Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**LAL BAHADUR SHASTRI GOVERNMENT COLLEGE, KOTPUTLI**
Name of the head of the Institution	**Sh. Hem Raj Meena**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01421248008**
Mobile no.	**9414370895**
Registered Email	**govtcollegekotputli@gmail.com**
Alternate Email	**iqac.govt.collegekotputli@gmail.com**
Address	**N. H. 8, Kotputli**
City/Town	**Kotputli, District Jaipur**
State/UT	**Rajasthan**
Pincode	**303108**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. S. P. S. Rathore**
Phone no/Alternate Phone no.	**01421248008**
Mobile no.	**9414409701**
Registered Email	**govtcollegekotputli@gmail.com**
Alternate Email	**iqac.govt.collegekotputli@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/l.b.s.government_pg_college_kotputli/uploads/doc/AQAR%20Report%202017-18.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/l.b.s.government_pg_college_kotputli/uploads/doc/academic%20calender%202018-19%20(1).pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity Period From	Validity Period To
1	**B**	**73.75**	**2005**	**21-Sep-2005**	**20-Sep-2010**
2	**B**	**2.6**	**2016**	**19-Feb-2016**	**18-Feb-2021**

6. Date of Establishment of IQAC	**11-Jun-2014**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Two Day Workshop on	27-Nov-2018 2	35
Essay Writing on	22-Nov-2018 1	27
Poster Competition on Road Safety	22-Nov-2018 1	25
Self Defence Camp for women	21-Nov-2018 7	35
A - Gender Equity - one day workshop on	16-Jan-2018 1	70
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. Seema Pant Department of Chemistry	Major Research Project	DST, Rajasthan	2016 1095	583200
[View File](#)				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Tree plantation has become a continuous process. Save energy initiative Tobacco Free Campus drive Installation of solar panels in science wing. Pits for conversion of garbage to fertilizer

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Guiding students to choose career through lecture	Students oriented to select career
Personality development of students	Clarity in speaking and positive body language in some students
Indoor Sports Stadium	construction under progress

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	22-Dec-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The Institute has following modules in undergraduate classes Arts 6, Science 2, Commerce 1. The Institute has post graduation in subjects Economics, History, Political Science, EAFM, ABST, Business Administration, BOTANY, Chemistry and Geography. Besides these, the institute is running post graduation in SFS modes in Hindi, Physics, Mathematics and Zoology. The Institute has University approved research guides in Political Science, History, Economics, Chemistry, Botany, EAFM and ABST. Approval of M.Sc. (Botany) from S.F.S. to Government. Introduction of M.Sc. in Physics, Maths, Zoology and M.A. in Hindi in S.F.S.

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college is affiliated to University of Rajasthan.Syllabus prepared by university is mandatory to be implemented.College has a well arranged and planned process to ensure the effective curriculum delivery.At the very begining of academic session class-wise and faculty wise time table is prepared and is displayed on the main notice board as well as the departmental notice boards.Head of the institution and class monitoring committee ensure the strict running of classes as according to the time table. Each faculty member prepares his own teaching plan.All head of the departments and faculties themselves take the responsibility of completion of syllabus on definite time.Some faculty members are members of Board Of Studies of University too.Thus, they contribute in curriculum upgradation.For effective and fruitful execution and delivery of curriculum, modern teaching aids and innovative methedology are used by every faculty member. E-notes , Power-point presentations and other audio visual techenicsare exclusively used. Faculty members are very particular in taking classes. They are serious for both theory and practical classes.Teachers have to keep their own documents including attendence of students, topics taught and practicals conducted.They are everytime available to students clearing doubts , explaining any topics and disscussing the progress of students with them.Assignments,tutorials and quarterly tests are arranged to evaluate students' progress.Its results are shared and discussed with them.Faculties also have sincere conversation amongsts themselvesregarding the progress of students. College's main and departmental library are enriched in books ,reference books and journels, etc.Students and faculties spend a large fraction of everyday there,hence get benifitted and more knowledgable.All faculties are often engaged in participating subject oriented workshops,confrences,etc and share the knowledge with students and colleagues what they gained in these programmes. University adopted examination pattern is applicable in the college. Transparency is at utmost priority these exams. Results analyzed, summarized and documented. On the basis of it, future action plan for academic growth is made and taken into action in future. 1.Syllabus decided by University is mandatory to implement. 2.Time table preparation and strictness to follow of this time table by all faculties. 3.Faculties are strictly supposed to deliver curriculum in time and they have to report to HODs about it. 4.Conduction of regular departmental meetings and staff meetings. 5.Teachers pay attention on student's attendance, academic progress and remain in direct conversation with them. 6.Teacher's regularity and punctuality for their class. 7.Conduction of special talks, lectures by experts in the programmes of YDC, women's cell, etc. 8.Direct and Indirect participation of faculties in curriculum shuffling, designing and modifying through BOS meetings, seminars, conferences, etc.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
0	DPLAD	01/07/2018	365	employability	Skill Development
0	PGDT	01/07/2018	365	employability	Skill Development

