



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution	
	SRI SANT SUNDARDAS GOVT. P.G. GIRLS COLLEGE DAUSA
• Name of the Head of the institution	DR. SANTOSH GARHWAL
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01427220515
• Mobile no	9460761999
• Registered e-mail	girlscollege.dausa@rajasthan.gov. in
• Alternate e-mail	girlscollegedausa@gmail.com
• Address	GUPTESHWAR ROAD DAUSA
• City/Town	DAUSA
• State/UT	RAJASTHAN
• Pin Code	303303
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	University of Rajasthan				
• Name of the IQAC Coordinator	Dr. Dinesh Chand Meena				
• Phone No.	014727220515				
• Alternate phone No.	01427220515				
• Mobile	9530193541				
• IQAC e-mail address	ggcdiqac@gmail.com				
• Alternate Email address	girlscollegedausa@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/sri_sant_sundardas_govt._p.g._girls_college,_dausa/uploads/doc/GGCD%20AQAR%202019-20.pdf				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://hte.rajasthan.gov.in/htecircular/admission%20policy%202020-21.pdf				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.21	2017	22/02/2017	21/02/2022
6. Date of Establishment of IQAC			20/12/2015		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	0	
8. Whether composition of IQAC as per latest NAAC guidelines			Yes		

<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	02
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> • If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
Mentorship Programme : The Mentorship programme runs under the aegis of IQAC	
Enrichment Programme : IQAC has been constantly working for Enrichment of faculty member as well as non-teaching staff	
Workshop on different scholarships	
E-content Workshop	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
Mentorship Programme	Every faculty member continuous to mentor and guide a group of 50 Students through the session. Considering the fact that our students come from rural background as well as have varied aspiration levels and abilities, each member counsels these students so that they can take informed career decisions as well as opt for secondary courses that can help in their skill.
Enhancement Programme	An interactive session being held for college teaching staff and non-teaching staff members to boost moral for work efficiency.
Training for Scholarship	A workshop was organized for girls for different type of scholarships.
Awareness Programme for E-Content	Faculty members were encouraged to prepare E-Contents.

13. Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	25/02/2022

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	13
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	2625
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	3168
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	682
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	21
File Description	Documents
Data Template	View File
3.2	24.00

Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	20
4.2 Total expenditure excluding salary during the year (INR in lakhs)	59651740
4.3 Total number of computers on campus for academic purposes	15
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>The Board of Studies at university level plan and form the syllabus with its own mechanism having the inclusion and participation of affiliated college. The department heads being the BOS Member of University design and plan the syllabus after brain storming which is finalized and passed through academic council of University. The College has its own system of planning the designed curriculum. The completion and execution of syllabus with the optimum benefits to students as followers. In the last Four years daily time table was fixed for each individual teacher and for the periods department not exceeding 18 period as per norms with the stay of 5.15 hours. The syllabus was provided to each faculty teacher on the first day of their joining the institution. The notice to take classes religiously form july 1st be delivered to all the faculty teachers from the college principal. Classes by held as per time table. An updated syllabus be downloaded from university website. The university website be checked every month by the heads of department. Students are asked to be vigilant about the syllabus downloaded from the university website. The syllabus is accomplished within the given time span of the academic session till and January 31st for Science Faculty and till faculty final exams.</p>	

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

An academic calendar is prepared by commissionerate college education jaipur at the beginning of each session in the line with the university's calendar consisting of various curricular, extra and co-curricular activities. Time table coordinator of each department prepare the time table as per the guidelines of U.G.C. norms. All the exams are planned as per the university calendar, thus ensuring complete adherence. Our college is affiliated to University of Rajasthan Jaipur. Examination systems are almost fully controlled by the University itself since the examination pattern is annual. There is continuous internal evaluation (CIE) at college level in terms of class tests as per the class room teaching schedule of teachers per papers taught. CIE is also for practical subjects. For Post Graduate students' internal evaluation includes seminar presentation.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Actually, the university decides the syllabus and college has to follow it. But in this limitations college do its best for above said issues. Some of the steps taken are below:

1. Gender Numbers of programs are conducted for girl students under MAHILA PRAKOSTH COMMITTEE such as dance, solo song, Mahandi, poster, Debate competition. The committee for Woman Ant harassment and internal complaint committee organizes programs on Woman Empowerment, Laws for Woman, Women's Day, The N.S.S. unit of our college has been very proactive in conducting different extension activities not only in college premises but also in adopted villages also.

