Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**SETH RL SAHARIA GOVERNMENT PG COLLEGE, KALADERA**
Name of the head of the Institution	**Dr. L.P. Mahawar**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01423265880**
Mobile no.	**8239471858**
Registered Email	**rlscollegekaladera@gmail.com**
Alternate Email	**gckiqac01@gmail.com**
Address	**Kaladera, Chomu, City-Jaipur (Raj.) 303801**
City/Town	**Kaladera (Jaipur)**
State/UT	**Rajasthan**
Pincode	**303801**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Sneh Singh**
Phone no/Alternate Phone no.	**01423265880**
Mobile no.	**9414058252**
Registered Email	**gckiqac01@gmail.com**
Alternate Email	**rlscollegekaladera@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://hte.rajasthan.gov.in/college/gckaladera

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/s_r_l_s_govt_p_g_college,_kaladera/uploads/doc/Academic%20Calender%202019-20%20(1).pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B+**	**78.55**	**2005**	**28-Feb-2005**	**27-Feb-2010**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**28-Oct-2014**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Analyze the feedback forms of various stakeholders.	16-Jul-2020 1	11
Webinar on Interview mein Safalta ke Pramukh Sutra	17-Sep-2020 1	105
Webinar on Physical And Mental Health For Faculty And Students.	08-Jun-2020 1	85
National Webinar on Present Natural Calamities and Prospects of Sustainability.	05-Jun-2020 1	219
A Six Days Webinar for students.	16-Jun-2020 6	250
Meeting of IQAC to ensure optimal utilisation of infrastructural, financial and human resources	17-Oct-2019 1	11
Meeting of IQAC to ensure optimal utilisation of infrastructural, financial and human resources	19-Mar-2020 1	8
Meeting of IQAC to ensure optimal utilisation of infrastructural, financial and human resources	11-Feb-2020 1	13
Meeting of IQAC to ensure optimal utilisation of infrastructural, financial and human resources	07-Jul-2019 1	4
National seminar on Higher Education and Sustainable development Goals. 06 &07 December, 2019	06-Dec-2019 2	700
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Seth RL Saharia Government PG College, Kaladera	State Budget	State Government	2019 365	267233811

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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**8**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

? Scrutiny forwarding of applications of teachers under CAS. ? Faculty prepared Econtent and used Elearning modules in teaching so as to facilitate learning during the Covid 19 time. ? Each section of every class was assigned a Mentor and Whatsapp groups of these sections were created to enable students to learn from the security of their homes. ? Faculty recorded lectures and uploaded them on Youtube and shared links on Whatsapp groups to further facilitate the learning process of the students. ? A National Seminar and Webinars on various themes were organized.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Facilitate students to prepare for competitive exams.	**? The college is running Pratiyogita Dakshta Programme, an initiative to coach, guide and provide course material to students for a variety of competitive exams**
Conduct seminars	**? A National Seminar and Webinars on various themes were organized.**
Inculcate a sense of social responsibility in the students so through NSS activities focussing on social issues	**? Planting trees in and around campus, water conservation week, literacy camp, blood donation camp, voter registration camp and cleanliness drives in the campus and in the adopted village were organized successfully and**

	enthusiastically.
Mentor students to achieve their potential	? Emphasizing the need to equip students with practical knowledge various lectures and competitions were organized through YDC, Academic Councils- Science, Arts, Commerce and other forums on topics such as career options and avenues, skill building, personality development, competitive exams and soft skills
Enhancement of infrastructure by renovating and upgrading existing facilities.	? Installation of audio- visual equipment in smart class rooms. ? Existing labs were made high-tech by installing smart boards, projectors, etc. ? Smart Science lab equipped with the modern gadgets assisted the students to grasp their subjects better.
Organize Seminars and Conferences	? A Six Days Webinar for students. ? National Webinar on Present Natural Calamities and Prospects of Sustainability. ? Webinar on Physical And Mental Health For Faculty And Students. ? Webinar on 'Interview mein Safalta ke Pramukh Sutra'
Mentoring the Mentors	HELP- Higher Education Leadership Programme was introduced – Workshop for faculty on My College, My Pride : Quality Initiatives; Interdisciplinary Forum ;Research Development Cell
Promote ICT based learning	? Lecture by expert on ICT was organized under YDC ? Faculty recorded lectures and uploaded them on Youtube and shared links on Whatsapp groups to further facilitate the learning process of the students. ? Faculty prepared Econtent and used Elearning modules in teaching so as to facilitate learning during the Covid 19 time. ? Each section of every class was assigned a Mentor and Whatsapp groups of these sections were created to enable students to learn from the security of their homes. ? Science students were trained to use Smart Science Lab for conducting virtual experiments. ? IT enabled laboratories in Chemistry, Physics, Botany, Zoology, Psychology and Geography
Community development program	Krishi Vandan – an organic demo farm to promote environmental concerns. Institution provided books and clothing to the needy students through the community book bank and Joy of Giving scheme. ANANDAM - A novel initiative of ingraining community concern and

	selfless social service in the students as an integral and compulsory part of the course curricula. NSS activities, blood donation, , planting trees etc.
	[View File](#)

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	15-Mar-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	College is linked with MIS system under MHRD and RUSA. Almost all the work in the field of finance, accounts, admission, scholarship and library is done online through various government portals. Currently the college is using following user friendly portals / modules for transparent, paperless and cashless functioning. • Paymanager • PFMS • IFMS • SSO portal • Scholarship portal • HTE portal • Fund Tracker for RUSA • RAJ KAJ • Sampark portal • NIC and DTA • Online admission portal for all courses • Biometric attendance for employees • CCTV cameras in the classrooms and other strategic positions. This helps in providing a secure campus. • Use of Whatsapp and YouTube Channels for academic purposes. • Use of Whatsapp for administrative information and orders. • Geo Tagged Photos of events and activities.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institute aims to mobilize and enhance the existing human, infrastructural and financial resources for optimal development of students. With this aim in mind, Seth R L Saharia Government P G College plans and executes the curricular and co- curricular activities. The College Education Commissionerate issues a general academic calendar to all government colleges, incorporating the calendar of the affiliating universities of the concerned area. Since Saharia college is affiliated to the University of Rajasthan, the college follows the latter's curriculum and prepares the annual academic calendar reflecting the same (https://www.uniraj.ac.in/index.php?mid=3102#ulc2).. The faculty accordingly executes the planned monthly program using conventional teaching methods as well as supplementing them with ICT tools. The institution takes the following steps for effective implementation of curriculum :- • The head of departments advise the faculty of the concerned departments to prepare the academic calendar for effective execution of curriculum. • The heads of department prepare plans and allocate papers to teachers and ensure completion of prescribed syllabus in time. • The students are facilitated with library, well equipped labs, computer centres and other required facilities to ensure optimum learning. • Tests are conducted in each class to check students' comprehension and grasp of the subject. They are guided and assisted according to their performances. • Student Helpdesk and Drop Box are available for their grievances. • The teachers are encouraged to attend BOS meetings, seminars, conferences and workshops to keep them aware and updated with recent advances in their respective subjects. The co-curricular and extracurricular activities conducted throughout the year, ensures that the students are provided with the platform to develop their overall personalities. They are aimed at – • Developing awareness for personal hygiene and cleanliness and promoting analytical skills, scientific temperament and rational thinking among students: • Ensuring holistic development of students by organising workshops, seminars, conferences and lecturers under the auspices of YDC, NSS, Yojna Manch, Women study cell etc. • Propagating camaraderie and maintaining physical well being of students by providing them with a state of art gymnasium and well developed sports grounds. • Ensuring an atmosphere conducive for imparting and imbibing knowledge. • From this session, Pratiyogita Dakshta, an initiative to wean away students from the coaching institutions was introduced. This facility of providing assistance to students for preparation of various competitive exams through lectures and notes is free and is adjusted in the usual timetable of the college students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
RSLDC-Spoken English	NIL	13/12/2019	Nil	Employability	Skill Development

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	0	Nill

[View File](#)

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting	Programme Specialization	Date of implementation of

CBCS		CBCS/Elective Course System
BA	UG	Nill
MA	PG in Geography & Pol. Science	Nill
MCom	PG in EAFM, ABST, BADM	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	103	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Anandam	01/07/2020	2444
NCC	01/07/2019	160
NSS	01/07/2019	300
[View File](#)		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MA	Geography	112
BEd	Teaching	91
[View File](#)		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Curriculum based feedback was received from 4 different groups - students, teachers, parents and alumni. The prime focus was on students' response. This feedback consisted of a questionnaire pertaining to different aspects i.e. curriculum, infrastructure and facilities. An analysis of this feedback showed that students were satisfied in general, though some of them did have some concerns. Maximum students were satisfied with their syllabus, content and class room teaching. Some of the students need some improvements in the infrastructure regarding internet facility and wish to have more co curricular activities. Students belonging to different faculties i.e. Science, Arts and Commerce found the classrooms in the college clean and ventilated. Some students want more smart class rooms so as to have access to expansive IT assisted teaching. A perusal of the response of the teachers exhibited dissatisfaction with the curriculum as they expressed the need for

incorporating some productive changes in it. According to them, the curriculum should be more career oriented than it is today and must have some practical applications. Parents of the students primarily have a rural background and are involved in farming and associated professions. They are happy with the college as their wards are getting higher education. They are happy with the infrastructure and other facilities provided to the students. Members of alumni feel proud to be a part of the college and they are happy with its progress and dedication towards the students.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom	PG	150	140	131
MA	PG	120	250	118
BSc	UG	560	1600	553
BCom	UG	320	200	192
BA	UG	1400	2800	1400
MSc	PG	50	150	50
[View File](#)				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	4769	569	46	Nill	91

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
91	91	134	10	10	9
[View File of ICT Tools and resources](#)					
[View File of E-resources and techniques used](#)					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Guiding young minds in the right direction is of utmost importance to ensure that they reach their full potential. Students' assistance or support centers, inter faculty dialogue forums, basic amenities, classroom teaching related improvement, teacher-student dialogue for help and mentoring beyond classrooms etc are an integral part of the institutional system. Mentoring is done on an everyday basis in an informal manner, without the ado of formal paper work. Right from admission till they pass out, the students are constantly under the able guidance of highly qualified faculty dedicated to their growth and evolution into better and responsible citizens. The faculty guides and advises the student. A personal relationship is created which facilitates a better understanding of

students' aspiration, strength and weaknesses. This initiative supports student's continuous growth, development and building of personal and professional capabilities. They provide the required guidance and counselling in their classrooms and beyond. The various forums like YDC, Women cell, NSS, NCC, Sahitya Parishad, Kala Parishad, Vigyan Parishad, Vanijya Parishad, etc. help students to attain their potential through multifarious activities conducted throughout the year. The staff, including the Principal, is accessible to the students whenever they require. Given the fact that the students of the college come majorly from rural, agricultural and disadvantaged background, the mentoring becomes very crucial. The mentoring is clearly exhibited in the following areas:- Admissions : – Students are counselled about the choice of subjects and are encouraged to stop out of their comfort zones and explore new subjects and activities. Curricular :- All aides, conventional and hi-tech, are put to use to enable students to understand their curricular material to the full. The faculty promotes reading reference books and journals and instilling a habit of frequenting the stocked college library. Extra-curricular activities :– A wide range of extra scholastic activities are provided by the institution to benefit the overall growth of the students and all are encouraged to participate. By providing a platform to young talent and helping them prepare for various competitions at college, district and state level, we prepare them to face the real world with confidence. Elections :- The students are exposed to the election process through student union elections. First time voters are encouraged and groomed to take their voting rights seriously and be responsible voters. Community work : - NSS, NCC, Scouts, YDC, Women Study Cell are some of the forums through which the faculty mentors students towards community awareness. A formal mentoring system has been setup in the institution since June 2020. Each section of every class was assigned a Mentor and Whatsapp groups of these sections were created to enable students to learn from the security of their homes. These groups were used for effective dispersal of E-Content including videos of topics in the syllabus facilitating academic progress. A Girls Mentoring Committee to guide and counsel them on issues and challenges specifically related to being a female. This committee has been instituted in 2018-19 session and has been effectively working since then. Anandam.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
5338	91	1:59

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
85	91	Nill	Nill	71

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	NIL	Nill	NIL
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MCom	ABST	2019-20	12/10/2020	11/11/2020
MCom	BUS ADMINISTRATION	2019-20	12/10/2020	02/11/2020
MCom	EAFM	2019-20	21/10/2020	20/11/2020

MA	Political Science	2019-20	23/10/2020	02/12/2020
MA	GEOGRAPHY	2019-20	03/09/2020	24/11/2020
BSc	BSc - III	2019-20	06/10/2020	11/11/2020
BCom	BCom - III	2019-20	08/10/2020	02/11/2020
BA	BA - III	2019-20	22/10/2020	11/11/2020
[View File](#)				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college is governed by the mandate of the Commissionerate and is affiliated to the University of Rajasthan. Monthly tests and P.G. seminars have been promulgated and implemented accordingly. The circular regarding the internal monthly test is duly forwarded through email to all government colleges including ours. Every month, tests as scheduled by the Commissionerate are taken by the faculty in the college. Besides these formal measures, teachers take class tests, conduct quizzes and discuss the class test papers. These continuous tests provide a criterion for specifying the weaknesses and strengths of the students. The faculty accordingly discusses and interacts with the students. The seminars organized by the various P.G. departments also provide a way to gauge the students' knowledge and perception. Various Academic Councils programmes, YDC activities which include essay writing, quiz, group discussion, mock interview, slogan etc. also manifest the students' understanding of the subject concerned. Extra classes and revision further strengthens the internal evaluation process

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college being a government institution adheres to the academic calendar of the Commissionerate, College Education, Rajasthan. The Academic Calendar provides an insight into all details - right from process of Online Admission to the conduct of annual examinations, including curricular and co/extra-curricular activities. The circular regarding the internal monthly test is duly forwarded through email to all government colleges including ours. Every month, tests as scheduled by the Commissionerate are taken by the faculty in the college. The University of Rajasthan being the affiliating body provides the schedule for Annual practical and theory examinations and the college This year , examinations conducts the exams accordingly in the scheduled time. The college strictly adheres to the schedule provided by the University of Rajasthan and to the college education department. In this session, the practical exams began in mid February and theory exams began in March first week. The last theory exam was held on 21st May, 2019. For the session 2019-20 online admission process for UG classes began by the first week of June and by the end of June, the first and the second lists were published. Regular classes commenced from July 1st, 2019. By the first week of August, UG and PG admission process ended. Internal assessment of all the classes was done through quarterly tests. As far as examinations are concerned, practical exams were conducted in mid February for Science faculty and Geography whereas theory exams started in March first week for Non Collegiate students and in Mid March for Regular students. The examination continued till 21st May, 2019.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[https://hte.rajasthan.gov.in/dept/dce/university of rajasthan/s r l s govt p g](https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/s_r_l_s_govt_p_g)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
POL. SCIENCE, HINDI, ENGLISH, HISTORY, GEOGRAPHY, SOCIOLOGY, ECONOMICS, SANSKRIT, HOME SC., PSCHYOLO	BA	UG	1045	736	70.43
ABST, EAFM, ACCOUNTACY	BCom	UG	128	104	81.25
PHYSICS, CHEMISTRY, BOTANY, ZOOLOGY ,MATHS	BSc	UG	288	221	73.73
POLITICAL SCIENCE, Geography	MA	PG	46	40	86.95
ABST, EAFM, ACCOUNTACY	MCom	PG	Nill	Nill	00
CHEMISTRY	MSc	PG	Nill	Nill	00
EDUCATION	BEd	TEACHING	91	91	100

[View File]()

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	N/A	0	0

[View File]()

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
National Conference on Higher Education and Sustainable Development Goals	Seth RL Saharia Government PG College, Kaladera	06/12/2019
National Webinar on Present Natural Calamities and prospects of Sustainability	Seth RL Saharia Government PG College, Kaladera	05/06/2020
Webinar on Physical And Mental Health For Faculty And Students.	Seth RL Saharia Government PG College, Kaladera	08/06/2020
Six days Webinar on ??????????? ?? ??????? ?? ?????? ???????? – ?????-19 ?? ????? ??????? ???	Seth RL Saharia Government PG College, Kaladera	16/06/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
N/A	N/A	N/A	Nill	N/A

