



## YEARLY STATUS REPORT - 2020-2021

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	G. H. S. Govt. PG College, Sujangarh
• Name of the Head of the institution	Mr. H.S. Jhuria
• Designation	Principal In- Charge
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01581280184
• Mobile no	9001424110
• Registered e-mail	iqac.ghssujangarh@gmail.com
• Alternate e-mail	gcsujangarh@gmail.com
• Address	NEAR JASWANTGARH RAILWAY STATION, MEGA HIGHWAY SUJANGARH
• City/Town	SUJANGARH
• State/UT	RAJASTHAN
• Pin Code	331507
<b>2.Institutional status</b>	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	M.G.S.U. Bikaner				
• Name of the IQAC Coordinator	Mr. Saptesh Kumar				
• Phone No.	01581280184				
• Alternate phone No.	01581280184				
• Mobile	9414333133				
• IQAC e-mail address	Iqac.ghssujangarh@gmail.com				
• Alternate Email address	gcsujangarh@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/g.h.s.government_p.g.college_sujangarh_dist_churu/uploads/doc/AQAR_2019-20_SUMMITTED_REPORT.pdf">http://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/g.h.s.government_p.g.college_sujangarh_dist_churu/uploads/doc/AQAR_2019-20_SUMMITTED_REPORT.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://hte.rajasthan.gov.in/college/gcsujangarh">https://hte.rajasthan.gov.in/college/gcsujangarh</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	70 to 75%	2006	02/02/2006	01/02/2011
Cycle 2	B	2.22	2015	15/11/2015	14/11/2020
<b>6.Date of Establishment of IQAC</b>			04/02/2020		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		

<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>
<b>9.No. of IQAC meetings held during the year</b>	<b>04</b>
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>	<b>Nil</b>
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
<p>1.Promotion of classes in online mode due to Covid-19 pandemic. Teachers were motivated by IQAC to make and post relevant videos, audios, PPTs and PDF files on various social media platforms to facilitate teaching learning process 2. AAP committee, under the supervision of IQAC, prepared for the Annual Audit Programme to be conducted by the State Auditing Authority- Commissioner, College Education Rajasthan. The report was submitted by the college on 22-2-21. 3. Faculty was encouraged to take part in online events, trainings, workshops and webinars. One Webinar was conducted by college. 4. Campus beautification and maintenance of lawns and parks was carried out throughout the session.</p>	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	
Plan of Action	Achievements/Outcomes
<p>1. Due to covid 19 pandemic, the mode of teaching to be switched from offline to online. Teachers to prepare lectures, assignments and curriculum components in the form of videos, audios, PDF</p>	<p>As a part of the smooth teaching- learning process, around 1227 videos and 1290 PDF notes were prepared and circulated among the students through youtube, whatsapp and</p>

<p>notes etc to continue the teaching process through online social media platforms.</p>	<p>other social media platforms. Teachers actively taught, counseled and guided the students through the tough times. The students who lacked the facility of internet connections and android mobile phones attended physical classes from January 2021 onwards when the state government allowed the institution to accommodate the students for the offline classes.</p>
<p>2. Annual Audit Programme (AAP) committee to prepare the AAP report for submission to the State authority as early as possible, so that the institution may be accredited by the State agency.</p>	<p>Annual Audit Programme (AAP) report was prepared by the AAP committee under the supervision of IQAC and submitted to the Commissioner, College Education, Rajasthan on 22rd February, 2021. The visit of the State AAP team shall be organized after the perusal and acceptance of the report.</p>
<p>3.The first draft of the SSR report 2015-2020 to be prepared by the NAAC committee under the guidance of the IQAC and timely submission to the SLQAC for perusal and assessment.</p>	<p>The NAAC committee in collaboration with the IQAC is preparing its first draft of NAAC SSR of sessions 2015-20.</p>
<p>4.Owing to the pandemic, faculty participation in research and other activities to be carried on through online mode. IQAC motivated the faculty to actively participate in webinars, conferences, workshops and other research activities. The webinar committee of the college organized 1 webinar.</p>	<p>The faculty actively participated in webinars, conferences, workshops and other research activities.</p>
<p><b>13.Whether the AQAR was placed before statutory body?</b></p>	<p>No</p>

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil
<b>14. Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2020-21	30/01/2020
<b>15. Multidisciplinary / interdisciplinary</b>	
<b>16. Academic bank of credits (ABC):</b>	
<b>17. Skill development:</b>	
<b>18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b>	
<b>19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):</b>	
<b>20. Distance education/online education:</b>	

## Extended Profile

### 1. Programme

1.1

18

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 2. Student

2.1

3073

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2

2308

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3

891

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**3.Academic**

3.1

15

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2

38

Number of sanctioned posts during the year

## Extended Profile

### 1. Programme

1.1	<b>18</b>
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	<a href="#">View File</a>

### 2. Student

2.1	<b>3073</b>
Number of students during the year	
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	<b>2308</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	<a href="#">View File</a>

2.3	<b>891</b>
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>

### 3. Academic

3.1	<b>15</b>
Number of full time teachers during the year	
File Description	Documents
Data Template	No File Uploaded

3.2	38
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	30
Total number of Classrooms and Seminar halls	
4.2	1150000
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	52
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Academic syllabus prescribed by MGSU Bikaner is completed by the faculty within due time through online & offline mode.

Detailed time table (class wise, teacher wise, room wise) for session is prepared by the time table committee headed by the principal. Time table notified to students through online & offline mode.

The admission and examination committee perform the admission and examination work as per guideline issued by commissionerate of college education, jaipur & MGSU, Bikaner.

The college is equipped with smart classroom, audio-visual and other ICT facilities which are extensively used by teachers in day to day teaching to make the delivery of the curriculum attractive to the student.



PDF materials is provided to students through official whatsapp groups and uploaded to department Google drive.

Students official whatsapp group is used for addressing queries and problems encountered .

Remedial classes are arranged for slow learner and backlog students.

Progress of the delivery of curriculum is regularly monitored and necessary corrections are initiated by different departments and IQAC.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="#">Nil</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The AEC conducted awareness campaign on CIE pattern of questions and distribution of marks as per guidelines issued by commissionerate of college education, jaipur & MGSU, Bikaner.

The Academic Calendar and programmes of CIE are notified to the students through students' whatsapp group and notice board. They are also displayed in the College Website.

Continuous Internal Evaluation is carried out through internal test, assignments /projects writing and presentations etc.

Internal Evaluation is conducted for every session and Faculties are briefed on Internal Paper Setting, Invigilator Duty and Evaluation of Papers.

Cell phones are restricted in the examination hall.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="#">Nil</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**C. Any 2 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The compulsory papers on Environmental Studies and Elementary Computer Applications at the UG Part I level address and integrate Environment and Sustainability, Human Values and Professional Ethics in the curriculum. Different elective papers also integrate cross-cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics.

Papers in Post-Graduation across all streams address human values in some way or the other. In the post graduate studies in Political Science in M.A. Final, Paper IX- Human Rights and Duties delves on universal declaration of human rights and human values. The Human Rights Cell, NSS, NCC and Rover Cell of the college also organize various activities emphasizing Human Values and environmental concerns.

The compulsory paper on Elementary Computer Applications has been designed to upgrade and update the learners with basic computer knowledge and equip them with the best of employability skills. The code of conduct and core values on the college website are also among the significant steps towards fostering of professional ethics.

Compulsory papers in History (III- Women in Indian History).  
Optional paper in English Literature- VIII (B)-Women's Writing highlights feminist studies and women authors of the century who have addressed gender issues and concerns throughout their literary writings.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

00

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

### 1.3.3 - Number of students undertaking project work/field work/ internships

00

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<a href="#">Nil</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

D. Feedback collected

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="#">Nil</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

3073

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

## 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

2308

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

### 2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- The College evaluates students' knowledge and skills using the results of previous Board/University examinations as well as Internal Continuous Assessment Marks. The college takes specific measure for Slow Learners. The extra efforts are made for the benefit of slow learner as given below.
- Special provisions are made for slow learners which include assignment, solving question papers of previous University Examination and providing study materials.
- Advanced students are encouraged to strive for higher goals and become the greatest student possible, as evidenced by their top ranking in university examinations. The College organizes career awareness programmes where experts from various fields are invited as resource person. Encouraging words as well as Pre-Examination briefing are delivered to all the students in various classes.
- Mentoring Committee divide all the students into groups and each group is under the mentorship of a particular teacher. The mentors encourage their mentees to improve the attendance, academic and overall performance. WhatsApp group are created for communicating and conveying important messages to student.
- Due to Covid-19 online extra efforts were made during

2020-21 session.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3073	15

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Participative learning program organized by the college:

- Students are encouraged to participate in various academic and co-curricular activities within and outside the college: Quiz, college weeks and inter-college sports, Debate, NCC, NSS, etc.
- Seminars / Presentations are organized for students.
- Due to Covid-19 College has Not Organized study tour, co-curricular activities and Sports activities.

