

A meeting of IQAC members and heads of all the departments and activity cells was called upon by the Principal. The chairperson Dr. Anup Srivastava Principal, R.R. College, asked all ~~the~~ to suggest benchmarks at departmental / cell ~~so~~ level as well as at the level of institution as a whole. They should also give the tenure in which these goals can be achieved.

2> Efforts should be taken to make learner centric environment ~~to~~ emp by employing Participatory teaching. Subject related argumentative methodology <sup>on topics</sup> from Syllabus can be used to teach. This will benefit teacher and student.

3> Open feedback System (प्रश्ना वेदी) will be online, on website of IQAC which can be approached by any one - students, teachers, parents etc. This can be used for 'internal corrective mechanism'.

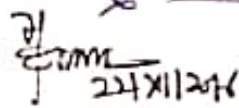
4> Intra-institutional interactive seminars say, on saturday 2 hrs. lecture per week can be arranged in which all the participants come prepared for discussion on any topic intimated / declared say, a week ago.

5> Documentation of Various programmes and activities e.g. Seminar attended, Paper - lead. We should distribute and share <sup>the</sup> with faculty.

6> Adoption and discuss <sup>of best</sup> practices of the Institut <sup>to</sup> through the site of RUSA and UGC and find out good practices. Upliftment of institution depends on Make a list of good practices

T > In every department head and 3 other members will give their mail I.D. to compile ATR excel sheet of the (Action taken report)


S > Dr. Anju Rani asked for the source of can facilitate organisation of seminars or invite orator for extension lecture department. Chairperson told about student's fund which can be used for the

  
22/11/16

Dr. B.S. Sharma  
(Vice Principal)

22/11/16

Dr. Amulā Saraswat  
(co-ordinator IQAC)

  
Dr. Anup Srivastava  
(Chairperson & Princi)

# Minutes of the meeting

Date 5/12/2016

A meeting of the college IQAC was held on 5th Dec, 2016 in the principal's chamber to discuss the functioning of IQAC. As the proposals have been received from the departments in the previous meeting. The chairperson of IQAC and principal Dr. Anup Srivastava pointed out that all the departments demanded for certain academic and infrastructural augmentation. But, he said that the objective of IQAC is to bring improvement with available resources without expenditure of money. The benchmark set by the Chemistry department are appreciable. This department has put forth the idea of improving reading habit in the students. Enrichment of existing departmental library is to be carried out, for which, the chairman advised the HOD's to get E-books or the chapters and pieces of interest downloaded and printed out at their own expense. It is also suggested that the staff should be encouraged to fetch the syllabus related text to the students.

The staff has a need to get rid of a tendency to resist change. Rather, they must remain updated and exchange academic knowledge amongst themselves. They should be encouraged by IQAC to do research work and exchange and disseminate their knowledge among fellow professors as well as students.

As the coordinator Dr. B.S. Sharma was unable to come to attend the meeting, he was on leave. The next member of the committee gave vote of thank to the chairperson Dr. Srivastava and the IQAC members present in the meeting.



(DR. AMITA SARASWAT)



(DR. ANIL SHARMA)



(DR. ANUP SRIVASTAVA  
CHAIRPERSON)



(DR. VIVEK MISHRA)



(DR. KALPANA GUPTA)



(DR. RAMANAND YADAV)

# Minutes of Meeting

23/3/17

A meeting of IQAC is organised in the Principal's chamber today and following members were present:

1. Dr. Anup Srivastava Chairperson
2. Dr. B. S. Sharma Co-ordinator
3. Ext Experts Mr. K. G. Khandelwal  
Mr. Anubandh Rai
4. Members Dr. Anita Saraswat  
Dr. Anil Sharma  
Dr. Kalpana Gupta  
Dr. Vivek Mishra

The chairperson Dr. Anup Srivastava gave permission to start the meeting. The Coordinator IQAC asked for it, then he started the meeting after a welcome note to the external experts Mr. K.G. Khandelwal and Mr. Anubandh Rai.

It was a suggestion from Mr. Rai that the students should refine their personalities at the college level for this some lectures on soft skill should be delivered. This way they will be able to develop their ability to express and present themselves.

It was suggested by the coordinator that the staff has a need to get rid of resistance to change rather have an urge to refinement so they should deliver reference lectures once a month such that each of the faculty members will have a liter to make their students acquainted with the

field of interest of that faculty member.

The P.G. students consult books

available in their departmental libraries only but now the new purchased books should be kept in the central library and should not be shifted to the departments so that the students will develop a habit of visiting the central library and go through the newspapers and Journals etc.

