



## YEARLY STATUS REPORT - 2020-2021

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>	
	<b>S . B . D . GOVERNMENT COLLEGE , SARDARSHAHAR</b>
• Name of the Head of the institution	<b>Sohan Lal</b>
• Designation	<b>Principal</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>01564220027</b>
• Mobile no	<b>9413616373</b>
• Registered e-mail	<b>sbdgcs@gmail.com</b>
• Alternate e-mail	<b>iqacsardarshahar20@gmail.com</b>
• Address	<b>NEAR PANCHAYAT SAMITI</b>
• City/Town	<b>SARDARSHAHAR</b>
• State/UT	<b>RAJASTHAN</b>
• Pin Code	<b>331403</b>
<b>2.Institutional status</b>	
• Affiliated /Constituent	<b>Affiliated</b>
• Type of Institution	<b>Co-education</b>
• Location	<b>Urban</b>

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Maharaja Ganga Singh University, Bikaner				
• Name of the IQAC Coordinator	Dr.Devishankar Sharma				
• Phone No.					
• Alternate phone No.					
• Mobile	9460931369				
• IQAC e-mail address	iqacsardarshahar20@gmail.com				
• Alternate Email address	dssnkt73@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="http://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/s.b.d.government_pg_college_sardarshahar/uploads/doc/2019-2020%20AQAR%20Report.pdf">http://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/s.b.d.government_pg_college_sardarshahar/uploads/doc/2019-2020%20AQAR%20Report.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/s.b.d.government_pg_college_sardarshahar/uploads/doc/Academic%20Calendar%20uploaded%20on%2023.08.2022.pdf">https://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/s.b.d.government_pg_college_sardarshahar/uploads/doc/Academic%20Calendar%20uploaded%20on%2023.08.2022.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	77	2005	28/02/2005	27/02/2010
Cycle 2	B	2.50	2016	19/02/2016	18/02/2021
<b>6.Date of Establishment of IQAC</b>			13/04/2006		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	0
<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>		<b>Yes</b>		
<ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>		<a href="#">View File</a>		
<b>9. No. of IQAC meetings held during the year</b>		<b>4</b>		
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>		<b>Yes</b>		
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>		No File Uploaded		
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>		<b>No</b>		
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>				
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>				
Infrastructure development- Tin shed Indoor Sports Ground construction started Construction of Boundary Wall E-content preparation by the Faculty Members Garden developed				
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>				
Plan of Action		Achievements/Outcomes		
Infrastructure Development in the Campus		Tin Shed construction started		
<b>13. Whether the AQAR was placed before statutory body?</b>		<b>No</b>		
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>				

Name	Date of meeting(s)
Nil	Nil
<b>14. Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2020-2021	23/12/2021
<b>15. Multidisciplinary / interdisciplinary</b>	
<b>16. Academic bank of credits (ABC):</b>	
<b>17. Skill development:</b>	
<b>18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b>	
<b>19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):</b>	
<b>20. Distance education/online education:</b>	

## Extended Profile

### 1. Programme

1.1

204

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 2. Student

2.1

3033

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2

814

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3

803

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**3.Academic**

3.1

18

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2

29

Number of sanctioned posts during the year

## Extended Profile

### 1.Programme

1.1	<b>204</b>
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	<b>3033</b>
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	<b>814</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	<b>803</b>
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1	<b>18</b>
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	29
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	30
Total number of Classrooms and Seminar halls	
4.2	1.63
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	25
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

1.Syllabus is completed by the faculty members in respective classes.

2.The guideline issued by the DCE and by the affiliating university regarding new courses and programmes followed accordingly.

3.Co-curricular activities are regularly organized by the Institution.

4.Some Senior faculty members are members of the Board of Studies (MGSU,Bikaner) and one senior faculty member is a member of Academic Council and BoM. The members actively take part in the meetings convened by Maharaja Ganga Singh University, Bikaner.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is decided by Commissionerate College Education, Rajasthan. The academic calendar for the internal examination and other co-curricular activities is displayed on notice board for the reference of students and faculty members. The academic calendar is also displayed on the institutional website.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University** A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility



### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

60

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The compulsory papers on Environmental Studies and Elementary Computer Applications at the UG Part I level are the two significant initiatives that address and integrate Environment and Sustainability, Human Values and Professional Ethics in the curriculum. The conveners and members of BoS update and revise the curriculum keeping in mind the current and relevant social issues. Different elective papers at both UG and PG level in the curriculum also integrate cross-cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics such as Human Rights and Duties, Cultural Geography, Spirituality and Management, Justice, Equity, Law and Authority, etc.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