Problem-solving methods organized by the college:

- All the departments gave home assignments to each student.
- College has made WhatsApp Group / You tube Channel on Which Discuss About Student Problems.
- In the College you Tube Channels were created by All faculty members individually and video lecture, pdf of study material were uploaded on respective channel beside this video lectures and pdf of study material had been uploaded on Rajiv Gandhi E- continent their Subject.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">Nil</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- Google forms App was used for Test and Internal examination in Multiple Choice Questions.
- College used Google drive for the store of study Material, links of drives were provided to students through WhatsApp group.
- All Teachers used You Tube Channel to take online classes during the Covid-19 Pandemic when the class could not be attended offline .

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

11

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	<a href="#">View File</a>

**2.4 - Teacher Profile and Quality**

**2.4.1 - Number of full time teachers against sanctioned posts during the year**



15

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

04

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

166

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

**2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and**

mode. Write description within 200 words.

G.H.S. Govt. P.G. College is affiliated to MGS University, Bikaner and the students are only assessed during the annual examination conducted by the affiliating university. For the internal assessment of the students a mechanism of three term tests in an academic year is adopted in our college. A committee named "Term Test Conducting and Assessment Committee" is constituted in college comprising of senior faculty members to deal with all the issues regarding the internal assessment mechanism. Departmental seminars are organized in all Post Graduate Department to develop the basic understanding of their subjects. In all the subjects where practical exams are part of the curriculum, it is mandatory to submit a practical record that is evaluated and marks are added during the final consolidation of results. The project report is also compulsory in some of the subjects and is considered for assessment. All the teachers are in the examination panel of the University and they render services in setting the question papers and evaluating the answer books.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">Nil</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- Internal Examination related notifications are displayed prominently on the college website, WhatsApp and on college notice boards to communicate information related to internal assessment to students.
- Students are expected to have at least 75% of attendance as the students may require an exemption for their medical grounds and for participation in extracurricular activities.
- The Admission and Examination Committee of the college

has taken utmost care to students who have any complaints regarding External examination results within 15 days after result declaration.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">Nil</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Institution displays its vision mission, objectives, programme outcomes, programme specific outcomes and course outcomes on the website. The same has been conveyed to first year postgraduate and graduate students during the college orientation programme at the beginning of every semester.

The Alumni are invited at various events as chief guest or judges to interact with students and teachers. They share their experience on how specific course helped to shape their carrier and thus encourages aspirants to look positively towards the outcomes of programme. The alumni interaction helps the faculties to get the feedback on the programme and course outcome and improvise the same for new batches by introducing add on courses or certificate courses.

Institution conducts as well as encourages faculties to attend workshops, seminars, refresher courses, faculty development programmes and interactive session with the expertise from universities as well as field to make the course component more relevant.

The direct assessment of the POs and COs is monitored through their performance in the University exams.

The feedbacks are collected from the students at Institute level as well as department level. The review is done on the achievement of the same.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/">https://hte.rajasthan.gov.in/dept/dce/</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The curriculum design and delivery in the institution aims at employability skills and competence. The Graduate and Postgraduate programme equip the learners for job opportunities in Central and State Government Services. The programme outcomes and courses outcomes primarily aim at imparting knowledge and skills.

Course outcomes are measured on the basis of performances of the students both in curricular and co-curricular activities and also on the basis of the student's performance in the class activities, laboratory work, assignments in different examinations and their role in departmental activities. Students performance is noted continuously on their regularity, receptiveness, participation in class discussion and the overall behavior. Their performance in the internal examination provides the initial clue of their learning outcome. Every year performance in the annual University examination is communicated to students through their mark sheets. To track programme outcomes the departments maintain an alumni data base regularly updating information on their current employments and their endeavors.

Continuous assessment provides feedback on the efficacy on the teaching learning process and learning outcome of each course.

Students of NSS and NCC and Rover Scouts are Engaged in development related activities and social services.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="#">Nil</a>

2.6.3 - Pass percentage of Students during the year

**2.6.3.1 - Total number of final year students who passed the university examination during the year****891**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Paste link for the annual report	<a href="#">Nil</a>

**2.7 - Student Satisfaction Survey****2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://hte.rajasthan.gov.in/dept/dce/>

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****0**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
e-copies of the grant award letters for sponsored research projects /endowments	<b>No File Uploaded</b>
List of endowments / projects with details of grants(Data Template)	<b>No File Uploaded</b>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)****3.1.2.1 - Number of teachers recognized as research guides**

00

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	<a href="#">Nil</a>

## 3.2 - Innovation Ecosystem

### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

An academic ecosystem has been developed through optimum utilization of the physical and human resources available in the college such as library academic material, modern laboratory equipment, computers, high speed internet and Wi-Fi facilities. Innovation is created and encouraged by the efforts of various undertakings, departments and committees operating in the college.

Although co-educational activities were banned due to the Global COVID-19 pandemic during the session 2020-21, ant yet the college organized webinars, Online lectures and various competitions to bring awareness related to Covid-19. At the same time, work was done to connect the faculty members with innovative initiatives of excellence in study and teaching through 'Gyan Ganga Training'.

Various small projects were created and implemented under the

Anandam curriculum. Online 'yoga practice training program' was organized for teachers and learners.

An institutional e-repository in the form of YouTube-channel of ICT material such as PPT, E-content, videos etc. has been created by the faculty members for the students. Events such as webinars on research methodology ensure the creation and protection of knowledge.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">Nil</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

01

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	<a href="#">Nil</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

14

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

08

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Special lectures, competitions, Shramdaan and awareness-rallies are organized regularly by NSS, NCC, Campus beautification Committee and during programs like Swachh Bharat Abhiyan. From the



point of view of health awareness, exercises and expert-talks are organized on the topic of 'Yoga practice and meditation'.

From time to time, activities related to discharging social responsibility are organized, in which 'Beti-Bachao Beti-Padhao', 'Road-Safety', 'Gender Sensitivity', communal harmony, anniversaries of great & renowned personalities, national festivals etc. are prominent. Expert Talks, rallies and lectures etc. are organized regularly to spread the message of social awareness regarding avoiding female feticide, social evils, drug addiction etc.

To spread the awareness regarding Voting slogans, posters, expert-talks and lectures are organized for the students. Efforts are made to establish a smooth dialogue between the college and the society by establishing contact with the local public representatives.

During the session 2020-21, due to Covid-19, all group activities were banned, hence co-educational activities could not be organized during this session.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

### 3.4.3 - Number of extension and outreach programs conducted by the institution through

**NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

07

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1627

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

00

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The vision of the institution is to provide need-based quality education to all sections of society.

- The institution makes optimal use of buildings.
- There are thirty classrooms in total.
- Each Classroom is equipped with appropriate comfortable furniture, good ventilation, adequate LED light, good quality large white boards and other necessary material.
- To enhance the Teaching-learning process the faculty and the students are regularly motivated to use online platforms such as WhatsApp, Google, YouTube video, different online live class apps like zoom, Google meet, YouTube channel live

streaming, Rajiv Gandhi e-content Bank, Gyandoot live sessions, Gyandoot 2.0 (Offline Classes), Gyan Sudha (Live & Offline sessions), Online Skill Development Courses, Online programs on social issues are used for the purpose.

- Every subject in PG has its own department. These spaces enable effective student teacher interaction on personalized basis. In front of each department there is a notice board where information regarding students is displayed.
- Most of the departments are ICT enabled.
- ICT lab is equipped with 15 computers, 4MBPS ILL internet connection and LCD projectors along with interactive board.
- Common room and seminar hall are available for various activities and programmes of students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">Nil</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

For over all development of students college provide facilities for sport and cultural activities.

- Various sports are played by the students of the College including Volleyball, Basketball, Badminton, Kabaddi, Kho-Kho, Athletics etc.
- There are Sports courts and ground viz. Volleyball Ground, Basketball Court, Badminton Court.
- The Indoor Games includes Chess, Carrom, Table tennis, badminton etc. are facilitated to students.
- For Athletic Events Limited facilities are available in College Premises.
- For various tournaments players are provided with the kit for practice.
- There is a provision for TA/DA for participation in University, State and National events.
- There is a well-equipped and developed recreation room along with gym equipments such as Twister, front pully, Bench Press, practice cycles for girls and boys and abdominal board.

The College has open stage-ground to organize various literary & cultural events.

Seminar hall and NRSC building are used for a small-scale indoor cultural and literary activities like essay, poster, slogan, painting competitions, poetry recitations, debate, solo & group dance, solo & group songs, plays, skits, fancy dress, mono acting, etc. The related & necessary facilities like mike, speakers, sound systems, recording camera, furniture, decorative items, display boards etc. are available in the college for various activities

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">Nil</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

03

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">Nil</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

806159

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

N/A

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="#">Nil</a>

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.7095

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

155

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college updates its IT facilities including Wi-Fi. At present, the IT facilities available in the college are, in brief, given below:

In all, there are 52 desktop computers and 17 laptops available in the college.

LAN facility is available in all the departments and administrative sections including library.

The whole of campus is enabled for wi-fi connectivity.

Licensed software - Windows, MS Word are operational.

The Computer Lab is furnished with 15 computers with internet facility, besides relevant required furniture, Printer and UPS.

There are one smart room and two rooms with an E- board facility.