With these suggestions and some others like asking the Pupil to get connected to the teachers via internet and installation of Wifi in the campus were also put forth but, were rejected by the body as they are expensive and impractical at the in the present situation.

The coordinator gave vote of thanks to the two external members and the chairperson.

## Minutes of the meeting held on 11/12/17

The following members of IQAC gathered in the Zoology Department to ascertain API score for senior and selection scale of the eligible candidates. According to the orders of Commissionerate, College Education Jaipur, the evaluation of API of eligible candidates for senior and selection scale is to be carried out at college level by IQAC.

Dr. Anil Sharma

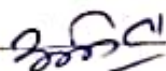
Dr. Ralpna Gupta

Dr. Virek Mishra

Dr. Rananand Yadav

The Principal Dr. Virek Mishra handed over the order and asked IQAC coordinator to work on the senior scale upgradation application of one of the faculty in Botany Dr. Asha - ani Kumar Varma. So, today all the members of IQAC gathered to work on it.

The members Dr. Anil Sharma and Dr. R.N. Yadav asked for the recent guidelines regarding promotion from Grade I to Grade II. It was searched out and members took one copy each of the ruling to study and adjourned to meet day after to discuss and ascertain and evaluate the score.



(Dr. Anula Saraswati)  
Coordinator

# Minutes of the meeting

Meeting date: 13/12/2017

All the members assembled in the staff room at 12.30 pm. After careful scrutiny and proper tallying of the prooves and entered facts in the application of Dr. Ashwini.

All the members checked the form individually and seperately each criterion of assessment. These various field of performan-ces were judged in the light of UGC guidelines for promotion to next level. and scoring was done. As the last date was nearing all the members worked upon it continuously and thosoughly for 3 hrs, signed at the prescribed place and forwarded it to the concerned department.

With the completion of this task the meeting came to an end.

The following members were present in the meeting and signed the form

Dr. Amita Saraswat

Dr. Anil Sharma

Dr. Kalpana Gupta

Dr. Vivek Mishra

## Minutes of the meeting

date: 12/7/18

राजस्थान शिक्षा सेवा (महाविद्यालय शाखा) नियम

1986

के तहत नियुक्त सहायक आचार्यों के लिये कैरियर स्ट्रक्चर्स योजना के अंतर्गत पे बैंड IV हेतु दिनांक 30.06.2017 तक पात्र सहायक आचार्यों से प्राप्त आवेदन पत्रों पर स्प. पी. आई स्कोर अंकन करने बाबत दिशानिर्देश प्राचार्य डा. विमलेश गुप्ता से प्राप्त हुए। जिसकी अनुपालना में IQAC को इसका अंकन करना था अतः दिनांक 12/7/18 को अपराह्न 1.00 बजे IQAC की एक अत्यन्त आवश्यक बैठक बुलाई गई जिसमें निम्नलिखित सदस्य उपस्थित थे:

डा. अनिल शर्मा

डा. कल्पना गुप्ता

डा. विवेक मिश्रा

डा. रामानन्द यादव

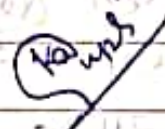
उपस्थित सदस्यों ने डा. नीरज सेनी सहायक आचार्य प्राणीशास्त्र, श्रीवी. के. गुप्ता सहायक आचार्य प्राणीशास्त्र एवं डा. आखिलेश कुमार, सहायक आचार्य रसायन शास्त्र के प्राप्त आवेदनों का अवलोकन किया तथा इस पर विचार मन्थन के बाद डा. रामानन्द यादव ने 2013 की मुद्रित पदक की गाइडलाइन के अनुसार अंकन किये जाने का मत रखा।

अतः 2013 की गाइडलाइन की प्रतियाँ व प्राप्त आवेदनों की 3 प्रतियाँ थी जो सभी सदस्यों में वितरित की गई तथा

pay band IV के निर्धारण सम्बन्धित  
 दस्तावेजों का धर पर बैठ कर देखना  
 तय किया गया साथ ही सदस्यों में यह  
 माना की नियमों की पूर्ण में जानकारी  
 ले लेना अति आवश्यक है अतः पहले  
 नियमावली का अवलोकन किया जाए।  
 एक सप्ताह पश्चात फिर से इस विषय  
 में विचार मन्थन किया जाएगा व सभी  
 आवेदनों को सभी सदस्यों एक-एक बार  
 देख ले तो उचित रहेगा।  
 इसके साथ ही मीटिंग समाप्त हुई।