2. Environment and Sustainability N.S.S. promotes environmental protection through tree plantation and other sustainable development programs. Every year, N.S.S. unit undertakes a host of activities in the nearby villages during the special camps. In these camps, N.S.S. organizes various environment related programs including tree plantation, village cleanliness, plastic free drive, Poster Competition, Debate Competition, etc. Various activities like quiz and poster competitions, invited talks are organized to create awareness about nature, biodiversity, environment and sustainability. Different activities have been initiated by the college to save environment such as Cleanliness Campaigns, Celebration of various days like World Environment Day, N.S.S. Day, etc. The college has taken initiative in Swachh Bharat Abhiyan and Tree plantation programs which are introduced by the Indian Government.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students

C. Any 2 of the above

Teachers Employers Alumni	
File Description	Documents
URL for stakeholder feedback report	https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/sri_sant_sundardas_govt._p.g.girls_college_dausa/uploads/doc/CamScanner%2003-24-2022%2012.04.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
2480	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	

2025

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Institute organized writing assignment competition, debate competition, provided peer tutoring by high ability classmates, encouraged them to articulate orally in the class and providing more chances for classroom participation and encouraged them to spend more time on reading in library outside the class hours. There were additional programmes like mentoring by faculty mentors; additional learning opportunities through online sources like YouTube, whatsapp, zoom etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2480	19

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Senior students Teached assigned topics in junior classes and NSS Students did survey of a community nearby college campus by which students identified community needs and their limitations. Student-centric education is the most distinctive feature of the College and

the teaching-learning approach is strong focuses on enhancing skills, experience, and knowledge: Lecture method: This method is adopted by all the teachers. This method facilitates the teacher to interpret, explain, and revise the text-only content to better understand the subject the learners. Different student support systems are available in the college like Library, Computer Lab, Reading Room, I.C.T based classrooms (Smart Classrooms).

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In Online classes teachers used Microsoft office, PPT, Interactive digital whiteboard, referred E-Books, used internet, visualizer, touch pen and pad, LCD/LED Projector, Computer etc. Faculty members of the college use ICT technology to improve the teaching and learning process. Different software available online is integrated with the teacher's explanation and students are encouraged to learn and practice through interactive activities. LCD projectors, computer/laptops/tablet systems are used in the classrooms to students by teachers. YouTube, PowerPoint slides, Emails, Whatsapp group, Telegram, Zoom, Google classrooms, Bandicam, OBS studio, and XRecorder apps are used to prepare e- lectures, College website is used as a platform to teach, communicate, provide material and syllabus, make announcements, conduct tests, upload assignments, make presentations, address queries, mentor and share information.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

19

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

19

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

14

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

19

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. The Principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process. At the entry level, admissions are given purely on merit basis and the lists of merit students are displayed on Notice board. Students who are admitted for the concerned course are assessed continuously through various evaluation processes at college and University level. Continuous evaluation is made through Group Discussion, Unit Tests, Assignments Submission, Field Visit / Field Work and Seminars Presentation. Unit tests are conducted regularly as per the schedule given in academic calendar. The weightage for the unit tests varies as per the concerned faculty. The performance of the students is displayed on the Notice board and communicated to the students. Personal guidance is given to the poor performing the students after their assessment. Students appearing for Second /third year are asked to deliver the seminars of the concerned subject. Topics are given by their teachers to the students to prepare for power point presentation. For transparent and robust for internal assessment, the following mechanisms are conducted. Internal Examination Committee. Question Paper Setting. Conduct of Examination. Result display. Interaction with students regarding their internal assessment.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is complete transparency in the internal assessment. The criterion adopted is as directed by the university. At the beginning of the Session, faculty members inform the students about the various components in the assessment process during the Session. The internal assessment test schedules are prepared as per the university and communicated to the students well in advance. To ensure proper conduct of formative tests, two invigilators are assigned to each hall. Noting the values in observation and validating the theoretical aspects student must submit lab record regularly. Day to day performance of the students is assessed for every experiment which includes regularity, performance, viva and the promptness in submitting the record. For lab courses, the marks/grade scored by the student for each experiment is indicated in the observation/record. The independent learning, practical approach to the real-time applications is tested by viva voce for laboratory courses. For the quality of the projects, the evaluation is done by Project Review Committee along with the project guides. The end examination for the laboratory and projects shall be conducted with internal and external examiner appointed from the other colleges as decided by the University. Redressal of grievances at institute level: Departmental Level: The continuous evaluation of students is carried out by faculty regarding theory lectures, labs, assignments, unit tests. The midterm marks are allotted based on defined strategies and displayed on notice board. Query if any is discussed with faculty and HOD.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

- **Program Outcomes (POs):** It represents the knowledge, skills and attitudes the students should have at the end of a course completion of their respective program.