Multi-media Learning & LMS (Learning Management System):

1. Mounted LCD projector in 01 department
2. Laptops in 05 departments
3. Computers with printers in every department
4. Online Teaching is done by providing learning-content in video format on YouTube channel and audio, text, photo, PPT, self-notes, pdf etc. in WhatsApp group of students of each class.
5. In all, 32 CCTV cameras installed in every corner in the college
6. A BSNL uninterrupted Lease Line has been procured with its facility extending into various blocks and Departments with bandwidth of 04 MBPS/GBPS etc.
7. E-Mitra facility provided to students with installation of 01 E-Mitra kiosks.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">Nil</a>

#### 4.3.2 - Number of Computers

52

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution E. < 5MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)



**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

806159

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has adopted an established systems and procedures for maintaining and utilizing physical, academic, and support facilities which are described, as below.

The college provides a system of recording the complaints in separate register. Besides, one can also write an application to inform problems related with college. Once the issue is reported in the concerned register or any application is received, then, the concerned office staff takes appropriate action and resolves the problems.

1. The College provides separate Complaints/Suggestion boxes at two places in the campus.
2. The College Property Maintenance Committee monitors the property.
3. The Sports Committee is responsible to take care of maintenance of game's items and playground. If the sports' items are to be purchased a new, then, they report it, accordingly, to the college administration.
4. Need-based maintenance is opted for equipments' maintenance.
5. The College Development Committee, monitors the maintenance of existing infrastructure, equipments and proposes requirements.
6. Most of the maintenance-related paper works and record-keepings are done by In-charge of Central Stores. Similarly, the Departmental In-charge takes care of the maintenance of facilities in their respective individual departments.
7. There is a post of Mechanic who is to help the college

administration in addressing the issues of maintenance.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">Nil</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

815

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**B. 3 of the above**

File Description	Documents
Link to Institutional website	<a href="#">Nil</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

00

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student**

**A. All of the above**

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

42

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Government College Sujangarh believes in youth empowerment through quality education. The students are involved in a number of activities of the institution level and also at society level. Student's council known as Students Union is formed in the college as per the recommendation and guidelines laid down by "Lyngdoh committee" and the Government of Rajasthan orders and notification issued from time to time.

- Student Union is the member of 'Mahavidyalaya Vikas Samiti'. Student union act as an important channel for the generation of feedback experiences and grievance of the students at large.
- Student union also plays an important role in the conduct of culture fest "Sujla Sargam"
- National memorial days Independence Day, Republic Day, Gandhi Jayanti, Martyr's day etc are celebrated to develop the dedication and commitment toward nation.
- Competition and campaigns inter and intra college events in different areas comprising of debates, music, dance, drawing, poster, slogan etc are regularly held.
- Inter faculty (Science, Arts, Commerce) sports events is also organized including athletics, kabaddi, handball, volleyball etc.
- The annual function is held every year in January/February by the students. Winners from academic cultural sports and literary competitions are awarded with prizes and provided certificates.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is a non registered Alumni Association. The college conducts meetings with its alumni association which provides platform to the former students to provide suggestion with respect to the functioning and infrastructure. Its objective is to develop a strong relation between alumni and current students to assist current students in their career planning and placements to be the mentor for current student and give inputs for students. The institution inspires alumni association to contribute significantly for the development of the institution through financial and non-financial means. The alumni of the college are placed in the various corporate sector, education, businesses, professional fields, media, industry, political field, Social Work, academic and accessories the college utilized the intellectual inputs of its working in the academic or professional

field to enrich the curriculum. The old students of college not only support their parent Institution but also try to strengthen the ties between alumina in the community and the parent college. Due to global pandemic there is no alumni's association meetings held during the year. Hence no financial or other support were received.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

#### 5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The College has a defined organizational structure for effective decision making and execution of responsibilities.

The institution looks upon its students as living souls rather than as materials for manipulative fabrication. A substantive part of the enrolment comes from semi-urban and rural locales of the district. Their limitation of acquiring proficiency in English language, their lack of confidence, their personalities over-coloured with the local colouring undergo an educational conditioning in the institution to finally make them emerge as balanced citizens of the country.

The College works under the Commissionerate of College Education Rajasthan, Jaipur headed by the Commissioner who manages and administers the government colleges of the state, but at the college level the Principal is the head of the institution. He decentralizes duties and the senior faculty members are given charges of Establishment section, Accounts section and Academic section to shoulder various administrative responsibilities.



More than 40 committees are framed at the beginning of every academic session. The Staff Council Meeting and respective committee meetings are called periodically for efficient implementation of agendas related to teaching, curriculum, admission, examinations, students' union elections, co-curricular and extracurricular activities and any other significant matter related to the development of the institution.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The participative management and decentralization practice of the college is reflected primarily in the constitution of various committees and their effective contribution in smooth functioning of the institution. The College besides imparting cost-effective education also lays emphasis on holistic development of the students. Ample opportunity and platform is provided to the students for their growth.

- The IQAC look after the functioning of the committees from time to time in the meetings and boosts the working of these committees. It arranges meetings with committees like NAAC, AAP to catalyze the smooth functioning of the college.
- The IQAC and RACE Committees also look after the AAP and NAAC committees. Both these committees are concerned with the auditing and assessment of the institution.
- The other committees of the college coordinate according to the Academic and Activity calendars of the session. For instance, The Literary and Cultural Committee works throughout the year, but when specific functions are organized like Sujla Sargam, Annual Function, more committees are framed for that specific occasion for the arrangement and management of the function. The core committee supervises, distributes and looks after the work of the sub-committees.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**Perspective plans:** The administrative strategies are planned and executed both at the Commissionerate and at the institutional level. Feedback is taken from students, teachers, alumni and parents. Action is taken on the feedback regarding teaching, institutional social responsibilities, augmentation of facilities and other areas within the purview of the principal. Matters and requirements related to finance are forwarded to the Commissionerate for further action

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

### 6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The post of PTI is presently working, a Sub Committee looks after all the sports activities. AAO deals with the financial matters. Besides, staff is recruited on contractual basis via College Development Committee like Safai Karamcharis, office typists etc. The teaching staff is assigned various responsibilities as conveners and members of committees.

#### Service rules:

The College is a Government institute and therefore it is mandatory to follow the rules, regulations, policies framed by the State Government (RSR).

#### Recruitment:

The teaching staff is recruited by Rajasthan Public Service Commission. The Class IV employees are recruited by the State government and contractual workers are appointed through the Employment Agency. In addition, there is a provision of Compensatory appointment in place of the demise of a close relative, based on the Govt. policy.

- **Grievance redressal:** The college has framed Internal complaints, Girls Mentoring and Grievance Redressal Committee and an Anti-Ragging cell to look into complaints and solve such issues. Besides, for grievance redressal related to G.H.S. Govt. PG College, the Employee ID of the Principal of the college is mapped by the Rajasthan Sampark portal.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Link to Organogram of the institution webpage	<a href="#">Nil</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college implements all the welfare schemes of the State

Government and also tries to facilitate the same through various effective welfare measures. GPF/NPS and SI are compulsory deductions for future security. Annual 'Group Insurance' is also deducted. Medical claims are reimbursed by the State Government as part of the health expense incurred by the employee. As an affiliated College, the University deducts 6% of the amount in the form of 'Teacher's Welfare Fund' from the remuneration of the teachers which they earn during the evaluation process, which is provided to the faculty member, based on the policy of the fund. Provident Fund is also deducted, which is also associated with long term future benefits of the employee.

Some of the other benefits

Leave for teaching staff:

- 15 privilege leave earned after completion of calendar year
- 20 half pay leave after completion of the year can be commuted on medical grounds.
- 15 CL in one academic session

Leave for non-teaching staff:

- 15 PL advance credited two times in a year
- 15 CL in a calendar year.

Leave for female staff:

- Maternity leave, two times in service period for 180 days  
Child care leave, 730 days in whole service period

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

05

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of every employee, whether teaching or non-teaching, is appraised by the Principal and reviewed by the competent authority on annual basis covering various aspects of working/behavior and overall performance.

The 'Reportee' officer fills in a proforma at the first step, wherein he/she classifies the work undertaken under "Key result area", "Targets" and "Actual achievements".

The reportee also submits the details pertaining to any special work executed/carried out. At the second step the 'Reporting Officer' judges and rates the work carried out by the reportee under six criteria (i) Output of work (ii) Leadership qualities (iii) Analytical ability (iv) Management ability (v) Decision making ability (vi) Ability to take initiative.

At the third step, the 'Reviewing' authority, the Commissioner then finally gives the overall rating, which then is conveyed back to the reportee who is now the 'Accepting' officer.

Only for teaching staff: In addition to the above proforma , the teachers have to fill one more proforma which comprises of individual details.

