



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		GOVERNMENT COLLEGE SURATGARH
Name of the head of the Institution		Dr. Asha Sunariwal
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01509220168
Mobile no.		9461136668
Registered Email		gcsuratgarh@gmail.com
Alternate Email		iqacgcsuratgarh@gmail.com
Address		NH-62, Near Akashwani Kendra ,Suratgarh
City/Town		Suratgarh
State/UT		Rajasthan
Pincode		335804
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Irvinder kaur
Phone no/Alternate Phone no.	01509220168
Mobile no.	9414224148
Registered Email	gcsuratgarh@gmail.com
Alternate Email	iqacgcsuratgarh@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://hte.rajasthan.gov.in/college/gcsuratgarh/iqac">https://hte.rajasthan.gov.in/college/gcsuratgarh/iqac</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/govt_college_suratgarh/uploads/doc/Academic%20calendar%202018-19.pdf">http://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/govt_college_suratgarh/uploads/doc/Academic%20calendar%202018-19.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	71.6	2004	04-Nov-2004	03-Nov-2009
2	B	2.27	2014	24-Sep-2014	23-Sep-2019

<b>6. Date of Establishment of IQAC</b>	25-Jul-2005
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Requirement of channel gates for the newly constructed	14-Feb-2019 30	2081
To start free coaching for competitive examinations and free books for general knowledge to be distributed among registered students for all the faculties.	14-Feb-2019 180	2051
Renovation of the newly established SMART ROOM with curtains, floor mat, electrical lighting, white wash and good quality chairs facilities.	14-Feb-2019 45	2071
Installation of all the equipment purchased under RUSA including air conditioner and their checking by technical persons.	14-Feb-2019 60	2081
Completion of language lab / meeting room.	21-Dec-2018 45	2051
Payment of pending TA bill/practical examination remuneration bills in the college by writing to Government and university respectively.	21-Dec-2018 30	20
To start one more ICT lab for staff and students.	21-Dec-2018 180	2071
Completion of pending task of RUSA scheme like renovation of office cabin, gate of the lawn, sports ground of the basketball, wall of the auditorium and steel stairs for main building and science.	21-Dec-2018 360	2081
No Files Uploaded !!!		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
GOVERNMENT COLLEGE	NA	RUSA	2018 0	0

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. Completion of pending task of RUSA scheme like renovation of office cabin, gate of the lawn, sports ground of the basketball, wall of the auditorium and steel stairs for main building and science. 2. Renovation of the newly established SMART ROOM with curtains, floor mat, electrical lighting, white wash and good quality chairs facilities. 3. Installation of all the equipment purchased under RUSA including air conditioner and their checking by technical persons. 4. To start free coaching for competitive examinations and free books for general knowledge to be distributed among registered students for all the faculties. 5. Payment of pending TA bill/practical examination remuneration bills in the college by writing to Government and university respectively.

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Completion of pending task of RUSA scheme like renovation of office cabin, gate of the lawn, sports ground of the basketball, wall of the auditorium and steel stairs for main building and science.	RUSA grant of RS. 30 lakhs. Transferred to PWD for the completion of pending task at the earliest.
Construction of wall of girl hostel wall by municipality.	Construction of wall of girl hostel wall by municipality completed.
Regarding payment of pending TA	Payment of pending TA bill/Practical

bill/practical examination remuneration bills in the college, members urged to write to Government and university respectively.	examination remuneration bills in the college was completed
Installation of all the equipment purchased under RUSA including air conditioner and their checking by technical persons.	Installation of all the equipment purchased under RUSA including air conditioner and their checking by technical persons is completed.
Renovation of the newly established SMART ROOM	Renovation of the newly established SMART ROOM with curtains, floor mat, electrical lighting, white wash and good quality chairs facilities is completed.
To start free coaching for competitive examinations and free books for general knowledge.	Free coaching for competitive examinations and free books for general knowledge were distributed among registered students for all the faculties.
Requirement of channel gates for the newly constructed Dr. Radhakrishnan Hall	Channel gates for the newly constructed "Dr. Radhakrishnan Hall "for the safety of the building completed.
<a href="#">View File</a>	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	08-Dec-2018
17. Does the Institution have Management Information System ?	No