- **Course Outcomes (COs):** It gives the resultant knowledge and skills the student acquires at the end of each course. It defines the cognitive processes a course provides.

• **Program Specific Outcomes (PSOs):** These are statements that define outcomes of a program which make students realize the fact that the knowledge and techniques learnt in this course has direct implication for the betterment of society and its sustainability. Program Outcomes (POs) , Program Specific Outcomes (PSOs) and course outcomes are communicated to the stake holders of the program by the following procedures. POs and PSOs are approved by the Department Advisory Board POs and PSOs are available in the Institute website (<https://hte.rajasthan.gov.in/college/ggcdausa>). POs and PSOs are kept in prominent locations of the campus for staff, students and public view. POs and PSOs are displayed in Department office, Laboratories and Department library. POs and PSOs are communicated to employers and Alumni by sending mail and during the Alumni Meeting. During the class committee meeting and faculty meeting POs and PSOs are reviewed among the students and staff members. Vision and Mission of Institute and department are informed to the parents during Parents Teachers Meeting.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our Institute is affiliated to University of Rajasthan. We offered Under Graduate, Post Graduate under the Faculty of Arts, Commerce and Science. For these programs and courses, the institute followed the curriculum designed by our affiliated university. T After measuring attainment of POs , PSOs and COs, it has been observed that the strength of the students as well as passing percentage of the students is increasing progressively. Besides, students' progression to the higher studies that is from Under Graduate to Post Graduate seems to be increasing consistently and rapidly. In a similar way, the ratio of students' placement is also increasing. Subsequently, the College took care of the attainment to measure the POs, PSOs and COs and implemented the mechanism as follows:-• The institute followed the Academic Calendar of our affiliated university. • All the subject teachers maintained Academic Diary in every academic year. • All the subject teachers prepared Session-Wise

evaluation Reports. Internal examination committee analyzed evaluation reports of results. Institute considered Feedback from the Stakeholders for the attainment of PO, PSO and CO. Placement committee took the review of the Students' Progression to Higher Studies and their Placement. The Program outcomes of Bachelor of Arts are as follows: PO1: Students are introduced to community engagement and global understanding PO2: Critical and creative thinking of the students have been developed. PO3: Students developed their Communication skills. PO4: Ethical values are inculcated among the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

663

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<file:///E:/UMESH/2021/MARCH%202021/AQAR/PG%20COLLEGE%20DAUSA%20AQAR2020-21.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides**

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Shri Sant Sundardas Govt PG Girls College, Dausa is committed to innovations which provide a conducive environment for the overall growth of the students. 1. Innovation and Youth Skill Development Counsel:- This is the umbrella committee which is responsible for undertaking various kinds of innovative measures for the overall growth and academic development of the students. The classes were taken by subject experts so that the advantage of being well versed with this global language could be enjoyed by the students. 2. A botanical garden was developed in the college inside science block. Varieties of plants were grown there which had academic significance for the students of Botany. It was developed with active participation of students. It demonstrated the spirit of collectivism among students. 3. Our Institution is providing Wi-Fi internet connectivity inside the campus. Easy and unrestricted access to internet for the students and teachers is a step that promotes academic and research environment of the institution. Apart from this the delivery of online classes through various platforms was also made possible through existence of internet infrastructure in the college. 4. In the times of covid -19, the college quickly shifted to online mode of lecture delivery to the students. A college YouTube channel named "CCERAJGGCDAUSA CLASS " was created where the syllabus related videos were regularly uploaded so as to evolve a quick and effective way of continuing the work of teaching.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