Points of satisfaction/dissatisfaction and suggestions pertaining to Curriculum, teaching, examination, student service etc.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The funds received are properly allocated and distributed for the meant purpose and utmost care is taken that they are properly utilized. The AAO of the college maintain the details with regards to accounts, audited by a Chartered Accountant hired for the purpose by the College. Every year an Audit from the Directorate/ State checks and verifies the accounts for irregularities if any. Any shortcomings/objections, raised by the Audit are settled up as per rules and policies. The External Audit is carried out by the auditors from the Office of Accountant General (AG) Rajasthan, Jaipur. The Internal Audit is done by the team from Commissionerate College Education Rajasthan Jaipur. The accounts related to College Development Committee are audited by CA hired for the purpose by the College. In addition, Physical Audit is conducted by the Auditing Party.

An external audit was done by a team of Account General (GSSA), Rajasthan, Jaipur for the period of 04.2007 to 03.2014.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

## 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The funds are utilized as per GF & AR of the State. The principal is the DDO and looks after the financial matters including the salary of the college employees. The AAO maintains proper ledger.

State Government allocates a specific amount to Govt. Colleges for overall development and maintenance. The committee constituted for college developmental purpose puts forth the demand and requirements before the Principal. The state budget and grants are released for salary, TA, medical, office work, construction and maintenance, lab grant, books and journals, etc. This is disbursed as per allocated heads.

State Government Scholarships: Payment of fellowships and scholarships of UGC, ICSSR, and CSIR etc. are through PFMS. The payment of various Scholarships is online and executed through the SSO module.

RUSA: Funds amounting to Rs 2 crore were allocated to the college under three major heads-new construction, renovation and equipment. The fund was judiciously utilized and UC has been submitted. Governing and Monitoring bodies- Board of Governors (BOG) and Project Monitoring Unit (PMU) monitor the progress of projects initiated by RUSA.

Vikas Samiti: Requirements and urgent needs other than these are fulfilled by funds generated through Vikas Samiti.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded



## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell of the college has been working towards realizing the goals of quality enhancement and sustenance. The contribution of IQAC in implementing and driving resourcefulness to the growth and development of the college is conspicuous

Teaching through Online tools and Resources: With the widespread covid pandemic in 2019 and 2020, the teaching-learning process went on ceaseless and smooth. There was no break in the teaching and curriculum coverage of the students. The you tube channel of the college was created to facilitate the dissemination of information and knowledge to the students as widely as possible. To speed up the process, individual you tube channels were created by all teachers to smoothly carry on the teaching in the form of video lectures covering a major portion of the curriculum, trying to reach out to a wider audience and a majority of students. As many as 1227 video lectures and around 1290 PDF files were prepared by the faculty and shared among whatsapp groups of the students and other social network sites. Weekly assignments were given to provide a rough idea of the examination pattern.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC periodically reviews and suggests measures to upgrade the quality of the teaching-learning process by way of enhanced academic research, effective training and innovative pedagogies.

The curriculum is constantly reviewed, revised, and updated on the basis of Relevant and specific suggestions offered and feedback received from the students, teachers, and stake holders.

Progression/performance of students is adjudged after every academic session based on their results of the annual examination.

The college also promotes women-centered activities under the aegis of Women Cell to provide an extra edge to female students.

Besides classroom teaching and curriculum, the college also offers activities and programs that complement learning and learning experiences. It is advisable for students seeking admission at the first-year level to opt for any of the extra-curricular activities offered by the college.

The feedback procedure in the college is in the form of a questionnaire separate for parents, teachers, students and alumni.

The academic calendar is followed by the departments for monthly/quarterly tests and seminars.

Smart classrooms, interactive e- boards, LCD, slide projectors, DVD players, computers, and internet connectivity has facilitated the learning process.

Admission committees of the college provide academic, personal, psycho-social guidance and counseling to the students.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://hte.rajasthan.gov.in/college/gcsujangarh">https://hte.rajasthan.gov.in/college/gcsujangarh</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**Facilities for female students in campus and measures taken to promote gender equity in college.**

The college's concern for the idea of gender equity reflects in a few measures taken throughout the year in campus, as follows:

- For assuring safety of female students of the college, most of the college campus is kept under surveillance with CCTV cameras.
- A considerable number of female students commute everyday from nearby villages ensuring a safe and secure environment for girls in college, we also have separate committee 'women harassment and grievance redressal committee' in place in aligned with the law.
- Girls common room is setup along with other arrangements to provide a safe and secure environment which is well ventilated and is furnished.
- For the convenience of girls in the college, separate toilets have been constructed in both the main campus and science college campus and sanitary vending machines have been installed in the girls washrooms the main campus and science college campus.
- I-Cards are issue to all students and it is mandatory to students to enter the college campus along with their I-Cards.

File Description	Documents
Annual gender sensitization action plan	<a href="#">Nil</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">View File</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**The College understands its institutional and social responsibilities towards Environment Protection and Waste Management.**

- For solid waste management we have put dustbins at various places.
- Old newspapers, files, assignments etc. are given for recycling to external agencies. Compost pits are also available in college. Plastic waste, Broken Glass, waste papers etc. are disposed of in a tank separately made exclusively for this purpose only. The broken furniture is being right off periodically as per government norms.
- E- Waste Management: The College maintains disposable waste in a planned way. Non-functional computers, printers, LCD projectors, non-functioning digital apparatus like motherboard, hard drive, keyboards, tables are stored in a separate room.
- The NSS unit constantly strives for cleanliness. It organizes

cleanliness drive time to time in the campus for collection of garbage and solid waste.

- Biomedical and chemical wastes from different labs are collected and disposed of by incineration and dumped in specially dug pits.
- Liquid waste generated from the laboratories is directly transferred into the ground pit. Water cooler wastage is taken from a separate pipeline to water the plants in campus.
- In the chemistry lab, LPG gas burners are used instead of gas plant thus reducing carbon emission.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution:** Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Admissions are given in graduate and post graduate classes under the admission policy issued by the commissionerate, college education, Rajasthan. College has equal facilities for drinking water, girls common rooms, toilets, library, reading rooms etc for all the students. All the students actively and enthusiastically participate in NCC, NSS and sports activities etc.

- Literary and cultural activities - The Sujala Sargam programme is organized on a large scale by the literary and cultural committee. Various types of competitions are organized by committee, which inculcate the spirit of social harmony and unity among the students.
- Specified by the commissionerate college education, Rajasthan & art, literature, cultural , archaeology department , Rajasthan, college organized online competitions regarding covid awareness such as- Drawing, Slogan and Essay writing competitions.
- Sports Committee- Many events are organized by this committee. All the students actively participate in these sports. Unfortunately, due to covid-19 pandemic no sports activities could be organized during session 2020-21.

For the skill development of female students, to increase socio-cultural harmony and to bring awareness against social issues. Many programmes are organized by women cell. Due to covid-19 pandemic no activity could be organized during session 2020-21.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

College pays attention to develop and enhance the awareness of constitutional values among the students and teachers. The main objective is to strike a balance between livelihood and ethical values of life in a responsible citizen, which can only be inculcated by infusing professional skills along with moral values.

Every occasion of national glory is celebrated with the purpose to handover our grand and noble legacy to the posterity. Below are some of the practices:

In order to acquaint next generation with the glory of our history, life struggle of our national figures, hardships endured by them and sacrifices done by them, birth anniversaries, martyrs days, anandam day, yoga day, national festivals etc. are celebrated.

On the occasion of 150th birth anniversary of the father of nation; Mahatma Gandhi, various programmes were organized. In this series, college had organized a webinar on the eve of children's day i.e. 13/11/2020 on-?????? ???? ?? ?????????? ?? ?????? ??????????

On International Yoga day, on 21 June 2020 online yoga exercises were facilitated by yoga trainer Ms. Abhilasha Rinwa (Sikar).

All the faculty members, NSS and NCC volunteers work continuously for promoting sense of discipline among the students. the betterment of the college.



File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">Nil</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**

**4. Annual awareness programmes on Code of Conduct are organized**

**C. Any 2 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Co-educational activities are also organized regularly in the college for the all-round development of the students. For the development of moral and human character, many programmes are organized on the anniversaries of great personalities, days of national importance and on various contemporary topics.

To develop social awareness among the students and to develop the qualities of a good citizen, we organize many programmes like Constitution Day, Voters Day, Youth Day, Yoga Day, Hindi Diwas,

National Unity Day, Anandam Day etc. Along with this, information about various subjects is made available to the students to make them self-reliant by conducting lectures by various subject experts. The spirit of unity, discipline, sense of devotion to the country is infused among NCC cadets through parades and other activities.

Through various programmes of NSS, loyalty to labour and spirit of social service is instilled in the students. Sports activities are conducted regularly. Efforts are made to inculcate a sense of discipline, self-reliance, punctuality and self-confidence through sports activities.

Our aim is to do all-round development of students through various activities. The National festivals are celebrated with great enthusiasm and fervor in the college. Due to covid-19, various activities could not be organized.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### TWO BEST PRACTICES

#### TITLE OF THE PRACTICE

Alternative use of energy

Girls education and skill development programme

#### Objectives of the Practice

The dependence on conventional sources of energy will be reduced and natural energy will be obtained.

Women empowerment will happen in true sense only when we educate every girl child. Our college strives to promote girls education.

#### The Context

Lack of adequate budget for solar panels and its maintenance

Due to lack of social consciousness, poverty, social customs, girls are not sent to institutions for higher ed.

