

Minutes

04.07.2020

The following points were discussed-

- A meeting of IQAC was held on 4th July, 2020, under the chairmanship of Principal Dr. Ranjan Saxena. Dr. Neeru Gupta was welcomed as new IQAC convener.
- A discussion was done DLQAC and its constitution. Principal, Dungar College will be convener and Assistant Director, Regional Office, Bikaner will be its member. Principals of Churu, Nohar, Sriganganagar and IQAC Coordinators will be its members.
- Nodal colleges will furnish the necessary information to DLQAC Convener.
- Geo-tagged photographs of all activities will be compulsory.
- All the relevant information of IQAC will be posted on Web-Portal.
- Constitution of IQAC was discussed. Mr. Rajesh Chura, Dr. Gargi Roy Choudhary, Dr. Sushila Ojha were nominated as external members. A meeting with external members was proposed on 07.07.2020.
- Minutes of meeting will be uploaded on web-portal.
- AQAR will be uploaded on web-portal

The following members were present in the meeting.

1. Dr. Ranjan Saxena-Principal
2. Dr. Vijayshree Gupta- NAAC Coordinator
3. Dr. Asit Goswami- SSR Coordinator
4. Dr. Asha Sharma
5. Dr. Rajni Sharma
6. Dr. Reena Saha
7. Mr. Dinesh Gupta
8. Mrs. Neeru Gupta – IQAC Coordinator

Action Taken

- External members were informed by e-mail.
- Minutes of the meeting was uploaded on web-portal.
- AQAR was uploaded on web-portal.

07.07.2020

Minutes

A meeting of IQAC with external members was held on 07.07.2020, under the chairmanship of Principal Dr. Ranjan Saxena.

The following points were discussed-

- External members were welcomed and minutes of previous meeting were read and accepted.
- Vision, Mission and Objective of IQAC was discussed.
- Work-plan for the current year was put before the house. The main agenda was upcoming NAAC inspection and proper documentation for AQAR.
- A proposal was made to collect monthly reports from all the committees.

- Principals of Nokha and Lunkaransar were informed to start preparing for NAAC accreditation.
- Regional Director, Dr. Rakesh Harsh addressed all the committee members.
- Dr. Asit Goswami shared information regarding filling the SSR.
- Mr. Rajesh Chura suggested industry and mines visit for students and proposed aid for internship for students.
- Dr. vijayshree Gupta, NAAC Coordinator informed about 30 courses MOU in university. She suggested that each student should register for atleast one course. It needs to be properly advertised during admission process.
- It was proposed to create a Facebook page for alumni to connect with alumni.
- PG departments should emphasize on conducting webinars, Quiz, and on,ine research papers.
- Dr. Shushila Ojha extended her help for providing internship to students and for their stay in Samaj Kalyan Vibhag hostels.
- Dr. Gargi Roy Choudhary suggested on infrastructural development and cleanliness of college.
- Suggestions were invited to conduct extra-curricular activities for students in Covid period.

The following members were present in the meeting:-

1. Dr. Ranjan Saxena-Principal
2. Dr. Vijayshree Gupta- NAAC Coordinator
3. Dr. Asit Goswami- SSR Coordinator
4. Dr. Asha Sharma
5. Dr. Rajni Sharma
6. Dr. Reena Saha
7. Mr. Dinesh Gupta
8. Mrs. Neeru Gupta – IQAC Coordinator
9. Dr. Rakesh Harsh- Regional Director- external member
10. Dr. Gargi Roychoudhary- external member
11. Mrs. Sushila Choudhary- external member
12. Mr. Rajesh Chura- external member

Action Taken

- NAAC and AQAR working plan was prepared.
- Committee conveners were informed about monthly submission of reports.
- SSR writing was initiated.
- Students were informed about 30 courses for which MOU was made in university.
- Alumni Facebook page was created.
- PG departments were instructed about conducting webinars, quiz and research papers.
- Cleanliness drive was initiated with the help of NSS, NCC and Rangering.
- API form of Mr. Monti Majumdar was forwarded to Commissionerate.