### Part B

#### **CRITERION I – CURRICULAR ASPECTS**

##### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

"Education is the manifestation of the perfection already in human soul" Swami Vivekananda Our institution aims to amplify the process of the students to activate energy lying dormant in them to accelerate their speed to keep pace with changing world. Education is a dynamic process which strengthens the students to make the best use of their capacity to make the world a better

place to live. The institution is committed to invigorate the rural youth to materialize their dreams and to nurture future citizens to wards excellence. Our motto is 'knowledge is power' the institution works through the principle of teacher student interaction to unfurl the immense potential lying locked in our rural youth and to sensitize learners towards social concerns, human rights, gender and environmental issues. In order to fulfill its above stated vision and mission the college is committed to manage college resources effectively and to meet needs of the students' .The staff plans the curricular as well the co-curricular activities in a way for the integrated development of the students' personality. The institution provides them well furnished library to keep them equipped with the vast treasure of knowledge. The timetable is strictly adhered to and the curriculum designed by the University is covered during the session following which there are revision classes. The students are free to consult teachers at any point of time through direct contact or through email or telephone. Sports facility helps to ensure their physical wellbeing. N.S.S. and rover-ranger and N.C.C. activities prepare a solid ground for students' social and mental development. The vision, mission and objectives of the institution are displayed on the sign board at the main entrance of the college. At the institutional level, the teachers are supported in many ways. The teachers have an easy access to the library of the college for knowledge up gradation. The college has subscribed to various journals and books related to different subjects. We have 2 smart rooms in the college. Teachers take e-lectures of their respective subjects in these smart rooms. In these smart rooms we take motivational lectures also.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NA	NA	01/01/2018	0	NA	NA

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	02/07/2018
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	ARTS (GEO, POL, HISTORY, ECO, HINDI, ENG, ETC.)	02/07/2018
BCom	COMMERCE	02/07/2018
BSc	SCIENCE (BIO, MATH)	02/07/2018
MA	HISTORY	02/07/2018

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NA	02/07/2018	Nil
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### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	NA	Nil
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## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>We receive feedback mainly from students, teachers, parents and alumni. On account of discussion updates with the students and the discourses among staff members, the faculty members who are members of BOS, convey the issues so discussed to the university regarding syllabus. The college development committee is also one of the most important channels of providing informal feedback received from its member and non-members. The committee comprise of local MP, MLA, public representatives, faculty members and principal of the college who is also the president of the committee. It has played an important role in up gradation of the college by providing feedback from the society. The students gave positive feedback regarding teachers of the college as well as the education system. Parents suggested including aspects of life skills and human values in college curriculum. For this feedback these suggestions transferred to Incharge, Youth Development Centre, running in college. They have also suggested that Sufficient reference material and books should be available for the topics mentioned in the syllabus in library. Regarding this feedback, college already has sufficient number of books in library.</p>

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	ARTS	600	1620	599
BCom	COMMERCE	100	85	75
BSc	SCIENCE	90	185	90
MA	HISTORY	60	96	60
<a href="#">View File</a>				