Insufficient resources for skill development training for girls.

#### The Practices

Solar energy plant is very beneficial from the economic point of view and sufficient use of natural energy.

To make women self reliant through skill development training.

#### Evidence of Success

Solar Panels are successfully installed and working. Institution has installed solar panels having 20 KW capacities to go for alternative use of energy.

The college has a definite increase in female students from 38.61% in 2015-16 to 41.41% in 2020-21. Details attached.

#### Problems Encountered and Resources Required

Lack of sufficient budget.

Unavailability of technical person.

Due to social customs and weak economic background.

Proper transport services from the villages are not available.

File Description	Documents
Best practices in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">Nil</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

#### Leading Educational Institution of Sujalanchal

Government College, Sujangarh, established in 1968, is the biggest government college in whole 'sujalanchal' (Sujangarh, Jaswantgarh and Ladnun) region. Over 2600 students are pursuing their higher studies in this institute. The most distinctive area of the institute is its focus on the all-round development of the personality of its students. For this purpose various co-curricular activities are conducted through out the session.

For an all-round development of their personality along with the goal of infusing moral and human values into them, the college organize various sports activities and programmes like Gandhi Jayanti, Swami Vivekanand Jayanti, Shahid Diwas, National Unity Day and Awareness programmes for hygiene, voter registration and tree plantation.

Many events are also being organized for the artistic development of the youth of the college like Sujla Sargam, Art and Craft workshop, Wall painting and Poster competition etc. For the skill development of the female students 'Mahila' Prakoshtha' organizes various programmes.

Two units of NSS and one unit of NCC are functional in the College that ensures the participation of the volunteers to various social welfare issues. The volunteers enthusiastically work for the various awareness programmes related to covid 19.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Academic syllabus prescribed by MGSU Bikaner is completed by the faculty within due time through online & offline mode.

Detailed time table (class wise, teacher wise, room wise) for session is prepared by the time table committee headed by the principal. Time table notified to students through online & offline mode.

The admission and examination committee perform the admission and examination work as per guideline issued by commissionerate of college education, jaipur & MGSU, Bikaner.

The college is equipped with smart classroom, audio-visual and other ICT facilities which are extensively used by teachers in day to day teaching to make the delivery of the curriculum attractive to the student.

PDF materials is provided to students through official whatsapp groups and uploaded to department Google drive.

Students official whatsapp group is used for addressing queries and problems encountered .

Remedial classes are arranged for slow learner and backlog students.

Progress of the delivery of curriculum is regularly monitored and necessary corrections are initiated by different departments and IQAC.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="#">Nil</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of

## Continuous Internal Evaluation (CIE)

The AEC conducted awareness campaign on CIE pattern of questions and distribution of marks as per guidelines issued by commissionerate of college education, jaipur & MGSU, Bikaner.

The Academic Calendar and programmes of CIE are notified to the students through students' whatsapp group and notice board. They are also displayed in the College Website.

Continuous Internal Evaluation is carried out through internal test, assignments /projects writing and presentations etc.

Internal Evaluation is conducted for every session and Faculties are briefed on Internal Paper Setting, Invigilator Duty and Evaluation of Papers.

Cell phones are restricted in the examination hall.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="#">Nil</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

<b>1.2 - Academic Flexibility</b>	
<b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b>	
<b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b>	
0	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded
<b>1.2.2 - Number of Add on /Certificate programs offered during the year</b>	
<b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b>	
0	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded
<b>1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year</b>	
0	
File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded
<b>1.3 - Curriculum Enrichment</b>	

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The compulsory papers on Environmental Studies and Elementary Computer Applications at the UG Part I level address and integrate Environment and Sustainability, Human Values and Professional Ethics in the curriculum. Different elective papers also integrate cross-cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics.

Papers in Post-Graduation across all streams address human values in some way or the other. In the post graduate studies in Political Science in M.A. Final, Paper IX- Human Rights and Duties delves on universal declaration of human rights and human values. The Human Rights Cell, NSS, NCC and Rover Cell of the college also organize various activities emphasizing Human Values and environmental concerns.

The compulsory paper on Elementary Computer Applications has been designed to upgrade and update the learners with basic computer knowledge and equip them with the best of employability skills. The code of conduct and core values on the college website are also among the significant steps towards fostering of professional ethics.

Compulsory papers in History (III- Women in Indian History). Optional paper in English Literature- VIII (B)-Women's Writing highlights feminist studies and women authors of the century who have addressed gender issues and concerns throughout their literary writings.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

00



File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

### 1.3.3 - Number of students undertaking project work/field work/ internships

00

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<a href="#">Nil</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>D. Feedback collected</b>
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="#">Nil</a>
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of students admitted during the year</b>	
3073	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b>	
<b>2.1.2.1 - Number of actual students admitted from the reserved categories during the year</b>	
2308	
File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>
<b>2.2 - Catering to Student Diversity</b>	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<ul style="list-style-type: none"> <li>The College evaluates students' knowledge and skills using the results of previous Board/University examinations as well as Internal Continuous Assessment Marks. The college takes specific measure for Slow</li> </ul>	

Learners. The extra efforts are made for the benefit of slow learner as given below.

- Special provisions are made for slow learners which include assignment, solving question papers of previous University Examination and providing study materials.
- Advanced students are encouraged to strive for higher goals and become the greatest student possible, as evidenced by their top ranking in university examinations. The College organizes career awareness programmes where experts from various fields are invited as resource person. Encouraging words as well as Pre-Examination briefing are delivered to all the students in various classes.
- Mentoring Committee divide all the students into groups and each group is under the mentorship of a particular teacher. The mentors encourage their mentees to improve the attendance, academic and overall performance. WhatsApp group are created for communicating and conveying important messages to student.
- Due to Covid-19 online extra efforts were made during 2020-21 session.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3073	15

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Participative learning program organized by the college:

- Students are encouraged to participate in various

academic and co-curricular activities within and outside the college: Quiz, college weeks and inter-college sports, Debate, NCC, NSS, etc.

- Seminars / Presentations are organized for students.
- Due to Covid-19 College has Not Organized study tour, co-curricular activities and Sports activities.

Problem-solving methods organized by the college:

- All the departments gave home assignments to each student.
- College has made WhatsApp Group / You tube Channel on Which Discuss About Student Problems.
- In the College you Tube Channels were created by All faculty members individually and video lecture, pdf of study material were uploaded on respective channel beside this video lectures and pdf of study material had been uploaded on Rajiv Gandhi E- continent their Subject.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">Nil</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- Google forms App was used for Test and Internal examination in Multiple Choice Questions.
- College used Google drive for the store of study Material, links of drives were provided to students through WhatsApp group.
- All Teachers used You Tube Channel to take online classes during the Covid-19 Pandemic when the class could not be attended offline .

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )****2.3.3.1 - Number of mentors**

11

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	<a href="#">View File</a>

**2.4 - Teacher Profile and Quality****2.4.1 - Number of full time teachers against sanctioned posts during the year**

15

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

04

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

166

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

G.H.S. Govt. P.G. College is affiliated to MGS University, Bikaner and the students are only assessed during the annual examination conducted by the affiliating university For the internal assessment of the students a mechanism of three term tests in an academic year is adopted in our college. A committee named "Term Test Conducting and Assessment Committee" is constituted in college comprising of senior faculty members to deal with all the issues regarding the internal assessment mechanism. Departmental seminars are organized in all Post Graduate Department to develop the basic understanding of their subjects. In all the subjects where practical exams are part of the curriculum, it is mandatory to submit a practical record that is evaluated and marks are added during the final consolidation of results. The project report is also compulsory in some of the subjects and is considered for assessment. All the teachers are in the examination panel of the University and they render services in setting the question papers and evaluating the answer books.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">Nil</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

- Internal Examination related notifications are displayed prominently on the college website, WhatsApp and on college notice boards to communicate information related to internal assessment to students.
- Students are expected to have at least 75% of attendance as the students may require an exemption for their medical grounds and for participation in extracurricular activities.
- The Admission and Examination Committee of the college

has taken utmost care to students who have any complaints regarding External examination results within 15 days after result declaration.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">Nil</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Institution displays its vision mission, objectives, programme outcomes, programme specific outcomes and course outcomes on the website. The same has been conveyed to first year postgraduate and graduate students during the college orientation programme at the beginning of every semester.

The Alumni are invited at various events as chief guest or judges to interact with students and teachers. They share their experience on how specific course helped to shape their carrier and thus encourages aspirants to look positively towards the outcomes of programme. The alumni interaction helps the faculties to get the feedback on the programme and course

outcome and improvise the same for new batches by introducing add on courses or certificate courses.

Institution conducts as well as encourages faculties to attend workshops, seminars, refresher courses, faculty development programmes and interactive session with the expertise from universities as well as field to make the course component more relevant.

The direct assessment of the POs and COs is monitored through their performance in the University exams.

The feedbacks are collected from the students at Institute level as well as department level. The review is done on the achievement of the same.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/">https://hte.rajasthan.gov.in/dept/dce/</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The curriculum design and delivery in the institution aims at employability skills and competence. The Graduate and Postgraduate programme equip the learners for job opportunities in Central and State Government Services. The programme outcomes and courses outcomes primarily aim at imparting knowledge and skills.

