



## YEARLY STATUS REPORT - 2022-2023

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	SWARGIYA SHREE GURUSHARAN CHHABRA GOVERNMENT COLLEGE SURATGARH
• Name of the Head of the institution	DR. KAMALJEET SINGH
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01509-220168
• Mobile no	9414479512
• Registered e-mail	gcsuratgarh@gmail.com
• Alternate e-mail	gcsuratgarh@gmail.com
• Address	NH-62, Near Akashwani Kendra ,Suratgarh
• City/Town	Suratgarh
• State/UT	Rajasthan
• Pin Code	335804
<b>2.Institutional status</b>	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	MAHARAJA GANGA SINGH UNIVERSITY, BIKANER				
• Name of the IQAC Coordinator	JAYANT MALHOTRA				
• Phone No.	01509220168				
• Alternate phone No.					
• Mobile	9414367711				
• IQAC e-mail address	iqacgcsuratgarh@gmail.com				
• Alternate Email address	gcsuratgarh@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://hte.rajasthan.gov.in/college/gcsuratgarh/http-hte-rajasthan-gov-in-dept-dce-maharaja-ganga-singh-university-govt-college-suratgarh-uploads-doc-aqar-report-17-18-final-pdf">https://hte.rajasthan.gov.in/college/gcsuratgarh/http-hte-rajasthan-gov-in-dept-dce-maharaja-ganga-singh-university-govt-college-suratgarh-uploads-doc-aqar-report-17-18-final-pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://hte.rajasthan.gov.in/college/gcsuratgarh/CALENDER">https://hte.rajasthan.gov.in/college/gcsuratgarh/CALENDER</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	71.6	2004	04/11/2004	03/11/2019
Cycle 2	B	2.27	2004	24/09/2014	23/09/2019
<b>6.Date of Establishment of IQAC</b>			27/05/2005		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
SWARGIYA SHREE GURUSHARAN CHHABRA GOVERNMENT COLLEGE SURATGARH	NIL	NIL	0	0
<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>		<b>Yes</b>		
<ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>		<a href="#">View File</a>		
<b>9. No. of IQAC meetings held during the year</b>		<b>3</b>		
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>		<b>No</b>		
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>		<a href="#">View File</a>		
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>		<b>No</b>		
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>				
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>				
1. All the staff are encouraged to attend seminars, workshops, conferences etc. so faculty attended state level, national level workshops, conferences and seminars during this academic year.				
2. IQAC of the college always encouraged teachers to utilize ICT tools in classroom teaching practices.				
3. The IQAC proposed to initiate various green practices to maintain eco-friendly college campus through the activities etc. N.S.S, N.C.C. and Rover Ranger Departments organized various programs every				

year just as : Tree Plantation and caring , Plastic Eradication, Clean and Beautiful Campus. Due to these practices, college campus becomes eco-friendly, pollution free and Social awareness is developed among the students.

4. Students are informed of various activities related to examination time table and other curricular and co curricular activities through social media.

5. Some courses run in UG and PG classes are integrated with cross cutting issues related to gender, environment, human values, Human Rights duties, cultural Geography, women in Indian history and empowerment hence IQAC increases inspire the concern teacher teach about topics with full and season with practical example so that students learn them with heart.

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
<p>1.Green Campus- As the institute is adhered to the environmental conservation practices, IQAC takes it as its top priority to make the campus clean and green. IQAC would promote environmental promotion activities like plantation, environmental awareness programmes, protection of plants etc.</p>	<p>1. Staff as well as students encouraged to plant more and more tree, approximately 100 trees planted in along the wall boundary of the campus, inside the main building and science block. Tree guards donated by Sh.Rajveer and Dr. Mahbbob Khan Mugal for plant protection.</p>
<p>2.Encourage use of ICT in teaching- teachers would be encouraged to use ICT tools in teaching, and also try to train the faculty necessary skills for the required, establishment of ICT enabled classrooms etc.</p>	<p>2.Teachers motivated to smart class rooms for the classes and conference room for online conferences.</p>
<p>3.3rd Cycle of NAAC- to complete the third cycle of NAAC the IQAC would take the necessary steps to complete in the academic year.</p>	<p>3.SSR committee has been formed for the completion of 3rd Cycle of NAAC Page</p>
<p>4.Infrastructure Renovation minor and major</p>	<p>4.Minor renovation work was done in main building the repair of</p>

renovation in main building, building of urinals for girls and boys out of main building in the campus, repair of water hut, new water storage tank over the roof etc.	water hut in science block and in the main building.
5.To obtain the feedback from the students through Student Satisfactory Survey (SSS).	5.Feedback was obtained from students through SSS.
6.Encouraging students to undergo outreach programmes /college to community programmes in order to ensure integrated development of human potential for the service of mankind	6.NCC, NSS, Rover ranger, UBA conducted awareness programmes and extension activities in the campus , surrounding area and adopted villages for the benefit of the students and general public in that villages.
7.Preparation and Submission of data to AISHE	7.Submitted data in AISHE web portal
8.Examination	8.Fairly and successfully conducted exam for almost 10000 students facilitating in various exam works.
9.Encouraging students to undergo outreach programmes /college to community programmes in order to ensure integrated development of human potential for the service of mankind.	9.NCC, NSS, Rover ranger, UBA conducted awareness programmes and extension activities in , adopted village for the benefit of the school students and general public in that village.

<b>13.Whether the AQAR was placed before statutory body?</b>	No
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
Nil	Nil

<b>14.Whether institutional data submitted to AISHE</b>

Year	Date of Submission
2022-23	19/03/2024

### 15. Multidisciplinary / interdisciplinary

The New Education Policy, 2020 envisions structural changes while introducing a holistic and multidisciplinary curriculum that has the potential to transform both the learning environment and the learning process for students in the higher education institutions. It aims to promote holistic academic growth among students by allowing them to choose from a variety of subjects and programmes offered by the higher education institution. This college is a affiliated college that is affiliated with Maharaja Ganga Singh University, Bikaner. It must adhere to a road map or set of guidelines developed and provided by the State Government. The College will adopt the guidelines or provisions developed by the University with regard to curriculum for implementing the multidisciplinary/interdisciplinary structure of the New Education Policy. At its level, the College promotes interdisciplinary activities by hosting special lectures, quizzes, science fairs, and other events on topics that cross disciplines.

### 16. Academic bank of credits (ABC):

The concerned university has plans to introduce the academic bank of credits from the session 2023-24.

### 17. Skill development:

The institute improvises skill development by enrichment of curriculum, introduction of skill based co-curricular courses, mandatory additional courses etc.

### 18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

In this context special days like 15th August, 26th January, Gandhi Jayanti, Vivekanand week etc. are celebrated enthusiastically.

### 19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

Our college is an affiliated college, and we have to follow the curriculum designed by the university. However the university is preparing a framework to introduce new syllabus following the guidelines of NEP from the session 2023-24. Where there is a focus OBE.

### 20. Distance education/online education:

A few faculty members have their own youtube channel to provide elearning in their subjects. The college has a study centre for VMOU, KOTA and IGNOU.

## Extended Profile

### 1.Programme

1.1	32
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	2047
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	1227
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	587
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1	23
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>
3.2	23
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	35
Total number of Classrooms and Seminar halls	
4.2	20.89
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	73
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Swargiya Shri Gurusharan Chhabra Government College in Suratgarh maintains an affiliation with Maharaja Ganga Singh University, Bikaner, Rajasthan, and adheres to its prescribed curriculum. The college has established a systematic and well-documented approach to ensure an effective curriculum. At the onset of each academic session, the timetable committee deliberates on the course plan to formulate a class-specific schedule.

Information dissemination is facilitated through various channels. The timetable is prominently displayed on the general notice board and uploaded onto the college website. Crucial announcements such as dates for annual examinations are made available on the university's website, with additional resources like prospectuses and admission guidelines accessible through the Commissionerate, College



Education's website, linked to the college's webpage. Furthermore, the detailed course curriculum provided by the university is accessible via the college website, ensuring comprehensive coverage of academic materials.

Faculty engagement is ensured through periodic monitoring by relevant committees, overseeing syllabus coverage and lab session progress. Each faculty member maintains individual documentation, including student attendance records, fostering accountability and organization within the institution.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/govt_college_suratgarh/uploads/doc/Academic%20Calendar%202022-23.pdf">https://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/govt_college_suratgarh/uploads/doc/Academic%20Calendar%202022-23.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

For the smooth running of academic and extracurricular activities, an academic calendar is decided and provided by the Commissionerate, College Education, Jaipur according to which the college's Committees plan their respective , extracurricular activities and tests throughout the session. The academic calendar is prepared well in advance for the upcoming academic session by the Commissionerate, College Education, Jaipur which is then uploaded in the "pravesh niti" or admission policy on its website. Also the holidays throughout the sessions are decided by the commissionerate and notified to the colleges through e-circulars. The college displayed the academic calendar and other circulars on its general notice board and also link to its college web-page for reference of the students, staff and other stakeholders. The faculty members give internal tests and assignments for the internal evaluation of the students. According to the schedule of the parent university, Maharaja Ganga Singh University, Bikaner the college follows schedule for the examinations.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/govt_college_suratgarh/uploads/doc/Academic%20Calendar%202022-23.pdf">https://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/govt_college_suratgarh/uploads/doc/Academic%20Calendar%202022-23.pdf</a>

**1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

## 1.2.2 - Number of Add on /Certificate programs offered during the year

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The compulsory papers on Environmental Studies, Elementary Computer Applications at the UG Part I level are the three initiatives that addressed and integrated Environment, Sustainability, Human Values and Professional Ethics in the curriculum. The conveners and members of BOS updated and revised the curriculum keeping in mind the current and relevant social, environmental and ethical issues. Different other elective papers at both UG and PG level in the curriculum also integrated cross-cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics such as Human Rights and Duties, Cultural Geography. Environment and Sustainability: Gender: Compulsory papers in History like Women in Indian History, elective paper in English Literature and Hindi literature highlights about Women's Writing and other feminist studies, addressing gender issues and concerns. Human Values: In

some courses in graduation level across all streams human values in some way or the other are addressed. The extracurricular activities organised through the Eco Club, NSS, NCC and Rover Cell of the college, emphasizing various Human Values and environmental concerns. .Professional Ethics: The compulsory paper on Elementary Computer Applications was implemented to upgrade and update the learners with basic computer knowledge and equip them with the best of employability skills.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

76

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="https://hte.rajasthan.gov.in/college/gcsuratgarh/feedback">https://hte.rajasthan.gov.in/college/gcsuratgarh/feedback</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://hte.rajasthan.gov.in/college/gcsuratgarh/feedback">https://hte.rajasthan.gov.in/college/gcsuratgarh/feedback</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

2047

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

1630

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At the initial level, class XII marks form the benchmark on which the students are assessed. Subsequently, they are assessed through class tests and assignments and during the annual examination conducted by the affiliating university. Their queries, grievances, suggestions and approach to academics are suggestive of their levels of competence. Further, the institution makes several efforts to address the needs of the different levels of students. The mentors start the process of identification of the students' learning levels, interests, articulation abilities and prospects through interactions in class and laboratories, departmental seminars and performance level in class tests. These internal activities help the teachers in assessing the learning levels of students. It is also mandatory for students of first year undergraduate program to enroll in one of the extension activities viz. NCC, NSS, Rover, Women Cell etc. as per their aptitude.