00

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

00

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="https://forms.gle/f3ZwHN97thk8xShm6">https://forms.gle/f3ZwHN97thk8xShm6</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**D. Feedback collected**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://forms.gle/f3ZwHN97thk8xShm6">https://forms.gle/f3ZwHN97thk8xShm6</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**3033**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

1195

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college conducts every possible measure to assess the learning levels of its students. The students are counseled, guided and oriented at the time of admission to make them aware about the course, criterion of assessment, curricular and co-curricular activities, rules and regulations of the institution as well as facilities available in the college. The teachers from all departments counsel the students regarding the scope of different courses being offered as well as provide guidance in relation to the student's aptitude and competence. Teachers remain available in college to clear the doubts and counsel the students even on a one to one basis.

Some of the measures taken for the slow learners are:

YouTube channel created

Assignments and study notes provided

Identifying weaknesses and strengths.

Some of the measures taken for advanced learners are:

**Preparation for competitive exams**

File Description	Documents
Paste link for additional information	<a href="https://www.youtube.com/channel/UCgG01D_x2Q2v6S8C0bJX5ow">https://www.youtube.com/channel/UCgG01D_x2Q2v6S8C0bJX5ow</a>
Upload any additional information	No File Uploaded

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
3033	20

File Description	Documents
Any additional information	No File Uploaded

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student-centric education is the feature of the College and the teaching-learning approach is strongly focuses on enhancing skills, experience, and knowledge:

Lecture method: This method is adopted by all the teachers. This method facilitates the teacher to interpret, explain, and revise the text-only content to better understand the subject by the learners. Different student support systems are available in the college like Library, Computer Lab, Reading Room, I.C.T based classrooms (Smart Classrooms). I.C.T. enabled teaching methods have been made available in the College. Online Teaching-Learning Process is supported with Regular practical Sessions. Laboratory facilities in all subjects are well equipped. To increase the concentration in various activities, the college has framed many committees and clubs including the Cultural Committee, Sports Committee and Career counseling cell.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	<a href="https://hte.rajasthan.gov.in/college/gcsar_darsahar/igacddocuments">https://hte.rajasthan.gov.in/college/gcsar_darsahar/igacddocuments</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Faculty members of the college use ICT technology to improve the teaching and learning process. LCD projectors, computer/laptop systems are used in the classrooms available to students by teachers. YouTube, power point slides, E-mails, WhatsApp group, Telegram, Zoom, Google classrooms, OBS studio, are used to prepare e-lectures, College website are used as platforms to teach, communicate, provide material and syllabus, make announcements, address queries, mentor and share information. These applications are also used to provide online education during the covid-19 situation. Computers with LAN connections in various departments. Broadband service is available in the library, I.C.T. lab, and computer cell. College is also equipped with CCTV camera, Printers, Photocopier, Video conferencing room, E-podium, including camera, screen, and led T.V. The library and the

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

20

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

20

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

7

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

20

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The annual assessment is done through an examination conducted by the university. Term tests and attendance are the main criteria of their evaluation. Detailed feedback for their possible amendment and demystification is discussed with students by their teachers. However, term tests marks are not added for the final assessment since the College follows the University and Commissionerates' regulations. In all the subjects where practical exams are part of the curriculum, it is mandatory to submit a practical record that is evaluated, and marks are added during the final consolidation of results. The College ascertains full transparency in the process of conducting the annual examinations. The College acts as an important center for the assessment of answer books of the University Annual Examinations. The answer books are provided a code number by the university, and the evaluation process is transparent. The marks are filled in the online, and complete secrecy is maintained. An analysis of the results of the U.G. and P.G. programs reveals that the institution has consistently maintained a desirable position in its achievements.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The College is affiliated with Maharaja Ganga Singh University (MGSU), Bikaner. It follows an annual examination scheme as per the University calendar. The College is a significant center, Regular and Private students appear for their exams every day