12/7/2018



निम्नलिखित विषयों पर चर्चा हुई  
 1. विद्युत आपूर्ति में बाधा  
 2. विद्युत आपूर्ति में बाधा  
 3. विद्युत आपूर्ति में बाधा  
 4. विद्युत आपूर्ति में बाधा  
 5. विद्युत आपूर्ति में बाधा  
 6. विद्युत आपूर्ति में बाधा  
 7. विद्युत आपूर्ति में बाधा  
 8. विद्युत आपूर्ति में बाधा  
 9. विद्युत आपूर्ति में बाधा  
 10. विद्युत आपूर्ति में बाधा

# Minutes of the meeting

date 23/7/18

pay band IV के आवेदनों की चर्चा करने एवं प्राप्त आवेदनों को आतिश्रीघ्न अंकन कर आथुक्तालय प्रेषित करने हेतु IQAC के निम्न सदस्य पुनः स्टाफ कक्षा में अपराह चार बजे उपस्थित हुए

डा. अनिल शर्मा

डा. कल्पना गुप्ता

डा. विवेक मिश्रा

डा. शमानन्द यादव

निधमावली के गहन अध्ययन व प्रत्येक बिन्दु पर पिछले 10-12 दिन के विचार मन्थन एवं सूक्ष्म अवलोकन के पश्चात IQAC ने तीनों आवेदनों में प्राप्त तथ्यात्मक दस्तावेजों का भी आलोचनात्मक विधि से परख की और उपयुक्त दस्तावेजों के आधार पर प्रार्थी द्वारा अंकित विवरण को तीनों प्रार्थना पत्रों में देखा।

अपलब्ध साक्ष्य एवं वांछित साक्ष्यों की उपयोगिता निर्धारित करते हुए प्रार्थना पत्रों के संलग्नकों को व्यवस्थित क्रम में लगा कर प्रार्थना पत्रों को अंतिम रूप व प्रेषित करने योग्य format में परिवर्तित करने की चेष्टा की।

तदुपरान्त समिति के सदस्यों ने विभिन्न व्यक्तियों का अंकन कर एक rough evaluation किया। इसके पश्चात

फार्म में दिये गये Column में अंकन इद्दाज कर सभी समिति सदस्यों ने हस्ताक्षर करने के बाद प्राचार्य महोदया के सम्मुख प्रार्थना पत्र प्रस्तुत किये।

इसी तरह डॉ. मन्जू भीणा, डॉ. चन्द्रकावर्मा व सुश्री लक्ष्मी भीणा सहायक आचार्य के भी सीनियर स्कूल में पदोन्नति के लिये API स्कोर का निर्धारण किया गया।

*[Handwritten signature]*

*[Handwritten signature]*

23/7/18

*[Handwritten signature]*

# राजर्षि महाविद्यालय, अलवर

IQAC

दिनांक 10.01.2019 को की गई मीटिंग के मिनट्स

सत्र 2018-19 क्षेत्र में आयुक्तालय से प्राप्त पत्र क्रमांक F30(18) SPD/RUSA/2016/2142 दिनांक 18/12/18 के पश्चात महाविद्यालय में पूर्व से गठित IQAC समिति की एक मीटिंग दिनांक 10.01.19 को अपराह्न 1.00 बजे स्टाफ रूम में आयोजित की गई जिसमें सभी सदस्य व समन्वयक उपस्थित थे।

पूर्व सत्र के proposals की सूची बना कर महाविद्यालय के विभिन्न विभागों तथा क्रियान्विति इकाइयों को भिजवाने व ATR प्राप्त करने का प्रस्ताव रखा गया। ATR संग्रहित करने के लिए 25.01.19 तिथि निर्धारित की गई।

Proposals की सूची निम्नानुसार है :-

1. अकादमिक उपलब्धियाँ यथा, पत्र. वाचन, प्रकाशित शोधपत्र, प्रकाशित पुस्तकें, क्षेत्र व प्राध्यापकों द्वारा ग्रहण किये पुरस्कारों की सूची।
2. विभाग द्वारा आयोजित सेमिनार व वर्क-शॉप।
3. विभाग के प्राध्यापकों द्वारा अटेंड की गई सेमिनार वर्कशॉप, रिफ्रेशर व ओरियंटेशन कोर्सों की सूची।
4. NSS, YDC, Women Cell, RUSA, DISHARI, ALUMI Nil Association, Legal Cell, विज्ञान परिषद्, परिसर विकास निर्माण एवं PWD, Antiragging, सम्पर्क पार्ल स्काउट व गाइड, खेलकूद एवं क्षेत्र पराग्रह समिति उपरोक्त समितियों से भी पिछले सत्र की गतिविधियों का प्रस्ताव है।