View File

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
N/A	N/A	N/A	N/A	N/A	Nill

View File

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Political Science	2
Geography	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Chemistry	2	3.5
National	Zoology	3	3.5
National	Botany	1	3.5

National	Physics	4	3.5
National	Political Science	3	3.5
National	Sociology	2	3.5
International	Sociology	1	4
International	Physics	3	4
International	Chemistry	1	4
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Physics	1
Physical Training	1
Economics	1
Geography	2
B.Ed.	3
Sanskrit	1
Political Science	2
Chemistry	1
History	2
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
N/A	N/A	Nil	Nill	0	Nil	Nill
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
N/A	N/A	Nil	Nill	Nill	Nill	Nil
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	52	167	8	2
Presented papers	52	167	8	2
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Self Defence Workshop	Women Cell	40	800
Hindi Week Celebrations	YDC	6	1500
Road Safety Week	NSS	3	1000
Cleaning Water bodies of adopted villages	NSS	3	300
Cleanliness Drives in college campus and in adopted villages	NSS	3	650
Teachers Day, Hindi Day, National Integration Day, Flag Day, World Aids day, Vivekanand Jayanti, National Voters Day, Subhash Chand Jayanti celebrations	NSS	3	1500
Planting trees	NSS	3	300
National Deworming Initiative	NSS	3	300
Blood Donation Camp	NSS	100	600
Lecture on ICT	YDC	5	130
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Krishi Vandan	Recognition Letter	Local Village Panchayat	100
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites

Providing Water for Birds	NSS	Providing Water for Birds	3	300
Awareness Rally for Aids	NSS	Awareness Rally for Aids	3	300
Self Defence Workshop	Women Cell and Self Defence Expert from local Thana	Self Defence Workshop	5	800
Hindi Week Celebrations	YDC	Hindi Week Celebrations	5	1500
Road Safety Week	NSS and local Traffic police	Road Safety Week	3	1000
Cleaning Water bodies of adopted villages	NSS and locals	Cleaning Water bodies of adopted villages	3	300
Cleanliness Drives in college campus and in adopted villages	NSS and locals	Cleanliness Drives in college campus and in adopted villages	3	300
Planting trees	NSS	Planting trees	3	300
Blood Donation Camp	NSS and SDMH	Blood Donation Camp	100	600
Lecture on ICT	YDC	Lecture on ICT	5	130
[View File](#)				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
N/A	N/A	Nil	0
[View File](#)			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
MoU with RSLDC	MMYKY – Flagship programme of the Govt. of Rajasthan with RSLDC	State Government of Rajasthan	01/01/2020	02/12/2020	103

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year			
Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
RSLDC	Nill	Skill Development – Spoken English	103
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
109938	105726

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
E-Library	Fully	Not known	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	61518	1119522	325	45000	61843	1164522
Journals	7	10000	Nill	Nill	7	10000
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
All Staff Members	YouTube	CCE Lectures	01/05/2019
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	77	3	3	15	2	4	12	4	0
Added	0	0	0	0	0	0	1	0	0
Total	77	3	3	15	2	4	13	4	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

5 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
E-content was generated in the college	https://hte.rajasthan.gov.in/college/gckaladera/Econtent.php

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
119838	3196363	3196363	115626

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Building infrastructure • There is a building committee to look after the maintenance, repair and construction work related to the building and other infrastructure like water, power supply and gas. •A continuous effort is made to provide dedicated and secure space for equipments and tools. • During all maintenance and up gradation work related to civil and electrical matters, various designated committees verify the work done by the contractors. • Institution being RUSA beneficiary, had conducted renovation and upgradation work, which was monitored by PMU (Project Monitoring Unit) effectively. • All minor faults are attended and repaired by hired technicians, carpenters etc. • Maintenance of toilets and service areas are outsourced through various external agencies. Computer IT infrastructure •Maintenance and up gradation is looked after by computer maintenance committee from time to time. • Computers are taken care of regularly by hired professionals to ensure that the equipments perform well. • Dead stock register is maintained to keep account of the non-functional equipments and equipments like computers, printers, etc. • The internet lines are maintained by BSNL Laboratory equipments/ machinery • Gas connection pipe line is checked regularly for any leakage by able technicians. • Stock register of laboratory for keeping a list of chemicals, glassware and any other instruments used in the laboratory is maintained. A dead stock register is also maintained to keep account of the non- functional equipment and machineries etc. • The laboratory equipment is maintained at the

departmental level by the staff or through hired technicians annually and/or whenever necessary. Furniture/ related items There is a dedicated staff to look after the maintenance and repair work of furniture and fixtures and other physical infrastructure. The committee brings to the notice of the authority the needs of repair work and certify after the work has been completed. • To improve the physical ambience of the campus, several initiatives are taken from time to time. Some of these are: 1. Periodic painting and white washing of building and labs. 2. Skilled people to maintain the lawns and upkeep of plants. 3. Adequate housekeeping staff for general cleaning and cleaning of rest rooms supervised by a supervisor appointed annually on contract basis

https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/s_r_l_s_govt_p_g_college,_kaladera/uploads/doc/PROCEDURE%20AND%20POLICIES.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Financial support from institution	1423	3338000
Financial Support from Other Sources			
a) National	NIL	Nill	0
b)International	NIL	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
RSLDC – Spoken English	23/12/2019	103	Rajasthan Skill and Livelihoods Development Corporation (RSLDC)
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Pratiyogita Dakshta	1696	1696	Nill	Nill
2019	YDC ,Academic Councils	2500	2500	Nill	Nill
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual

harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
110	110	2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
None	Nill	Nill	Data not Available	Nill	40

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
Nill	26	M.A. , M.Sc. , M.Com.	Political Science, Geography, Chemistry, ABST, EAFM,	Rajasthan University and other Universities	M.Phil. ,Ph.D.
2019	265	B.A., B.Com., B.Sc, B.Ed..	NA	Rajasthan University other govt. P.G. colleges, B.Ed. M.com in same institution	M.A. M.Sc. M.com, M.Ed.

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	40

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cricket	Institutional	50
Badminton	Institutional	15
Volleyball	Institutional	35
Table Tennis	Institutional	10
Athletics	Institutional	120
Wrestling	Institutional	10

Boxing	Institutional	15
Weight Lifting	Institutional	10
Chess	Institutional	15
Kabaddi	Institutional	35
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NIl	Nill	Nill	Nill	Nil	Nil
[View File](#)						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per the government guidelines instructions the institution conducts elections for the Student Council each year. The composition of the Council consisting of President, Vice President, Secretary, Joint Secretary etc. strictly adheres to the guidelines of the Student Council Constitution. • The student council takes active part in the day to day functioning of the institution. The council members play a pivotal role in conveying students' views and grievances to the concerned authorities for discussion and amicable resolution. • They also help the faculty of the college to organize sports and cultural events and other co-curricular and extra -curricular activities. • The council members work in tandem with the college administration in maintaining discipline and creating conducive atmosphere for learning and teaching at the campus. • They also work in close association with the discipline committee in maintaining a ragging free campus. • The student representatives motivate the students to take part in sports, cultural, academic activities and involve them in social causes like blood donation, "cleanliness" drives in nearby villages and to keep the campus neat and clean. • The college has science, commerce arts councils consisting of the meritorious students of corresponding streams as members. These councils are responsible for conducting various competitions with the help of faculty members. • An annual budget is allocated to the Student Council which is spent on students' welfare. • At the beginning of each academic session, the Student Council also opens help desk for new students to help them with the admission process. • The various academic and administrative bodies that have student representatives on them are – YDC, Consumer forum, Planning form, NSS, Women Cell, Science Council, Commerce Council Arts Council. • The institution has an active, friendly and responsible student union and the union representatives are an asset to the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The head of the institution delegates its powers by constituting various committees for smooth functioning in the campus. One faculty member is nominated as convenor, who conducts the meeting of its committee members. In the meeting all activity related matters are discussed to chalk out the programme and responsibilities are assigned to committee members. The institution promotes the participation of the students so that students would get the opportunity and exposure to learn the management of various activities which would enable the development of leadership qualities among them. For this, students are nominated in the committees to assist faculty members. Students work under supervision of faculty members and learn to organize activities. This also helps to develop team spirit and in understanding each other. In sports activities, students are assigned work under the supervision of able PTI. This helps the students to understand play, field, athletic tracks, field area of the game and other basics related to sports. In cultural activities students are assigned work to decorate stage, prepare and distribute judgement sheets under the supervision of committee members. Marked copy of the judgement sheets are collected by the event in-charge. After completion of an activity, a report written by the convener of the committee is submitted to the head of the institution. On the basis of reports submitted by the various committee conveners, head of the institution prepares annual report of the institution. This annual report is read by the head of the institution in annual function of the institution. Some of the committees and bodies have representatives on them from all stakeholders of the college such as students, alumni, members of society local MLA etc. Internal audits and annual physical verifications of different departments are done under the supervision of IQAC

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	? The heads of various departments participate in the Board of Studies meetings held by the University of Rajasthan and put forward their views regarding the curriculum and its enrichment in those meetings. The final call rests with the University of Rajasthan.
Research and Development	? Faculty members have availed TRF PDF. Some of them have been sanctioned grants for minor and major research project. Some of the faculty members supervise Ph.D students. Two of the

	faculty members have been recognized by international institutes of learning. ? Motivate and encourage faculty members for research and innovation. ? Encourage them to present papers in national / international seminars conference. ? Facilitate the participation of the faculty in workshops, refresher and short term courses. ? Facilitate the participation of the faculty in online workshops, refresher and short term courses.
Examination and Evaluation	? Examination and evaluation are conducted by the University of Rajasthan, and we strictly adhere to the policies designed by the affiliating university. ? Exams are conducted in a timely manner so as to facilitate the progression of students to their desired goals. ? Invigilation during exams are conducted in a strict manner so as to ensure that students do not employ unfair means. In case a student is caught teaching, his /her answer booklet is marked with the stamp of unfair means. The concerned student is then given a fresh answer booklet. This ensures that the marksheet of the student reflects the unfair means case. ? The faculty contributes to evaluation in a time bound manner. ? Regular monthly tests were held for each class with the papers from cce
Teaching and Learning	? Faculty preparing E- content for students ? Encouraging teachers to use PPT and audio- visual equipments for imparting knowledge ? Field work and Survey are an integral part of PG in geography ? Complementing traditional methods of teaching with seminars in PG courses ? Special classes for slow learners ? Recording lectures and uploading them on YouTube and Whatsapp. ? Each section was allocated a designated Mentor who created a Whatsapp group of his/her respective section. ? The mentors disbursed the E-content, E-assignment and recorded video lectures through these Whatsapp groups. ? Webinars to broaden the horizons of the students of the college.
Admission of Students	The college strictly follow the norms and the guidelines prescribed by the Department of Higher Education, govt. of Rajasthan. The students are admitted through online admission process. The

	college has an admission coordinator, convener of admission committee and faculty members who guide the students and parents during the online process. ? The faculty facilitates the admission of the students through by guiding the students as well as intimating them of all important dates and required documents. ? The admission committees of the college ensures that the admission rules and reservation quota is followed strictly by verifying each and every document of every student. ? Online admission for all UG and PG classes started for full transparency in admission process. ? Help desk for students to guide them through the admission process.
Industry Interaction / Collaboration	? The placement cell of the college makes serious efforts to bring various industries and local entrepreneurs to the institute to train and offer jobs to students . ? The coco-cola industry has setup water harvesting system in our college. ? Collaboration with RSLDC to train students for skill development.
Human Resource Management	The head of the institution assigns tasks to teaching and non-teaching staff members according to the need of the institution. By and large, efforts are made to see that the work is assigned,distributed and managed well. ? Facilitating faculty members to participate in Refresher Orientation course. ? Active Grievance Redressal Cell. ? Anti Ragging Cell Sexual Harassment Redressal Committee. ? Organizing computer training program for Teaching Non Teaching staff. ? The DCE sends faculty members to various training programmes like workshops, orientation and refresher courses conducted by ASC for augmenting knowledge in their disciplines.
Library, ICT and Physical Infrastructure / Instrumentation	? Provision for Wi-Fi facility in campus ? Separate internet connection in the library to be used for circulation of books and to access E-resources. ? Separate Xerox machine in the library ? Procurement of more state of the art equipment, teaching aids books under RUSA/UCG fund. ? Up gradation of labs in science stream. ? Procurement of IT paraphernalia. ? Maintenance of classrooms and washrooms. ? Use of Smart Conference

room ? Use of Smart Science Laboratory for teaching students and conducting virtual experiments.

6.2.2 – Implementation of e-governance in areas of operations:	
E-governace area	Details
Planning and Development	? Promoting and facilitating use of audio visual mode of learning. ? Use of SSO Portal, DoIT for all planning and development
Administration	? Use of RAJ KAJ application and SSO portal for submitting property returns, TA DA bills, allotment of loans etc. ? Facilitating E- learning process through govt portals. ? Use of PFMS portal to upload expenditure related to RUSA, UGC and other funds. Sampark portal for grievance redressal.
Finance and Accounts	? Pay-manager for online salary account ? Use of fund tracker. ? Use of PFMS portal to upload expenditure related to RUSA, UGC and other funds. ? NIC and DTA
Student Admission and Support	? Fully online admission along with online payment of fees.
Examination	? Results are available online on the University of Rajasthan portal. ? Online filling of examination forms.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NIL	NIL	NIL	Nill
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	H R Conclave	NA	16/12/2019	17/12/2019	4	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short Term Course	1	03/10/2019	12/10/2019	07

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
• The institution is governed by the State Government and all benefits of the State Government Employees such as State Insurance, GPF, etc. are given to all teaching staff of this institution. • In case of any medical emergency State run primary health Centre at Kaladera/ Chomu is available. • All staff members are eligible for medical services at State hospitals, ESI hospitals and at some of the private hospitals recognized by the government. • Various governmental schemes for the welfare of teaching staff have been implemented in this institution. E.g., Pension, NPS scheme, Gratuity, P.L. Encashment as retirement benefits • Maternity and Paternity Leave is given to the staff. Child Care Leave is given to the employees of the institution.	• The institution is governed by the State Government and all benefits of the State Government Employees such as State Insurance, GPF, etc. are given to all non-teaching staff of this institution. • In case of any medical emergency State run primary health Centre at Kaladera/ Chomu is available. • All staff members are eligible for medical services at State hospitals, ESI hospitals and at some of the private hospitals recognized by the government. • Various governmental schemes for the welfare of non-teaching staff have been implemented in this institution. E.g., Pension, NPS scheme, Gratuity, P.L. Encashment as retirement benefits • Maternity and Paternity Leave is given to the staff. Child Care Leave is given to the employees of the institution.	Book Bank Student Insurance Anti – Ragging Cell Student Advisory Bureau Student Council Placement Cell Mentoring Community Book Bank, Student Insurance, Reservation at the time of admission, Scholarships under various schemes.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, the institution has a system of audit. The audit is done by internal and external audit regulatory bodies. Internal audit is carried out by the college committee duly instituted by the Principal. Whereas external audit is conducted

by teams from Directorate of Audit Inspection, Government of Rajasthan and by the office of the Auditor General of India. Whatever document/information regarding the financial statements is needed by the inspection team, is sought by the in-charge of audit team from the head of the institution, through memos. The head of the institution provides the desired document/ information/clarification in reply of memos in writing to the in-charge of the audit team so that objections raised can be dropped after obtaining valid reasons. The head of the institution provides the documentary evidences/valid reasons for objection and requests the inspection team to drop the objections. The office of the Auditor General of India conducts a similar external audit is. The audit is finalized as per the Government Rules. The funds received from University Grants Commission are audited by the Chartered Accountant also, so that utilization certificate may be submitted to the UGC regional office. At the time of audit all stock registers, cash book, accounts, library issue-deposit record etc are audited and irregularities if any, is pointed out.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NA

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6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	• Audit Teams constituted by the Commissione rate, College Education , Rajasthan. • Annual Audit Programme(AAP) team constituted by the Commissione rate, College Education , Rajasthan.	Yes	IQAC, Internal Verification Committees constituted by the Principal
Administrative	Yes	• Audit Teams constituted by the Commissione rate, College Education , Rajasthan. • Annual Audit Programme(AAP) team constituted by the Commissione	Yes	IQAC, Internal Verification Committees constituted by the Principal.

	rate, College Education, Rajasthan.