Course outcomes are measured on the basis of performances of the students both in curricular and co-curricular activities and also on the basis of the student's performance in the class activities, laboratory work, assignments in different examinations and their role in departmental activities. Students performance is noted continuously on their regularity, receptiveness, participation in class discussion and the overall behavior. Their performance in the internal examination provides the initial clue of their learning outcome. Every year performance in the annual University examination is



communicated to students through their mark sheets. To track programme outcomes the departments maintain an alumni data base regularly updating information on their current employments and their endeavors.

Continuous assessment provides feedback on the efficacy on the teaching learning process and learning outcome of each course.

Students of NSS and NCC and Rover Scouts are Engaged in development related activities and social services.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="#">Nil</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

891

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="#">Nil</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://hte.rajasthan.gov.in/dept/dce/>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research

**projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)****3.1.2.1 - Number of teachers recognized as research guides**

00

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	<a href="#">Nil</a>

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

An academic ecosystem has been developed through optimum utilization of the physical and human resources available in the college such as library academic material, modern laboratory equipment, computers, high speed internet and Wi-Fi facilities. Innovation is created and encouraged by the efforts of various undertakings, departments and committees operating in the college.

Although co-educational activities were banned due to the Global COVID-19 pandemic during the session 2020-21, ant yet the college organized webinars, Online lectures and various competitions to bring awareness related to Covid-19. At the same time, work was done to connect the faculty members with innovative initiatives of excellence in study and teaching through 'Gyan Ganga Training'.

Various small projects were created and implemented under the Anandam curriculum. Online 'yoga practice training program' was organized for teachers and learners.

An institutional e-repository in the form of YouTube-channel of ICT material such as PPT, E-content, videos etc. has been created by the faculty members for the students. Events such as webinars on research methodology ensure the creation and protection of knowledge.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">Nil</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

01

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	<a href="#">Nil</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

14

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

08

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Special lectures, competitions, Shramdaan and awareness-rallies are organized regularly by NSS, NCC, Campus beautification Committee and during programs like Swachh Bharat Abhiyan. From the point of view of health awareness, exercises and expert-talks are organized on the topic of 'Yoga practice and meditation'.

From time to time, activities related to discharging social responsibility are organized, in which 'Beti-Bachao Beti-Padhao', 'Road-Safety', 'Gender Sensitivity', communal harmony, anniversaries of great & renowned personalities, national festivals etc. are prominent. Expert Talks, rallies and lectures etc. are organized regularly to spread the message of social awareness regarding avoiding female feticide, social evils, drug addiction etc.

To spread the awareness regarding Voting slogans, posters,

expert-talks and lectures are organized for the students. Efforts are made to establish a smooth dialogue between the college and the society by establishing contact with the local public representatives.

During the session 2020-21, due to Covid-19, all group activities were banned, hence co-educational activities could not be organized during this session.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

07

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1627

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The vision of the institution is to provide need-based quality education to all sections of society.

- The institution makes optimal use of buildings.
- There are thirty classrooms in total.
- Each Classroom is equipped with appropriate comfortable furniture, good ventilation, adequate LED light, good quality large white boards and other necessary material.
- To enhance the Teaching-learning process the faculty and the students are regularly motivated to use online platforms such as WhatsApp, Google, YouTube video, different online live class apps like zoom, Google meet, YouTube channel live streaming, Rajiv Gandhi e-content Bank, Gyandoot live sessions, Gyandoot 2.0 (Offline Classes), Gyan Sudha (Live & Offline sessions), Online Skill Development Courses, Online programs on social issues are used for the purpose.
- Every subject in PG has its own department. These spaces enable effective student teacher interaction on personalized basis. In front of each department there is a notice board where information regarding students is



displayed.

- Most of the departments are ICT enabled.
- ICT lab is equipped with 15 computers, 4MBPS ILL internet connection and LCD projectors along with interactive board.
- Common room and seminar hall are available for various activities and programmes of students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">Nil</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

For over all development of students college provide facilities for sport and cultural activities.

- Various sports are played by the students of the College including Volleyball, Basketball, Badminton, Kabaddi, Kho-Kho, Athletics etc.
- There are Sports courts and ground viz. Volleyball Ground, Basketball Court, Badminton Court.
- The Indoor Games includes Chess, Carrom, Table tennis, badminton etc. are facilitated to students.
- For Athletic Events Limited facilities are available in College Premises.
- For various tournaments players are provided with the kit for practice.
- There is a provision for TA/DA for participation in University, State and National events.
- There is a well-equipped and developed recreation room along with gym equipments such as Twister, front pully, Bench Press, practice cycles for girls and boys and abdominal board.

The College has open stage-ground to organize various literary & cultural events.

Seminar hall and NRSC building are used for a small-scale indoor cultural and literary activities like essay, poster, slogan, painting competitions, poetry recitations, debate, solo & group

dance, solo & group songs, plays, skits, fancy dress, mono acting, etc. The related & necessary facilities like mike, speakers, sound systems, recording camera, furniture, decorative items, display boards etc. are available in the college for various activities

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">Nil</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

03

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">Nil</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

806159

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

N/A

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="#">Nil</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)****4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0.7095

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

155

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college updates its IT facilities including Wi-Fi. At present, the IT facilities available in the college are, in brief, given below:

In all, there are 52 desktop computers and 17 laptops available in the college.

LAN facility is available in all the departments and administrative sections including library.

The whole of campus is enabled for wi-fi connectivity.

Licensed software - Windows, MS Word are operational.

The Computer Lab is furnished with 15 computers with internet facility, besides relevant required furniture, Printer and UPS.

There are one smart room and two rooms with an E-board facility.

**Multi-media Learning & LMS (Learning Management System):**

1. Mounted LCD projector in 01 department
2. Laptops in 05 departments
3. Computers with printers in every department
4. Online Teaching is done by providing learning-content in video format on YouTube channel and audio, text, photo, PPT, self-notes, pdf etc. in WhatsApp group of students of each class.
5. In all, 32 CCTV cameras installed in every corner in the college
6. A BSNL uninterrupted Lease Line has been procured with its facility extending into various blocks and

Departments with bandwidth of 04 MBPS/GBPS etc.

7. E-Mitra facility provided to students with installation of 01 E-Mitra kiosks.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">Nil</a>

#### 4.3.2 - Number of Computers

52

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

806159

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has adopted an established systems and procedures for maintaining and utilizing physical, academic, and support facilities which are described, as below.

The college provides a system of recording the complaints in separate register. Besides, one can also write an application to inform problems related with college. Once the issue is reported in the concerned register or any application is received, then, the concerned office staff takes appropriate action and resolves the problems.

1. The College provides separate Complaints/Suggestion boxes at two places in the campus.
2. The College Property Maintenance Committee monitors the property.
3. The Sports Committee is responsible to take care of maintenance of game's items and playground. If the sports' items are to be purchased a new, then, they report it, accordingly, to the college administration.
4. Need-based maintenance is opted for equipments' maintenance.
5. The College Development Committee, monitors the maintenance of existing infrastructure, equipments and proposes requirements.
6. Most of the maintenance-related paper works and record-keepings are done by In-charge of Central Stores. Similarly, the Departmental In-charge takes care of the maintenance of facilities in their respective individual departments.
7. There is a post of Mechanic who is to help the college administration in addressing the issues of maintenance.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">Nil</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

815

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>B. 3 of the above</b>
File Description	Documents
Link to Institutional website	<a href="#">Nil</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
00	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
00	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student</b>	<b>A. All of the above</b>



**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

42

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Government College Sujangarh believes in youth empowerment through quality education. The students are involved in a number of activities of the institution level and also at society level. Student's council known as Students Union is formed in the college as per the recommendation and guidelines laid down by "Lyngdoh committee" and the Government of Rajasthan orders and notification issued from time to time.

- Student Union is the member of 'Mahavidyalaya Vikas Samiti'. Student union act as an important channel for the generation of feedback experiences and grievance of the students at large.
- Student union also plays an important role in the conduct of culture fest "Sujla Sargam"
- National memorial days Independence Day, Republic Day, Gandhi Jayanti, Martyr's day etc are celebrated to develop the dedication and commitment toward nation.
- Competition and campaigns inter and intra college events in different areas comprising of debates, music, dance, drawing, poster, slogan etc are regularly held.
- Inter faculty (Science, Arts, Commerce) sports events is also organized including athletics, kabaddi, handball, volleyball etc.
- The annual function is held every year in January/February by the students. Winners from academic cultural sports and literary competitions are awarded with prizes and provided certificates.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	No File Uploaded

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is a non registered Alumni Association. The college conducts meetings with its alumni association which provides platform to the former students to provide suggestion with respect to the functioning and infrastructure. Its objective is to develop a strong relation between alumni and current students to assist current students in their career planning and placements to be the mentor for current student and give inputs for students. The institution inspires alumni association to contribute significantly for the development of the institution through financial and non-financial means. The alumni of the college are placed in the various corporate sector, education, businesses, professional fields, media, industry, political field, Social Work, academic and accessories the college utilized the intellectual inputs of its

working in the academic or professional field to enrich the curriculum. The old students of college not only support their parent Institution but also try to strengthen the ties between alumina in the community and the parent college. Due to global pandemic there is no alumni's association meetings held during the year. Hence no financial or other support were received.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)** E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The College has a defined organizational structure for effective decision making and execution of responsibilities.