Measures for Advanced Learners:

1. Merit holders and top rankers are honoured and awarded on the Annual Prize Distribution Function each year. (not held in current

year)

## 2.Skill development programs

3. Nominated to represent the college or department in intra & inter-college competitions.

4. Motivated to set high goals for themselves and counselled to prepare for entrance and competitive examinations.

File Description	Documents
Paste link for additional information	<a href="https://docs.google.com/spreadsheets/d/1RFgR8aYmDneiJWal8gUbyUwOZOpBPYTWhLuJUaTetyc/edit#gid=1397665850">https://docs.google.com/spreadsheets/d/1RFgR8aYmDneiJWal8gUbyUwOZOpBPYTWhLuJUaTetyc/edit#gid=1397665850</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2047	23

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution ensures the outcomes stated in the institution syllabus. After the declaration of results, Principal holds a meeting of the Teachers of the departments wherein the results are reviewed and suggestions are discussed to ensure better achievement in the subsequent examinations. The achievement of the students is also analyzed at the departmental level so that the pedagogical strategies could be planned accordingly. For achieving the desired learning outcomes, faculty members plan their teaching strategies as well as the content based on the specified objectives and motto of the institution. Various departments and committees develop activities like departmental fests such as Hindi Day, or Science exhibition during fests, chart and model preparations which are displayed in the college premises for a period of time to motivate

and appreciate the students to perform and aim higher in their subjects. Extension activities such as awareness rallies, cleanliness campaigns, social clubs, and such activities enable the students to think out of the box and be creative, proactive and inculcate the values of ethics in students. As a result of this continuous and constant mentoring from the qualified and enthusiastic faculty members the institution was able to make many students to score distinctions, medals and give honors.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	<a href="#">NIL</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college is equipped with the necessary and updated infrastructure in E-resources and ICT like Audio-Video tools, LCD projector in various departments, Smart boards, Computers with LAN connections in every department, ICT lab, Video conferencing room, E-podium including camera, screen and LED TV, open access resources. ICT enabled tools have facilitated the teaching learning process drastically. The students can access the teachers through several ways. In the case of the absence of teachers in campus for reasons of trainings or leave, the students still approach the teachers for teaching-learning and counselling through whatsapp, facebook, facebook messenger, twitter, youtube and text messaging. PDFs are made available to students in all subjects Power point presentations are frequently done by the teachers in class as well as shared through apps., Feedback forms are shared with students, teachers and parents through google forms. Feedback is analysed and report prepared. Youtube channel has been created by each teaching faculty for the dissemination of his lectures and views for the students. The link of these youtube videos is regularly and frequently shared with the students through whatsapp etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>



### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

10

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

16

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

22

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college is affiliated to Maharaja Ganga Singh University, Bikaner. The students are assessed during the annual examination conducted by the affiliating university. In all the subjects where practical exams are part of the curriculum, it is mandatory to submit a practical record that is evaluated and marks are added during the final consolidation of results as internal assessment. Most of the teachers are involved in setting the question paper and evaluating answer books. The college acts as an important center for assessment of answer books of the University Annual Examinations. The Principal acts as the coordinator for the assessment center. The answer books are provided a code number by the University and the evaluation process is transparent. The marks are filled in the OMR sheet and complete secrecy is maintained.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.mgsubikaner.ac.in/syllabus">https://www.mgsubikaner.ac.in/syllabus</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college is affiliated to Maharaja Ganga Singh University, Bikaner and it follows an annual examination scheme as per the University calendar. Any representation regarding question paper, examination related issues and evaluation is forwarded to the University. During the exams, unfair means case and grievance

related to question paper are forwarded to the university immediately for necessary action. The examination procedure is completely transparent:

1. The time table is displayed on the university website.
2. Admit cards are generated online.
3. The examination process is looked after by Centre Superintendent and Assistant Superintendents.
4. The answer sheets are distributed room wise along with question papers and attendance sheets to the invigilators. After examination, the answer sheets are collected by the invigilators and submitted to the Examination Committee for further process.
5. The attendance sheets are generated online.
6. The payment for invigilation duties is done online.
7. The question papers are kept in safe custody in the strong room.
8. The answer books are coded.
9. The answer books are evaluated fairly in time and results are declared and displayed on the University website.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.univindia.net/MGSU/mainpage.php">https://www.univindia.net/MGSU/mainpage.php</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme outcomes encompass a broad spectrum of knowledge, skills, abilities and attitudes that students acquire during the pursuit of graduate and post-graduate courses. Swargiya Shri Gurusharan Chhabra Government College, Suratgarh offers a number of programmes in Science, Humanities and Commerce, each of them with unique and well-defined outcomes. The specific learning outcomes of various courses are built into the curriculum of each discipline and are available on the institutional website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://hte.rajasthan.gov.in/college/gcsuratgarh/FORM">https://hte.rajasthan.gov.in/college/gcsuratgarh/FORM</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The programme outcomes and course outcomes primarily aim at imparting knowledge and skills which is critical for building students 'competence and personality. There is also an emphasis on the holistic development of the students as the learning outcomes focus on imparting values and ethics and enhancing their interpersonal and communication skills. Besides classroom teaching and syllabus, the subject content not covered in the curriculum is also important and all efforts are taken to accomplish the same.

The programme and course outcomes are evaluated and corrective measures are taken:

1.The evaluation process involves the analysis of feedback on curriculum, teaching, progression to higher education, skill development programmes, placements and updated curriculum for competitive exams.

2. Programme and course outcomes are also discussed and evaluated in the Academic Council and Board of Studies.

3. The faculty is also encouraged to update their subject knowledge and keep pace with changing trends in teaching methodology and delivery by pursuing higher studies, participating in faculty development programmes and seminars.

4. The programme outcomes and programme specific outcomes are also discussed and evaluated on the basis of student progression to higher education and placement in detail in the IQAC meetings.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.mgsubikaner.ac.in/syllabus">https://www.mgsubikaner.ac.in/syllabus</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

548

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://hte.rajasthan.gov.in/dept/dce/maharaja\\_ganga\\_singh\\_universit\\_y/govt\\_college\\_suratgarh/uploads/doc/Student%20Feed-back%20Survey%202022-23.pdf](https://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_universit_y/govt_college_suratgarh/uploads/doc/Student%20Feed-back%20Survey%202022-23.pdf)

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

6

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has an enriched ecosystem that supports creativity and boosts multifarious activities in the campus. Career Guidance and

Placement Cell- The Committee looks into the employment prospective of the students and creates awareness about fresh job opportunities and market demands through lectures and seminars. Innovation and Skill Development Committee- This committee plans and conducts the activities based on various orders received from the Commissionerate, distributing the student centered activities to several committees specialized in their respective tasks. Dissemination of study material through social media: PDF notes, links, books, graphs and other material shared with students through whatsapp, facebook etc. Aims and Objectives: To inculcate the spirit and culture of research amongst faculty and students. To enhance interaction and cooperation between researchers for interdisciplinary and multidisciplinary work. To organize research promotion events like conferences, seminars, workshops, invited lectures, webinars. To motivate faculty for doctoral and post-doctoral research. To encourage faculty to undertake research projects and publications in thrust areas in humanities, science and technology.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">nil</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	<a href="#">nil</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

00

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College takes initiatives to organize various such extension



activities to gratify social responsibilities: NSS, NCC and ranger rover participated in corona relief campaign that also ensured communal harmony and cultural blending. Plantation: Plantation is carried out in the campus regularly and maintained collectively by the college students, faculty members and the gardeners. Plantation is done through various committees on several events like NSS camps, college functions and all important festivals celebrated in the college. Under Unnat Barart Scheme students and staff members visited number of adopted villages to discuss problems with Sarpanch, farmers and students and helped them to solve these problems as far as possible. Cleanliness drives: Practicing on "Swachh Bharat" concept, a number of camps and drives were organized in the College especially on Earth Day. Further, health and hygiene go together and it is very important to prevent diseases to maintain good health. Such drives were therefore very fruitful especially where stagnant water points, the breeding grounds of vector insects were cleaned. Blood Donation Camps were organised in the college by NCC Unit. Apart from this other activities like Online Poster and Drawing Competition, Polling Awareness and Traffic Awareness programs were organised.