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Providing constructive and critical suggestion for development of college. 2. Acting as a bridge between the students and college administration 3. Discussing problems weaknesses of the college with administration and helping in rectification of them.

6.5.3 – Development programmes for support staff (at least three)

1. Computer training of the office staff so that they can handle the online admission and other such work 2. Training program for Accounts personnel, to make them proficient with E-finance. 3. PFMS Training

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Introduction of more PG courses in college. 2. Strengthening infrastructure. 3. Skill Development Courses

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Webinar on Physical And Mental Health For Faculty And Students.	08/06/2020	08/06/2020	08/06/2020	85
2019	National seminar on Higher Education and Sustainable development Goals.	06/12/2019	06/12/2019	07/12/2019	700
2019	Meetings of IQAC to ensure optimal utilisation of infrastructural, financial and human resources	07/07/2019	07/07/2019	07/07/2019	4
2019	Meeting of IQAC to	11/02/2020	11/02/2020	11/02/2020	13

	ensure optimal utilisation of infrastructural, financial and human resources				
2020	Meeting of IQAC to ensure optimal utilisation of infrastructural, financial and human resources	19/03/2020	19/03/2020	19/03/2020	8
2019	Meeting of IQAC to ensure optimal utilisation of infrastructural, financial and human resources	17/10/2019	17/10/2019	17/10/2019	11
2020	A Six Days Webinar for students.	16/06/2020	16/06/2020	21/06/2020	250
2020	National Webinar on Present Natural Calamities and Prospects of Sustainability.	05/06/2020	05/06/2020	05/06/2020	219
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Activities Under Mahila Prakoshtha	01/07/2019	31/12/2020	1500	Nill
Workshop on	02/12/2019	02/12/2019	800	Nill

Self Defence				
International Day for Violence Against Women	25/11/2019	25/11/2019	110	250

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
LED bulbs are used. Water harvesting System Planting of trees Bio Degradable Waste Management

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	8
Provision for lift	No	Nill
Ramp/Rails	Yes	8
Braille Software/facilities	No	Nill
Rest Rooms	Yes	8
Scribes for examination	Yes	3
Special skill development for differently abled students	No	Nill
Any other similar facility	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	01/07/2019	365	Krishi Vandan	Organic farming	450
2020	1	1	11/01/2020	07	Road Safety Week	Road Safety	2600
2020	1	1	14/01/2020	15	Animal Welfare Fortnight	Animal Welfare	1500
2020	1	1	16/03/2020	01	Vaccination Awareness Camp for Pregnant Women and Children	Vaccination Awareness	1100

2019	1	1	08/08/2019	01	Deworming Drive	Health	2000
2019	1	1	02/10/2019	01	Blood Donation Camp	Blood Donation	700
2019	1	1	12/08/2019	Nill	Planting trees	Environment consciousness	300
2020	1	1	05/12/2020	01	Matdaata Jagrukta Karyakram / Voters' Awareness Program	Electoral Democracy	300
2020	1	1	19/11/2020	07	Samprad ayik Sadbhaav Saptah	Communal Harmony	300
2020	1	1	02/10/2020	15	Corona Jaagrukta Pakhwada	Health	300

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Rajasthan State Service Rules	Nill	The institution is run by Rajasthan State Service Rules

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Krishi Vandan	01/07/2019	31/12/2020	450
Road Safety Week	11/01/2020	17/01/2020	2600
Animal Welfare Fortnight	14/01/2020	31/01/2020	1500
Vaccination Awareness Camp for Pregnant Women and Children	16/03/2020	16/03/2020	1100
Run for Unity	31/10/2019	31/10/2020	300
Blood Donation Camp	02/10/2019	02/10/2019	700
De worming Initiative	12/08/2019	12/08/2019	2000
Sadbhavna Rally	19/11/2019	19/11/2019	300
Cleanliness Drive	03/02/2020	03/02/2020	300
Statehood Day under Ek Bharat	26/01/2020	26/01/2020	300

Shreshth Bharat Club				

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• **Make the campus plastic free zone** • **Planting trees** • **Vehicle free zone** • **Management of bio- degradable waste**

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

HELP - PRATIYOGITA DAKSHTA Objective – To wean away students from coaching institutions and provide free preliminary preparation classes for competitive examinations. Context - Coaching classes and institutions for preparation of competitive exams have become an integral part of the Indian educational ethos. This rural hinterland is no exception to this general tendency. Whoever can afford, send their students to coaching institutions in the hope of getting through various competitive exams to secure jobs. This tendency becomes a financial burden to the family and it also afflicts the attendance of the students. Accepting this malaise and realizing the need to wean away students from the coaching institutions, Pratiyogita Dakshta, was introduced in the college. Practice and Evidence of Success – The faculty of the college, in their free periods taught the students enrolled for Pratiyogita Dakshta. The classes and timetable were managed incorporating the needs of the students and availability of the faculty. The classes were squeezed in the existing working time table of the students and the teachers. No extra working hours have been added to either the faculty or the students. This saves a lot of time of the students who otherwise would have commuted to far off institutions. The fact that the assistance provided to students through lectures and study material is free is an added bonus. Around 90 students from various disciplines enrolled in these classes and have benefitted from them. Since the college has teachers with proficiency in numerous subjects, the topics to be covered in the syllabi of the various competitive examinations is managed well. The students have an easy access to resources and the faculty of the college, ensuring better learning. A pan Rajasthan test of all students registered in the Pratiyogita Dakshta programme in the various state government colleges on general knowledge was conducted by the college to gauge the learning of the students. Students' assistance or support centers, inter faculty dialogue forums, basic amenities, classroom teaching related improvement, teacher-student dialogue for help and mentoring beyond classrooms etc. are an integral part of the institutional system. Right from admission till they pass out, the students are constantly under the able guidance of highly qualified faculty dedicated to their growth and evolution into better and responsible citizens. The faculty guides and advises the students. A personal relationship is created which facilitates a better understanding of students' aspiration, strength and weaknesses. This initiative supports student's continuous growth, development and building of personal and professional capabilities. Recognizing the importance of ICT for teaching and learning, the institution has promoted and facilitated it in a big way. Faculty has been encouraged and trained to use ICT for imparting knowledge. It uses audio – visual equipments for power point presentations as well as slides and e-content available on SAKSHAT web portal to teach students. The college has provided basic infrastructural support along with pedagogical environment and guidance. Lectures on time management, anger management, legal awareness, Indian constitution, CV writing, employability and communication skills, preparing for competitive exams and personality development by experts are organized. Computer education, as part of the course curriculum along with IT enabled teaching has furthered the goal of imparting quality education. The extra - curricular activities like games and sports, quizzes, debates, essay

writing, dance, singing, group discussion and extension activities like NSS, NCC are conducted in the college. These provide the forums for molding the personalities of the students into better citizens. A community book bank, (a voluntary effort initiative of the students and the faculty to facilitate learning) besides the library to provide books to the students was set up. The community book bank is an initiative of faculty members and students of the college to voluntarily help needy students with books and study materials. The needy students of the college can borrow books and study materials as and when required. Books and study materials have been donated by willing teachers and people in and around the institution. There are almost 300 books/study material in stock now and efforts are being made to gather more and more. The faculty has prepared a repository of e- content and video lecture to enable remote learning during these trying times of Covid 19 crisis. The faculty has made extensive use of digital and social media platforms to reach out to the students. E- content like notes, PDF, assignments, question papers, video lectures, etc. have been prepared by the faculty to help students to learn remotely and this has become the most important resource during the corona crisis we are going through. KRISHI VANDAN - ENVIRONMENTAL AWARENESS AND CONSERVATION Objective - To promote and encourage organic farming and motivate the educated youth to join the agricultural enterprise through a pilot project on organic farming involving a hands on training on eco-friendly agricultural practices. To contribute to community development by the up-gradation of farming skills and techniques with an enhanced awareness for the environment. Context - All over the world, the imperatives of organic farming have been reassessed and reiterated at every concerned forum. In India it has a special bearing as it is a predominantly agricultural economy with a booming population. Organic farming along with its concomitants and eco-friendly dimensions and quality production is the need of the hour. This college is a part of the rural vicinity and as such, most of its students have an agricultural background. However, there is a tendency of the youth to relinquish farming once they enroll for graduation or after graduating. This has, on the one hand hindered the development of the rural areas and on the other has led to overcrowding in the towns. S.R.L.S. College, Kaladera has taken an initiative to set up an organic Demo Farm under the aegis of Commissionerate College education involving institution like Morarka foundation with a visionary approach of helping students of the institution and the local farmers to switch over to eco-friendly organic practices. Practice and Evidence of Success - Krishi Vandan Kendra (Demo farm), an organic farming initiative as a joint venture with Morarka Foundation ,a pioneer NGO in the field of organic farming has been set up to serve as knowledge and resource center for improving the agricultural economy of the area by linking the national research with extension system and farmers. This programme is related to organic farming, which includes preparation of land for farming, cultivation and production of vegetables, fruits, flowers etc., preparation of animal food (Azola). As the institution is located in rural area and mainly dependent on farming, through this programme farmers of this area are benefitted. We can help the farmers regarding pesticides, fertilizers, hybrid seeds of fruits and vegetables. Training to students and faculty members on farming and allied activities was given to promote agro-based learning-earning aptitude among students on the basis of training-cum-practice programme. The first training programme was organized on 13th September 2018 in Jaipur which was attended by faculty and students. Trainings were imparted to the students (mostly belonging to the agrarian and pastoral community) and local farmers on organic farming on various topics like soil fertility management, principles and practices of organic farming, organic input production technologies, use of natural and organic manure and Azola feed for cattle, documentation in organic farming and post harvest techniques etc., both at farmer's field and at the Krishi Vandan Kendra in the campus. Environment friendly technologies have been developed to

recycle segregated solid waste and waste water recycling. During the year 2019-20, around 90 farmer families were trained by the enthusiastic students and faculty members of the institution.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/s_r_l_s_govt_p_g_college,_kaladera/uploads/doc/Best%20Practices%20for%202019%20-%202020.docx.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Seth RL Saharia Government PG College, Kaladera was started in 1959 to provide access to higher education to students of the rural hinter-land, marked by the dearth of such facilities. Since its inception, it has catered to the academic imperatives of an area of about 80 kms in its periphery. Today it facilitates and fosters the higher education of around 5000 regular students and 10000 private students. There has been a plethora of socio-political, techno-scientific, economic and environmental changes since the college's initiation. However, this dynamic institution, incorporating the necessary changes has evolved into a platform for multifaceted development of the students and the faculty. The institution with its qualified faculty has been striving hard to impart quality higher education to the rural youth. The fact that the students have an agrarian background coupled with economic constraints is considered and all efforts are made to mitigate the hurdles posed by them in procuring education. The faculty of the institution is aware and is accordingly geared to meet the students' needs of this area. This institution aims at promoting knowledge, scientific temper and culture. To make teaching learning effective the institution has a rich library, gymnasium, conference room, well equipped Chemistry, Physics, Botany, Zoology, Computer laboratories, projectors, internet, Wi-Fi and other ICT facilities. Realizing the tremendous importance and impact of ICT based teaching, the college administration has procured computers, Smart/Interactive boards and other paraphernalia with the gracious funding of UGC and State Government. E-Content on topics included in the syllabi has been prepared by the faculty. Video lectures have been recorded and uploaded on Youtube. The links of these videos are provided to the students through Whatsapp groups created for them. The faculty members use topic based power point presentations, slides and e-content available on web portals such as Inflibnet, Sakshat, etc. The use of e- content on NPTEL, EC-UGC, V-Labs, A-view and other related websites not only benefits the students but also broadens the horizons of critical thinking of the faculty. The college has the required infrastructure to conduct curricular, extracurricular and administrative activities. The college ensures holistic development of students through participation in the various activities of YDC, NSS, NCC, Yojna-Manch, Women Cell, Kala Parishad, Vigyan Parishad, Vanijya Parishad, etc. The facilities for various games and sports such as cricket, badminton, basket ball, volley ball, wrestling, boxing, athletics, table tennis, kabaddi, etc. also contribute to the all round development of the students. The institution has mechanism for academic and administrative auditing. The College aims to prepare its students for life by providing them with an environment of academic enrichment and by inculcating moral and spiritual values in them in such a way so as to enable them to become good citizens and social leaders of the future. The vision of being an institution of academic excellence with innovative orientation, promoting an environment of articulate, moral and socially committed individual in this rural, under developed area defines the contours of the college's distinctive characteristics. The institution aims to produce

Provide the weblink of the institution
https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/s_r_l_s_govt_p_g_college,_kaladera/uploads/doc/Institutional%20Distinctiveness.pdf

8.Future Plans of Actions for Next Academic Year

1. Introduce more PG courses 2. Augment E- Content including recorded videos and digital lectures 3. Enhance infrastructural facilities, constructing new IT equipped lecture rooms. 4. Augment social compatibility of students by giving them more opportunities to get involved in social causes then NSS, NCC and other forums. 5. Inspire and facililate faculty members to aspire for and achieve academic excellence. 6. Strengthen a strong sport culture by augmenting existing sports facilities. 7. To promote research and publications. 8. Plan and organise conferences, seminars and workshops 9. Emphasizing need to nurture and create human resource for the country, students will be exposed to new technologies, skill building, entrepreneurship etc. 10. Efforts will be made for maintenance of infrastructure and technological up gradation. 11. Organize ICT training session for teaching and non teaching staff. 12. Start Skill Development / Vocational Courses 13. Augment facilities for Specially abled students 14. Promote Environmental Consciousness

Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	**SETH RL SAHARIA GOVERNMENT PG COLLEGE, KALADERA**
Name of the head of the Institution	**Dr. B.C. Meena**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01423265880**
Mobile no.	**9414593648**
Registered Email	**rlscollegekaladera@gmail.com**
Alternate Email	**gckiqac01@gmail.com**
Address	**Kaladera , Chomu , Dist- Jaipur - 303801**
City/Town	**Kaladera (Jaipur)**
State/UT	**Rajasthan**
Pincode	**303801**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**: Dr. P.S. Bunkar**
Phone no/Alternate Phone no.	**01423265880**
Mobile no.	**9414522447**
Registered Email	**gckiqac01@gmail.com**
Alternate Email	**rlscollegekaladera@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/s_r_l_s_govt_p_g_college,_kaladera/uploads/doc/2016-17.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/s_r_l_s_govt_p_g_college,_kaladera/uploads/doc/2017-18%20academic%20calender1.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity Period From	Period To
1	**B+**	**78.55**	**2005**	**28-Feb-2005**	**27-Feb-2010**

6. Date of Establishment of IQAC	**28-Oct-2014**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Conducted a Skill Development Programme in Communication for Students	06-Jun-2018 15	20
Organised faculty development programme on	13-Dec-2017 01	61
Organised a general knowledge competition for students	22-Sep-2017 01	700
Meeting of IQAC to scrutinize and forwarding of applications of teachers whose promotion is due under CAS	31-Mar-2018 01	8
Organised an employment and education fair in collaboration with government college Chomu and other nearby private colleges	24-Jan-2018 01	671
Organised a workshop for students on entrepreneurship	05-Jan-2018 01	150
Regular meetings of IQAC to monitor and plan various activities	31-Mar-2018 01	8
Regular meetings of IQAC to monitor and plan various activities	10-Feb-2018 01	8
Regular meetings of IQAC to monitor and plan various activities	08-Jan-2018 01	8
Regular meetings of IQAC to monitor and plan various activities	15-Jul-2017 1	8
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. Sarla Choudhary	PDF	UGC	2016 700	200000
Seth RL Saharia Government PG College,	State Budget	State Goverment	2017 365	206270200

| Seth RL Saharia Government PG College, Kaladera,Jaipur | RUSA | MHRD/ State | 2017 365 | 5000000 |

| View File |

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

IQAC has organized lectures and workshops to facilitate interaction of students with experts of various fields and has successfully organized 'Employment and Education' fair for giving exposure of global market to students, thereby equipping them for it. • IQAC has inspired and encouraged the use of ICT for enhancing the quality of teachinglearning process. • IQAC has worked towards strengthening infrastructural facilities installed CCTV cameras in college campus, furnished the conference room, constructed new toilets for girls etc. •To augment sports facilities and to encourage students to take part in various sports events 12 station state of the art gym was installed. • Created pool of essential facilities with the grants from Rusa and College Development Council, e.g. wifi, girls common room, sports facility including gymnasium , library books, smart class room ,seminar room etc.

