and has been striving hard to promote academic excellence. Since its establishment, the institution is actively engaged for aim of excellence through its capable team of devoted and dedicated faculty and supportive staff.

The college has sought to maintain its ideals and tradition and made continuous efforts to bring innovations in teaching - learning methodology. Sustained and committed endeavours of the administrative staff, faculty, students, stakeholders, parents and alumni are its strength and have been contributing to make the college one of the best in the region. The college has been striving to augment its physical and IT infrastructure thereby enhancing teaching learning standards.

Vision:

- To extend the horizon of women's education.
- To enlighten students through instilling a deep and lasting respect for the world of the mind, steadfastness of values and commitment to social concerns.
- To empower students and cultivating their abilities through capacity building.

Mission:

- To provide ideal academic atmosphere for the pursuit of excellence in higher education in Science, Commerce and Arts.
- To create an enabling environment for participation of women in the public domain.
- To impart pertinent knowledge to face current competitive world.
- To disseminate knowledge and to inculcate critical and analytical thinking.
- To organize extension activities for community development focusing on civic responsibilities and social awareness and value based education.

Executive Summary

Established sixteen years ago, Government Girls College, Chomu is a higher education institution providing leadership in a wider range of areas such as women's empowerment, social justice, community building and intellectual excellence along with holistic development of students. It was established with an approach to cater to the needs of students belonging to socio-economically backward sections of society and enhance their accessibility to knowledge. This motto is effectively accomplished with the help of qualified faculty and zealous students. The institution believes in creating a constructive learning environment with an aim to trace and trap the hidden potential of students from rural background.

There are 2322 students in the college out of which 2090 students are enrolled in UG & 232 in PG. The students being the most important stakeholder are offered support services. They are given a choice to choose their subject from five combinations. The rules and regulations proclaimed and set down by the department of Higher Education state government and the affiliating university are followed in the admission process. In order to motivate students belonging to SC, ST, OBC & SBC categories to pursue higher studies, financial assistance in the form of scholarships are provided to them as per state government schemes. The differently able students seeking admission in the college are provided all necessary facilities like free admission, convenient seating facilities and a scribbler if required etc.

The college is affiliated to the University of Rajasthan, Jaipur and follows the curriculum designed as per the guidelines of University Grants Commission, and approved by the Board of Management of the University. The active participation of the college is evident in the faculty representation in Board of studies in varios Universities. The college administration encourages the teaching faculty to attend academic activities such as Conferences, Seminars, Workshops and publishing articles in journals and books to improve the quality. The institution has been striving to excel in research activities through promoting research aptitude among faculty as well as students.

To promote general communication skills among students, teaching techniques are not confined to traditional methods, but modern and interesting teaching techniques are applied viz. case study methods, surveys, assignments presentations by students, preparation of project reports, etc. The students are exposed to debates, group discussions, seminars, tutorials and skits to build confidence and develop communication skills. Additional classes and tutorials or remedial classes are being arranged for slow learners. The College annually publishes a magazine offering opportunities to the student to express their views and improve their writing skills.

The infrastructural facilities are the means for academic excellence, and the institution has been constantly seeking to expand and provide better facilities to the students. The college has a huge campus consisting of an administrative block, 19 spacious class rooms, 09 laboratories with latest equipment and materials for research and education separate rooms for each department YDC Cell, UGC Cell, Women Cell, Career Counselling Cell, sports room, a Student Union Cell and a playground and a girls' hostel (under

construction). To cater to the needs of the student, the college offers good reading material through library in the form of books, periodicals, magazines and newspapers etc. The college library is stocked which 7618 books which are systemically arranged in almirahs and racks.

The institution always has a quest for excellence and strives hard towards achieving quality education and nation building. The college administration functions on the basis of philosophy of decentralization of decision making and its implementation. To implement its plan, the Principal forms a number of committees in each session distributing the work and appointing a convener and members of each committee based on the feedback of their interests and capability of delivery and; he/she keeps constant monitoring on their performance and analyses their reports which are regularly submitted to the Principal. The administration also takes the feedback from all stakeholders to evaluate the quality of education and enhance the same.

The college ensures to improve the quality of life of the students and create a learning environment that facilitates their personality development apart from imparting education based on curriculum and classroom teaching. To obtain this aim, the college not only offers career counselling through its Career Counselling Cell but also makes an opportune use of Youth Development Centre, National Service Scheme Unit, Ranger Unit, Human Rights Cell, and Women Cell to guide and motivate the students. Organizing lectures on various issues and topics viz. soft skills, personality development, social issues, & ICT workshops, educational tours and excursions have been regular feature and are delivered and conducted by the experts in related areas in order to groom students into well-educated and responsible citizens of the society.

The institution accepts its responsibility in the field of higher education amidst the challenges posed by social, economic and political conflicts of the current times. The thrust of growth thus has to synchronise the expectations of the students, the requirements and perceptions of the society with the content and context of knowledge and available resources.

The institution, being a government college, does not have autonomy hence there is a lacuna of adequate financial resources due to restrictive policy regarding fees and limited funds from the state government. Inadequate infrastructural facilities are other constraints which the college has been confronting yet striving to upgrade and enhance them with limited available financial resources. The institution lacks an auditorium, hi-tech classrooms, spacious laboratories, reading room and a separate building for library. As per government rules, the teaching faculty is transferable hence lack of stability of teachers. A plan, scheme or task for the development of the institution might not assume shape or completion in case the contemporary faculty is transferred.

The college seeks to develop values, provide solutions to meet new needs, achieve academic objectives through incessant effort of expansion and maximum use of limited resources. Innovation and best practices of the college include online admission process, online scholarship scheme, environment consciousness, campaign, cleanliness drives, plantation programmes and the constitution of college level committees for smooth functioning.

Profile of the College

1. Profile of the Affiliated / Constituent College

1. Name and Address of the College:

Name :	Government Girls College, Chomu (Jaipur)	
Address :	Behind Power House, Morija Road, Chomu (Jaipur)	
City :	Pin : 303702	State : Rajasthan
Website :	http://dce.rajasthan.gov.in/college.aspx	

2. For communication:

Designatio-n	Name	Telephone with STD code	Mobile	Fa-x	Email
Principal		O:01423-223224 R:			
Vice Principal	Dr. Sushma Vyas	O:01423-223224 R:	**9982841716**		ggc_chomu@ yahoo.com
Steering Committee Co-ordinator	Dr. S.R. Pareek	O:01423-223224 R:	**9414800383**		ggc_chomu@ yahoo.com

3. Status of the Institution:

Affiliated College   ✓

Constituent College

Any other (specify)

4. Type of Institution:

a. By Gender

    i. For Men

    ii. For Women   ✓

    iii. Co-education

b. By Shift

    i. Regular   ✓

    ii. Day

    iii. Evening

5. It is a recognized minority institution?

Yes

No   ✓

If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence.

6.   Sources of funding:

Government	✓
Grant-in-aid	
Self-financing	✓
Any other	

7.   a. Date of establishment of the college: **07/07/1999** (dd/mm/yyyy)

b. University to which the college is affiliated /or which governs the college (If it is a constituent college)

> University of Rajasthan Jaipur

c. Details of UGC recognition:

Under Section	Date Month & Year Year Remarks(If any)	Remarks(If any)
i. 2 (f)	11-11-2008	Annexure I (Enclosed)
ii. 12 (B)	11-11-2008	Annexure I (Enclosed)

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.) = **NA**

Under Section/ clause	Recognition/Approval details Institution/Department Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i				
ii	NA			
iii				
iv				

(Enclose the recognition/approval letter)

8.   Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes [ ]   No [✓]

If yes, has the College applied for availing the autonomous status?
Yes [ ]   No [ ]

9.   Is the college recognized?
a. by UGC as a College with Potential for Excellence (CPE)?
Yes [ ]   No [✓]

If yes, date of recognition: …………………… (dd/mm/yyyy)

b. for its performance by any other governmental agency?

Yes ☐   No ☑

If yes, Name of the agency …………………… and
Date of recognition: …………………… (dd/mm/yyyy)

10.   Location of the campus and area in sq.mts:

Location *	Rural
Campus area in sq. mts.	50100
Built up area in sq. mts.	3815.97

(* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11.   Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- Auditorium/seminar complex with infrastructural facilities =   **NO**
- Sports facilities
    - ○ Playground   =   **YES**
    - ○ Swimming pool   =   **NO**
    - ○ Gymnasium   =   **NO**
- ➢ Hostel
    Boys' hostel   =   **NO**
    - i. Number of hostels   =   **NA**
    - ii. Number of inmates   =   **NA**
    - iii. Facilities (mention available facilities) =   **NA**
    Girls' hostel   =   **Yes**
    (Under Construction)
    - i. Number of hostels   =   **One**
    - ii. Number of inmates   =   **NA**
    - iii. Facilities (mention available facilities) =   **NA**
    Working women's hostel   =   **NO**
    - i. Number of inmates   =   **NA**
    - ii. Facilities (mention available facilities) =   **NA**
- ➢ Residential facilities for teaching and non-teaching staff (give numbers available — cadre wise)   =   **NO**
- ➢ Cafeteria —   =   **YES**
- ➢ Health centre –   =   **YES**

First aid, Inpatient, Outpatient, Emergency care facility, Ambulance…….
Health centre staff –

Qualified doctor	Full time	☐	Part-time	☑
Qualified Nurse	Full time		Part-time	☑

- ➢ Facilities like banking, post office, book shops   =   **NO**
- ➢ Transport facilities to cater to the needs of students and staff=   **NO**
- ➢ Animal house   =   **NO**

- ➤ Biological waste disposal   =   **NO**
- ➤ Generator or other facility for management/regulation of electricity and voltage   =   **YES**
- ➤ Solid waste management facility   =   **NO**

- ➤ Waste water management   =   **NO**
- ➤ Water harvesting   =   **YES**

12. Details of programmes offered by the college (Give data for current academic year)

S. No.	Programme Level	Name of the Program-me/ Course	Duration	Entry Qualificati-on	Medium of Instruct-ion	Sanctioned /approved Student strength	No. of Student-ts admitt-ed
1.	Under-Graduate	B.A. B.COM. B.SC.	3 Years 3 Years 3 Years	Senior Secondary	Hindi Hindi Hindi	500 160 160	500 98 158
2.	Post-Graduate	M.A.	2 Years	Graduation	Hindi	120	116
	Integrated						
	Programmes						
	PG						
	Ph.D.						
	M.Phil.						
	Ph.D						
	Certificate						
	courses						
	UG Diploma						
	PG Diploma						
	Any Other (specify and provide details)						

13. Does the college offer self-financed Programmes?

Yes [✓]   No [   ]

If yes, how many?   **TWO in P.G.**

14. New programmes introduced in the college during the last five years if any?

Yes	✓	No		Number	02

New Subject Introduced in Graduation: **Psychology & Geography**

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Faculty	Departments (eg. Physics, Botany, History etc.)	UG	PG	Research
Science	Physics, Botany, Chemistry, Maths, Zoology	05	Nil	Nil
Arts	Hindi, History, Political Science, Home Science, Psychology, Geography	06	03	Nil
Commerce	ABST, BUS.ADM., EAFM	03	Nil	Nil
Any Other (Specify)	NA	Nil	Nil	Nil

16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA,M.Com…) **04**

    a. annual system   [✓]

    b. semester system   [ ]
    c. trimester system   [ ]

17. Number of Programmes with

    [NIL]

    a. Choice Based Credit System

    [NIL]

    b. Inter/Multidisciplinary Approach

    [NIL]

    c. Any other (specify and provide details)

18. Does the college offer UG and/or PG programmes in Teacher Education?
    Yes [ ]   No [✓]

    If yes,

    a. Year of Introduction of the programme(s)………**NA**…
       (dd/mm/yyyy)
       and number of batches that completed the programme   [ ]
    b. NCTE recognition details (if applicable)   =   **NA**
       Notification No.: …………………………………
       Date: ………………………… (dd/mm/yyyy)
       Validity:………………………..

c. Is the institution opting for assessment and accreditation of
Teacher Education Programme separately? = **NA**

Yes [   ]   No [   ]

19. Does the college offer UG or PG programme in Physical Education?

Yes [   ]   No [✓]

If yes,

a. Year of Introduction of the programme(s)   **NA**
(dd/mm/yyyy) and number of batches that completed the
programme   [   ]

b. NCTE recognition details (if applicable)   =   **NA**
Notification No.: …………………………………
Date: …………………………… (dd/mm/yyyy)
Validity:………………………..