19

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

07

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

College aims at increasing social responsibility in its students by involving them in various activities that revolve around social calls. The College has been involved in projects like Anandam and NSS/Scout in which students participate in community work. They also learn the value of service and become more conscious of individual and social responsibilities towards family, community and country. Sensitizing students towards areas like road safety, communal harmony and environmental issues are also taken up on a regular basis. The entire programme undertaken by the college has been successful and effective in installing sensitivity in the students which enables them to the society around them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	No File Uploaded

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate facilities for teaching learning in terms of class rooms, laboratories, computing equipment's etc. Each department has adequate number of class rooms, seminar hall, library, and projector and computer equipment like desktops, laptops, printers, photo copy machine, internet connection, Wi-Fi etc. More over the college has an automated library using LIBS

Software.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has adequate facilities for cultural activities in terms of well-equipped auditorium-I & II, Digital Class Room. School of Yogic Science, College has yoga center for students and both teaching and non-teaching staff. Well-equipped basic science building, basketball, Volleyball field, badminton court for outdoor sports and table tennis court for indoor sports. The campus is full of greenery and well served with internal roads. The atmosphere of the campus is environment friendly.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

01

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

51637810

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

- Name of ILMS software - LIBS Software
- Nature of automation (fully or partially) -Fully
- Version- 2016
- Year of Automation- 2016

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

49950

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

Very few as per guideline of COVID-19

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Institution has an IT Policy with its appropriate budgetary provision upgrades its IT Facilities in terms of E-Learning, E-Knowledge and Facilities for E-Content Development. The college frequently updates IT infrastructure with its appropriate budgetary provision in terms of e-learning, e-knowledge, facilities for e-content development and computing equipment. There are one computer labs, Two classrooms with LCD Projector, Twenty Two PCs in the college. With the advent of e-learning and e teaching, classrooms had to be smart and the faculty more technology savvy.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

22

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

77124

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college had certain system and procedures for maintaining and utilizing physical academic and support facilities. The maintenance of physical facilities of the college like the class rooms, seminar hall, library, computers, projectors are done at the level of concerned heads for the small-scale maintenance work they are entitled to use the office contingency fund. For the maintenance of the laboratories the fund given by directorate. The large scale maintenance work is done at the college level (according UGC Rule). The academic facilities are maintained by the departmental research councils of each department. The Various support facilities like sports, yoga, gymnasium, cultural activities, counseling are maintained by various committee formed by the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1273

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

D. Any 1 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one)

during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The main goal of the Students' Council System is to develop leadership skills among students. The Students' Council/Union is elected by ballot. The sole purpose of the Students' Council is to assist students studying on campus in sharing their concerns, interests, and ideas among themselves, with the assistance of faculty and administration. It also serves as a catering agency for the students' cultural and social welfare activities. Under the supervision of faculty members, members of the students' union assist and play a leading role in managing events related to extracurricular and sports activities. Members of the Students' Council are encouraged to provide feedback on the academic agenda. The Student's Union improves students learning experiences both inside and outside of the classroom. The primary goal and the main purpose of the council are to promote active learning and teamwork among students. This also provides the students a platform to interact with each other and discuss the problems related to their Courses, facilities that are provided in the college campus. The students under the aegis of literary forum conduct the classroom seminars and organize curricular and co-curricular activities under the Guidance of teachers. The council allows students to interact with one another and discuss issues that are important for them and that, which are also necessary for college campus. Classroom seminars are held and curricular and co-curricular.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a registered Alumni Association which is actively involved in providing constructive support to college administration. The Alumni Meet has become an annual feature and the association is providing financial support to the needy students. The Alumni Association of the college was registered. It is working through an executive committee duly decided in its meeting. The committee spearheads different activities of the association in close association with the college administration. The college began its activity in 1996 and its many students are very well placed in reputed positions. Many such students are closely associated with the Alumni Association and they take active interest in the activities of the association. The meeting of the alumni has been a regular process for last many years and the association has been closely attached to college functioning. There are concentrated