View File

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Scrutinizing & forwarding application of teachers whose promotion is due under CAS	**Applications were scrutinized & forwarded to higher authorities at DCE**

Encouraging and facilitating faculty members for attending seminars, conferences and presenting & publishing papers	• Many teachers presented their papers in national & international seminars & conferences.• Many of the teachers got their research work published, both at the national and international level.
Community Extension programmes	? NSS programmes on • Planting of trees, • Water conservation, • Swachhta Pakhwada, • Ek Bharat Swachh Bharat Ekta Race, • World AIDS Day • Human Rights Day etc.
Enhancing Infrastructure	• Construction and repair work of toilets was done. • Conference rooms, staff room and office were furnished with new furniture. • Construction of Four new classrooms was completed
Augmenting sports facilities	• 12 Station gym was installed • Sports equipment purchased • Repair works on Running track
Mentoring the students	• Udyamita evam Rozgar Mela (Employment and Entrepreneurship fair) was held • Various lectures on CV writing, Employability and communication Skills, Preparation for Competitive exams, etc. by guest resource persons who were experts in their respective fields. • Students were motivated to download and use "DISHARI" and HELLO ENGLISH" apps for competitive exams and proficiency in spoken English respectively.
Encouraging students to participate and excel in various sports	? Students participated in various inter-college & inter university sport events & won medals.
Organizing workshops and lectures on ICT	A workshop for teachers on PPT and EClass room was organized
[View File](#)	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	28-Feb-2018
17. Does the Institution have Management	Yes

Information System ?	
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**College is linked with MIS system under MHRD and RUSA. Almost all the work in fields of finance , accounts , admission, scholarship and library is done online through various government portals. Currently the college is using following portals / modules for transparent, paperless and cashless functioning. • Paymanager • PFMS • IFMS • SSO portal • Scholarship portal • HTE portal • Fund Tracker for RUSA • Online admission process**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institute aims to mobilize and enhance the existing human, infrastructural and financial resources for optimal development of students. The Annual academic calendar is prepared according to the university calendar (https://www.uniraj.ac.in/index.php?mid=3102#ulc2). Institution takes the following steps for effective implementation of curriculum. • The head of departments advise the faculty of the concerned departments to prepare the academic calendar for effective execution of curriculum. • The heads of department prepare plans and allocate papers to teachers and ensure completion of prescribed syllabus in time. • The students are provided up to date library, well equipped labs, computer center and other required facilities. • Tests are conducted in classes to check students' comprehension and grasp of the subject. They are guided and assisted according to their performances. • Student Helpdesk and Drop Box are available for their grievances. • To keep the teachers aware and updated with recent advances in their respective subjects, they are encouraged to attend BOS meetings, seminars, conferences and workshops.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
CCITSK(Cer tificate course in IT Skill)	**Nil**	**01/07/2017**	**180**	**Employabil ity**	**Proficiency in IT**
CFE(Certif icate Course in fluent English)	**Nil**	**01/01/2018**	**180**	**Employabil ity**	**Proficiency in English**
CFN (Certificate Course in Food and	**Nil**	**01/01/2018**	**180**	**Employabil ity**	**Proficiency in Food and nutrition**

| Nutrition) | | | | | |
| CTS (Certificate course in Tourism Studies) | Nil | 01/07/2018 | 180 | Employability | Proficiency in Tourism industry |

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MSc	CHEMISTRY	01/07/2017
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	UG	Nill
MA	PG in Geography and Political Science	Nill
MCom	PG in EAFM, ABST ,Bus. Adm.	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	138	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nill	Nill
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MA	Geography	72
BEd	Teaching	194
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Analysis of feedback - Curricular based feedback was received from two different groups, students and teachers. The prime focus was on students' response. This feedback consists questionnaire of different aspects i.e. curriculum, infrastructure and facilities. Student feedback reflected a mixed kind of response. Maximum students were satisfied with their syllabus, content and class room teaching. Some of the students still need some changes in the infrastructure regarding internet facility and wish to have more co curricular activities. Students belonging to different faculties i.e. science, arts and commerce found the clean and spacious classrooms in the college. Students have demanded for smart class rooms. The feedback highlighted the need for skill based courses and project work as the requirement of present times and that this should be put up in Board of Studies meetings by the faculty. Four classrooms were built and the construction of smart classroom was initiated to accommodate the requirements and demands of students.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Teaching	100	Nill	99
MSc	PG	40	407	40
MCom	PG	120	381	110
MA	PG	80	497	80
BSc	UG	616	2200	616
BCom	UG	400	265	201
BA	UG	1400	3189	1385
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	5027	391	49	Nill	90

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
90	90	7	1	Nill	7

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Guiding young minds in the right direction is of utmost importance to ensure that they reach their full potential. Students' assistance or support centers, inter faculty dialogue forums, basic amenities, classroom teaching related improvement, teacher-student dialogue for help and mentoring beyond classrooms etc are an integral part of the institutional system. Mentoring is done on an everyday basis in an informal manner, without the ado of formal paper work. The teachers who have already undergone the orientation program are aware of the fact that guiding, counselling and mentoring students is part of the primary functions of a teacher. They are oriented to handle the student concerns with attention. Right from admission till they pass out, the students are constantly under the able guidance of highly qualified faculty dedicated to their growth and evolution into better and responsible citizens. The faculty guides and advises the student. A personal relationship is created which facilitates a better understanding of students' aspiration, strength and weaknesses. This initiative supports student's continuous growth, development and building of personal and professional capabilities. They provide the required guidance and counselling in their classrooms and beyond. The various forums like YDC, Women cell, NSS, NCC, Sahitya Parishad, Kala Parishad, Vigyan Parishad, Vanijya Parishad, etc. help students to attain their potential through multifarious activities conducted throughout the year. The staff, including the Principal, is accessible to the students whenever they require. Given the fact that the students of the college come majorly from rural, agricultural and disadvantaged background, the mentoring becomes very crucial. The mentoring is clearly exhibited in the following areas:- Admissions: – Students are counselled about the choice of subjects and are encouraged to stop out of their comfort zones and explore new subjects and activities. Curricular: - All aides, conventional and hi-tech, are put to use to enable students to understand their curricular material to the full. The faculty promotes reading reference books and journals and instilling a habit of frequenting the stocked college library. Extra-curricular activities: – A wide range of extra scholastic activities are provided by the institution to benefit the overall growth of the students and all are encouraged to participate. By providing a platform to young talent and helping them prepare for various competitions at college, district and state level, we prepare them to face the real world with confidence. Elections: - The students are exposed to the election process through student union elections. First time voters are encouraged and groomed to take their voting rights seriously and be responsible voters. Community work: - NSS, NCC, Scouts, YDC, Women Study Cell are some of the forums through which the faculty mentors students towards community awareness.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
5418	90	1:60

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
85	90	Nill	90	70

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	Nil	Nill	Nil

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last	Date of declaration of

			semester-end/ year-end examination	results of semester-end/ year- end examination
MA	PREV. Pol. Scie.	2018	05/05/2018	17/07/2018
BSc	UG PART 3 Bio	2018	20/04/2018	12/06/2018
BSc	UG PART 2 Bio	2018	01/05/2018	19/06/2018
BSc	UG PART 1 Bio	2018	23/04/2018	20/06/2018
BCom	UG PART 3	2018	07/04/2018	18/05/2018
BCom	UG PART 2	2018	25/05/2018	25/06/2018
BCom	UG PART 1	2018	24/04/2018	24/05/2018
BA	UG PART 3	2018	03/05/2018	29/06/2018
BA	UG PART 2	2018	16/05/2018	04/07/2018
BA	UG PART 1	2018	25/05/2018	09/07/2018
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college is governed by the mandate of the Commissionerate, College Education and is affiliated to the University of Rajasthan. Two internal mid-term tests and P.G. seminars have been promulgated and implemented accordingly. Besides these formal measures, teachers take class tests, conduct quizzes and discuss the class test papers. These tests provide a criterion for specifying the weaknesses and strengths of the students. The faculty accordingly discusses and interacts with the students. The seminars organized by the various P.G. departments also provide a way to gauge the students' knowledge and perception. Various Parishad (Academic Council) programmes, YDC activities which include essay writing, quiz, group discussion, mock interview, slogan etc. also manifest the students' understanding of the subject concerned. Extra classes and revision further strengthens the informal internal evaluation process.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college being a government institution adheres to the academic calendar of the Commissionerate, College Education, Rajasthan. The Academic Calendar provides an insight into all details - right from process of Online Admission to the conduct of annual examinations, including curricular and co/extra-curricular activities. The circular regarding the internal term test is duly forwarded through email to all government colleges including ours. The term tests are usually scheduled in October and December by the Commissionerate and are accordingly taken in the college. The University of Rajasthan being the affiliating body provides the schedule for Annual practical and theory examinations and the college conducts the exams accordingly in the scheduled time. The college strictly adheres to the schedule provided by the University of Rajasthan and to the college education department. In this session, the practical exams began in mid February and theory exams began in March first week. The last theory exam was held on 25th May, 2018. For the session 2017-18, online admission process for UG classes began by the first week of June and by the end of June, the first and the second lists were published. Regular classes commenced from July 1st, 2017. By the first week of August, UG and PG admission process ended. Internal assessment of all the classes was done through quarterly tests. As far as examinations are concerned, practical exams were conducted in mid February for Science faculty and Geography whereas theory exams started in March first week for Non Collegiate students and in Mid March

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/s_r_l_s_govt_p_g_college,_kaladera/uploads/doc/PROGRAM%20SPECIFIC%20OUTCOME.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BA	UG	757	684	90.35
UG	BCom	UG	197	173	87.81
UG	BSc	UG	481	375	77.96
PG	MA	PG	68	61	89.7
PG	MCom	PG	97	88	90.7
TEACHING	BEd	TEACHING	99	99	100
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/s_r_l_s_govt_p_g_college,_kaladera/uploads/doc/Students%20Survey%20%202017-18.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	730	UGC	2	1
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nill	NIL
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nill
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
Nil	Nil	Nil

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Chemistry	1
Political Science	3
Sanskrit	1
Geography	1
B.Ed.	2

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	ZOOLOGY	2	0
National	HINDI	2	0
National	CHEMISTRY	1	0
National	GEOGRAPHY	13	0
National	B.ED	1	0
International	POLITICAL SCIENCE	2	0
International	GEOGRAPHY	1	0
International	ENGLISH	1	0
International	CHEMISTRY	1	0
National	POLITICAL SCIENCE	2	0
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Physics	1
History	1
Chemistry	1
Geography	2
Hindi	5
B.Ed.	3
English	3
Political Science	4

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nill	0	NIL	Nill

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nill	Nill	Nill	0

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	32	83	7	Nill
Presented papers	32	83	3	Nill

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation Camp	NSS	90	1000
Two Days NSS Officers workshop	NSS	90	300
Seven Days NSS camp	NSS	3	300
World Aids Day, Human Rights Day, Shahid Diwas celebrations	NSS	3	300
Youth Week	NSS	3	300
Ek Bharat Srestha Bharat Ekta Daud	NSS	3	300
Planting Trees	NSS	3	300
Jal Swavalamban Jan-Jagrati Saptah at 3 Villgaes	NSS	3	300

around Kaladera				
Swachhta Rally	NSS	3		300
Swachhta Pakhwada	NSS	3		300
View File				

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nill
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Voters Registration Camp Awareness for voting	NSS/State Election Commission	Voting awareness	90	900
Blood Donation Camp	NSS/ local hospital	Blood donation	90	1000
Literacy Camp in adopted Villages	NSS	Literacy awareness	3	300
Planting trees in adopted villages	NSS	Planting saplings	3	300
Swachta Pakhwada	NSS	Cleanliness and hygiene drive	3	300
Jal Swavalamban Jan-Jagrati Saptah at 3 Villgaes around Kaladera	NSS	Water conservation efforts	3	300
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/	Duration From	Duration To	Participant

		industry /research lab with contact details			
NIL	NIL	NIL	Nill	Nill	0

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
BSNL	15/05/2017	4 Mbps lease line for net connectivity	5500

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1124976	1124976

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Class rooms	Newly Added
Classrooms with LCD facilities	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
E-Library	Fully	2017	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	60001	847422	616	113618	60617	961040
Journals	7	10000	Nill	Nill	7	10000
Weeding (hard & soft)	13111	Nill	165	Nill	13276	Nill

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nill

View File

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	67	3	1	15	3	5	12	4	0
Added	10	0	0	0	0	0	0	0	0
Total	77	3	1	15	3	5	12	4	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	NA

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
179000	178528	6878627	6878625

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college are as under: Building infrastructure • There is a building committee to look after the maintenance, repair and construction work related to the building and other infrastructure like water, power supply and gas. •A continuous effort is made to provide dedicated and secure space for equipments and tools. • During all maintenance and up gradation work related to civil and electrical matters, various designated committees verify the work done by the contractors. • Institution being RUSA beneficiary, had conducted renovation and upgradation work, which was monitored by PMU (Project Monitoring Unit) effectively. • All minor faults are attended and repaired by hired technicians, carpenters etc. • Maintenance of toilets and service areas are outsourced through various external agencies. Computer IT infrastructure Maintenance and up gradation is looked after by computer maintenance committee from time to time. • Computers are taken care of

regularly by hired professionals to ensure that the equipments perform well. • Dead stock register is maintained to keep account of the non-functional equipments and equipments like computers, printers, etc. •The internet lines are maintained by BSNL Laboratory equipments/ machinery • Gas connection pipe line is checked regularly for any leakage by able technicians. • Stock register of laboratory for keeping a list of chemicals, glassware and any other instruments used in the laboratory is maintained. A dead stock register is also maintained to keep account of the non- functional equipment and machineries etc. • The laboratory equipment is maintained at the departmental level by the staff or through hired technicians annually and/or whenever necessary. Furniture/ related items There is a dedicated staff to look after the maintenance and repair work of furniture and fixtures and other physical infrastructure. The committee brings to the notice of the authority the needs of repair work and certify after the work has been completed. • To improve the physical ambience of the campus, several initiatives are taken from time to time. Some of these are: 1. Periodic painting and white washing of building and labs. 2. Skilled people to maintain the lawns and upkeep of plants. 3. Adequate housekeeping staff for general cleaning and cleaning of rest rooms supervised by a supervisor appointed annually on contract basis.

https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/s_r_l_s_govt_p_g_college,_kaladera/uploads/doc/PROCEDURE%20AND%20POLICIES.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	CM Scholarship, Social Welfare Department., Medhavi Chatra Protsahan Scooty Yojna	1543	4187000
Financial Support from Other Sources			
a) National	NIL	Nill	0
b)International	NIL	Nill	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
CCITSK - Certificate course in IT skills	01/07/2017	25	IGNOU
CTS- Certificate course in Tourism Studies	01/07/2017	16	IGNOU
CCITSK - Certificate course in IT skills	01/01/2018	26	IGNOU
CFE – Certificate	01/01/2018	49	IGNOU

| course in Functional English | | | |
| CFN – Certificate Course in Food and Nutrition | 01/01/2018 | 22 | IGNOU |

View File

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2017	Lectures organised through YDC	1100	1050	35	45

View File

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
N/A	671	519	N/A	Nill	45

View File

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	37	M.A. ,M.Com.	N/A	Rajasthan University and other Un ivercitiesiv ersity	M.Phil. , Ph.D.
2017	398	B.A., B.Com., B.Sc, B.Ed.	N/A	Rajasthan University and other govt. P.G. colleges, B.Ed. M.A. ,M.Sc. , M.com in our	M.A. M.Sc. M.com, B.Ed.