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	Hindi (S.F.S)	24/07/2018
MSc	Physics (S.F.S.)	24/07/2018
MSc	Maths (S.F.S.)	24/07/2018
MSc	Zoology (S.F.S.)	24/07/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	Nil	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	4

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
PGDT	01/07/2018	1
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MA	Geography	95
MSc	Chemistry	14
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The goal of institute is to access students in effective and efficiant learning,keeping them in pleasant atmosphere and providing them proper faculties.Real feedbacks helps us to analyse whether our efforts are being fruitful or not or what improvements we need to do to make our college

prestigious and glorious. So college always welcomes the valuable suggestions and recommendations of students, their parents and teachers. There are many question in these feedback forms related to teaching , behavior of faculties towards students, employs, administration and provided faculties. IQAC after collecting these responses, analyses and studies it sincerely. Self appraisal form is filled by all faculties which are evaluated by the head of institution and higher authorities.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	NA	560	350	350
MCom	NA	360	218	218
MSc	NA	180	144	144
BA	NA	3900	4857	3174
BCom	NA	780	640	534
BSc	NA	1246	1237	1237
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	4945	712	12	10	54

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
76	23	30	2	2	1
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

No separate guidelines are provided for students mentoring system. The subject teachers act as mentors to the students. Through personal interactions they find out about the strengths and weaknesses of the mentee. The mentor helps mentee in setting benchmarks for the improvement in academics. Slow learners are identified and special attention is paid to them for their improvement. Mentors also encourage them to participate in inter collegiate events so as to bring out the hidden talents of the mentees. The Principal finally mentors all the committees to ensure their proper functioning. Students are free to approach the principal for one-to-one discussions and feedback. As the new session commences the principal organizes an informal ice breaking session with the students to familiarize them with the college and its activities.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
5657	77	1:73

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
89	79	10	66	46

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Sh. Suresh Kumar Yadav	Assistant Professor	Citation Certificate by Add. Collector
2019	Nil	Nill	NA
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	101-106	Year	21/05/2019	22/06/2019
BCom	NA	Year	29/03/2019	14/05/2019
BSc	NA	Year	15/04/2019	12/06/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The curriculum is framed and provided by the UOR. Annual examinations are conducted by the university both at the UG and PG level. No separate guidelines are issued by the University to evaluate the students. However the college adopts certain internal evaluation procedures like class tests, group discussions and open house interactions for improving the performance of the students in the annual examination.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Being bound by the UoR and the Commisionerate the institution has to follow the guidelines and directives laid by them respectively. Academic calendar is prepared and provided by the commissionerate. The affiliated colleges are required to strictly adhere to the guidelines. Syllabi are provided by the UOR. Examinations are conducted on an annual basis according to the timetable provided by the University.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/l.b.s.government_pg_college_kotputli/uploads/doc/PO%20&%20CO.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
101-106	BA	NA	754	606	80.40
NA	BCom	NA	107	98	91.60
NA	BSc	NA	298	239	80.20
NA	MA	NA	123	107	86.99
NA	MSc	NA	38	33	86.84
NA	MCom	NA	103	96	93.20

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

Nil

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	DST RAJASTHAN	583200	102000

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
NIL	NIL	NIL

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	NIL	0	0
International	GEOGRAPHY	4	4.11
International	Political Science	1	0
International	Chemistry	1	5.78
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
HINDI	1
CHEMISTRY	2
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
(i) Syntheses of 1.5 benzothiapines Part-52: Syntheses of 8- substituted-2, 5 dihydro-4-(4-bromophenyl)-2-(2-furyl / 2,4-dichlorophenyl) -1,5-benzothiazepines.	Dr. Seema Pant Meenakshi Yadav	AJOMC	2018	0	L.B.S. Govt. College Kotputli	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
(i) Syntheses of 1.5 benzothiapines Part-52: Syntheses of 8- substituted-2, 5 dihydro-4-(4-bromo phenyl)-2-(2-furyl / 2,4-dichlo rophenyl)-1,5-benzo thiazepine s.	Dr. Seema Pant	AJOMC	2018	9	0	L.B.S. Govt. College, Kotputli

