

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2017 to June 30, 2018)

Part – A

I. Details of the Institution

1.1 Name of the Institution	Sw. PNKS Govt P.G. College
1.2 Address Line 1	Agra Road, Dausa
City/Town	DAUSA
State	Rajasthan
Pin Code	303303
Institution e-mail address	ggpcdausa@gmail.com
Contact Nos.	01427-223111
Name of the Head of the Institution:	Dr. S. D. Gupta
Tel. No. with STD Code:	01427-223111
Mobile:	9887451054

Name of the IQAC Co-ordinator:

Dr. H. N. Gupta

Mobile:

9414681552

IQAC e-mail address:

gpgcdausa@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

RJCOGN12480

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

N.A.

1.5 Website address:

w.w.w.hte.rajasthan.gov.in/college/gesa/dausa

Web-link of the AQAR:

w.w.w.hte.rajasthan.gov.in/college/gesa/dausa

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details :

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B		2005	2010
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ (DD/MM/YYYY)4
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Computer Science

1.12 Name of the Affiliating University (for the Colleges)

University of Rajasthan, Jaipur

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="No"/>		
University with Potential for Excellence	<input type="text" value="No"/>	UGC-CPE	<input type="text" value="No"/>
DST Star Scheme	<input type="text" value="No"/>	UGC-CE	<input type="text" value="No"/>
UGC-Special Assistance Programme	<input type="text" value="No"/>	DST-FIST	<input type="text" value="No"/>
UGC-Innovative PG programmes	<input type="text" value="No"/>	Any other (<i>Specify</i>)	<input type="text" value="No"/>
UGC-COP Programmes	<input type="text" value="No"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="09"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="02"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="NIL"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="NIL"/>
2.8 No. of other External Experts	<input type="text" value="NIL"/>
2.9 Total No. of members	<input type="text" value="14"/>
2.10 No. of IQAC meetings held	01

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC No
 Total Nos. International National State Institution Level
 (ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. Design the academic course for the session 2017-18
2. Ice breaking session for the newly admitted students.
3. Distribution of lab course work as per specialisation.
4. Smart / Green / White board were installed in various classrooms. Use of OHP for teaching

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Framing of Academic calendar of the session	Academic Syllabus completed by the faculty members in respective classes.
2. Review of Academic syllabus	For the purpose ICT was also used for

by the faculty members for all classes 3. Formation and Designing of College prospectus 4. Formation of College Committees for Online Admission of UG & PG Programs	effective teaching and assessment. Periodical seminars were also organized by PG and UG students. Co-curricular activities were also organized by UG and PG associations of respective departments. Model test papers were also supplied to the students for annual examinations.
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** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

NA

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	Sci & Com.	NIL	NIL	NIL
PG	05	NIL	NIL	NIL
UG	03	NIL	01	01
PG Diploma	01			
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	09	Nil	01	01

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core✓/Elective option / Open options No

(ii) Pattern of programmes:

Core – Pass course

Pattern	Number of programmes
Semester	
Trimester	
Annual	Annual

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
41	10	30	NIL	01 Librarian

2.2 No. of permanent faculty with Ph.D.

36

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V

As per the State Government

2.4 No. of Guest and Visiting faculty and Temporary faculty

NIL

NIL

NIL

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	14	45	
Presented papers			
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Group discussions, seminar presentation by students on different topics, use of INFLIBNET internal evaluation by periodical test

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Practice session for student conducted

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

BOS 10

Faculty 10

Workshop NIL

2.10 Average percentage of attendance of students

More than 75

2.11 Course/Programme wise

Distribution of pass percentage:

Title of the Programme 17-18	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Sc.	1215		35	41.2	8.38	84.58
B.Com.	483		8.66	40.21	50.1	98.97
BCA	37		15.16	60.12	-	75.28
MSc Chemistry	31		40.10	52.13	-	92.23
M Com (Bus Adm, EAFM, ABST)	197		-	40	52.9	92.09
MA (F) Hindi	23				73	73
MA (F) Geography	34		8.13	82.16	-	90.29
PGDCA	24		22	34	28	84

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The committee ensures proper conduction of annual university examinations by framing different committees like duty allocation, Master chart preparations etc.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	04
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	14	08		
Technical Staff	03	04		

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Faculty participation in conferences / seminars / workshops

Encouraging PG students to pursue research work.