during annual examinations. Most of the grievances related to the examination are received after declaration of results by the MGS University. The errors in their results like marks of the assessments, attendance sheets, error in the bio-data etc. are immediately addressed, corrected and quickly disposed for onward submission to university by the convener examination committee. Each and every superintendent and staff members concerned are instructed for due care and cooperation for the quick disposal of student grievances at their respective quarters. Where ever deemed necessary, the relevant documents/testimonials are submitted through the candidate personally or through their parents to Co ordinator Examination for speedy Redressal of the issue. The close and continuous communication is maintained by the Coordinator Examinations with the university authorities for speedy disposal of queries, explanations and doubts if any.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The College runs various U.G. and P.G. programs through several departments. The U.G. programs are B.A, B.SC, B.COM, and P.G. programs are M.A and M.SC. There are 11 subjects in Arts, 05 in science and 03 in commerce. The College is affiliated with MGSU, Bikaner. The College strictly follows its prescribed curriculum. The learning outcomes of each course are built into the curriculum of each discipline. The program's outcomes and course outcomes are clearly stated to the student through the syllabus available on the University website. The College website also displays academic calendar, the timetable for all the courses offered by the College, exam schedules. The faculty members also offer regular formal and informal guidance to students about the courses. Therefore, both Students and teachers have clarity on the learning outcomes of the subjects taught in every course. The faculty members discuss and evaluate the program outcomes in their respective departments. The department-wise timetable is discussed, and further, a detailed teaching plan is prepared to keep in mind the results of the specific programs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The program outcomes and course outcomes primarily aim to impart knowledge and skills critical for building students' competence and personality. The program and course outcomes are evaluated, and corrective measures are taken, it involves analyzing feedback on curriculum, teaching, progression to higher education, skill development programs, placements, and updated curriculum for competitive exams. Program and course outcomes are also discussed and evaluated in the Academic Council and Board of Studies. The faculty is encouraged to update their subject knowledge and keep pace with changing teaching methodology and delivery trends by pursuing higher studies and participating in faculty development programs and seminars. Few P.G. and U.G. programs have a mandatory field trip. Other forms of experiential learning events like workshops/seminars are used to evaluate the outcomes indirectly. All departments also analyze the annual exam results. The performance of students is reviewed, and departments take corrective measures. Corrective measures include adopting new pedagogical methods, greater attention to weak students, change in evaluation techniques, etc

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

889

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[http://hte.rajasthan.gov.in/dept/dce/maharaja\\_ganga\\_singh\\_university/s.b.d.government\\_pg\\_college\\_sardarshahar/uploads/doc/SSS%20not%20Conducted.pdf](http://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/s.b.d.government_pg_college_sardarshahar/uploads/doc/SSS%20not%20Conducted.pdf)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

00

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

In the times of covid 19, the college quickly shifted to online mode of lecture delivery to the students. A college Creation YouTube channel created where the syllabus related videos were regularly uploaded so as to evolve a quick and effective way of continuing the work of teaching. It must be mentioned that in a short span of time all our faculty members learnt the skills of online video presentation. The ever increasing number of academic videos on this channel is a testimony of the acceptance of this innovative method of teaching during the times of covid.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.youtube.com/channel/UCgGQ1D_x2Q2v6S8C0bJX5ow">https://www.youtube.com/channel/UCgGQ1D_x2Q2v6S8C0bJX5ow</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

3

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**Cleanliness drives: Practicing on "Swachh Bharat" concept, a number of camps were organized by the College. Many campaigns were launched by 'Nature Club' whereby rallies were organized locally to create awareness among the people.**

File Description	Documents
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/s.b.d.government_pg_college_sardarshahar/uploads/doc/nature%20club.pdf">https://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/s.b.d.government_pg_college_sardarshahar/uploads/doc/nature%20club.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

2

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

2

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

#### Facilities for teaching-learning

**Classrooms:** The institution has 30 classrooms and well equipped



**laboratories.Classrooms:** There are 30 traditional classrooms, 02 lecture theatres (Chemistry,Zoology), 07 Practical Laboratories, 07 Smart Classrooms with Interactive Boards. Each department individually is equipped with at least one computer.