File Description	Documents
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/college/gcsuratgarh/Sports">https://hte.rajasthan.gov.in/college/gcsuratgarh/Sports</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.4.3 - Number of extension and outreach programs conducted by the institution through

**NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

11

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

530

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

00

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

To college campus is spreaded over in 23 acres which facilitates excellent infrastructure for teaching and learning process. The college has 2034 Regular students in the session 2022-23. To accommodate these students the institution has enough infrastructure as per the minimum requirements viz, 35 spaciuous classroom, almost all mounted with glass boards and fitted with fans and tubelight. In addition two rooms are created smart with audio-visual aid and interactive board. All rooms have enough furniture (Around 850 Tables 650 plastic chairs and 650 stools) Every subject having practicals in degree courses like all the subjects of Science Department, Geopraphy and Life Science has separate department with well equipped laboratory and equipments. The college has 25 urinals and 8 lavatories for boys and 6 urinals and 10 lavotories for girls

and enough facilities for faculty and the Principal. The college also understands the need of the clean drinking water and provides 4 small R.O. and U.V. filter systems and one big R.O. system as well there are 07 water coolers to provide students with cold water during scoring summer. 1 wheelchair.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/college/gcsuratgarh">https://hte.rajasthan.gov.in/college/gcsuratgarh</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Facilities For sports/ games In present scenario students are busy in academics to shine in their career but in order to improve their academic performance, it is advantageous to take part in extracurricular activities.. Participation in sports helps to build many skills physical fitness. It also evolves enthusiasm and like team work , leadership, confidence, time management besides boosts their ability for studies. Our college has ample facilities for outdoor games viz- separate grounds for football, cricket, volleyball, basket ball, handball, kho-kho, kabaddi, netball as well as for indoor games like- badminton, table tennis, chess, carom etc. with lead in weight lifting. Facilities for cultural activities- Research proved that students pursuing their hobbies can achieve better results in their studies also. Co-curricular activities are vital because even though they are not a part of the core curriculum, they play a very crucial role in giving the young an ability to shape up their career. The goal of co-curricular activities is to give better fitness to students and to stimulate playing, painting, acting, dancing, singing speaking, debating type skills hidden in them. For this purpose a '45x100' sized auditorium is available in the campus having green room and washroom, both separate for boys and girls.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/college/gcsuratgarh">https://hte.rajasthan.gov.in/college/gcsuratgarh</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/govt_college_suratgarh/uploads/doc/ICT%20report.pdf">https://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/govt_college_suratgarh/uploads/doc/ICT%20report.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

15.32

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Not automated. All the books are noted down in the computerised database.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="#">NIL</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**      **B. Any 3 of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**0.74584**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**2**

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There is a computer room for the staff access which is recently updated with a new computer, printer and xerox machine. The science faculty, smart room, geography department, sports rooms also provided with computer facilities as well. The geography department has begun to use OHP with internet connection in the classroom form this year. There are 13 laptops in the college those are distributed among the office and faculty members. The science block is recently provided with the internet facility with controlled access. The smart rooms enable teachers and students to switch over to IT supported teaching learning. The administrative office uses wi-fi leased line and fibre cable internet connection for admission process and other office works.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NIL</a>

#### 4.3.2 - Number of Computers

73

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

##### 4.22

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college takes direct initiative in the maintenance and up keep of infrastructure and support facilities. The head of Institution, account officer and office superintendent and college academic staff monitor the quality of maintenance of infrastructure and equipments and custodians of the equipment frequently examine them for timely maintenance and repair to ensure performance and accuracy.

Laboratory- Lab equipments are strictly inspected by lab assistant and faculty members. The maintenance fund from state/Central Govt. the UGC and the Rusa funds are utilized for up keep of specified items. Electrically sensitive equipment are provided with necessary back up to ensure steady and to voltage in case of disruption in power supply the generator having a capacity of 60 KVA functions are the substitutesource. The power requirement including outdoor lighting during night are met though solar power panel and battery installed in the college. Classrooms - The classrooms are well maintained, spacious and ventilated. Computers - The use of the



computer lab in scheduled as per time table. The college has 73 computers for students, office, administrative block, departments any repair beyond the scope of the system administrator, external agencies are called for. Sports amenities - All sports activities are under the incharge of D.P.E. the college has sports room and sports. Time is allotted to students for using Gym, indoor Badminton, T.T., Chess, hall. The maintenance of the courts, grounds are done regularly. Common features like ground, multipurpose hall are provided to the students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/college/gcsuratgarh">https://hte.rajasthan.gov.in/college/gcsuratgarh</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

559

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

638

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**E. none of the above**

File Description	Documents
Link to Institutional website	<a href="https://hte.rajasthan.gov.in/college/gcsuratgarh">https://hte.rajasthan.gov.in/college/gcsuratgarh</a>
Any additional information	<b>No File Uploaded</b>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**D. Any 1 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## **5.2 - Student Progression**

### **5.2.1 - Number of placement of outgoing students during the year**

#### **5.2.1.1 - Number of outgoing students placed during the year**

**0**

File Description	Documents
Self-attested list of students placed	<b>No File Uploaded</b>
Upload any additional information	<b>No File Uploaded</b>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### **5.2.2 - Number of students progressing to higher education during the year**

#### **5.2.2.1 - Number of outgoing student progression to higher education**

**78**

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

61

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Students participate in all significant activities and decisions of the college. The Student Council plays an important role in contributing to the growth and progress of the institution. The office holders take an active part in all the main functions and activities of the college. The Council shares equal responsibility in hosting the grand event of 'JHANKAAR', the state level cultural and literary competitions held in the college each year (not organized since last 2years due to the COVID pandemic). The council takes initiatives in making arrangements in various activities. They also make valuable suggestions concerning teaching-learning, infrastructure, student requirements etc.

File Description	Documents
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/college/gcsuratgarh">https://hte.rajasthan.gov.in/college/gcsuratgarh</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Alumni Association is not registered.**

File Description	Documents
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/college/gcsuratgarh">https://hte.rajasthan.gov.in/college/gcsuratgarh</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

College policies are well in line with government policies. All the teachers work together to achieve these policies. Central committees are formed for smooth functioning with delegation of responsibilities. There are sports, cultural, academics, establishment etc. committees, who perform all the activities

related to the committee with our senior head and the team. College practices decentralized and participative management in letter and spirit in all its activities, initiatives, planning and decision making reflected as under: 1. There are 3 UG programmes and 1 PG department in history. Besides observing general institutional policies and principles teachers are entrusted with total responsibility pertaining to conduct of regular classes, continuous assessment, student progression, guest lectures in NSS, library and routine accounting in completely decentralized manner. 2. The Mahavidyalaya vikas samiti, works for development of college includes MP/MLA or their representatives, intellectuals, reputed people of the city, few staff members and student representatives. Similarly there are various committees that includes members from teachers, state and students, it truly demonstrate the decentralization and participative management in the college. To this end there are activities like NCC, NSS, Yoga, Scouting, Jhankar-cultural festival etc. Such a diverse range of activities cannot be sustained without active participation of every faculty and staff member. Likewise, to develop nationalism we celebrate Independence Day, Republic Day, youth day, and harmony day and birth/death anniversary of father of the Nation.

File Description	Documents
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/college/gcsuratgarh/admission">https://hte.rajasthan.gov.in/college/gcsuratgarh/admission</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The participative management and decentralization practice of the college is reflected primarily in the constitution of various committees and their effective contribution in smooth functioning of the institution. The College besides imparting cost-effective education also lays emphasis on holistic development of the students. Ample opportunity and platform is provided to the students for their growth. The IQAC overlooks the functioning of the committees from time to time in the meetings and boosts the working of these committees. It arranges meetings with committees like Research Committee, NAAC, AAP to catalyze the smooth functioning of the college. Apart from the rule and regulation of the government, college decentralises its academic and official work to more than 50 sub committees headed by teaching faculty members. Principal

monitors the work regularly. The other committees of the college coordinate according to the Academic and Activity calendars of the session. For instance, The Literary and Cultural Committee works throughout the year, but when specific functions are organized like JHANKAR, Annual Function, Inter House competitions, more committees are framed for that specific occasion for the arrangement and management of the function. The core committee supervises, distributes and overlooks the work of the sub-committees.

File Description	Documents
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/college/gcsuratgarh">https://hte.rajasthan.gov.in/college/gcsuratgarh</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

All the teaching members worked extraordinarily for online teaching to their students. whatsapp groups has been created classwise as well as subject wise. Students were provided PDF study material and videos through youtube links ( list attached) .

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/college/gcsuratgarh/admission">https://hte.rajasthan.gov.in/college/gcsuratgarh/admission</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

**Administrative set up and function of various bodies:** The College works under the Commissionerate of College Education, Rajasthan headed by the Commissioner. The senior members of the faculty are given charges of the Establishment section, Accounts section, and Academic section. The staff members include teaching staff, office support staff, Librarian, sports, Laboratory Assistants etc. Various Committees are constituted for different assignments. Besides, staff is recruited on contractual basis via College Development Committee



like the Security guards, Gardeners, Safai Karamcharis, office typists etc. The teaching staff is assigned various responsibilities as conveners and members of committees. The Administrative structure of Vikas Samiti (College Development Committee) comprises of Principal as the Chairperson and senior faculty members as Secretary and Treasurer. Member of Parliament, local MLA, representative of the district collector (SDM), two prominent educationists, a student representative nominated by the Principal and two parents are among the members. The function of the committee is to provide and maintain basic infrastructure and deliver feedback regarding teaching learning and other areas. Service rules: The College is a Government institute and therefore it is mandatory to follow the rules, regulations, policies framed by the State Government (RSR).