बैंक में विचार विमर्श हुआ कि IQAC को किस कक्ष  
स्थापित किया जाए व पूर्व में क्रय किये के ऑफिस उपव  
व फर्नीचर के साथ ATR संग्रहण के उपरान्त AQAR अप  
करना सम्पादित किये जाए।

समन्वयक डा. अमिता सारस्वत

दिनांक 10/11/19

सदस्य डा. अनिल शर्मा AKS

डा. कल्पना गुप्ता Kalpana

डा. विवेक मिश्रा Vivek

डा. रामानन्द यादव Ram

# Minutes of the Meeting held on

23<sup>rd</sup> March, 2019

The meeting was held in the staff room at 12 pm to chalk out a plan of preparing AQAR. Since the AQAR has not been uploaded since 2017-18 as the IQAC was not functional after Dr. Anup Srivastava then principal K.R. College Alwar had conveyed the message that now onwards UGC and IQAC are going to become non functional. But after receipt of a letter received from Commissionaire dated 18/12/18 (F 30(18) SPD/RUSA/2016/2142), the coordinator Dr. Anita Saraswat told the IQAC that now we are again in action.

All the members suggested that we should first prepare a plan to collect the ATR (action taken report) of these two years that is 2017-18 and 2018-19. So, a plan of various heads of information to be collected was prepared.

A common plan of ATR was decided by the members.

It was the opinion of the members that initially a request of providing the information can be served personally to all the activity cells and head of the departments. Later if there is a delay

in collection of ATR as people are not fetching the information we can give a second reminder signed by the head of the institution.

But, members of IQAC quoted that staff members do not return the ATRs filled in until and unless we remind them personally twice or thrice.

The meeting ended by words of thanks by the coordinators who expected cooperation from IQAC.

Following members were present in the meeting.

1. Dr. Anil Sharma
2. Dr. Kalpana Gupta
3. Dr. Vivek Mishra
4. Dr. Ramanand Yadav

25/3/2019

(Dr. Amila Saraswat)  
Coordinator IQAC

# Minutes of the meeting

dated 1st Feb 2020

The agenda of the meeting was to get one room allotted for the IQAC in the college. At present even after the clear cut instructions from the Commissionerate the cell has no almirah or room what to say of the ICT facilities.

The coordinator told the members that she had reminded the previous Principal Dr. Vinlesh Gupta for the need to get the proper set up and full body of IQAC formed, but she only received the applications for these demands but did not give any response.

So, the problems remained unsolved. After many reminders today the principal (working) Dr A.K. Jain has agreed to give one room for IQAC.

Members were given information about this that the Principal has suggested Room no. 35 for the same which was earlier given to YDC, RVSA and Dishari. 3 committees jointly worked from that room.

When IQAC opened the room it was partitioned and was of no-use for the IQAC to function from. Thus the problem remained

unsolved and so the meeting got adjourned without having further solution of the problem. The search for a room remained as such.

Following members witnessed the meeting.

1. Dr- Anil Sharma
2. Dr- Kalpana Gupta
3. Dr- Vivek Mishra
4. Dr- Ramanand Yadav

3550  
01/02/2020

(Dr. Amila Saraswat)  
Coordinator IQAC.

## IQAC (minutes)

आज दिनांक 13/3/2020 को IQAC के दिनांक को पुनर्गठित समिति के सदस्यों की एक बैठक अपराह्न 12:00 बजे स्कूल स्टाफ रूम में आयोजित की गई। जिसमें सभी सदस्यों को IQAC के संगठन व कार्य के बारे में जानकारी दी गई व AQAR को upload करने हेतु आवश्यक कदम उठाने के विषय में चर्चा हुई। इस मीटिंग में निम्नलिखित सदस्य उपस्थित रहे:

1. डा. विवेक मिश्रा
2. श्रीमती सीमा यादव
3. डा. प्रज्वल मीणा ( रसायन शास्त्र) मंडू मीणा
4. सुश्री राज अलवेश
5. श्री मनीष शर्मा
6. श्री शाहनवाज खान

अगली बैठक दिनांक 16 मार्च 2020 को दोपहर 12 बजे IQAC कक्षा (old vice principal chamber) में की जाएगी।

13/3/2020

(संयोजक IQAC)

Minutes of the meeting dated,  
18th March 2020

A new chamber has been allotted to IQAC. (old vice principal chamber). All the members gathered here at 12 pm today to discuss about the preparation of AQARs of 17-18 and 18-19 sessions, as now we have received the ATRs of these two years.