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1959	92	20	2	2

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
20	20	20	1	2	2

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution ensures the outcomes stated in the institution syllabus. After the declaration of results, Principal holds a meeting of the Teachers of the departments wherein the results are reviewed and suggestions are discussed to ensure better achievement in the subsequent examinations. The achievement of the students is also analyzed at the departmental level so that the pedagogical strategies could be planned accordingly. For achieving the desired learning outcomes, faculty members plan their teaching strategies as well as the content based on the specified objectives. the motto of the institution. Various departments and committees develop activities like departmental fests such as Hindi Day, or Science exhibition during fests, chart and model preparations which are displayed in the college premises for a period of time to motivate and appreciate the students to perform and aim higher in their subjects. Extension activities such as awareness rallies, cleanliness campaigns, social clubs, and such activities enable the students to think out of the box and be creative, proactive and inculcate the values of ethics in students As a result of this continuous and constant mentoring from the qualified and enthusiastic faculty members, the institution was able to make many students to score distinctions, medals and give honors. Many of our students have participated in inter collegiate fests, sports meets of state and national level and have brought accolades to the institution. The extracurricular activities such as NSS SCOUT and NCC has made our students achieve many awards and grades which are highly exemplary of the attainment of the outcomes as mentioned in the outcomes

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2051	20	01:102

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
22	20	2	Nil	11

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level,	Designation	Name of the award, fellowship, received from Government or recognized
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	international level		bodies
2018	NA	Lecturer	NA
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Final	2018-19	30/04/2019	05/06/2019
BCom	Final	2018-19	30/04/2019	25/05/2019
BSc	Final	2018-19	30/04/2019	12/05/2019
MA	history	2018-19	30/04/2019	01/06/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Internal assessment for all courses and subjects is done strictly as per commissionerate and university guidelines. The college conducts internal assessment throughout the year. The results are constantly monitored by teacher to ensure consistent performance of the students. The internal tests are conducted, Attendance and assignments are also considered. 20 marks Tests are conducted methodologically which include question papers as per university pattern, timetable and seating arrangement of the students according to their register numbers.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Admission of Students in June 2018. Admission completed according to norms of DCE Rajasthan. • Teaching Started 1st July, 2018. • Tests conducted in Sept 2018. Successful completion and assessment of answer sheets. • Teaching continuous from Oct. to 25th December 2018 • IInd Term Test 3rd week of Dec. Successful completion and assessment of answer sheets. • Winter Break 25th Dec. to 31st Dec 2018. Winter Vacations • Teaching from 1st Jan to 15th completed followed by revision and doubt clearing classes • Annual University Exam begins for theory and practicals. Successful completion of University Exams from Feb to May 2019.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://hte.rajasthan.gov.in/college/gcsuratgarh>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Final year	BA	ARTS	384	373	97
Final year	BSc	SCIENCE	60	60	100

Final year	BCom	COMMERCE	61	59	97
Final year	MA	ARTS (HISTORY)	32	30	94
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[https://docs.google.com/forms/d/e/1FAIpQLSflzA31TYBUPiLNasoJt\\_guZd6mT1zmLVMrXS09INpwmGOOqQ/viewform](https://docs.google.com/forms/d/e/1FAIpQLSflzA31TYBUPiLNasoJt_guZd6mT1zmLVMrXS09INpwmGOOqQ/viewform)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NA	0	0
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA	NA	25/10/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	02/07/2018	NA
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	NA	NA	NA	NA	02/07/2018
No file uploaded.					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
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National	HISTORY	2	0
National	GEOGRAPHY	1	0
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
HISTORY	1
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	2018	0	NA	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	2018	Nil	Nil	NA
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	15	10	Nil	Nil
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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
SWACH BHARAT ABHIYAN ,SADAK SURAKHSA SAPTAH	NSS AND STATE GOVERNMENT	7	150
GANDHI PUNYA TITHI PAR NASHA MUKTI ABHIYAN	NSS AND STATE GOVERNMENT	5	141
BETI BACHAO – BETI PADHAO ABHIYAN	NSS AND STATE GOVERNMENT	5	137
KOMI EKTA SAPTAH	NSS AND STATE GOVERNMENT	6	125
MAHATMA GANDHI	NSS AND STATE	14	168

