



Yearly Status Report - 2015-2016

Part A

Data of the Institution

1. Name of the Institution	SETH R L SAHARIA GOVT PG COLLEGE, KALADERA
Name of the head of the Institution	Prof. Arvind Kumar
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01423265880
Mobile no.	9414593255
Registered Email	rlscollegekaladera@gmail.com
Alternate Email	gckiqac01@gmail.com
Address	Kaladera , Chomu , Dist- Jaipur - 303801
City/Town	Kaladera, Jaipur
State/UT	Rajasthan
Pincode	303801

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr. R K Dular			
Phone no/Alternate Phone no.		01423265880			
Mobile no.		9414322185			
Registered Email		gckiqac01@gmail.com			
Alternate Email		rlscollegekaladera@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://hte.rajasthan.gov.in/college/gckaladera			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		https://hte.rajasthan.gov.in/dept/dce/university of rajasthan/s r l s govt p g college, kaladera/uploads/doc/2015-16%20academic%20calender%20(1).pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	78.55	2005	28-Feb-2005	27-Feb-2010
6. Date of Establishment of IQAC			28-Oct-2014		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by	Date & Duration		Number of participants/ beneficiaries		

IQAC		
Regular meetings of IQAC for monitoring and coordinating various activities at college	21-Jul-2015 01	5
Regular meetings of IQAC for monitoring and coordinating various activities at college	20-Jan-2016 01	5
Workshop on female foeticide in collaboration of PCPNDT Cell, National Health Mission, govt of India	11-Dec-2015 01	650
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
History / Dr. Ananta Mathur	MRP	UGC	2015 548	150000
Seth RL Saharia Government PG College, Kaladera, Jaipur	State Budget	State Government	2015 365	189044830
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9. Whether composition of IQAC as per latest NAAC guidelines:	No
Upload latest notification of formation of IQAC	No Files Uploaded !!!
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No
Upload the minutes of meeting and action taken report	No Files Uploaded !!!
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes
If yes, mention the amount	300000

Year	2012
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12. Significant contributions made by IQAC during the current year(maximum five bullets)

IQAC has organized lectures and workshops to facilitate interaction of students with experts of various fields. • IQAC has inspired and encouraged the use of ICT for enhancing the quality of teachinglearning process. • IQAC has acted as a coordinating center so that all the bodies and committees worked in tandem for optimal utilization of financial, infrastructural and human resources. Gender sensitization was the theme of the year. To accomplish the goal, a workshop was conducted in collaboration with PCPNDT cell of Government of India on Daughters are precious. These programmes go a long way in moulding the character of the students.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Introduction of professional . course.	Students enthusiastically enrolled in the B.Ed. course
Community Service	<ul style="list-style-type: none"> • Planting trees in and around campus • Aids Awareness Rally • Blood Donation Camp • Road Safety Week • Camp on cleanliness was organized under NSS. • Various competitions like essay writing, extempore, debate, poster presentation, general knowledge, quiz, poetry, mock interviews were held by Councils of various faculties.
Mentoring the students through YDC	Interactive lectures on various issues were held for students by experts
Gender Sensitization	<ul style="list-style-type: none"> • Self defence workshop was organised for girls in which trainers from Rajasthan Police Academy trained girls for self defence. • Brain storming session on gender discrimination (Daughters are precious) • Workshop on gender sensitization
Providing training and shaping the youth for army and paramilitary forces	<ul style="list-style-type: none"> • 4 cadets were part of RD parade in New Delhi • 20 cadets got selected in paramilitary force. • 53 cadets completed NCC "B" Certificate • 31 cadets took part in Parade in NCC annual camp.
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14. Whether AQAR was placed before statutory	No
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body ?	
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2016
Date of Submission	02-Sep-2016
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Almost all the work in the field of finance, accounts, scholarship is done online through various government portals. Currently the college is using following portals / modules for transparent, paperless and cashless functioning. • IFMS • SSO portal • Scholarship portal • HTE portal