c. Is the institution opting for assessment and accreditation of
Teacher Education Programme separately?   =   **NA**
Yes [   ]   No [   ]

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC / University / State Government *Recruited*			09	14	-	09	07	05	Nil	Nil
Yet to recruit										
Sanctioned by the Management/ society or other authorized bodies *Recruited*										
Yet to recruit										

*M-Male *F-Female

21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.							
Ph.D.			**07**	**13**	**-**	07	27
M.Phil.							
PG			**02**	**01**	**-**	02	05
Temporary teachers							
Ph.D.							
M.Phil.							
PG							
Part-time teachers							
Ph.D.							
M.Phil.							
PG						03	03

22. Number of Visiting Faculty /Guest Faculty engaged with the College. **NIL**

23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	Year 1 2015-16		Year 2 2014-15		Year 3 2013-14		Year 4 2012-13	
	Male	Female	Male	Female	Male	Female	Male	Female
SC		351		333		299		219
ST		220		217		173		105
OBC		1194		1222		1096		951
General		446		420		358		277
Others - SBC		92 19		58 35		44 19		47 -
Minority								
Total		2322		2285		1989		1599

24. Details on students enrolment in the college during the current academic year:

Type of students	UG	PG	M.Phil.	Ph.D.	Total
Students from the same state where the college is located	2090	232	Nil		2322
Students from other states of India	Nil	Nil	Nil		Nil
NRI students	Nil	Nil	Nil		Nil
Foreign students	Nil	Nil	Nil		Nil
Total					2322

25.   Dropout rate in UG and PG (average of the last two batches)
        UG | 9% | PG | 2% |

26.   Unit Cost of Education
        (Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)
        (a)   Including the salary component | Rs. 17,105.87 |

        (b)   Excluding the salary component | Rs.   639.27 |

27.   Does the college offer any programme/s in distance education mode (DEP)?

        | | Yes | ✓ | No

        If yes,
        a)   is it a registered centre for offering distance education programmes of another University
                Yes | | No | ✓ |

        b)   Name of the University which has granted such registration.
                | **NA** |

        c)   Number of programmes offered | **NA** |

        d)   Programmes carry the recognition of the Distance Education Council.

                Yes | | No | **NA** |

28.   Provide Teacher-student ratio for each of the programme/course offered
                UG   65:01   **PG   21:01**

29.   Is the college applying for:
        Accreditation : Cycle 1 | ✓ | Cycle 2 | | Cycle 3 | | Cycle | |
4

        Re-Assessment:
        (Cycle 1refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to reaccreditation)

30.   Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and reassessment only)   =   **NA**
        Cycle 1: ……………… (dd/mm/yyyy) Accreditation Outcome/Result………...
        Cycle 2: ……………… (dd/mm/yyyy) Accreditation Outcome/Result………...
        Cycle 3: ……………… (dd/mm/yyyy) Accreditation Outcome/Result………...

* Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.

31. Number of working days during the last academic year.

240

32. Number of teaching days during the last academic year
(Teaching days means days on which lectures were engaged excluding the examination days)

182

33. Date of establishment of Internal Quality Assurance Cell (IQAC)
IQAC **09/01/2016** (dd/mm/yyyy)

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.   NA
AQAR (i) ……………… (dd/mm/yyyy)
AQAR (ii) ……………… (dd/mm/yyyy)
AQAR (iii) ……………… (dd/mm/yyyy)
AQAR (iv) ……………… (dd/mm/yyyy)

35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information)

Criterion I
Curricular Aspects

Introduction

Curriculum of any educational institution is the total learning experience encompassing the course content, methods and strategies employed and the values portrayed through its vision and mission. It includes the attainment of educational objectives by fostering capacity to think in more critical and informed ways about issues. Besides concentrating on explicit elements of the curriculum and formal teaching, the college endeavours to embody implicit elements through innovative and student centric methods.

The curriculum comprises of core/compulsory subjects to impart common knowledge foundation and electives/optional to pursue their own educational interests. The design, development, implementation, and enrichment of the curriculum are executed through resources and processes, materials and methods to ensure the overall development of the student. The prime concern of the institution is to create and provide a positive learning environment and serve the needs of students belonging to rural background. Inculcation of values and awareness about everyday issues is implemented with an objective of making them responsible citizens.

1.1 Curricular Planning and Implementation

Vision and Mission of the institution

Vision:

- To extend the horizon of women's education.
- To enlighten students through instilling a deep and lasting respect for the world of the mind, steadfastness of values and commitment to social concerns.
- To empower students and cultivating their abilities through capacity building.

Mission:

- To provide ideal academic atmosphere for the pursuit of excellence in higher education in Science, Commerce and Arts.
- To create an enabling environment for participation of women in the public domain.
- To impart pertinent knowledge to face current competitive world.
- To disseminate knowledge and to inculcate critical and analytical thinking.
- To organize extension activities for community development focusing on civic responsibilities and social awareness and value based education.

Communicating Vision and Mission to Stakeholders

The vision and mission of the college is stated in the prospectus and webpage of college. Copy of the prospectus is made available online to every student, teacher and other stakeholders of the college.

- It is a ritual of the college to organize an orientation programme for the new entrants in the month of July every year. The purpose of this is to familiarize students with traditions and values of the institution's.
- The "Arunima" published every year seeks to communicate through its reports the activities round the year reflecting what the college upholds and stands for.
- The college activity calendar, numerous clubs and growth opportunities execute the mission among students, teachers and others stakeholders.
- The College has developed a work ethos and culture to fulfil its mission. Teachers, students and staff all contribute towards this goal.

Action plan for Curriculum Implementation

- Time management and good delivery are at the core of pedagogy and effective implementation of curriculum.
- Preparation of time-table and distribution of syllabus is done before the commencement of session so as to provide sufficient time to the teachers to upgrade their knowledge, skill, teaching methodology and teaching plans for coming academic session.
- Term-wise division of the syllabus is submitted at the beginning of the session and is monitored by the HOD.

Support for upgrading Teaching Skills

a. Support from the institution

- The college continuously upgrades the infrastructure keeping in mind the growing strength of students. Two new lecture rooms have been added recently and there is one smart classroom constienting of with projector, white board and sound system.
- For knowledge and teaching skills up gradations the college takes several measures.
  - ➤ It plans and organizes faculty development programmes at the beginning of every session covering time management and communication skills to latest trends in teaching methodology.
  - ➤ Extension and guest lectures by experts are organised.
  - ➤ Academic/study/duty leave is admissible to teachers to attend/participate in Conferences, Seminars, Refresher and Orientation courses.

b. Support from University

- University departments invite teachers for attending seminars and conferences for updating them on the curriculum.
- HOD's are invited for deliberations before introducing changes in syllabus.

Curriculum Design and Development

The College is affiliated to University of Rajasthan Jaipur and follows the curriculum framed as per the guidelines of University Grants Commission, approved by the Board of Management of the University. The active role and participation of the college is evident in the large number of faculty representation in Academic Bodies like Academic Council and Board of Studies. The table below provides a list of faculties who represent the college in Board of Management, Academic Council and Board of Studies, and their respective positions:

Table 1.1.1 Faculty Representations in BOM and BOS

S. No.	Name of Faculty	Subject	Position
1	Dr. Rajendra Kumar Pandya	Physics	Member, BOS (Computer Application & IT), UOR, Jaipur & MDS Univ., Ajmer
2	Dr. Naresh Agrawal	ABST	Member, BOS, M.D.S. Universtiy, Ajmer
3	Dr. Kavita Shahni	Zoology	Member BOS, University. of Raj., Jaipur
4	Dr. Pratibha Gaur	Home Science	Member of BOS, D.D. University, Sikar
5	Dr. Deepika Vijayvergiya	Hindi	Member BOS, JJRS Univ. Madau, Jaipur
6	Dr. Amita Adhikari	PTI	Member Sports Board University of Raj., Jaipur

The designed curriculum not only offers a wide range of subjects but also ensures to cater to the diverse needs of local and regional learners. The curriculum is constantly reviewed, revised, and updated. Relevant and specific suggestions offered and feedback received from the students, teachers, and stakeholders are incorporated. Participation of the faculties in International/National Conferences, Workshops, Seminars Refresher and Orientation Courses, frequent visits to Research Institutions and Industries, etc. equip the faculty with new trends. These trends and ideas help them to enrich the curriculum. Two compulsory subjects Elementary Computer Application and Environment Studies have been introduced in the part first of graduation to expose the learners from rural background to latest technology and generate awareness for social and environmental issues. The faculty thus makes an indirect yet significant contribution in designing and developing the curriculum.

Presently the college offers UG in Faculty of Arts, Science and Commerce and Post-Graduation in 03 subjects of humanities (01 Regular and 02 SFS). Post-Graduation programme in History has been recently sanctioned by the Government of Rajasthan and Post-Graduation in two subjects i.e. Hindi Literature and Political Science have been introduced under self-financing scheme. Below is a list of courses offered by the college:

Table 1.1.2 List of Subjects offered

Faculty of Arts	Subjects Offered
B.A. (06)	Hindi Literature , Geography, History, Home Science, Political Science, Psychology
M.A. (03)	History, Political Science, Hindi Literature
Faculty of Commerce	
B.Com.	ABST, EAFM, Business Administration
Faculty of Science	
B.Sc.	Botany, Chemistry, Mathematics, Physics, Zoology.

Faculty wise and Department wise Time table is prepared in the beginning of Academic session to ensure systematic and effective implementation of the curriculum. As per the guidelines of the Admission Policy of Directorate of College Education, Rajasthan, the students are given a choice to choose their subjects from the combinations available to them. The table below depicts the combinations available to the students:

Table 1.1.3 Subject Combinations in Arts

S.No.	Subject 1	Subject 2	Subject 3
1.	History	Political Science	Geography
2.	History	Political Science	Hindi Literature
3.	History	Political Science	Home Science
4.	History	Hindi Literature	Psychology
5.	Geography	Hindi Literature	Home Science

Directorate, College Education, Govt. of Rajasthan specifies the number of working days and the date of commencement and end of the academic session. The implementation of the curriculum within the stipulated time is monitored and regulated by the Head of the Institution and the Head of Department respectively at the college level. It is further ensured that innovative teaching practices and methodology are incorporated for effective execution of the curriculum. The measures taken for effective and efficient functioning of the curriculum include:

- Class-room lectures
- Practical sessions and lab activities
- Assigning projects to the students (field work, case studies, social surveys are part of the curriculum in many subjects like Geography, Physics, Chemistry, Zoology and Psychology).
- Extension/Guest Lectures by subject experts.
- Interactive sessions inside/outside the classrooms.
- Application of theoretical knowledge through field work and practical.
- In addition to subject knowledge, classes and activities for skill development like computer applications, language teaching and personality development are regularly organized by YDC, Women Cell, and NSS
- Providing e– content and study material
- Provision of extra/remedial classes for slow learners.

1.2 Academic Flexibility

Government Girls College, Chomu enjoys the privilege of being the college situated in rural area of Jaipur district and contributes to the advancement of knowledge by providing a platform to rural back ground students aspiring for higher education .The college offers under graduate courses in Humanities and Social Sciences in 06 subjects, and post-graduation in 03 subjects. The duration of undergraduate course is three years and that of PG is two years. Four compulsory subjects viz. Hindi, English, Elementary Computer Application and Environmental Studies are offered during part first of graduation .The students choose their electives from groups and combination of subjects. The students pursing B.A choose from the following five groups comprising of subjects from Humanities and Social Sciences.

Table 1.2.1 Subject Groups in Humanities and Social Sciences

Group A	Group B	Group C	Group D	Group E
Hindi Literature Geography Home Science	History Political science Geography	History Political science Hindi Literature	History Political science Home Science	History Hindi Literature Psychology

Graduation in Commerce comprises of ABST (Accountancy and Business Statistics), EAFM (Economic Administration and Financial Management) and Bus. Adm. (Business Administration). The graduation degree in science offers subjects namely Physics, Maths, Chemistry, Zoology and Botany. They can opt one of the following combinations for the degree.

Table1.2.2 Subject Combinations in Science Stream

S. No.	Subject 1	Subject 2	Subject 3
1	Physics	Chemistry	Maths
2	Chemistry	Botany	Zoology

The post graduate degree is a two year course wherein the first year i.e. M.A (Previous), there is no provision for electives or optional paper. But during the final year there is flexibility to choose a special paper. In most of the subjects these optional papers are framed in accordance with the regional and social needs. Moreover, as part of the Admission policy of the State Government, the students also have the flexibility to move across disciplines for example after being graduated in Science students can pursue Post graduation in Arts and Commerce streams and students of Commerce stream can pursue Post graduation in Arts stream.

