



## YEARLY STATUS REPORT - 2020-2021

### Part A

#### Data of the Institution

##### 1.Name of the Institution

Sw. PANDIT NAWAL KISHORE SHARMA  
GOVERNMENT COLLEGE DAUSA

- Name of the Head of the institution DR JYOTSANA SHRIVASTAV
- Designation OFFICIATING PRINCIPLE
- Does the institution function from its own campus? Yes
- Phone no./Alternate phone no. 0142722331
- Mobile no 9414254279
- Registered e-mail gpgcdausa@gmail.com
- Alternate e-mail hngsainthal@gmail.com
- Address OLD NATIONAL HIGHWAY NO.11 AGRA ROAD DAUSA
- City/Town DAUSA
- State/UT RAJASTHAN
- Pin Code 303303

##### 2.Institutional status

- Affiliated /Constituent AFFILIATED
- Type of Institution Co-education
- Location Semi-Urban

- Financial Status UGC 2f and 12(B)
- Name of the Affiliating University UNIVERSITY OF RAJASTHAN JAIPUR
- Name of the IQAC Coordinator DR DEVESH SOOD
- Phone No. 9829205204
- Alternate phone No. 01427223111
- Mobile 9414254279
- IQAC e-mail address gpgcdausa@gmail.com
- Alternate Email address hngsainthal@gmail.com

**3. Website address (Web link of the AQAR (Previous Academic Year))**

[http://hte.rajasthan.gov.in/dept/dce/university\\_of\\_rajasthan/pnks\\_government\\_science\\_and\\_commerce\\_college\\_dausa/uploads/doc/AQAR\\_REPORT\\_2019-20.pdf](http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/AQAR_REPORT_2019-20.pdf)

**4. Whether Academic Calendar prepared during the year?**

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

[http://hte.rajasthan.gov.in/dept/dce/university\\_of\\_rajasthan/pnks\\_government\\_science\\_and\\_commerce\\_college\\_dausa/uploads/doc/Acadmic%20Calendar%202020.pdf](http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/Acadmic%20Calendar%202020.pdf)

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	C	1.89	2019	14/01/2019	07/02/2024

**6. Date of Establishment of IQAC**

10/08/2020

**7. Provide the list of funds by Central / State Government**

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
SPNKS GOVT PG COLLEGE DAUSA	CONTIGENT FUND FOR LABS	STATE GOVERNMENT	2020	0

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9. No. of IQAC meetings held during the year** **03**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

**10. Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

1. Regarding Research Center under process for PG Courses of Arts 2. Screening for CAS (Assistant/Associate Prof./ Professor) 3. E-Content preparation to upload on Youtube channel. 4. Regarding permanent affiliation of pg courses: Hindi, Sociology, Geography 5. Celebration of importanta days

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
E- Content preparation to upload on Youtube channel.	Task completed
Screening for CAS (Assistant/Associate Prof./ Professor)	Task Completed for 2020-21
Regarding Research Center under process for PG Courses of Arts and Chem.	Under process.
Regarding permanent affiliation of PG. courses: Hindi, Sociology, Geography . COU	Task completed
Celebration of important days	Task completed
Review of academic activities	Task completed

13. Whether the AQAR was placed before statutory body? **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

## Part A

### Data of the Institution

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• Name of the Head of the institution	DR JYOTSANA SHRIVASTAV
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• Location	Semi-Urban
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• Name of the Affiliating University	UNIVERSITY OF RAJASTHAN JAIPUR
• Name of the IQAC Coordinator	DR DEVESH SOOD

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• Alternate Email address	hngsainthal@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/AQAR_REPORT_2019-20.pdf">http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/AQAR_REPORT_2019-20.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/Acadmic%20Calendar%202020.pdf">http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/Acadmic%20Calendar%202020.pdf</a>				
<b>5.Accreditation Details</b>					
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<b>6.Date of Establishment of IQAC</b>			10/08/2020		
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
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<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
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<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
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Review of academic activities	Task completed
<b>13. Whether the AQAR was placed before statutory body?</b>	No
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Nil	Nil
<b>14. Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2020-21	11/04/2022
<b>15. Multidisciplinary / interdisciplinary</b>	
<b>16. Academic bank of credits (ABC):</b>	
<b>17. Skill development:</b>	
<b>18. Appropriate integration of Indian Knowledge system (teaching in Indian Language,</b>	



**culture, using online course)**

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

**20.Distance education/online education:**

### Extended Profile

#### 1.Programme

1.1

16

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

#### 2.Student

2.1

10852

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2

6313

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3

2526

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.Academic	
3.1 Number of full time teachers during the year	95
File Description	Documents
Data Template	No File Uploaded
3.2 Number of sanctioned posts during the year	102
File Description	Documents
Data Template	<a href="#">View File</a>
4.Institution	
4.1 Total number of Classrooms and Seminar halls	52
4.2 Total expenditure excluding salary during the year (INR in lakhs)	0
4.3 Total number of computers on campus for academic purposes	85

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Swargiya Pandit Nawal Kishore Sharma Government P.G. College, Dausa is a government institution affiliated to the University of Rajasthan, Jaipur. The institution continuously revamp the curriculum design of its academic programmes, incorporates major and minor changes with a review mechanism to keep pace with the rapid developments in various fields of scientific and technological advancements, and to meet the demands of academia, industry and society. The Institution follows the curriculum designed by the University of Rajasthan and is guided by the

academic norms, plans, and implementation policy of the Department of College Education , Government of Rajasthan.. For effective curriculum delivery the institution prepares the Time table, organizes orientation meetings for the teachers to ensure the proper handling of the curriculum and planning of the transaction. For monitoring the progress, this institution has evolved its own system deciding the functional responsibilities of teachers, heads of the departments and the administrators. For seamless functioning, various committees are formulated prior to the beginning of the new session and each is directed to prepare a list of the activities and functions planned to be followed in a time bound sequence. The students are also updated with the help of the Prospectus released at the beginning of the session (College Vivernika). For effective curriculum delivery the faculty members are given plenty of opportunities to update themselves with the recent trends and developments through participation in and organization of National/International conferences, seminars, workshops, refresher/orientation courses. Most of the requirements of the departments, like books, equipment, and instruments are procured through available government grants and UGC grant. To encourage the use of modern teaching aids and practices, the institution has made efforts to expand the ICT means. Students are also updated with the current issues and seminars and workshops are organized for understanding the new issues . Apart from the academic curriculum, the students are also encouraged for co-curricular activities for a holistic development. The institution organizes educational tours and field visits for the students to gain application based knowledge. The institution displays the timetable, the calendar of co-curricular activities, and the university schedule of interstate/intercollegiate competitions for the students on the college notice board. The names of the conveners are also displayed on the webpage, so that the students, and if required, their parents can also contact them. All the relevant information is also put up on the notice boards. This is also communicated through the local newspapers. A helpdesk is set up to render the required assistance to the students and parents' .A drop box is also installed for the students for effective delivery system. Besides all this, at the beginning of the session, the staff council meeting is held to finalize the implementation modalities to translate our objectives into action. Orientation lectures are also organized in order to communicate to the students the goals and objectives of the YDC, NSS and NCC activities.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/1.1.1.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/1.1.1.pdf</a>

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

An academic calendar is prepared by commissionerate college education jaipur at the beginning of each session in the line with the university's calendar consisting of various curricular, extra and co-curricular activities. Time table coordinator of each department prepare the time table as per the guidelines of U.G.C. norms. All the exams are planned as per the university calendar, thus ensuring complete adherence. Our college is affiliated to University of Rajasthan Jaipur. Examination systems are almost fully controlled by the University itself since the examination pattern is annual. There is continuous internal evaluation (CIE ) at college level in terms of class tests as per the class room teaching schedule of teachers per papers taught. CIE is also for practical subjects. For Post Graduate students' internal evaluation includes seminar presentation.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/academic%20calander%20&amp;%20time%20table%202020-21.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/academic%20calander%20&amp;%20time%20table%202020-21.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**

**Academic council/BoS of Affiliating University** Setting of question papers for

**B. Any 3 of the above**

**UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

16

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total**

**number of students during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Actually, the university decides the syllabus and college has to follow it. But in this limitations college do its best for above said issues. Some of the steps taken are below:

**1. Gender**

Numbers of programs are conducted for girl students under MAHILA PRAKOSTH COMMITTEE such as dance, solo song, Mahandi, poster, Debate competition. The committee for Woman Ant harassment and internal complaint committee organizes programs on Woman Empowerment, Laws for Woman, Women's Day, The N.S.S. unit of our college has been very proactive in conducting different extension activities not only in college premises but also in adopted villages also. Major gender issues are focused and addressed through the activities like Save girl child campaign, Essay and poster exhibitions etc.

**2. Environment and Sustainability**

N.S.S. promotes environmental protection through tree plantation and other sustainable development programs. Every year, N.S.S. unit undertakes a host of activities in the nearby villages during the special camps. In these camps, N.S.S. organizes various environment related programs including tree plantation, village cleanliness, plastic free drive, Poster Competition, Debate Competition, etc. Various activities like quiz and poster competitions, invited talks are organized to create awareness about nature, biodiversity, environment and sustainability. Different activities have been initiated by the college to save environment such as Cleanliness Campaigns, Celebration of various days like World Environment Day, N.S.S. Day, etc. The college has

taken initiative in Swachh Bharat Abhiyan and Tree plantation programs which are introduced by the Indian Government.

### 3. Human Values and Professional Ethics

To create scientific approach and social awareness among the students, lectures and quiz, essay, etc. are by NSS & N.C.C. The college takes efforts for integration of ethical and human values through extra-curricular activities also. Programs conducted under N. S. S., N.C.C., and Political science department help to inculcate human values among students. Guest lectures on value education have been organized for students. National festivals like Independence Day and Republic Day serve as a platform to enliven patriotic and moral values. Different social activities have been initiated by the college like Health and Hygiene awareness programs, Vaccination camps, (corona virus) Voter's awareness program, ,

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

#### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02



File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

171

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**C. Any 2 of the above**



File Description	Documents
URL for stakeholder feedback report	<a href="http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/Feedback_and_ATR_20-21.pdf">http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/Feedback_and_ATR_20-21.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 1.4.2 - Feedback process of the Institution may be classified as follows

#### C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/Feedback_Report_2020-21.pdf">http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/Feedback_Report_2020-21.pdf</a>

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

10852

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

6313

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college conducts every possible measure to assess the learning levels of its students. The students are counseled, guided and oriented at the time of admission to make them aware about the course, criterion of assessment, curricular and cocurricular activities, rules and regulations of the institution as well as facilities available in the college. At the beginning of each course teachers assess the learning levels of the students through online and offline classes, their knowledge about the course and accordingly special programs for advanced learners and slow learners are planned. The teachers from all departments counsel the students regarding the scope of different courses being offered as well as provide guidance in relation to the student's aptitude and competence. Teachers remain available in college to clear the doubts and counsel the students even on a one to one basis.

Some of the measures taken for the slow learners are:

YouTube channel

problem-solving by online classes

Assignments and study notes provided

Gyandoot program was launched

Modifying teaching strategies as per needs Identifying weaknesses and strengths.

Some of the measures taken for advanced learners are:

Preparation for competitive exams

**Gyan Sudha program launched**

Conducted free online classes\ Counseling for goal setting

File Description	Documents
Paste link for additional information	<a href="https://youtube.com/channel/UCag_gUtFRBjtb4FJblVaAJA">https://youtube.com/channel/UCag_gUtFRBjtb4FJblVaAJA</a>
Upload any additional information	No File Uploaded

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
10852	95

File Description	Documents
Any additional information	<a href="#">View File</a>

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student-centric education is the most distinctive feature of the College and the teaching-learning approach is strong focuses on enhancing skills, experience, and knowledge:

Lecture method: This method is adopted by all the teachers. This method facilitates the teacher to interpret, explain, and revise the text-only content to better understand the subject the learners.

Different student support systems are available in the college like Library, Computer Lab, Reading Room, I.C.T based classrooms (Smart Classrooms).

I.C.T. enabled teaching methods have been made available in the College. Online Teaching-Learning Process is supported by Regular practical Sessions.

Communication skill training is provided to students during English Spoken Language Lectures.

Laboratory facilities in all science subjects are well equipped. The sophisticated Instrumental Laboratory in Chemistry, Zoology, and Botany is helping students of the institution with creative and experimental learning.

Students are trained in Basic Life skills such as First Aid, Swacch Bharat Internships, Personal Hygiene and Sanitation beyond the classroom.