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institute aims to mobilize and enhance the existing human, infrastructural and financial resources for optimal development of students. The Annual academic calendar is prepared according to the university calendar (<https://www.uniraj.ac.in/index.php?mid=3102#ulc2>). Institution takes the following steps for effective implementation of curriculum. • The head of departments advise the faculty of the concerned departments to prepare the academic calendar for effective execution of curriculum. • The heads of department prepare plans and allocate papers to teachers and ensure completion of prescribed syllabus in time. • The students are provided up to date library, well equipped labs, computer centre and other required facilities. • Tests are conducted in classes to check students' comprehension and grasp of the subject. They are guided and assisted according to their performances. • Student Helpdesk and Drop Box are available for their grievances. • To keep the teachers aware and updated with recent advances in their respective subjects, they are encouraged to attend BOS meetings, Seminars, conferences and workshops

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	00	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BEd	Teaching	24/09/2015
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MA	Geography	74
BEd	Teaching	100
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Curricular based feedback was received from students. This feedback consists questionnaire of different aspects i.e. curriculum, infrastructure and facilities. Students respond to this feedback with mixed kind of response. Maximum students were satisfied with their syllabus, content and class room teaching. Some of the students need some changes in the infrastructure regarding internet facility and wish to have more co curricular activities. Students belonging to different faculties i.e. Science, Arts and Commerce found the classrooms clean and ventilated in the college. Students demanded for more

smart class rooms.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Teaching	100	220	100
MCom	PG	120	166	119
MA	PG	40	100	40
BSc	UG	616	2050	616
BCom	UG	320	280	279
BA	UG	1400	3500	1399

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2015	5210	286	103	29	103

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
103	95	3	Nil	Nil	5

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Guiding young minds in the right direction is of utmost importance to ensure that they reach their full potential. Students' assistance or support centers, inter faculty dialogue forums, basic amenities, classroom teaching related improvement, teacher-student dialogue for help and mentoring beyond classrooms etc are an integral part of the institutional system. Mentoring is done on an everyday basis in an informal manner, without the ado of formal paper work. The teachers who have already undergone the orientation program are aware of the fact that guiding, counselling and mentoring students is part of the primary functions of a teacher. They are oriented to handle the student concerns with attention. Right from admission till they pass out, the students are constantly under the able guidance of highly qualified faculty dedicated to their growth and evolution into better and responsible citizens. The faculty guides and advises the student. A personal relationship is created which facilitates a better understanding of students' aspiration, strength and weaknesses. This initiative supports student's continuous growth, development and building of personal and professional capabilities. The teachers of Seth RL Saharia Government PG College, Kaladera provide the required guidance and counselling in their classrooms and beyond. Through various forums like YDC, Women cell, NSS, NCC the teachers help students to attain their potential. The staff, including the Principal are accessible to the students whenever so required.

Given the fact that the students of the college come primarily from rural, agricultural and disadvantaged background.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
5496	103	1:53

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
81	103	Nil	Nil	83

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	NIL

[View File](#)

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
Nil	NOT AVAILABLE	NOT AVAILABLE	Nil	Nil

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college is governed by the mandate of the Commissionerate and is affiliated to the University of Rajasthan. Two internal mid-term tests and P.G. seminars have been promulgated and implemented accordingly. Besides these formal measures, teachers take class tests, conduct quizzes and discuss the class test papers. These tests provide a criterion for specifying the weaknesses and strengths of the students. The faculty accordingly discusses and interacts with the students. The seminars organized by the various P.G. departments also provide a way to gauge the students' knowledge and perception. Various Parishad programmes, YDC activities which include essay writing, quiz, group discussion, mock interview, slogan etc. also manifest the students' understanding of the subject concerned. Extra classes and revision further strengthens the internal evaluation process.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college being a government institution adheres to the academic calendar of the Commissionerate, College Education, Rajasthan. The circular regarding the internal term test is duly forwarded through email to all government colleges including ours. The term tests are usually scheduled in October and December by the Commissionerate and are accordingly taken in the college.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/s_r_l_s_govt_p_g_college_kaladera/uploads/doc/PROGRAM%20SPECIFIC%20OUTCOME.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
POL. SCIENCE, HINDI, ENGLISH, HISTORY, GEOGRAPHY, SOCIOLOGY, ECONOMICS, SANSKRIT, HOME SC., PSCHYOLO	BA	UG	828	590	71.25
ABST, EAFM, ACCOUNTACY	BCom	UG	284	277	97.53
PHYSICS, CHEMISTRY, BOTANY, ZOOLOGY, MATHS	BSc	UG	318	247	77.67
Geography	MA	PG	37	36	97.29
ABST, EAFM, ACCOUNTACY	MCom	PG	91	91	100