Promoting faculty to apply for projects.

Formation of Research Centre in Science & Commerce from affiliating University of Rajasthan, Jaipur

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NA	NA	NA	NA

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NA	NA	NA	NA

3.4 Details on research publications

	International	National	Others
Peer Review Journals	04	01	
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	NIL	NIL	NIL	NIL
Minor Projects	NIL	NIL	NIL	NIL
Interdisciplinary Projects	NIL	NIL	NIL	NIL
Industry sponsored	NIL	NIL	NIL	NIL

Projects sponsored by the University/ College	NIL	NIL	NIL	NIL
Students research projects <i>(other than compulsory by the University)</i>	NIL	NIL	NIL	NIL
Any other(Specify)	NIL	NIL	NIL	NIL
Total	NIL	NIL	NIL	NIL

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number		01			
Sponsoring agencies		UGC			

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

Type of Patent		Number
National	Applied	NIL
	Granted	NIL

3.16 No. of patents received this year

International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
02					02	

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

08

01

3.19 No. of Ph.D. awarded by faculty from the Institution

01

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level	<input type="text" value="NIL"/>	State level	<input type="text" value="NIL"/>
National level	<input type="text" value="NIL"/>	International level	<input type="text" value="NIL"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input checked="" type="checkbox"/>		
NCC	<input type="text"/>	NSS	<input checked="" type="checkbox"/>	Any other	<input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Different activities organized under the banner of YDC.

Blood Donation Camp awareness programme

Beti Bachao Beti Padahao abhiyan

Organized SVEEP programme to aware the students to cast the vote.

Cultural programme sponsored by UGC.

Quiz Competition organized in the college by National Women Commission.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	148470	-		State Govt. UCG, CDC
Class rooms	52			“
Laboratories	07			“
Seminar Halls	NIL	NIL	NIL	NIL
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	NIL	NIL	NIL	NIL
Value of the equipment purchased during the year (Rs. in Lakhs)	NIL	NIL	NIL	NIL
Others	NIL	NIL	NIL	NIL

4.2 Computerization of administration and library

available

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	31000	31 Lac	325	30000	-	-
Reference Books	32892	98 Lac	-	-	-	-
e-Books	-	-	-	-	-	-
Journals	16	-	-	-	-	-
e-Journals	N-list	-	-	-	-	-
Digital database	-	-	-	-	-	-
CD & Video	04	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Oth ers
Existing	85	02	available	Available			Com. Sci Botany Maths Zoology Chem.	
Added								
Total								

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Available in the institution

4.6 Amount spent on maintenance in lakhs :

i) ICT	2 Lakhs
ii) Campus Infrastructure and facilities	9 Lakhs
iii) Equipments	80 Thousands
iv) Others	
Total :	Ten Lakh Eighty Thousands

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Help desk for students admission process.
2. Students grievance cell.
3. Students awareness program through Dishari app.
4. Library Automation

5.2 Efforts made by the institution for tracking the progression

Continuation evaluation in the form of internal assessment & Feedback

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1745	310	NIL	NIL

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

Men	No	%	Women	No	%
		72.21			27.79

Last Year 2016-17						This Year 2017-18					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
419/231	341/102	253/121	462/111	09 M NIL F	1484/571	421/231	343/102	225/127	465/111		1454/571