To increase the concentration in various activities, the college has framed many committees and clubs including the Cultural Committee, Sports Committee and Career counseling cell.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Faculty members of the college use ICT technology to improve the teaching and learning process. Different software available online is integrated with the teacher's explanation and students are encouraged to learn and practice through interactive activities. LCD projectors, computer/laptops/tablet systems are used in the classrooms, and E-BOOKS are made available to students by teachers. YouTube, PowerPoint slides, Emails, Whatsapp group, Telegram, Zoom, Google classrooms, Bandicam, OBS studio, and X-Recorder apps are used to prepare e-lectures, College website is used as a platform to teach, communicate, provide material and syllabus, make announcements, conduct tests, upload assignments, make presentations, address queries, mentor and share information. These applications are also used to provide online education during the covid-19 situation. Computers with LAN connections in various departments. Broadband service is available in the library, I.C.T. lab, and computer cell. College is also equipped with CCTV cameras, Printers, Photocopier, Video conferencing room, E-podium, including cameras, a screen, and led T.V. The library and the Computer Center provide internet facilities to the students during college working hours. The library also provides access to open access sources like e-pathshala and online journals freely available on N-List in the public domain. All the faculty members and some of the PG students

are registered on N- List INFLIBNET to access online resources such as e-journals. In the college, the e-classroom is also available for online meetings, webinars, and orientation programs (Gyan-Ganga) and it is also used by PG students to give PowerPoint presentations to enhance their communication skills.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

95

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

95

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

## 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

66

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

## 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

### 2.4.3.1 - Total experience of full-time teachers

95

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The annual assessment is done through an examination conducted by the university. Term tests and attendance are the main criteria of their evaluation. Detailed feedback for their possible amendment and demystification is discussed with students by their teachers. However, term tests marks are not added for the final assessment since the College follows the University and Commissionerates' regulations. In all the subjects where practical exams are part of the curriculum, it is mandatory to submit a practical record that is evaluated, and marks are added during the final consolidation of results. The College ascertains full transparency in the

process of conducting the annual examinations. All the teachers are in the university's examination panel.. The answer books are provided a code number by the university, and the evaluation process is transparent. The marks are filled in the O.M.R. sheet, and complete secrecy is maintained. An analysis of the results of the U.G. and P.G. programs reveals that the institution has consistently maintained a desirable position in its achievements.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The College is affiliated with University of Rajasthan Jaipur . It follows an annual examination scheme as per the University calendar. The College is a significant center, and many students appear for their exams every day during annual examinations. Most of the grievances related to the examination are received after declaration of results by the Rajasthan University. The errors in their results like marks of the assessments, attendance sheets, error in the bio-data etc. are immediately addressed, corrected and quickly disposed for onward submission to university by the convener examination committee. Each and every superintendent and staff members concerned are instructed for due care and cooperation for the quick disposal of student grievances at their respective quarters. Where ever deemed necessary, the relevant documents/testimonials are submitted through the candidate personally or through their parents to Coordinator Examination for speedy Redressal of the issue. The close and continuous communication is maintained by the Coordinator Examinations with the university authorities for speedy disposal of queries, explanations and doubts if any.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="https://assessmentonline.naac.gov.in/storage/app/public/aqar/13070/13070_151_365.pdf?1648275099">https://assessmentonline.naac.gov.in/storage/app/public/aqar/13070/13070_151_365.pdf?1648275099</a>

## 2.6 - Student Performance and Learning Outcomes



2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The College runs various U.G. and P.G. programs through several departments. The U.G. programs are B.A, B.Sc, B.COM, and Post Graduate programs are M.A, M.Com, M.SC, and PGDCA . There are 07 subjects in humanities and social sciences, 03 in commerce, 01 in science and 01 in Computer science. The College is affiliated with University of Rajasthan Jaipur. The College strictly follows its prescribed curriculum. The learning outcomes of each course are built into the curriculum of each discipline. The program's outcomes and course outcomes are clearly stated to the student through the syllabus available on the University website. The College website also displays academic calendar, the timetable for all the courses offered by the College, exam schedules. The faculty members also offer regular formal and informal guidance to students about the courses. Therefore, both Students and teachers have clarity on the learning outcomes of the subjects taught in every course. The faculty members discuss and evaluate the program outcomes in their respective departments. A detailed department meeting is held at the beginning of an academic year to communicate P.Os and C.Os to each faculty member.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/2.6.1.pdf">http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/2.6.1.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The program outcomes and course outcomes primarily aim to impart knowledge and skills critical for building students' competence and personality. The program and course outcomes are evaluated, and corrective measures are taken, it involves analyzing feedback on curriculum, teaching, progression to higher education, skill development programs, placements, and updated curriculum for competitive exams. Program and course outcomes are also discussed and evaluated in the Academic Council and Board of Studies. The faculty is encouraged to update their subject knowledge and keep



pace with changing teaching methodology and delivery trends by pursuing higher studies and participating in faculty development programs and seminars. Few P.G. and U.G. programs have a mandatory field trip. Other forms of experiential learning events like workshops/seminars are used to evaluate the outcomes indirectly. All departments also analyze the annual exam results. The performance of students is reviewed, and departments take corrective measures. Corrective measures include adopting new pedagogical methods, greater attention to weak students, change in evaluation techniques, etc. If a student shows unsatisfactory performance, remedial classes are held, and the teacher provides simplified study material. The College has a rigorous system of tutorials and student presentations whereby teachers constantly interact with them and monitor.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/2.6.1.pdf">http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/2.6.1.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

2526

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://hte.rajasthan.gov.in/dept/dce/university\\_of\\_rajasthan/pnks\\_government\\_science\\_and\\_commerce\\_college\\_dausa/uploads/doc/FEED%20BACK%20FORM%20\(STUDENT\).pdf](https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/FEED%20BACK%20FORM%20(STUDENT).pdf)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

#### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

##### 3.1.2.1 - Number of teachers recognized as research guides

31

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

#### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

##### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

SPNKS Govt PG College, Dausa is committed to forge various means of innovations which provide a conducive environment for the overall growth of the students.

1. Innovation and Youth Skill Development Counsel:- This is the umbrella committee which is responsible for undertaking various kinds of innovative measures for the overall growth and academic development of the students. It has taken many steps to enhance the skills of the students so as to increase their employment prospects. Specific focus was made on imparting spoken English skills among the students. The classes were taken by subject experts so that the advantage of being well versed with this global language could be enjoyed by the students.

2. A botanical garden was developed in the college inside science block. Varieties of plants were grown there which had academic significance for the students of Botany. It was developed with active participation of students. It demonstrated the spirit of collectivism among students. This ecological park has been major attraction of the college which catches the eyes of visitors without failing.

3. Webinars:- With active chairmanship of the principal, many webinars were organised by the college. Webinars is a tool to enhance awareness and academic calibre of both the students and the faculties alike. It's a way towards creating academic environment in the college as it leads to generation of intellectual curiosity among the students of the college.

4. Our Institution is providing Wi-Fi internet connectivity inside

the campus. Easy and unrestricted access to internet for the students and teachers is a step that promotes academic and research environment of the institution. Students can freely enhance their knowledge which is crucial for their performance in exam. In today's world access to internet is deemed as a primary condition to acquire easy and quick knowledge in any concerning domain. Apart from this the delivery of online classes through various platforms was also made possible through existence of internet infrastructure in the college.

5. In the times of covid -19, the college quickly shifted to online mode of lecture delivery to the students. A college YouTube channel named "SPNKS Govt College Dausa " was created where the syllabus related videos were regularly uploaded so as to evolve a quick and effective way of continuing the work of teaching. It must be mentioned that in a short span of time all our faculty members learnt the skills of online video presentation. The ever increasing number of academic videos on this channel is a testimony of the acceptance of this innovative method of teaching during the times of covid.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/3.2.1.pdf">http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/3.2.1.pdf</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

61

File Description	Documents
URL to the research page on HEI website	<a href="https://hte.rajasthan.gov.in/college/gcscd/ausa/teaching-staff">https://hte.rajasthan.gov.in/college/gcscd/ausa/teaching-staff</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

9

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

67

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Education is meant for social discipline and efficiency. College is one such agency whose contribution is highly expected by the Society by way of nurturing its students. Higher education has objectives such as reestablishment of human principles, character building, promotion of abilities, cultivation of self-respect to foster moral values, spiritual thoughts, creating the feeling of universal brotherhood, developing scientific attitude. The College takes initiatives to organize various such extension activities to gratify social responsibilities:

**Cleanliness drives:** Practicing on "Swachh Bharat" concept, a number of camps were organized by the College. The students not only cleaned the campus but also went to neighbouring areas of the city. Many campaigns were launched by NCC/NSS/Rovers/Rangers whereby rallies were organized locally to create awareness among the people.

**Yoga and meditation:** Practicing yoga helps improving flexibility, balance, endurance and physical strength, while meditation helps to keep the mind sharp and clear, relieves stress and improves overall well-being. The College, therefore, organizes regular camps on 'Yoga and Meditation' which helps the students to attain a deeper state of relaxation and creating 'Mental Discipline'. Such camps were regularly organized during NSS 7 days special camp.

**Social Issues of concern:** The whole machinery of extension agencies like NSS, NCC, Rovers/Rangers were active throughout the session to engage students in specific areas where urgent action was needed. During the times of corona, the students distributed handmade masks to the people apart from ensuring compliance of covid rules and regulation among the people of the city. The students also helped the district administration in vaccination drive by creating awareness among the people. During Road safety week the volunteers of the college made people aware of the need of helmets and following the traffic rules stringently.

**Voter awareness:** The constitution of our Country gives every citizen the power to elect its own government by the 'Right to Vote'. But unfortunately, most of the citizens do not execute this right and therefore this task of "Voter Awareness" is accomplished



through the organization of camps for the betterment of the Society. Specific field drive was carried out by Rovers and Rangers to help old persons in going to the voting booth during the times of election.

File Description	Documents
Paste link for additional information	<a href="http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/6.5.2.pdf">http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/6.5.2.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

02

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

967

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>



### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Infrastructure is the backbone of any system or setup, without its being adequate, the body cannot function smoothly and effectively. Sw. PNKS Govt. PG College, Dausa exhibits all the conventional ingredients of the infrastructure which were considered good enough at point of time. The college has a policy for the creation and enhancement of infrastructure in order to promote a good teaching learning environment, according to its vision and Strategic Objectives. It has adequate facilities for teaching learning in terms of classrooms, laboratories, computing equipments like desktops, printers, photocopy machines, internet connections, wi-fi etc. At present the total area of the institution is 58 bigha. There are 52 classrooms, with fans and lights and green boards' projectors. There are nine laboratories, one botanical garden, two computer labs, and one knowledge centre. It has been resolved that in addition efforts are on to complete the construction of two classrooms and one washroom for girls in the PG block. The institute ensures adequate availability and optimal utilization of physical infrastructure in order to create an environment of excellence in education through technologically innovative educational tools. Well qualified faculty forms the backbone of learning resources for students. Each and every

teacher is easily accessible to students even outside the classrooms, available to answer their queries, resolve their issues and difficulties if any and guide them towards their goal. The available physical infrastructure is optimally utilized beyond regular college hours, to conduct curricular and co-curricular activities. On Sundays the class rooms are used for carrying out counselling of IGNOU and VMOU. It is used as an examination centre for college internal and external examinations as well as for other universities like IGNOU, VMOU etc. The college has upgraded IT infrastructure in view of the recent developments and change in technology to meet the teaching - learning requirements. It has an automated Library using Integrated Library Management System (ILMS) with thousands of books on all subjects by both Indian and foreign authors. The library subscribes to journals, magazines and research papers useful for faculty as well as students. The INFLIB NET facility is available for students as well as faculty members.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college utilizes its resources to provide an atmosphere to students where they are encouraged to indulge in sports, cultural activities and other extracurricular activities. This ensures a holistic development and an all-rounded personality. Systematic training and encouragement are provided to those students who show extraordinary skills in different sports. These students are selected through selection trials. They are trained and encouraged to participate in various level of competition. The college has both indoor & outdoor sport facilities. In the north of the college, there is a huge playground for outdoor games i.e., Cricket, Kho-Kho, races. This area also provides a good platform for conducting intra- college, inter university, inter-district and inter-state sports competitions. The college has a badminton court, volleyball court, basketball court and football field. Among the indoor games, the students enjoy table tennis, chess etc. It has well equipped gymnasium near PG block. As the college believes in all-round development of its students, it constantly encourages them to take part in extracurricular activities to spark their interests and cultivate leadership qualities as well

as team spirit. In the west of the college, there is 2000 square yard ground, commonly known as "Saraswati chowk", which is used by the students for organizing different cultural and social activities, debate competitions, national & international conferences, seminars etc. Although the college doesn't have an established Yoga Centre but Yoga Day is celebrated every year and this year a one-day yoga awareness Programme was conducted for the faculty and students by expert yoga trainers.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/4.1.3.pdf">http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/4.1.3.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