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	6
Any Other	150

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Solo Song	Institutional	20
Group Song	Institutional	45
Group Dance	Institutional	30
Cricket	Institutional	50
Badminton	Institutional	15
Volleyball	Institutional	42
Table Tennis	Institutional	10
Chess	Institutional	15
Kabaddi	Institutional	40
Athletics	Institutional	200

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	Nil	Nill	Nill	Nill	Nil	Nil

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per the government guidelines instructions the institution conducts elections for the Student Council each year. The composition of the Council consisting of President, Vice President, Secretary, Joint Secretary etc. strictly adheres to the guidelines of the Student Council Constitution. • The student council takes active part in the day to day functioning of the institution. The council members play a pivotal role in conveying students' views and grievances to the concerned authorities for discussion and amicable resolution. • They also help the faculty of the college to organize sports and cultural events and other co-curricular and extra -curricular activities. • The council members work in tandem with the college administration in maintaining discipline and creating conducive atmosphere for learning and teaching at the campus. • They also work in close association with the discipline committee in maintaining a ragging free campus. • The student representatives motivate the students to take part in sports, cultural, academic activities and involve them in social causes like blood donation, "cleanliness" drives in nearby villages

and to keep the campus neat and clean. • The college has science, commerce arts councils consisting of the meritorious students of corresponding streams as members. These councils are responsible for conducting various competitions with the help of faculty members. • An annual budget is allocated to the Student Council which is spent on students' welfare. • At the beginning of each academic session, the Student Council also opens help desk for new students to help them with the admission process. • The various academic and administrative bodies that have student representatives on them are – YDC, Consumer forum, Planning form, NSS, Women Cell, Science Council, Commerce Council Arts Council. • The institution has an active, friendly and responsible student union and the union representatives are an asset to the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Nil

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The head of the institution delegates its powers by constituting various committees for smooth functioning in the campus. One faculty member is nominated as convenor, who conducts the meeting of its committee members. In the meeting all activity related matters are discussed to chalk out the programme and responsibilities are assigned to committee members. The institution promotes the participation of the students so that students would get the opportunity and exposure to learn the management of various activities which would enable the development of leadership qualities among them. For this, students are nominated in the committees to assist faculty members. Students work under supervision of faculty members and learn to organize activities. This also helps to develop team spirit and in understanding each other. In sports activities, students are assigned work under the supervision of able PTI. This helps the students to understand play, field, athletic tracks, field area of the game and other basics related to sports. In cultural activities students are assigned work to decorate stage, prepare and distribute judgement sheets under the supervision of committee members. Marked copy of the judgement sheets are collected by the event in-charge. After completion of an activity, a report written by the convener of the committee is submitted to the head of the institution. On the basis of reports submitted by the various committee conveners, head of the institution prepares annual report of the institution. This annual report is read by the head of the institution in annual function of the institution

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	? The faculty facilitates the admission of the students through by guiding the students as well as intimating them of all important dates and required documents. ? The admission committees of the college ensures that the admission rules and reservation quota is followed strictly by verifying each and every document of every student. ? Online admission for all UG and PG classes started for full transparency in admission process. ? Help desk for students to guide them through the admission process.
Industry Interaction / Collaboration	? The placement cell of the college makes serious efforts to bring various industries and local entrepreneurs to the institute to train and offer jobs to students. ? The coco-cola industry has constructed water harvesting system in our college.? Various MOUs signed by the Department of Higher education with NGOs and corporate sector units helped students to avail the benefits of linkage with these institutions. ? Students of the institution participated in the higher education Conclave organized in the month of august 2017 at Jaipur to explore various career and knowledge enhancing possibilities.
Human Resource Management	? The head of the institution assigns tasks to teaching and non-teaching staff members according to the need of the institution. By and large, efforts are made to see that the work is distributed well and assigned according to the calibre of the person. ? Facilitating faculty members to participate in refresher orientation course. ? Maintenance of grievance redressal cell. ? Anti ragging cell sexual harassment redressal committee. ? Organizing computer training program for lecturer non teaching staff. ? The DCE sends faculty members to various training programmes like orientation and refresher courses conducted by ASC for the up gradation and developments.
Library, ICT and Physical	? Provision for WI-FI facility in

Infrastructure / Instrumentation	campus ? Procurement of more equipments, teaching aids books under RUSA/ State fund. ? Construction of new lab for M.Sc chemistry. ? Procurement of more computers and related paraphernalia. ? Separate Xerox machine in the library. ? Construction of classrooms and washrooms. ? Construction of Smart Conference room.
Research and Development	? Faculty members have availed TRF PDF. Some of them have been sanctioned grants Minor and Major Research projects. Some of the faculty members supervise Ph.D Students. Two of the faculty members have been recognized by international institutes of learning. ? Motivate faculty members for research publications ? Encourage them to present papers in national / international seminars conferences. ? Encourage faculty to act as research supervisor.
Examination and Evaluation	? Examination and evaluation are conducted by the University of Rajasthan, and we strictly adhere to the policies designed by the affiliating university. ? Exams are conducted in a timely manner so as to facilitate the progression of students to their desired goals. ? Invigilation during exams are conducted in a strict manner so as to ensure that students do not employ unfair means. In case a student is caught teaching, his /her answer booklet is marked with the stamp of unfair means. The concerned student is then given a fresh answer booklet. This ensures that the marksheet of the student reflects the unfair means case. ? The faculty contributes to evaluation of exam papers in a time bound manner.
Teaching and Learning	? Promoting E-learning among students through "Dishari" UPER App ? Generating E- content ? Encouraging educators to use PPT and audio- visual equipments for imparting knowledge ? Field work and Survey are an integral part of PG in Geography ? Complementing traditional methods of teaching with seminars in PG courses
Curriculum Development	The heads of various departments participate in the Board of Studies meetings held by the University of Rajasthan and put forward their views regarding the curriculum and its enrichment in those meetings. The final

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	? SSO Portal, DoIT
Administration	? SSO Portal, DoIT ? Use of RAJ KAJ application and SSO portal for submitting property returns, TA DA bills, allotment of loans etc. ? Sampark portal for grievance redressel.
Finance and Accounts	? Pay-manager for online salary account ? Use of fund tracker. ? Use of PFMS portal to upload expenditure related to RUSA, UGC and other funds. ? NIC and DTA
Student Admission and Support	? Fully online admission along with online payment of fees.
Examination	? Result are online ? Online filling of examination forms.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	Nil	Nil	Nil	Nill
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Organize faculty development program on "PPT and E-Classroom"	NIL	13/12/2017	13/12/2017	61	Nill
2017	NA	One day training on PFMS	13/11/2017	13/11/2017	Nill	2
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher

Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher course	1	15/01/2018	03/02/2018	20

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
The institution is Governed by the State Government and all benefits of the State Government Employee are given to all teaching and non-teaching staff of this institution. In case of any emergency State run primary health Centre at Kaladera/ Chomu are available. All staff members are eligible for medical services at State hospitals, ESI hospitals and at some of the private hospitals recognized by the department. Various governmental schemes for the welfare of teaching and non-teaching staff have been implemented in this institution. Facility of pension, NPS scheme, Gratuity as retirmental benefits has been extended.	The institution is Governed by the State Government and all benefits of the State Government Employee are given to all teaching and non-teaching staff of this institution. In case of any emergency State run primary health Centre at Kaladera/ Chomu are available. All staff members are eligible for medical services at State hospitals, ESI hospitals and at some of the private hospitals recognized by the department. Various governmental schemes for the welfare of teaching and non-teaching staff have been implemented in this institution. Facility of pension, NPS scheme, Gratuity as retirmental benefits has been extended.	Book Bank Student Insurance Anti – Ragging Cell Student Advisory Bureau Student Council Placement Cell Mentoring Scholarships Reservation at the time of Admission Anti sexual Harassment Committee at Workplace

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, the institution has planned process of audit. The audit is carried out internally as well as by external audit regulatory bodies. Internal audit is carried out by the directorate inspection, Finance department, Government of Rajasthan. Whatever document/information regarding the record is needed, is sought by the in-charge of audit team from the head of the institution, through memos. The head of the institution provides the desired document/ information/clarification in reply of memo in writing to the in-charge of the

audit team so that objections raised can be dropped after obtaining valid reasons. Finally the audit team submits its report to department of finance. Additional director (Internal Audit) provides a copy of audit to the Principal and simultaneously a copy of the same is forwarded to the Commissionerate College Education for compliance of audit objections. Finance Advisor of Commissionerate College Education goes through the objections and clarification and reasons are obtained from the head of the institution. The head of the institution provides them documentary evidences/valid reasons/action taken for objection and requests them to drop the objections.Similarly external audit is carried out by the Auditor General of India. The audit is finalized as per the Government Rules.The funds received from University Grants Commission are audited by the Chartered Accountant also so that utilization certificate may be submitted to the UGC regional office. At the time of audit all stock registers, cash book, accounts, library issue-deposit record etc are audited and irregularities if any are pointed out.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil

View File

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University , Commissionerate , College Education , Rajasthan and and AG Audit	Yes	IQAC, Internal Verification Committees constituted by the Principal
Administrative	Yes	University , Commissionerate , College Education , Rajasthan and and AG Audit	Yes	IQAC, Internal Verification Committees constituted by the Principal.

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Providing constructive and critical suggestion for development of college. 2. Acting as a bridge between students and college administration 3. Discussing problems weaknesses of the college with administration and helping in rectification of them.

6.5.3 – Development programmes for support staff (at least three)

1. PFMS Training program 2. Computer training of the office staff so that they can handle the online admission and other such work 3. Training program for account personnel, to make them proficient with E-finance

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Initiation of proceeding for introduction of more PG courses in college. 2. Strengthening infrastructure. 3. Augmenting sports activities

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Organize faculty development programme on PPT and E-Classroom.	13/12/2017	13/12/2017	13/12/2017	61
2018	Scrutiny of application of faculty members whose pay-band IV is due.	31/03/2018	31/03/2018	31/03/2018	8
2017	Organized a general knowledge competition for students.	22/09/2017	22/09/2017	22/09/2017	700
2018	Organized a workshop for students on entrepren eurship	05/01/2018	05/01/2018	05/01/2018	150
2018	Organized an employment and education fair in coll aboration with Govt. Girls Chomu and other nearby private colleges.	24/01/2018	24/01/2018	24/01/2018	671
2018	Conducted a Skill	06/06/2018	06/06/2018	20/06/2018	20

Development Programme in Communication for students					

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Activities Under Mahila Prakoshtha	01/07/2017	30/06/2018	500	Nill
Women rights awareness competition	08/01/2018	08/01/2018	55	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Solar plants are in operation LED bulbs are used. Water harvesting System Plantation Bio Degradable Waste Management 60 percent of power requirement met by renewable energy resources

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	7
Provision for lift	No	Nill
Ramp/Rails	Yes	7
Braille Software/facilities	No	Nill
Rest Rooms	Yes	7
Scribes for examination	Yes	3
Special skill development for differently abled students	No	Nill
Any other similar facility	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff

		community					
2017	1	1	17/08/2 017	1	Awareness on cleanl iness	Cleanli ness	120
2017	1	1	28/09/2 017	1	Benefits of Rain water har vesting	Water c onservati on	75
2017	1	1	25/09/2 017	1	Blood Donation Camp	Social Responsib ility	1000
2017	1	1	20/12/2 017	7	Literacy Camp in adopted Villages	Necessity of education	300
2017	1	1	08/07/2 017	1	Voters Registrat ion Camp Awareness for voting	Awareness of the electoral process	700
2017	1	1	01/07/2 017	180	CCITSK – Certifi cate course in IT skills	IT Skillls	25
2017	1	1	01/07/2 017	180	CTS- Ce rtificate course in Tourism Studies	Tourism Studies	16
2018	1	1	01/01/2 018	180	CFE – C ertificat e course in Functi onal English	Functio nal English	49
2018	1	1	01/01/2 018	180	CFN – C ertificat e Course in Food and Nutrition	Food and Nutrition	22
2018	1	1	06/06/2 018	15	Conducted a Skill D evelopmen t Programme in Commun ication	English Communica tion Skills	20

				for students	

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
RSR	Nill	The institution is run by Rajasthan State Service Rules

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Rally for river water conservation	28/09/2017	28/09/2017	300
Rally to strengthen communal harmony	27/10/2017	27/10/2017	300
Planting trees	18/08/2017	18/08/2017	300
Women rights awareness competition	08/01/2018	08/01/2018	55
Literacy Camp in adopted Villages	20/12/2017	26/12/2017	300
Blood Donation Camp	25/09/2017	25/09/2017	1000
Daughters are Precious	17/11/2017	17/11/2017	750

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Solar plant installed • Make the campus plastic free zone • Plantation • Vehicle free zone • Management of bio- degradable waste

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Describe at least two institutional best practices HELP - MENTORING THE STUDENTS Objective – Mentor the students to achieve their potential, ensuring all round development by utilizing all the resources available in the college. Context – Located in the rural belt, the role of the college is pertinent as far as higher education is concerned. The students enrolled in this college have a dearth of resources and opportunities. As such this government institution can and has contributed to the development of the students. Practice and Evidence of Success – Students' assistance or support centers, inter faculty dialogue forums, basic amenities, classroom teaching related improvement, teacher-student dialogue for help and mentoring beyond classrooms etc. are an integral part of the institutional system. Right from admission till they pass out, the students are constantly under the able guidance of highly qualified faculty dedicated to their growth and evolution into better and responsible citizens. The faculty guides and advises the students. A personal relationship is created which facilitates a better understanding of students' aspiration, strength and weaknesses. This initiative supports student's continuous growth, development and building of personal and

professional capabilities. Recognizing the importance of ICT for teaching and learning, the institution has promoted and facilitated it in a big way. Faculty has been encouraged and trained to use ICT for imparting knowledge. It uses audio – visual equipments for power point presentations as well as slides and e-content available on SAKSHAT web portal to teach students. The use of e-content on NPTEL, CEC-UGC, V-Labs, A-view and other related websites not only benefits the students but also broadens the horizons of critical thinking of the faculty. Tapping on the accessibility of phones, the apps like Dishari and Hello English(UPER) were developed as a part of the Navachar initiatives by the government. These apps greatly facilitate and enhance learning on the go. The students have been motivated to download and use Dishari and Hello English apps for competitive exams and proficiency in spoken English respectively. The college has provided basic infrastructural support along with pedagogical environment and guidance. Lectures on time management, anger management, legal awareness, Indian constitution, CV writing, employability and communication skills, preparing for competitive exams and personality development by experts are organized. Computer education, as part of the course curriculum along with IT enabled teaching has furthered the goal of imparting quality education. The IGNOU courses run in the college also facilitate the skill development and career prospects. The extra - curricular activities like games and sports, quizzes, debates, essay writing, dance, singing, group discussion and extension activities like NSS, NCC are conducted in the college. These provide the forums for molding the personalities of the students into better citizens. ENVIRONMENTAL AWARENESS AND CONSERVATION Objective – Institutionalize environmental consciousness through measures such as installation of Solar Power Plant, Plantation, Rain Water Harvesting. This would not only reduce the expenses but also reduce carbon footprints. Context - Seth R L Saharia Government PG college is committed to inculcating values of environmental consciousness in students and incorporating strategies and mechanisms to make the institution eco- friendly. This is especially pertinent today when the world is facing grave challenges to the environment. The institution installed Solar Power Plant in keeping with its vision and mission. Practice and Evidence of Success - The installation of Solar Power Plant is a significant step towards our commitment to protect our environment and reflects our determination to continue to work for creating clean and green earth. Two Solar power panels (SPP) with a generating capacity of 10 KW each, have been set up on the rooftop of the college. This is a tremendous step towards the production of green energy and making the campus self-sufficient in power generation and reducing the carbon footprints. As we shift to renewable resources, we save non-renewable resources for future generations. This also reduces the net carbon emissions in the environment, as solar panels have no adverse effect on the air quality. The college has a huge 24 acres campus with expansive open spaces dotted with trees and plants all over. The Environment committee and the Beautification committee works all year round to maintain a clean and green campus. The botanical garden maintained by the department of Botany has herbs and plants of medicinal value, besides the regular flora. Seminars and workshops are often organized to educate about environment and sustainable development. The NCC, NSS, Sports, besides the Environment committee engage in plantation drives. Additionally, the norm of planting of saplings on various occasions is followed. The students and faculty are encouraged to keep the campus green by planting more trees and making the campus plastic free zone. The college maintains a smoke free and vehicle free campus to maintain a clean environment. The college has made adequate arrangements for the parking of vehicles. The college has adopted rainwater harvesting techniques and has built a water reservoir for the same. Fallen leaves are collected in a pit for decomposition and recycling.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your