Demand ratio as per govt. decision

Dropout % negligible

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

NIL

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text" value="03"/>	SET/SLET	<input type="text" value="-"/>	GATE	<input type="text" value="-"/>	CAT	<input type="text" value="-"/>
IAS/IPS etc	<input type="text" value="-"/>	State PSC	<input type="text" value="-"/>	UPSC	<input type="text" value="-"/>	Others	<input type="text" value="-"/>

5.6 Details of student counselling and career guidance

Lecturer on CV writing and personality developments.
Organized of employment fair

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	09

5.8 Details of gender sensitization programmes

Beti Bachao Beti Padhao rally was organised by the college.
Workshop on Gender sensitisation was organised.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level	<input type="text" value="NIL"/>	National level	<input type="text" value="NIL"/>	International level	<input type="text" value="NIL"/>
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No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government CMHE Devnarayan + Medhavi Scooty	161 4+4	802000 Purchased by State Govt.
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

1. Blood Donation camp was organised on 2nd october 2018
2. Student adopted the local area near by college under the banner of NSS
3. Swacch Bharat Abhiyan awareness programme was organised

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION : To achieve excellence in quality education with rapidly changing technologies for the holistic development of personality of students & Societies. So student can keep pace with word.

MISSION : 1 To bring the students from backward rural and trodden section of society.

2. To provide innovative education & training program.

3. To manage and effective, safe, accessible and affordable learning environment.

4. To provide balanced education & opportunities of access to higher education for students from all sections of society leading to academic excellence & personality development.

6.2 Does the Institution has a management Information System

Governed rules laid by Govt. Of Rajasthan.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Faculty members are the part of boards of studies and faculty meeting done by University of Rajasthan, Jaipur

6.3.2 Teaching and Learning

Make use of modals, PPT, Charts and ICT

6.3.3 Examination and Evaluation

Annual examination conducted by University of Rajasthan, Jaipur. Evaluation done by qualified teachers.

6.3.4 Research and Development

Research centre in science and commerce is under Process

6.3.5 Library, ICT and physical infrastructure / instrumentation

E-Library and E-class-room available.

6.3.6 Human Resource Management

Experts are invited for personality development, carrier oriented topics and also discussion with experts.

6.3.7 Faculty and Staff recruitment

Faculty recruitment is done by RPSC, Work load is send to concerned authorities.

6.3.8 Industry Interaction / Collaboration

Excursion to industries and entrepreneur awareness programme has also been done.

6.3.9 Admission of Students

Online admission on the basis of merit.

6.4 Welfare schemes for

Teaching	With teaching aids
Non teaching	Promoting Staff for ICT
Students	General facilities are available, Girls have separate common room

6.5 Total corpus fund generated RS 40841791 PD A/c RS 35780445
FD A/c RS 3640055 Cash RS 1421291

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	State Govt.	Yes	Head of the institution
Administrative	Yes	“	“	CDC members and commissionrite

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Alumni invited for motivation of student and also deliver lecture related to there field support in term guiding students for jobs and donations.

6.12 Activities and support from the Parent – Teacher Association

If required parents are called for counselling their ward.

6.13 Development programmes for support staff

Time to time training program and seminars are organised for development of supporting staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Plantation program, paperless work, energy conservation, water harvesting and waste management etc. Measures are taken to make campus eco friendly.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Library automation work has been completed All the book in the library have been given bar codes and E-access have also been started.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. analogues CCTV Cameras have been installed in the library.
2. Construction work of Gymnasium about to complete.
3. Keeping pace with recent methodology

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. E-class has been equipped with modern with electronic gadgets.
2. E-class room is connected with all government colleges in Rajasthan, which is controlled by DCE Jaipur.
3. Students learn with visual & audio media.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

1. Various lecturers related to environment have been organised by experts.
2. Massive plantation work has been done in the campus

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

NIL

8. Plans of institution for next year

Framing the required committees for effective implementation of academic and administrative functions of the institution under IQAC banner

Name Dr. H. N. Gupta

Name Dr. S. D. Gupta

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____*_*_*_____

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