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	22	28	2	16
Presented papers	22	25	0	1
Resource persons	0	0	0	1

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
ROAD SAFETY AWARENESSSS	NSS , POLICE DEPARTMENT, DISTRICT TRANSPORT DEPARTMENT	4	500

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
EDUCATION, DISCIPLINE AND	EMINENT TEACHER	ADDITIONAL COLLECTOR, KOTPUTLI	1500

GAMES				

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Blood Donation Camp	College and Local Govt. Hospital	Blood Donation	15	200

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nill	Nill	NIL

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nill	Nil	0

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
162	162

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing

Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Classrooms with Wi-Fi OR LAN	Existing
Others	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
IBIZZ Techonology	Partially	2016	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	33459	0	322	104742	33781	104742
Reference Books	27499	0	9	15814	27508	15814
e-Books	0	0	0	3493334	0	3493334
Journals	0	0	0	0	0	0
e-Journals	0	0	0	0	0	0
Digital Database	0	0	0	0	0	0
CD & Video	0	0	0	0	0	0
Library Automation	0	0	0	0	0	0
Weeding (hard & soft)	0	0	0	0	0	0
Others(specify)	0	0	0	0	0	0

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content

NIL	NIL	NIL	Nill

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	23	1	1	0	1	1	1	4	0
Added	0	0	0	0	0	0	0	0	0
Total	23	1	1	0	1	1	1	4	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
29.99	29.99	162	131.97

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution complies with The Rajasthan Transparency in Public Procurement Act, 2012 and Rules, 2013. The procurement of Goods, Works or Services is done in accordance with the provisions of this Act and the Rules and guidelines made under it. Provisions of GFAR and PWFAR, etc. are applicable to the extent they are consistent with the provisions of this Act. The policy is to apply to central agencies for sanction of major grants. The college had applied for major grants to UGC and RUSA (MHRD). For purchase under such major grants all the heads of the departments are involved. The State Government provides annual funds to the college for contingency expenditures. A meeting of all the Heads of the departments is called for distribution of government grants for laboratory and library, department wise. The purchases are done by the purchase committer. The maintenance of the college building- paint and repair is done by the PWD department of the Government as per requirement. The expenditure plan has been approved by the related college committee and then further approval has been taken from the State Project Director, RUSA, Government of Rajasthan. Maintenance of college campus, sports facilities has been planned with RUSA budget. The college has a general store and a purchase committee which all purchases are made. The maintenance of equipments such as diesel generator, inverters, etc. are done through general store in the college. The store in-charge takes care of the repair of electrical fittings,

plumbing, etc. Requisition related to any kind of maintenance services or purchase of items is made in writing by the respective heads of the department and put up before the Principal of the college. The principal marks it to the of the purchase committee which finally does the procurement. The general store maintains the stock registers. The purchases made in the college (except those made for different laboratories) are entered into these stock registers. Maintenance of computers, printers, broadband services is done through government budget. The departments with laboratories maintain their separate stock registers. The college has two corpus funds- College Development Council and Student fund which may be utilized on the maintenance of facilities as per Government norms. There is adherence to the policy of transparency in every kind of maintenance and services procured. The college undertakes internal audit every year. Audit of all the departments including library is done by the College faculty themselves. The stock registers are verified and report submitted to the Principal of the college. Non-usable items are verified by a committee and auctioned or destroyed in front of the committee as per Government rules.

https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/l.b.s.government_pg_college_kotputli/uploads/doc/PP%202018-19.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	SC/ST Scholarship, CM Scholarship, Devnarayan Scooty, kalibai scooty	1948	10035000
Financial Support from Other Sources			
a) National	JRF	6	2145862
b)International	NA	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Emotional intelligence and time management	27/11/2018	90	YDC
Motivation and Overall development	26/11/2018	80	YDC
How to do preparation of Indian Civil Services and mock interview	12/11/2018	150	YDC
Aspects of employment in Indian Economy	15/10/2018	90	YDC

Awareness in computer technology	06/10/2018	100	YDC
Quiz of General Knowledge and Science	03/10/2018	80	YDC
Motivation and career counsling	31/10/2018	90	YDC