https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/s_r_l_s_govt_p_g_college,_kaladera/uploads/doc/Best%20Practices%20for%202017-18.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Seth RL Saharia Government PG College, Kaladera was started in 1959 to provide access to higher education to students of the rural hinter-land, marked by the dearth of such facilities. Since its inception, it has catered to the academic imperatives of an area of about 80 kms in its periphery. Today it facilitates and fosters the higher education of around 5000 regular students and 10000 private students. There has been a plethora of socio-political, techno-scientific, economic and environmental changes since the college's initiation. However, this dynamic institution, incorporating the necessary changes has evolved into a platform for multifaceted development of the students and the faculty. The institution with its qualified faculty has been striving hard to impart quality higher education to the rural youth. The fact that the students have an agrarian background coupled with economic constraints is considered and all efforts are made to mitigate the hurdles posed by them in procuring education. The faculty of the institution is aware and is accordingly geared to meet the students' needs of this area. This institution aims at promoting knowledge, scientific temper and culture. To make teaching learning effective the institution has a rich library, gymnasium, conference room, well equipped Chemistry, Physics, Botany, Zoology, Computer laboratories, projectors, internet, Wi-Fi and other ICT facilities. The college has the required infrastructure to conduct curricular, extracurricular and administrative activities. The college ensures holistic development of students through participation in the various activities of YDC, NSS, NCC, Yojna-Manch, Women Study Cell, Kala Parishad, Vigyan Parishad, Vanijya Parishad, etc. The facilities for various games and sports such as cricket, badminton, basket ball, volley ball, wrestling, boxing, athletics, table tennis, kabaddi, etc. also contribute to the all round development of the students. The institution has mechanism for academic and administrative auditing. The College aims to prepare its students for life by providing them with an environment of academic enrichment and by inculcating moral and spiritual values in them in such a way so as to enable them to become good citizens and social leaders of the future. The vision of being an institution of academic excellence with innovative orientation, promoting an environment of articulate, moral and socially committed individual in this rural, under developed area defines the contours of the college's distinctive characteristics. The institution aims to produce dedicated citizens, who are ready to work for the betterment of the Society and the Nation. Seth RL Saharia Government PG College, Kaladera was started in 1959 to provide access to higher education to students of the rural hinter-land, marked by the dearth of such facilities. Since its inception, it has catered to the academic imperatives of an area of about 80 kms in its periphery. Today it facilitates and fosters the higher education of around 5000 regular students and 10000 private students. There has been a plethora of socio-political, techno-scientific, economic and environmental changes since the college's initiation. However, this dynamic institution, incorporating the necessary changes has evolved into a platform for multifaceted development of the students

Provide the weblink of the institution

https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/s_r_l_s_govt_p_g_college,_kaladera/uploads/doc/Institutional%20Distinctiveness.pdf

8.Future Plans of Actions for Next Academic Year

1. Introduce more PG courses 2. Enhance infrastructural facilities, constructing new IT equipped lecture rooms. 3. Augment social compatibility of students by giving them more opportunities to get involved in social causes then NSS, NCC and other forums. 4. Inspire and facililate faculty members to aspire for and achieve academic excellence. 5. Strengthen a strong sport culture by augmenting existing sports facilities. 6. To promote research and publications. 7. Plan and organise conferences, seminars and workshops 8. Emphasizing need to nurture and create human resource for the country, students will be exposed to new technologies, skill building, entrepreneurship etc. 9. Efforts will be made for maintenance of infrastructure and technological up gradation. 10. Organize ICT training session for teaching and non teaching staff.

Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**SETH RL SAHARIA GOVERNMENT PG COLLEGE, KALADERA**
Name of the head of the Institution	**Dr. L.P. Mahawar**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01423265880**
Mobile no.	**8239471858**
Registered Email	**rlscollegekaladera@gmail.com**
Alternate Email	**gckiqac01@gmail.com**
Address	**Kaladera, Chomu, Jaipur (Raj.) 303801**
City/Town	**Kaladera**
State/UT	**Rajasthan**
Pincode	**303801**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Kanti Sharma**
Phone no/Alternate Phone no.	**01423265880**
Mobile no.	**9314880919**
Registered Email	**gckiqac01@gmail.com**
Alternate Email	**rlscollegekaladera@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/s_r_l_s_govt_p_g_college,_kaladera/uploads/doc/AQAR.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/s_r_l_s_govt_p_g_college,_kaladera/uploads/doc/2018-19%20academic%20calender_split.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity Period From	Validity Period To
1	**B+**	**78.55**	**2005**	**28-Feb-2005**	**27-Feb-2010**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**28-Oct-2014**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
One Day Workshop with Bodh Shiksha Samiti	01-Dec-2018 1	52
Microsoft Training	04-Dec-2018 3	39
Microsoft Training	12-Dec-2018 3	32
Meetings of IQAC to ensure optimal utilisation of infrastructural, financial and human resources	29-Oct-2018 1	5
Meetings of IQAC to ensure optimal utilisation of infrastructural, financial and human resources	30-Apr-2019 1	4
Meeting of IQAC to scrutinize and forward applications of teachers for CAS	29-Oct-2018 1	5
MoU and one Day workshop with Morarka Foundation for training and promoting Organic farming	13-Sep-2018 1	20
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Hindi / Dr. Sarla Choudhary	PDF	UGC	2016 1095	200000
Seth RL Saharia Government PG College,Kaladera	State Budget	State Government	2018 365	293257050
Seth RL Saharia Government PG College,Kaladera	RUSA	MHRD	2018 365	5000000
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• Signing of MoU with Microsoft and conducting 6 days workshops for teachers and students • MoU and one day workshop with Morarka Foundation for training and promoting organic farming and one day workshop with Bodh Shikhsha Samiti. • Encouraged and guided students for app based learning programs like DISHARI UPER (HELLO ENGLISH) • Under the HELP initiative, clothes and books were distributed among needy students. • Guru Shishya Sanvaad was conducted.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Contributing to fulfilment of Enviornmental and Social responsibilities	**? Krishi Vandan - - Krishi Vandan Kendra (Demo farm), an organic farming initiative as a joint venture with Morarka Foundation , has been set up to serve as knowledge and resource center for improving the agricultural economy of the area.**
Scrutinize & forward application of teachers whose	**? Applications for CAS were scrutinized & forwarded to higher authorities at DCE**
Facilitating a research conducive academic atmosphere	**? Many teachers presented their papers in national international seminars conferences ? Many faculty members got their books and research articles published**
Facilitate students to prepare for competitive exams.	**? Pratiyogita Dakshta, an initiative to coach, guide and provide course material to students for a variety of competitive exams has been started.**

Mentoring the Mentors Programme	? Workshop with BODH SHIKSHA SAMITI for teachers. ? Workshop with Microsoft for students. ? Training of teachers and students by Morarka foundation.
Inculcate a sense of social responsibility in the students.	? Planting trees in and around campus, water conservation week, literacy camp, blood donation camp, voter registration camp and cleanliness drives in the campus and in the adopted village were organized.
Mentor students to achieve their potential	? Emphasizing the need to equip student with practical knowledge various lectures and programs were organized through YDC, Academic Councils-Science, Arts, Commerce and other forums on topics related to career, skill building, personality development, competitive exams and soft skills.
Enhancement of infrastructure by renovating and upgrading existing facilities.	? Procurement of audio- video equipment and related high-tech paraphernalia such as smart boards, projectors, etc. for smart class rooms. ? The process of setting up a new Smart Science lab with high tech gadgets was begun
Encourage and aid students to excel in various sports	? Students participated in various inter college & inter university sport events & won medals.
Promote ICT based learning	? Lectures by experts on ICT were organized under YDC ? Training (Microsoft)session for students and teachers was conducted ? Lecture on online learning was conducted by experts from DoIT. ? Faculty prepared Econtent. ? IT equipments for laboratories were purchased
[View File](#)	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	28-Feb-2019

17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	College is linked with MIS system under MHRD and RUSA. Almost all the work in the field of finance, accounts, admission, scholarship and library is done online through various government portals. Currently the college is using following user friendly portals / modules for transparent, paperless and cashless functioning. • Paymanager • PFMS • IFMS • SSO portal • Scholarship portal • HTE portal • Fund Tracker for RUSA • RAJ KAJ • Sampark portal • NIC and DTA • Online admission portal for all courses • Biometric attendance for employees • CCTV cameras have been installed in the classrooms and other strategic positions. This helps in providing a secure campus.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution aims to mobilize and enhance the existing human, infrastructural and financial resources for optimal development of students. With this aim in mind, Seth R L Saharia Government P G College plans and executes the curricular and co- curricular activities. The College Education Commissionerate issues a general academic calendar to all government colleges, incorporating the calendar of the affiliating universities of the concerned area. Since Saharia college is affiliated to the University of Rajasthan, the college follows the latter's curriculum and prepares the annual academic calendar reflecting the same (https://www.uniraj.ac.in/index.php?mid=3102#ulc2). The faculty accordingly executes the planned monthly program using conventional teaching methods as well as supplementing them with ICT tools. The institution takes the following steps for effective implementation of curriculum :- • The head of departments advise the faculty of the concerned departments to prepare the academic calendar for effective execution of curriculum. • The heads of department prepare plans and allocate papers to teachers and ensure completion of prescribed syllabus in time. • The students are facilitated with library, well equipped labs, computer centres and other required facilities to ensure optimum learning. • Tests are conducted in each class to check students' comprehension and grasp of the subject. They are guided and assisted according to their performances. • Student Helpdesk and Drop Box are available for their grievances. • The teachers are encouraged to attend BOS meetings, seminars, conferences and workshops to keep them aware and updated with recent advances in their respective subjects. The co-curricular and extracurricular activities conducted throughout the year, ensures that the students are provided with the platform to develop their overall personalities. They are aimed at – • Developing awareness for personal hygiene and cleanliness and promoting

analytical skills, scientific temperament and rational thinking among students: • Ensuring holistic development of students by organising workshops, seminars, conferences and lecturers under the auspices of YDC, NSS, Yojna Manch, Women study cell etc. • Propagating camaraderie and maintaining physical well being of students by providing them with a state of art gymnasium and well developed sports grounds. • Ensuring an atmosphere conducive for imparting and imbibing knowledge. • From this session, Pratiyogita Dakshta, an initiative to wean away students from the coaching institutions was introduced. This facility of providing assistance to students for preparation of various competitive exams through lectures and notes is free and is adjusted in the usual timetable of the college students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	00	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	UG	Nill
MA	PG in Geography and Political Science	Nill
MCom	PG in EAFM, ABST ,Bus. Adm.	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nill	Nill
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MA	Geography	71
BEd	Education	194
View File		

1.4 – Feedback System	

1.4.1 – Whether structured feedback received from all the stakeholders.	
Students	Yes
Teachers	Yes
Employers	Nill
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The prime focus was on students' response. This feedback consisted of a questionnaire pertaining to different aspects i.e. curriculum, infrastructure and facilities. An analysis of this feedback showed that students were satisfied in general, though some of them did have some concerns. Maximum students were satisfied with their syllabus, content and class room teaching. Some of the students need some improvements in the infrastructure regarding internet facility and wish to have more co curricular activities. Students belonging to different faculties i.e. Science, Arts and Commerce found the classrooms in the college clean and ventilated. Some students want more smart class rooms so as to have access to expansive IT assisted teaching. A perusal of the response of the teachers exhibited dissatisfaction with the curriculum as they expressed the need for incorporating some productive changes in it. According to them, the curriculum should be more career oriented than it is today and must have some practical applications. Parents of the students primarily have a rural background and are involved in farming and associated professions. They are happy with the college as their wards are getting higher education. They are happy with the infrastructure and other facilities provided to the students. Members of alumni feel proud to be a part of the college and are happy with its progress and dedication towards the students.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Education	100	Nill	98
MSc	Science	50	209	50
MCom	Commerce	150	231	138
MA	Geography, Political Science	120	444	116
BSc	Graduate	616	1595	616
BCom	Graduate	400	161	124
BA	Graduate	1400	2126	1400
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	5030	487	57	39	96

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
96	96	88	9	9	7

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Guiding young minds in the right direction is of utmost importance to ensure that they reach their full potential. Students' assistance or support centers, inter faculty dialogue forums, basic amenities, classroom teaching related improvement, teacher-student dialogue for help and mentoring beyond classrooms etc are an integral part of the institutional system. Mentoring is done on an everyday basis in an informal manner, without the ado of formal paper work. The teachers who have already undergone the orientation program are aware of the fact that guiding, counselling and mentoring students is part of the primary functions of a teacher. They are oriented to handle the student concerns with attention. Right from admission till they pass out, the students are constantly under the able guidance of highly qualified faculty dedicated to their growth and evolution into better and responsible citizens. The faculty guides and advises the student. A personal relationship is created which facilitates a better understanding of students' aspiration, strength and weaknesses. This initiative supports student's continuous growth, development and building of personal and professional capabilities. They provide the required guidance and counselling in their classrooms and beyond. The various forums like YDC, Women cell, NSS, NCC, Sahitya Parishad, Kala Parishad, Vigyan Parishad, Vanijya Parishad, etc. help students to attain their potential through multifarious activities conducted throughout the year. The staff, including the Principal, is accessible to the students whenever they require. Given the fact that the students of the college come majorly from rural, agricultural and disadvantaged background, the mentoring becomes very crucial. The mentoring is clearly exhibited in the following areas:- Admissions : – Students are counselled about the choice of subjects and are encouraged to stop out of their comfort zones and explore new subjects and activities. Curricular :- All aides, conventional and hi-tech, are put to use to enable students to understand their curricular material to the full. The faculty promotes reading reference books and journals and instilling a habit of frequenting the stocked college library. Extra-curricular activities :– A wide range of extra scholastic activities are provided by the institution to benefit the overall growth of the students and all are encouraged to participate. By providing a platform to young talent and helping them prepare for various competitions at college, district and state level, we prepare them to face the real world with confidence. Elections :- The students are exposed to the election process through student union elections. First time voters are encouraged and groomed to take their voting rights seriously and be responsible voters. Community work : - NSS, NCC, Scouts, YDC, Women Study Cell are some of the forums through which the faculty mentors students towards community awareness. Krishi Vandan :- - Krishi Vandan Kendra (Demo farm), an organic farming initiative as a joint venture with Morarka Foundation ,a pioneer NGO in the field of organic farming has been set up to serve as knowledge and resource center for improving the agricultural economy of the area by linking the national research with extension system and farmers. 10 students and 10 teachers as well as 70 families associated with agriculture were provided training in the vicinity were given training.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
5517	96	1:57

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
85	96	Nill	Nill	77

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Nil	Nill	Nil

View File

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Pt 1(No code)	I	11/04/2019	12/06/2019
BA	Pt 2(no code)	II	11/04/2019	12/06/2019
BA	Pt 3 (No code)	III	14/05/2019	14/05/2019
BCom	Pt 1(No code)	I	14/05/2019	14/05/2019
BCom	Pt 2(No code)	II	29/03/2019	14/05/2019
BCom	Pt 3(No code)	III	02/04/2019	14/05/2019
BSc	Pt 1(No code)	I	11/04/2019	14/05/2019
BSc	Pt 1(No code)	I	10/04/2019	22/06/2019
BSc	Pt 2(No code)	II	13/05/2019	25/06/2019
BSc	Pt 2(No code)	II	21/05/2019	25/06/2021