NIL

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The institution has a rich and fully automated library through Integrated Library Management system and was upgraded with 2.0 version in the year 2018. It is equipped with computers and internet (Wi-Fi enabled) as well as e-books (approximate 3164309), e- journals (6150), remote access to e-resources and other relevant online material from all over the world is available for both faculty and students. INFLIBNET is an excellent online journals and books accessing platform, a learning resource. Library is enriched with 63984 books related to all subjects by both Indian and foreign authors for approximate 21447 users including both students and staff members. Library provide automated facility to students and faculty members to have access books by subject, Author, Accession no. and title. The library subscribes to various journals, magazines and research papers useful for faculty as well as students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** B. Any 3 of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.059

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

Very few as per guideline of COVID-19

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college frequently updates IT infrastructure with its appropriate budgetary provision in terms of e-learning, e-knowledge, facilities for e-content development and computing equipment. There are two computer labs, two computer centres, one browsing centre, seven classrooms with LCD Projector, eighty-five

PCs in the college. With the advent of e-learning and e teaching, classrooms had to be smart and the faculty more technology savvy. With this aim, one E-Classroom was constructed equipped with LCD projector, digital podium with inbuilt system, microphone system and speakers. It is used for on-line lectures, educational documentary films, on-line programs i.e. Gyan Ganga, Gyan Sudha, national & international webinars, e-conferences etc. The whole college has been made wi-fi enabled after optic fibre cable installed wi-fi facility in the college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/4.1.3.pdf">http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/4.1.3.pdf</a>

#### 4.3.2 - Number of Computers

85

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution E. < 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)



NIL

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Every institution requires adequate structures and facilities like buildings, roads, electricity and water to work without a hitch and successfully. New features or items keep being added to the list according to needs of that particular system. So, upgrading it from time to time is important. All the parts of the infrastructure are equally essential and a drawback of maintenance anywhere impacts the whole system. Sw.PNKS Govt PG College, Dausa has established systems and procedures for maintenance and up gradation of the physical infrastructure, academic and support facilities. Being fully government institution, a constant effort is made to provide safe and secure space for equipment's and tools. With the increase in student strength focus was made on Infrastructure development including college building, classrooms, roads, library and other facilities like water purification equipment (RO) was installed. As the number of students increases every year the institution has made it a policy to enhance and upgrade the infrastructure utilizing the state funds, grants from UGC, resources generated through fees from the students and funds from 'Vikas Samiti". There is a college development and construction committee to look after the maintenance, repair and constructional work related to the main building, classrooms, laboratories, library, sports complex, gymnasium and other physical infrastructure like water facility, power supply. All work is done through E-tender system by the government agencies as per norm. The college development and construction committee also look after the maintenance and minor repair work of the furniture and fixtures and other physical infrastructure. For maintenance of laboratory equipment and machines, every department maintains stock registers for keeping the list of chemicals, glassware, equipment and other instruments used in laboratory. Physical verification of laboratory equipment and machines is carried out

to record the functional and non-functional equipment from time to time. The minor faults of laboratory equipment (if any) are attended and repaired by the concerned department staff or hired technician whenever necessary. Computer department also maintains its IT infrastructure by managing stock register and dead stock register regularly to keep record of the functional and non-functional computing items. Concerned technicians are hired for maintenance and up gradation, whenever necessary. Accession and withdrawal/ dead stock registers are regularly maintained to keep the record of updated and dead stock accessions in the library. The various support facilities like sports, yoga, gymnasium, cultural activities, counselling are maintained by various committee formed by the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/4.1.3.pdf">http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/4.1.3.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

4609

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>



### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	<a href="http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/5.1.3_photos.pdf">http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/5.1.3_photos.pdf</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2976

#### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2976

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<b>No File Uploaded</b>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

## 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

## 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

one) during the year

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The main goal of the Students' Council System is to develop leadership skills among students. The Students' Council/Union is elected by ballot. The sole purpose of the Students' Council is to assist students studying on campus in sharing their concerns, interests, and ideas among themselves, with the assistance of faculty and administration. It also serves as a catering agency for the students' cultural and social welfare activities. Under the supervision of faculty members, members of the students' union assist and play a leading role in managing events related to extracurricular and sports activities. Members of the Students' Council are encouraged to provide feedback on the academic agenda. The Student's Union improves students learning experiences both inside and outside of the classroom. The primary goal and the main purpose of the council are to promote active learning and teamwork among students. This also provides the students a platform to interact with each other and discuss the problems related to their Courses, facilities that are provided in the college campus. The students under the aegis of literary forum conduct the classroom seminars and organize curricular and co-curricular activities under the Guidance of teachers. The council allows students to interact with one another and discuss issues that are important for them and that, which are also necessary for college campus. Classroom seminars are held and curricular and co-curricular

activities are organized. The College administration has also taken initiative to ensure students' council representation on the occasion of various functions. This office strives to provide a welcoming environment for students on campus and advises and supports the Students' Council. The college administration and all the faculty members encourage Student Council members to spread the College Code of Ethics among students, so that it can ensure that the College's disciplinary rules and regulations are followed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Alumni Association registration is under process.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 5.4.2 - Alumni contribution during the year (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college is governed and administered by College Education Rajasthan, Jaipur headed by the Commissioner who manages and administers the all government colleges of the state. The Principal is in charge at the college level that looks after and manages by redistributing all responsibilities. Vision of the S.P.N.K.S. college is to promote highest quality of academic excellence while preserving its regional foundations and moral standard that is reflected in steadily increasing use of ICT and other innovative ways to expand the scope and dimension of the teaching-learning experience specially in covid-19 pandemics such as on lineclasses, dedicated youtube channel and Rajiv Gandhi e-content bank. Mission of the college to improve its teaching learning strategy, methodology and technology and also focus on cocurricular activities through NSS, NCC, RANGERS-ROVERS etc. so that the overall development of all the students can be ensured. The college administration tries to facilitate the development of required basic infrastructure such as digital classroom, reading room, sports complex and botanical garden etc.

File Description	Documents
Paste link for additional information	<a href="http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/6.1.1.pdf">http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/6.1.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institution believes in excellence in all spheres so that the students and faculty of the college is benefitted, There is participative management and decentralization for every activity/ task taken up by the Institution for which various committees are formulated. The following cases are the examples of practising of the aforesaid type of management :

1. Vaccination Drive - Organized in the college for the college student, staff & Others.
2. Covid Awareness Drive and Rally - NSS, NCC, Scout Guide and Sports Department of the College Organized a fifteen day long awareness programme for the students as well as conducted a rally to create general awareness. During this period masks were distributed to the general public and the students. Posters were displayed in and around the college premises to sensitize the general public on the Covid-19 issue
3. Tree Plantation - Van Mahotsava was celebrated by planting trees in the college by the staff and students.
4. Yuva Divas - Students were encouraged to actively participate in the development of society on the occasion of Vivekanand Jayanti by staff members under NSS.



File Description	Documents
Paste link for additional information	<a href="http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/6.2.1.pdf">http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/6.2.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

### Strategy Type

#### Details

#### Library, ICT and Physical Infrastructure / Instrumentation

The college has a spacious library and uses barcoding for books circulation. Library stocks 75883 books including text and reference books. A library committee has been formed and a contractual worker has been hired for smooth functioning of library. College has instrumentation like BOD Incubator, Laminar air flow, trinocular microscopes with photography facility, microtomes, etc.

#### Curriculum Development

Many teachers participated in curriculum development and planning activities of the University of Rajasthan (Affiliating) as members of Committee of Courses, Exam Panel members for various subjects and subject experts. Evaluation and assessment of answersheets is done by most of the faculty members. Principal of the college is member of Academic Council of the affiliating University. The faculty members have participated in BOS/Exam Panel/BOM of Rajasthan University, Jaipur

#### Research and Development

02 Ph.D. were submitted in 2020-21 and 02 scholars are pursuing Ph. D under 07 registered supervisors of the college.

#### Teaching and Learning

Participative learning is adopted through practical demonstrations, For PG students, exposure is provided so that they may become confident, language proficient, develop communication skills and gain better insight of their subject through intra departmental seminars. .

#### Examination and Evaluation

Examination forms are submitted online. Absentee statement is uploaded on exam portal of university after an hour of commencement of each exam. Exam related grievances of students forwarded by college administration are redressed by the university. Students can view their checked answer-scripts under RTI Act, 2004.

#### Human Resource Management

There were ..... teachers. Manpower planning is done according to the teaching workload of the institution. Recruitment of faculty is done by RPSC. Manpower records - service books, personnel file, GPF and SI of employees are maintained by Establishment and Accounts section. Annual Performance appraisal of faculty is done by the Principal. Complaints, disputes and disciplinary actions are handled by ICC, Principal, Sampark portal and Commissionerate. Final settlement and documentation on retirement are coordinated by the institute and Commissionerate.

#### Admission of Students

Student admissions, both UG and PG, are completely online according to the rules and regulations of Admission Policy issued by the Commissioner, College Education, Jaipur, Rajasthan. Admission related information is available on the Departmental website - [hte.rajasthan.gov.in](http://hte.rajasthan.gov.in). Seats are reserved for SC, ST, OBC, MBC, EWS as per quota decided by State Government. Committees for UG and PG are formed for online admissions. Document verification is done online for all applicants and offline for those in the admitted list

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/6.1.2.pdf">http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/6.1.2.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

### Topic

### Details

#### Finance and Accounts

PayManager is the Pay Bill Preparation System, an integrated platform to prepare the pay bills of employees. IFMS is an umbrella system, of state government, covering all financial-modular systems and their integration. It is used for Demand, Distribution and disbursement of the budget. College is also accessing PFMS for all plans. . The Rajasthan State Public Procurement Portal (SPPP) of Government of Rajasthan is used to publish Bidding documents, amendments, clarifications. Besides SPPP, College is also a member of GEM a self-sustaining and user-friendly portal for making procurement by Government officers.

#### Planning and Development

Institutional strategic planning is governed by UGC guidelines and policies as directed by the Department of College Education, Rajasthan, Jaipur. A number of committees are formed for addressing development of infrastructure, enhancement of institutional quality, research activities, faculty development, cultural enrichment, etc. Boys' Fund Committee, College Development Council, Students' Union Advisory Committee etc are involved in planning and development. Budget planning is asked by state government in the beginning of financial year using IFMS modules.

## Administration

University of Rajasthan Jaipur, the affiliating university also executes and manages the data by Student and College Portal. The student portal provides access to enrolment and examination forms, Hall ticket and Marksheets. College Portal allows the college to complete all the examination related activities like verification of enrolled students and examination forms uploading the examination attendance and marks. External practical marks and Internal exam marks for theory and practical's in U.G. PG are uploaded online by internal examiners.

## Student Admission and Support

Admissions- DoIT, Government of Rajasthan Student Support - Department of Information Technology and Communication, Govt. Of Rajasthan <http://scholarship.rajasthan.gov.in> Admissions are completely online and a number of scholarships like CM scholarship, Social Justice and Welfare Scholarship, Scooty for meritorious girls and for MBC girls too are disbursed to students, Private scholarships and support from staff is also available for students.

## Examination

The affiliating university also executes and manages the data by Student and College Portal. The student portal provides access to enrolment and examination forms, Hall ticket and Marksheets. College Portal allows the college to complete all the examination related activities like verification of enrolled students and examination forms uploading the examination attendance and marks.

File Description	Documents
Paste link for additional information	<a href="http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/6.2.3.pdf">http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/6.2.3.pdf</a>
Link to Organogram of the institution webpage	<a href="http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/organisation_chart.pdf">http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/organisation_chart.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Vaccination camp was organised in college for the teaching as well as non teaching staff and the general public.

Such a camp was organised during the first Covid-19 wave, second wave and even in the present scenario. vaccination camp has already been held twice.

Mask were distributed many times and the college premises were sanitized from time to time for the safety and health of the staff.

File Description	Documents
Paste link for additional information	<a href="http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/6.3.1.pdf">http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/6.3.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

Nil

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

51

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of every employee whether teaching or non teaching is apraised by the principal and reviewed by the competent authority on annual basis covering various aspects of working/behaviour and overall performance.This helps us



in assessing the overall conduct of the employee. The records are kept in the office of the Commissionerate to be reviewed by the Departmental promotion committee (DPC) at the time of promotions. There will be a self appraisal proforma for teaching and non teaching staff in which the "Reportee" officer fills some certain informations in this proforma which were judges and rated by the "Reporting" officer on the basis of some criterion such as output of work, leadership quality, analytical and decision making ability and ability to take initiative etc. At the next step "Reviewing" authority, the Commissioner then finally gives the overall rating, which then is conveyed back to the "Reportee" which is now "Accepting" officer.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The funds received are properly allocated and distributed for the meant purpose and utmost care is taken that they are properly utilized. The AAO and Accountant of the college maintain the details with regards to accounts, audited by a chartered accountant hired for the purpose by the college. Every year an audit from the Directorate/State checks and verifies the accounts for irregularities if any. Any shortcomings/objections raised by the audit are settled up as per rules and policies. The external audit is carried out by the auditors from the Office of Accountant General (AG) Rajasthan, Jaipur. The internal audit is done by the team from Commissionerate College Education Rajasthan, Jaipur. The accounts related to Mahavidyalaya Vikas Samiti are audited by CA hired for the purpose by the college. In addition, Physical audit is conducted by the Auditing party.