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	NA	0	0	0	0
2019	NA	0	0	0	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	0	0	NIL	0	0

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	15	B.A.	HINDI	L B.S Govt PG College, Kotputli	M.A.
2018	20	B.A.	HISTORY	L B.S Govt PG College, Kotputli	M.A.
2018	20	B.A.	ECONOMICS	L B.S Govt PG College, Kotputli	M.A.

| 2018 | 20 | B.A. | GEOGRAPHY | L B.S Govt PG College, Kotputli | M.A. |
| 2018 | 20 | B.A. | POLITICAL SCIENCE | L. B. S Govt PG college Kotputli | M.A. |

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
SET	0
SLET	0
GATE	1
GMAT	0
CAT	0
GRE	0
TOFEL	0
Civil Services	0
Any Other	1

View File

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Group Song	Inter Class	30
Duet Dance	Inter Class	10
Solo Dance	Inter Class	10
Group Dance	INTER CLASS	30

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	NA	National	Nill	Nill	00	Nil
2019	NA	International	Nill	Nill	00	Nil

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council is elected every year. Different positions in student council are President, vice president ,General Secretory and Secretory.In addition to

these class representative are also elected for each class and section.These all are members of Student Union.Student Council help to meet local MLA/MP or any other renowned person of the society to the students. Students directly put their demands /complaints to them or otherwise get benefit from his/her experiences by the way of speech delivered by them. This type of interaction is supportive for overall development of growing youth of college. Personality development is also enhanced by the way of various competitions and won prizes. These programmes also improve their soft skills. Student Council also has some power to expend money for general benefit of students.President ,Vice President of Student Council also help in maintain discipline in the college ,especially at the time of filling exam forms and during cultural events in progression.They give general guidance also to the newly admitted students in connection with closing subject groups, filling scholarship forms Andy problems faced during filling university exam forms. They help to rectify shortcomings in their forms. In this way they help college staff on one side and students on other side.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

40

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

This college was established far back in 1962. So many thousands of students have passed out from this college and have achieved good positions in society. Although ,no record was maintained of such pass out and holding some good positions in government and public sector students but off the record we know many of them. Some of them are Dr Vasudev Gupta who retired as principal of Government College Neemkathana, Shree MC Veshya retired as Vice Principal of LBS Govt College Kotpuli, Dr PC Jat Associate professor and convenienor of IGNOU ,LBS Government College Kotpuli, Shri Ashok Singh Assistant professor, History LBS govtcollege Kotpuli, Sri Satya Prakash Soni district magistrate working in Session Court Jaipur Shri Deshraj Yadav Assistant professor Political science Shri R S Jhajria retired Joint director of college education of Rajasthan Jaipur, Shri Suresh Kumar Associate professor Zoology Government College,Rajgarh (Alwar) and present Principal of this college Shree Hemraj Meena has also been a student of this college.Mrs Jyoti Pathak is also Associate professor in Chemistry who had been studied in this college for UG degree in Science. Besides, present MLA of Virat Nagar Constituency Shri Indraj Gurjar had also been a student of this college in year 2003 or so.Although proper Association of Alumina is not formed yet but many passed out students take interest in the development of this college.They enrich college students with their experiences and resolve problems. Meeting of parents of students and college staff has been organised twice in this year, along with Alumni members, All of these interest with each other and give valuable suggestions for the growth and development of the college. In this way many older students of this college contribute in betterment of this college and it was realised that proper registered Association of Alumni is necessary for smooth working and accountability towards college.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Our college follows the practices of decentralization and participative management. For this, and in order that the activities of IQAC, NSS, NCC, sports activities and library may be carried on smoothly, the Principal forms various committees. There is extensive participation of the students and teachers in these committees. This is an example of decentralization of powers. Students are the main stakeholders of a college. They remain in constant touch with the faculty members and the college administration. The opinion of the parents is also important in the implementation of the various programs and hence is also taken into consideration. Vision - The Vision of the institute is to emphasize on transforming the students into socially responsible citizens. The College is committed to provide a stimulating teaching- learning environment by providing excellent facilities to the students. The main objectives are: ? Enhancing knowledge through education. ? To prepare the students to face any challenge. ? To develop an understanding of the importance of healthy competition. ? To develop human values. ? To create an awareness of social problems. ? To develop leadership qualities in the students ? To develop positive thinking in the students. Mission The college is the oldest and foremost educational institution of this rural area. It mission is - ? To enable the students to adjust to an urban environment. ? To develop requisite human values for nation building. ? To develop a friendly environment for the students. ? To implement various programs so as to benefit the maximum students.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	? The college is affiliated to University of Rajasthan accordingly, all activities in the college are done as per the instructions of the University. All information relating to this is available online to the college at uniraj.ac.in. Information released by the Directorate of College Education at hte.rajasthan.gov.in ? The main objective of the syllabi is the overall development of the students. Towards this end, the syllabi of the various subjects are framed so as to be informative and focused inculcating moral values and environment – awareness in the students. The college strives to complete the syllabus within the time schedule and monthly tests are also conducted as per the directives of the University. The main objective of the entire syllabus is to develop the best values in the students.