View File

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college is governed by the mandate of the Commissionerate and is affiliated to the University of Rajasthan. Two internal mid-term tests and P.G. seminars have been promulgated and implemented accordingly. Besides these formal measures, teachers take class tests, conduct quizzes and discuss the class test papers. These tests provide a criterion for specifying the weaknesses and strengths of the students. The faculty accordingly discusses and interacts with the students. The seminars organized by the various P.G. departments also

provide a way to guage the students' knowledge and perception. Various Parishad programmes, YDC activities which include essay writing, quiz, group discussion, mock interview, slogan etc. also manifest the students' understanding of the subject concerned. Extra classes and revision further strengthens the informal internal evaluation process.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college being a government institution adheres to the academic calendar of the Commissionerate, College Education, Rajasthan. The Academic Calendar provides an insight into all details - right from process of Online Admission to the conduct of annual examinations, including curricular and co/extra-curricular activities. The circular regarding the internal term test is duly forwarded through email to all government colleges including ours. The term tests are usually scheduled in October and December by the Commissionerate and are accordingly taken in the college. The University of Rajasthan being the affiliating body provides the schedule for Annual practical and theory examinations and the college conducts the exams accordingly in the scheduled time. The college strictly adheres to the schedule provided by the University of Rajasthan and to the college education department. In this session, the practical exams began in mid February and theory exams began in March first week. The last theory exam was held on 21st May, 2019. For the session 2018-19, online admission process for UG classes began by the first week of June and by the end of June, the first and the second lists were published. Regular classes commenced from July 1st, 2018. By the first week of August, UG and PG admission process ended. Internal assessment of all the classes was done through quarterly tests. As far as examinations are concerned, practical exams were conducted in mid February for Science faculty and Geography whereas theory exams started in March first week for Non Collegiate students and in Mid March for Regular students. The examination continued till 21st May, 2019.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/s_r_l_s_govt_p_g_college,_kaladera/uploads/doc/PROGRAM%20SPECIFIC%20OUTCOME.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Code	MSc	Chemistry	31	29	90.43
No Code	BA	Arts	842	723	85.86
No Code	BCom	Commerce	157	145	92.35
No Code	BSc	Science	406	349	85.96
No Code	MA	Post Graduate	46	40	86.95
No Code	MCom	Post Graduate	98	92	93.87
No Code	BEd	Education	95	94	98.94
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/s_r_l_s_govt_pg_college,_kaladera/uploads/doc/Student%20S%20Report%202018-19.pdf%20F%20(1).pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	1095	UGC	2	0

View File

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Mentoring the Mentors	Faculty with Bodh Siksha Samiti	01/12/2018
Microsoft Training	Faculty and students with Microsoft	04/12/2018
Microsoft Training	Faculty and students with Microsoft	12/12/2018
Krishi Vandan – Training for Organic farming	Faculty and students with Morarka Foundation	13/09/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	NIL	NIL	Nill	NIL

View File

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill

View File

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Sanskrit	2

Political Science	1
Geography	1
B.Ed.	2

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Chemistry	3	3.5
National	Zoology	2	3.5
National	Hindi	1	3.5
National	Political Science	1	3.5
International	English	1	4
International	Political Science	5	4
International	Geography	4	4
International	Chemistry	3	4

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Chemistry	5
History	1
Economics	1
Hindi	1
Geography	1
B.Ed.	5
Sanskrit	3
EAFM	2
Political Science	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	Nill	0	0	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	Nill	Nill	Nill	0

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	21	50	10	3
Presented papers	21	47	8	2

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Cleanliness Drive	NSS/Adopted Villages	3	300
Rashtriya Swabhiman Jagran Saptah	NSS	3	300
Swachhta Pakhwada	NSS	3	300
Jal Swawalamban Jan Jagriti Saptah	NSS/Adopted Villages	3	300
Harit Rajasthan Saptah	NSS	3	300
Teachers Day, Hindi Day celebrations, World Aids Day, Yoga Day, International Literacy Day, Human Rights Day, Vivekananda Jayanti, National Voters Day, Women's Day	NSS	3	300
Kerela Flood Relief Fund	NSS /CM Relief Fund Kerela	20	500
Planting of trees	NSS/Adopted Villages	3	300
Blood Donation Camp	NSS/Local Hospital	105	700
Krishi Vandandopted Villages	YDC and Morarka Foudation	10	100

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students

				Benefited
NIL	NIL	NIL	Nill	

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Awareness Rally for Aids	NSS	Rally	3	300
The Possibilities of Employment in Police Serviceseness Rally for Aids	YDC	Lecture and interaction on the Possibilities of Employment in Police Services	5	1900
Entrepreneurship and Skill Development Possibilities of Employment in Police Services	YDC	Lecture and interaction on the Possibilities of Employment in Police Services	5	1800
Road Safety and Youthreneurship and Skill Development	YDC	Generating awareness on road safety rules	5	2800
Systematic Voters education and Electoral Participationd Safety and Youth	YDC	Creating awareness about electoral process and registering new voters	5	100
Kerela Flood Relief Fund	NSS	Collection of aid for relief fund	20	500
Blood Donation Camp	NSS and local hospital	Donation and collection of blood	105	700
Literacy Camp At Adopted Villages	NSS	Teaching the illiterates in the villages	3	300
Planting of trees	NSS	Planting Saplings	3	300
Krishi Vandan	YDC And Morarka Foundation	-Organic Farming	10	100

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0

View File

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
MOU	Krishi Vandan	Morarka Foundation	01/07/2018	30/06/2019	100
MoU	ICT Training	Microsoft	04/12/2018	14/12/2018	68
MoU	Mentoring the Mentors	Bodh Shiksha Samiti	01/12/2018	01/12/2018	52

View File

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Microsoft	19/07/2018	Training in ICT	68
Bodh Shiksha Samiti	19/07/2018	Mentoring The Mentors	52
Morarka Foundation	19/07/2018	Organic Farming	20

View File

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5150000	5098654

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added

Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
E-Library	Fully	-	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	60617	857422	964	262100	61581	1119522
Journals	7	10000	Nill	Nill	7	10000
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Manisha Sharma	YouTube	CCE	Nill
Dr. Mahendra Choudhary	YouTube	CCE	Nill
Dr. Renubala	YouTube	CCE	Nill
Dr. Deepika Bhandari	YouTube	CCE	Nill
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	77	3	1	15	2	4	12	4	0

Added	0	0	0	0	0	0	0	0	0
Total	77	3	1	15	2	4	12	4	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
E-content was generated at IGPRS and Sangeet Sansthan at Jaipur	NA
Seminar halls with ICT facilities	https://hte.rajasthan.gov.in/college/gckaladera/Econtent.php

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
2770000	**2763654**	**4743264**	**4738954**

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college are as under: Building infrastructure • There is a building committee to look after the maintenance, repair and construction work related to the building and other infrastructure like water, power supply and gas. •A continuous effort is made to provide dedicated and secure space for equipments and tools. • During all maintenance and up gradation work related to civil and electrical matters, various designated committees verify the work done by the contractors. • Institution being RUSA beneficiary, had conducted renovation and upgradation work, which was monitored by PMU (Project Monitoring Unit) effectively. • All minor faults are attended and repaired by hired technicians, carpenters etc. • Maintenance of toilets and service areas are outsourced through various external agencies. Computer IT infrastructure Maintenance and up gradation is looked after by computer maintenance committee from time to time. • Computers are taken care of regularly by hired professionals to ensure that the equipments perform well. • Dead stock register is maintained to keep account of the non-functional equipments and equipments like computers, printers, etc. •The internet lines are maintained by BSNL Laboratory equipments/ machinery • Gas connection pipe line is checked regularly for any leakage by able technicians. • Stock register of laboratory for keeping a list of chemicals, glassware and any other instruments used in the laboratory is maintained. A dead stock register is also maintained to keep account of the non- functional equipment and machineries etc. • The laboratory equipment is maintained at the departmental level by the staff or through hired technicians annually and/or whenever necessary. Furniture/ related items There is a dedicated staff to look after the maintenance and repair work of furniture and fixtures and other physical infrastructure. The committee brings to the notice of the authority the needs of repair work and certify after the work has been completed. • To improve the physical ambience of the campus, several initiatives are taken from time to

time. Some of these are: 1. Periodic painting and white washing of building and labs. 2. Skilled people to maintain the lawns and upkeep of plants. 3. Adequate housekeeping staff for general cleaning and cleaning of rest rooms supervised by a supervisor appointed annually on contract basis

https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/s_r_l_s_govt_p_g_college,_kaladera/uploads/doc/PROCEDURE%20AND%20POLICIES.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	CM Scholarship Social Welfare Dept.	1618	4320500
Financial Support from Other Sources			
a) National	NIL	Nill	0
b)International	NIL	Nill	0
View File

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Microsoft Office specialist training	01/07/2018	61	Microsoft
View File

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Pratiyogita Dakshta, a free coaching initiative	95	95	Nill	Nill
2018	YDC ,Academic Councils	1500	1500	Nill	Nill
View File

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal

50	50	2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	Nill	Nill	NA	Nill	40

View File

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	22	M.A. ,M.Com. ,M.Sc.	Political Science , Geography , ABST, EAFM. Bus.Admn. ,Chemistry	Rajasthan University and other Universities	M.Phil. , Ph.D. etc.
2019	360	B.A.B.Com. B.Sc. B.Ed.	-	Rajasthan University, other Govt. P.G. colleges, B.Ed. and PG courses in this college	M.A., M.Sc., M.Com, M.Ed.

View File

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	5
Any Other	42

View File

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Chess	Institutional	18
Table Tennis	Institutional	15
Volleyball	Institutional	42
Badminton	Institutional	20
Cricket	Institutional	50
Group Dance	Institutional	35
Solo Dance	Institutional	38
Group Song	Institutional	50

Solo Song	Institutional	30
Kabaddi	Institutional	40
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	NIL	Nill	Nill	Nill	NIL	NIL
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per the government guidelines instructions the institution conducts elections for the Student Council each year. The composition of the Council consisting of President, Vice President, Secretary, Joint Secretary etc. strictly adheres to the guidelines of the Student Council Constitution. • The student council takes active part in the day to day functioning of the institution. The council members play a pivotal role in conveying students' views and grievances to the concerned authorities for discussion and amicable resolution. • They also help the faculty of the college to organize sports and cultural events and other co-curricular and extra -curricular activities. • The council members work in tandem with the college administration in maintaining discipline and creating conducive atmosphere for learning and teaching at the campus. • They also work in close association with the discipline committee in maintaining a ragging free campus. • The student representatives motivate the students to take part in sports, cultural, academic activities and involve them in social causes like blood donation, "cleanliness" drives in nearby villages and to keep the campus neat and clean. • The college has science, commerce arts councils consisting of the meritorious students of corresponding streams as members. These councils are responsible for conducting various competitions with the help of faculty members. • An annual budget is allocated to the Student Council which is spent on students' welfare. • At the beginning of each academic session, the Student Council also opens help desk for new students to help them with the admission process. • The various academic and administrative bodies that have student representatives on them are – YDC, Consumer forum, Planning form, NSS, Women Cell, Science Council, Commerce Council Arts Council. • The institution has an active, friendly and responsible student union and the union representatives are an asset to the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

NIL

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The head of the institution delegates its powers by constituting various committees for smooth functioning in the campus. One faculty member is nominated as convenor, who holds the meeting of its committee members. In the meeting all activity related matters are discussed to chalk out the programme and responsibilities are assigned to committee members. The institution has a view that students must also get the opportunity and exposure to learn the management of various activities which develops leadership qualities among them. For this, students are nominated in the committees to assist faculty members. Students work under supervision of faculty members and learn to organize activities. This also helps to develop team spirit and in understanding each other. In sports activities, students are assigned work under the supervision of able PTI. This helps the students to understand play field, athletic tracks, field area of the game and other basics related to sports. In cultural activities students are assigned work to decorate stage, preparation and distribution of judgement sheets under supervision of committee members. Marked copy of the judgement sheets are collected by the event in-charge. After completion of an activity, a report written by the convener of the committee is submitted to the head of the institution. On the basis of reports submitted by the various committee conveners, head of the institution prepares annual report of the institution. This annual report is read by the head of the institution in annual function of the institution. Some of the committees and bodies have representatives on them from all stakeholders of the college such as students, alumni, members of society local MLA etc. Internal audits and annual physical verifications of different departments are done under the supervision of IQAC

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The heads of various departments participate in the Board of Studies meetings held by the University of Rajasthan and put forward their views regarding the curriculum and its enrichment in those meetings. The final call rests with the University of Rajasthan.
Teaching and Learning	? Promoting E-learning among students through "Dishari" UPER App. ? Faculty preparing E- content for students. ? Encouraging teachers to use PPT and audio- visual equipments for imparting knowledge. ? Field work and Survey are an integral part of PG in Geography. ? Complementing traditional methods of teaching with seminars in PG courses. ?

		Special classes for slow learners. ? Pratiyogita Dakshta , a free coaching in the college for preparation of competitive exams.
	Examination and Evaluation	? Examination and evaluation are conducted by the University of Rajasthan, and the institution strictly adheres to the policies designed by the affiliating university. ? Exams are conducted in a timely manner so as to facilitate the progression of students to their desired goals. ? Invigilation during exams are conducted in a strict manner so as to ensure that students do not employ unfair means. In case a student is caught teaching, his /her answer booklet is marked with the stamp of unfair means. The concerned student is then given a fresh answer booklet. This ensures that the mark sheet of the student reflects the unfair means case. ? The faculty contributes to evaluation of exam papers in a time bound manner.
	Research and Development	? Faculty members have availed TRF PDF. Some of them have been sanctioned grants Minor and Major Research projects. Some of the faculty members supervise Ph.D Students. Two of the faculty members have been recognized by international institutes of learning. ? Motivate faculty members for research publications ? Encourage them to present papers in national / international seminars conferences. ? Encouraging faculty to act as research supervisor. ? Facilitate the participation of the faculty in workshops, refresher and short term courses.
	Library, ICT and Physical Infrastructure / Instrumentation	? Provision for Wi-Fi facility in campus ? Procurement of more state of the art equipment, teaching aids books under RUSA/UGC fund. ? Construction of new lab for M.Sc Chemistry. ? Procurement of IT paraphernalia. ? Separate Xerox machine in the library. ? Maintenance of classrooms and washrooms. ? Use of Smart Conference room. ? Establishing a Smart Science Lab
	Human Resource Management	? The head of the institution assigns tasks to teaching and non-teaching staff members according to the need of the institution. By and large, efforts are made to see that the work is distributed well and assigned according

	to the calibre of the person. ? Facilitating faculty members to participate in refresher orientation course. ? Active Grievance Redressal Cell. ? Anti Ragging Cell Sexual Harassment Redressal Committee. ? Organizing computer training program for Teaching Non Teaching staff. ? The DCE sends faculty members to various training programmes like workshops, orientation and refresher courses conducted by ASC for augmenting knowledge in their disciplines.
Industry Interaction / Collaboration	**? The coco-cola industry has constructed water harvesting system in our college. ? Collaboration with an NGO, Morarka Foundation to train students and society for organic farming. ? Workshop with Bodh Shiksha Samiti ? A special training program by Microsoft was conducted.**
Admission of Students	**The college strictly follow the norms and the guidelines prescribed by the govt. of Rajasthan. The students are admitted through online admission process. The college has an admission coordinator, convener of admission committee and faculty members who guide the students and parents during the online process. ? The faculty facilitates the admission of the students through by guiding the students as well as intimating them of all important dates and required documents. ? The admission committees of the college ensures that the admission rules and reservation quota is followed strictly by verifying each and every document of every student. ? Online admission for all UG and PG classes started for full transparency in admission process. ? Help desk for students to guide them through the admission process.**

