GOVERNMENT GIRLS COLLEGE,

SADULSHAHAR (SRIGANGANAGAR), RAJASTHAN
NEAR MAIN BUS STAND, KARDWALA ROAD SADULSHAHAR 335062

https://hte.rajasthan.gov.in/college/gcsadulshahar

GOVT. GIRLS COLLEGE, SADULSHAHAR (C-40787) Near bus stand, Sadulshahar , GANGANAGAR , RAJASTHAN - For Academic Year 2022-23 Session   Institute Nodal Officer

Welcome: GOVT. GIRLS
COLLEGE, SADULSHAHAR (C-40787)
Near bus stand, Sadulshahar ,
GANGANAGAR , RAJASTHAN
User Type: Institute Nodal Officer

Administration

Verification

Reports

Logout

Institutes which are displayed in the wrong district can correct their di:

1:- From Academic Year 2022-23, all INOs are required to give their AADHAAR information while updating their profile, which will be verified from the UIDAI. NSP does not store AADHAAR on the portal.

2:- INO is advised to carefully enter AADHAAR related information (ie AADHAAR number, Name, Gender, Mobile Number & Date of Birth), as mentioned in her/his Aadhaar card. In case verification fails in first attempt, NSP will automatically try to verify AADHAAR related information again, without Date of Birth.

3:- Profile will be updated only after successful verification of AADHAAR information from UIDAI and subsequent OTP authentication.

Institute Statistics for all Schemes-AY 2022-23

Institute Nodal officers are requested to reject any verified/unverified

Welcome: GOVT. GIRLS COLLEGE, SADULSHAHAR (C-40787) Near bus stand, Sadulshahar , GANGANAGAR , RAJASTHAN

Scholarship Portal
GOVERNMENT OF RAJASTHAN

✉ helpdesk.scholarship@rajasthan.gov.in

📗 Institute

Name : RAJKEEYA MAHILA MAHAVIDYALAYA SADULSHAHAR (SRIGANGANAGAR)

Registration Date : 28/12/2016
Audit Trail (Course Mapping) : View

🗐 Course

Course Running By Institute, University-wise: View

--SELECT--
WIDOW/ DIVORCEE CHIEF MINISTER (B.ED) SAMBAL SCHEME
CM HIGHER EDUCATION SCHOLARSHIP SCHEME
MERITORIOUS GIRLS STUDENT SCOOTY DISTRIBUTION SCHEME
DEVNARAYAN GIRLS STUDENT SCOOTY DISTRIBUTION SCHEME
DEVNARAYAN GIRLS STUDENT SCHOLAR INCENTIVE SCHEME (GRADUATE AND POSTGRADUATE LEVEL)
NISHULK UCHH SIKSHA YOJNA
KALI BAI BHEEL MEDHAVI CHHATRA SCOOTY YOJANA (PASS 12TH LAST YEAR)
KALI BAI BHEEL MEDHAVI CHHATRA SCOOTY YOJANA (PASS 10TH LAST YEAR)
RAJIV GANDHI SCHOLARSHIP FOR ACADEMIC EXCELLENCE (RGS)
DISTANCE EDUCATION SCHEME FOR GIRLS

--SELECT--

Student Section

*Academic Year/ शैक्षिक सत्र

2023-24

Status/ स्थिति

PENDING

Search Criteria

--SELECT--   ENTER VALUE

EN   12:48 PM 05-Oct-23

My Profile

Name
SMT.POONAM DATTA

Internal User ID
col_dis_gov_pri_adm175

Designation
Principal

Department
College Education

Office
Government Girls College, Sadulsahar

Office No
1503224001

Section
Administration

Role
Block Level Nodal Officers

Mobile
9414509939

SSO ID
RJJO201125020679

Grievance Entry	Disposal(Sampark 2.0)	Reports	Jansunwai Meetings	Tour/ Visits/ Inspection
Circulars	DoIT&C Service Request	Discussion Forum	SMS-Email Service	Ideas & Innovations
Officer's Directory	User Directory	Sampark Helpline Mapping	Reality Check	Call Center