We in fact have also asked for the ATRs of 19-20 session related to the activities done so far so we formed three groups of 2 persons each to fill these ATRs in the latest formats of 17-18 and 18-19 as well as 19-20.

The format for 19-20 is a bit different so accordingly a new format for collection of ATR was suggested by the members.

The filling of entries of AQAR will be carried out in the following fashion

AQAR 17-18

Dr. Manju Meena

Ms. Raj Alwer

18-19

Mr. Manish Sharma

Mr. Shahnavez

19-20

Dr. Vivek Mishra

Mrs. Seema Yadav

Besides, a new format on the basis of criteria suggested in the AQAR format of AQAR 2020 has to be prepared. For this criteria wise distribution of formation of a form for filling ATRs was ~~given~~ distributed among to the different members as follows.

Criteria III Ms. Raj Alwera

Criteria V Dr. Vivek Mishra ✓

Criteria IV Mr. Manish

Other criteria are more or less same as was in the previous format.

With a note to have another meeting after collection of data and filling of forms has been accomplished

Following members were present in the meeting.

1. Dr. Vivek Mishra
2. Mrs. Seema Yadav ✓
3. Mr. Dr. Manju Meena ✓
4. Mrs. Raj Alwera ✓
5. Mr. Manish Sharma ✓
6. Mr. Shahnoaz Khan ✓

18/3/2020

# Minutes of the Meeting

Dated 1st July '20

A. Today at 1.00 pm all the members of IQAC were present in the meeting after lockdown due to Global pandemic due to Covid-19 virus. The Agenda was to revive and reorganize the pending work which we started on 18/3/20 the day last meeting was held.

We had decided to form new forms to distribute in the staff so as to collect the ATR. So this work was put into action.

Secondly, we decided to form full body of IQAC as suggested by the NAAC. So, we put a demand before the Principal Dr. A.K. Jain. He agreed to nominate two persons, one Educationist and one stakeholder, a parent to be included in the IQAC.

The two external members Dr. K.K. Bangra (Ex principal, G.D. Govt. College) and Mr. Shiv Singh Chaudhary (Parent of a student in M.Sc. Final Physics) were requested to act as an active member of IQAC. For this telephonically the Coordinator contacted them and took their consent.

The members of IQAC contacted and consulted the external members for a meeting which can be organized this month. They and the Principal agreed.

for a meeting on 25th to discuss the quality assurance bench marks for IQAC.

So, finally a decision of organising a meeting with chairperson Dr A.K. Jain and both the external members will be on the 25th July at 12.30 pm in Jubilee Hall II with ~~the~~ precautions according to the guidelines of state Govt. in this juncture of spread of Corona disease.

JH-II has a capacity for 100 persons, so gathering of 15-16 members will be safe and according to the norms.

Following members were present in the meeting.

1. Dr. Ritu Mathur

2. Dr. Vivek Mishra

3. Dr. Ramanand Yadav

4. Smt Seema Yadav

5. Dr. Manju Meena

6. Sh. Manish Kr. Sharma

7. Ms. Raj Alwera

11/7/2020

11/7/2020

(DR. AMITA SARASWA)

Coordinator IQAC

## Minutes of the meeting held on

25th July 2020.

A meeting of IQAC was held on in the Jubilee Hall II at 12-30 pm under the Chairmanship of Principal, R.R. College Alwar. Following members were present in the Meeting

1. Dr. Amita Saraswat
2. Dr. Ritu Mathur ~~2/25/20~~
3. Dr. Vivek Mishra ~~2/25/20~~
4. Dr. Ramanand Yadav (R)
5. Smt. Seema Yadav (Smt)
6. Dr. Manju Meena ~~2/25/20~~
7. Sh. Manish Kr. Sharma ~~2/25/20~~
8. Ms. Raj Alwara ~~2/25/20~~

### Agenda of the Meeting.

1. To create learner centric environment  
Wifi, internet facility, Electure recording room.
2. Make campus pollution free so as to make it suitable for green audit.
3. Process of procuring feedback from students, parents and alumni about admission, teaching, examination etc.
4. To create functional Alumni association
5. Regular Updation and monitoring of website of R.R. college, Alwar.
6. Covid-19 awareness program through virtual activities to be conducted.

P.T.O.