29.10.2020

Minutes

A meeting of IQAC was held on 29.10.2020 under the chairmanship of Principal Dr. Shishir Sharma. The minutes of previous meeting were discussed and accepted. The following points were discussed.

- A discussion was made to increase and improve the study material provided to students in online mode during Covid period. All students should be connected by whatsapp groups.
- A discussion was made on e-content preparation for which commissionerate conducted a training programme.
- Examinations are being conducted as per the government guidelines.
- No mask no entry poster was inaugurated with help of NSS volunteers.
- A discussion was made on SSR, which was sent to SLQAC. SLQAC returned the SSR along with suggestions for improvement.

The following members were present,-

1. Dr. Shishir Sharma-Principal
2. Dr. Vijayshree Gupta- NAAC Coordinator
3. Dr. Asit Goswami- SSR Coordinator
4. Dr. Asha Sharma
5. Dr. Rajni Sharma
6. Dr. Reena Saha
7. Dr. Nidhi Agarwal
8. Mr. Dinesh Gupta
9. Mrs. Neeru Gupta – IQAC Coordinator
10. Dr. Rakesh Harsh- Regional Director- external member
11. Dr. Gargi Roychoudhary- external member
12. Mrs. Sushila Choudhary- external member
13. Mr. Rajesh Chura- external member

Action Taken

- The faculty members were instructed to improve quality of E-content
- All the students were added in the whatsapp groups.
- Mentors were made to monitor e-content sharing in each group.
- No mask-no entry was followed.
- The SSR committee was updated and new members were called for meeting regarding SSR submission.
- PG Departments were instructed to conduct atleast one webinar/ workshop per week.

15.11.2021

Minutes

Under the chairmanship of Principal Dr. Shishir Sharma a meeting of IQAC members was commenced in the seminar hall. The meeting started with new year welcome which was followed by reading the minutes of previous meeting and its acceptance. The following points were discussed in this meeting:-

- To celebrate the 75th Anniversary of the college, the Principal constituted a core committee for organizing year long programmes. Dr. Indira Goswami, Dr. Asit Goswami and Dr. Ranjan Saxena were nominated as the committee members.

- On the occasion of 75th Anniversary the college e-magazine was launched by honourable higher education minister, Mr. Bhanwar Singh Bhati and honourable Energy Minister, Dr. B.D.kalla.
- Alumni was instructed to constitute its executive committee.
- INFLIBNET had been upgraded for library. It was proposed generate password for all faculty members and to train them to use the software.
- Guideline was given by Principal for Supplementary examinations.
- Suggestions were invited for 75th anniversary celebration and SSR review,
- Dr. Gargi Roychoudhary suggested to upgrade the library and for publication of quarterly news letter of the college so that the information regarding college activities can be circulated among students, parents and media.
- Dr. roychoudhary also suggested for anti-texture treatment of books.
- She further suggested that a Sudarshan award should be started for girls in collaboration with the royal family.
- Various suggestions were given for 75th anniversary celebration, as lecture series, quiz, debate, and cultural programmes.
- Dr, Ranjan Saxena suggested that IQAC member Mr. Rajesh Chura should extend financial help for providing scholarship to the outstanding students of the college.
- Alumni member Dr. Reena Saha suggested to invite an alumni of the institute in each programme to ensure maximum alumni participation.
- Principal suggested that media should be well informed about 75th anniversary celebration. In addition distinguished alumni of every field should be felicitated.
- Alumni bank account was suggested to be transferred in current account as the Principal suggested.
- Principal instructed IQAC to conduct examinations and beginning classes as per government guidelines.
- It was proposed to manage the seminar hall. Furniture and mike system should be proper for future meetings.
- Room no 27 was proposed to be a smart class room
- Dr. Nidhi agarwal suggested that food stalls can be organized as per Covid guidelines by the PG students of Home Science.
- Blood donation camp and health check-up camps were proposed.