JAYANTI ,BLOOD DONATION DAY	GOVERNMENT		
TEACHERS DAY	NSS AND STATE GOVERNMENT	15	157
INTERNATIONAL LITERACY DAY	NSS AND STATE GOVERNMENT	4	118
WATER SELF DEMONSTRATION DAY	NSS AND STATE GOVERNMENT	6	139
GREEN RAJASTHAN WEEK	NSS AND STATE GOVERNMENT	7	87
INTERNATIONAL YOGA DAY	NSS AND STATE GOVERNMENT	5	127
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	Nil
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Scout (rover/ranger)	Raj. Rajya Bharat scout and guide	Nipun, Rajya puraskar	2	18
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	0	NA	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
0	0	NA	01/07/2019	01/07/2019	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	02/07/2018	NA	Nil
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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
53	22.7

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
Laboratories	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Newly Added
Seminar Halls	Newly Added
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NA	Partially	0	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	15213	Nil	2165	534356	17378	534356
Reference Books	7906	Nil	784	691864	8690	691864
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	02/07/2018
No file uploaded.			

### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co	Computer	Internet	Browsing	Computer	Office	Departme	Available	Others
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	computers	Lab		centers	Centers		nts	Bandwidth (MBPS/GBPS)	
Existing	53	30	10	2	0	3	10	5	0
Added	12	0	1	3	0	2	0	4	0
Total	65	30	11	5	0	5	10	9	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA(recorded but not uploaded on the portal)	<a href="https://hte.rajasthan.gov.in/college/gcsuratgarh">https://hte.rajasthan.gov.in/college/gcsuratgarh</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0.25	0.25	0.6	0.6

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities, laboratory, library, sports complex, computers, classrooms, etc. The college takes direct initiative in the maintenance and upkeep of infrastructure and support facilities. The head of institution, accounts officer and office superintendent and college academic staff monitor the quality of maintenance of infrastructure and equipment frequently examine them for finely maintenance and repair to ensure performance and accuracy. Lab equipment is strictly inspected by lab assistant and faculty member. Funds procured from state/central govt and The UGC RUSA is utilized according to specification. Electrically sensitive equipment is provided with necessary back up to ensure steady functioning and to safeguard against voltage fluctuations. In case of disruption in power supply the diesel generator having a capacity of 60 KVA functions as the substitute source. The power requirements including outdoor lighting during night are met through solar power panel and battery installed in the college. The classrooms are well maintained, spacious and ventilated. The use of the computer lab is scheduled as per time table. The college has 55 computers for students, office, administrative block, departments. All sports activities are under the in charge of the D.P.E. The college has sports room and sports utilities. Time is allotted to students for using gym, indoor badminton, T.T., chess, hall. The maintenance of the courts, grounds is done regularly. Common faculties like ground, multipurpose hall are provided to students.

<https://hte.rajasthan.gov.in/college/gcsuratgarh>

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

## 5.1 – Student Support

### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NA	0	0
Financial Support from Other Sources			
a) National	CM SCHOLARSHIP	257	1285000
b) International	0	Nil	0
<a href="#">View File</a>			

### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
NA	02/07/2018	Nil	0
No file uploaded.			

### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	NA	Nil	Nil	Nil	Nil
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### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	7

## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	Nil	Nil	NA	Nil	Nil
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### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
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2018	Nil	0	0	0	0
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Essay, debate, song, dance etc.	College	126
Sports-Volleyball, Kabbadi, Badminton, Athletics, T.T. CRICKET	College	264
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	NIL	National	Nil	Nil	Nil	NIL
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Council is elected by the students of the institution through voting on the day scheduled by the orders of the State Govt, which generally takes place in the month of August. The members of the council include the President, Vice President, General Secretary and the Joint Secretary. There is also a team of Cultural, Literary, Sports affairs in-charges. The council takes an active part in the upcoming events and activities of the institution, specifically related to the student welfare. They are invited to the important meetings of the institution prior to the decision making of the events of the college. They also represent the problems, grievances and demands of the students in the office, as a result of which the college administration works for the student welfare. The council actively participates in collecting funds and donations from the local MLAs, politicians, social organizations and contributes in infrastructure development in several ways.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

25

5.4.3 – Alumni contribution during the year (in Rupees) :



0

5.4.4 – Meetings/activities organized by Alumni Association :

