

MJD Govt. College, Taranagar (Churu)



Hand Book



Departments

Departments Arts:-

1. Hindi Literature
2. Enlish Literature
3. Geography
4. Sanskrit
5. sociology
6. History
7. Political Science

Departments Science:-

1. Physics
2. Chemistry
3. Zoology
4. Botany
5. Mathematics

Departments Commerce:-

1. ABST
2. EAFM
3. Business & Management



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Code of Conduct for Teaching Staff

- First and foremost, teaching being a noble profession it is expected of the teacher to uphold the honor and dignity of the Profession .
- Being a government servant they are advised to abide by the 'Government Rules & Policies'. (Rajasthan Service Rules)
- They must provide quality education.
- Be impartial, friendly, help, guide, encourage and assist the students and enact as good counselors and facilitators.
- A teacher must be devoted and honest towards his/her duty exhibiting utmost loyalty and sincerity towards the best interests of the College.
- Are essentially required to observe the scheduled working hours, must be present at the place of work performing their duties especially related to students mentoring.
- Prior permission be sought by the teacher in case of taking leave.

Code of Conduct for Non-Teaching Staff

- Must report to duty on time and remain present during college hours.
- Follow strictly the rules and regulation laid down under 'Rajasthan Service Rules'.
- Exercise self-discipline, honesty and integrity.
- Take utmost care and maintain secrecy pertaining to official documents and must not divulge, alter or forge them.
- Must take prior permission before availing any leave.
- Must respect and maintain hierarchy in administration.



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Code of Conduct for Students

- Students must maintain discipline; in case of violation disciplinary action would be taken.
- Should be polite, respectful and well mannered.
- It is expected that a healthy and decent relationship is exhibited among all students.
- Once the student enters the premises, they should have a concern towards each and every property, like handling of furniture, caring for plantations etc.
- Whenever the students are free from classes they are advised to use the library or engage themselves in some extra or co-curricular activities.
- When in the campus students should always have with them their college i-cards
- Ragging and eve-teasing is totally taken as a serious offence and students are advised not to indulge in any such activities.
- Students must stay away from anti-social activities.
- The campus must be kept clean .Students should refrain from scribing on walls and black boards.
- Consumption of tobacco in any form, drug etc. is completely prohibited.
- Indulging in malpractices during examinations in taken as a serious offence.
- Zooming on vehicles is completely restricted.
- Overall, the college with its code of conduct to students wishes to inculcate moral values and give an overall educated citizen to the society.