File Description	Documents
Paste link for additional information	<a href="http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/Cashbook_2020-22.pdf">http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/Cashbook_2020-22.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The funds are utilized as per GF&AR of the State. Either the Principal is the DDO or one of the senior members is given the charge of DDO who looks after the financial matters including the salary of the college employees. There is an office of AAO supported by accounts staff who maintain proper ledger with details of the financial support received and utilized under different heads from various agencies. The State Government allocates a specific amount to government colleges for overall development and maintenance and this disbursed as per allocated heads. The committee constituted for college development purpose puts forth the demand and requirements before the principal and such proposals are also submitted to Mahavidhalaya Vikas Samiti, UGC etc.

File Description	Documents
Paste link for additional information	<a href="http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/6.4.3.pdf">http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/6.4.3.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has regularly conveyed meetings. It has collected feedback in appropriate forms from different categories, analyzed the same and used it for qualitative improvement. It also has collected academic and administrative audit and has initiated follow-up action as per the suggestions and recommendations. The IQAC strategy is to create learning centric environment and effectively implemented by initiatives of the college to enhance student's higher education experience and provide them with greater control over their academic learning. In the pandemic situation of covid-19 college faculties completed their prescribed syllabus via online mode through live and recorded class. The college makes own youtube channel and uploaded best quality videos in time bound manner. Also creates classwise whatsapp group for sharing the required information. The college creates Rajiv Gandhi e-content bank for smooth functioning of digital content. On the other side the IQAC strategy is to make campus green. For this several steps were taken through NSS volunteers, NCC cadets. Botanical garden, Gandhi vatika, Rohida park are such parks that makes our campus green. The college collects feedback through various online platforms from parents, students, Alumni, teacher and required action should be taken according to their response.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and

recorded the incremental improvement in various activities

The IQAC strives to enhance the aims of improving organizational performance. IQAC's initiatives have been implemented at all levels, including establishing IT facilities, instructional strategies, appropriate funding allocation and management, data analysis, and student aid. Programs to shape the future of student are started by the college such as groom your skill (English spoken) and Pratiyogita Dakshta Pariksha( free coaching for competition exams). That is run efficiently by the college hundreds of students are benefitted from it. One student got second rank in state level general knowledge competition conducted by commisionate college education, Jaipur. Further Aanadam proglanched in college education as compulsory subject in 1 st year in all scheme. It was conducted regularly online by monthly aanandum days and whatsapp groups for project development by involving all faculty members.NSS VOLENTEER, ROVERS AND RANGERS ,NCC CADETES made their full efforts to serve community, made corona awareness by rellys and mask distribution.

File Description	Documents
Paste link for additional information	<a href="http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/6.5.2.pdf">http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/6.5.2.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our college has exclusive surveillance network with CCTV. Rotational duty by all faculty members for discipline and Android security. Strict insistence on anti ragging and antismoking campus. Awareness campaigns on women safety through rallies. Separate common rooms for girls in our college. Their common room has all basic facilities with attached clean toilet, water supply, comfortable furniture for resting as well as table chairs for studying too. Our college has Mahila prakosth committee for girls competitions as well as overall developments of female students. Sexual harassment committee is also working in college for safety of girls.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/**

**C. Any 2 of the above**

**power efficient equipment**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**Solid waste management** - Waste bins are placed in the campus at various places. NSS units of college constantly strives for cleanliness, various grounds in campus are cleaned by Students green waste is used for making compost and other waste is managed by external sources. Collected solid waste is handed over to the municipal council for further processing.

**E-waste management:** We prefer to repair electronic equipment instead of dumping them unless it becomes imperative to do so. E-waste mainly includes obsolete electronic devices, such as computer systems, servers, monitors, compact discs (CDs), printers, scanners, copiers, calculators, fax machines, battery cells etc. E-waste is disposed of through vendors is still pending.

**Waste recycling system:** A waste management system is the strategy an organization uses to dispose, reduce, reuse, and prevent waste. Possible waste disposal method is composting. Small small dump yard prepared in campus to dump daily dry waste to convert biomanure and solid garbage sort out by our employee and discard to municipal waste system.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution:** Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling



### Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 7.1.5 - Green campus initiatives include

##### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

#### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

##### 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above



File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.**

**Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities**

**(Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information :**

**Human assistance, reader, scribe, soft copies of reading material, screen reading**

**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The admission policy issued by the Commissionerate of College education, Rajasthan is strictly followed in matters of admission to various undergraduate and postgraduate programmes in which adequate representation of students belonging to different social categories is ensured. Values of national unity and

integrity, fraternity, brotherhood and respect for all human beings irrespective of caste, class, community, sex, or colour of skin are the guiding principles of all our curricular, cocurricular and extra-curricular activities. Hindi Divas and Matra Bhasha Diwas are celebrated to feel the importance of regional languages in the College. A variety of programmes and activities are regularly conducted in the college and in keeping with the theme of the campaign, the students are exposed to the culture, language, customs and traditions, folk art forms and other unique features of the sister State. Through participation in the Ek Bharat Shreshtha Bharat activities, the students not only get to know about the culture and traditions of different states of India, but they also get an opportunity to understand and identify the underlying elements of unity in all the regional, cultural and linguistic diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College makes full use of every opportunity to sensitize our students and the employees to the constitutional obligations about values, rights, duties, and responsibilities of citizens with a view to enable young students to conduct as a responsible citizen. In consideration of low percentage of voting in the district, an awareness drive for the same was taken under "SVEEP" programme of Election Commission of India. The College made it an important occasion to call a meeting of students and employees on National Voter's Day on 25 January. The College, also, shows a keen interest in organizing various activities like Paper Presentation, Quiz Competition, Essaywriting, Debate etc. Moreover, the students get a chance to have thorough knowledge of the importance of duties and responsibilities of a good citizen with interesting and careful assert under oath to work relentlessly for the welfare of the institution and not to harm its reputation. listening of lectures by experts in the field. On certain occasions the students and employees are put upon oath to respect rights of others and protect unity and integrity of nation. Furthermore, the College establishes policies that reflect core values. Code of

conduct is, strictly, followed for students and staff. The employee at the college assert under oath to work relentlessly for the welfare of the institution and not to harm its reputation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/7.1.9.pdf">http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/7.1.9.pdf</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College organizes and celebrates various days of importance to educate the students on issues of social concerns as well as the achievements of humanity. The College celebrates and organizes the National Festivals with great pride and zest. The activities to

celebrate various days are many and include: Organizing extensilectures,Meetings of students with an expert on topic,Exhibitions of works and achievementsQuiz and Essay-writing competitions Conducting Awareness camps for blood donation, hygiene, cleanliness etc. Distributing published materials, print-out of relevant works etc. A few days of national and international importance celebrated at the college is given in following list. 11 JulyWorld Population Day 05 SeptemberShikshak Divas, Dr. Sarvapalli Radha Krishna Jayanti 08 SeptemberAntarrashtriyaSaksharta Divas, International LiteracyDay 14 SeptemberHindi divas 24 September NSS Day 02 OctoberGandhi Jayanti, Shastri Jayanti, International Ahimsa Divas 24 December RashtriyaUpbhokta Divas, 12 January RashtriyaYuva Divas, 26 JanuaryRepublic DayFlag-hoisting ceremony 30 JanuaryShaheed Divas 08 MarchAntarrashtriyaMahila Divas, International Women's Day 23 MarchBhagat Singh, Sukhdev, RajguruShaheed Divas 14 April Ambedkar Jayanti 21 June Antarrashtriya Yog Divas, International Yoga Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### BEST PRACTICE 1

#### TITLE-

"Humanitarian Practices adopted by the College during COVID-19 Pandemic"

#### OBJECTIVES:

1. To fight against deadly pandemic of COVID-19.
2. To make the public aware about the safety measures such as maintaining physical distance, wearing mask and stay home, stay

safe.

3. To distribute the sanitizers and mask at public places like bus stand, railway station, Vegetable Market.
4. To help the infected people to hospitalize them.

Challenging issues that are needed to be addressed in designing and implementing this humanitarian based practice are as follows:

1. COVID-19 is a contagious disease which transmits rapidly.
2. The virus captures our respiratory tract and lungs. The droplet when inhaled, goes in mouth, nose etc., infect, it is airborne too, spread through aerosol.
3. It causes respiratory failure, reduces oxygen level in blood and ultimately loss of life.
4. COVID-19 has adversely affected every sphere of life including social, economic, and educational and political etc.
5. The COVID-19 pandemic is a huge challenge to education system. Students of colleges and schools could not attend their classes due to lockdown.
6. Many socio-psychological implications are also causing.
7. Post COVID implications are severe and very challenging.
8. It causes depression, hypertension and other health related issues.
9. Old age people and children are more vulnerable as their immunity is not strong.

Corona disease is the worst pandemic of this century. It is short named as covid-19. CO-stands for the corona, VI- for virus, D-for disease and 19 for 2019, as it started in Nov.2019, which broke out in Wuhan (China). This disease has spread in the whole world in March, 2020, the WHO declared COVID-19 a pandemic. It has caused a great havoc for the human civilization globally

#### PRACTICES:

Following Initiatives and efforts have been made by College, for

safety measures and awareness to combat or fight against this disease.

1. Different activities have been organized by the active participation of staff members, NSS volunteers, NCC Cadets, Rovers, Rangers and regular students of the colleges such as: (a) Mask Distribution. (b) Stickers of 'No Mask No Entry' have been pasted at public places like park, hospital, bus stand etc. (c) Awareness rally has been organized to make the public aware about the corona disease and to adopt safety measures in their day to day life. (d) Different online competitions have been conducted such as essay, debate, poster, slogan etc. to spread the awareness message among students. (e) College campus has been sanitized frequently. For these purpose two sanitizers spraying machines have been bought. (f) To ensure the two yard distance among the students circles have been marked from the main gate to channel gate. (g) Oath taking ceremony of 'No Mask No entry' campaign. (h) Vaccination camp is organized in college campus for students and staff members. (j) Some Precautions and Remedial measures have been uploaded on the college website. These are: Prevention is better than cure. Use mask at public places. Wash your hands frequently. Maintain adequate physical distance. Stay Home, Stay Safe.

#### OBSTACLES:

It is quite challenging and cumbersome task to help the infected people, as its R-factor is very high (highly contagious), means an infected person can infect many other person through contact. Virus is continuously changing its variants very rapidly. So it's difficult to develop a universally acceptable vaccine. Poor people could not afford the hospital expenses. Shortage of ventilators and inadequate oxygen supply has increased the gravity of situation. A trend has been seen that even family members of the infected person are unwilling to look after him properly as a panic of infection.

#### RESOURCES USED

Different activities have been organized by the active participation of staff members, NSS volunteers, NCC Cadets, Rovers & Rangers (Scouts) and regular students of the college.

#### IMPACT

Involvement of students in community work had an impact on the



development of humanity towards society. Students applied their knowledge to understand and solve problems of their community and expanded their social network boosting their social skills and mental health. Therefore it is necessary for the colleges to provide precession mental health education for their students.

## BEST PRACTICES 2

### TITLE:

Anandam- The joy of giving context

### OBJECTIVE:

Anandam is a program initiated by Government of Rajasthan for enhancing the participation of youth studying in colleges in the community development. The impact of education to only earn one's living has a traumatic effect on today's youth. The trauma and mental health problems have increased manifold during the past decade. Declining moral and ethical values in students is the biggest hazard to society. In order to bring about some creativity, enthusiasm and to uplift the happiness index, the program was conceptualized. The idea was to inculcate the value in youth that happiness is not in acquiring things but permanent happiness comes from giving, sharing and caring for someone. The daily act of goodness and charity will infuse the habit of community service and the youth through community participation would become the initiator of change for healthy and happy society

### PRACTICES:

Course was to be run through the entire year along with the curriculum. Students were expected to engage in an individual act of goodness giving some time outside the college's hours. The vision was that these values will be permanently embedded in the personality of youth and they become responsible citizens of a country. Students were expected to write/paste or draw the same activity in a daily diary. A project in service of the local community was to be undertaken by a group of eight to ten students under mentorship of a college faculty, with the people of community or NGO. Thus getting involved in the problems of the society at the grass root level is becoming instrumental in trying to solve the issues thereby becoming a responsible citizen of the village and also the country.