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	**? Use of SSO Portal, DoIT for all planning and development**
Administration	**? Use of RAJ KAJ application and SSO portal for submitting property returns, TA DA bills, allotment of loans etc. ? Facilitating E- learning process through govt portals. ? Use of PFMS portal to upload expenditure related to RUSA, UGC and other funds. ? Sampark**

	portal for grievance redressal
Finance and Accounts	? Pay-manager for online salary account ? Use of fund tracker. ? Use of PFMS portal to upload expenditure related to RUSA, UGC and other funds. ? NIC and DTA
Student Admission and Support	? Fully online admission along with online payment of fees. ? Admission Committees of various faculties guide and counsel students regarding the admission process. ? Help Desks are set up by the Student Union to provide support to the students seeking admission.
Examination	? Results are available online on the University of Rajasthan portal.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	Nill
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Workshop with BODH SIKSHA SAMITI	NA	01/12/2018	01/12/2018	52	Nill
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
MOS training	3	08/10/2018	12/10/2018	05
MOS training	2	12/11/2018	16/11/2018	05
Orientation Course	1	18/02/2019	16/03/2019	28

| Short Term Course | 1 | 26/11/2018 | 30/11/2018 | 05 |
| Refresher Course | 1 | 13/09/2018 | 03/10/2018 | 21 |

View File

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
• The institution is governed by the State Government and all benefits of the State Government Employees such as State Insurance, GPF, etc. are given to all teaching and non-teaching staff of this institution. • In case of any medical emergency State run primary health Centre at Kaladera/ Chomu is available. • All staff members are eligible for medical services at State hospitals, ESI hospitals and at some of the private hospitals recognized by the government. • Various governmental schemes for the welfare of teaching and non-teaching staff have been implemented in this institution. E.g., Pension, NPS scheme, Gratuity, P.L. Encashment as retirement benefits • Maternity and Paternity Leave is given to the staff. Child Care Leave is given to the employees of the institution. • Anti sexual Harassment Committee at Workplace.	• The institution is governed by the State Government and all benefits of the State Government Employees such as State Insurance, GPF, etc. are given to all teaching and non-teaching staff of this institution. • In case of any medical emergency State run primary health Centre at Kaladera/ Chomu is available. • All staff members are eligible for medical services at State hospitals, ESI hospitals and at some of the private hospitals recognized by the government. • Various governmental schemes for the welfare of teaching and non-teaching staff have been implemented in this institution. E.g., Pension, NPS scheme, Gratuity, P.L. Encashment as retirement benefits • Maternity and Paternity Leave is given to the staff. Child Care Leave is given to the employees of the institution. • Anti sexual Harassment Committee at Workplace.	Book Bank Student Insurance Anti – Ragging Cell Student Advisory Bureau Student Council Placement Cell Mentoring Community Book Bank, Student Insurance, Reservation at the time of admission, Scholarships under various schemes. Anti sexual Harassment Committee.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, the institution has a system of audit. The audit is done by internal and external audit regulatory bodies. Internal audit is carried out by the college

committee duly instituted by the Principal. Whereas external audit is conducted by teams from Directorate of Audit Inspection, Government of Rajasthan and by the office of the Auditor General of India. Whatever document/information regarding the financial statements is needed by the inspection team, is sought by the in-charge of audit team from the head of the institution, through memos. The head of the institution provides the desired document/ information/clarification in reply of memos in writing to the in-charge of the audit team so that objections raised can be dropped after obtaining valid reasons. The head of the institution provides the documentary evidences/valid reasons for objection and requests the inspection team to drop the objections. The office of the Auditor General of India conducts a similar external audit is. The audit is finalized as per the Government Rules. The funds received from University Grants Commission are audited by the Chartered Accountant also, so that utilization certificate may be submitted to the UGC regional office. At the time of audit all stock registers, cash book, accounts, library issue-deposit record etc are audited and irregularities if any, is pointed out.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	Nill

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6.4.3 – Total corpus fund generated

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6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	• Audit Teams constituted by the Commissione rate, College Education , Rajasthan. • Annual Audit Programme(AAP) team constituted by the Commissione rate, College Education , Rajasthan.	Yes	IQAC, Internal Verification Committees constituted by the Principal
Administrative	Yes	• Audit Teams constituted by the Commissione rate, College Education , Rajasthan. • Annual Audit Programme(AAP) team constituted by	Yes	IQAC, Internal Verification Committees constituted by the Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Providing constructive and critical suggestion for development of college. 2. Acting as a bridge between the students and college administration 3. Discussing problems weaknesses of the college with administration and helping in rectification of them.

6.5.3 – Development programmes for support staff (at least three)

1. Computer training of the office staff so that they can handle the online admission and other such work 2. PFMS training. 3. Training program for account personnel, to make them proficient with E-finance.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Introduction of more PG courses in college. 2. Strengthening infrastructure. 3. Augmenting sports activities

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Workshop with Bodh Shiksha Samiti	01/12/2018	01/12/2018	01/12/2018	52
2018	Microsoft Training	04/12/2018	04/12/2018	06/12/2018	41
2018	Microsoft Training	12/12/2018	12/12/2018	14/12/2018	34
2018	Workshop with Morarka Foundation	13/09/2018	13/09/2018	13/09/2018	20
2018	Meeting of IQAC to ensure optimal utilisation of infrastructural, financial and human resources	29/10/2018	29/10/2018	29/10/2018	5
2018	Meeting of IQAC to ensure	29/10/2018	29/10/2018	29/10/2018	5

	optimal utilisation of infrastructural, financial and human resources				
2019	Meeting of IQAC to ensure optimal utilisation of infrastructural, financial and human resources	30/04/2019	30/04/2019	30/04/2019	4

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Activities Under Mahila Prakoshtha	01/07/2018	30/04/2019	2000	Nill
Vaccination Awareness Drive for Pregnant Ladies and Infants.	16/03/2019	16/03/2019	550	350
Awareness of Legal Rights of Women	08/03/2019	08/03/2019	280	260

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Solar plants are in operation LED bulbs are used. Water harvesting System Planting of trees Bio Degradable Waste Management

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	8
Provision for lift	No	Nill
Ramp/Rails	Yes	8
Braille Software/facilities	No	Nill
Rest Rooms	Yes	8

Scribes for examination	Yes	5
Special skill development for differently abled students	No	Nill
Any other similar facility	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	18/10/2018	01	Kerala flood relief campaign	Flood relief	500
2018	1	1	25/09/2018	1	Blood donation	Blood donation	700
2018	1	1	08/09/2018	1	International literacy program	Education	300
2018	1	1	13/09/2018	1	Krishi Vandan	Organic farming	100
2019	1	1	22/01/2019	1	Voter Registration Camp	Democratic participation	1000
2019	1	1	16/03/2019	1	Vaccination Awareness Drive	Health	800
2018	1	1	24/09/2018	1	Road Safety and youth	Road Safety	120
2019	1	1	29/01/2019	7	De-adddiction Drive and anaemia free Rajasthan week	De-Addiction and health	300
2018	1	1	11/07/2018	7	Jal Swawalamban Jan Jagriti Saptah	Water conservation	2500
2018	6	6	01/07/2018	7	Planting	Environment Cons	350

| | | | | | of trees | ciousness | |

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Rajasthan State Service Rules	Nill	The institution is run by Rajasthan State Service Rules

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Blood Donation Camp	02/10/2018	02/10/2018	700
Kerela Flood Relief Fund	18/10/2018	18/10/2018	500
Planting of trees	01/07/2018	07/07/2018	350
Jal Swawalamban Jan Jagriti Saptah	11/07/2018	17/07/2018	2500
Swachhta Pakhwada	01/08/2018	15/08/2018	300
Cleanliness Drive	24/09/2018	29/09/2018	2500
Vaccination Awareness Drive	16/03/2019	16/03/2019	800
Rashtriya Swabhiman Jagran Saptah	09/08/2018	15/08/2018	300
Ek Bharat – Shreshtha Bharat: Run for Unity	31/10/2018	31/10/2018	300
International Literacy Day	08/09/2018	08/09/2018	500

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Solar plant installed • Make the campus plastic free zone • Planting of trees • Vehicle free zone • Management of bio- degradable waste

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

KRISHI VANDAN - ENVIRONMENTAL AWARENESS AND CONSERVATION Objective - To promote and encourage organic farming and motivate the educated youth to join the agricultural enterprise through a pilot project on organic farming involving a hands on training on eco-friendly agricultural practices. To contribute to community development by the up-gradation of farming skills and techniques with an enhanced awareness for the environment. Context - All over the world, the imperatives of organic farming have been reassessed and reiterated at every concerned forum. In India it has a special bearing as it is a predominantly agricultural economy with a booming population. Organic farming along with its concomitants and eco-friendly dimensions and quality production is the need of the hour. This college is a part of the rural vicinity and as such, most of its students have an agricultural background. However, there is a tendency of the youth to relinquish farming once they enroll for graduation or after

graduating. This has, on the one hand hindered the development of the rural areas and on the other has led to overcrowding in the towns. S.R.L.S. College, Kaladera has taken an initiative to set up an organic Demo Farm under the aegis of Commissionerate College education involving institution like Morarka foundation with a visionary approach of helping students of the institution and the local farmers to switch over to eco-friendly organic practices. Practice and Evidence of Success - Krishi Vandan Kendra (Demo farm), an organic farming initiative as a joint venture with Morarka Foundation ,a pioneer NGO in the field of organic farming has been set up to serve as knowledge and resource center for improving the agricultural economy of the area by linking the national research with extension system and farmers. This programme is related to organic farming, which includes preparation of land for farming, cultivation and production of vegetables, fruits, flowers etc. As the institution is located in rural area and mainly dependent on farming, through this programme farmers of this area are benefitted. We can help the farmers regarding pesticides, fertilizers, hybrid seeds of fruits and vegetables. Training to students and faculty members on farming and allied activities was given to promote agro-based learning-earning aptitude among students on the basis of training-cum-practice programme. The first training programme was organized on 13th September 2018 in Jaipur which was attended by faculty and students. Trainings were imparted to the students (mostly belonging to the agrarian and pastoral community) and local farmers on organic farming on various topics like soil fertility management, principles and practices of organic farming, organic input production technologies, use of natural and organic manure, documentation in organic farming and post harvest techniques etc., both at farmer's field and at the Krishi Vandan Kendra in the campus. Environment friendly technologies have been developed to recycle segregated solid waste and waste water recycling. During the year 2018-19, around 70 farmer families were trained by the enthusiastic students and faculty members of the institution. HELP - MENTORING THE STUDENTS Objective – Mentor the students to achieve their potential, ensuring all round development by utilizing all the resources available in the college. The college augments the facilities every year to fulfill this goal. Context – Located in the rural belt, the role of the college is pertinent as far as higher education is concerned. The students enrolled in this college have a dearth of resources and opportunities. As such this government institution can and has contributed to the development of the students. Practice and Evidence of Success – Students' assistance or support centers, inter faculty dialogue forums, basic amenities, classroom teaching related improvement, teacher-student dialogue for help and mentoring beyond classrooms etc. are an integral part of the institutional system. Right from admission till they pass out, the students are constantly under the able guidance of highly qualified faculty dedicated to their growth and evolution into better and responsible citizens. The faculty guides and advises the students. A personal relationship is created which facilitates a better understanding of students' aspiration, strength and weaknesses. This initiative supports student's continuous growth, development and building of personal and professional capabilities. Recognizing the importance of ICT for teaching and learning, the institution has promoted and facilitated it in a big way. Faculty has been encouraged and trained to use ICT for imparting knowledge. It uses audio – visual equipments for power point presentations as well as slides and e-content available on SAKSHAT web portal to teach students. The use of e-content on NPTEL, CEC-UGC, V-Labs, A-view and other related websites not only benefits the students but also broadens the horizons of critical thinking of the faculty. The use of smart devices such as smartboards, digital cameras, projectors, video conferencing tools, audio recording tools has greatly enhanced the quality of teaching and learning. Tapping on the accessibility of phones, the apps like Dishari and Hello English (UPER) were developed as a part of the Navachar initiatives by the government. These apps greatly facilitate

and enhance learning on the go. The students have been motivated to download and use Dishari and Hello English apps for competitive exams and proficiency in spoken English respectively. Efforts are made to provide the students with not only an ICT supplementing the conventional teaching- learning experience but also with an exposure to the outside world. An Employment Fair was held in the college as a part of this endeavour. There is a Placement cell in the institution to provide career guidance. The college has provided basic infrastructural support along with pedagogical environment and guidance. Lectures on time management, anger management, legal awareness, Indian constitution, CV writing, employability and communication skills, preparing for competitive exams and personality development by experts are organized. Computer education, as part of the course curriculum along with IT enabled teaching has furthered the goal of imparting quality education. The extra - curricular activities like games and sports, quizzes, debates, essay writing, dance, singing, group discussion and extension activities like NSS, NCC are conducted in the college. These provide the forums for molding the personalities of the students into better citizens.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/s_r_l_s_govt_p_g_college,_kaladera/uploads/doc/Best%20Practices%20for%202018-19.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Seth RL Saharia Government PG College, Kaladera was started in 1959 to provide access to higher education to students of the rural hinter-land, marked by the dearth of such facilities. Since its inception, it has catered to the academic imperatives of an area of about 80 kms in its periphery. Today it facilitates and fosters the higher education of around 5000 regular students and 10000 private students. There has been a plethora of socio-political, techno-scientific, economic and environmental changes since the college's initiation. However, this dynamic institution, incorporating the necessary changes has evolved into a platform for multifaceted development of the students and the faculty. The institution with its qualified faculty has been striving hard to impart quality higher education to the rural youth. The fact that the students have an agrarian background coupled with economic constraints is considered and all efforts are made to mitigate the hurdles posed by them in procuring education. The faculty of the institution is aware and is accordingly geared to meet the students' needs of this area. This institution aims at promoting knowledge, scientific temper and culture. To make teaching learning effective the institution has a rich library, gymnasium, conference room, well equipped Chemistry, Physics, Botany, Zoology, Computer laboratories, projectors, internet, Wi-Fi and other ICT facilities. The college has the required infrastructure to conduct curricular, extracurricular and administrative activities. The college ensures holistic development of students through participation in the various activities of YDC, NSS, NCC, Yojna-Manch, Women Study Cell, Kala Parishad, Vigyan Parishad, Vanijya Parishad, etc. The facilities for various games and sports such as cricket, badminton, basket ball, volley ball, wrestling, boxing, athletics, table tennis, kabaddi, etc. also contribute to the all round development of the students. The institution has mechanism for academic and administrative auditing. The College aims to prepare its students for life by providing them with an environment of academic enrichment and by inculcating moral and spiritual values in them in such a way so as to enable them to become good citizens and social leaders of the future. The vision of being an institution of academic excellence with innovative

orientation, promoting an environment of articulate, moral and socially committed individual in this rural, under developed area defines the contours of the college's distinctive characteristics. The institution aims to produce dedicated citizens, who are ready to work for the betterment of the Society and the Nation.

Provide the weblink of the institution
https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/s_r_l_s_govt_p_g_college,_kaladera/uploads/doc/Institutional%20Distinctiveness.pdf

8.Future Plans of Actions for Next Academic Year

1. Start Skill Development / Vocational Courses 2. Augment facilities for specially abled students 3. Introduce more PG courses 4. Promote Environmental Consciousness 5. Enhance infrastructural facilities, constructing new IT equipped lecture rooms. 6. Augment social compatibility of students by giving them more opportunities to get involved in social causes through NSS, NCC and other forums. 7. Inspire and facilitate faculty members to aspire for and achieve academic excellence. 8. Strengthen a strong sports culture by augmenting existing sports facilities. 9. To promote research and publications. 10. Plan and organise conferences, seminars and workshops 11. Keeping in mind the necessity to nurture and create human resource for the country, efforts to expose students to new technologies, skill building, entrepreneurship etc.shall be made 12. Maintain and augment the infrastructure and upgrade the technology used in the college. 13. Organize ICT training sessions for teaching and non teaching staff.