MAHARAJA GANGA SINGH UNIVERSITY, BIKANER

ONLINE EXAMINATION WORK
4027 - GOVT. GIRLS COLLEGE, SADULSAHSHAR

मुख्य परीक्षा 2023 के दोरान परीक्षा कार्य से सम्बद्ध वीक्षक, उडन दस्ता दल सदस्य व अन्य कार्मिक परीक्षा कक्ष में मोबाइल ले कर न

Pre Exam Work		Downloads
Supp. Student Statistic	Supp. Candidate Verify By College	
Supp. Print Fee Report	Supp. Print NR Report	
		O Revised Inter College Sports Calendar 2023-24 new
		O PG SECOND SEMESTER PRACTICAL EXAM - 2023 new
Form Filling Student List	Student Verified Statistics	**O** Answer Book details Exam-2023 new
		O Provisional gold medalist list 2021 new
Student Statistic	Candidate Verify By College	**O** Regarding Installation of CCTV camera with NVR for live access camera at the examination centre
Print NR Report	Print Fee Report	**O** SEM NOTIFICATION
		O SUPP NOTIFICATION
Print Migration Data	Update College Password	**O** National Education Policy 2020
		O LETTER2
		O LETTER1
Student Non - Verified Statistics		**O** OFFICE ORDER
		O B.ED SECOND YEAR EXAM DATE CHANGE LETTER
		O Bed and Int practical letter

Back

Government Girls College, Shadulshahar
Government of Rajasthan

Welcome : rvressharmadevendra@gmail.com

Dashboard | Pre Merit | Merit | Post Merit Action | Post Merit Reset Action | Master Settings | Master Report | Promote Action | Reports | Promote Action Reset | Promote Reports |

Admission Forms Received

General Notifications

>	Total No. of Applications Part I	257
>	Total No. of Category Applications Part I	24
>	Total No. of Seats Part I	376
>	Total Admitted Part I	

Daily Alerts

Course Wise Number of Applications

Sr.No.	Course	Total Application	Total Seat
1	BA Part I	199	200
2	BSc Part I Biology	24	88
3	BSc Part I Maths	10	88

Course Wise Number of Category Applications

Sr.No.	Course	Total Application
1	BA Part I	19
2	BSc Part I Biology	3
3	BSc Part I Maths	2

EN
10:24 AM
06-Oct-23

Government Girls College, Shadulshahar
Government of Rajasthan

| Logout | Back To SSO

Welcome : madhu_parmar73@rediffimail.com

Dashboard |Pre Merit |Pre Merit Reset Action |Merit |Post Merit Action |Post Merit Reset Action |Master Settings |Master Report |Promote Action |Reports |Promote Action Reset |Promote Reports |

Admission Forms Received

Course Wise Number of Applications

Sr.No.	Course	Total Application	Total Seat
1	M.A. (Punjabi)	35	36
2	M.A.(History)	27	36
3	M.A.(Home Science)	22	27
4	M.A.(Political Science)	44	36

Course Wise Number of Category Applications

Sr.No.	Course	Total Application
1	M.A. (Punjabi)	3
2	M.A.(History)	5
3	M.A.(Home Science)	3

General Notifications

> Total No. of Applications In P.G (Previous Year)   145
> Total No. of Category Applications Part I   17
> Total No. of Seats in P.G (Previous Year)   135
> Total Admitted P.G (Previous Year)