### OBSTACLES



With the resurges of covid-19 pandemic the students could not take the best advantage of their mentors and also the activities were also restricted, however they got numerous occasions to help and spread happiness to the needy and bring about some happiness to the otherwise dull community going through depression due to covid-19.

#### RESOURCES USED

The faculty remained connected by internet because of work from home orders by Government of Rajasthan; majority used their own resources to stay connected with WhatsApp group and the group leader motivated them towards being a healthy and happy human being.

#### IMPACT

Involvement of students in community work had an impact on the development of leadership skills, critical thinking, creativity, innovative powers and positivity in the students. The students developed awareness and empathy regarding the community issues working in groups, enhanced their leadership and communication skills. Students developed the habit of caring and sharing with others and to become initiators of change in society

File Description	Documents
Best practices in the Institutional website	<a href="http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/BEST_PRACTICE.pdf">http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/BEST_PRACTICE.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

College imparts affordable and student centric education. The relations with community have ensured that it has its own unique identity and stellar reputation. The larger community recognizes the constructive learning environment, and promote high quality education. Regionally, it is the most esteemed and sought-after college. Our most vital and distinctive contribution is that we

cater to rural youth. The setting and community around the college ensures that youth are inspired to take on higher education. When they enter in college they recognize that their histories, experiences and future are considered a crucial part of the brick and mortar of the college. There is a strong role of faculty in nurturing the curiosity of minds. It needs qualified teachers, but also ones that have a nuanced understanding of the surroundings and culture of the place that the college inhabits. We do have highly motivated students. The combination of both means that the college successfully organizes and participates in various cultural and community initiatives throughout the year.

NAAC

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Swargiya Pandit Nawal Kishore Sharma Government P.G. College, Dausa is a government institution affiliated to the University of Rajasthan, Jaipur. The institution continuously revamp the curriculum design of its academic programmes, incorporates major and minor changes with a review mechanism to keep pace with the rapid developments in various fields of scientific and technological advancements, and to meet the demands of academia, industry and society. The Institution follows the curriculum designed by the University of Rajasthan and is guided by the academic norms, plans, and implementation policy of the Department of College Education , Government of Rajasthan.. For effective curriculum delivery the institution prepares the Time table, organizes orientation meetings for the teachers to ensure the proper handling of the curriculum and planning of the transaction. For monitoring the progress, this institution has evolved its own system deciding the functional responsibilities of teachers, heads of the departments and the administrators. For seamless functioning, various committees are formulated prior to the beginning of the new session and each is directed to prepare a list of the activities and functions planned to be followed in a time bound sequence. The students are also updated with the help of the Prospectus released at the beginning of the session (College Vivernika). For effective curriculum delivery the faculty members are given plenty of opportunities to update themselves with the recent trends and developments through participation in and organization of National/International conferences, seminars, workshops, refresher/orientation courses. Most of the requirements of the departments, like books, equipment, and instruments are procured through available government grants and UGC grant. To encourage the use of modern teaching aids and practices, the institution has made efforts to expand the ICT means. Students are also updated with the current issues and seminars and workshops are organized for understanding the new issues . Apart from the academic curriculum, the students are also encouraged for co-curricular activities for a holistic development. The institution organizes educational tours and field visits for the students to gain application based

knowledge. The institution displays the timetable, the calendar of co-curricular activities, and the university schedule of interstate/intercollegiate competitions for the students on the college notice board. The names of the conveners are also displayed on the webpage, so that the students, and if required, their parents can also contact them. All the relevant information is also put up on the notice boards. This is also communicated through the local newspapers. A helpdesk is set up to render the required assistance to the students and parents'. A drop box is also installed for the students for effective delivery system. Besides all this, at the beginning of the session, the staff council meeting is held to finalize the implementation modalities to translate our objectives into action. Orientation lectures are also organized in order to communicate to the students the goals and objectives of the YDC, NSS and NCC activities.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/1.1.1.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/1.1.1.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

An academic calendar is prepared by commissionerate college education jaipur at the beginning of each session in the line with the university's calendar consisting of various curricular, extra and co-curricular activities. Time table coordinator of each department prepare the time table as per the guidelines of U.G.C. norms. All the exams are planned as per the university calendar, thus ensuring complete adherence. Our college is affiliated to University of Rajasthan Jaipur. Examination systems are almost fully controlled by the University itself since the examination pattern is annual. There is continuous internal evaluation (CIE) at college level in terms of class tests as per the class room teaching schedule of teachers per papers taught. CIE is also for practical subjects. For Post Graduate students' internal evaluation includes seminar presentation.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/academic%20calander%20&amp;%20time%20table%202020-21.pdf">https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/academic%20calander%20&amp;%20time%20table%202020-21.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**16**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Actually, the university decides the syllabus and college has to follow it. But in this limitations college do its best for above said issues. Some of the steps taken are below:

##### 1. Gender



Numbers of programs are conducted for girl students under MAHILA PRAKOSTH COMMITTEE such as dance, solo song, Mahandi, poster, Debate competition. The committee for Woman Ant harassment and internal complaint committee organizes programs on Woman Empowerment, Laws for Woman, Women's Day, The N.S.S. unit of our college has been very proactive in conducting different extension activities not only in college premises but also in adopted villages also. Major gender issues are focused and addressed through the activities like Save girl child campaign, Essay and poster exhibitions etc.

## 2. Environment and Sustainability

N.S.S. promotes environmental protection through tree plantation and other sustainable development programs. Every year, N.S.S. unit undertakes a host of activities in the nearby villages during the special camps. In these camps, N.S.S. organizes various environment related programs including tree plantation, village cleanliness, plastic free drive, Poster Competition, Debate Competition, etc. Various activities like quiz and poster competitions, invited talks are organized to create awareness about nature, biodiversity, environment and sustainability. Different activities have been initiated by the college to save environment such as Cleanliness Campaigns, Celebration of various days like World Environment Day, N.S.S. Day, etc. The college has taken initiative in Swachh Bharat Abhiyan and Tree plantation programs which are introduced by the Indian Government.

## 3. Human Values and Professional Ethics

To create scientific approach and social awareness among the students, lectures and quiz, essay, etc. are by NSS & N.C.C. The college takes efforts for integration of ethical and human values through extra-curricular activities also. Programs conducted under N. S. S., N.C.C., and Political science department help to inculcate human values among students. Guest lectures on value education have been organized for students. National festivals like Independence Day and Republic Day serve as a platform to enliven patriotic and moral values. Different social activities have been initiated by the college like Health and Hygiene awareness programs, Vaccination camps, (corona virus) Voter's awareness program, ,



File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

171

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the

C. Any 2 of the above

**institution from the following stakeholders**  
**Students Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	<a href="http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/Feedback_and_ATR_20-21.pdf">http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/Feedback_and_ATR_20-21.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
URL for feedback report	<a href="http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/Feedback_Report_2020-21.pdf">http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/Feedback_Report_2020-21.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

**10852**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC,

**Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

6313

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college conducts every possible measure to assess the learning levels of its students. The students are counseled, guided and oriented at the time of admission to make them aware about the course, criterion of assessment, curricular and cocurricular activities, rules and regulations of the institution as well as facilities available in the college. At the beginning of each course teachers assess the learning levels of the students through online and offline classes, their knowledge about the course and accordingly special programs for advanced learners and slow learners are planned. The teachers from all departments counsel the students regarding the scope of different courses being offered as well as provide guidance in relation to the student's aptitude and competence. Teachers remain available in college to clear the doubts and counsel the students even on a one to one basis.

Some of the measures taken for the slow learners are:

YouTube channel

problem-solving by online classes

Assignments and study notes provided

Gyandoot program was launched

Modifying teaching strategies as per needs Identifying weaknesses and strengths.

Some of the measures taken for advanced learners are:

Preparation for competitive exams

Gyan Sudha program launched

Conducted free online classes\ Counseling for goal setting

File Description	Documents
Paste link for additional information	<a href="https://youtube.com/channel/UCag_gUtFRBjt_b4FJblVaAJA">https://youtube.com/channel/UCag_gUtFRBjt_b4FJblVaAJA</a>
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
10852	95

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student-centric education is the most distinctive feature of the College and the teaching-learning approach is strong focuses on enhancing skills, experience, and knowledge:

Lecture method: This method is adopted by all the teachers. This method facilitates the teacher to interpret, explain, and revise the text-only content to better understand the subject the learners.

Different student support systems are available in the college like Library, Computer Lab, Reading Room, I.C.T based classrooms (Smart Classrooms).

I.C.T. enabled teaching methods have been made available in the College. Online Teaching-Learning Process is supported by Regular practical Sessions.

Communication skill training is provided to students during English Spoken Language Lectures.

Laboratory facilities in all science subjects are well equipped. The sophisticated Instrumental Laboratory in Chemistry, Zoology, and Botany is helping students of the institution with creative and experimental learning.

Students are trained in Basic Life skills such as First Aid, Swacch Bharat Internships, Personal Hygiene and Sanitation beyond the classroom.

To increase the concentration in various activities, the college has framed many committees and clubs including the Cultural Committee, Sports Committee and Career counseling cell.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Faculty members of the college use ICT technology to improve the teaching and learning process. Different software available online is integrated with the teacher's explanation and students are encouraged to learn and practice through interactive activities. LCD projectors, computer/laptops/tablet systems are used in the classrooms, and E-BOOKS are made available to students by teachers. YouTube, PowerPoint slides, Emails, Whatsapp group, Telegram, Zoom, Google classrooms, Bandicam, OBS studio, and X-Recorder apps are used to prepare e-lectures, College website is used as a platform to teach, communicate, provide material and syllabus, make announcements, conduct tests, upload assignments, make presentations, address queries, mentor and share information. These applications are also used to provide online education during the covid-19 situation. Computers with LAN connections in various departments. Broadband service is available in the library, I.C.T. lab, and computer cell. College is also equipped with CCTV cameras, Printers, Photocopier, Video conferencing room, E-podium, including cameras, a screen, and led T.V. The library

and the Computer Center provide internet facilities to the students during college working hours. The library also provides access to open access sources like e-pathshala and online journals freely available on N-List in the public domain. All the faculty members and some of the PG students are registered on N- List INFLIBNET to access online resources such as e-journals. In the college, the e-classroom is also available for online meetings, webinars, and orientation programs (Gyan-Ganga) and it is also used by PG students to give PowerPoint presentations to enhance their communication skills.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

95

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

95

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

66

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

95

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.



The annual assessment is done through an examination conducted by the university. Term tests and attendance are the main criteria of their evaluation. Detailed feedback for their possible amendment and demystification is discussed with students by their teachers. However, term tests marks are not added for the final assessment since the College follows the University and Commissionerates' regulations. In all the subjects where practical exams are part of the curriculum, it is mandatory to submit a practical record that is evaluated, and marks are added during the final consolidation of results. The College ascertains full transparency in the process of conducting the annual examinations. All the teachers are in the university's examination panel.. The answer books are provided a code number by the university, and the evaluation process is transparent. The marks are filled in the O.M.R. sheet, and complete secrecy is maintained. An analysis of the results of the U.G. and P.G. programs reveals that the institution has consistently maintained a desirable position in its achievements.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The College is affiliated with University of Rajasthan Jaipur . It follows an annual examination scheme as per the University calendar. The College is a significant center, and many students appear for their exams every day during annual examinations. Most of the grievances related to the examination are received after declaration of results by the Rajasthan University. The errors in their results like marks of the assessments, attendance sheets, error in the bio-data etc. are immediately addressed, corrected and quickly disposed for onward submission to university by the convener examination committee. Each and every superintendent and staff members concerned are instructed for due care and cooperation for the quick disposal of student grievances at their respective quarters. Where ever deemed necessary, the relevant documents/testimonials are submitted through the candidate personally or through their parents to Coordinator Examination for speedy Redressal of the issue. The close and continuous

communication is maintained by the Coordinator Examinations with the university authorities for speedy disposal of queries, explanations and doubts if any.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="https://assessmentonline.naac.gov.in/storage/app/public/aqar/13070/13070_151_365.pdf?1648275099">https://assessmentonline.naac.gov.in/storage/app/public/aqar/13070/13070_151_365.pdf?1648275099</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The College runs various U.G. and P.G. programs through several departments. The U.G. programs are B.A, B.Sc, B.COM, and Post Graduate programs are M.A, M.Com, M.SC, and PGDCA . There are 07 subjects in humanities and social sciences, 03 in commerce, 01 in science and 01 in Computer science. The College is affiliated with University of Rajasthan Jaipur. The College strictly follows its prescribed curriculum. The learning outcomes of each course are built into the curriculum of each discipline. The program's outcomes and course outcomes are clearly stated to the student through the syllabus available on the University website. The College website also displays academic calendar, the timetable for all the courses offered by the College, exam schedules. The faculty members also offer regular formal and informal guidance to students about the courses. Therefore, both Students and teachers have clarity on the learning outcomes of the subjects taught in every course. The faculty members discuss and evaluate the program outcomes in their respective departments. A detailed department meeting is held at the beginning of an academic year to communicate P.Os and C.Os to each faculty member.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/2.6.1.pdf">http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/2.6.1.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The program outcomes and course outcomes primarily aim to impart knowledge and skills critical for building students' competence and personality. The program and course outcomes are evaluated, and corrective measures are taken, it involves analyzing feedback on curriculum, teaching, progression to higher education, skill development programs, placements, and updated curriculum for competitive exams. Program and course outcomes are also discussed and evaluated in the Academic Council and Board of Studies. The faculty is encouraged to update their subject knowledge and keep pace with changing teaching methodology and delivery trends by pursuing higher studies and participating in faculty development programs and seminars. Few P.G. and U.G. programs have a mandatory field trip. Other forms of experiential learning events like workshops/seminars are used to evaluate the outcomes indirectly. All departments also analyze the annual exam results. The performance of students is reviewed, and departments take corrective measures. Corrective measures include adopting new pedagogical methods, greater attention to weak students, change in evaluation techniques, etc. If a student shows unsatisfactory performance, remedial classes are held, and the teacher provides simplified study material. The College has a rigorous system of tutorials and student presentations whereby teachers constantly interact with them and monitor.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/2.6.1.pdf">http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/2.6.1.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