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/s_r_l_s_govt_p_g_college_kaladera/uploads/doc/Student%20Response%20%202015-16.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	548	UGC	150000	107000

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Self Defence Workshop for girls	Women Cell and Rajasthan Police Academy	11/11/2015
Girls are Precious	College and PCPNDT Cell, Government of India	11/12/2015
Gender Sensitization Workshop	YDC	07/01/2016

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Botany	2

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Geography	2	00
National	Political Science	4	0
National	Hindi	5	0
National	B.Ed	2	0
International	Hindi	2	0
International	Chemistry	7	0
National	Economics	1	0
National	English	1	0
National	Botany	3	0
National	Chemistry	5	0
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Hindi	1
Political Science	3
Economics	1
Chemistry	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	NIL	Nil
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	Nil	Nil	NIL
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	14	23	3	Nil
Presented papers	14	23	Nil	Nil
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Lecture on Cyber Crime	YDC and Local Thana	25	150
Road Safety Week	YDC and Local Thana	10	100
Workshop on Female Foeticide	YDC and PCPNDT Cell, Govt. Of Rajasthan	75	650
Blood Donation Camp	NSS and YDC with local hospital	70	300

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nil

[View File](#)

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
YDC	YDC	Lecture on Cyber Crime	25	150
YDC	YDC	Workshop on Female Foeticide	75	650
YDC	YDC	Road Safety Week	10	100
NSS	NSS	Blood Donation Camp	70	300
NSS	NSS	International Non - Violence Day Celebration	3	300
NSS	NSS	Youth Week	3	300
NSS	NSS	Seminar on MNERGA	3	300
NSS	NSS	World Aids Day Awareness Rally	3	300
NSS	NSS	Seven day camp on clean India, healthy India	3	300

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0

[View File](#)

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab	Duration From	Duration To	Participant
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		with contact details			
NIL	NIL	NIL	Nil	Nil	NIL
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	NIL	Nil
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
4812134	4812134

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Nil	Nil	NIL	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	55640	35000	2234	410431	57874	445431
Journals	7	10000	Nil	Nil	7	10000
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Ananta Mathur	Youtube	ccerajclass	10/07/2015
Dr. Ashish Vyas	Youtube	ccerajclass	08/09/2015
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	63	3	2	11	1	5	12	4	0
Added	0	0	0	0	0	0	0	0	0
Total	63	3	2	11	1	5	12	4	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
ccerajclass	https://drive.google.com/drive/folders/1zsaYkuEbV_W8L2EuVjhmRdYv9D3Er-85?usp=sharing

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0.2	0.2	0.2	0.2

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college are as under: Building infrastructure • There is a building committee to look after the maintenance, repair and construction work related to the building and other infrastructure like water, power supply and gas. • A continuous effort is made to provide dedicated and secure space for equipments and tools. • During all maintenance and up gradation work related to civil and electrical matters, various designated committees verify the work done by the contractors. • Institution being RUSA beneficiary, had conducted renovation and upgradation work, which was monitored by PMU (Project Monitoring Unit) effectively. • All minor faults are attended and repaired by hired technicians, carpenters etc. • Maintenance of toilets and service areas are outsourced through various external agencies. Computer IT infrastructure Maintenance and up gradation is looked after by computer maintenance committee from time to time. • Computers are taken care of regularly by hired professionals to ensure that the equipments perform well. • Dead stock register is maintained to keep account of the non-functional equipments and equipments like computers, printers, etc. • The internet lines are maintained by BSNL Laboratory equipments/ machinery • Gas connection pipe line is checked regularly for any leakage by able technicians. • Stock register of laboratory for keeping a list of chemicals, glassware and any other

instruments used in the laboratory is maintained. A dead stock register is also maintained to keep account of the non- functional equipment and machineries etc. • The laboratory equipment is maintained at the departmental level by the staff or through hired technicians annually and/or whenever necessary.