0

**CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Government college ,Suratgarh practices decentralized and participative management in letter and spirit in all its activities, initiatives, planning and decision making reflected as under: 1. There are 3 UG programmes and 1 PG department in history. Besides observing general institutional policies and principles teachers are entrusted with total responsibility pertaining to conduct of regular classes, continuous assessment, student progression, guest lectures in YDC and NSS, library and routine accounting in completely decentralized manner. 2. The Mahavidyalaya vikas samiti,works for development of college includes MP/MLA or their representatives,intellectuals, reputed people of the city ,few staff members and student representatives. Similarly there are various committees that includes members from teachers, state and students, it truly demonstrate the decentralization and participative management in the college. 3. We believe that the purpose of education is not merely to prepare students for a career but education should nurture enlightened citizens with strong value-base. To this end there are activities like NCC,NSS,Yoga,Scouting ,Jhankar-cultural festival etc. Such a diverse range of activities cannot be sustained without active participation of every faculty and staff member. Our college has a long tradition of celebrating large number of cultural and religious festivals of India with active participation of all. Likewise, to develop nationalism we celebrate Independence Day, Republic Day, youth day, and harmony day and birth/death anniversary of father of the Nation. 5. Some core functions of the university such as admissions and performance appraisal are fine examples of participative management. 6. The process of allocation of finances is transparent, need based and participative. The Heads of the respective departments discuss the requirement for the next financial year with faculty members and submit to Finance Committee with a provision for mid-term review. All departments enjoy financial autonomy for recurring and non-recurring expenditure. 7. Annual function, prize distribution, blood donation camps, camps of NSS, Student union elections etc. are all successfully completed due to active participation of staff and students.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

**6.2 – Strategy Development and Deployment**

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	1. Faculty members and research scholars are attended National/International conferences/seminars and presented their research work. 2. Many research papers have been published in Journals of National/International repute.
Library, ICT and Physical	2. Purchase of books and magazines on

Infrastructure / Instrumentation	regular basis.
Teaching and Learning	1. Use of ICT in teaching and learning is being encouraged. 2. Group discussion, presentation, assignments. 3. Faculty members are well equipped and updated through various programmes. 4. Field work excursions and students seminars at departmental level.
Admission of Students	1. Online process of admission, collection of fee, issuing of identity cards and allocation of optional subjects is initiated. 2. Admission is strictly on the basis of merit.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	1. Online process of admission, collection of fee, issuing of identity cards and allocation of optional subjects is initiated. 2. Admission is strictly on the basis of merit.
Examination	Examination and Evaluation Annual examination and evaluation are conducted by MGS University, Bikaner. However, term test, seminar for PG students are conducted by the College time to time for the benefit of students.
Finance and Accounts	Salary and scholarship bills prepared through Pay Manager under Integrated Financial Management System (IFMS)

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	NA	NA	NA	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	NA	NA	02/07/2018	02/07/2018	Nil	Nil

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Microsoft office specialist training (MOS)	1	08/10/2018	12/10/2018	5
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	1	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	0

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes Institution conducts internal and external financial audits regularly.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA
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6.4.3 – Total corpus fund generated

0

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	No	NA
Administrative	Yes	Dept of Accounts and Finance, Govt. of Rajasthan	Yes	AAO, COLLEGE

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NA

6.5.3 – Development programmes for support staff (at least three)

NA

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Under the RUSA scheme an auditorium and a new classroom with the grant of 70 lakh and around 29 lakh of vikas samiti are newly constructed. 2. With renovation grant of RUSA (70 lakh) campus beautification, repair, paint, science block renovation, water points and roof repair is done. 3. Procurement grant of RUSA (60 lakh) was proved very beautiful for the enrichment of academic /sports facilities like new computers, laptops, interactive board, leased line, furniture, water coolers, airconditioners, LPG gas lifiting gymnasium and new books etc.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Completion of pending task of RUSA scheme like renovation of office cabin, gate of the lawn, sports ground of the basketball, wall of the auditorium and steel stairs for main building and science.	21/12/2018	02/07/2018	31/03/2019	2071
2018	To start one more ICT lab for staff and students.	21/12/2018	02/07/2018	31/03/2019	2071
2018	Payment of pending TA bill/practical examination remuneration bills in the college by writing to	21/12/2018	02/07/2018	31/03/2019	20