Daily Alerts

SIPF ⇄ Switch Role 🏳

👤 Helpdesk   🗓   ⏻ Logout   ↩ Back to SSO   🔔 Notification   🌐 Language

DDO (SRIGANGANAGAR) Dashboard

Services

👤 Employee	🗄 GPA	🗒 GPF	💲 Payment	🧾 SI
🔁 Utility				

Employees

GPF	6628
GPF 2004	15512
GPF + GPF-2004	22140
STATE INSURANCE	21618

SI ■   GPF ■   GPF 2004 ■

Applications

SCHEME	SUB SCHEME	Received upto 5/10/2023	Received Previous Fin.Year	Received Current Fin. Year	Received Previous Month	Received Current Month	Pending Applications
GPF	ACCOUNT REOPEN	36	24	4	1	0	0
GPF	ACCOUNT REOPEN CLAIM	1	1	0	0	0	0
GPF	ACCOUNT REOPEN WITHDRAWAL	82	35	34	7	1	2
GPF	CLAIM	1454	606	333	40	2	84

Claim Status

This Month	311
This Financial Year	14063
Total	14374

YEAR ■   Month ■

Helpdesk Status

PayManager
Version -3.0
Online Bill Preparation....

FINANCE DEPARTMENT
Integrated Financial Management System
Government of Rajasthan

Home   LoginID:01500716   Year:2023-2024   OfficeName:Govt. College, SadulShar , Shree Ganganagar(337)

Master	Bill Processing	Authorization	Reports	Other Bill	Employee Corner	System Admin	Help	LogOut

Application Designed,Developed & Hosted By National Informatics Centre.
Contents Provided By Department of Treasuries and Accounts,Rajasthan

NATIONAL INFORMATICS CENTRE

Change Text Size   English ▾

DEPARTMENT OF FINANCE
GOVERNMENT OF RAJASTHAN
Integrated Financial Management System

Search   🔍   🔔 10   **SMT.POONAM DATTA** RJJO201125020679

| Dept.Code : | DDO.Code : | College Education Department, Jaipur | Designation : | Office ID : | Office Name : | Employee ID : | My Desk | Desk 1 | \| | My Role | HO | Change |
| 15 | 337 | | LECTURER | 337 | Govt. College, SadulShar , Shree Ganganagar | RJJO201125020679 | | | | | | |

RajIFMS   My Dashboard   Budget Management   Disbursement Engine   Revenue Management   Accounting

Budget Management

0 Pending Tasks

| ICDMS 0 | Budget Estimation 0 | Sanctions |

Disbursement Engine

0 Pending Tasks

| WAM 0 | IMS 0 | Core DE |

Revenue Management

0 Pending Tasks

| Purpose and services 0 | Revenue status 0 | IRMS |

Accounting & Finance

0 Pending Tasks

| BAM – Bank Account Management 0 | Monthly Accounts Generation 0 | Submit Acc AG |

2:42 PM
10/5/2023

paymanagerddo.rajasthan.gov.in/webpages/home.aspx

PayManager Version -3.0
Online Bill Preparation....

FINANCE DEPARTMENT
Integrated Financial Management System
Government of Rajasthan

Home   LoginID:01500716   Year:2023-2024   OfficeName:Govt. College, SadulShar , Shree Ganganagar(337)

Master	Bill Processing	Authorization	Reports	Other Bill	Employee Corner	System Admin	Help	LogOut

Application Designed,Developed & Hosted By National Informatics Centre.
Contents Provided By Department of Treasuries and Accounts,Rajasthan

NIC NATIONAL INFORMATICS CENTRE

SIPF ⇄ Switch Role 🏳   👤 Helpdesk   📅   ⏻ Logout   ↩ Back to SSO   🔔 Notification   🌐 Language

DDO (SRIGANGANAGAR) Dashboard

Services

Employee	GPA	GPF	Payment	SI

Utility

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STATE INSURANCE	21618

SI ▮   GPF ▮   GPF 2004 ▮

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GPF	ACCOUNT REOPEN WITHDRAWAL	82	35	34	7	1	2
GPF	CLAIM	1454	606	333	40	2	84