Furniture/ related items There is a dedicated staff to look after the maintenance and repair work of furniture and fixtures and other physical infrastructure. The committee brings to the notice of the authority the needs of repair work and certify after the work has been completed. • To improve the physical ambience of the campus, several initiatives are taken from time to time. Some of these are: 1. Periodic painting and white washing of building and labs. 2. Skilled people to maintain the lawns and upkeep of plants. 3. Adequate housekeeping staff for general cleaning and cleaning of rest rooms supervised by a supervisor appointed annually on contract basis.

https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/s_r_l_s_govt_p_g_college_kaladera/uploads/doc/PROCEDURE%20AND%20POLICIES.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	CM Scholarship Social Welfare Department Devnarayan Scooty Scheme MedhaviChatra aProtsahanYojna	692	3445000
Financial Support from Other Sources			
a) National	Nil	Nil	0
b) International	Nil	Nil	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Academic Councils	01/07/2015	5000	NA
NCC	01/07/2015	160	Local Police Station
NSS	01/07/2015	300	Local hospital
Mahila Prakoshth	01/07/2015	400	Local Police Station
YDC	01/07/2015	5000	Family Welfare And Health Department
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited	Number of benefited	Number of students who	Number of students placed
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		students for competitive examination	students by career counseling activities	have passed in the comp. exam	
2015	YDC	5000	5000	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
LIC , Dhanvantri Life Care Pvt. Ltd. SBBJ, Rudset, Adico India Ltd.	200	21	00	Nil	3
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2015	340	B.A., B.Com., B.Sc, B.Ed..	Seth RL Saharia Government PG college kaladera, Jaipu	Rajasthan University other govt. P.G. colleges, B.Ed. M.Com in our institution	M.A., M.Sc., M.com, M.Ed.
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
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Cricket , Badminton , Volleyball , Table Tennis Chess , Kabaddi , Athletics , Boxing , Wrestling	Institutional Activities	3500
Solo Song Group Song , Solo Dance Group Dance , Fancy Dress	Institutional Activities	2000
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2015	NIL	Nill	Nill	Nill	NIL	NIL
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per the government guidelines instruction the institution conducts elections for the student council each year whose composition has been enshrined in the constitution of the council. The student council takes active part in the day to day functioning of the institution. The council members play a pivotal role in conveying students' views and grievances to the concerned authorities for discussion and amicable resolution. They also help the faculty of the college to organize sports and cultural events and other co-curricular and extra-curricular activities. The council members work in tandem with the college administration in maintaining discipline and creating conducive atmosphere for learning and teaching at the campus. They also work in close association with the discipline committee in maintaining a ragging free campus. The student representatives motivate the students to take part in sports, cultural, academic activities and involve them in social causes like blood donation, cleanliness drives in nearby villages and to keep the campus neat and clean. We have science, commerce Arts councils at college whose members are the meritorious students of corresponding streams. These councils are responsible for conducting various competitions with the help of faculty members. A budget is allocated to the students' council annually which is spend in students welfare. At the beginning of each new session student union also opens help desk for new students for help them with the admission process. The Various academic and administrative bodies that have students representatives on them are - YDC, Consumer forum, Planning form, NSS, Women Cell, Science council, commerce council Arts council. The institution has an active friendly and responsible student union and the union representatives are an asset to the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

? Formation of different committees under the convenor-ship of senior faculty members for co-ordinating different academic and administrative activities of college. ? Some of the committees and bodies have representatives on them from all stakeholders of the college such as students, alumni, members of society local MLA etc. ? Internal audits and annual physical verifications of different departments are done under the supervision of IQAC