The institution looks upon its students as living souls rather than as materials for manipulative fabrication. A substantive part of the enrolment comes from semi-urban and rural locales of the district. Their limitation of acquiring proficiency in English language, their lack of confidence, their personalities over-coloured with the local colouring undergo an educational conditioning in the institution to finally make them emerge as balanced citizens of the country.

The College works under the Commissionerate of College Education Rajasthan, Jaipur headed by the Commissioner who manages and administers the government colleges of the state, but at the college level the Principal is the head of the institution. He decentralizes duties and the senior faculty members are given charges of Establishment section, Accounts section and Academic section to shoulder various administrative

responsibilities.

More than 40 committees are framed at the beginning of every academic session. The Staff Council Meeting and respective committee meetings are called periodically for efficient implementation of agendas related to teaching, curriculum, admission, examinations, students' union elections, co-curricular and extracurricular activities and any other significant matter related to the development of the institution.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The participative management and decentralization practice of the college is reflected primarily in the constitution of various committees and their effective contribution in smooth functioning of the institution. The College besides imparting cost-effective education also lays emphasis on holistic development of the students. Ample opportunity and platform is provided to the students for their growth.

- The IQAC look after the functioning of the committees from time to time in the meetings and boosts the working of these committees. It arranges meetings with committees like NAAC, AAP to catalyze the smooth functioning of the college.
- The IQAC and RACE Committees also look after the AAP and NAAC committees. Both these committees are concerned with the auditing and assessment of the institution.
- The other committees of the college coordinate according to the Academic and Activity calendars of the session. For instance, The Literary and Cultural Committee works throughout the year, but when specific functions are organized like Sujla Sargam, Annual Function, more committees are framed for that specific occasion for the arrangement and management of the function. The core committee supervises, distributes and looks after the work of the sub-committees.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**Perspective plans:** The administrative strategies are planned and executed both at the Commissionerate and at the institutional level. Feedback is taken from students, teachers, alumni and parents. Action is taken on the feedback regarding teaching, institutional social responsibilities, augmentation of facilities and other areas within the purview of the principal. Matters and requirements related to finance are forwarded to the Commissionerate for further action

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	<b>No File Uploaded</b>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The post of PTI is presently working, a Sub Committee looks after all the sports activities. AAO deals with the financial matters. Besides, staff is recruited on contractual basis via College Development Committee like Safai Karamcharis, office typists etc. The teaching staff is assigned various responsibilities as conveners and members of committees.

**Service rules:**

The College is a Government institute and therefore it is mandatory to follow the rules, regulations, policies framed by the State Government (RSR).

**Recruitment:**

The teaching staff is recruited by Rajasthan Public Service Commission. The Class IV employees are recruited by the State government and contractual workers are appointed through the Employment Agency. In addition, there is a provision of Compensatory appointment in place of the demise of a close relative, based on the Govt. policy.

- **Grievance redressal:** The college has framed Internal complaints, Girls Mentoring and Grievance Redressal Committee and an Anti-Ragging cell to look into complaints and solve such issues. Besides, for grievance redressal related to G.H.S. Govt. PG College, the Employee ID of the Principal of the college is mapped by the Rajasthan Sampark portal.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Link to Organogram of the institution webpage	<a href="#">Nil</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college implements all the welfare schemes of the State



Government and also tries to facilitate the same through various effective welfare measures. GPF/NPS and SI are compulsory deductions for future security. Annual 'Group Insurance' is also deducted. Medical claims are reimbursed by the State Government as part of the health expense incurred by the employee. As an affiliated College, the University deducts 6% of the amount in the form of 'Teacher's Welfare Fund' from the remuneration of the teachers which they earn during the evaluation process, which is provided to the faculty member, based on the policy of the fund. Provident Fund is also deducted, which is also associated with long term future benefits of the employee.

Some of the other benefits

Leave for teaching staff:

- 15 privilege leave earned after completion of calendar year
- 20 half pay leave after completion of the year can be commuted on medical grounds.
- 15 CL in one academic session

Leave for non-teaching staff:

- 15 PL advance credited two times in a year
- 15 CL in a calendar year.

Leave for female staff:

- Maternity leave, two times in service period for 180 days  
Child care leave, 730 days in whole service period

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

00	
File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded
<b>6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year</b>	
<b>6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year</b>	
00	
File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded
<b>6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)</b>	
<b>6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year</b>	
05	

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of every employee, whether teaching or non-teaching, is appraised by the Principal and reviewed by the competent authority on annual basis covering various aspects of working/behavior and overall performance.

The 'Reportee' officer fills in a proforma at the first step, wherein he/she classifies the work undertaken under "Key result area", "Targets" and "Actual achievements".

The reportee also submits the details pertaining to any special work executed/carried out. At the second step the 'Reporting Officer' judges and rates the work carried out by the reportee under six criteria (i) Output of work (ii) Leadership qualities (iii) Analytical ability (iv) Management ability (v) Decision making ability (vi) Ability to take initiative.

At the third step, the 'Reviewing' authority, the Commissioner then finally gives the overall rating, which then is conveyed back to the reportee who is now the 'Accepting' officer.

Only for teaching staff: In addition to the above proforma, the teachers have to fill one more proforma which comprises of individual details.

Points of satisfaction/dissatisfaction and suggestions pertaining to Curriculum, teaching, examination, student service etc.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The funds received are properly allocated and distributed for the meant purpose and utmost care is taken that they are properly utilized. The AAO of the college maintain the details with regards to accounts, audited by a Chartered Accountant hired for the purpose by the College. Every year an Audit from the Directorate/ State checks and verifies the accounts for irregularities if any. Any shortcomings/objections, raised by the Audit are settled up as per rules and policies. The External Audit is carried out by the auditors from the Office of Accountant General (AG) Rajasthan, Jaipur. The Internal Audit is done by the team from Commissionerate College Education Rajasthan Jaipur. The accounts related to College Development Committee are audited by CA hired for the purpose by the College. In addition, Physical Audit is conducted by the Auditing Party.

An external audit was done by a team of Account General (GSSA), Rajasthan, Jaipur for the period of 04.2007 to 03.2014.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The funds are utilized as per GF & AR of the State. The principal is the DDO and looks after the financial matters including the salary of the college employees. The AAO maintains proper ledger.

State Government allocates a specific amount to Govt. Colleges for overall development and maintenance. The committee constituted for college developmental purpose puts forth the demand and requirements before the Principal. The state budget and grants are released for salary, TA, medical, office work, construction and maintenance, lab grant, books and journals, etc. This is disbursed as per allocated heads.

State Government Scholarships: Payment of fellowships and scholarships of UGC, ICSSR, and CSIR etc. are through PFMS. The payment of various Scholarships is online and executed through the SSO module.

RUSA: Funds amounting to Rs 2 crore were allocated to the college under three major heads-new construction, renovation and equipment. The fund was judiciously utilized and UC has been submitted. Governing and Monitoring bodies- Board of Governors (BOG) and Project Monitoring Unit (PMU) monitor the progress of projects initiated by RUSA.

Vikas Samiti: Requirements and urgent needs other than these are fulfilled by funds generated through Vikas Samiti.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell of the college has been working towards realizing the goals of quality enhancement and sustenance. The contribution of IQAC in implementing and driving resourcefulness to the growth and development of the college is conspicuous

Teaching through Online tools and Resources: With the widespread covid pandemic in 2019 and 2020, the teaching-learning process went on ceaseless and smooth. There was no break in the teaching and curriculum coverage of the students. The you tube channel of the college was created to facilitate the dissemination of information and knowledge to the students as widely as possible. To speed up the process, individual you tube channels were created by all teachers to smoothly carry on the teaching in the form of video lectures covering a major portion of the curriculum, trying to reach out to a wider audience and a majority of students. As many as 1227 video lectures and around 1290 PDF files were prepared by the faculty and shared among whatsapp groups of the students and other social network sites. Weekly assignments were given to provide a rough idea of the examination pattern.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC periodically reviews and suggests measures to upgrade the quality of the teaching-learning process by way of enhanced academic research, effective training and innovative pedagogies.

The curriculum is constantly reviewed, revised, and updated on the basis of Relevant and specific suggestions offered and feedback received from the students, teachers, and stake holders.

Progression/performance of students is adjudged after every academic session based on their results of the annual examination.

The college also promotes women-centered activities under the aegis of Women Cell to provide an extra edge to female students.

Besides classroom teaching and curriculum, the college also offers activities and programs that complement learning and learning experiences. It is advisable for students seeking admission at the first-year level to opt for any of the extra-curricular activities offered by the college.

The feedback procedure in the college is in the form of a questionnaire separate for parents, teachers, students and alumni.

The academic calendar is followed by the departments for monthly/ quarterly tests and seminars.