1.3 Curriculum Enrichment

Being an affiliated College, the college does not enjoy autonomy to finalize the curriculum. However, faculty members of the college acting as conveners/members contribute by incorporating changes in the existing syllabi. The curriculum is modified and updated every Academic year. The modifications are done keeping in mind the local/regional needs and the latest trends and developments. The changes and modifications ensure application of theoretical knowledge in real life situations and context.

The suggestions for the enrichment of the curriculum are offered by the stakeholders, the faculty members of various affiliated colleges and subject experts from other universities. The conveners and members, by virtue of their participation in academic events and interaction with the society, enrich and update themselves and thus contribute towards enrichment of the curriculum. It is further improvised by including topics of concern and sensitive issues like gender issues, crime, environment, race, terrorism etc. For example; the Department of Zoology has incorporated topics like birth control devices, Neurotoxins and behaviour Stem cell application and animal cloning. In Physics a new area of development like nano particle has been incorporated.

Monitoring and Evaluation of curriculum enrichment

Monitoring and evaluation of the quality of curriculum enrichment is integrated in the college system. There are various committees and associations to execute the various enrichment programmes. Measures to monitor and evaluate follow thus :

➢ Submission of annual activity plan by the HODs.
➢ Presence of administrative team during the activity.
➢ Assessment report of the activities submitted by the faculty.
➢ Assessment of reports by the Principal.

1.4 Feedback System

The college development committee has been constituted with an objective to monitor various comprehensive activities periodically. The committee comprises of local MP, MLAs, public representatives, parents, faculty members, Vice Principal and Principal of the college who is the President of the committee. The committee is one of the most important channels of providing informal feedback received from its member and non-members.

The committee members gather information from the society and parents/ guardians. This is conveyed to the head of the institution during meetings held periodically. The suggestions are further transmitted to the faculty members who then act accordingly towards the betterment of the curriculum.

The students also offer valuable suggestions during the farewell party organized by their immediate juniors. Their suggestions are given due credit and consideration as they help us strive toward the overall development of the institution. Furthermore, the suggestions received from subject experts during extension lectures and practical examinations are also given due weightage for gaining academic excellence.

Criterion II
Teaching - Learning and Evaluation

Introduction

Teaching and learning are the foundation stones of any educational institution and the same is true for one of the biggest rural and the most prestigious colleges of the State, i.e. Government Girls College, Chomu. The college was established with a holistic and inclusive approach to impart women's education in its true sense, to cater to the needs of socio-economically backward sections of the society and above all enhance accessibility to knowledge. This objective is effectively accomplished with the help of qualified faculties and zealous students. Besides developing a scientific temper through research, the institution offers a platform to inculcate creative and critical thinking. It believes in creating a constructive learning environment with an aim to trace and trap the hidden potential especially of students coming from rural backgrounds.

Teacher's knowledge of the subject matter, active involvement of the teacher and interaction between the teacher and student are the three essential components of enhancing learning. Holistic development and meaningful learning is the motto of Government Girls College, Chomu and this is made possible through an atmosphere of support and students-teacher interaction. Every effort is made towards the active involvement of students in the whole process of teaching and learning. Besides creating an atmosphere of mutual trust and respect inside and outside the classroom, knowledge is imparted in a way which conditions and orients the mind-set of students to grow as responsible citizens.

As is well known, teaching- learning process is not linear but is a dynamic one, created and nurtured in a constructive/ conducive environment. Students learn in different ways and vary in their abilities. Keeping this in view, the teachers first identify the needs of the learners and then modify teaching strategies as per their learning styles and requirements. Since the college is an affiliated college it does not enjoy any autonomy in the evaluation process. Still few of the subjects have the provision of internal assessment through projects and practical exams. The performance and the learning outcome of students have always been recognized by the society and the students have proved themselves as successful administrators, entrepreneurs, teachers, and scientists.

2.1 Student Enrolment and Profile

The College follows a transparent admission process. The admission process is marked by government rules and policies provided by the Directorate, College Education of the State. Admission notification is published both through electronic and print media and is issued in leading local/ regional and college website *(www.dce.rajasthan.gov.in/college.aspx)*. Detailed information related to admission viz. pre-requisites and eligibility for the course, number of seats, fee structure, rules and regulations, admission policy and process is provided in the Online College Prospectus.

The admission process begins with filling of the admission form, which has been made available online from this year. Admissions are solely based on merit and the list is prepared by an admission committee constituted by the

Principal, comprising a convener and members. The committee scrutinizes the admission forms based on the policies and displays the first cut off list followed by the next/ waiting list depending on availability of the vacant seats for the particular class.

The college strictly follows the admission policy let down by the Department of College Education Rajasthan. In terms of reservation and bonus marks also the college abides by the norms of the Department of College Education which are:

a. Disadvantage community
   Reservation for ST/SC/OBC/SBC as per constitutional policy is 16%, 12%, 21% and 1% seats respectively for both graduate and post graduate courses.
b. Differently abled students have 3% reservation and 5 year relaxation in maximum age limit.
c. 1% seats are reserved for Kashmiri displaced students.
d. Sports players do not have any reserved quota but get bonus marks (2% to 5%) for winning state, national, International level.
e. Similarly recognised achievements of students of NCC, NSS, Scout & Guide use them bonus marks 3% to 6%

Merit is prepared on the basis of academic records, participation in extra and co-curricular activities like sports, NSS, Ranger and Rovers etc. Excellence in these activities at State/ National level is rewarded by giving the students a benefit of outright admission or relaxation in eligibility as per the admission policy.

Table 2.1 Students' Enrolment in the College

Category	2015-16	2014-15	2013-14	2012-13
SC	351	333	299	219
ST	220	217	173	105
OBC	1194	1222	1096	951
SBC	92	58	44	47
Minority	19	35	19	_
General	446	420	358	277
Total	2322	2285	1989	1599

Table 2.2 Financial assistance to students

Institutions	2015-16	2014-15	2013-14	2012-13
Social welfare department		498	539	351
State Govt. – CM Scholarship	374	400	594	-

Table 2.3 Intake of students - Minimum and maximum Percentage

Cours-e	2015-16		2014-15		2013-14		2012-13	
	Min.	Max.	Min.	Max.	Min.	Max.	Min.	Max.
B.A.	45%	90%	40.20%	92%	40%	88.40%	41%	86%
B.Com.	47%	90%	47.40%	82.60%	46.60%	79.80%	47.60%	82.61%

B.Sc. Maths	51.60 %	89%	51.40 %	89%	50.60 %	88.40 %	-	-
B.Sc. Bio	54%	88.80 %	52.80 %	89.60 %	54.40 %	83.69 %		
M.A. Histor-y	43.79 %	67.83 %	47.04 %	64.21 %				
M.A. Hindi	50.13 %	73.63 %	51.22 %	64%	49%	66.49 %		
M.A. Politic-al Scienc-e	48.94 %	71.92 %	50.20 %	68%	47%	67.50 %		

2.2 Catering to Student Diversity

Government norms are followed for students seeking admission under reservation policy. The fee structure has been framed with an objective to educate maximum number of students coming from weaker sections of the society. As an initiative step to promote higher education among girls, the government has made a provision to exempt them from paying tuition fees.

Each and every student is important for the institution and it tries to cater to each one's diverse need. Scholarship benefits are extended to encourage the students and provide financial support to the under privileged. The scholarships are provided by Social Welfare Department and other govt. schemes. Special infrastructure facilities are also provided to differently abled students. During examinations, as per the University guidelines, extra time and scribe is given to students with vision disability and extra time to all those who are physically disabled. Thus at both the levels of extending resources and financial assistance, the institution ensures to achieve the primary goal of education based on moral and ethical principles.

To bridge the knowledge gap among students who fail to meet the objectives of the prescribed curriculum; the teachers extend support by modifying their teaching strategies. Lectures and counselling sessions for communication skills, personality development, and competitive examinations are also organised to enrich and equip the students with employability skills. Steps are taken to promote student centric activities to make learning easy. The college also promotes women centered activities under the aegis of Women Cell to provide an extra edge to female students. This cell was established with an objective to generate an awareness about women related social issues and problems.

The Students Advisory Bureau of the college provides academic, personal, psycho-social guidance and counselling to the students. The students seeking admission in various courses are also extended counselling related to election of subjects and their prospects, availability of subject related material and books and financial assistance. Since most of the students come from rural background, the faculty tries to facilitate learning at the level of content and comprehension. Using bilingual method in classroom teaching.

2.3 Teaching- Learning Process

After the completion of admission process the students are grouped into sections according to their choice and combination of the subjects. The faculty and department wise time table helps in planned and systematic implementation of the curriculum. A teacher's knowledge of the subject is very important in the process and the college is proud to have qualified, and dedicated faculties. Furthermore, the dynamic process of learning cannot take place without active and keen learners. The students seeks admission in the institution with high hopes and the college staff puts every possible effort to give and get the best out of them. Active learning is not only encouraged inside the classroom but at all levels viz. personal, psychological, and emotional. Most of the content teaching takes place inside the classroom where students are always at the centre. Some of the procedures taken to make classroom teaching more student-centric include:

➢ Supporting and motivating class room environment
➢ Assigning projects tasks and reports to instil confidence and equip them with job oriented skills.
➢ Delivering innovative pedagogy to expose and upgrade their knowledge and skills.
➢ Extending opportunities for academic interactions like workshops, seminars and group discussions.
➢ Embedding skills development in academic programs to open up additional possibilities to shape their future.

IQAC

A committee has been constituted to monitor the quality sustenance and quality enhancement efforts. This committee is responsible for examining the teaching schedule syllabus distribution, timetable and issues related to evaluation.

Library- A Learning Resource

The Library serves as a back bone to all academic activities in the institution. The college library has 7618 books on various subjects. Teachers and students can get books issued to enrich their knowledge.

Besides classroom teaching and curriculum, the college also offers activities and programs that complement learning and learning experience. It is mandatory for students seeking admission at the first year level to opt for any of the extra-curricular activities offered by the college. Co-curricular activities are undertaken with an aim to move beyond the realm of formal learning and foster creative and critical thinking. Extra-curricular activities that fall outside the educational curriculum are a regular feature in the college are conducted by Youth Development Centre (YDC), Women Cell, NSS Units, Ranger Unit etc. The activities undertaken include:

• Educational tours, excursions and field trips.
• Artistic and cultural activities like song, dance, and drama.
• Literary activities like debate, essay writing, poetry recitation, and poster competition.
• Encouraging creative skills through writing for the College Magazine.

Monitoring Teaching - Learning Process

- Consolidated and individual timetables are submitted by timetable committee to the Principal.
- Room wise time tables are displayed on notice board.
- The Principal and vice Principal take rounds and monitor the classes.
- Quarterly reports of taught topics are submitted by the faculty to departmental heads and discussed.

2.4 Teacher Quality

Teachers are one of the major assets of any educational institution and undoubtedly this institution is privileged to have academically sound and dedicated faculties. Qualified and competent teaching staff, selected through RPSC adorns this college.

Highest Qualification	Professor		Associate Professor Grade(37400-67000)		Assistant Professor Grade(15600-39000)		Total
	Male	Female	Male	Female	Male	Female	
Permanent Teachers							
D.Sc./D.Litt.							
PhD.			07	13		07	27
M.Phill							
PG			02	01		02	05
Part Time Teachers Teachers							
PhD.							
M.Phill							
PG						03	03

The details of the faculty members are furnished in the table below:

Table 2.4 Qualifications of the Teaching Faculty

S.No.	Department	Name of Faculty Member	Qualification
1	ABST	Dr. K.C. Sharma	M.Com., M.Phill., PhD
2		Dr. Naresh Kumar Agrawal	M.Com., M.Phill., PhD
3		Dr. Sushil Jain	M.Com., M.Phill., PhD
4		Dr. R.D. Saini	M.Com., M.Phill., PhD
5	EAFM	Dr. S.R. Pareek	M.Com., M.Phill., PhD
6	Business Administration	Aruna Joshi	M.Com.
7	Mathematics	Dr. Rashmi Garg	M.Sc., M.Phill., PhD
8		Shamshar Khan	M.Sc.
9	Chemistry	Dr. Sushma Vyas (Vice-Principal)	M.Sc., PhD.
10		Dr. Nikita Sharma	M.Sc., PhD.
11	Botany	Dr. Anju Mittal	M.Sc., PhD.
12	Zoology	Dr. Kavita Sahani	M.Sc., PhD.