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The heads of various departments participate in the Board of Studies meetings held by the University of Rajasthan and put forward their views regarding the curriculum and its enrichment in those meetings. The final call rests with the University of Rajasthan
Teaching and Learning	Special classes for slow learners Field work and Survey are an integral part of PG in geography
Examination and Evaluation	Examination and evaluation are being conducted by university of Rajasthan, and we strictly adheres to the policies designed by the affiliating university.
Research and Development	Faculty is encouraged to pursue faculty development programmes (TRF, PDF, Seminars and conferences)
Library, ICT and Physical Infrastructure / Instrumentation	The college regularly updates existing ICT facilities and maintains Language lab, library, seminar hall, classrooms and laboratory facilities.
Human Resource Management	? Facilitating faculty members to participate in Refresher Orientation course. ? Active Grievance Redressal cell. ? Anti Ragging cell Sexual Harassment Redressal committee. .
Industry Interaction / Collaboration	? The placement cell of the college makes serious efforts to bring various

	industries and local entrepreneurs to the institute to train and offer jobs to students . ? The coco-cola industry has setupwater harvesting system in our college.
Admission of Students	The college strictly follow the norms and the guidelines prescribed by the Department of Higher Education, Govt. of Rajasthan in the admission process. The students are admitted through online admission process. The college has an admission coordinator, convener of admission committee and faculty members who guide the students and parents during the online admission process.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	SSO Portal, DoIT
Administration	SSO Portal, DoIT
Finance and Accounts	NIC and DTA
Student Admission and Support	DCE and DoIT, Scholarship portal, NIC, DCE
Examination	Online examination forms filling.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2015	Nil	NIL	NIL	Nil
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2015	Nil	NIL	Nil	Nil	Nil	Nil
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development	Number of teachers who attended	From Date	To date	Duration

programme				
Orientation Course	1	27/07/2015	28/08/2015	28
Course in Physical Education	1	14/09/2015	19/09/2015	06
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> The institution is governed by the State Government and all benefits of the State Government Employees such as State Insurance, GPF, etc. are given to all teaching and non-teaching staff of this institution. In case of any medical emergency State run primary health Centre at Kaladera/ Chomu is available. All staff members are eligible for medical services at State hospitals, ESI hospitals and at some of the private hospitals recognized by the government. Various governmental schemes for the welfare of teaching and non-teaching staff have been implemented in this institution. E.g., Pension, NPS scheme, Gratuity, P.L. Encashment as retirement benefits Maternity and Paternity Leave is given to the staff. 	<ul style="list-style-type: none"> Various governmental schemes for the welfare of teaching and non-teaching staff have been implemented in this institution. E.g., Pension, NPS scheme, Gratuity, P.L. Encashment as retirement benefits Maternity and Paternity Leave is given to the staff. 	<ul style="list-style-type: none"> Book Bank Student Insurance Anti - Ragging Cell Student Advisory Bureau Student Council Placement Cell Mentoring

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, the institution has a system of audit. The audit is done by internal and external audit regulatory bodies. Internal audit is carried out by the college committee duly instituted by the Principal. Whereas external audit is conducted by teams from Directorate of Audit Inspection, Government of Rajasthan and by

the office of the Auditor General of India. Whatever document/information regarding the financial statements is needed by the inspection team, is sought by the in-charge of audit team from the head of the institution, through memos.

The head of the institution provides the desired document/information/clarification in reply of memos in writing to the in-charge of the audit team so that objections raised can be dropped after obtaining valid reasons. The head of the institution provides the documentary evidences/valid reasons for objection and requests the inspection team to drop the objections. The office of the Auditor General of India conducts a similar external audit is. The audit is finalized as per the Government Rules. The funds received from University Grants Commission are audited by the Chartered Accountant also, so that utilization certificate may be submitted to the UGC regional office. At the time of audit all stock registers, cash book, accounts, library issue-deposit record etc are audited and irregularities if any, is pointed out.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0
View File		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Teams constituted by the Commissione rate, College Education , Rajasthan	Yes	IQAC, Internal Verification Committees constituted by the Principal
Administrative	Yes	Teams constituted by the Commissione rate, College Education , Rajasthan.	Yes	IQAC, Internal Verification Committees constituted by the Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Providing constructive and critical suggestion for development of college.
2. Acting as a bridge between students and college administration
3. Discussing problems weaknesses of the college with administration and helping in rectification of them.