Minutes are as follows

Above mentioned agenda was approved by the committee. Besides this, following suggestions were given by the members: -

1. Dr. R.N. Yadav emphasized <sup>on</sup> the importance of making college wifi equipped to facilitate research work.
2. Stakeholder Mr. Shiv Singh Chaudhary suggested for the improvement of infrastructure in the sports ground and repairing the gate of playground. He added the walls of the boundary of sports complex need repairing so also the laboratories of various departments.
3. The Chairperson Dr. Anil Kr. Jain pointed out the regular updation of college website through the website committee. He also proposed the importance of E-library in the present circumstances of pandemic.
4. Educationist Dr. K.K. Bangia suggested the need of fund which may be created by the passing out students of the college (Alumni) to build a database of Alumni Association.
5. Chairperson and Dr. K.K. Bangia were of the view that frequent BOS and Academic Council meetings should be done to update syllabus which should be relevant and helpful for the students in career making.

Due to Covid-19 prevalence in the community without any other formalities and discussions the meeting was ended up.

quickly and in the end the coordinators  
paid a vote of thanks to the external  
members Dr. K.K. Bangia, who was formerly  
a faculty of R.R. College, and Mr. Shiv  
Singh Chaudhary who actively participates as a  
referee in organising various sports compe-  
titions in the college. We were grateful  
to both of them for giving their valuable  
time to this institution and blessing it  
with their valuable suggestions.

राज  
मह  
AMC  
AMC  
25/7/2020

Minutes of meeting on

4th Sept 2020

All the members of IQAC came to discuss about their progress of filling the AQAR. The entries received regarding some of the matrices were found different from what has been upload in college statistics and AAP. So a close examination and scrutiny of the source and data provider was required in this context.

So, we decided to cross verify the data received and only after for this all have asked to rearrange the received information and cross verify the same.

Following members were present in the meeting.

Dr. Ritu Mathur ~~HEC~~ ✓

Dr. Virek Mishra ✓

Dr. Manju Meena ~~HEC~~

Dr. R.N. Yadav (3)

Dr. Manish K. Sharma ~~naf~~ ✓

Mrs. Seema Yadav ~~Amf~~

Ms. Raj Alwera ~~2104~~

30/01  
04/09/2020

(Dr. Amita Saraswat)  
Coordinator IQAC

## Minutes of meeting on

10th Sept 2020

A meeting is being organised in the IQAC chamber at 1.00 pm. This meeting is regarding distribution of work to the members as in the light of DLQAC (Sambhar Lake) meeting held on Webex at National level. After attending this webinar all of us gathered to discuss on introspection of our plan of work. We now decided to upgrade the

1. Website and confirm that the name of our college is the same at all the platforms like AISHE, University affiliation and on award of autonomy in the UGC and for grant of 2f and 12 B certificates to R K College. This work was assigned to Dr. Manju and Mrs Seema Yadav.

2. Another very important work is to provide database of students to NAAC of the students' Email address (active) and their mobile no. for bringing out this work Mr. Manish and Ms. Raj Alvera were asked to prepare a feedback form and get it collected from the students.

3. For arranging a webinar <sup>in next week</sup> of IQAC at college level Dr R. N. Yadav and Dr Ritu were asked to do the needful so that all the members of the college get connected with the IQAC and NAAC of the College.

Mrs. Seema and Dr Manju Meena were asked to provide the data of Funds

received and used by the college in purchase of instruments, glasswares, stationary, books and those received for NSS and Scouts and Guides.

Following members were present in the meeting

1. Dr. Ritu Mathur MS

2. Dr. R.N. Yadav Dr

3. Mrs. Seema Yadav AMF

4. Dr. Manju Meena MS

5. Mr. Manish K. Sharma MS

6. Ms. Raj Alwera MS

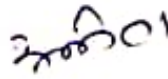

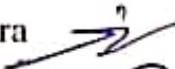

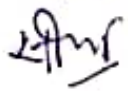
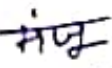
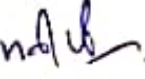
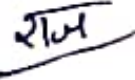


MS  
10/09/2020

(Dr. Amila Saraswat)  
Coordinator IQAC

Date: - 24-07-2020

## IQAC Meeting

Meeting of IQAC committee with following members was held on 25-07-2020 at 12.30 PM in Jubilee Hall-II under the chairmanship of Principal R.R.College, Alwar.