File Description	Documents
Paste link for additional information	<a href="https://finance.rajasthan.gov.in/docs/rules/rsr/rsrrules-vol-II.pdf">https://finance.rajasthan.gov.in/docs/rules/rsr/rsrrules-vol-II.pdf</a>
Link to Organogram of the institution webpage	<a href="https://hte.rajasthan.gov.in/college/gcsuratgarh/admission">https://hte.rajasthan.gov.in/college/gcsuratgarh/admission</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and non-teaching staff. The college implements all the welfare schemes of the State Government. GPF/NPS and SI are compulsory deductions for future security. In addition, annual 'Group Insurance' is also deducted. Medical claims are reimbursed by the State Government as part of the health expense incurred by the employee. The superannuated employees of the College are benefitted from the Rajasthan Pensioner's Medical Fund, besides being given Gratuity and Pension. As an affiliated College, the University deducts 6% of the amount in the form of 'Teacher's Welfare Fund'. Provident Fund is also deducted, which is also associated with long term future benefits of the employee. Other benefits include: Leave for teaching staff: P.L. 15 privilege leave earned after completion of calendar year HPL 20 half pay leave after completion of the year can be commuted on medical grounds. CL 15 in one academic session Special CL 15 in a session for seminars, conferences and academic purpose Leave for nonteaching staff: PL 15 advance credited two times in a year HPL same as teaching staff CL 15 in a calendar year Leave for female staff: Maternity leave, two times in service period for 180 days Child care leave, 730 days in whole service period Leave for male staff.

File Description	Documents
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/college/gcsuratgarh/election.php">https://hte.rajasthan.gov.in/college/gcsuratgarh/election.php</a>
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

2

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of every employee, whether teaching or nonteaching, is appraised by the Principal and reviewed by the competent authority on annual basis covering various aspects of working/behavior and overall performance. The records are kept in the office of the Commissionerate to be reviewed by DPC at the time of promotions. The reportee also submits the details pertaining to any special work executed carried out. At the second step the 'Reporting Officer' judges and rates the work carried out by the reportee under six criteria (i) Output of work (ii) Leadership qualities (iii) Analytical ability (iv) Management ability (v) Decision making ability (vi) Ability to take initiative. The 'Reviewing' authority, the Commissioner then finally gives the overall rating, which then is conveyed back to the reportee who is now the 'Accepting' officer. Only for teaching staff: In addition to the above proforma, the teachers have to fill one more proforma which comprises of individual details related to: 1. Academic qualifications 2. Teaching experience 3. Teaching proforma of the session including information related to classes taken, subjects/papers taught, aids and tools used, tutorials, seminars, fieldwork undertaken, sessionals etc. 4. Examination results of all the classes 5. Publication details 6. Research Supervision 7. Participation in co-curricular and extra-curricular activities.

File Description	Documents
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/college/gcsuratgarh/election.php">https://hte.rajasthan.gov.in/college/gcsuratgarh/election.php</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The funds received are properly allocated and distributed for the meant purpose and utmost care is taken that they are properly utilized. The AAO of the college maintain the details with regards to accounts, audited by a Chartered Accountant hired for the purpose by the College. Every year an Audit from the Directorate/ State checks and verifies the accounts for irregularities if any. Any shortcomings/objections, raised by the Audit are settled up as per rules and policies. The External Audit is carried out by the

auditors from the Office of Accountant General (AG) Rajasthan, Jaipur. The Internal Audit is done by the team from Commissionerate College Education Rajasthan Jaipur. The accounts related to College Development Committee are audited by CA hired for the purpose by the College. In addition, Physical Audit is conducted by the Auditing Party.

File Description	Documents
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/college/gcsuratgarh/election.php">https://hte.rajasthan.gov.in/college/gcsuratgarh/election.php</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The fund collected by the Mahavidhalya Vikas Samiti is one of the main source for the college development. generally Mahavidhalya Vikas samitti approves the suggestion of staff and PrincipaI. Instruments and other gadgets are purchased as per quotatations rates or DGS rates.al. Construction work is done by PWD as per goverenment rates. College takes care of quality of work through time to time inspection.

File Description	Documents
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/college/gcsuratgarh/election.php">https://hte.rajasthan.gov.in/college/gcsuratgarh/election.php</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

There was two meetings held for IQAC during the session. The minutes of the meeting are attached herewith. The Internal Quality Assurance Cell of the college has been working towards realizing the goals of quality enhancement and sustenance. The contribution of IQAC in implementing and driving resourcefulness to the growth and development of the college is conspicuous. Out of the so many initiatives the two major contributions of IQAC in institutionalizing the quality assurance strategies are: 1. Teaching-Learning: The exigent task of catering to the diverse needs of students coming from diverse groups and rural background is well managed and manifested in the college and learning outcomes.

2. Teaching through offline and Online tools and Resources: Alongwith offline teaching, the teaching -learning process went on online mode. There was no break in the teaching and curriculum coverage of the students. The youtube channel and whatsapp group of the college were created to facilitate the dissemination of information and knowledge to the students as widely as possible. The feedback procedure in the college is in the form of google form for students only .

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**IQAC periodically reviews and suggests measures to upgrade the quality of the teaching-learning process by way of enhanced academic**

research, effective training and innovative pedagogies. The following measures are taken to review the teaching-learning process, operational strategies and learning outcomes: Teaching-Learning and Evaluation. The curriculum is constantly reviewed, revised, and updated. Relevant and specific suggestions offered and feedback received from the students, teachers, and stakeholders are incorporated. Members of Board of Studies play a significant role in reframing the curriculum at the University level. Two compulsory subjects Computer Science and Environmental Studies at the first-year level expose the learners to the latest technology and generate awareness for social and environmental issues. Progression/performance of students is adjudged after every academic session based on their results of the annual examination. If there is a decline in the pass % measures are suggested by the Cell to ensure improvisation in the forthcoming session. Measures are taken to make classroom teaching more student centric. Besides creating an atmosphere of mutual trust and respect inside the classroom, the emphasis is laid on interactive sessions and community activities. The college also promotes women-centered activities under the aegis of Women Cell to provide an edge to female students.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**



File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/govt._college_suratgarh/uploads/doc/Annual%20Report.pdf">https://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/govt._college_suratgarh/uploads/doc/Annual%20Report.pdf</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our college has a strong ethical commitment to provide equal opportunities to all individuals irrespective of gender, race, caste, color, creed, language, religion, political or other opinions, national or social origin, property, birth or another status. 1. Safety and Security An extensive surveillance network with 24x7 monitored CCTV.

- Rotational duty by all faculty members for discipline and security. The discipline committee forms flying squads and frisks around the campus Regularly
- Strict insistence on Anti-Ragging and Anti-Smoking Campus. Awareness campaigns on women's safety and gender sensitivity through rallies and camps by NSS and NCC student volunteers, and women cell.

2. Counseling Formal and informal avenues for counseling male and female students and staff for academic and other issues/problems. Grievance Redressal Committee for staff and students, Yoga, self-defence and counseling for stress management in Women Cell to all girl students Gender sensitization camps that include the following aspects:

- Women's rights
- Human rights
- Child rights
- Gender justice
- Gender equality
- Gender sensitization workshops
- Campaigns against female foeticide.
- Others - Entrance Exam

Counseling, Common Rooms: Separate common room for girls with all facilities

4. Other measures of Gender Sensitization include - Curriculum and



Coursework which address gender issues Co curricular activities include special activities for girls like mehndi, rangoli etc as part of NSS activities.

File Description	Documents
Annual gender sensitization action plan	<a href="#">NIL</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/govt_college_suratgarh/uploads/doc/gender%20sensitisation.pdf">https://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/govt_college_suratgarh/uploads/doc/gender%20sensitisation.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures** Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words)** Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**Solid Waste Management:** Waste bins are placed in the campus at various places like classrooms, staffroom, administration offices, computer lab, library, corridor, washroom, common room etc. Collected solid waste is handed over to the municipal council for further processing. The NSS units frequently organize cleanliness drive in the campus for collection of garbage and solid waste.

**Liquid Waste Management** Liquid waste generated from the washrooms is disposed regularly by the Sewage Disposal Tankers. Raw water (waste water of water points in college) is taken from a separate pipeline for watering the trees and plants in the campus.

**E-Waste Management:** The college uses various types of electronic gadgets like - computers, printers, LCD projectors etc. These products become outdated after few years due to advancements in technology. Being aware of e-Waste and its hazards, the college takes initiative to

dispose of e-waste in a proper way. E-waste is sold to scrap merchants for further processing through auction. Waste recycling system The fallen and dried leaves, flowers and twigs are handed over to nature in the form of a compost pit where it decomposes and turns into manure used for gardening. Old newspapers, old files, old home assignments etc. are given for recycling to external agencies. Collected solid waste is handed over to the municipal council for further processing.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution:** Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

C. Any 2 of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To build a nation of youth who are noble in their attitude and morally responsible, the college organizes and conducted several activities to build and promote an environment for ethical, cultural, and spiritual values among the students and staff. To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated on the campus with the initiative and support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony. The college and its teacher and staff jointly celebrate the cultural and regional festivals, like New-year's day, Fresher Party ,teacher's day, orientation and farewell program, Induction program, rally, oath, plantation, Youth day, Women's day, Yoga day, festivals like Diwali Mela celebration, Holi Milan celebration, New Year celebration, Lohri celebrations, etc. religious ritual activities are performed in the campus. Motivational lectures of eminent persons of the field are arranged for all-round development of the students for their personality development Besides academic and cultural activities, we have built up many strong infrastructures for a variety of sports activities for the physical development of the students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college instills the values of nationalism and patriotism by celebrating the significant days and festivals in the college enthusiastically. There is a flag hoisting ceremony followed by cultural events and speeches by staff and students. Every year Republic Day is celebrated on 26th Jan by organizing activities highlighting the importance of Indian Constitution. Independence Day is also celebrated every year to highlight struggle of freedom and importance of Indian constitution. 'Samvidhan Divas' Constitution day was celebrated on 26th November 2021 and students have participated in Elocution and Quiz contest with all insights which in turn contributed to the ideal Constitutional values and the Fundamental Duties and Rights of Indian Citizens. Activities of Voters Club include taking oaths on becoming responsible citizens and awareness lectures and campaigns towards understanding the rights and duties of citizens. NCC and NSS offer extensive programmes in the form of celebrations, camps and activities covering these issues on a regular basis

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">nil</a>
Any other relevant information	<a href="#">nil</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** C. Any 2 of the above

**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College has tried to impart quality education, inculcate moral values and nurture ethics and traditions in its pupils and employees. The College organizes activities focusing on civic responsibilities, social awareness and value-based educations. It organizes and celebrates various days of importance as these are occasions to educate the students on issues of concern and reinforce the achievements of humanity. To build a nation of youth who are noble in their attitude and morally responsible, the College organizes national festivals and birth/death anniversaries of Great Indian personalities. The College celebrates and organizes the National Festivals with great pride and zest. Independence Day and Republic day . Both the days of great significance for the Country are celebrated every year with flag-hoisting ceremony, parade by NCC cadets and cultural events. Besides these, the birth and death anniversaries in memory of those nobles who have devoted themselves to the cause of the Nation and can be inspirational as ideals to the upcoming generations are also celebrated with great zeal. The activities organized include: Organizing lectures, meetings, and exhibitions Quiz and essay competitions Conducting awareness camps Distributing free published materials/ books to students Showing patriotic videos to staff and students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Title of the Practice: Encouragement to sports.**

**The Context:** Education is not complete without sports. The institute is dedicated to encourage sports and promotion of sports spirits among students. As the institute is situated in desert area and most of the students are from rural areas it's a great opportunity for the institution be a platform for promotion of sports and games.