	Teaching and Learning	? Colleges are referred to as the temples of modern teaching, where the child builds his future with the assistance and guidance of his teachers. Today teaching should be employment oriented and purpose oriented, so as to develop moral values and employment awareness in the students. All faculty member of the college are dedicated to this objective. The tools for this are not only the traditional blackboard and chalk, but also Models, Maps, Field surveys ,Tour Reports among others. In this age of e-learning students are taught via smart class rooms. For this the college is linked to audio-video systems, T.V.s, Projectors etc. The college is equipped with 25 computers which help in the implementation of effective teaching.On 11-10-2018. A regional seminar on "My College My Pride" was organised with the objective of making Teacher- Student interaction more effective.
	Examination and Evaluation	? In accordance with the schedule given by the University of Rajasthan, Jaipur, all exams are conducted in three sessions viz. Morning, Noon, Evening.These time slots correspond to graduation third year, Graduation – First year, and Graduation second year exams and all Post-Graduate exams. ? The annual evolution for the session 2018-19 was as under – Appeared – 5516 Passed – 3973 Percentage – 72.06 The panel for conducting the practical examination is decided by the University of Rajasthan, Jaipur. The practical examinationsare held as per the schedule decided by the University.
	Research and Development	Research is the soul of a college. The department of chemistry takes the lead in research work, where research projects are going on under the guidance of Dr. Seema Pant. Major or minorresearch projects are being done in the departments of Political Science, Economics, Geography and Commerce. The research projects of Dr. Seema Pant, Dr. Naveen Gautam, Dr. Sona Jain, Dr. Preeti Gupta and Dr. LalitaYadav have been awarded. About 15 faculty members of the college are life time members of some educational council. About 13 members of the college have had their books published

	and thus added to the glory of the college. A majority of the faculty members of the college participated regularly in National and International conferences. The opening of research centers in the departments of Geography, Chemistry, Political Science and Commerce has been the major achievement of the college and facilitates the availability of quality education and the possibility of the procurement of top degrees even to students hailing from rural backgrounds.
Library, ICT and Physical Infrastructure / Instrumentation	Library, ICT and Physical Infrastructure /Instrumentation ? College are the temples of learning, and in this a college library occupies a place of the utmost importance. There are at present 61,734 books in the library. Research Journals of 9 different subjects are also made available. From 19-09-2019, an e-edition of the employment newsletter has been started. A total of 22 monthly magazines and 17 newspapers are kept in the library. The college library has been linked to the facility of e-lib and INFLIBNET. ? The college has 25 computers, two smart class rooms a conference hall in addition to this, the college has been linked to audio-video systems like mikes, T.V. Projectors and Laptops. ? The college has a total of 36 class rooms, 14 labs for conducting Practical experiments, and a set of 1900 chairs and tables. Also a part of the infrastructure are a reading room a Water Harvesting System, a staff room, and fourteen departmental staff rooms.
Human Resource Management	? The human resource of any college as of any other organization is its life and soul. ? The college fully committed to the development and management of its human resources. Major or minor research projects are being carried out in five different departments of the college. Maximum number of the college faculty are encouraged to engage in Research work, which has resulted in the new research centers in the college and thus good research work in the college has received a major boost. ? In compliance with the directives of AAP and NAAC, new committees have been formed to