13	Physics	Dr. Rita Sharma	M.Sc., PhD.
14		Dr. Rajendra Kumar Pandiya	M.Sc., PhD.
15	History	Sh. P.S. Rathore	M.A.
16		Dr. Sourabh Sharma	M.A., PhD.
17		Rajeshwari Rathore	M.A., NET
18		Dr. Abhilasha Jaiman	M.A., PhD.
19	Political	Dr. Madhulika singh	M.A., M.Phill, PhD.
20	Science	Dr. Usha Chaturvedi	M.A., PhD.
21	Hindi	Suman Dakha	M.A., PhD.(Submitted)
22		Dr. Deepika Vijayvergeeya	M.A., PhD.
23	English	Dr. Alka Tripathi	M.A., PhD.
24		Madhuri Goswami	M.A., CELTA, PhD. (Submitted)
25	Home Science	Kavita gautam	M.A.
26		Dr. Anupama Johari	M.Sc., PhD.
27		Dr. Priyanka Sharma	M.Sc., PhD.
28		Dr. Prathibha Gaur	M.Sc., PhD.
29	Geography	Dr. S.D. Yadav	M.A., M.Phill, PhD.
30		Dr. Hansa Lunayach	M.A., M.Phill, PhD.
31	Psychology	Dr. Priti Singh	M.A., PhD.
32		Dr. Reena Sakthawat	M.A., M.Phill, PhD.

These qualifications have not stopped them and they are constantly moving towards academic excellence and growth. They try to grab and avail every opportunity to update themselves through academic endeavours like conferences, seminars, workshops, refresher courses, orientation programme and various Faculty Development Programmes.

The teaching quality of the institution is not only reflected through their participation in programmes of academic excellence but also in adopting new teaching methodologies and pedagogies. With the advent of new tools and techniques, the teachers are making classroom teaching more effective, interesting and student friendly. The Directorate of College Education nominates faculty members to attend training programmes organised by various Government agency time to time to equip and update the teachers.

2.5 Evaluation Process and Reforms

For any academic institution ascertaining the degree of achievement or value in regard to its aim and objectives is very important. The college is affiliated to the university and the students are only assessed during the annual examination conducted by the affiliating university. But the college too implements various evaluation procedures during the course of academic session. The Heads of respective Departments call a meeting at the beginning of academic session and discuss the previous session's results and plan the teaching plan for the current year. The suggestions received are then implemented to improve the performance of students and for effective execution of the curriculum. The college is not directly involved in resolving

any complaint regarding the syllabi, evaluation, and examination, but it forwards the grievances and complaints to the affiliating university if any.

In all the subjects where practical examinations are part of the curriculum, it is mandatory to submit a practical record which is evaluated and marks are added during final consolidation of results. Project report is also compulsory in some disciplines and is considered for assessment. Periodical class tests are also conducted on regular basis which helps the students in their preparation for the final exam. In Post-Graduation programme there is an option of writing a dissertation on the topic chosen by the student under the supervision of the faculty. All such endeavours contribute indirectly to the evaluation process because they are like formative exercises for the students.

2.6 Student Performance and Learning Outcome

The institute's ultimate motto is to impart quality education and fulfil the demands of the society. The learning process of students is facilitated by congenial academic environment prevalent in the campus. There is a good library with reference books, besides departmental libraries which initiate the learning process. It is further enhanced through use of modern teaching aids and internet accessibility. Critical learning skills are developed by assigning individual projects. Field trips, excursions and extension lectures also augment the learning process in students.

The overall performance of the students is adjudged through the results of their final examinations, as annual examination scheme is followed in this affiliated college. These results are reviewed right at the start of the new academic session and based on it necessary corrective measures are taken by the faculty to improve the performance and quality of students during the ensuing session and afterwards. Their regularity is also monitored through attendance.

Table 2.6 Academic Results of the College

Faculty	2014-15	2013-14	2012-13
Arts	92.13%	91.78%	86.42%
Commerce	95.53%	99.37%	96.69%
Science	94.71%	92.57%	92.19%
PG	98.62%	96.13%	97.21%

Criterion III
RESEARCH, CONSULTANCY AND EXTENSION

Introduction

The word research is derived from French, word 'recherche' which means 'to go about seeking'. A research establishes, confirms or reaffirms previous works and theories. Students in a traditional education system get inured to the prescribed curriculum and do not usually think beyond the realm of texts and content. Therefore imbibing an aptitude for research is very essential and the college aims to do the same through its teaching learning process and various research oriented activities, The Institution imparts research skills keeping in mind the need, problem, context and significance and fostering intellectual stimulation to make the students self-reliant.

The faculty too is constantly engaged in intensive and extensive research pursued with the objective of attaining deeper knowledge, application of knowledge , update and upgrade themselves and to recommend solutions and changes. Research in Humanities and Social Sciences emphasises contexts and primarily focuses on community and societal needs, whereas in Science it links knowledge, experience and evidences. The Institution has gained recognition and has been acknowledged in the society for its involvement and contribution in research oriented activities. Erudition of the faculty has been recognized at National/International level which has added new dimensions to the reputation of the college.

3.1 Promotion of Research

Imparting quality education is among the prime concerns of the Institution. In addition to teaching, great emphasis is laid on promotion of research oriented activities. The college encourages research related to issues and topics of contemporary relevance as well as global significance among students. Undoubtedly the college extends full support as far as administrative, academic, and other resources are concerned. Research ambience is also achieved when subject experts and eminent research scientists visit the institution during various discourses and render their deliberation on burning issues thereby catering towards better prospects and career options for the students.

The inclination and aptitude of the institution towards research is reflected at both levels of the teacher as well as of the student. A research platform is provided right at the post-graduation level where student can opt to write a dissertation *in lieu* of a theory paper. The research undertaken by the students and faculty has always aimed towards making a contribution of knowledge and improvisation of evidences, concepts, and theories.

Table 3.1 Research Supervisors and Related Departments

S.No.	Name	Subject
1	Dr. R.D. Saini	ABST
2	Dr. Deepika Vijayverigiya	Hindi
3	Dr. Kavita Sahni	Zoology

3.2 Resource Mobilization for Research

The college being a Government organization has to depend on various external funding agencies which provide financial support to pursue research activities. Such different agencies which have been providing funds to the faculties during the recent past are UGC, MPISSR etc. Many Major and Minor Research Projects have been undertaken by the faculty members. The following table provides a list of Research Projects undertaken by the faculty.

Table3.2 Research Projects Undertaken by Faculty

The college is government organisation therefore the nature of service of faculties is transferable among different Govt. Colleges in the State Of Rajasthan. The project works which have been under taken by present faculty during their academic life are as follows:

S.No.	Subject	Name of faculty	Major / Minor	Funding Agency	Status	Title
1.	Zoology	Dr. Kavita Sahni	Major	UGC	Completed	Role of Toxicants for Management of rodents in Jaipur
2.	ABST	Dr. Naresh Agarwal	Minor	UGC	Completed	Materials management in cotton textile industry with special reference to Rajasthan.
3.		Dr. Sushil Jain	Minor	UGC	Completed	Financial information system in cement industry in India.

4.		Dr. R.D. Saini	Minor	MPISSR	Completed	Increasing gender a bias among scheduled castes (A disaggregate and district wise analysis of decline in sex ratio in Madhya Pradesh and Rajasthan.)
		Dr. R.D. Saini	Minor	UGC	Completed	Performance Evaluation of mutual funds in India (A comparative Analysis of selected Public and Private sector mutual fund)
5.	Hindi	Dr. Deepika Vijayvargia	Minor	UGC	In Progress	Ir IkfgR; en Ikekftd ,oa IkLdfrd IejIrk ¼jke Lugh Iainrk; के विशेष संदर्भ e½

3.3 Research Facilities

Augmenting infrastructural facilities has been a regular practice for sustaining and promoting research atmosphere in the campus and every care is taken to maintain the same by the institute. The college has a library with a number of relevant reference books in all the subjects taught in the college. Departmental libraries also have a good collection of books which are of great help to aspiring scholars. Computer and internet facility is available in the college and accessible to students and teachers.

3.4 Area of Specialization, Research Publications and Awards

The outcome of the researches are disseminated and propagated in different ways. These are published in journals of national and international repute. The students and supervisors participate in seminars and conferences and present their findings. The faculty members occasionally deliver invited talks and also chair/ co-chair technical sessions which reflects their expertise in the respective area of specialization. Below are two tables reflecting the wide range of specializations of the faculty and recognition gained by them at National/ International levels respectively:

Table 3.4 Areas of Specializations of the Faculty

S.No.	Department	Name of Faculty Member	Specialization
1.	ABST	DR. K.C. Sharma	Accountancy & Costing
2.	ABST	Dr. Naresh Kumar Agarwal	Statistics & Taxation
3.	ABST	Dr. Sushil Jain	Accounting & Finance
4.	ABST	Dr. R.D. Saini	Accountancy, Taxation & Finance
5.	B.Adm.	Dr. Aruna Joshi	Company Law
6.	EAFM	Dr. S.R. Pareek	Public Enterprises
7.	Physics	Dr. Rita Sharma	Electronics and solid state physics
8.	Physics	Dr. R.K. Pandya	Microwave electronics
9.	Chemistry	Dr. Sushma Vyas	Organic Chemistry
10.	Chemistry	Dr. Nitika Sharma	Organic Chemistry
11.	Maths	Dr. Rashmi Garg	Special Function
12.	Maths	Dr. Shamsher Khan	Algebra
13.	Botany	Dr. Anju Mittal	Plant Pathology
14.	Zoology	Dr. Kavita Sahni	Cell Biology
15.	English	Dr. Alka Tripathi	American literature
16.	English	Dr. Madhari Goswami	American literature
17.	Hindi	Dr. Suman Dhaka	Rajasthani Bhasha

18.	Hindi	Dr. Deepika Vijayvergiya	Adhunik Kavya
19.	Psychology	Dr. Reena Shaktawat	Psychometrics
20.	Psychology	Dr. Preeti Singh	Social Psychology
21.	History	Dr. Puran Singh Rathore	Medieval Indian History
22.	History	Dr. Sourabh Sharma	Ancient Indian History
23.	History	Dr. Abhilasha Jaiman	Ancient Indian History
24.	History	Mrs. Rajeshwari Rathore	Morden Indian History
25.	Home Science	Mrs. Kavita Gautam	Human Development
26.	Home Science	Dr. Anupama Johari	Human Development
27.	Home Science	Dr. Priyanka Sharma	Food & Nutrition
28.	Home Science	Dr. Pratibha Goud	Human Development
29.	Pol. Science	Dr. Madulika Singh Ujwal	Western Thought
30.	Pol. Science	Dr. Usha Chaturvedi	Indian Political Thinkers
31.	Geography	Dr. S.D. Yadav	Medical Geography
32.	Geography	Dr. Hansa Lunayach	Environmental Geography & Industrial Geography

Besides this the faculty publishes extensively and average of 05 papers is published by each faculty member. The table below shows the department wise number of publications:

Table 3.5 Details of Department wise publications

S.No.	Subject	Papers	Books	Chapters in Books
1	ABST	18	13	02
2	B.Adm.			
3	Botany	01		
4	Chemistry	21		
5	EAFM			
6	English	04		
7	Geography	02	01	
8	Hindi	09	07	
9	History	06		03

10	Home science	04	01	06
11	Maths	09		
12	Physic	20	05	
13	Political Science	02	01	02
14	Psychology	04		02
15	Zoology	29	04	01

The research carried out in the college is also of great significance/relevance and the findings have earned recognition and have been welcomed by both the society and academicians at par. Dr. R.D. Saini, the Department of ABST has presented paper in the international conference at Greece. Dr. Priti Singh, the Department of Psychology has presented paper in the International conference at Beijing. The acknowledgement of the faculty is evinced by the fact that many of the faculty members have been awarded for their endeavour. The awards and awardees are:

Table 3.5 Awards and Awardees

S. No.	Subject	Name of Faculty/Student	Award
1	Home Science	Dr. Priyanka Sharma	Appreciation award for poster making
2	Psychology	Dr. Priti Singh	NSS Best Programme Officer Award
3.	ABST	Dr. Sushil Jain	Dedicated Teacher Award by SJT College Ranawas
4.	History	Dr. Saurabh Sharma	NSS Best Programme Officer Award
5.	Student B.Com III	Shilpa Maheshwari	State Level best Volunteer of NSS

Many of the faculty members have earned repute by being in the Editorial Board of various journals and books which include:

Table 3.6 Faculty in the Editorial Boards

S.No.	Subject	Name of Faculty	Books Edited
1	Hindi	Dr. Deepika Vijayvirgiya	Convener of Editorial Board of Rajasthan Board of Secondary Education, Ajmer
2	ABST	Dr. K.C. Sharma	Member of Editorial Board of Rajasthan Board of Secondary Education, Ajmer

Some others have edited Proceedings/Abstract volumes of the National /International Conferences organized by them:

Table 3.7 Faculty who have organised Conferences published Conference Proceedings

S.No.	Subject	Name of faculty	Title
1.	Zoology	Dr. Kavita Sahni	1. Environmental Problems of Jaipur 2. Role of Toxicities in Environmental pollution causes, effects and control.
2.	Psychology	Dr. Reena Shaktawat Dr. Priti Singh	Community perspective & behavioural problems.
3.	Chemistry	Dr. S.R. Pareek	Global Warming

The faculty members also contribute to research in their own way by being part of Organizing/Technical and Scientific Committees.