- 1- Dr. Amita Saraswat 
- 2- Dr. Ritu Mathur 
- 3- Dr. Vivek Mishra 
- Dr. Rama Nand Yadav 
- Smt. Seema Yadav 
- Dr. Manju Meena (Chy.) 
- Sh. Manish Kumar Sharma 
- Ms. Raj Alwera 
- Dr. K. K. Bangia (Educationist) 
- Mr. Shiv Singh Choudhary (Stake Holder) 

to be followed by minutes .....

cont.....

**(II) Minutes of the meeting:**

Following agenda of meeting was approved by the committee:

- (a) To create learner centric environment- such as Wi-fi internet facility & e-lecture recording room.
- (b) Make campus green so as to make it suitable for green audit.
- (c) Process of procuring feedback from students, parents, alumni about the admission, teaching, examinations, etc.
- (d) To create a functional alumni association of R.R. College.
- (e) Regular updation and monitoring of the website of R.R. College.
- (f) Awareness programs for Covid-19, through virtual activities.

**(III) Suggestions of the members of committee:**

- (a) Dr R.N. Yadav emphasized the importance of making college wi-fi to facilitate research work.
- (b) Stake holder Mr. Shiv Singh Choudhary suggested the improvement in the infrastructure facility specifically the need for repairing the gate of playground, construction of the part of the boundary wall of sports complex and construction of the laboratories.
- (c) Chairperson Dr. Anil Jain pointed out the regular updation of college website through a committee. He also proposed the importance of e-library in the present circumstances of pandemic.
- (d) Educationist Dr. K.K. Bangia suggested the need of fund which may be created by the passing out students of the college to build a data base for Alumni association.
- (e) Chairperson and Dr K.K. Bangia suggested the frequent BOS meetings to update syllabus which should be relevant and helpful for the students in career making.

At the end the coordinator IQAC Dr. Amita saraswat paid vote of thanks to the committee for their valuable suggestion and interest they showed to uplift the educational environment of the college. Our special thanks are to Dr. K.K. Bangia and Shri Shiv Singh ji for giving their precious time to this college IQAC.

Dr. Anil Jain  
25/7/2021  
(Chairperson)

Dr. Amita Saraswat  
25/7/2021  
(Coordinator)

## Minutes of meeting

8/12/20

A meeting of IAAC is organised in the IAAC chamber today and following members were present.

1. Dr. Vinak Mishra
2. Dr. Roma Nind Yadav
3. Smt. Seema Yadav
4. Dr. Manjra Meena (ch.)
5. Mr. Manish K.S. Sharma
6. Mr. Raj Ahwera

2/5/21/2020  
8/12/2020

CDR. Ritu Mathur  
Coordinator IAAC

Minutes of the meeting held on: 25/01/2021

Date: 25 Jan. 2021

A meeting of IQAC was held in the Jubilee-Hall-II at 12:30 PM under the chairmanship of Principal, R R College, Alwar. Following members were present in the meeting.

1. Dr. Ritu Mathur
2. Dr. Vivek Mishra
3. Dr. R.N. Yadav
4. Smt. Seema Yadav
5. Dr. Manju Meena
6. Sh. Manish Kr. Sharma
7. Ms. Raj Alwela

Agenda of the meeting :-

- ① To construct an extra and new common room for girls along with basic facilities for girls.
- ② Previously constructed old Rooms No- ①① and ①② should be re-constructed to create them as modern classrooms and smart room, loaded with all the necessary facilities i.e. Audio-Visual equipments, as these room can be used as Seminar Hall, conference-hall for faculty development programmes in future.
- ③ Color, paint, Tiles of floor and repairing work of windows and gates

of Room No. (11) & Room No. (12). To color-paint of main entrance of R.R. College, Alwar and construct benching (cemented wall) from main gate to parking.

(4) To construct a New central Laboratory, approximately 30 x 45 feet near Botanical Garden, of the college,

(5) This newly constructed central Lab, should be equipped with all kind of modern technical instruments and equipments, for research scholars and Ph.D. students of all the 5 Departments of Science in the college viz Botany, Chemistry, Mathematics and Physics.

(6) To initiate and conduct Faculty development Programmes at college level. Minutes are as follows.

The aforesaid agenda was approved by all the members of committee unanimously without any objections.