	complete the work of AQAR. About 13 faculty members of the college have had their books published. It has been a major objective of the college management to encourage maximum number of faculty to attend Refresher courses, Orientation Courses, and faculty development programmes
Industry Interaction / Collaboration	? A student comes to the college not only to get formal, traditional education, but also to receive such learning as would enable him to earn a livelihood and thus secure his future. Towards this end a career counseling and placement cell has been formed in the college, and it periodically updates the students about the ongoing and various aspects of employment. Related to this, Pratiyogita Dakshta classes are held every day from1 to 3 PM, in which detailed information is given to the students about preparing for an interview, time management, and reasoning and by experts on various subjects regarding preparation in the respective subjects for various competitive exams. Students are taught about computer in the ICT lab. A total 2416 students have already benefited from this. The placement cell has been doing commendable work in helping the students in procuring employment.
Admission of Students	? The process of online admission begins in the month of June as per the time frame issued by the Directorate of College Education, and the entire admission work is completed by the end of the month of July for all departments and all classes. The detailed break up is as under – Total Students - 5629 Boys: 3391 Girls: 2238 SC : 1104 ST: 645 OBC: 2452 MBC: 534 GEN: 884 Muslim : 10 The result of this online admission process is released by the University in the form of merit list pertaining to the main and the wait listed candidate selection.Finally, document areverified by the college as per this list, and admission process is thus completed.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Planning andDevelopment ? To use ICT in the process of Planning college events and activities our college uses E-mails .Important notices and reports

	are also circulated via E-mail ? Commissioner sends all information online and all development schemes are submitted online to respective agencies. ? College has proposed complete office automation. Office automation includes the database of students' faculty and staff . ? The process of Library automation has been started. ? Timetable and academic calendar are uploaded on website
Administration	? The college is under the administrative aegis of the Directorate of College Education, Govt. of Rajasthan.Allinformation between the two is exchanged online. ? All employees have their Unique SSO ID`s, inorder to update and to contact government information portal through their personal login ID. ? All circulars and notices are uploaded on the college website. ? Each and every IQAC notice is circulated through e-mails
Finance and Accounts	? The College comes under the administrative purview of the Directorate of College Education,Govt of Rajasthan, and all information and communication between the two is online. ? Salary of faculty members and staff is disbursed through pay manager. ? All external transactions are done by PFMS. ? All procurements are done through E- tendering, Gem portal. ? Receipt of admission fees is completely online. ? Maximum payments for the work and supply orders is done through the Cheques or NEFT
Student Admission and Support	? Student admission process is centralized and online, ? Wide range of information to students is circulated through E-mail. ? Admissions are conducted online in a transparent manner, reservation policy of the state is strictly adhered to, and due weightage is given to merit and other achievements, as per theState policy. ? Students were registered on SHREYAS by NAPS Portal to increase employability of students. ? Mobile Apps like DISHARI, Swayam Portal, e-pgpathshala, and training program for study material are available on the websitefor students. ? Names of contact persons of the Anti Ragging Committee, Anti Ragging Squad, and Internal Complaints Committee have been uploaded on the

	college website, and students can communicate with the members
Examination	**? Filling of examination forms for conducting exams is done online, ? Admit cards for exams are generated online. ? Evaluation of answersheets is conducted offline by the affiliated university. ? Faculty members of this college follow complete guidelines issued by affiliated university in the setting of question papers and evaluation of answersheets. ? Examiner panel for practical subjects is generated online. ? Results are declared Online.**

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	**Nil**	**Nil**	**Nil**	**Nill**
2019	**Nil**	**Nil**	**Nil**	**Nill**
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	**A regional Seminar on The subject "My College My Pride"**	**Nil**	**11/10/2018**	**11/10/2018**	**12**	**158**
2019	**Nil**	**Nil**	**Nill**	**Nill**	**Nill**	**Nill**
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nil	**0**	**Nill**	**Nill**	**00**

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
? Old pension scheme, ? New pension Scheme, ? Gratuity, ? PL Encashment, ? Medical reimbursement, ? SI, ? Maternity and CCL for women employees. ? DA as GOI, ? HRA, ? PL Encashment, ? Gpf ? Concession in tution fees to the wards of teaching staff ? Yoga centre Recreational /sports room/gymnasium	? Old pension scheme, ? New pension Scheme, ? Gratuity, ? PL Encashment, ? Medical reimbursement, ? SI, ? Maternity and CCL for women employees. ? DA as GOI, ? HRA, ? PL Encashment, ? Gpf ? Medical facilities ? Concession in tution fees ? Yoga centre Recreational /sports room/gymnasium	? Canteen ? Career counselling cell ? Hostel ? Youth development Center ? Women cell for girl students ? Student accident Insurance ? Scholarships by state govt and other NGOs