efforts on the part of college staff and administration to mobilize maximum number of old students and motivate them to become participative in the association. This results in great success and a number of old students added to the association and showed their keen interest in contributing to improve college facilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the college is "College developing into an institution of excellence and a lighthouse of genuine, reliable and unbiased knowledge, leading to enlightening of minds and help students to meet economic, social and environmental challenges and to become active participants in shaping the future world" The mission of the college is 01. To impart quality education for all round development of students. 02. To develop community sense through extension work. 03. To inculcate moral values and leadership qualities among students. 04. To promote peace and harmony for better work. This is being translated through effective governance. The college management is headed by the Principal and is involved in coordinating the functions of the college to its logical end. Various committees comprising members of teaching and non-teaching faculty are involved in curricular and curricular affairs and administrative functions of the institution. The heads of the departments / subjects are authorized to monitor the routine functions at the departmental level. The administration encourages them and supports them at all levels. The decision taken by them are given due cognizance by the Principal. The leadership qualities and decision making ability are nurtured in heads of Departments. An

environment of equity and democracy is setup to conduct affairs in smooth and satisfactory manner.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Higher education department gives sufficient freedom to the Principal, who is the academic head of the institution to function in order to fulfill the vision and mission of the institution. Academic responsibilities are fairly divided among all the staff members. Committees are appointed for the various academic and curricular activities to be conducted in the course of the academic year. The list of committees is displayed at the beginning of the year on the staff notice-board. This ensures transparency in policy execution. The responsibilities are communicated to the faculty members through regular staff meetings. The Principal of the College holds regular meetings with the teaching and non-teaching staff. In these meetings, various issues are taken up for discussion before arriving at a final decision. The Heads of Departments monitor the functioning of the various departments. The participative decision-making ensures total participation of all the people concerned. The office administration of the College is headed by the Section Officer (SO) under whom there are Head Assistants, Senior Assistant, Junior Assistant and other Class IV Staff. Thus, the decentralization of departments and personnel of the institution helps in improving the quality of its educational provisions. Participative management: The Administration is always open to discussion with the teaching and nonteaching staff which, in turn, encourages the involvement of the staff for the improvement of effectiveness and efficiency of the institutional process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Curriculum Development: Academic Council University of Rajasthan is responsible for decisions regarding curriculum development and its alterations. However, the college faculties actively participate with the respective departments of the university to discuss the syllabus, its learning outcome and give a feedback about its need to be timely updated.

Teaching and Learning: Teaching and Learning is the main and primary goal of our institute. All the classrooms are equipped with basic amenities such as blackboard/white board. Over 19 classrooms and 08 laboratories are ICT enabled with a projector and screen having Wi-Fi connectivity. This enables the teachers to include digital mode of teaching along with the conventional one. Most of the rooms are provided with fully functional air conditioners.

Examination and Evaluation: Examination and evaluation guidelines are set up by Academic and Executive Council, University of Rajasthan. It includes internal assessment scheme/continuous assessment along with every month test end examination held after the end of month.

Library, ICT and Physical Infrastructure / Instrumentation: Our college has a well-stocked central library along with exclusive discipline based libraries for students and teachers of science subjects. Library purchases are made from well-established publishers in consultation with staff members, under the supervision of the library advisory committee. Last year 300 books were added and 07 magazines were subscribed. A total of 5295 books were issued to students and teachers 2020-21

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Our College is governed by Higher Education Department of Rajasthan Govt., which has the responsibility to take care of all the colleges in the state of Rajasthan. However, the administration of Govt.

Girls College Dausa is the responsibility of the Principal who is directly accountable to the Department of Higher education. Principal The Principal is involved in overlooking the implementation of plans of the College. He ensures that regular day to day operations are properly conducted, through feedback from conveners', teaching and non-teaching staff. Heads of Departments The Heads of Departments ensure that the plans communicated to them by the Principal are implemented systematically. Committees for curricular activities The committees are formed at the beginning of the year and are assigned the tasks according to the institutional plans, for the curricular activities that enhance overall development of students. Administrative Committees [Examinations, Scholarships, Purchase, Discipline, Sports, Admissions, Library, etc.] For the smooth conduct of all administrative activities according to requirements of academic bodies and government rules, there are committees headed by senior faculty to guide the function.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above
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File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Being the Govt. college, the Rajasthan Govt. offers the following welfare schemes for all its employees. Summer and winter vacation to teaching staff. The order is issued by the higher education department, which is strictly followed by the college. The government has provided Group Insurance scheme to the Staff (Teaching and Non -Teaching) of the College. This helps the staff at the times of need. Maternity (180 days) and paternity (15 days) leave. Provident fund for the employees of the college. Medical Insurance facility for the employees of the college. Casual leave of 15 days for the employees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