**The Practice:** the P.E.T. Sh. Rajveer Singh provides ample training to students and sports men. The students participated at inter college level, university level and national level tournaments.

**Evidence of success-** 18 students won gold medal in intercollege level tournaments. 10 students participated at All India University level sports tournaments. 2 students won Bronze at the national level tournaments.

**Problems Encountered and Resources Required-** lack of finance and basic infrastructure.

2.

1Title of The Practice : Encouragement toEnvironmental Conservation

2. The Context:It is said that "conservation starts with education". In the challenging extreme environment of Rajasthan, the institute is putting all its efforts in keeping a green and clean campus.

3. Objective of the Practice.' 'Save the environment & you will save the life & future'', keeping this motto in mind college encouragement to environmental conservation

4. The PracticeVarious measures are taken to reduce & reuse solid waste to make our campus eco-friendly as the use ofLED lights and solar lights conduction of awareness programmes, installation of Rain water harvesting systemban on plastic and tobacco"

File Description	Documents
Best practices in the Institutional website	<a href="https://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/govt._college_suratgarh/uploads/doc/best%20practices%20pdf.pdf">https://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/govt._college_suratgarh/uploads/doc/best%20practices%20pdf.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

#### Institutional Distinctiveness

Social Work - The importance of social work lies in its aim to confront social issues in all facets of life. To achieve this goal NSS volunteers, Rovers and Rangers and NCC Cadets were encouraged to visit the nearby areas to provide awareness about social as well as health issues. For this a number of activities were carried out which include mask distribution, door to door awareness campaign, posters, slogans, rangoli etc. Further students of NSS, NCC and Scout helped the Local administration to carry out vaccination program successfully. Under Unnat Barart Scheme students and staff members visited number of adopted villages to discuss problems with Sarpanch, farmers and students and helped them to solve these problems as far as possible. Other social activities were carried out under Aanandam Program which include plantation, road safety, waste disposal awareness, covid awareness, distribution of necessary items among the needy and many more.



## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Swargiya Shri Gurusharan Chhabra Government College in Suratgarh maintains an affiliation with Maharaja Ganga Singh University, Bikaner, Rajasthan, and adheres to its prescribed curriculum. The college has established a systematic and well-documented approach to ensure an effective curriculum. At the onset of each academic session, the timetable committee deliberates on the course plan to formulate a class-specific schedule.

Information dissemination is facilitated through various channels. The timetable is prominently displayed on the general notice board and uploaded onto the college website. Crucial announcements such as dates for annual examinations are made available on the university's website, with additional resources like prospectuses and admission guidelines accessible through the Commissionerate, College Education's website, linked to the college's webpage. Furthermore, the detailed course curriculum provided by the university is accessible via the college website, ensuring comprehensive coverage of academic materials.

Faculty engagement is ensured through periodic monitoring by relevant committees, overseeing syllabus coverage and lab session progress. Each faculty member maintains individual documentation, including student attendance records, fostering accountability and organization within the institution.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/govt_college_suratgarh/uploads/doc/Academic%20Calendar%202022-23.pdf">https://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/govt_college_suratgarh/uploads/doc/Academic%20Calendar%202022-23.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

For the smooth running of academic and extracurricular activities, an academic calendar is decided and provided by the Commissionerate, College Education, Jaipur according to which the college's Committees plan their respective , extracurricular activities and tests throughout the session. The academic calendar is prepared well in advance for the upcoming academic session by the Commissionerate, College Education, Jaipur which is then uploaded in the "pravesh niti" or admission policy on its website. Also the holidays throughout the sessions are decided by the commissionerate and notified to the colleges through e-circulars. The college displayed the academic calendar and other circulars on its general notice board and also link to its college web-page for reference of the students, staff and other stakeholders. The faculty members give internal tests and assignments for the internal evaluation of the students. According to the schedule of the parent university, Maharaja Ganga Singh University, Bikaner the college follows schedule for the examinations.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/govt_college_suratgarh/uploads/doc/Academic%20Calendar%202022-23.pdf">https://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/govt_college_suratgarh/uploads/doc/Academic%20Calendar%202022-23.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The compulsory papers on Environmental Studies, Elementary Computer Applications at the UG Part I level are the three initiatives that addressed and integrated Environment, Sustainability, Human Values and Professional Ethics in the curriculum. The conveners and members of BOS updated and revised the curriculum keeping in mind the current and relevant social, environmental and ethical issues. Different other elective papers at both UG and PG level in the curriculum also integrated cross-cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics such as Human Rights and Duties, Cultural Geography. Environment and Sustainability: Gender: Compulsory papers in History like Women in Indian History, elective paper in English Literature and Hindi literature highlights about Women's Writing and other feminist studies, addressing gender issues and concerns. Human Values: In some courses in graduation level across all streams human values in some way or the other are addressed. The extracurricular activities organised through the Eco Club, NSS, NCC and Rover Cell of the college, emphasizing various Human Values and environmental concerns. Professional Ethics: The compulsory paper on Elementary Computer Applications was implemented to upgrade and update the learners with basic computer knowledge and equip them with the best of employability skills.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

<b>1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year</b>	
2	
File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>
<b>1.3.3 - Number of students undertaking project work/field work/ internships</b>	
76	
File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>
<b>1.4 - Feedback System</b>	
<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>B. Any 3 of the above</b>

File Description	Documents
URL for stakeholder feedback report	<a href="https://hte.rajasthan.gov.in/college/gcsuratgarh/feedback">https://hte.rajasthan.gov.in/college/gcsuratgarh/feedback</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://hte.rajasthan.gov.in/college/gcsuratgarh/feedback">https://hte.rajasthan.gov.in/college/gcsuratgarh/feedback</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

2047

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

1630

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At the initial level, class XII marks form the benchmark on which the students are assessed. Subsequently, they are assessed through class tests and assignments and during the annual examination conducted by the affiliating university. Their queries, grievances, suggestions and approach to academics are suggestive of their levels of competence. Further, the institution makes several efforts to address the needs of the different levels of students. The mentors start the process of identification of the students' learning levels, interests, articulation abilities and prospects through interactions in class and laboratories, departmental seminars and performance level in class tests. These internal activities help the teachers in assessing the learning levels of students. It is also mandatory for students of first year undergraduate program to enroll in one of the extension activities viz. NCC, NSS, Rover, Women Cell etc. as per their aptitude.

Measures for Advanced Learners:

1. Merit holders and top rankers are honoured and awarded on the Annual Prize Distribution Function each year. (not held in current year)
2. Skill development programs
3. Nominated to represent the college or department in intra & inter-college competitions.
4. Motivated to set high goals for themselves and counselled to prepare for entrance and competitive examinations.

File Description	Documents
Paste link for additional information	<a href="https://docs.google.com/spreadsheets/d/1RFgR8aYmDnejjWal8gUbyUwOZOpBPyTWhLuJUaTetyc/edit#gid=1397665850">https://docs.google.com/spreadsheets/d/1RFgR8aYmDnejjWal8gUbyUwOZOpBPyTWhLuJUaTetyc/edit#gid=1397665850</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2047	23

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution ensures the outcomes stated in the institution syllabus. After the declaration of results, Principal holds a meeting of the Teachers of the departments wherein the results are reviewed and suggestions are discussed to ensure better achievement in the subsequent examinations. The achievement of the students is also analyzed at the departmental level so that the pedagogical strategies could be planned accordingly. For achieving the desired learning outcomes, faculty members plan their teaching strategies as well as the content based on the specified objectives and motto of the institution. Various departments and committees develop activities like departmental fests such as Hindi Day, or Science exhibition during fests, chart and model preparations which are displayed in the college premises for a period of time to motivate and appreciate the students to perform and aim higher in their subjects. Extension activities such as awareness rallies, cleanliness campaigns, social clubs, and such activities enable the students to think out of the box and be creative, proactive and inculcate the values of ethics in students. As a result of this continuous and constant mentoring from the qualified and enthusiastic faculty members the institution was able to make many students to score distinctions, medals and give honors.