3.5 Consultancy

The faculties of the college are engaged in active research which can be fruitful or successful only when the research findings benefit the society. The Departments of Humanities, Social Sciences and Science all contribute in their own way by sharing and transmitting their information and knowledge. These consultancy services provided verbally are in a way directly beneficial to industry and society and no revenue is generated out of these services. However formal consultancy programmes are yet to take shape in the near future.

3.6 Extension Activities and Institutional Social Responsibility

To keep pace with the technological advancement and the need of the Society, the college leaves no stone unturned and takes initiation in organizing any event which would help in enriching the research culture of the institution and aptitude of the students. And therefore, Seminars, Conferences of National and International level and Workshops are organized from time to time. Such research oriented events organized by the college and staff (in other colleges), include National Conferences organized by:

- Department of Zoology
- Department of Chemistry
- Department of Psychology

The college organised two day workshop of NSS Officers of Jaipur zone in 2013-2014. Other activities which add on to the research environment and inculcate research aptitude among students include field surveys, excursions, visit to research laboratories and institutes through which awareness towards latest technology is created and students are motivated to pursue research activity.

Various campaigns have been undertaken by NSS in educating and motivating local people, and initiating drives to save fuel, power, water, cleaning and greening waste land through plantation etc. through which the Institution attempted to fulfil its social responsibility. Few of the activities initiated by the college recently are:

- Clean college campus and surrounding areas under Clean India Programme.
- Celebration of World Environment day
- Essay and debate competitions on Environmental issues, global warming, green-house gases etc.
- Slogans and posters related to the same
- Blood donation camps
- Cleanliness drive by NSS
- Plantation
- Lecture series on topics like HIV, gender, drug abuse, female infanticide, health, hygiene, crime, terrorism, human rights etc.
- Community development programmes
- Fuel and water saving drives
- Organised rally for awareness of traffic rules in Chomu city.

3.7 Collaboration

Researches cannot be demarcated with boundaries. Exposures to new and advanced technologies are the need of the hour. Besides, multidisciplinary and inter-disciplinary approaches are also of great significance. All these pave the way towards collaborative research. The college, being a government college does not have the privilege to collaborate but it can do so by seeking prior permission from the Directorate or through the affiliating University.

Criterion IV
INFRASTRUCTURE AND LEARNING RESOURCES

Introduction

The college has a large and beautiful campus spread over 50100 Sq. Meter out of which the constructed area is 3815.97 Sq. Meter. The college is situated 3 Km. away from the main bus stand. Being in the rural area this college has emerged as a boon for the girls from rural background. As the number of the students increase every year the college is constantly extending and expanding its resources in terms of construction, IT infrastructure, equipment and other campus facilities. The institution makes optimal use of building and also ensures sufficient space for all departments. Funds received from various resources such as UGC, State Government and MLA, is being properly used for renovation, expansion, construction and maintenance of the college campus.

4.1 Physical Facilities

Campus

The college campus encompasses administrative, academic, and establishment sections, Office of the Principal, Vice-Principal, Departments of social sciences such as Department of Home Science, Department of Geography and Department of Psychology, Youth Development Centre, NSS and Sports Room. The science block comprises of Department of Zoology, Department of Botany, Department of Maths, Department of Physics and Department of Chemistry. The college library is centrally located. The statue of goddess Saraswati blesses with a wish to gain Knowledge and inspires to achieve excellence in academics.

The campus is surrounded by green trees and sports ground. There are ornamental trees like Gulmohar, Kachanar, Coral, Ashoka, and Bougainvillea which beautify the campus and provide much relief from scorching heat. Botanical Garden is being developed under the able guidance and supervision of the Botany department.

College Building

The College runs a number of courses in all the three streams i.e. Science, Commerce and Arts with about 2332 students enrolled. To cater to such a number of student the college has 19 classrooms. All classrooms are well ventilated and spacious enough to accommodate around 80 students each. The college has 09 well equipped subject-wise laboratories with latest apparatus.

Infrastructural facilities of the college are also used by some agencies such as the University of Rajasthan, Govt. Departments and other educational institutes for conducting examinations / seminars on Sundays and other holidays.

To ensure punctuality among teaching and non-teaching staff biometric attendance system is installed in the Principal's chamber. Separate office is provided to the Vice-Principal. There is a separate staff room for the faculty members with attached wash room facility.

To keep the students informed about the campus activities, notice boards are placed at all important places and outside each department.

Central lawn has an open-air stage which is also an ideal venue for conducting various co-curricular activities such as cultural activities, debates, quiz competitions and extra-curricular activities. It is also used for nukkad nataks, skits, traffic awareness, campaigns conducted by NSS units of college.

The college has its own bore-well ensuring constant supply of water. Safe drinking water is provided in college campus through water coolers fitted with aqua-guard water purifier.

The college has an open cafeteria for students. It is taken care that all eatables are cooked in perfectly hygienic conditions using quality ingredients.

Proper parking space with shade is provided to the faculty members for parking their vehicles. There is a ramp at the entrance to facilitate differently-abled students, staff and others a Wheel-chair is available for physically disabled students.

There is a mini auditorium which is used for various activities. This hall being equipped with sound system is used by the girls to rehearse their performances. Cultural activities have become an integral part of the college curriculum and a number of activities are held in the auditorium round the year. The conference hall is used for conducting regular activities, meetings, organizing blood donation camps etc.

Sports Facility

The college lays importance on physical fitness and promotes sports in a big way. There is a Director of Physical Education and the college also has arrangements with external professional coaches for imparting training to the students in different games.

There is a badminton court in the campus and grounds for Kho-Kho, Kabbadi, and Athletics exterior of the campus. Indoor games, chess boards, carom boards and TT table are available for students.

The overall infrastructural facilities at glance are as follows:

Table 4.1 Physical Facilities in the College

S. No.	Facility	Number
1	Principal's Office	01
2	Vice-Principal's Office	01
3	Establishment & Accounts Section	01
4	Academic Section	01
5	Store Room	01
6	Class- Rooms	19
7	Lecturer Theatre	Nil
8	Practical Labs for UG	09
9	Remote Sensing Lab	Nil
10	Common Staff Room	01
11	Girls Common Room	01
12	Women Cell	01
13	UGC	01
14	Knowledge Centre / YDC	01

15	Health Care Centre	01
16	Student Union Office	01
17	Play Grounds	03
18	Women Hostel	Under Construction
19	Hostel for Married Students	Nil
20	Open Cafeteria	01
21	Bank	Nil
22	Smart Class Rooms	01
23	Career Counselling Cell	01
24	Botanical Garden	01
25	NSS Room	01
26	Games Room	01
27	Facilities (washrooms)	24

4.2 Library as Learning Resource

"Books are the quietest and most constant of friends; they are the most accessible and wisest of counsellors and the most patient of teachers."

Charles William Eliot

The quote emphasizes the significance of books and the place where these are lodged therefore is definitely a place of worship and that is none other than a library .Today in the modern world with advanced technologies coming up and with the growing popularity of internet one may not agree to this and may talk about its decreasing relevance. Nevertheless, none can deny the fact that knowledge is acquired through books and they add to what has already been learnt. To cater the needs of the students, the college offers good reading material in the form of books, periodicals, encyclopaedias, magazines, newspapers etc. It is a place which is used not only for acquiring knowledge and gathering information but also for recreational purposes. The college library is well stocked with **7618** books which are systematically arranged in almirahs, racks and shelves. They are classified based on subject and indexed which helps the reader to locate a particular book without any difficulty. Students not only get their subject related books but also gather information related to current events, burning issues, latest developments, reports etc.

Table 4.2 Details of Books in Library

General	3664
Book Bank	1040
UGC	1677
Trust	827
YDC	369
English	41
Total	7618
* On line e-books and e-journals in inflibnet : 97000, 8000 respectively	

The college library is neat and clean and with comfortable furniture. It provides a peaceful and scholarly environment which is an incentive to study. The library-staff is also very co-operative and renders all sorts of help needed by the students and faculties equally. The students are issued library cards and

besides reading in the library they can also get the books issued, carry them along and return them after reading, limited time is of course given to ensure maximum circulation of the books among students. Undoubtedly, the college library is a boon to students in this region as the college has maximum number of students from rural background and poor economic status.

In the year 2013-14 and 2014-15 the library is provided a grant of Rupees 20 thousand by the State Government every year, Rupees 50 thousand and 11 thousand separately for the Book Bank in the respective year. In the current session, 2015-16, the UGC & the Govt. has provided a grant of Rupees 2 lakhs and 22 thousand respectively and Rupees 16 thousand towards book bank.

4.3 IT Infrastructure

We have moved into the information age and the use of technology in education, presentation, demonstration, interaction and collaboration cannot be denied. Technology not only facilitates learning across the curriculum and allows us to communicate globally, but is also used to create, store and disseminate knowledge. In the recent past, the college too has expanded its Information Technology infrastructure, not with an aim to substitute technology for the teacher but to enrich the traditional classroom instruction. This makes the use of technology more teacher-centric in the context of teaching learning process.

The computer lab is equipped with 15 computers all connected to internet through LAN and a laser printer. All computers in the lab have licensed software – Windows07, MS Office, Anti-Virus.

There are 03 computers installed in the office, all connected to internet through LAN. In addition there are two printers and one scanner to make the office self-sufficient. The college has two photo copiers, two laptops, two inverters and one UPS. Computer facilities are regularly upgraded as per the academic and administrative requirements.

Other infrastructural facilities include LCD Projectors, OHP, Audio-visual aid etc. The College has also strived to maintain pace with the growing demand for the use of technology and also acknowledged its importance.

Criterion V
Student Support and Progression

Institutions are known and enriched by the progress, performance and accomplishments of their students. They become the brand ambassadors of the Institution.

5.1 Student Mentoring and Support

The college is sensitive to the needs of its new entrants. It takes care to apprise them about the activities and academic plans. The first step in this direction is that the institution provides online information.

Information/Contents of the Prospectus and Website

A. Prospectus

- An updated online prospectus is provided on the college website.
- The prospectus outlines the vision and mission of the college.
- A committee reviews the prospectus and its contents every year.
- The prospectus provides all necessary and useful information requisite for the students. It gives complete details about all the subject combinations available for the students.
- The subject combinations are reviewed every year and new combinations are added.
- Details about the fee structure, financial aid available to meritorious and needy students and prizes awarded to the students are included in the prospectus to motivate them to perform better.
- The prospectus contains complete information about the academic, extra-curricular and sports activities as well as all the facilities provided by the college.
- It carries the timetables of all the three streams of Arts, Science and Commerce of undergraduate and postgraduate courses along with classroom numbers.
- It states the rules and regulations of the college in order to instill a sense of discipline and respect for the institution among the students which lays the foundation for true education.

B. Website

- The College has a rich and informative website http://dce.rajasthan.gov.in/college.aspx with a vibrant photo gallery of activities which is regularly updated. The informative website offers comprehensive information about college, its objectives, admission procedure, available subjects and scholarships, administrative teaching, and ministerial staff, co-curricular activities, calendar of events, clubs and cells, NSS, coaching and remedial classes, short term courses, and sports facilities, open cafeteria, prizes and awards and alumni association.

Support Services/Facilities Available for Students
- For students from SC/ST, OBC categories and economically weaker sections
- The college abides by the rules set by the State Government regarding admission of students belonging to reserved categories and BPL families.
- Reservation for ST/SC/OBC/SBC as per constitutional policy is 16%, 12%, 21% and 1% seats respectively for both graduate and post graduate courses .
- Students belonging to middle and lower classed with less opportunities of education are given proper attention by the college administration. Equity and access is given to all.
- Sports players NSS volunteers, Rangers do not have any reserved quota but get bonus marks as per certificates.