14

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal for teaching faculty Following the UGC regulation 2010 and amendments thereof, the institution monitors performance appraisal system through submitting of ACR (Annual Confidential Report) of the teaching staff. The ACR reflects the details of refresher / orientation course/ workshops etc. that the teacher attended during a particular period as it is deemed

mandatory for promoting in next grade. The stock of teaching performance is computed by reflecting the involvement of the teacher in curricular, co-curricular and extra-curricular activities. The evaluation of courses taught and average number of clock works in a week are computed. Due consideration is given to the evaluation of innovation for special contribution made by the teacher. The involvement in the welfare of students and community work is given due weightage for monitoring performance. Teacher is given opportunity to note down the difficulties that he is facing while discharging his assignment. Not only this, his valuable suggestion/ measures are also sought for evaluating his observation for the betterment of Institution. The principal then grades the teachers on the overall report and recommends higher authorities for further necessary action. The ACR's are sought at every step of up gradation / next promotion. Performance Appraisal for non-teaching faculty The appointment is made through the Government of Rajasthan and after joining the department as per service rules Departmental Promotion Committee (DPC. The principal concerned is being asked to give report (Annual Confidential Report) where in the general performance, conduct, handwriting and character is being evaluated and appraised.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Being a government college accounts are regularly audited by Local Fund Department of Government Of Rajasthan and Accountant General. In addition to this College Vikas-Samiti accounts are audited by CA. College has internal audit committee which is under a Senior Faculty. All the accounts work is done through pay manager on line (PFMS) system. The funds received are properly allocated and distributed for the meant purpose and utmost care is taken that they are properly utilized. The AAO of the college maintain the details with regards to accounts, audited by a chartered accountant hired for the purpose by the college. Every year an audit from the Directorate/State checks and verifies the accounts for irregularities if any. Any shortcomings/objections raised by the

audit are settled up as per rules and policies. The external audit is carried out by the auditors from the Office of Accountant General (AG) Rajasthan, Jaipur. The internal audit is done by the team from Commissionerate College Education Rajasthan, Jaipur. The accounts related to Mahavidyalaya Vikas Samiti are audited by CA hired for the purpose by the college. In addition, Physical audit is conducted by the Auditing party.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1244000

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is run by the government so the funds to be utilized are primarily allotted through the Higher Education Department of Rajasthan. Funds to be allotted for the institution go through the exercise of forming annual budget as per requirement. The same is being discussed with chief Accounts Officer / Financial Advisor for allotment of funds under different heads. The allotments are made to institution throughout financial year through the application of Budget EFMS. Optimum end use of the funds is made as per the rules and regulations and is subjected to audit by the government. Within the institution funds are mobilized out of a specific percentage of the fee collected from the students. These funds are grouped under heading "Local Funds". These funds are utilized for the benefit of

students and for meeting other minor expenses of the college. To ensure the optimum end use of these funds college development and purchasing committees are framed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In order to enhance the quality of the institution in all spheres, various quality assurance strategies initiated by The IQAC of the institution are as under: All the faculty members are encouraged and supported to participate in Orientation, refresher courses, Workshops, Seminars and conferences related to the teacher-learning process and research. Teachers with Ph.D. are also encouraged and motivated to act as research guides for the research scholars. Teachers are also supported and encouraged to participate in examination evaluation processes. The poor and needy students are provided with financial aid out of the college local fund and the affiliated university does not charge any examination fee to the orphan and disabled students. The IQAC also provides guidelines, internet access and verification processes for the students to get the post- Matric scholarships. The college also provides platform for the students to participate in Intra- College and Inter -College level debates, competitions, seminars etc. Several skill enhancement ability courses have been introduced for various subjects and students are free to choose any one as per their will in the respective stream. College has started new courses in music and catering technology. Regular meetings of IQAC are conducted under the chairmanship of worthy Principal with the fixed agenda and suggestions are taken from all the members of IQAC for improvement and better implementation of curriculum. All the teachers are encouraged to use audio-visual teaching aids, charts, models etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

(For first cycle - Incremental improvements made for the preceding year with regard to quality

For second and subsequent cycles - Incremental improvements made for the preceding year with regard to quality and post accreditation quality initiatives)