**Smart Classroom:** The Institute has a smart classroom for online classes of students.

**Auditorium:** The institution has an auditorium

**Playground:** The College has a sports complex.

**Laboratories:** The college has 09 laboratories.

**ICT Lab:** ICT laboratory is equipped with 10 computers with LAN connection.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**Availability of Gymnasium, Sports Complex and Difeerents courts and grounds for sports facilities.**

**Cultural activities are organised at different places in the campus.**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

00

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library has about 33178 books classified and indexed. The library is situated in a separate independent building which includes one reading hall, one reference room and one room with computer facility.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

### 4.2.2 - The institution has subscription for the following e-resources e-journals e-

E. None of the above

### ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

00

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

AS PER REQUIREMENT

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

11

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution E. < 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

00

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Being a State Government College, the institute does not enjoy autonomy in direct governance as far as structure, system, and policy matters are concerned. But it has operational freedom in the implementation of available resources, be it physical or financial. The College takes direct initiative in the maintenance and upkeep of infrastructure and support facilities through the various committees constituted at the beginning of the academic session for effective planning and implementation. The State Government, CCE, and RUSA allocate a specific amount to Govt. Colleges for maintenance. The proposals for other requirements related to maintenance are submitted to the Mahavidyalay Vikas Samiti, UGC. Laboratory, Library, Sports, Computers, Class Rooms facilities are available in the campus and established systems and procedures for the maintenance of that.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

732

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

#### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**D. Any 1 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

## 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

37

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

## 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as



one) during the year

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The democratic process finds its roots in academic institutions. Students Council known as Student's Union is formed in the college as per the recommendations and guidelines of the government of Rajasthan orders and notifications issued from time to time. Student representation is also evident in extension activities like NCC, NSS, YDC, Ranger/Rover, and various awareness programmes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

00

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Yes, Registered. The Alumni Association of the Institution takes keen interest in overall development of the college.**

File Description	Documents
Paste link for additional information	<a href="http://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/s.b.d.government_pg_college_sardarshahar/uploads/doc/%E0%A4%B0%E0%A4%9C%E0%A4%BF%E0%A4%B8%E0%A5%8D%E0%A4%9F%E0%A5%8D%E0%A4%B0%E0%A5%80%E0%A4%95%E0%A4%B0%E0%A4%A3%20%E0%A4%AA%E0%A5%8D%E0%A4%B0%E0%A4%AE%E0%A4%BE%E0%A4%A3%20%E0%A4%AA%E0%A4%A4%E0%A5%8D%E0%A4%B0%20-%20%E0%A4%B0%E0%A4%BE%E0%A4%9C%E0%A4%95%E0%A5%80%E0%A4%AF%20%E0%A4%AE%E0%A4%B9%E0%A4%BE%E0%A4%B5%E0%A4%BF%E0%A4%A6%E0%A5%8D%E0%A4%AF%E0%A4%BE%E0%A4%B2%E0%A4%AF%20%E0%A4%AA%E0%A5%82%E0%A4%B0%E0%A5%8D%E0%A4%B5%20%E0%A4%9B%E0%A4%BE%E0%A4%A4%E0%A5%8D%E0%A4%B0%20%E0%A4%B8%E0%A4%AE%E0%A4%BF%E0%A4%A4%E0%A4%BF%20%E0%A4%B8%E0%A4%B0%E0%A4%A6%E0%A4%BE%E0%A4%B0%E0%A4%B6%E0%A4%B9%E0%A4%B0.pdf">http://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/s.b.d.government_pg_college_sardarshahar/uploads/doc/%E0%A4%B0%E0%A4%9C%E0%A4%BF%E0%A4%B8%E0%A5%8D%E0%A4%9F%E0%A5%8D%E0%A4%B0%E0%A5%80%E0%A4%95%E0%A4%B0%E0%A4%A3%20%E0%A4%AA%E0%A5%8D%E0%A4%B0%E0%A4%AE%E0%A4%BE%E0%A4%A3%20%E0%A4%AA%E0%A4%A4%E0%A5%8D%E0%A4%B0%20-%20%E0%A4%B0%E0%A4%BE%E0%A4%9C%E0%A4%95%E0%A5%80%E0%A4%AF%20%E0%A4%AE%E0%A4%B9%E0%A4%BE%E0%A4%B5%E0%A4%BF%E0%A4%A6%E0%A5%8D%E0%A4%AF%E0%A4%BE%E0%A4%B2%E0%A4%AF%20%E0%A4%AA%E0%A5%82%E0%A4%B0%E0%A5%8D%E0%A4%B5%20%E0%A4%9B%E0%A4%BE%E0%A4%A4%E0%A5%8D%E0%A4%B0%20%E0%A4%B8%E0%A4%AE%E0%A4%BF%E0%A4%A4%E0%A4%BF%20%E0%A4%B8%E0%A4%B0%E0%A4%A6%E0%A4%BE%E0%A4%B0%E0%A4%B6%E0%A4%B9%E0%A4%B0.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college is governed and administered by College Education Rajasthan, Jaipur headed by the Commissioner who manages and administers all the government colleges of the state. The Principal is in charge at the college level that looks after and manages by redistributing all responsibilities. Mission of the college to improve its teaching learning strategy, methodology and technology and also focus on cocurricular activities through NSS, NCC, RANGERS-ROVERS etc. so that the overall development of all the students can be ensured. The college administration tries to facilitate the development of required basic infrastructure such as digital classroom, reading room, sports complex, botanical and eco park etc. Besides the funds received from government the college administration always tries to raise the funds from non government agencies, Bhamashah, Alumni, M.P. and MLA funds etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Various committees are constituted for the timely execution of institutional work. The inspection of all colleges of Sardarshahar block is done by the Senior Faculty members as per the guidelines of the DCE, Jaipur. The grievances of all stakeholders regarding delivery of services like online admission, Sampark Portal of Rajasthan Govt are resolved immediately. In order to do that, senior faculty members are made conveners of committees. To achieve the academic outcomes through Participative Management all faculty members do their assigned work on time. Regular meetings of the Staff Council are held and all issues are discussed