For Students with physical disabilities
- Differently abled students have 3% reservation.
- Physically challenged students get admission as per the rules set by the State Government.
- Ramp with side supports has been constructed for their convenience in the college.
- The college has a wheel-chair to provide better mobility to the physically challenged and to the students who are injured.
- Students with weak eyesight or myopia get special attention from their teachers who give details of course material orally.

Student's enrolment in the college
There are 2322 students in the college out of which 2090 students are enrolled in UG in Science, Arts, and Commerce stream and 232 in PG in Arts stream.

Category	2015-16	2014-15	2013-14	2012-13
SC	351	333	299	219
ST	220	217	173	105
OBC	1194	1222	1096	951
SBC	92	58	44	47
Minority	19	35	19	-
General	446	420	358	277
Total	**2322**	**2285**	**1989**	**1599**

✓ **Opportunities for students to participate in various competitions-District, State, and National.**

The college endeavours to provide a framework and atmosphere of learning, which provides a platform of activities and experiences to the students to foster personal growth and leadership qualities that will assist them in their social, vocational and academic pursuits.
- The college time-table has inbuilt slots for various curricular and extra-curricular activities such as college level competitions and trainings (for e.g. debates, elocutions, dancing, singing, quiz etc.)

- The students are trained to participate in competitions within and outside the college and in other cities.
- Apart from preparing students for various competitions, faculty members also escort them to other colleges and institutions.

Medical assistance to students: a Health Centre, health insurance etc.
- A Health Care Centre functions in the college to provide medical facilities to the students whenever needed. This centre also arranges frequent visits of the local doctors.
- A first aid box with all general medicines and bandages is readily available in the Home Science lab and store and in case of any kind of health emergency. In case of any serious problem, the college takes assistance from 108 emergency facilities provided by the Directorate of Medical Health, Chomu.
- The college has a provision of an insurance facility to the student.

✓ **Skill development (Spoken English, Computer Literacy, etc.)**

- Communication Skills orients the students for interviews for entrance exams and placements in various companies.
- Highly professional trainers, motivators, entrepreneurs are regularly invited to share their knowledge and expertise for inculcating positive professionalism in students. The college imparts training in various kinds of competencies such as soft skills, communication skills, interpersonal and behavioural skills and attitudinal change
- Computer education is imparted to students. The course is Elementary Computer Application, which is a core subject for first year students of all the faculties. It consists of Computer Fundamentals and MS Office.
- Special lectures/seminars are frequently organized to update students about the latest technology. Eminent experts are also invited to guide the students. Internet facility is also provided to the students.
- The college initiates personality enhancement, enrichment and capacity building programs. Guest speakers and experts of various faculty visit the college regularly to conduct special training programmes relevant for different value-added courses.
- The institution provides facilities and cooperative environment for students who want to improve their language and communication skills, both oral and written language (grammar, vocabulary and pronunciation).

Support for 'slow learners'
- All three faculties, i.e. science, arts and commerce conduct remedial classes throughout the academic session.

Exposure of students to other institutions of higher learning/corporate/business houses etc.
- Guidance is provided at both the levels- personal as well as group counselling.

- Displaying notices regarding opportunities in higher education on the notice board.
- Various employment oriented workshops and surveys are conducted to keep students updated and informed and to develop their technical skills for example workshop on food preservation, on sewing art and surveys on problem of adolescent child.

Publication of Student Magazines
- The college has a healthy practice of publishing an annual round-up of events held during the whole year in the form of the chronicles of Chomu College. It features all the activities undertaken by the various clubs, associations and cells as also the important functions, events and celebrations besides seminars, workshops and special lectures conducted, all find a place in it along with photographs of various events and of students who have made a mark in some field.
- Students actively participate in the publication of the Chronicles by preparing reports on achievements, cultural events and celebrations, club activities, exhibitions and competitions and providing self-written articles.
- Students assist the faculty members and conveners in collecting and compiling information about events and prize winners.

Financial Aid to Students
A Committee is set up to decide upon the scholarships/ free ships/financial aid to be given to the students and ensures timely disbursement of aid.
- The college grants exemption in tuition fee to the students as per the rule of the state government.
- Various scholarships are provided to the students of OBC, SBC, SC & ST categories by the department of Social Justice and empowerment of the state Govt.
- State Government provides fund for the purchase of books for the Book Bank.

Financial Assistance to Student's

Social welfare	2015-16	2014-15	2013-14	2012-13
Department	-	498	539	351
State Govt. CM Scholarship	374	400	594	-
Devnarayan Scooty Scheme	09	17	11	-
Medhavi Student Scholarship *Initiated in session 2015-16	07			

Strategies to Motivate Student Participation

The college adopts a proactive approach to foster personal growth and leadership qualities that will enable students in their social, vocational and academic endeavours.

- Well-equipped playground, cookery and tailoring labs etc. Helping students to prepare themselves for various extracurricular activities with strong support system available from their teachers.
- Students who take part in various co-curricular activities attend remedial classes in case they miss their regular classes. Teachers take extra pains to provide reading material to active students. Since examinations are conducted by the University to which the college is affiliated, there can be no flexibility in examination pattern and schedule.
- Nutritive and healthy foodstuff is provided in canteen. Special diet is made available to the students participating in games, sports and programmes organised by NSS units.
- Physical Instructor and Committee Members make efforts to prepare students for co-curricular activities and accompany students to other colleges and cities for competitions.

Facilitating Career, Academic and Personal Counselling

Arrangements for different/various counselling services are made available to the students in the college.

✓ **Career Guidance and Counselling**

Aiming to help individuals to find jobs suited to their abilities and interests, several career talks and job awareness programmes are organized in the college.

- Career Counselling and Placement Cell makes efforts to bring job opportunities at students' doorsteps. This cell also provides trainings and play pro-active role in inculcating soft skills to meet the requirements of various industries. It is an interface between the students and various companies and organizations. The cell plays pivotal role in imparting training in personality development and grooming for future campus interviews and recruitments.
- Expert professional counsellors as well as well-informed competent faculty members of the college have been holding counselling sessions individually and in groups, supplementing their efforts with necessary hand books and reference material.
- The college collects and disseminates educational and career information that could be of use to the students. The outcome of this is that students make regular enquiries about new courses and careers.
- The college library has a rich variety of subscriptions of various magazines like 'Competition Success Review' (Hindi and English), 'Pratiyogita Darpan', 'Competition Master', 'Civil Service Chronicle' (Hindi and English), 'G.K.. Today' and 'Employment News' (Hindi and English) and all the major newspapers through which students come to know about forthcoming competitive exams, job profiles, qualifications required and last date for applying.

Academic Counselling

Academic Counselling of the students start right from the admission in the college.

- Admission Counselling Committee informs them about the best subject options they can go for and career options in various subjects.
- Teachers help students in classroom handling of syllabus and the question papers.
- HODs of all the departments keep track of regularity of attendance of students in the classes.
- Periodical tests are conducted to check students' academic progress.
- Departments organize remedial classes which students can attend as and when required.
- Students are encouraged to place their academic problems before teachers in classroom as well as outside it.
- Teachers pay special attention to students who are more academically inclined and help them with additional information and reference material.

Grievance Redressal Cell

Constant efforts are made by the college administration to supervise smooth functioning and quality sustenance. An important measure in this direction is Grievance Redressal Cell for students.

- Students approach these cells with varying problems -personal, intra-personal, those related to academics, teachers or lack of cooperation from non-teaching staff, loss' of property or other infrastructure failures. Patient hearing to individual or group grievances is given and the institution accordingly takes remedial steps.
- A suggestion box is placed in the entrance of the college in which students can put their suggestions and grievances. Students' Advisory Committee regularly checks the box and takes appropriate action on the suggestions made by students.
- If required, the Principal talks to the concerned person and directs him/her to take remedial steps. In case of problems related to teaching quality, matter is seriously looked into and after verifying the facts the concerned teacher is directed to take corrective measures.
- There have been no major worth-mentioning issues in the last couple of years.

Resolving Issues Pertaining to Sexual Harassment
- A Committee under the convenership of a senior faculty member constituted with the intention of sexual harassment of women students. Thereafter, a committee is formed as per the directions of the Commissioner, College Education in compliance with order of Honourable Supreme Court to check and prevent the incidents of sexual harassment of women.
- The committee carries out extensive campaign to stop eve teasing and molestation in public buses, public places and in the neighbouring areas

of the institution. Student participation in such campaigns is encouraged and they are actively involved in activities that help in empowering them besides making them aware of the issues and solutions to the problems related with sexual harassment.

- The committee members also address personal problems of sexual harassment of girls within their families or neighbourhood and practical solutions are suggested to them.

Anti-Ragging Committee in the College
- An undertaking regarding Anti-Ragging is taken at the time of admission.
- No incident has been reported in the last couple of years.

Alumni Association
The college has established a healthy practice of having an 'Alumni Association, though it is not a registered body. Every graduate passing from this college, ipso-facto, becomes the member of this Association. An institution is known by its alumni as they mirror the rich traditions and values of their alma mater in the society. A number of students passed out from this college have also made a distinctive place for themselves in the society.

- This Association provides a forum where alumni can network with each other and it also serves as a link between institution and its graduated or post graduated students.

Alumni on Prominent Positions are:-
Archana Kumawat (Chairman Nagarpalika Chomu), Avita Saraf (RAS), Neha Sharma (Working in Rajbhawan), Nidhi Gupta (CA), Seema Sharma (CA), Neha Sharma (Principal Suraj Public School), Anju Sharma (Manager Snap Deal) etc.

- The Association invites its alumni to attend meetings and discuss the ways to contribute to the college activities and its growth. They are invited to be a part of college functions (both academic and extra-curricular) to make them feel connected to the college. For the academic growth of the college, this Association seeks cooperation from the alumni from different walks of life to enhance and enrich the present students.

5.2 Student Progression
On the basis of observation and students feedback trends of students graduating to higher education or employment is as follows.
- Students from Commerce faculty prepare for CA, CS, MBA, M.Com and higher courses in computing technology.
- Students from the Arts faculty tend to pursue post-graduation, advance courses in computers, MBA and a sizeable number begins preparation for selection to the State and Indian Civil Service Examination.
- A fairly large number of students from the science stream opt for Master's degree and research work later.
- The ones interested in teaching take exams of NET, SET and Pre- B.Ed.

- 60% to 65% of students enrolling for different postgraduate courses are graduates of the college.
- In general, the outgoing students of all the three faculties opt for career oriented courses after their graduation.
- Some students enrol in diploma/certificate courses in fashion technology and interior designing.

Pass Percentage and Completion Rate
- After the declaration of results by the University, the college makes its own efforts to compare the results of the students in relation to other colleges of the affiliating University.
- The college prepares a list of the position holders and the students securing highest marks in different subjects in all the faculties within the college and honours them with awards on annual prize distribution day. The details of programme wise pass percentage for the last three years are below.

Result of the College

Faculty	2014-15	2013-14	2012-13
Arts	92.13%	91.78%	86.42%
Commerce	95.53%	99.37%	96.69%
Science	94.71%	92.57%	92.19%
PG Arts	98.62%	96.13%	97.21%

Motivating Disinterested Students

Though the number of dropouts in the college is almost negligible, the college makes effort to motivate and convince the students to continue with their studies, who otherwise are compelled to leave due to various reasons, marriage being one of them. Special support is provided to students who are at risk of failure or dropping out.

5.3 Student Participation and Activities

There is a wide range of sports, games, cultural and other extracurricular activities available to students. The college has a regular PTI, at present Dr. Amita Adhikari, who takes care of various sports and the faculty members also render their help whenever required. It is often needed during team selection, holding competitions, taking teams to different places during tournaments etc.

The college provides facilities for indoor as well as outdoor games. Various Sports like Kabbadi, Kho-Kho, Badminton, Athletics, Hockey, table tennis, chess, and carom are played by the students of the college.

- Ms Asha Jat- holding position for two years in Athletic Inter college competition
- Ms Sushila held II position in 2011 in inter college competition
- Cultural and other extracurricular activities - Essay writing, Poetry, Debate, Extempore Speech, Dance, Mandana Mehandi, Quiz, Poster making, Product Promotion, Craft Creation, , Sketching, Nukkad Natak etc.