The institution reviews its teaching learning process, structure and methodologies of operations and learning outcomes at periodic intervals. Some of activates of IQAC in this regard are: 1.Students feedback on faculty, teaching learning process and evaluation: Students feedback significantly shows the actual quality of teaching learning process. The student's feedback is conducted as per the following norms: a. All the students are allowed to give feedback on faculty, teaching learning process and evaluation so that actual picture is ascertained. b. After evaluating the feedback from students, the teacher if evaluated with low performance is instructed accordingly. c. The whole process is being operated through IQAC and no other faculty member is involved at any stage. 2. Academic monitoring: The academic monitoring committee conducts regular visit to the classes regarding the regularity and punctuality of class work. The Principal is informed on daily basis. 3. Remedial Classes: The teachers conduct remedial classes and revision for the students wherever needed. 4. Syllabus Monitoring: The worthy principal (chairman IQAC) keeps vigil on the completion of syllabus and ascertains information regarding the quantum syllabus completed, so that the prescribed syllabus is completed within stipulated time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for

D. Any 1 of the above

improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our college for gender equity it is priority to college, provide self-defense training at the college level to bring about security and provide advice to girls students from time to time. Our College Students can register their complained, in this college there is a complained and suggestion box. Which is opened by college administration weekly? When complained is up the complaint is resolved to the Grievance Resolution Cell. Our College has exclusive surveillance network with CCTV. Rotational duty by all faculty members for discipline an Android security. Strict insistence on anti-ragging and anti-smoking campus. Awareness campaigns on women safety through rallies. Separate common rooms for girls in our college. Their common room has all basic facilities with attached clean toilet, water supply, comfortable furniture for resting as well as table chairs for studying too. Our college has Mahila prakosth Commeette for girl's competitions as well as overall developments of female students. Sexual harassment committee is also working in college for safety of girls.

File Description	Documents
Annual gender sensitization action plan	NIL
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	NIL

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management : - Waste bins are placed in the campus at various places. NSS units of college constantly strives for cleanliness, various grounds in campus are cleaned by Students green waste is used for making compost and other waste is managed by external sources. Collected solid waste is handed over to the municipal council for further processing.

E-waste management: We prefer to repair electronic equipment instead of dumping them unless it becomes imperative to do so. Ewaste mainly includes obsolete electronic devices, such as computer systems, servers, monitors, compact discs (CDs), printers, scanners, copiers, calculators, fax machines, battery cells etc. E-waste is disposed of through vendors is still pending. Waste recycling system: A waste management system is the strategy an organization uses to dispose, reduce, reuse, and prevent waste. Possible waste disposal method is composting. Small small dump yard prepared in campus to dump daily dry waste to convert biomanure and solid garbage sort out by our employee and discard to municipal waste system.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and

A. Any 4 or all of the above

energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The admission policy issued by the Commissionerate of College education, Rajasthan is strictly followed in matters of admission to various undergraduate and postgraduate programmes in which adequate representation of students belonging to different social categories is ensured. Values of national unity and integrity, fraternity, brotherhood and respect for all human beings irrespective of caste, class, community, sex, or color of skin are the guiding principles of all our curricular, curricular and extra-curricular activities. Hindi Divas and Matra Bhasha Diwas are celebrated to feel the importance of regional languages in the College. A variety of programmes and activities are regularly conducted in the college and in keeping with the theme of the campaign, the students are exposed to the culture, language, customs and traditions, folk art forms and other unique features of the sister State. Through participation in the Ek Bharat Shreshtha Bharat activities, the students not only get to know about the culture and traditions of different states of India, but they also get an opportunity to understand and identify the underlying elements of unity in all the regional, cultural and linguistic diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College makes full use of every opportunity to sensitize our students and the employees to the constitutional obligations about values, rights, duties, and responsibilities of citizens with a view to enable young students to conduct as a responsible citizen. In consideration of low percentage of voting in the district, an awareness drive for the same was taken under "SVEEP" programme of Election Commission of India. The College made it an important occasion to call a meeting of students and employees on National Voter's Day on 25 January and Sanvidhan Divas day on 26 November. The College, also, shows a keen interest in organizing various activities like Paper Presentation, Quiz Competition, Essay writing, Debate etc. Moreover, the students get a chance to have thorough knowledge of the importance of duties and responsibilities of a good citizen with interesting and careful assert under oath to work