Smart classrooms, interactive e- boards, LCD, slide projectors, DVD players, computers, and internet connectivity has facilitated the learning process.

Admission committees of the college provide academic, personal, psycho-social guidance and counseling to the students.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

<b>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</b>	<b>C. Any 2 of the above</b>
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File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://hte.rajasthan.gov.in/college/gcsujangarh">https://hte.rajasthan.gov.in/college/gcsujangarh</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**Facilities for female students in campus and measures taken to promote gender equity in college.**

**The college's concern for the idea of gender equity reflects in a few measures taken throughout the year in campus, as follows:**

- **For assuring safety of female students of the college, most of the college campus is kept under surveillance with CCTV cameras.**
- **A considerable number of female students commute everyday from nearby villages ensuring a safe and secure environment for girls in college, we also have separate committee 'women harassment and grievance redressal committee' in place in aligned with the law.**
- **Girls common room is setup along with other arrangements**



to provide a safe and secure environment which is well ventilated and is furnished.

- For the convenience of girls in the college, separate toilets have been constructed in both the main campus and science college campus and sanitary vending machines have been installed in the girls washrooms the main campus and science college campus.
- I-Cards are issue to all students and it is mandatory to students to enter the college campus along with their I-Cards.

File Description	Documents
Annual gender sensitization action plan	<a href="#">Nil</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">View File</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**The College understands its institutional and social responsibilities towards Environment Protection and Waste Management.**

- For solid waste management we have put dustbins at various places.

- Old newspapers, files, assignments etc. are given for recycling to external agencies. Compostpits are also available in college. Plastic waste, Broken Glass, waste papers etc. are disposed of in a tank separately made exclusively for this purpose only. The broken furniture is being right off periodically as per government norms.
- E- Waste Management: The College maintains disposable waste in a planned way. Non-functional computers, printers, LCD projectors, non-functioning digital apparatus like motherboard, hard drive, keyboards, tables are stored in a separate room.
- The NSS unit constantly strives for cleanliness. It organizes cleanliness drive time to time in the campus for collection of garbage and solid waste.
- Biomedical and chemical wastes from different labs are collected and disposed of by incineration and dumped in specially dug pits.
- Liquid waste generated from the laboratories is directly transferred into the ground pit. Water cooler wastage is taken from a separate pipeline to water the plants in campus.
- In the chemistry lab, LPG gas burners are used instead of gas plant thus reducing carbon emission.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>  <b>1.Restricted entry of automobiles</b> <b>2.Use of bicycles/ Battery-powered vehicles</b> <b>3.Pedestrian-friendly pathways</b> <b>4.Ban on use of plastic</b> <b>5.Landscaping</b>	<b>A. Any 4 or All of the above</b>
File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<b>No File Uploaded</b>
Any other relevant documents	<b>No File Uploaded</b>
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>E. None of the above</b>
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<b>No File Uploaded</b>
Certification by the auditing agency	<b>No File Uploaded</b>
Certificates of the awards received	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>
<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built</b>	<b>C. Any 2 of the above</b>

environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Admissions are given in graduate and post graduate classes under the admission policy issued by the commissionerate, college education, Rajasthan. College has equal facilities for drinking water, girls common rooms, toilets, library, reading rooms etc for all the students. All the students actively and enthusiastically participate in NCC, NSS and sports activities etc.

- Literary and cultural activities - The Sujala Sargam programme is organized on a large scale by the literary and cultural committee. Various types of competitions are organized by committee, which inculcate the spirit of social harmony and unity among the students.
- Specified by the commissionerate college education, Rajasthan & art, literature, cultural , archaeology department , Rajasthan, college organized online competitions regarding covid awareness such as- Drawing, Slogan and Essay writing competitions.

- Sports Committee- Many events are organized by this committee. All the students actively participate in these sports. Unfortunately, due to covid-19 pandemic no sports activities could be organized during session 2020-21.

For the skill development of female students, to increase socio- cultural harmony and to bring awareness against social issues. Many programmes are organized by women cell. Due to covid-19 pandemic no activity could be organized during session 2020-21.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

College pays attention to develop and enhance the awareness of constitutional values among the students and teachers. The main objective is to strike a balance between livelihood and ethical values of life in a responsible citizen, which can only be inculcated by infusing professional skills along with moral values.

Every occasion of national glory is celebrated with the purpose to handover our grand and noble legacy to the posterity. Below are some of the practices:

In order to acquaint next generation with the glory of our history, life struggle of our national figures, hardships endured by them and sacrifices done by them, birth anniversaries , martyrs days, anandam day , yoga day, national festivals etc. are celebrated.

On the occasion of 150th birth anniversary of the father of nation; Mahatma Gandhi, various programmes were organized. In this series, college had organized a webinar on the eve of children's day i.e. 13/11/2020 on-?????? ???? ?? ?????????? ?? ?????? ??????????

On International Yoga day, on 21 June 2020 online yoga exercises

were facilitated by yoga trainer Ms. Abhilasha Rinwa (Sikar).

All the faculty members, NSS and NCC volunteers work continuously for promoting sense of discipline among the students.the betterment of the college.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">Nil</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**  
**4. Annual awareness programmes on Code of Conduct are organized**

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Co-educational activities are also organized regularly in the college for the all-round development of the students. For the

development of moral and human character, many programmes are organized on the anniversaries of great personalities, days of national importance and on various contemporary topics.

To develop social awareness among the students and to develop the qualities of a good citizen, we organize many programmes like Constitution Day, Voters Day, Youth Day, Yoga Day, Hindi Diwas, National Unity Day, Anandam Day etc. Along with this, information about various subjects is made available to the students to make them self-reliant by conducting lectures by various subject experts. The spirit of unity, discipline, sense of devotion to the country is infused among NCC cadets through parades and other activities.

Through various programmes of NSS, loyalty to labour and spirit of social service is instilled in the students. Sports activities are conducted regularly. Efforts are made to inculcate a sense of discipline, self-reliance, punctuality and self-confidence through sports activities.

Our aim is to do all-round development of students through various activities. The National festivals are celebrated with great enthusiasm and fervor in the college. Due to covid-19, various activities could not be organized.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### TWO BEST PRACTICES

#### TITLE OF THE PRACTICE

Alternative use of energy

## Girls education and skill development programme

### Objectives of the Practice

The dependence on conventional sources of energy will be reduced and natural energy will be obtained.

Women empowerment will happen in true sense only when we educate every girl child. Our college strives to promote girls education.

### The Context

Lack of adequate budget for solar panels and its maintenance

Due to lack of social consciousness, poverty, social customs, girls are not sent to institutions for higher ed.

Insufficient resources for skill development training for girls.

### The Practices

Solar energy plant is very beneficial from the economic point of view and sufficient use of natural energy.

To make women self reliant through skill development training.

### Evidence of Success

Solar Panels are successfully installed and working. Institution has installed solar panels having 20 KW capacities to go for alternative use of energy.

The college has a definite increase in female students from 38.61% in 2015-16 to 41.41% in 2020-21. Details attached.

### Problems Encountered and Resources Required

Lack of sufficient budget.

Unavailability of technical person.

Due to social customs and weak economic background.

Proper transport services from the villages are not available.



File Description	Documents
Best practices in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">Nil</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

#### Leading Educational Institution of Sujalanchal

Government College, Sujangarh, established in 1968, is the biggest government college in whole 'sujalanchal' (Sujangarh, Jaswantgarh and Ladnun) region. Over 2600 students are pursuing their higher studies in this institute. The most distinctive area of the institute is its focus on the all-round development of the personality of its students. For this purpose various co-curricular activities are conducted through out the session.

For an all-round development of their personality along with the goal of infusing moral and human values into them, the college organize various sports activities and programmes like Gandhi Jayanti, Swami Vivekanand Jayanti, Shahid Diwas, National Unity Day and Awareness programmes for hygiene, voter registration and tree plantation.

Many events are also being organized for the artistic development of the youth of the college like Sujla Sargam, Art and Craft workshop, Wall painting and Poster competition etc. For the skill development of the female students 'Mahila' 'Prakoshtha' organizes various programmes.

Two units of NSS and one unit of NCC are functional in the College that ensures the participation of the volunteers to various social welfare issues. The volunteers enthusiastically work for the various awareness programmes related to covid 19.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

Future plans of actions for next academic year are as follows:

- To have a well furnished Auditorium for Large scale events.
- To have a separate and well furnished seminar hall for guest lectures, workshops etc.
- To do Library automation
- To ensure development of green campus by organizing more tree plantation drives and encouraging more participation of students and have programs for faculty members like 'each one plant one' etc.
- To continue to encourage and help students for participation in sports activities especially female students
- To encourage more research activities in college
- To strengthen alumni association.
- To invite guest speakers from different fields and arrange guest lectures.
- To organize yoga and meditation camps for mental well being of students.
- To organize more workshops for students on skill development programmes.
- To ensure organizing awareness programme on entrepreneurship for students.
- To organize Entrepreneurship fair in college
- To organize of more seminars/workshops on use of ICT in quality teaching and learning for faculty members.

To organize variety of co curricular activities for holistic development of students in present competitive world