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

? An internal audit committee has been formed in the college for the purpose of internal financial inspection. This committee carries out an inspection of the income and expenditure heads of the college every year. Verification of physical resources is done and the financial verification is done by a C.A. under the aegis of the internal audit and inspection committee. For the year 2018-19. The report of the internal inspection committee was handed over to college on 01-08-2019 External Financial audit - ? The work of verification in the college has two components : (a) Physical Verification (b) Financial verification The latter further comprises of (1) Internal audits and inspection (2) External audit and inspection The former is done by the College itself. The verification work under the external audit and inspection process is done by the college as per the directives of the Directoratewhere as the inspection is done by the internal audit and inspection, committee formed by the college.For this the services of C.A. are commandeered and the external inspection committee is formed by the college under the supervision of the Directorate.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Vikas samiti	6263340	Various services Development
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6.4.3 – Total corpus fund generated

22463340.00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	AAP	Yes	HOD Concerned Department IQAC
Administrative	Yes	AAP	Yes	HOD Concerned Department IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

A Parent Teacher committee was formed. ? (The Parents-Teachers dialogue) Seminars are held in the college from time to time. ? Emphasis is placed on holding of regular interaction with parents by the college, so that the students may learn in a stress- free atmosphere ? The college calls the parents and obtains a feedback from them, so as to encourage the parents to be active participants in the overall development of the student.

6.5.3 – Development programmes for support staff (at least three)

? The college has been encouraged to become a plastic free zone ? Cycle allowance and two uniforms every year are given. ? Effort is made to encourage people to give up smoking ? Extra remuneration is given for extra work load

6.5.4 – Post Accreditation initiative(s) (mention at least three)

? A committee has been formed in the college for purposes of the resolution of complaints under "Sampark Portal" ? The comminietly book bank has been established in 2018-19 so that the under-privileged students can receive education. ? Funds received under RUSA have been spent toward the development of the college. ? Various programmes such as Unnat Bharat Shneshta Bharat, by IQAC and skill development programmes by RSLDC were implemented

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	A Regional Seminar on the subject "My College My Pride" was organized	11/10/2018	11/10/2018	11/10/2018	158
2019	Nil	Nill	Nill	Nill	0
		[View File]			

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the

year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
? Self defence camp for women	21/11/2018	28/11/2018	22	0
? One day Workshop on "Mahilaswasthya and swachhta".	16/11/2018	16/11/2018	46	12
? Poster competition on"Road safety"	22/11/2018	22/11/2018	18	10
? Essay writing on "Political leadership of womens".	22/11/2018	22/11/2018	14	6
? Two days workshop on "Mahilautpidan"	27/11/2018	28/11/2018	22	6
? Lecture ion Aids Awareness by Dr Devendra Sharma	02/12/2018	02/12/2018	78	86
Workshop on Sadak Suraksha	05/02/2019	05/02/2019	38	53

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
? 300 Units per day of electricity is generated by Solar Power Generating Plant installed in the college. ? Save energy initiative is taken by the students' union to make students aware by making them switch off lights and fans before leaving the classroom ? 3. Department of Botany and Zoology and Geography conduct field work and study tours to create awareness and conservation of biodiversity among the students. ? College has lush green campus which is further enhanced by regular Tree plantations ? College Campus is declared"Tobacco Free Zone."

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	5
Provision for lift	No	Nill
Ramp/Rails	Yes	5
Braille Software/facilities	No	Nill
Rest Rooms	Yes	5
Scribes for examination	Yes	2
Special skill	No	Nill

development for differently abled students		
Any other similar facility	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	2	2	10/07/2018	15	Haritra jasthan	Pollution Control	200
2018	2	2	18/12/2018	7	Safaiab hiyan	Cleanliness and environment Protection	200
2019	Nill	Nill	Nill	00	Nil	Nil	Nill
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for students issued by the university and department of college education Rajasthan	02/07/2018	Students are required to follow the code of conduct of the college and university. In the application form and the prospectus the students are guided to adhere to the code of conduct to be followed.
Code of conduct for teachers	02/07/2018	The Teachers are required to follow a code of conduct. Faculty is made to prepare the teaching plan and is required to follow the strict guidelines issued by department of college education pertaining to their working hours.
Prospectus	02/07/2018	The university prospectus meant for potential (prospective) students contains information about the institution and the available courses,

including advice on how to apply and the benefits of accepting a place. The prospectus contains information on the individual courses, the staff (professors), notable alumni, the campus, MOUs, special facilities Banks, National Knowledge Network, Medical Aid, Hostels, Swimming Pools, etc.), how to get in contact with the university, and how to get to the university.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Quiz on youth affairs	17/12/2018	17/12/2018	58
Mother teressa Jayanti	27/08/2018	27/08/2018	220
1 Day camp	24/09/2018	24/09/2019	250
Blood donation camp,	25/09/2018	25/09/2018	400
150 centenary Celebrations of Mahatma Gandhi	02/10/2018	02/10/2018	400
Debate on Mahatma Gandhi And Swarajya	01/10/2018	01/10/2018	220
International AIDS Day	01/12/2018	01/12/2018	250
Women Day and Youth Diwas	13/10/2018	13/10/2018	86