File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	<a href="#">NIL</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college is equipped with the necessary and updated infrastructure in E-resources and ICT like Audio-Video tools, LCD projector in various departments, Smart boards, Computers with LAN connections in every department, ICT lab, Video conferencing room, E-podium including camera , screen and LED TV, open access resources. ICT enabled tools have facilitated the teaching learning process drastically. The students can access the teachers through several ways. In the case of the absence of teachers in campus for reasons of trainings or leave, the students still approach the teachers for teaching-learning and counselling through whatsapp, facebook, facebook messenger, twitter, youtube and text messaging. PDFs are made available to students in all subjects Power point presentations are frequently done by the teachers in class as well as shared through apps., Feedback forms are shared with students, teachers and parents through google forms. Feedback is analysed and report prepared. Youtube channel has been created by each teaching faculty for the dissemination of his lectures and views for the students. The link of these youtube videos is regularly and frequently shared with the students through whatsapp etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

10

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

16

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

22

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college is affiliated to Maharaja Ganga Singh University, Bikaner. The students are assessed during the annual examination conducted by the affiliating university. In all the subjects where practical exams are part of the curriculum, it is mandatory to submit a practical record that is evaluated and marks are added during the final consolidation of results as internal assessment. Most of the teachers are involved in setting the question paper and evaluating answer books. The college acts as an important center for assessment of answer books of the University Annual Examinations. The Principal acts as the coordinator for the assessment center. The answer books are provided a code number by the University and the evaluation process is transparent. The marks are filled in the OMR sheet and complete secrecy is maintained.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.mgsubikaner.ac.in/syllabus">https://www.mgsubikaner.ac.in/syllabus</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college is affiliated to Maharaja Ganga Singh University, Bikaner and it follows an annual examination scheme as per the University calendar. Any representation regarding question paper, examination related issues and evaluation is forwarded to the University. During the exams, unfair means case and grievance related to question paper are forwarded to the university immediately for necessary action. The examination procedure is completely transparent:

1. The time table is displayed on the university website.
2. Admit cards are generated online.
3. The examination process is looked after by Centre Superintendent and Assistant Superintendents.
4. The answer sheets are distributed room wise along with question papers and attendance sheets to the invigilators. After examination, the answer sheets are collected by the invigilators and submitted to the Examination Committee for further process.
5. The attendance sheets are generated online.
6. The payment for invigilation duties is done online.
7. The question papers are kept in safe custody in the strong room.
8. The answer books are coded.
9. The answer books are evaluated fairly in time and results are declared and displayed on the University website.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.univindia.net/MGSU/mainpage.php">https://www.univindia.net/MGSU/mainpage.php</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme outcomes encompass a broad spectrum of knowledge, skills, abilities and attitudes that students acquire during the pursuit of graduate and post-graduate courses. Swargiya Shri Gurusharan Chhabra Government College, Suratgarh offers a number of programmes in Science, Humanities and Commerce, each of them with unique and well-defined outcomes. The specific learning outcomes of various courses are built into the curriculum of each discipline and are available on the institutional website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://hte.rajasthan.gov.in/college/gcsuratgarh/FORM">https://hte.rajasthan.gov.in/college/gcsuratgarh/FORM</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The programme outcomes and course outcomes primarily aim at imparting knowledge and skills which is critical for building students 'competence and personality. There is also an emphasis on the holistic development of the students as the learning outcomes focus on imparting values and ethics and enhancing their interpersonal and communication skills. Besides classroom teaching and syllabus, the subject content not covered in the curriculum is also important and all efforts are taken to accomplish the same.

The programme and course outcomes are evaluated and corrective measures are taken:

1.The evaluation process involves the analysis of feedback on curriculum, teaching, progression to higher education, skill development programmes, placements and updated curriculum for competitive exams.

2. Programme and course outcomes are also discussed and evaluated in the Academic Council and Board of Studies.

3. The faculty is also encouraged to update their subject knowledge and keep pace with changing trends in teaching methodology and delivery by pursuing higher studies, participating in faculty development programmes and seminars.

4. The programme outcomes and programme specific outcomes are also discussed and evaluated on the basis of student progression to higher education and placement in detail in the IQAC meetings.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.mgsubikaner.ac.in/syllabus">https://www.mgsubikaner.ac.in/syllabus</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

548

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://hte.rajasthan.gov.in/dept/dce/maharaja\\_ganga\\_singh\\_university/govt\\_college\\_suratgarh/uploads/doc/Student%20Feed-back%20Survey%202022-23.pdf](https://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/govt_college_suratgarh/uploads/doc/Student%20Feed-back%20Survey%202022-23.pdf)

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

6

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has an enriched ecosystem that supports creativity and boosts multifarious activities in the campus.Career Guidance

and Placement Cell- The Committee looks into the employment prospective of the students and creates awareness about fresh job opportunities and market demands through lectures and seminars. Innovation and Skill Development Committee- This committee plans and conducts the activities based on various orders received from the Commissionerate, distributing the student centered activities to several committees specialized in their respective tasks. Dissemination of study material through social media: PDF notes, links, books, graphs and other material shared with students through whatsapp, facebook etc. Aims and Objectives: To inculcate the spirit and culture of research amongst faculty and students. To enhance interaction and cooperation between researchers for interdisciplinary and multidisciplinary work. To organize research promotion events like conferences, seminars, workshops, invited lectures, webinars. To motivate faculty for doctoral and post-doctoral research. To encourage faculty to undertake research projects and publications in thrust areas in humanities, science and technology.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">nil</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year



0

File Description	Documents
URL to the research page on HEI website	<a href="#">nil</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

00

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College takes initiatives to organize various such extension activities to gratify social responsibilities: NSS, NCC and ranger rover participated in corona relief compaign that also ensured communul harmony and cultural blending.Plantation: Plantation is carried out in the campus regularly and maintained collectively by the college students, faculty members and the gardeners. Plantation is done through various committees on several events like NSS camps, college functions and all important festivals celebrated in the college. Under Unnat Barart Scheme students and staff members visited number of adopted villages to discuss problems with Sarpanch, farmers and students and helped them to solve these problems as far as possible. Cleanliness drives: Practicing on "Swachh Bharat" concept, a number of camps and drives were organized in the College especially on Earth Day.Further, health and hygiene go together and it is very important to prevent diseases to maintain good health. Such drives were therefore very fruitful especially where stagnant water points, the breeding grounds of vector insects were cleaned. Blood Donation Camps were organised in the college by NCC Unit. Apart from this other activities like Online Poster and Drawing Competition, Polling Awareness and Traffic Awareness programs were orgranised.

File Description	Documents
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/college/gcsuratgarh/Sports">https://hte.rajasthan.gov.in/college/gcsuratgarh/Sports</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

11

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

530

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

00

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

To college campus is spreaded over in 23 acres which facilitates excellent infrastructure for teaching and learning process. The college has 2034 Regular students in the session 2022-23. To accommodate these students the institution has enough infrastructure as per the minimum requirements viz, 35 spaciuos classroom, almost all mounted with glass boards and fitted with fans and tubelight. In addition two rooms are created smart with audio-visual aid and interactive board. All rooms have enough furniture (Around 850 Tables 650 plastic chairs and 650 stools) Every subject having practicals in degree courses like all the subjects of Science Department, Geopraphy and Life Science has separate department with well equipped laboratory and equipments.

The college has 25 urinals and 8 lavatories for boys and 6 urinals and 10 lavatories for girls and enough facilities for faculty and the Principal. The college also understands the need of the clean drinking water and provides 4 small R.O. and U.V. filter systems and one big R.O. system as well there are 07 water coolers to provide students with cold water during scorching summer. 1 wheelchair.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/college/gcsuratgarh">https://hte.rajasthan.gov.in/college/gcsuratgarh</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Facilities For sports/ games In present scenario students are busy in academics to shine in their career but in order to improve their academic performance, it is advantageous to take part in extracurricular activities.. Participation in sports helps to build many skills physical fitness. It also evolves enthusiasm and like team work , leadership, confidence, time management besides boosts their ability for studies. Our college has ample facilities for outdoor games viz- separate grounds for football, cricket, volleyball, basket ball, handball, kho-kho, kabaddi, netball as well as for indoor games like- badminton, table tennis, chess, carom etc. with lead in weight lifting. Facilities for cultural activities- Research proved that students pursuing their hobbies can achieve better results in their studies also. Co-curricular activities are vital because even though they are not a part of the core curriculum, they play a very crucial role in giving the young an ability to shape up their career. The goal of co-curricular activities is to give better fitness to students and to stimulate playing, painting, acting, dancing, singing speaking, debating type skills hidden in them. For this purpose a '45x100' sized auditorium is available in the campus having green room and washroom, both separate for boys and girls.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/college/gcsuratgarh">https://hte.rajasthan.gov.in/college/gcsuratgarh</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/govt_college_suratgarh/uploads/doc/ICT%20report.pdf">https://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/govt_college_suratgarh/uploads/doc/ICT%20report.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

15.32

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

**Not automated. All the books are noted down in the computerised database.**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="#">NIL</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**B. Any 3 of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**0.74584**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

2

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There is a computer room for the staff access which is recently updated with a new computer, printer and xerox machine. The science faculty, smart room, geography department, sports room s also provided with computer facilities as well. The geography department has began to use OHP with internet connection in the classroom from this year. There are 13 laptops in the college those are distributed among the office and faculty members. The science block is recently provided with the internet facility with controlled access. The smart rooms enable teachers and students to switch over to IT supported teaching learning. The administrative office uses wi-fi leased line and fibre cable internet connection for admission process and other office works.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	NIL

#### 4.3.2 - Number of Computers

73

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS



File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

#### 4.22

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college takes direct initiative in the maintenance and up keep of infrastructure and support facilities. The head of Institution, account officer and office superintendent and college academic staff monitor the quality of maintenance of infrastructure and equipments and custodians of the equipment frequently examine them for timely maintenance and repair to ensure performance and accuracy. Laboratory- Lab equipments are strictly inspected by lab assistant and faculty members. The maintenance fund from state/Central Govt. the UGC and the Rusa funds are utilized for up keep of specified items. Electrically sensitive equipment are provided with necessary back up to ensure steady and to voltage in case of disruption in power supply the generator having a capacity of 60 KVA functions are the substitutesource. The power requirement including outdoor lighting during night are met though solar power panel and battery installed in the college. Classrooms - The classrooms are

well maintained, spacious and ventilated. Computers - The use of the computer lab is scheduled as per time table. The college has 73 computers for students, office, administrative block, departments any repair beyond the scope of the system administrator, external agencies are called for. Sports amenities - All sports activities are under the incharge of D.P.E. the college has sports room and sports. Time is allotted to students for using Gym, indoor Badminton, T.T., Chess, hall. The maintenance of the courts, grounds are done regularly. Common features like ground, multipurpose hall are provided to the students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/college/gcsuratgarh">https://hte.rajasthan.gov.in/college/gcsuratgarh</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

559

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the

<b>institution / non- government agencies during the year</b>	
638	
File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>E. none of the above</b>
File Description	Documents
Link to Institutional website	<a href="https://hte.rajasthan.gov.in/college/gcsuratgarh">https://hte.rajasthan.gov.in/college/gcsuratgarh</a>
Any additional information	<b>No File Uploaded</b>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
0	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
0	

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>D. Any 1 of the above</b>
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File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

**5.2 - Student Progression**

**5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

0

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File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

## 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

78

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

## 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

**one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

61

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

Students participate in all significant activities and decisions of the college. The Student Council plays an important role in contributing to the growth and progress of the institution. The office holders take an active part in all the main functions and activities of the college. The Council shares equal responsibility in hosting the grand event of 'JHANKAAR', the state level cultural and literary competitions held in the college each year (not organized since last 2years due to the COVID pandemic). The council takes initiatives in making arrangements in various activities. They also make valuable suggestions concerning teaching-learning, infrastructure, student requirements etc.