Claim Status

This Month	311
This Financial Year	14063
Total	14374

YEAR ▮   Month ▮

Helpdesk Status

2:45 PM
10/5/2023

राजस्थान सरकार

प्रशासनिक सुधार एवं समन्वय (अनु.–1) विभाग

क्रमांकः प.25(9)प्रसु/सम/अनु–1/2019   जयपुर, दिनांकः 16.02.2023

''परिपत्र''

राज्य में सुशासन की स्थापना हेतु सरकार द्वारा लिये गये महत्वपूर्ण निर्णयों को त्वरित गति से लागू कराने एवं विभागीय फाईलों का समयबद्ध निस्तारण हेतु राज–काज पोर्टल पर सभी विभागों एवं आयुक्तालयों/निदेशालयों में मिशन मोड पर ई–फाईल मॉड्यूल लागू किये जाने के संबंध में इस विभाग द्वारा दिनांक 27.12.2022, 25.01.2023 एवं 08.02.2023 को परिपत्र जारी किये गये है।

इसी क्रम में दिशा–निर्देश जारी किये जाते है कि जारी/अग्रेषित की जाने वाली समस्त डाक राज–काज पोर्टल के माध्यम से ऑनलाईन ही भिजवाये जाने की पालना सुनिश्चित करावें।

राज–काज पोर्टल के माध्यम से डाक जारी/अग्रेषित किये जाने की प्रक्रिया इस परिपत्र के साथ संलग्न है।

संलग्नः–उपरोक्तानुसार

(आलोक गुप्ता)
प्रमुख शासन सचिव

प्रतिलिपि निम्नांकित को सूचनार्थ एवं आवश्यक कार्रवाई हेतु प्रेषित हैः–

1. प्रमुख सचिव, मुख्यमंत्री, राजस्थान सरकार।
2. वरिष्ठ उप शासन सचिव, मुख्य सचिव, राजस्थान सरकार।
3. विशिष्ठ सहायक/निजी सचिव, समस्त मा. मंत्री/राज्यमंत्री/संसदीय सचिव।
4. समस्त अति. मुख्य सचिव/प्रमुख शासन सचिव/शासन सचिव।
5. महानिदेशक, पुलिस राजस्थान, जयपुर।
6. समस्त विभागाध्यक्ष/निगम/बोर्ड/आयोग।
7. समस्त संभागीय आयुक्त/जिला कलक्टर
8. रक्षित पत्रावली।

उप शासन सचिव

Signature valid

Digitally signed by Alok Gupta
Designation : Principal Secretary To
Government
Date: 2023.02.16 12:18:30 IST
Reason: Approved

RajKaj Ref No. : 3179041

Handling of Daks
in Electronic Office

[Inward receipts & Outward activity by a department]

Version 1.0, Feb 2023

In day to day Office functioning's, (1) physical daks are received (in the form of letter, circular, DO etc) and (2) daks are dispatched, addressed to other Officers/Department. This is generally referred as Inward Receipts and Outward Daks. The general process flow in practice, is as under -

Inward Process of Dak/Receipts

Receipt Section	Competent Authority	Receipt Section	Downline Officer	Downline Section Officer	Downline Section Dealing Clerk
Receipt Clerk	Secretary	Receipt Clerk	Joint Secretary	Section Officer	Dealing Clerk
Receives & scrutinize the dak, Compile it in a Dak Pad & Forwards to Competent Authority for perusal	Competent Authority peruses, records necessary comments (if any) and mark it to next downline Officer. Daks (in dak pad) are returned to receipt section	Inward Entries are done by receipt section and then each dak is forwarded to next downline officer as indicated by Competent Authority	Downline Officer marks to the concern downline section Officer	Downline section Officer marks to the concern downline section file/dak-dealing clerk	File/dak-dealing clerk attaches the dak in a file for processing

e.g.