Major cultural and extracurricular events of the college
- ❖ Foundation Day
- ❖ Orientation Programme
- ❖ Freshers' Day Celebration
- ❖ Teachers' Day
- ❖ Hindi Divas
- ❖ Workshops
  - • Creative Writing
  - • Dance and Music
  - • Rangoli, Mandana

- ❖ Dandiya Festival
- ❖ Educational Tours and Excursions
- ❖ Youth Festival (Niharika)
- ❖ National Service Scheme (One Week Camp)
- ❖ Sports and Games

- • NSS is a very important activity of college students. NSS units are active in various events and competitions held at college, state and national level.

NSS Awards
2014-2015
- (1) Sunita Yogi
- (2) Ankita Swami
- (3) Parvati Bairwa

Feedback Analysis for Quality Improvement
- • The college environment is conducive to free expression by students of their aspirations and expectations. By exercising this freedom, they also contribute to growth and development of the institution.
- • Various committees and cells of the college actively participate and involve the students to act towards the steady growth of the college.
- • Regular feedback from the students regarding syllabi teachers' performance and college facilities etc. serves as reinforcement for quality improvement.
- • Regular meetings of teaching staff provide a forum where teachers can come out with their ideas and views regarding different areas of academics and co-curricular activities of the college.
- • Non-teaching staff of the college has its own forum in which they share their opinions regarding the growth and development of the college. Thus teaching and non-teaching staff along with college management with the help of students' feedback ascertain quality improvement in the college.
- • Regular SWOT Analysis (Strengths, Weaknesses, Opportunities and Threats) helps the college to concentrate more on its developmental areas and amplify its strengths.

Student Union

The details on the constitution, election, activities and funding of the council is as below:

- The Student Union consists of a President, a Vice President, a Secretary, a Joint Secretary and Class Representatives.
- The election to the Student Union office bearers are directly elected.
- The Student Union is active in organizing various functions, events and celebrations. The Student Advisory Board supervises their activities and all expenditure incurred by them in holding such events. The Union also acts as a link between the students and the administration and helps promote the common goals of both the parties.

Involvement of Students in Academic/Administrative Bodies

- The representations in Academic and Administrative bodies help students in overall personality development.
- Various councils Vigyan Parishad, Kala Parishad, Planning forum and subject associations and Grievance Redressal Cell involve students as members. Each club has a student as its secretary.

Criterion VI

Governance, Leadership and Management

6.1 Institution's Vision and Leadership

Government Girls College, Chomu, located 33 Km. far from the capital of State, was started in 1999 to extend the horizon of women education in the rural area. It is an institution of the State Government and affiliated to the University of Rajasthan, Jaipur. It's Structure and Policies are governed by the Directorate of College Education, Rajasthan but it is free to fulfil its mission and goals. Our mission is to provide quality education to girls of the rural area and impart knowledge and confidence to adjust with the fast changing world. We emphasize on value based education and encourage students to expose their hidden Potentialities (Qualities) and empower themselves to compete with the current challenges.

Keeping this in view the college has envisaged the following set of generalized and specific goals:-
- To educate rural girl students and move them to be socially responsible citizen.
- To provide higher value education with academic excellence.
- To provide expensive higher education to rural girls of weaker section at very low cost.
- To provide ideal academic atmosphere to educate girls in the field of Science, Arts and Commerce.
- To inculcate knowledge and ethical values among the young generation.
- To develop independent, intelligent, courageous and confident women leaders for the future.
- To organize extension activities for students for overall personality development.
- To motivate students to respect their country and have faith in their culture.
- To promote research activities and take up projects on various issues to help in academic development.

6.1.2 Role of top Management

The college is a government institute and it follows all the rules and policies framed by the state Government. The college is governed by The Directorate of College Education, Rajasthan headed by the Director. The head of the institute is the Principal who takes decisions in the interest of the college

and works with the support of Vice-Principal and other faculty members. The curriculum for all the courses is framed by university of Rajasthan.

The Principal frames various committees for teaching and other learning activities and provides necessary support and motivation to meet the objectives of the college. The faculty members are highly qualified and experienced and conduct all the activities very efficiently under the guidance of the Principal.

6.1.3

At the college level the Principal is the Head of Institution and with the help of teaching and non-teaching staff plans are made to fulfil the mission of the institution. The Principal is responsible for both academic and administrative activities of the college. The Principal interacts with stakeholders and members of Mahavidyalaya Vikas Samiti (College Development Committee) and with the help of staff members makes plans for the smooth running of the college. The Principal is responsible for all the correspondence with the Directorate, College Education, the University and different stakeholders of the college. To reinforce the culture of excellence suggestions are taken from senior and experienced staff members and also with experts from different fields.

6.1.4

The College has well defined system to monitor and evaluate policies and plans of the institution. The Principal constitutes different committees such as Advisory Committee, Academic activities, Cultural, Discipline and Examination Committees, which prepare a plan for activities throughout the year. The institute has also constituted an effective Internal Quality Assurance Cell (IQAC) who reviews the performance from time to time for continued sustainability. The Principal monitors all the activities being organised in the college for effecting working.

6.1.5

The Principal assigns and divides the works to faculty members. The Vice-Principal is given the charge of Accounts section and academic section. The Charge of each department is given to the senior faculty in the subject and for the easy and perfect functions,s a convener is appointed for each committee.

6.1.6

Leadership grooming is implemented at various levels. The Principal has the power of academic leadership and liaising between the staff and the governing body. HODs and Incharge of activity are encouraged and appraised time to time for their work. The college also conducts different activities like sports day, Youth week, NSS etc. to promote leadership qualities in students. Various activities are conducted under YDC. Students union also plays an important role in nurturing leadership in young students.

6.1.7

      The administration is decentralized to a large extent and responsibilities of the Principal, the Vice Principal, head of the department and coordinators are well defined. They plan and monitor the functioning of different activities assigned to them. In the beginning of the session a staff council is also constituted where outlines for the working session are prepared by discussions and suggestions from all the staff members. The senior faculty members are assigned to prepare time-table and departmental activities.

6.2   Strategy Development and Deployment

6.2.1

      The college is a government institution and therefore, it is mandatory to follow the rules and regulations, policies framed by the state government. The college is governed by the Directorate of College Education, Rajasthan headed by a director. The Principal of the college takes up certain constructive measures and the Principal also translates these for quality enhancement in various administrative and academic units through different committees. To achieve the desired academic results, teachers are encouraged to participate in seminars, conferences, workshops and refresher and orientation courses to update their knowledge and skill base. IQAC is also working in the college.

6.2.2

      The perspective plan is prepared for the development of the college considering different aspects of the functioning of college such as teaching and learning research and development and infrastructure. The proposal is prepared by the Principal and senior staff. The resolutions/ decisions are forwarded to the Directorate. The growth of the college is evaluated time to time by the college authority and Mahavidhalaya Vikas Samiti through plans like:-

   i)   To strengthen infrastructure
   ii)   To plan & introduce P.G. Classes
   iii)   Wi-Fi campus
   iv)   To introduce new academic programmes
   v)   To sustain and strengthen the existing programme.

6.2.3

The Principal constitutes various committees to decentralize day-to-day affairs of the college.

Academic Bodies

- Admission Committee
- Workload and Time-table Committee
- Examination Committee
- Student Attendance Committee

Administrative Bodies

- Account and Finance Committee
- Library Committee
- UGC Committee
- Purchase Committee
- Discipline Committee
- Construction and Campus Development
- Environment Protection and Suction Committee
- Editorial Committee

Co-Curricular Bodies

- NSS
- YDC
- Ranger
- Women's Cell
- Cultural and Literary Committee
- Sports Committee
- Human Rights Cell
- Science Council, Arts Council and Commerce Council.

Other Committees

- Grievance Redressal Cell
- Career Guidance and Counseling Cell
- Scholarship Committee
- RTI Cell
- Mahila Utpidan Committee
- Anti Ragging Cell
- Vidhansabha Prashnotri Committee
- Store Committee
- Antismoking Committee

- Website Committee
- Girls Common Room Committee
- Statistics Committee
- Book Bank Committee

6.2.4 Quality Improvement strategies

Teaching and Learning:

Time table of the college is framed by central committee, which is then provided to different departments. Classroom teaching learning and interaction is common phenomenon. It is enhanced by available facilities including library, computer, internet, and field trips are organized for the students.

Research and Development

The faculty members are motivated to gain higher Degree and encouraged to go for research projects.Research papers of different faculty member are published in National and International journals.The College also promotes research activities and some of the teachers are registered as Ph.D. supervisors.

Community Engagement

The college encourages students to take part in NSS and Ranger activities and programmes and other extension activities like blood donation camp, easy medical check-ups etc. The college organizes various outreach programmes to enable to the students to respond to larger issues of society these include tree plantation programme and cleanliness drives and various days like Teacher Day, Human Rights Day, Career Day, Hindi Diwas, Sports Day, Basant Panchmi, Road Safety, Swachhata Abhiyan etc. are celebrated time to time.

6.2.5

The Principal gets the feedback from teachers, students, members of Alumni Association, Mahavidhalaya Vikas Samiti and other prominent members of the town regarding teaching quality curriculum, extracurricular activities and infrastructural improvement. After discussion and deliberation, the existing facilities and activities of the institution are reviewed and decisions are taken for their implementation.

6.2.6

The Principal encourages and supports the involvement of the staff in the improvement of the effectiveness and efficiency of the institutional process. The college teachers are involved in decision making and functioning of different committees. The teacher and students actively participate in programmes, and activities conducted in the college.

6.2.7

Mahavidhalaya Vikas Samiti helps to take decisions for development of the college. Being a Government College the management is entirely regulated by the state government.

6.2.8

The University has no provision to make an affiliating institution to attain the status of autonomous college.

6.2.9 Addressing complaints and grievances

To resolve the complaints and grievances, Grievance committee, Mahila Utpidan Committee, Anti-Ragging committee etc. are constituted. Complaint Boxes are placed in the college to collect feedback from the students. The needful decision are taken after discussions with all the concerned authorities and implemented. No major grievances has been reported.

6.2.10

One Court case is filed against the college.

        Suva Lal v/s Govt. Girls College Chomu
        Case No. 32/2012 (Applied for stay) Revenue Case
        SDM Court Chomu
        Decision is pending

6.3 Faculty Empowerment Strategies

6.3.1.

The faculty members are assigned different duties like academic, administrative, curricular and extracurricular activities to encourage and enhance professional excellence. Funds are provided for purchase of books, journals and teaching tools etc and encouraged to pursue higher academic degree.

6.3.2. Faculty members are encouraged to –

- Participate in Orientation and Refresher courses.
- Participate in National and International conference/seminars and workshop and are free to organize such programmes.

- Extra duties are assigned to each faculty member and conveners are appointed to perform their responsibilities.
- The college provides all the facilities and fulfills requirements of faculty members needed during their work.
- Faculty members are also encouraged to participate in training programs for NSS, Ranger and other programmes organized by various agencies like OTS, IDS, Civil defense etc.

6.3.3

The Principal regularly conducts meetings for different assignments given to faculty members. Faculty members fill the ACR for academic and extracurricular activities performed by them. They also give suggestions required for improvement and submit to the Principal.The Principal analyzes the reports and gives remarks accordingly.

6.3.4

Remarks of the Principal for work done by the faculty members are communicated individually or during the meetings of the committee. Departmental progress and results are also discussed by the Principal. Appreciation is done by the Principal for perfect and extra ordinary performance.

6.3.5

Faculty members can avail academic, casual, medical and duty leave whenever required. Non-teaching staff can also avail medical and casual leave. Health Care Center has also been established in the campus. Group Insurance, mediclaim and medical reimbursement facility is also provided by the State Govternment.

6.4 Financial Management and Resource Mobilization

6.4.1

This college is a government institution and receives financial assistance from the state government. UGC also provides grant for infrastructure development, equipments and books etc. The fund received is allocated and distributed to various heads as required.

6.4.2

An Assistant Accounts Officer is appointed by the government who keeps and maintains the record of all the expenditure. The internal audit is carried out by the Audit committee of the institution constituted by the Principal. External audit is done by the AG Rajasthan Jaipur and Directorate of Inspection. The last audit was done in the year 2012 and no objection was found during the audit. The major source of fund is

from state govt. and UGC. Besides this, students fees is also used. Sometimes fund is also received from MLA Quota and donation.