File Description	Documents
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/college/gcsuratgarh">https://hte.rajasthan.gov.in/college/gcsuratgarh</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

56

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Alumni Association is not registered.**

File Description	Documents
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/college/gcsuratgarh">https://hte.rajasthan.gov.in/college/gcsuratgarh</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

College policies are well in line with government policies. All the teachers work together to achieve these policies. Central committees are formed for smooth functioning with delegation of responsibilities. There are sports, cultural, academics, establishment etc. committees, who perform all the activities related to the committee with our senior head and the team. College practices decentralized and participative management in letter and spirit in all its activities, initiatives, planning and decision making reflected as under: 1. There are 3 UG programmes and 1 PG department in history. Besides observing general institutional policies and principles teachers are entrusted with total responsibility pertaining to conduct of regular classes, continuous assessment, student progression, guest lectures in NSS, library and routine accounting in completely decentralized manner. 2. The Mahavidyalaya vikas samiti, works for development of college includes MP/MLA or their representatives, intellectuals, reputed people of the city, few staff members and student representatives. Similarly there are various committees that includes members from teachers, state and students, it truly demonstrate the decentralization and participative management in the college. To this end there are activities like NCC, NSS, Yoga, Scouting, Jhankar-cultural festival etc. Such a diverse range of activities cannot be sustained without active participation of every faculty and staff member. Likewise, to develop nationalism we celebrate Independence Day, Republic Day, youth day, and harmony day and birth/death anniversary of father of the Nation.

File Description	Documents
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/college/gcsuratgarh/admission">https://hte.rajasthan.gov.in/college/gcsuratgarh/admission</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The participative management and decentralization practice of the college is reflected primarily in the constitution of various committees and their effective contribution in smooth functioning of the institution. The College besides imparting cost-effective education also lays emphasis on holistic development of the students. Ample opportunity and platform is provided to the students for their growth. The IQAC overlooks the functioning of



the committees from time to time in the meetings and boosts the working of these committees. It arranges meetings with committees like Research Committee, NAAC, AAP to catalyze the smooth functioning of the college. Apart from the rule and regulation of the government, college decentralises its academic and official work to more than 50 sub committees headed by teaching faculty members. Principal monitors the work regularly. The other committees of the college coordinate according to the Academic and Activity calendars of the session. For instance, The Literary and Cultural Committee works throughout the year, but when specific functions are organized like JHANKAR, Annual Function, Inter House competitions, more committees are framed for that specific occasion for the arrangement and management of the function. The core committee supervises, distributes and overlooks the work of the sub-committees.

File Description	Documents
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/college/gcsuratgarh">https://hte.rajasthan.gov.in/college/gcsuratgarh</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

All the teaching members worked extraordinarily for online teaching to their students. whatsapp groups has been created classwise as well as subject wise. Students were provided PDF study material and videos through youtube links ( list attached) .

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/college/gcsuratgarh/admission">https://hte.rajasthan.gov.in/college/gcsuratgarh/admission</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Administrative set up and function of various bodies: The College works under the Commissionerate of College Education, Rajasthan headed by the Commissioner. The senior members of the faculty are given charges of the Establishment section, Accounts section, and Academic section. The staff members include teaching staff, office support staff, Librarian, sports, Laboratory Assistants etc. Various Committees are constituted for different assignments. Besides, staff is recruited on contractual basis via College Development Committee like the Security guards, Gardeners, Safai Karamcharis, office typists etc. The teaching staff is assigned various responsibilities as conveners and members of committees. The Administrative structure of Vikas Samiti (College Development Committee) comprises of Principal as the Chairperson and senior faculty members as Secretary and Treasurer. Member of Parliament, local MLA, representative of the district collector (SDM), two prominent educationists, a student representative nominated by the Principal and two parents are among the members. The function of the committee is to provide and maintain basic infrastructure and deliver feedback regarding teaching learning and other areas. Service rules: The College is a Government institute and therefore it is mandatory to follow the rules, regulations, policies framed by the State Government (RSR).

File Description	Documents
Paste link for additional information	<a href="https://finance.rajasthan.gov.in/docs/rules/rsr/rsrrules-vol-II.pdf">https://finance.rajasthan.gov.in/docs/rules/rsr/rsrrules-vol-II.pdf</a>
Link to Organogram of the institution webpage	<a href="https://hte.rajasthan.gov.in/college/gcsuratgarh/admission">https://hte.rajasthan.gov.in/college/gcsuratgarh/admission</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and non- teaching staff. The college implements all the welfare schemes of the State Government . GPF/NPS and SI are compulsory deductions for future security. In addition, annual 'Group Insurance' is also deducted. Medical claims are reimbursed by the State Government as part of the health expense incurred by the employee. The superannuated employees of the College are benefitted from the Rajasthan Pensioner's Medical Fund, besides being given Gratuity and Pension. As an affiliated College, the University deducts 6% of the amount in the form of 'Teacher's Welfare Fund'. Provident Fund is also deducted, which is also associated with long term future benefits of the employee. Other benefits include: Leave for teaching staff: P.L. 15 privilege leave earned after completion of calendar year HPL 20 half pay leave after completion of the year can be commuted on medical grounds. CL 15 in one academic session Special CL 15 in a session for seminars, conferences and academic purpose Leave for nonteaching staff: PL 15 advance credited two times in a year HPL same as teaching staff CL 15 in a calendar year Leave for female staff: Maternity leave, two times in service period for 180 days Child care leave, 730 days in whole service period Leave for male staff.

File Description	Documents
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/college/gcsuratgarh/election.php">https://hte.rajasthan.gov.in/college/gcsuratgarh/election.php</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

2

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of every employee, whether teaching or nonteaching, is appraised by the Principal and reviewed by the competent authority on annual basis covering various aspects of working/behavior and overall performance. The records are kept in the office of the Commissionerate to be reviewed by DPC at the time of promotions. The reportee also submits the details pertaining to any special work executed carried out. At the second step the 'Reporting Officer' judges and rates the work carried out by the reportee under six criteria (i) Output of work (ii) Leadership qualities (iii) Analytical ability (iv) Management ability (v) Decision making ability (vi) Ability to take initiative. The 'Reviewing' authority, the Commissioner then finally gives the overall rating, which then is conveyed back to the reportee who is now the 'Accepting' officer. Only for teaching staff: In addition to the above proforma, the teachers have to fill one more proforma which comprises of individual details related to: 1. Academic qualifications 2. Teaching experience 3. Teaching proforma of the session including information related to classes taken, subjects/papers taught, aids and tools used, tutorials, seminars, fieldwork undertaken, sessionals etc. 4. Examination results of all the classes 5. Publication details 6. Research Supervision 7. Participation in co-curricular and extra-curricular activities.

File Description	Documents
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/college/gcsuratgarh/election.php">https://hte.rajasthan.gov.in/college/gcsuratgarh/election.php</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The funds received are properly allocated and distributed for the meant purpose and utmost care is taken that they are properly utilized. The AAO of the college maintain the details with regards to accounts, audited by a Chartered Accountant hired for the purpose by the College. Every year an Audit from the Directorate/ State checks and verifies the accounts for irregularities if any. Any shortcomings/objections, raised by the Audit are settled up as per rules and policies. The External Audit is carried out by the auditors from the Office of Accountant General (AG) Rajasthan, Jaipur. The Internal Audit is done by the team from Commissionerate College Education Rajasthan Jaipur. The accounts related to College Development Committee are audited by CA hired for the purpose by the College. In addition, Physical Audit is conducted by the Auditing Party.

File Description	Documents
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/college/gcsuratgarh/election.php">https://hte.rajasthan.gov.in/college/gcsuratgarh/election.php</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The fund collected by the Mahavidhalya Vikas Samiti is one of the main source for the college development. generally Mahavidhalya Vikas samitti approves the suggestion of staff and Principal. Instruments and other gadgets are purchased as per quotations rates or DGS rates. al. Construction work is done by PWD as per government rates. College takes care of quality of work through time to time inspection.

File Description	Documents
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/college/gcsuratgarh/election.php">https://hte.rajasthan.gov.in/college/gcsuratgarh/election.php</a>
Upload any additional information	<a href="#">View File</a>

### 6.5 - Internal Quality Assurance System

#### 6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

There was two meetings held for IQAC during the session. The minutes of the meeting are attached herewith. The Internal Quality Assurance Cell of the college has been working towards realizing the goals of quality enhancement and sustenance. The contribution of IQAC in implementing and driving resourcefulness to the growth and development of the college is conspicuous. Out of the so many initiatives the two major contributions of IQAC in institutionalizing the quality assurance strategies are: 1. Teaching-Learning: The exigent task of catering to the diverse needs of students coming from diverse groups and rural background is well managed and manifested in the college and learning outcomes.



2. Teaching through offline and Online tools and Resources: Alongwith offffline teaching, the teaching -learning process went on online mode. There was no break in the teaching and curriculum coverage of the students. The youtube channel and whatsapp groupof the college were created to facilitate the dissemination of information and knowledge to the students as widely as possible.The feedback procedure in the college is in the form of google form for students only .