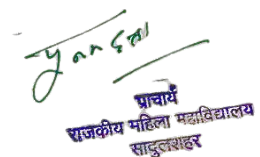In electronic environment, Dak Inward is done in following steps:

a. Physical Dak Handling by Receipt Section:

   (1) Using 'Inward' option, the information (meta-data) related to the dak (sender details, references, date etc.) is entered. The physical daks are then scanned and uploaded as attachment in this dak-inward entry.
   (2) This dak is then forwarded to Officer (to whom dak is addressed by sender).
   (3) The dak forwarded (in above step) will be visible in the dak inbox of concerned Officer.
   (4) Concerned Officer may open the dak from the dak Inbox and may forward it to other officer/official as the case may be. The system facilitates to record comments with the dak using 'Noting' option.

   Once send, the physical daks may be centrally archived by Receipt Section or may be periodically forwarded to concerned dealing officers for archival at the dealing section level.

b. Dealing Officer/Official:

   (1) The dak along with its scanned copy and relevant meta data (information) is received in the dak-inbox of the dealing officer.
   Officer/Official shall promptly check his dak-inbox for receipts. Opening and reading receipts is deemed as receive-acknowledgement of dak.
   (2) Dak can be processed in two ways
       i. Dak attached with e-File:-
          The dak can be attached to e-File (and converted as PUC) for further processing. References/Hyperlinks of these attachments (PUC/Dak) may be mentioned in the notings of e-File.
       ii. Dak without attaching it with file:-
          Users can open dak, may input notes/remarks in it using 'Noting' option and then send to other concerned for perusal, information or proposal (as indicated in 'Noting') approval. Once approved, dak can be disposed using 'dispose' option.

Outward Dak / Dispatch:

The outward details (of letters/circulars/DO etc to be sent) are captured in an outward register and then physically dispatched through post or by-person or other mediums. In electronic environment, this can be done in following basic steps:

a. Dealing Officer/Official will put-up the related matter in e-File with DFA (Draft for approval which is proposed to be sent) to next/competent level for perusal, approval and signature.

b. This e-File is then forwarded in proper-office-channel for DFA approval and Signature. For example, the file may forwarded from dealing clerk to section officer, and then to Joint Secretary and finally to Secretary.
   (1) In case Approving & Signing authority are same, DFA may be approved and signed.
   (2) In case Approving & Signing authority are distinct, DFA is approved by approving authority and then forwarded to downline competent signing authority for signature* on the DFA.

c. This e-File and signed DFA is then forwarded (in downline file-channel) to concerned dealing clerk.

d. Outward of signed DFA can be done using 'Outward' action. Dealing clerk may forward the signed DFA to Outward Section or may 'outward by self'. The dispatch clerk shall input all the relevant meta data and complete the 'dispatch' process resulting in Electronic or Physical delivery of signed DFA depending on dispatcher preference-
   (1) Electronic - Online Outward & Transfer of correspondences directly in the recipients dak inbox (Online movement of 'signed letter' from sender to recipient directly in the dak inbox)
   (2) Physical - Online Outward generated but not transferred electronically- In such case, following action shall be taken on the dispatched correspondence-
      i. scanned copy of 'signed & dispatched DFA' to be uploaded in e-File as PUC (as Office copy of dak) by dealing clerk.
      ii. Send the physical copy to recipient through post, by-person or other mediums (email, fax etc)

   *Document Signing Process: - Following 3 methods are available to place signature in approved DFA-
      1. Aadhaar based eSign services
      2. USB based eToken
      3. Offline 'Upload Signed DFA' (Approved DFA can be downloaded, printed, signed, scanned and uploaded back on the e-File)

प्राचार्य
राजकीय महिला महाविद्यालय
साडुलशहर

The step-by-step process is detailed in RajKaj User Manual, available at

https://rajkaj.rajasthan.gov.in >> Knowledge Bank >> डाक प्रबंधन

प्राचार्य
राजकीय महिला महाविद्यालय
सादुलशहर

* * * End of Document * * *