relentlessly forth welfare of the institution and not to harm its reputation. Listening of lectures by experts in the field. On certain occasions the students and employees are put upon oath to respect rights of others and protect unity and integrity of nation. Furthermore, the College establishes policies that reflect core values. Code of conduct is, strictly, followed for students and staff. The employee at the college assert under oath to work relentlessly for the welfare of the institution and not to harm its.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College organizes and celebrates various days of importance to educate the students on issues of social concerns as well as the

achievements of humanity. The College celebrates and organizes the National Festivals with great pride and zest. The activities to celebrate various days are many and include: Organizing extensilectures, Meetings of students with an expert on topic, Exhibitions of works and achievements Quiz and Essay writing competitions Conducting Awareness camps for blood donation, hygiene, cleanliness etc. Distributing published materials, print-out of relevant works etc. A few days of national and international importance celebrated at the college is given in following list.

11 July World Population Day
05 September Shikshak Divas, Dr. Sarvapalli Radha Krishna Jayanti
08 September Antarrashtriya Saksharta Divas, International Literacy Day
14 September Hindi divas
24 September NSS Day
02 October Gandhi Jayanti, Shastri Jayanti, International Ahimsa Divas
24 December Rashtriya Udbhokta Divas,
12 January Rashtriya Yuva Divas,
26 January Republic Day Flag-hoisting ceremony
30 January Shaheed Divas
08 March Antarrashtriya Mahila Divas, International Women's Day
23 March Bhagat Singh, Sukhdev, Rajguru Shaheed Divas
14 April Ambedkar Jayanti
21 June Antarrashtriya Yog Divas, International Yoga Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

TITLE: Anandam- The joy of giving context

OBJECTIVE: Anandam is a program initiated by Government of Rajasthan for enhancing the participation of youth studying in colleges in the community development. The impact of education to only earn one's living has a traumatic effect on today's youth. The trauma and mental health problems have increased manifold during the past decade. Declining moral and ethical values in students is the biggest hazard to society.

OBJECTIVE: Anandam is a program initiated by Government of Rajasthan for enhancing the participation of youth studying in colleges in the

community development. The impact of education to only earn one's living has a traumatic effect on today's youth. The trauma and mental health problems have increased manifold during the past decade. Declining moral and ethical values in students is the biggest hazard to society.

PRACTICES: Course was to be run through the entire year along with the curriculum. Students were expected to engage in an individual act of goodness giving some time outside the college's hours. The vision was that these values will be permanently embedded in the personality of youth and they become responsible citizens of a country. Students were expected to write/paste or draw the same activity in a daily diary.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

College imparts affordable and student centric education. The relations with community have ensured that it has its own unique identity and stellar reputation. The larger community recognizes the constructive learning environment, and promotes high quality education. Regionally, it is the most esteemed and sought-after college. Our most vital and distinctive contribution is that we cater to rural youth. The setting and community around the college ensures that youth are inspired to take on higher education. When they enter in college they recognize that their histories, experiences and future are considered a crucial part of the brick and mortar of the college. There is a strong role of faculty in nurturing the curiosity of minds. It needs qualified teachers, but also ones that have a nuanced understanding of the surroundings and culture of the place that the college inhabits. We do have highly motivated students. The combination of both means that the college successfully organizes and participates in various cultural and community

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Following activities are planned for the next session 2021-22• A meeting with Faculty members will be organized to enhance their awareness regarding NAAC Cycle II Accreditation process. • Rigorous efforts would be done to make students aware regarding Student Satisfaction survey process of NAAC. • Feedback forms duly filled by students, teachers, alumni, parents will be collected. These will be analyzed and report will be submitted to the Principal. • A NAAC Awareness programme would be organized for Faculty members of our college and other colleges of the district. • IQAC will organize workshop/lecture for students and non-teaching staff. • Faculty profile from the faculty members, Department profile from the departments and committee reports from different committees would be collected which is essential for the preparation of AQAR 2021-22. • IQAC will also comply with all the quality initiatives and API scoring for CAS as and when directed by the Commissionerate College Education, Jaipur. • Training Programmes for faculty to enhance their knowledge of Online teaching tools will be organized. • Efforts will be made to institutionalize new Teaching Pedagogies. .Empower the students for their individual betterment To understand the involution and challenges of today's life and transform them into fortunes To set yardsticks for others To characterize and realise the changes they seek to bring in the world Holding the gracious and steamed tradition let down by the forefathers the institution is committed towards the academic brilliance.