2526

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://hte.rajasthan.gov.in/dept/dce/university\\_of\\_rajasthan/pnks\\_government\\_science\\_and\\_commerce\\_college\\_dausa/uploads/doc/FEEED%20BACK%20FORM%20\(STUDENT\).pdf](https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/FEEED%20BACK%20FORM%20(STUDENT).pdf)

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

31

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

SPNKS Govt PG College, Dausa is committed to forge various means of innovations which provide a conducive environment for the overall growth of the students.

1. Innovation and Youth Skill Development Counsel:- This is the umbrella committee which is responsible for undertaking various kinds of innovative measures for the overall growth and academic development of the students. It has taken many steps to enhance the skills of the students so as to increase their employment prospects. Specific focus was made on imparting spoken English skills among the students. The classes were taken by subject experts so that the advantage of being well versed with this global language could be enjoyed by the students.

2. A botanical garden was developed in the college inside science block. Varieties of plants were grown there which had academic significance for the students of Botany. It was developed with active participation of students. It demonstrated the spirit of collectivism among students. This ecological park has been major attraction of the college which catches the eyes of visitors without failing.

3. Webinars:- With active chairmanship of the principal, many webinars were organised by the college. Webinars is a tool to enhance awareness and academic calibre of both the students and the faculties alike. It's a way towards creating academic environment in the college as it leads to generation of intellectual curiosity among the students of the college.

4. Our Institution is providing Wi-Fi internet connectivity inside the campus. Easy and unrestricted access to internet for the students and teachers is a step that promotes academic and research environment of the institution. Students can freely enhance their knowledge which is crucial for their performance in exam. In today's world access to internet is deemed as a primary condition to acquire easy and quick knowledge in any concerning domain. Apart from this the delivery of online classes through various platforms was also made possible through existence of internet infrastructure in the college.

5. In the times of covid -19, the college quickly shifted to online mode of lecture delivery to the students. A college YouTube channel named "SPNKS Govt College Dausa " was created where the syllabus related videos were regularly uploaded so as



to evolve a quick and effective way of continuing the work of teaching. It must be mentioned that in a short span of time all our faculty members learnt the skills of online video presentation. The ever increasing number of academic videos on this channel is a testimony of the acceptance of this innovative method of teaching during the times of covid.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/3.2.1.pdf">http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/3.2.1.pdf</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

61



File Description	Documents
URL to the research page on HEI website	<a href="https://hte.rajasthan.gov.in/college/gcscdausa/teaching-staff">https://hte.rajasthan.gov.in/college/gcscdausa/teaching-staff</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

9

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

67

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Education is meant for social discipline and efficiency.

College is one such agency whose contribution is highly expected by the Society by way of nurturing its students. Higher education has objectives such as reestablishment of human principles, character building, promotion of abilities, cultivation of self-respect to foster moral values, spiritual thoughts, creating the feeling of universal brotherhood, developing scientific attitude. The College takes initiatives to organize various such extension activities to gratify social responsibilities:

**Cleanliness drives:** Practicing on "Swachh Bharat" concept, a number of camps were organized by the College. The students not only cleaned the campus but also went to neighbouring areas of the city. Many campaigns were launched by NCC/NSS/Rovers/Rangers whereby rallies were organized locally to create awareness among the people.

**Yoga and meditation:** Practicing yoga helps improving flexibility, balance, endurance and physical strength, while meditation helps to keep the mind sharp and clear, relieves stress and improves overall well-being. The College, therefore, organizes regular camps on 'Yoga and Meditation' which helps the students to attain a deeper state of relaxation and creating 'Mental Discipline'. Such camps were regularly organized during NSS 7 days special camp.

**Social Issues of concern:** The whole machinery of extension agencies like NSS, NCC, Rovers/Rangers were active throughout the session to engage students in specific areas where urgent action was needed. During the times of corona, the students distributed handmade masks to the people apart from ensuring compliance of covid rules and regulation among the people of the city. The students also helped the district administration in vaccination drive by creating awareness among the people. During Road safety week the volunteers of the college made people aware of the need of helmets and following the traffic rules stringently.

**Voter awareness:** The constitution of our Country gives every citizen the power to elect its own government by the 'Right to Vote'. But unfortunately, most of the citizens do not execute this right and therefore this task of "Voter Awareness" is accomplished through the organization of camps for the betterment of the Society. Specific field drive was carried out by Rovers and Rangers to help old persons in going to the voting booth during the times of election.

File Description	Documents
Paste link for additional information	<a href="http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/6.5.2.pdf">http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/6.5.2.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

02

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

<b>3.4.4 - Number of students participating in extension activities at 3.4.3. above during year</b>	
<b>3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year</b>	
967	
File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>
<b>3.5 - Collaboration</b>	
<b>3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year</b>	
<b>3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year</b>	
0	
File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>
<b>3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year</b>	
<b>3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year</b>	
0	

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Infrastructure is the backbone of any system or setup, without its being adequate, the body cannot function smoothly and effectively. Sw. PNKS Govt. PG College, Dausa exhibits all the conventional ingredients of the infrastructure which were considered good enough at point of time. The college has a policy for the creation and enhancement of infrastructure in order to promote a good teaching learning environment, according to its vision and Strategic Objectives. It has adequate facilities for teaching learning in terms of classrooms, laboratories, computing equipments like desktops, printers, photocopy machines, internet connections, wi-fi etc. At present the total area of the institution is 58 bigha. There are 52 classrooms, with fans and lights and green boards' projectors. There are nine laboratories, one botanical garden, two computer labs, and one knowledge centre. It has been resolved that in addition efforts are on to complete the construction of two classrooms and one washroom for girls in the PG block. The institute ensures adequate availability and optimal utilization of physical infrastructure in order to create an environment of excellence in education through technologically innovative educational tools. Well qualified faculty forms the backbone of learning resources for students. Each and every teacher is easily accessible to students even outside the classrooms, available to answer their queries, resolve their issues and difficulties if any and guide them towards their goal. The available physical infrastructure is optimally utilized beyond regular college hours, to conduct curricular and co-curricular activities. On Sundays the class rooms are used for carrying out counselling of IGNOU and VMOU.

It is used as an examination centre for college internal and external examinations as well as for other universities like IGNOU, VMOU etc. The college has upgraded IT infrastructure in view of the recent developments and change in technology to meet the teaching - learning requirements. It has an automated Library using Integrated Library Management System (ILMS) with thousands of books on all subjects by both Indian and foreign authors. The library subscribes to journals, magazines and research papers useful for faculty as well as students. The INFLIB NET facility is available for students as well as faculty members.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college utilizes its resources to provide an atmosphere to students where they are encouraged to indulge in sports, cultural activities and other extracurricular activities. This ensures a holistic development and an all-rounded personality. Systematic training and encouragement are provided to those students who show extraordinary skills in different sports. These students are selected through selection trials. They are trained and encouraged to participate in various level of competition. The college has both indoor & outdoor sport facilities. In the north of the college, there is a huge playground for outdoor games i.e., Cricket, Kho-Kho, races. This area also provides a good platform for conducting intra-college, inter university, inter-district and inter-state sports competitions. The college has a badminton court, volleyball court, basketball court and football field. Among the indoor games, the students enjoy table tennis, chess etc. It has well equipped gymnasium near PG block. As the college believes in all-round development of its students, it constantly encourages them to take part in extracurricular activities to spark their interests and cultivate leadership qualities as well as team spirit. In the west of the college, there is 2000 square yard ground, commonly known as "Saraswati chowk", which is used by the students for organizing different cultural and social activities, debate competitions, national &



international conferences, seminars etc. Although the college doesn't have an established Yoga Centre but Yoga Day is celebrated every year and this year a one-day yoga awareness Programme was conducted for the faculty and students by expert yoga trainers.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/4.1.3.pdf">http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/4.1.3.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

NIL



File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The institution has a rich and fully automated library through Integrated Library Management system and was upgraded with 2.0 version in the year 2018. It is equipped with computers and internet (Wi-Fi enabled) as well as e-books (approximate 3164309), e- journals (6150), remote access to e-resources and other relevant online material from all over the world is available for both faculty and students. INFLIBNET is an excellent online journals and books accessing platform, a learning resource. Library is enriched with 63984 books related to all subjects by both Indian and foreign authors for approximate 21447 users including both students and staff members. Library provide automated facility to students and faculty members to have access books by subject, Author, Accession no. and title. The library subscribes to various journals, magazines and research papers useful for faculty as well as students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**B. Any 3 of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.059

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

Very few as per guideline of COVID-19

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college frequently updates IT infrastructure with its appropriate budgetary provision in terms of e-learning, e-knowledge, facilities for e-content development and computing equipment. There are two computer labs, two computer centres, one browsing centre, seven classrooms with LCD Projector,

eighty-five PCs in the college. With the advent of e-learning and e teaching, classrooms had to be smart and the faculty more technology savvy. With this aim, one E-Classroom was constructed equipped with LCD projector, digital podium with inbuilt system, microphone system and speakers. It is used for on-line lectures, educational documentary films, on-line programs i.e. Gyan Ganga, Gyan Sudha, national & international webinars, e-conferences etc. The whole college has been made wi-fi enabled after optic fibre cable installed wi-fi facility in the college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/4.1.3.pdf">http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/4.1.3.pdf</a>

#### 4.3.2 - Number of Computers

85

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

NIL

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Every institution requires adequate structures and facilities like buildings, roads, electricity and water to work without a hitch and successfully. New features or items keep being added to the list according to needs of that particular system. So, upgrading it from time to time is important. All the parts of the infrastructure are equally essential and a drawback of maintenance anywhere impacts the whole system. Sw.PNKS Govt PG College, Dausa has established systems and procedures for maintenance and up gradation of the physical infrastructure, academic and support facilities. Being fully government institution, a constant effort is made to provide safe and secure space for equipment's and tools. With the increase in student strength focus was made on Infrastructure development including college building, classrooms, roads, library and other facilities like water purification equipment (RO) was installed. As the number of students increases every year the institution has made it a policy to enhance and upgrade the infrastructure utilizing the state funds, grants from UGC, resources generated through fees from the students and funds from 'Vikas Samiti'. There is a college development and construction committee to look after the maintenance, repair and constructional work related to the main building, classrooms, laboratories, library, sports complex, gymnasium and other physical infrastructure like water facility, power supply. All work is done through E-tender system by the government agencies as per norm. The college development and construction committee also look after the maintenance and

minor repair work of the furniture and fixtures and other physical infrastructure. For maintenance of laboratory equipment and machines, every department maintains stock registers for keeping the list of chemicals, glassware, equipment and other instruments used in laboratory. Physical verification of laboratory equipment and machines is carried out to record the functional and non-functional equipment from time to time. The minor faults of laboratory equipment (if any) are attended and repaired by the concerned department staff or hired technician whenever necessary. Computer department also maintains its IT infrastructure by managing stock register and dead stock register regularly to keep record of the functional and non-functional computing items. Concerned technicians are hired for maintenance and up gradation, whenever necessary. Accession and withdrawal/ dead stock registers are regularly maintained to keep the record of updated and dead stock accessions in the library. The various support facilities like sports, yoga, gymnasium, cultural activities, counselling are maintained by various committee formed by the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/4.1.3.pdf">http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/4.1.3.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