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

? Installation of Solar Panels in the science Wing. ? Installation of noise free Generator. ? Energy saving Awareness drives for students as well as faculty members. ? Running Pits for conversion of garbage to fertilizers. ? Construction of Vermicompost pit ? College has lush green campus which is further enhanced by regular Tree plantations ? College Campus is declared"Tobacco Free Zone."

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Providing free coaching facility to students for various competitive examinations. Pratiyogita Dakshata Program : In addition to the knowledge imparted to the students via courses and programs offered in the institution a strong need is felt to train them in a specific manner for the competitive examinations conducted by State Public Service Commissions, UPSC Banks, etc. By

conducting coaching classes in the college itself, the students get an opportunity to fulfil their aspirations and dreams without putting financial burden on their parents. Such a free facility will definitely bring boost to employability in rural areas and lead to student empowerment. 2. Helping the non-collegiate or the private students in their studies and career goals: The College is located in semi- urban area. There are many students from the nearby rural areas who are unable to bear the cost of even the minimal sum of fee structured by the State Government along with other related expenses such as transportation, etc. for regular studies in college. Besides, many may not get admission in the college as the seats are limited and admissions are on merit basis. They enrol themselves as non-collegiate students in the university and appear for University examinations. In addition, there are students who are not able to pursue further studies in regular manner due to family reasons. Some regular students failing in examination are also enrolled as ex-students. This institution extends its hands in fulfilling their dreams of studying further by assisting them in this endeavour.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/l.b.s.government_pg_college_kotputli/uploads/doc/best%20practices%202018-19%20Hemraj%20ji.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness The College achieved the distinction of being recognized as Research Centres by the University of Rajasthan in the subjects of Chemistry, Political Science and Geography. This reflects the deep interest of faculty members in research. They vividly understand that research is the creation of new knowledge and/or the use of existing knowledge in a new and creative way so as to generate new concepts, methodologies and understandings which includes synthesis and/or analysis of previous findings to the extent that it leads to new and creative outcomes. The primary purpose of research is to expand the existing body of knowledge by providing solutions to different problems in various fields of study. In order to develop and encourage research, Academic leave is granted for attending conferences, seminars and workshops, both within and outside the State. Faculty members are encouraged to undertake major and minor research projects in collaboration with recognized government and non-government organizations. Young entrants to the profession are also motivated to go for their Ph.D. degrees in their chosen fields. This is amply visible in the vast areas of research being carried out in the College. The College boasts of many faculty members actively engaged in research in the faculty of arts, science and commerce. Not only faculty but the students are also encouraged to make student projects in pursuit of expertise in their respective fields. The Major Research Project, sanctioned by the DST, Rajasthan in the Department of Chemistry progressed smoothly in its final leg while one scholar continued working for her Ph.D. work in Chemistry. Three research scholars continued their doctoral work in the Department of Geography and two in the Department of Political Science. Another student (Ms. Deepika Chawla, RGNF) continued her work for her Ph.D. in the Department of E.A.F.M. A large number of faculty members attended conferences and presented their research papers among their peers and a multitude of research papers were published in acclaimed journals.

Provide the weblink of the institution
https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/l.b.s.government_pg_college_kotputli/uploads/doc/Institutional%20Distinctiveness%202018-19.pdf

8.Future Plans of Actions for Next Academic Year

 1. Distribution of general knowledge books 2. Coaching for competitive examinations- To be conducted free of cost by faculty members and retired professors 3. Sports competitions- Sports department and faculty members 4. To provide free study facilities to private students-By faculty members 5. Women empowerment programs Awareness against exploitation prevention of sexual harassment 6. Inculcation of cleanliness habits in students- awareness programs 7. Awareness regarding social malpractices NSS 8. Assignments and question papers by faculty members 9. Organizing Alumni meet and parent teacher meet 10. To Implement Rajasthan Skill and Livelihoods Development Corporation courses.