6.5.3 – Development programmes for support staff (at least three)

1. Computer training of the office staff so that they can handle the online admission and other such work
2. Training program for Accounts personnel, to make them proficient in E-finance

6.5.4 – Post Accreditation initiative(s) (mention at least three)

. Initiation of proceeding for introduction of more PG courses in college. 2. Strengthening infrastructure. 3. Augmenting sports facilities

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2015	Regular meetings of IQAC for monitoring and coordinating various activities at college	21/07/2015	21/07/2016	Nil	5
2016	Regular meetings of IQAC for monitoring and coordinating various activities at college	20/01/2016	20/01/2016	20/01/2016	5
2015	Workshop on female foeticide in collaboration of PCPNDT Cell, National Health Mission, govt of India	11/12/2015	11/12/2015	11/12/2015	650

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male

Activities under MahilaPrakoshta Unit	01/07/2015	20/02/2016	300	Nil
Brain storming session on gender discrimination (Daughters are precious)	11/12/2015	11/12/2015	200	450
Self defence workshop for girls	11/11/2015	11/11/2015	90	Nil
Workshop on gender sensitization	07/01/2016	07/01/2016	200	500

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
• Solar Power plants • Rain Water Harvesting System • Planting of trees • Bio Degradable Waste Management

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	No	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	No	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2015	1	1	25/09/2015	1	Blood donation camp	Blood donation to local hospital	58

2015	1	1	23/12/2015	1	Aids awareness rally	India against AIDS	200
2015	1	1	11/11/2015	1	Self Defence Workshop for girl	Women Safety	90
2015	1	1	11/12/2015	1	Girls are Precious	Female Foeticide	700
2016	1	1	07/01/2016	1	Gender Sensitization Workshop	Gender Sensitization	750

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
RSR	Nil	The Rajasthan Service Rules are the guidelines which are strictly followed and implemented uniformly.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Plantation	10/08/2015	10/08/2015	90
Plantation	25/09/2015	25/09/2015	58
Blood Donation Camp	11/12/2015	11/12/2015	650

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Solar Power Plant for electricity generation 2. Make the campus plastic free zone 3. Planting trees 4. Vehicle free zone

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

MENTORING THE STUDENTS Objective - Mentor the students to achieve their potential, ensuring all round development by utilizing all the resources available in the college. Context - Located in the rural belt, the role of the college is pertinent as far as higher education is concerned. The students enrolled in this college have a dearth of resources and opportunities. As such this government institution can and has contributed to the development of the students. Practice and Evidence of Success - Students' assistance or support centers, inter faculty dialogue forums, basic amenities, classroom teaching related improvement, teacher-student dialogue for help and mentoring beyond classrooms etc. are an integral part of the institutional system. Right from admission till they pass out, the students are constantly under the able guidance of highly qualified faculty dedicated to their growth and evolution into better and responsible citizens. The faculty guides and advises the students. A personal relationship is created which facilitates a better

understanding of students' aspiration, strength and weaknesses. This initiative supports student's continuous growth, development and building of personal and professional capabilities. The college has provided basic infrastructural support along with pedagogical environment and guidance. Lectures on time management, anger management, legal awareness, Indian constitution, CV writing, employability and communication skills, preparing for competitive exams and personality development by experts are organized. Computer education, as part of the course curriculum along with IT enabled teaching has furthered the goal of imparting quality education. The extra - curricular activities like games and sports, quizzes, debates, essay writing, dance, singing, group discussion and extension activities like NSS, NCC are conducted in the college. These provide the forums for molding the personalities of the students into better citizens.