~~Signature~~

(Dr. Rita Mathur)  
convener  
I & A C

~~Signature~~  
Principal

:- Session :-

2021-2022

# IQAC - Committee

Date 06-10-2021

116-WA0052.jpg

https://mail.google.c



भीम

राजस्थान सरकार  
उच्च-शिक्षा विभाग

कार्यालय प्राचार्य, राजर्षि राजकीय स्वायत्तशाही महाविद्यालय, अलवर  
नेहरू गार्डन को पारा, अलवापुरी, अलवर-301001 (राज0) फोन नं.- 0144-2700772  
ई-मेल आई.डी.- rrcalwar@gmail.com



www.lite.rajasthan.gov.in/colleges/gcalwar

क्रमांक : आर.आर.सी./स्वा/2021/ 4547-49

दिनांक:- 6.10.2021

## कार्यालय-आदेश

महाविद्यालय द्वारा पूर्व में गठित IQAC समिति में निम्न संशोधन किया जाता है। गठित IQAC समिति को निर्देशित किया जाता है कि वे NAAC -SSR के निर्माण में पूर्ण सहयोग प्रदान करेंगे।

### IQAC समिति

- |                               |             |
|-------------------------------|-------------|
| 1. डॉ. रविकान्त शर्मा         | संयोजक      |
| 2. डॉ. लक्ष्मीकान्त शर्मा     | सदस्य       |
| 3. डॉ. उपेन्द्र सिंह          | सदस्य       |
| 4. डॉ. रवि कुमार विजय         | सदस्य       |
| 5. डॉ. नीरज सेनी              | सदस्य       |
| 6. डॉ. अश्वनी कुमार वर्मा     | सदस्य       |
| 7. डॉ. प्रमोद कुमार मीणा      | सदस्य       |
| 8. श्री जोगेन्द्र सिंह        | सदस्य       |
| 9. श्रीमती मनीषा वर्मा        | सदस्य       |
| 10. श्री वेद प्रकाश शर्मा     | लूपिन एनजीओ |
| 11. श्री शशांक झालानी         | सीबा गसाला  |
| 12. श्री गिर्राज प्रसाद शर्मा | शिक्षाविद्  |
| 13. श्री चेतन जैमन            | एल्यूमिनाई  |

प्राचार्य

राजर्षि राजकीय महाविद्यालय,  
अलवर (राज0)

दिनांक:-

क्रमांक : आर.आर.सी./स्वा/2021/

प्रतिलिपि निम्न को सूचनार्थ एवं आवश्यक कार्यवाही हेतु :-

1. डॉ. रविकान्त शर्मा, संयोजक IQAC समिति।
2. संबंधित सदस्य।
3. रक्षित पत्रावली।

||

प्राचार्य

राजर्षि राजकीय महाविद्यालय,  
अलवर (राज0)

## Minutes of the meeting held on:

20/10/2021

20 Oct. 2021

A meeting of newly formed IQAC was held in the Jubilee Hall-II at 1:00 Pm, under the chairmanship of Principal, RR College, Alwar. Following members were present in the meeting:-

1. Dr. Ravikant Sharma
2. Dr. Laxmi Kant Sharma
3. Dr. Wpendra Singh
4. Dr. Ravi Kumar Vijay
5. Dr. Neeraj Saini
6. Dr. Ashwani Kumar Verma
7. Dr. Pramod Kumar Meena
8. Sh. Jogendra Singh
9. Smt. Manisha Verma
10. Sh. Ved Prakash Sharma (Lupin)
11. Sh. Shashank Thalani (Industrialist)
12. Dr. G.P. Sharma (Academician)
13. Sh. Chetan Jainan (social worker)

## Agenda of the meeting:-

- ① To initiate and conduct workshops, Seminars, webinars, conferences and Training Programmes at national and international level, on offline and online mode as well for the purpose of

Quality Education & Learning as well as Faculty development programme at regular intervals.

(2) To constitute a Syllabus, revision committee with the aim of to review and update the present syllabus of college of different courses running by R.R. Autonomous college.

(3) For women safety & security purposes new cctv camera should be installed at each entry points of college as well as important points of college such as examination room, Secretary, Paper's collection under ground hall etc.

(4) To appoint a coach for Games and sports activities running by the college and to appoint guards for the security of the play grounds of college.

(5) To procure the membership of "INFLIBNET" in Library to sharpen the teaching process for faculty and to enhance the learning skills of the students.

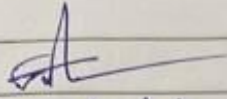
(6) To maintain Autonomous status of this college and to upgrade the syllabi running by this college. Regular meetings should be held of these bodies

- Academic committee (Council)
- Financial committee
- Board of Studies (BOS)
- Board of Governance (BOG). Governing body

The aforesaid  
all the  
without

A  
C. Principal

The aforesaid Agenda was approved by all the members of IQAC, unanimously, without further suggestion or objections.



(Principal)



(Dr. Raji Lal Shrivastava)

Convenor  
IQAC