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC periodically reviews and suggests measures to upgrade the quality of the teaching-learning process by way of enhanced academic research, effective training and innovative pedagogies. The following measures are taken to review the teaching-learning process, operational strategies and learning outcomes: Teaching -Learning and Evaluation.The curriculum is constantly reviewed, revised, and updated. Relevant and specific suggestions offered and feedback received from the students, teachers, and stakeholders are incorporated. Members of Board of Studies play a significant role in reframing the curriculum at the University level. Two compulsory subjects Computer Science and Environmental Studies at the first-year level expose the learners to the latest technology and generate awareness for social and environmental issues.Progression/performance of students is adjudged after every academic session based on their results of the annual examination. If there is a decline in the pass % measures are suggested by the Cell to ensure improvisation in the forthcoming session. Measures are taken to make classroom teaching more student centric. Besides creating an atmosphere of mutual trust and respect inside the classroom, the emphasis is laid on interactive sessions and community activities. Thecollege also promotes women-centered activities under the aegis of Women Cell to provide an edge to female students.



File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

<p><b>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</b></p>	<p><b>C. Any 2 of the above</b></p>
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File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/govt_college_suratgarh/uploads/doc/Annual%20Report.pdf">https://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/govt_college_suratgarh/uploads/doc/Annual%20Report.pdf</a>
Upload e-copies of the accreditations and certifications	<b>No File Uploaded</b>
Upload any additional information	<b>No File Uploaded</b>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

**INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 - Institutional Values and Social Responsibilities**

**7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

Our college has a strong ethical commitment to provide equal opportunities to all individuals irrespective of gender, race, caste, color, creed, language, religion, political or other opinions, national or social origin, property, birth or another status. 1. Safety and Security An extensive surveillance network with 24x7 monitored CCTV.

- Rotational duty by all faculty members for discipline and

security. The discipline committee forms flying squads and frisks around the campus Regularly • Strict insistence on Anti-Ragging and Anti-Smoking Campus. Awareness campaigns on women's safety and gender sensitivity through rallies and camps by NSS and NCC student volunteers, and women cell.

2. Counseling Formal and informal avenues for counseling male and female students and staff for academic and other issues/problems. Grievance Redressal Committee for staff and students, Yoga, self-defence and counseling for stress management in Women Cell to all girl students Gender sensitization camps that include the following aspects: • Women's rights • Human rights • Child rights • Gender justice • Gender equality • Gender sensitization workshops • Campaigns against female foeticide. • Others - Entrance Exam Counseling, Common Rooms: Separate common room for girls with all facilities

4. Other measures of Gender Sensitization include - Curriculum and Coursework which address gender issues Co curricular activities include special activities for girls like mehndi, rangoli etc as part of NSS activities.

File Description	Documents
Annual gender sensitization action plan	<a href="#">NIL</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/govt_college_suratgarh/uploads/doc/gender%20sensitisation.pdf">https://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/govt_college_suratgarh/uploads/doc/gender%20sensitisation.pdf</a>

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>C. Any 2 of the above</b>
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File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

7.1.3 - Describe the facilities in the Institution for the management of the following types of

degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**Solid Waste Management:** Waste bins are placed in the campus at various places like classrooms, staffroom, administration offices, computer lab, library, corridor, washroom, common room etc. Collected solid waste is handed over to the municipal council for further processing. The NSS units frequently organize cleanliness drive in the campus for collection of garbage and solid waste. **Liquid Waste Management** Liquid waste generated from the washrooms is disposed regularly by the Sewage Disposal Tankers. Raw water (waste water of water points in college) is taken from a separate pipeline for watering the trees and plants in the campus. **E-Waste Management:** The college uses various types of electronic gadgets like - computers, printers, LCD projectors etc. These products become outdated after few years due to advancements in technology. Being aware of e-Waste and its hazards, the college takes initiative to dispose of e-waste in a proper way. E-waste is sold to scrap merchants for further processing through auction. **Waste recycling system** The fallen and dried leaves, flowers and twigs are handed over to nature in the form of a compost pit where it decomposes and turns into manure used for gardening. Old newspapers, old files, old home assignments etc. are given for recycling to external agencies. Collected solid waste is handed over to the municipal council for further processing.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</b></p> <p><b>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

<p>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).</p>
<p>To build a nation of youth who are noble in their attitude and morally responsible, the college organizes and conducted several activities to build and promote an environment for ethical, cultural, and spiritual values among the students and staff. To develop the emotional and religious feelings among the students</p>

and the faculty, commemorative days are celebrated on the campus with the initiative and support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony. The college and its teacher and staff jointly celebrate the cultural and regional festivals, like New-year's day, Fresher Party ,teacher's day, orientation and farewell program, Induction program, rally, oath, plantation, Youth day, Women's day, Yoga day, festivals like Diwali Mela celebration, Holi Milan celebration, New Year celebration, Lohri celebrations, etc. religious ritual activities are performed in the campus. Motivational lectures of eminent persons of the field are arranged for all-round development of the students for their personality development Besides academic and cultural activities, we have built up many strong infrastructures for a variety of sports activities for the physical development of the students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college instills the values of nationalism and patriotism by celebrating the significant days and festivals in the college enthusiastically. There is a flag hoisting ceremony followed by cultural events and speeches by staff and students. Every year Republic Day is celebrated on 26th Jan by organizing activities highlighting the importance of Indian Constitution. Independence Day is also celebrated every year to highlight struggle of freedom and importance of Indian constitution. 'Samvidhan Divas' Constitution day was celebrated on 26th November 2021 and students have participated in Elocution and Quiz contest with all insights which in turn contributed to the ideal Constitutional values and the Fundamental Duties and Rights of Indian Citizens. Activities of Voters Club include taking oaths on becoming responsible citizens and awareness lectures and campaigns towards understanding the rights and duties of citizens. NCC and NSS offer extensive programmes in the form of celebrations, camps and activities covering these issues on a regular basis

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">nil</a>
Any other relevant information	<a href="#">nil</a>

<p><b>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</b></p>	<p><b>C. Any 2 of the above</b></p>
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File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>

<p>7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals</p>
<p>The College has tried to impart quality education, inculcate moral values and nurture ethics and traditions in its pupils and employees. The College organizes activities focusing on civic responsibilities, social awareness and value-based educations. It organizes and celebrates various days of importance as these are occasions to educate the students on issues of concern and reinforce the achievements of humanity. To build a nation of youth who are noble in their attitude and morally responsible, the College organizes national festivals and birth/death</p>



anniversaries of Great Indian personalities. The College celebrates and organizes the National Festivals with great pride and zest. Independence Day and Republic day . Both the days of great significance for the Country are celebrated every year with flag-hoisting ceremony, parade by NCC cadets and cultural events. Besides these, the birth and death anniversaries in memory of those nobles who have devoted themselves to the cause of the Nation and can be inspirational as ideals to the upcoming generations are also celebrated with great zeal. The activities organized include: Organizing lectures, meetings, and exhibitions Quiz and essay competitions Conducting awareness camps Distributing free published materials/ books to students Showing patriotic videos to staff and students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Title of the Practice: Encouragement to sports.**

**The Context:** Education is not complete without sports. The institute is dedicated to encourage sports and promotion of sports spirits among students. As the institute is situated in desert area and most of the students are from rural areas it's a great opportunity for the institution be a platform for promotion of sports and games.

**The Practice:** the P.E.T. Sh. Rajveer Singh provides ample training to students and sports men. The students participated at inter college level, university level and national level tournaments.

**Evidence of success-** 18 students won gold medal in intercollege level tournaments. 10 students participated at All India University level sports tournaments. 2 students won Bronze at the



national level tournaments.

Problems Encountered and Resources Required- lack of finance and basic infrastructure.

2.

1 Title of The Practice : Encouragement to Environmental Conservation

2. The Context: It is said that "conservation starts with education". In the challenging extreme environment of Rajasthan, the institute is putting all its efforts in keeping a green and clean campus.

3. Objective of the Practice. "Save the environment & you will save the life & future", keeping this motto in mind college encouragement to environmental conservation

4. The Practice Various measures are taken to reduce & reuse solid waste to make our campus eco-friendly as the use of LED lights and solar lights conduction of awareness programmes, installation of Rain water harvesting system ban on plastic and tobacco"

File Description	Documents
Best practices in the Institutional website	<a href="https://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/govt_college_suratgarh/uploads/doc/best%20practices%20pdf.pdf">https://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/govt_college_suratgarh/uploads/doc/best%20practices%20pdf.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

#### Institutional Distinctiveness

Social Work - The importance of social work lies in its aim to confront social issues in all facets of life. To achieve this goal NSS volunteers, Rovers and Rangers and NCC Cadets were encouraged to visit the nearby areas to provide awareness about social as well as health issues. For this a number of activities

were carried out which include mask distribution, door to door awareness campaign, posters, slogans, rangoli etc. Further students of NSS, NCC and Scout helped the Local administration to carry out vaccination program successfully. Under Unnat Barart Scheme students and staff members visited number of adopted villages to discuss problems with Sarpanch, farmers and students and helped them to solve these problems as far as possible. Other social activities were carried out under Aanandam Program which include plantation, road safety, waste disposal awareness, covid awareness, distribution of necessary items among the needy and many more.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

For the upcoming academic year 2022-23, it is planned to: Security measures in college campus will be increased by fencing of boundary wall of college, Installation of few more CCTV cameras and flood lights in sensitive areas in college campus and removal of the damaged doors of the rooms of girls hostel. To make efforts to fill the vacant posts of teachers and of administrative staff at the earliest. To make efforts to open PG classes in subjects like English, Hindi Literature , Political Science in Arts, E.A.F.M. in Commerce, and Maths in Science. Renovation of smart lab / language lab and enhancement of facilities of reading rooms. Renovation of two washrooms in the science block. To boost the research activities in the college by motivating staff for good quality publications., To finalize the Self Study Report for submission to NAAC and applying IIQA on the NAAC portal so that the third cycle of NAAC accreditation can be completed.