	Government and university respectively.				
2018	Completion of language lab / meeting room.	21/12/2018	02/07/2018	31/03/2019	2051
2018	Installation of all the equipment purchased under RUSA including air conditioner and their checking by technical persons.	14/02/2019	02/07/2018	31/03/2019	2051
2018	Renovation of the newly established SMART ROOM with curtains, floor mat, electrical lighting, white wash and good quality chairs facilities.	14/02/2019	02/07/2018	31/03/2019	2051
2018	To start free coaching for competitive examinations and free books for general knowledge to be distributed among registered students for all the faculties.	14/02/2019	02/07/2018	31/03/2019	2051
2018	Requirement of channel gates for	14/02/2019	02/07/2018	31/03/2019	2051

the newly constructed "Dr. Radhakrishnan Hall" for the safety of the building.

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender Sensitization	22/08/2018	22/08/2018	75	Nil
Awareness and Women Safety	13/09/2018	13/09/2018	110	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1. Solar energy 2. Use of LED bulbs/power efficient equipment.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	3
Rest Rooms	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	20/12/2018	7	Cleanliness Drive in Adopted villages of NSS	Cleanliness	136
2018	1	Nil	22/12/2018	1	Rally on democracy, drug abuse and cleanliness	Awareness on drug abuse and Cleanliness	165

2018	1	Nil	26/12/2018	1	Shram daan by voluntary	Importance of Physical labour	150
2018	Nil	1	25/09/2018	1	Rally on Road Safety	Awareness on road safety rules	47

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#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for students	01/07/2018	Displayed on painted board/banner at the entrance of the college.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Gandhi Jayanati	02/10/2018	02/10/2018	168
Swachhta Diwas	02/10/2018	02/10/2018	121
Independence Day	15/08/2018	15/08/2018	125
National Unity Day	31/10/2018	31/10/2018	108
Constitution Day	26/11/2018	26/11/2018	102
Republic Day	26/01/2019	26/01/2019	112
Martyrs Day	30/01/2019	30/01/2019	105

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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Solar energy 2. Use of LED bulbs/power efficient equipment. 3. Plastic awareness programmes are conducted. 4. Dustbins are provided in all class rooms for maintaining cleanliness effectively. 5. Rain water harvesting. 6. Construction of tanks and bunds 7. Restricted entry of automobiles 8. Ban on the use of Plastics 9. Landscaping with trees and plants

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

1. Plantation Programme The college organizes various programmes to create awareness among students in the campus and involve them in maintaining green environment. 2. Inter College Sports Activities were organized and students were encouraged to make use of gymnasium facilities provided by the college.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

1. The college offers no. of scholarships for the economically poor students to pursue their higher education in the college. 2. The college is committed imparting quality education to empower the students and strive to foster integral development of the students by enabling them to be intellectually alert, emotionally balanced, morally sound, socially committed and culturally enriched. 3. Besides academics, the college aims to other skills of students inform of various extracurricular activities. Students are encouraged to participate in sports activities to derive a vigorous healthy life.

Provide the weblink of the institution

### **8.Future Plans of Actions for Next Academic Year**

1. To promote the research activities of the faculty and the institution on the whole. 2. Data collection, compilation and preparation of NAAC AQAR to be initiated on a priority basis. IQAC to supervise and monitor the work. 3. Construction of stairs for first floor 4. Renovation of college boundary wall 5. Installation of instruments procured under RUSA in Labs and gymnasium. 6. Renovation of language lab 7. Academic activities for the post graduate students to be increased to improve their confidence. 8. Campus Beautification and preparation of lawns around the parking area.