The following members were present:-

1. Dr. Shishir Sharma-Principal
2. Dr. Vijayshree Gupta- NAAC Coordinator
3. Dr. Asit Goswami- SSR Coordinator
4. Dr. Asha Sharma
5. Dr. Rajni Sharma
6. Dr. Reena Saha
7. Dr. Nidhi Agarwal
8. Mr. Dinesh Gupta
9. Mrs. Neeru Gupta – IQAC Coordinator
10. Dr. Rakesh Harsh- Regional Director- external member
11. Dr. Gargi Roychoudhary- external member
12. Mrs. Sushila Choudhary- external member

13. Mr. Rajesh Chura- external member

Action Taken

- Dr. Indira Goswami, Dr. Ranjan Saxena and Dr. Asit Goswami were informed about their nomination for core committee made for 75th anniversary celebration.
- INFLIBNET passwords were generated for all faculty members and guidance was given about the use of the software by Dr. Arvind Mathur.
- Executive committee of alumni was constituted. Dr. Shishir Sharma, Principal was made guardian; Dr. Prabha Bhargava was elected as President; Dr. Himanshu Kandpal was made Secretary; Dr. Lalita Yadav was elected as Treasurer; and Dr. Sudha Acharya was made the Media Secretary.
- Work- plan was made for 75th anniversary celebration. Looking at the Covid restrictions, it was planned that the celebration will be continued through out the year.
- Alumni were registered via google form.
- Plans were made to upgrade the existing facilities of the seminar hall.
- Process of making room no. 27 as a smart classroom was initiated.
- Rashtriya Balika Saptah was celebrated from 21-26th January, 2021. Health, nutrition and beauty care camp was organized. Dr. Preeti Gupta was called as expert.

08.02.2021

Minutes

A meeting of IQAC members of college was held under the chairmanship of Principal, Dr. Shishir Sharma. the following points were discussed:-

- Dr. Indira Goswami was made the new IQAC convener and welcomed for the post.
- The members were instructed to speed up the process of filling SSR after submission of IIOA on 02.02.2021.
- It was proposed to list out the requirements for this purpose and to make expenditure from development fund for this purpose.

The following members were present:-

1. Dr. Shishir Sharma- Principal
2. Dr. Indira Goswami- IQAC Convener
3. Ms. Neeru Gupta
4. Dr. Asha Sharma
5. Dr. Rajni Sharma
6. Dr. Nidhi Agarwal
7. Dr. Dinesh Gupta

Action Taken

- The members started working of SSR filling.
- Requirements were listed out to speed up the SSR work.

12.04.2021

Minutes

Inspection of college by Dr. B.L. Sharma, OIC, on 12.04.2021 was followed by meeting with IQAC members to discuss progress of upcoming NAAC inspection. The points discussed are as follows:-

- All departments and classrooms should be well furnished.
- Furniture and building should be coloured.
- Library should be properly arranged.
- Maximum use of digital classrooms.
- Boys fund can be utilized for maintenance.
- Proposals to be send for opening Geography at UG level and Chemistry and Botany at PG level under SFS.
- RUSA funds should be joined on college and upload on web portal.
- To prepare departmental profiles and presentation.
- Encourage research
- Student feedback should be made strong and strong points should be further strengthened.
- To effort for A grade in NAAC.
- Principal suggested to increase number of menus on website and to fill vacant seats of faculty.
- Dr. Asit Goswami suggested zero posts of EAFM and History should be filled.
- It was proposed that students should provide their complete data and Unique ID at the time of promotion from second to third year and previous to final year.

The following members were present.:-

1. Dr. Shishir Shrams- Principal
2. Dr. Indira Goswami- Co-ordinator
3. Dr. Rishabh Jain
4. Dr. Shruti Goswami
5. Ms. Neeru Gupta
6. Dr. Asha Sharma
7. Dr. Rajni Sharma
8. Dr. Nidhi Agarwal
9. Dr. Dinesh Gupta

Action Taken:-

- Plans were made for furnishing of departments and campus.
- Departments were instructed to prepare departmental profiles.
- Use of digital classrooms was promoted among the faculty.
- Departments were instructed to prepare departmental feedbacks and strengthen their alumni.
- Proposals were prepared for UG Geography and PG Chemistry and Botany under SFS.
- Requirements for filling vacant seats was sent to the commissionerate.