6.5 Internal Quality Assurance Cell (IQAC)

6.5.1 Internal Quality Assurance Cell (IQAC)

The College has recently established IQAC which works towards realizing the goals of quality enhancement. Academic quality and ability of the students is evaluated through conducting term tests and various competitions for literary and cultural activities. The cell also collects students feedback to evaluate teaching ability of faculty. Student Counselling Cell also works in the college which helps and advice the students regarding different issues.

6.5.2

IQAC discusses with the Principal about requirements who tries to fulfil all the decisions made by the cell.

6.5.3

IQAC with the help of YDC and various departments organizes various workshops, seminars and motivational talks for students and faculty members. The institute provides leaves to the faculty members to attend workshops and training programmes which helps in the implementation of the quality assurance system.

6.5.4

The Faculty of the Institution is under the Purview of Directorate of College Education. To improve the academic quality members from the Directorate of College Education, experts from the University and specialized fields are invited who discuss their views with staff members and provide valuable suggestions.

6.5.5

The regulatory authority of the institution is Directorate of College Education. Self-appraisal report based on their teaching and research activities is filled by faculty members every year and submitted to the Principal at college level. Remarks of the Principal are forwarded to the Directorate of College Education for the purpose of placement of teachers to the higher grade.

6.5.6

The Principal, head of the institution conducts meetings with head of the departments to check regular working and improvements of the respective department. Instructions for teachers are given by the Principal to prepare teaching plan and completion of course in time with effecting teaching. Head of the Department with the help of co-faculty members manages effective and efficient working of the department.

6.5.7

A Committee "Mahavidyalaya Vikas Samiti" is framed in the College which includes various external stakeholders. Quality assurance policies and mechanisms of the college and its outcome are communicated and discussed with external stakeholders during meetings conducted time to time. The Principal also communicates the performance of the students and teachers to the Directorate of College Education as and when required.

Criteria VII
Innovations and Best Practices

Environment Consciousness

The building of College constructed 16 years ago was very well planned and steps were taken to keep it eco-friendly. Lush- green lawns and plantation all round keeps pollution at bay. Neem, Peepal and many shaded tree abound the premises. Besides adding aesthetic value, they keep the environment healthy and pure.

The rooms are well ventilated with high ceilings, huge windows and cross ventilation to keep them full of light and cool. To fulfil above objectives. The college focuses on following things:

- The college organizes plantation programme for nature conservation with the help of Rangers and NSS volunteers.
- The college uses mostly iron furniture in place of wooden furniture such as table, chair, almirah, magazine stand and open shelves, for protecting the trees.
- Non-dust chalk is used to avoid air pollution.
- The college organizes many events and programmes like painting,quiz, eassy, speech and play on the special days such as Environment Day, Ozone Day, World Forest Day, Mahatma Gandhi Jayanti etc, in context of conserving the flora and their importance.
- Use of poly bags by the students is strictly prohibited.

Green Audit

Though no formal green audit of the campus has been conducted, the college is taking enough measures in compliance with the environmental laws to combat pollution by using natural resources, saving energy consumption, saving rain water though water harvesting and freshing air through plantation of trees.

- The institution organizes different activities based on natural awareness like poster competition, world environmental day etc.
- Lots of efforts are being taken to sustain the flora of the campus. So the college looks beautiful with its green trees.

Energy Conservation

- Use of fluorescent tube light and CFL's
- Every classroom has a note to turn off lights when not required.
- Water harvesting.

Water Harvesting

- Three structures have been constructed at different locations in the campus for collection and conservation water.

- The college maintenance committee also check the water facility like safe and pure drinking water, leakage of tap water or pipes to minimize the wastage of water in the campus.

E-waste Management
- The electronic equipment like computers, printers, fridges etc. are reused after slight upgradation.
- Inkjet cartage is also used after refilling. This method also reduces the volume of e-waste.
- Use of disposable plastic glasses in the campus and department is strongly discouraged and motivated for maximum use of steel glasses/ bone china cups.
- Leaf litter from the campus is used for bio composting followed by vermi composting and the compost is used in the college garden.

Innovations
The institution is in a continuous process of evolving and technically upgrading itself.

- To ensure that students are satisfied in the pursuit of academic excellence, the college uses new teaching tools and adopts new methodology like smart classroom with multimedia projector with screen, OHP's audio-visual aids.
- Complete student record with her address, phone number, faculty, subjects offered and marks obtained are computerized. Fee record, PF, Salary Statement and Income Tax deduction of staff are also available on this software.

Computer networking with the server has been set up in-
- Office
- Chaimber of the Principal
- Library
- Computer Lab
- A bio-metric machine has been installed for maintaining regularity and punctuality.

Best Practices I
1. **Capacity Building Initiatives for Empowerment**
   Goal

   The principles underlying this aim are:
   1. Equitable access to opportunities to all students for their integrated development of personality.
   2. Education as preparation for life and not a degree alone.
   3. Talent and potential of the student to be drawn out.
   4. Creating an atmosphere of learning to foster personal growth and leadership qualities.

5. Smooth and successful transition from education to employment is facilitated.

The Context

The college has more than 2500 students from different social, cultural and economic backgrounds. Being a reputed institution for women's education, students turnoff not only from Chomu but also from neighbouring villages and districts. Students belonging to different sections of society are enrolled in the institution .

1. To facilitate transition from a diffident self to 'I can'.
2. To comprehend wide variety of perceptions about college and student life as well as to address an equally wide plethora of role definitions harboured by them for post-college life.
3. To strike a balance between value and practice for growth orientation.

The Practice

As stated in the mission statement, to keep pace with changing time and changing role of expectation of women, the college strengthens its regular academic programs by offering facilities and opportunities for developing life skills in the students.

Forums for Learning

- **Cultural Club** — To provide a platreform to the students who are interested in pursuing music and dance.
- **Literary Club** — To develop the art of oration and literary experssion.
- **Youth Development Centre** - YDC organizes various activities like Career Counselling, Aptitude testing, Skill testing, Personality test, Group Counselling, Campus Interviews, Debate and Essay Competitions, Skills up-gradation courses, Brainstorming sessions, Personality improvement classes, setting up help desk at the time of admissions in college, providing employment new papers, organizing placement drive/fairs and providing platform for successful alumni to interact and motivate the students. Special emphasis is given to train the students in making CV's and for the preparation of interviews etc. The aim of these activities is to help students and make them confident and competent for the job market.
- **Communication Skills Club** - For those looking for a forum for public speaking and soft skills. The institution provides facilities and an environment for students who want to improve their language and communication skills both oral and written wherein language and study skills are combined.
- **Career and Placement Cell** - It is generally seen that large number of students lack the required competency and skills that are considered essential for obtaining a good job, besides professional knowledge. The career and Placement cell acts as a career counselling cell and as an interface between the students and various companies and organizations. Regular talks, presentations, seminars are held groom the student for future campus interviews and recruitments. Professional motivators and corporate trainers are invited to conduct trainings, workshop and mock sessions.

- **Women Cell** – The main objective of the cell, through such useful and relevant activities and interaction sessions is to create awareness, develop critical thinking and make the student conscious of their real worth as women and to create new sensibility for the construction of a society free of all prejudices against women. Programmes conducted by the cell emphasize on the rights of women and make them understand as to how they should shape themselves right from the very beginning as they are the future providers of healthy generations.
- **Human Rights Cell** – The Human Rights Cell has been working to sensitize students to develop a balanced view about our rights and duties thereby, encouraging and empowering them.
- **Ranger Wing** – For the purpose of development of young people in achieving their complete physical, intellectual, social and spiritual potentials as individuals and responsible citizens of the nation.

Projects, field visits, educational tours, surveys are conducted to take learning beyond classroom.

A. Problems Encountered

- A Major section of the students for whom education means acquiring a degree needs motivation and realization of the worth of these activities.
- As no weightage in the evaluation system of the university is given to personality development, presentation skills, soft skills hence apathy towards all such capacity building initiatives can be seen.
- It is a challenge to elicit response from the students to these programmes as they see no tangible outcome.

B. Resources Required

- The college does not have adequate and technologically well equipped infrastructure for these club meetings.

Evidence of Success

It is quite difficult to determine quantification of success of this practice. The achievements and recognition of students in the outside world is an evidence of the impact of capacity building initiatives.

Practice II
Participatory Decentralised System
Goal

The second best practice of the college is to create a work ethos of accountability and transparency as stated in the mission statement. To facilitate it, this college has set up system of decentralisation thereby opening up windows of the young minds and inculcating in them a value system which strengthens democratic institutions.

A. Administration :

The Principal is the academic and administrative head. To assist her/him in efficient functioning there is a post of Vice-Principal.

In order to ensure that everybody participates in the general functioning of college, coordinators are appointed and committees are formed for academic and co-curricular work. Every faculty member is a member of at least one committee which is headed by a convener.

B. Students:

One of the best practices of the college is to have a student union, who is elected members as member of the participating in policy formulation and decision making. The student union has a strong bonding with the college. The students get an opportunity to voice their opinions through the elected Students's Union. lt has a separate office.

Participatory Decision making process and deployment

At the college level, the Principal is the incharge and plans are made to fulfil the mission of the institution with the assistance teaching staff. with the help of teaching staff the Principal is responsible for both academic and administrative activities of the college.

The Principal interact with stakeholders and members of Vikas Samiti and make plans for the smooth functioning of the college with the help of staff members.

Principal is responsible for all the correspondence with the Commissionrate, College Education, University and different stakeholders of the college.

Problems Encountered:

One of the major challenges faced in this participatory decentralised system for any proposal to be accepted and decision to be taken can face procedural delay and also reconciliation of diverse opinions and demands can prove difficult. In order to protect individual liberty, human consideration can push one to compromise on quality. These glitches have been handled by prioritizing objective and goals for the institution.

Evidence of Success

The college journey has carved a niche for itself as a premier women's college in its odyssey of 16 years. The institution is known for upholding and inculcating democratic values in its students, creating a conductive work environment and a work culture of transparency and autonomy.

- The college campus looks greener than ever with increase in plants diversity.
- Reduction in the use of poly begs.
- The energy audit shows a tremendous decrease in the electric bill.

Annexure - I
Letter from UGC for inclusion of the college under Section 2 (f) and 12 (B)

P.K. Sharma
Under Secretary
Ph. 011-23239849
UGC Website: www.ugc.ac.in

UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110 002

F. 8-384/2008 (CPP-I)

November, 2008

The Registrar,
University of Rajasthan,
Jawahar Lal Nehru Marg,
Jaipur-302 004 (Rajasthan).
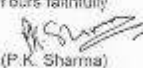
1 1 NOV 2008

Sub:- List of Colleges prepared under Section 2 (f) & 12 (B) of the UGC Act, 1956-Inclusion of New College-.

Sir,

I am directed to refer to your letter No. CDC/51 dated 25.9.2008 on the subject cited above and to say that the name of the following College has been included in the list of Colleges prepared under Section 2 (f) & 12 (B) of the UGC Act, 1956 under the head Government Colleges teaching upto Bachelor's Degree:-

Name of the College	Year of Establishment	Remarks
Government Girls College, Chomu (Jaipur) Rajasthan. (On permanent affiliation)	1999	The College is eligible to receive Central assistance in terms of the rules framed under Section 12 (B) of the UGC Act, 1956.

The documents submitted in respect of the above College have been accepted by the Commission.

Yours faithfully

(P.K. Sharma)
Under Secretary

Copy forwarded to:-

1. The Principal, Government Girls College, Chomu (Jaipur) Rajasthan.
2. The Secretary, Government of India, Ministry of Human Resource Development, Department of Higher Education, Shastri Bhavan, New Delhi-110 001.
3. The Secretary, Secondary & Higher Education, Education Department, Govt. of Rajasthan, Secretariat, Jaipur - 302 005.
4. Education Officer, UGC, Central Regional Office, Tawa Complex, Bittan Market, E-5, Arera Colony, Bhopal-462 016 (M.P).
5. Publication Officer, (UGC-Website), New Delhi.
6. Section Officer (F.D.-III Section) U.G.C., New Delhi.
7. All Sections, U.G.C.
8. Guard file.

(Sunita Gulati)
Section Officer

Annexure - II
Letter from UGC for the Release of General Development Grant During XII Plan

Annexure - III
Certificate - AISHE 2015-2016

Government of India
Ministry of Human Resource Development
Department of Higher Education
Statistics Division
New Delhi

Certificate

Reference No. C-40609-2015

This is to certify that Dr. Rajendra Kumar Pandya of Govt. Girls College, Chomu has successfully uploaded the data of All India Survey on Higher Education(AISHE) 2015-2016.

(B N Tiwari)
Deputy Director General

Dated: 30/01/2016