accordingly. The head of the institution always takes decision after discussion with senior faculty members and various committee conveners. The Principal organizes meetings with all Heads of the Departments to make Teaching Learning Environment more lively. The committee conveners and senior faculty members, under the leadership of the Principal, always work for the betterment of the college by visiting the Philanthropists and Bhamashahs to get their involvement and contribution.

File Description	Documents
Paste link for additional information	<a href="http://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/s.b.d.government_pg_college_sardarshahar/uploads/doc/College%20Committees%202021-2022.pdf">http://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/s.b.d.government_pg_college_sardarshahar/uploads/doc/College%20Committees%202021-2022.pdf</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college is managed and regulated by decentralization and participatory management in keeping with its belief in collective leadership and democratic traditions. The all faculty members are allocated the Establishment, Accounting and Academic sections to execute administrative functions and the management of college level. The faculty members are associated with several committees such as Admission committee, Examination committee, Sports committee, and so many other committees related to co-curricular activities like NSS, NCC, RANGERS-ROVERS etc. All departments are headed by a in charge in order of their seniority and are authorized and responsible for the functionality of respective department. The staff council meeting and respective committee meetings are called periodically for efficient implementation of agendas and also through this they can influence the institutional polity

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/college/gcsar_darsahar/ACTIVITES">https://hte.rajasthan.gov.in/college/gcsar_darsahar/ACTIVITES</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college comes under the Commissionarate of College Education, Rajasthan headed by the Commissioner. The senior members of the faculty are given security guard, book lifter, chowkidar, gesses of the establishment section, accounts section and academic section. The staff members include teaching staff, office support staff, Librarian, Laboratory assistants, PTI etc. The teaching staff is assigned various responsibilities as convenors and members of various committees such as NSS, NCC, IQAC, SCHOLARSHIP etc. AAO and Accountant deal with financial matters. Besides, many are recruited on contractual basis via Mahavidyalaya Vikas Samiti like computer operators, security guard, book lifter, chowkidar etc. Since the college is a government institute and therefore it is mandatory to follow certain rules, regulations and policies framed by the state government which is covered under Rajasthan Services Rules (RSR). The staff is recruited by Rajasthan Public Service Commission (RPSC) and other agencies.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="http://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/s.b.d.government_pg_college_sardarshahar/uploads/doc/organosation-chart09-05.png">http://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/s.b.d.government_pg_college_sardarshahar/uploads/doc/organosation-chart09-05.png</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and**

**A. All of the above**

## Support Examination

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college implements all the welfare schemes of the state government. GPF/NPS and SI are compulsory deductions for future security. "Group Insurance Scheme" which covers accidental death insurance will be applicable for all staff members. Besides these facilities various types of leaves can be availed by all staff members such as C.L.(Casual leave), P.L.(Privilege leave), HPL(Half paid leave), Academic leave(only for teaching staff), Child care leave (only for female staff), Paternity leave(only for male staff) etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