ENVIRONMENTAL AWARENESS AND CONSERVATION Objective - Institutionalize environmental consciousness through measures such as installation of Solar Power Plant, Plantation, Rain Water Harvesting. This would not only reduce the expenses but also reduce carbon footprints. Context - Seth R L Saharia Government PG college is committed to inculcating values of environmental consciousness in students and incorporating strategies and mechanisms to make the institution eco- friendly. This is especially pertinent today when the world is facing grave challenges to the environment. The institution installed Solar Power Plant in keeping with its vision and mission. Practice and Evidence of Success - The installation of Solar Power Plant is a significant step towards our commitment to protect our environment and reflects our determination to continue to work for creating clean and green earth. Two Solar power panels (SPP) with a generating capacity of 10 KW each, have been set up on the rooftop of the college. This is a tremendous step towards the production of green energy and making the campus self-sufficient in power generation and reducing the carbon footprints. As we shift to renewable resources, we save non-renewable resources for future generations. This also reduces the net carbon emissions in the environment, as solar panels have no adverse effect on the air quality. The college has a huge 24 acres campus with expansive open spaces dotted with trees and plants all over. The Environment committee and the Beautification committee works all year round to maintain a clean and green campus. The botanical garden maintained by the department of Botany has herbs and plants of medicinal value, besides the regular flora. Seminars and workshops are often organized to educate about environment and sustainable development. The NCC, NSS, Sports, besides the Environment committee engage in plantation drives. Additionally, the norm of planting of saplings on various occasions is followed. The students and faculty are encouraged to keep the campus green by planting more trees and making the campus plastic free zone. The college maintains a smoke free and vehicle free campus to maintain a clean environment. The college has made adequate arrangements for the parking of vehicles. The college has adopted rainwater harvesting techniques and has built a water reservoir for the same. Fallen leaves are collected in a pit for decomposition and recycling.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/s_r_l_s_govt_pg_college_kaladera/uploads/doc/BEST%20PRACTICES%202015-16.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Seth RL Saharia Government PG College, Kaladera was started in 1959 to provide access to higher education to students of the rural hinter-land, marked by the dearth of such facilities. Since its inception, it has catered to the academic

imperatives of an area of about 80 kms in its periphery. Today it facilitates and fosters the higher education of around 5000 regular students and 10000 private students. There has been a plethora of socio-political, techno-scientific, economic and environmental changes since the college's initiation.

However, this dynamic institution, incorporating the necessary changes has evolved into a platform for multifaceted development of the students and the faculty. The institution with its qualified faculty has been striving hard to impart quality higher education to the rural youth. The fact that the students have an agrarian background coupled with economic constraints is considered and all efforts are made to mitigate the hurdles posed by them in procuring education. The faculty of the institution is aware and is accordingly geared to meet the students' needs of this area. This institution aims at promoting knowledge, scientific temper and culture. To make teaching learning effective the institution has a rich library, gymnasium, conference room, well equipped Chemistry, Physics, Botany, Zoology, Computer laboratories, projectors, internet, Wi-Fi and other ICT facilities. The college has the required infrastructure to conduct curricular, extracurricular and administrative activities. The college ensures holistic development of students through participation in the various activities of YDC, NSS, NCC, Yojna-Manch, Women Study Cell, Kala Parishad, Vigyan Parishad, Vanijya Parishad, etc. The facilities for various games and sports such as cricket, badminton, basket ball, volley ball, wrestling, boxing, athletics, table tennis, kabaddi, etc. also contribute to the all round development of the students. The institution has mechanism for academic and administrative auditing. The College aims to prepare its students for life by providing them with an environment of academic enrichment and by inculcating moral and spiritual values in them in such a way so as to enable them to become good citizens and social leaders of the future.

The vision of being an institution of academic excellence with innovative orientation, promoting an environment of articulate, moral and socially committed individual in this rural, under developed area defines the contours of the college's distinctive characteristics. The institution aims to produce dedicated citizens, who are ready to work for the betterment of the Society and the Nation.

Provide the weblink of the institution

https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/s_r_l_s_govt_p_g_college_kaladera/uploads/doc/Institutional%20Distinctiveness.pdf

8.Future Plans of Actions for Next Academic Year

Plan of institution for next year 1. Introduce more PG courses 2. Enhance infrastructural facilities, constructing new IT equipped lecture rooms and being a RUSA beneficiary it could be expedited. 3. Augment social compatibility of students by giving them more opportunities to get involved in social causes then NSS, NCC and other forums. 4. Inspire and facilitate faculty members to aspire for and achieve academic excellence. 5. Strengthen and strong sports culture by augmenting existing sports facilities. 6. To promote research and publications. 7. Plan and organise conferences, seminars and workshops 8. Emphasizing need to nurture and create human resource for the country, students will be exposed to new technologies, skill building, entrepreneurship etc. 9. Efforts will be made for maintenance of infrastructure and technological up gradation. 10. Organize ICT training session for teaching and non teaching staff.