4609

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

C. 2 of the above

File Description	Documents
Link to Institutional website	<a href="http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/5.1.3_photos.pdf">http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/5.1.3_photos.pdf</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2976

#### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2976

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**



File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

**government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The main goal of the Students' Council System is to develop leadership skills among students. The Students' Council/Union

is elected by ballot. The sole purpose of the Students' Council is to assist students studying on campus in sharing their concerns, interests, and ideas among themselves, with the assistance of faculty and administration. It also serves as a catering agency for the students' cultural and social welfare activities. Under the supervision of faculty members, members of the students' union assist and play a leading role in managing events related to extracurricular and sports activities. Members of the Students' Council are encouraged to provide feedback on the academic agenda. The Student's Union improves students learning experiences both inside and outside of the classroom. The primary goal and the main purpose of the council are to promote active learning and teamwork among students. This also provides the students a platform to interact with each other and discuss the problems related to their Courses, facilities that are provided in the college campus. The students under the aegis of literary forum conduct the classroom seminars and organize curricular and co-curricular activities under the Guidance of teachers. The council allows students to interact with one another and discuss issues that are important for them and that, which are also necessary for college campus. Classroom seminars are held and curricular and co-curricular activities are organized. The College administration has also taken initiative to ensure students' council representation on the occasion of various functions. This office strives to provide a welcoming environment for students on campus and advises and supports the Students' Council. The college administration and all the faculty members encourage Student Council members to spread the College Code of Ethics among students, so that it can ensure that the College's disciplinary rules and regulations are followed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### **5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

#### **5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Alumni Association registration is under process.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 5.4.2 - Alumni contribution during the year (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**The college is governed and administered by College Education Rajasthan, Jaipur headed by the Commissioner who manages and administers the all government colleges of the state. The Principal is in charge at the college level that looks after**

and manages by redistributing all responsibilities. Vision of the S.P.N.K.S.college is to promote highest quality of academic excellence while preserving its regional foundations and moral standard that is reflected in steadily increasing use of ICT and other innovative ways to expand the scope and dimension of the teaching-learning experience specially in covid-19 pandemics such as on lineclasses,dedicated youtube channel and Rajiv Gandhi e-content bank. Mission of the college to improve its teaching learning strategy,methodology and technology and also focus on cocurricular activities through NSS,NCC,RANGERS-ROVERS etc. so that the overall development of all the students can be ensured.The college administration tries to facilitate the development of required basic infrastructure such as digital classroom,reading room,sports complex and botanical garden etc.

File Description	Documents
Paste link for additional information	<a href="http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/6.1.1.pdf">http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/6.1.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institution believes in excellence in all spheres so that the students and faculty of the college is benefitted, There is participative management and decentralization for every activity/ task taken up by the Institution for which various committees are formulated. The following cases are the examples of practising of the aforeresaid type of management :

1. Vaccination Drive - Organized in the college for the college student, staff & Others.

2. Covid Awareness Drive and Rally - NSS, NCC, Scout Guide and Sports Department of the College Organized a fifteen day long awareness programme for the students as well as conducted a rally to create general awareness. During this period masks were distributed to the general public and the students. Posters were displayed in and around the college premises to sensitize the general public on the Covid-19 issue

3. Tree Plantation - Van Mahotsava was celebrated by planting trees in the college by the staff and students.

4. Yuva Divas - Students were encouraged to actively participate in the development of society on the occasion of Vivekanand Jayanti by staff members under NSS.

File Description	Documents
Paste link for additional information	<a href="http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/6.2.1.pdf">http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/6.2.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

### Strategy Type

#### Details

Library, ICT and Physical Infrastructure / Instrumentation

The college has a spacious library and uses barcoding for books circulation. Library stocks 75883 books including text and reference books. A library committee has been formed and a contractual worker has been hired for smooth functioning of library. College has instrumentation like BOD Incubator, Laminar air flow, trinocular microscopes with photography facility, microtomes, etc.

#### Curriculum Development

Many teachers participated in curriculum development and planning activities of the University of Rajasthan (Affiliating) as members of Committee of Courses, Exam Panel members for various subjects and subject experts. Evaluation and assessment of answersheets is done by most of the faculty members. Principal of the college is member of Academic Council of the affiliating University. The faculty members have participated in BOS/Exam Panel/BOM of Rajasthan University, Jaipur



## Research and Development

02 Ph.D. were submitted in 2020-21 and 02 scholars are pursuing Ph. D under 07 registered supervisors of the college.

## Teaching and Learning

Participative learning is adopted through practical demonstrations, For PG students, exposure is provided so that they may become confident, language proficient, develop communication skills and gain better insight of their subject through intra departmental seminars. .

## Examination and Evaluation

Examination forms are submitted online. Absentee statement is uploaded on exam portal of university after an hour of commencement of each exam. Exam related grievances of students forwarded by college administration are redressed by the university. Students can view their checked answer-scripts under RTI Act, 2004.

## Human Resource Management

There were ..... teachers. Manpower planning is done according to the teaching workload of the institution. Recruitment of faculty is done by RPSC. Manpower records - service books, personnel file, GPF and SI of employees are maintained by Establishment and Accounts section. Annual Performance appraisal of faculty is done by the Principal. Complaints, disputes and disciplinary actions are handled by ICC, Principal, Sampark portal and Commissionerate. Final settlement and documentation on retirement are coordinated by the institute and Commissionerate.

## Admission of Students

Student admissions, both UG and PG, are completely online according to the rules and regulations of Admission Policy issued by the Commissioner, College Education, Jaipur, Rajasthan. Admission related information is available on the Departmental website - [hte.rajasthan.gov.in](http://hte.rajasthan.gov.in). Seats are reserved for SC, ST, OBC, MBC, EWS as per quota decided by State Government. Committees for UG and PG are formed for online admissions. Document verification is done online for all applicants and offline for those in the admitted list



File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/6.1.2.pdf">http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/6.1.2.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

### Topic

### Details

#### Finance and Accounts

PayManager is the Pay Bill Preparation System, an integrated platform to prepare the pay bills of employees. IFMS is an umbrella system, of state government, covering all financial-modular systems and their integration. It is used for Demand, Distribution and disbursement of the budget. College is also accessing PFMS for all plans. . The Rajasthan State Public Procurement Portal (SPPP) of Government of Rajasthan is used to publish Bidding documents, amendments, clarifications. Besides SPPP, College is also a member of GEM a self-sustaining and user- friendly portal for making procurement by Government officers.

#### Planning and Development

Institutional strategic planning is governed by UGC guidelines and policies as directed by the Department of College Education, Rajasthan, Jaipur. A number of committees are formed for addressing development of infrastructure, enhancement of institutional quality, research activities, faculty development, cultural enrichment, etc. Boys' Fund Committee, College Development Council, Students' Union Advisory Committee etc are involved in planning and development. Budget planning is asked by state government in the beginning of financial year using IFMS modules.

## Administration

University of Rajasthan Jaipur, the affiliating university also executes and manages the data by Student and College Portal. The student portal provides access to enrolment and examination forms, Hall ticket and Marksheets. College Portal allows the college to complete all the examination related activities like verification of enrolled students and examination forms uploading the examination attendance and marks. External practical marks and Internal exam marks for theory and practical's in U.G. PG are uploaded online by internal examiners.

## Student Admission and Support

Admissions- DoIT, Government of Rajasthan Student Support - Department of Information Technology and Communication, Govt. Of Rajasthan <http://scholarship.rajasthan.gov.in> Admissions are completely online and a number of scholarships like CM scholarship, Social Justice and Welfare Scholarship, Scooty for meritorious girls and for MBC girls too are disbursed to students, Private scholarships and support from staff is also available for students.

## Examination

The affiliating university also executes and manages the data by Student and College Portal. The student portal provides access to enrolment and examination forms, Hall ticket and Marksheets. College Portal allows the college to complete all the examination related activities like verification of enrolled students and examination forms uploading the examination attendance and marks.

File Description	Documents
Paste link for additional information	<a href="http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/6.2.3.pdf">http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/6.2.3.pdf</a>
Link to Organogram of the institution webpage	<a href="http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/organisation_chart.pdf">http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/organisation_chart.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Vaccination camp was organised in college for the teaching as well as non teaching staff and the general public.

Such a camp was organised during the first Covid-19 wave, second wave and even in the present scenario. vaccination camp has already been held twice.

Mask were distributed many times and the college premises were sanitized from time to time for the safety and health of the staff.

File Description	Documents
Paste link for additional information	<a href="http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/6.3.1.pdf">http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/6.3.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

Nil

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

51

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of every employee whether teaching or non teaching is apraised by the principal and reviewed by the competent authority on annual basis covering various aspects of

working/behaviour and overall performance. This helps us in assessing the overall conduct of the employee. The records are kept in the office of the Commissionerate to be reviewed by the Departmental promotion committee (DPC) at the time of promotions. There will be a self appraisal proforma for teaching and non teaching staff in which the "Reportee" officer fills some certain informations in this proforma which were judged and rated by the "Reporting" officer on the basis of some criterion such as output of work, leadership quality, analytical and decision making ability and ability to take initiative etc. At the next step "Reviewing" authority, the Commissioner then finally gives the overall rating, which then is conveyed back to the "Reportee" which is now "Accepting" officer.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The funds received are properly allocated and distributed for the meant purpose and utmost care is taken that they are properly utilized. The AAO and Accountant of the college maintain the details with regards to accounts, audited by a chartered accountant hired for the purpose by the college. Every year an audit from the Directorate/State checks and verifies the accounts for irregularities if any. Any shortcomings/objections raised by the audit are settled up as per rules and policies. The external audit is carried out by the auditors from the Office of Accountant General (AG) Rajasthan, Jaipur. The internal audit is done by the team from Commissionerate College Education Rajasthan, Jaipur. The accounts related to Mahavidhalaya Vikas Samiti are audited by CA hired for the purpose by the college. In addition, Physical audit is conducted by the Auditing party.

File Description	Documents
Paste link for additional information	<a href="http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/Cashbook_2020-22.pdf">http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/Cashbook_2020-22.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The funds are utilized as per GF&AR of the State. Either the Principal is the DDO or one of the senior members is given the charge of DDO who looks after the financial matters including the salary of the college employees. There is an office of AAO supported by accounts staff who maintain proper ledger with details of the financial support received and utilized under different heads from various agencies. The State Government allocates a specific amount to government colleges for overall development and maintenance and this disbursed as per allocated heads. The committee constituted for college development purpose puts forth the demand and requirements before the principal and such proposals are also submitted to Mahavidhalaya Vikas Samiti, UGC etc.



File Description	Documents
Paste link for additional information	<a href="http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/6.4.3.pdf">http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/6.4.3.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has regularly conveyed meetings. It has collected feedback in appropriate forms from different categories, analyzed the same and used it for qualitative improvement. It also has collected academic and administrative audit and has initiated follow-up action as per the suggestions and recommendations. The IQAC strategy is to create learning centric environment and effectively implemented by initiatives of the college to enhance student's higher education experience and provide them with greater control over their academic learning. In the pandemic situation of covid-19 college faculties completed their prescribed syllabus via online mode through live and recorded class. The college makes own youtube channel and uploaded best quality videos in time bound manner. Also creates classwise whatsapp group for sharing the required information. The college creates Rajiv Gandhi e-content bank for smooth functioning of digital content. On the other side the IQAC strategy is to make campus green. For this several steps were taken through NSS volunteers, NCC cadets. Botanical garden, Gandhi vatika, Rohida park are such parks that makes our campus green. The college collects feedback through various online platforms from parents, students, Alumni, teacher and required action should be taken according to their response.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC strives to enhance the aims of improving organizational performance. IQAC's initiatives have been implemented at all levels, including establishing IT facilities, instructional strategies, appropriate funding allocation and management, data analysis, and student aid. Programs to shape the future of student are started by the college such as groom your skill (English spoken) and Pratiyogita Dakshta Pariksha( free coaching for competition exams). That is run efficiently by the college hundreds of students are benefitted from it. One student got second rank in state level general knowledge competition conducted by commisionate college education, Jaipur. Further Aanadam proglanched in college education as compulsory subject in 1 st year in all scheme. It was conducted regularly online by monthly aanandum days and whatsapp groups for project development by involving all faculty members.NSS VOLENTEER, ROVERS AND RANGERS ,NCC CADETES made their full efforts to serve community, made corona awareness by rellys and mask distribution.

File Description	Documents
Paste link for additional information	<a href="http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/6.5.2.pdf">http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/6.5.2.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our college has exclusive surveillance network with CCTV. Rotational duty by all faculty members for discipline a Android security. Strict insistance on anti ragging and antismoking campus.Awareness campaigns on women safety through rallies..Seperate common rooms for girls in our college. Their common room has all basic facilities with attached clean toilet,water supply, comfortable furniture for resting as well as table chairs for studying too.Our college has Mahila prakosth commeette for girls compettions as well as overall developments of female students. Sexual harrisment committe is also working in college for safty of girls.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the**

C. Any 2 of the above

<b>Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	
File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>
7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management	
<p><b>Solid waste management - Waste bins are placed in the campus at various places. NSS units of college constantly strives for cleanliness, various grounds in campus are cleaned by Students green waste is used for making compost and other waste is managed by external sources. Collected solid waste is handed over to the municipal council for further processing.</b></p> <p><b>E-waste management: We prefer to repair electronic equipment instead of dumping them unless it becomes imperative to do so. E-waste mainly includes obsolete electronic devices, such as computer systems, servers, monitors, compact discs (CDs), printers, scanners, copiers, calculators, fax machines, battery cells etc. E-waste is disposed of through vendors is still pending.</b></p> <p><b>Waste recycling system: A waste management system is the strategy an organization uses to dispose, reduce, reuse, and prevent waste. Possible waste disposal method is composting. Small small dump yard prepared in campus to dump daily dry waste to convert biomanure and solid garbage sort out by our employee and discard to municipal waste system.</b></p>	
File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<b>No File Uploaded</b>
Geo tagged photographs of the facilities	<a href="#">View File</a>
<b>7.1.4 - Water conservation facilities available in the Institution: Rain water</b>	<b>B. Any 3 of the above</b>

harvesting Bore well /Open well recharge  
Construction of tanks and bunds Waste  
water recycling Maintenance of water  
bodies and distribution system in the  
campus

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The admission policy issued by the Commissionerate of College education, Rajasthan is strictly followed in matters of admission to various undergraduate and postgraduate programmes in which adequate representation of students belonging to



different social categories is ensured. Values of national unity and integrity,fraternity, brotherhood and respect for all human beings irrespective of caste, class, community, sex, or colour of skin are the guiding principles of all our curricular, cocurricular and extra-curricular activities. Hindi Divas and Matra Bhasha Diwas are celebrated to feel the importance of regional languages in the College. A variety of programmes and activities are regularly conducted in the college and in keeping with the theme of the campaign, the students are exposed to the culture, language, customs and traditions, folk art forms and other unique features of the sister State. Through participation in the Ek Bharat Shreshtha Bharat activities, the students not only get to know about the culture and traditions of different states of India, but they also get an opportunity to understand and identify the underlying elements of unity in all the regional, cultural and linguistic diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College makes full use of every opportunity to sensitize our students and the employees to the constitutional obligations about values, rights, duties, and responsibilities of citizens with a view to enable young students to conduct as a responsible citizen. In consideration of low percentage of voting in the district, an awareness drive for the same was taken under "SVEEP" programme of Election Commission of India. The College made it an important occasion to call a meeting of students and employees on National Voter's Day on 25 January. The College, also, shows a keen interest in organizing various activities like Paper Presentation, Quiz Competition, Essaywriting, Debate etc. Moreover, the students get a chance to have thorough knowledge of the importance of duties and responsibilities of a good citizen with interesting and careful assert under oath to work relentlessly for the welfare of the institution and not to harm its reputation. listening of lectures by experts in the field. On certain occasions the



students and employees are put upon oath to respect rights of others and protect unity and integrity of nation. Furthermore, the College establishes policies that reflect core values. Code of conduct is, strictly, followed for students and staff. The employee at the college assert under oath to work relentlessly for the welfare of the institution and not to harm its reputation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/7.1.9.pdf">http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/7.1.9.pdf</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**  
**4. Annual awareness programmes on Code of Conduct are organized**

A. All of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College organizes and celebrates various days of importance to educate the students on issues of social concerns as well as the achievements of humanity. The College celebrates and organizes the National Festivals with great pride and zest. The activities to celebrate various days are many and include: Organizing extensilectures, Meetings of students with an expert on topic, Exhibitions of works and achievements Quiz and Essay-writing competitions Conducting Awareness camps for blood donation, hygiene, cleanliness etc. Distributing published materials, print-out of relevant works etc. A few days of national and international importance celebrated at the college is given in following list.

11 July World Population Day  
05 September Shikshak Divas, Dr. Sarvapalli Radha Krishna Jayanti  
08 September Antarrashtriya Saksharta Divas, International Literacy Day  
14 September Hindi Divas  
24 September NSS Day  
02 October Gandhi Jayanti, Shastri Jayanti, International Ahimsa Divas  
24 December Rashtriya Ubbhokta Divas, 12 January Rashtriya Yuva Divas, 26 January Republic Day Flag-hoisting ceremony  
30 January Shaheed Divas  
08 March Antarrashtriya Mahila Divas, International Women's Day  
23 March Bhagat Singh, Sukhdev, Rajguru Shaheed Divas  
14 April Ambedkar Jayanti  
21 June Antarrashtriya Yog Divas, International Yoga Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### BEST PRACTICE 1

#### TITLE-

"Humanitarian Practices adopted by the College during COVID-19 Pandemic"

#### OBJECTIVES:

1. To fight against deadly pandemic of COVID-19.
2. To make the public aware about the safety measures such as maintaining physical distance, wearing mask and stay home, stay safe.
3. To distribute the sanitizers and mask at public places like bus stand, railway station, Vegetable Market.
4. To help the infected people to hospitalize them.

Challenging issues that are needed to be addressed in designing and implementing this humanitarian based practice are as follows:

1. COVID-19 is a contagious disease which transmits rapidly.
2. The virus captures our respiratory tract and lungs. The droplet when inhaled, goes in mouth, nose etc., infect, it is airborne too, spread through aerosol.
3. It causes respiratory failure, reduces oxygen level in blood and ultimately loss of life.
4. COVID-19 has adversely affected every sphere of life including social, economic, and educational and political etc.
5. The COVID-19 pandemic is a huge challenge to education system. Students of colleges and schools could not attend their classes due to lockdown.
6. Many socio-psychological implications are also causing.
7. Post COVID implications are severe and very challenging.
8. It causes depression, hypertension and other health related issues.
9. Old age people and children are more vulnerable as their immunity is not strong.

Corona disease is the worst pandemic of this century. It is short named as covid-19. CO-stands for the corona, VI- for virus, D-for disease and 19 for 2019, as it started in Nov.2019, which broke out in Wuhan (China). This disease has spread in the whole world in March, 2020, the WHO declared

COVID-19 a pandemic. It has caused a great havoc for the human civilization globally

#### PRACTICES:

Following Initiatives and efforts have been made by College, for safety measures and awareness to combat or fight against this disease.

1. Different activities have been organized by the active participation of staff members, NSS volunteers, NCC Cadets, Rovers, Rangers and regular students of the colleges such as: (a) Mask Distribution. (b) Stickers of 'No Mask No Entry' have been pasted at public places like park, hospital, bus stand etc. (c) Awareness rally has been organized to make the public aware about the corona disease and to adopt safety measures in their day to day life. (d) Different online competitions have been conducted such as essay, debate, poster, slogan etc. to spread the awareness message among students. (e) College campus has been sanitized frequently. For these purpose two sanitizers spraying machines have been bought. (f) To ensure the two yard distance among the students circles have been marked from the main gate to channel gate. (g) Oath taking ceremony of 'No Mask No entry' campaign.(h)Vaccination camp is organized in college campus for students and staff members. (j) Some Precautions and Remedial measures have been uploaded on the college website. These are: Prevention is better than cure. Use mask at public places. Wash your hands frequently. Maintain adequate physical distance. Stay Home, Stay Safe.

#### OBSTACLES:

It is quite challenging and cumbersome task to help the infected people, as its R-factor is very high (highly contagious), means an infected person can infect many other person through contact. Virus is continuously changing its variants very rapidly. So it's difficult to develop a universally acceptable vaccine. Poor people could not afford the hospital expenses. Shortage of ventilators and inadequate oxygen supply has increased the gravity of situation. A trend has been seen that even family members of the infected person are unwilling to look after him properly as a panic of infection.

#### RESOURCES USED

Different activities have been organized by the active participation of staff members, NSS volunteers, NCC Cadets, Rovers & Rangers (Scouts) and regular students of the college.

#### IMPACT

Involvement of students in community work had an impact on the development of humanity towards society. Students applied their knowledge to understand and solve problems of their community and expanded their social network boosting their social skills and mental health. Therefore it is necessary for the colleges to provide precession mental health education for their students.

#### BEST PRACTICES 2

##### TITLE:

Anandam- The joy of giving context

##### OBJECTIVE:

Anandam is a program initiated by Government of Rajasthan for enhancing the participation of youth studying in colleges in the community development. The impact of education to only earn one's living has a traumatic effect on today's youth. The trauma and mental health problems have increased manifold during the past decade. Declining moral and ethical values in students is the biggest hazard to society. In order to bring about some creativity, enthusiasm and to uplift the happiness index, the program was conceptualized. The idea was to inculcate the value in youth that happiness is not in acquiring things but permanent happiness comes from giving, sharing and caring for someone. The daily act of goodness and charity will infuse the habit of community service and the youth through community participation would become the initiator of change for healthy and happy society

##### PRACTICES:

Course was to be run through the entire year along with the curriculum. Students were expected to engage in an individual act of goodness giving some time outside the college's hours. The vision was that these values will be permanently embedded in the personality of youth and they become responsible citizens of a country. Students were expected to write/paste or

draw the same activity in a daily diary. A project in service of the local community was to be undertaken by a group of eight to ten students under mentorship of a college faculty, with the people of community or NGO. Thus getting involved in the problems of the society at the grass root level is becoming instrumental in trying to solve the issues thereby becoming a responsible citizen of the village and also the country.

#### OBSTACLES

With the resurges of covid-19 pandemic the students could not take the best advantage of their mentors and also the activities were also restricted, however they got numerous occasions to help and spread happiness to the needy and bring about some happiness to the otherwise dull community going through depression due to covid-19.

#### RESOURCES USED

The faculty remained connected by internet because of work from home orders by Government of Rajasthan; majority used their own resources to stay connected with WhatsApp group and the group leader motivated them towards being a healthy and happy human being.

#### IMPACT

Involvement of students in community work had an impact on the development of leadership skills, critical thinking, creativity, innovative powers and positivity in the students. The students developed awareness and empathy regarding the community issues working in groups, enhanced their leadership and communication skills. Students developed the habit of caring and sharing with others and to become initiators of change in society

File Description	Documents
Best practices in the Institutional website	<a href="http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/BEST_PRACTICE.pdf">http://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/pnks_government_science_and_commerce_college_dausa/uploads/doc/BEST_PRACTICE.pdf</a>
Any other relevant information	Nil



### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

College imparts affordable and student centric education. The relations with community have ensured that it has its own unique identity and stellar reputation. The larger community recognizes the constructive learning environment, and promote high quality education. Regionally, it is the most esteemed and sought-after college. Our most vital and distinctive contribution is that we cater to rural youth. The setting and community around the college ensures that youth are inspired to take on higher education. When they enter in college they recognize that their histories, experiences and future are considered a crucial part of the brick and mortar of the college. There is a strong role of faculty in nurturing the curiosity of minds. It needs qualified teachers, but also ones that have a nuanced understanding of the surroundings and culture of the place that the college inhabits. We do have highly motivated students. The combination of both means that the college successfully organizes and participates in various cultural and community initiatives throughout the year.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The Internal Quality Assurance Cell of the college decided to speed up activities and process of NAAC Cycle III accreditation. Following activities are planned for the next session 2021-22•

A meeting with Faculty members will be organized to enhance their awareness regarding NAAC Cycle III Accreditation process.

- Rigorous efforts would be done to make students aware regarding Student Satisfaction survey process of NAAC.
- Feedback forms duly filled by students, teachers, alumni, parents will be collected. These will be analysed and report will be submitted to the Principal.

- A NAAC Awareness programme would be organized for Faculty members of our college and other colleges of the district.
-



IQAC will organize workshop/lecture for students and non teaching staff. • Faculty profile from the faculty members, Department profile from the departments and committee reports from different committees would be collected which is essential for the preparation of AQAR 2021-22.

• IQAC will also comply with all the quality initiatives and API scoring for CAS as and when directed by the Commissionerate College Education, Jaipur. • Training Programmes for faculty to enhance their knowledge of Online teaching tools will be organized. • Efforts will be made to institutionalize new Teaching Pedagogies.

.Empower the students for their individual betterment To understand the involution and challenges of today's life and transform them into fortunes To set yardsticks for others To characterize and realise the changes they seek to bring in the world Holding the gracious and steamed tradition let down by the forefathers the institution is committed towards the academic brilliance.