12

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of every employee whether teaching or non teaching is apraised by the principal and reviewed by the competent authority on annual basis covering various aspects of working/behaviour and overall performance.This helps us in assessing the overall conduct of the employee.The records are kept in the office of the Commissionarate to be reviewed by the Departmental promotion committee (DPC) at the time of promotions.There will be a self appraisal proforma for teaching and non teaching staff in which the "Reportee" officer fills some certain informations in this proforma which were judges and rated by the "Reporting" officer on the basis of some criterion such as output of work, leadership quality, analytical and decision making ability and ability to take initiative etc.At the next step "Reviewing" authority, the Commissioner then finally gives the overall rating, which then is conveyed back to the "Reportee" which is now "Accepting" officer.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words



The funds received are properly allocated and distributed for the meant purpose and utmost care is taken that they are properly utilized. The AAO and Accountant of the college maintain the details with regards to accounts, audited by a chartered accountant hired for the purpose by the college. An audit team from the Directorate/State checks and verifies the accounts for irregularities if any. Any shortcomings/objections raised by the audit are settled up as per rules and policies. The Annual Audit Programme has been introduced by the DCE, Rajasthan Jaipur. The external audit is carried out by the auditors from the Office of Accountant General (AG) Rajasthan, Jaipur. The internal audit is done by the team from Commissionerate College Education Rajasthan, Jaipur. The accounts related to Mahavidyalaya Vikas Samiti are audited by CA hired for the purpose by the college. In addition, Physical audit is conducted by the Auditing party.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

40.36

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The funds are utilized as per GF& AR of the State. Either the Principal is the DDO or one of the senior members is given the charge of DDO who looks after the financial matters including the salary of the college employees. There is an office of AAO

supported by accounts staff who maintain proper ledger with details of the financial support received and utilized under different heads from various agencies. The State Government allocates a specific amount to government colleges for overall development and maintenance and this disbursed as per allocated heads. The committee constituted for college development purpose puts forth the demand and requirements before the principal and such proposals are also submitted to Mahavidhalaya Vikas Samiti, UGC etc. The Alumni also contribute in cash and kind as and when required. Besides these the funds generated through MP and MLA schemes are also utilized as per requirements suggested by stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Regular convening of meetings

Organising webinars on Bio-diversity and on International Yoga Day

Introduction of quality initiatives like Creation of the YouTube channel of the college

Appreciating the use of ICT by the faculty members

Inspiring the Bhamashahs for infrastructure development

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and

recorded the incremental improvement in various activities

The IQAC strives to enhance the aims of improving organizational performance. IQAC's initiatives have been implemented at all levels, including establishing ICT facilities, instructional strategies, appropriate funding allocation and management, data analysis, and student aid. Programs to shape the future of student are started by the college such as Pratiyogita Dakshta Pariksha ( free coaching for competition exams). That is run efficiently by the college hundreds of students are benefitted from it. Aanadum program launched in college education as compulsory subject in 1 st year in all scheme. It was conducted regularly online by monthly aanandum days and whatsapp groups for project development by involving all faculty members. NSS VOLENTEER, ROVERS AND RANGERS ,NCC CADETES made their full efforts to serve community, made corona awareness by rallys and mask distribution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

**INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. **Safety and security** -Our college has exclusive surveillance network with 27x7 monitored CCTV. Rotational duty by all faculty members for discipline.Strict insistence on anti ragging and antismoking campus.Awareness campaigns on women safety through rallies.

2.**Counselling** - Formal and informal avenues for counselling of male and female students in our college.Carreer counselling cell is also there in our college where students can approach freely and consult.

3.**Common Rooms** - Seperate common rooms for girls in the acedemic wingas its most secured place in our college. Their common room has all basic facilities with attached clean toilet...continuous water supply, comfortable furniture for resting as well as table chairs for studying too.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management - Waste bins are placed in the campus at various places. NSS units of college constantly strives for cleanliness, various grounds in campus are cleaned by Students green waste is used for making compost and other waste is managed by external sources. Collected solid waste is handed over to the municipal council for further processing.

Liquid waste management- N/A

Biomedical waste management - N/A

E-waste management - The college uses various types of electronic gadgets like - computers, printers, LCD projectors etc. These products become outdated after few years due to advancements in technology. An inkjet cartridge is also used after refilling. This method also reduces the volume of e-waste generation.

Waste recycling system - - N/A

Hazardous chemicals and radioactive waste management - In the Department of Chemistry, LPG gas burners are used instead of gas plant based on coal/wood/diesel/petrol etc. thus reducing carbon emission.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution:** Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following  
 1.Green audit  
 2. Energy audit  
 3.Environment audit  
 4.Clean and green campus recognitions/awards  
 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.**

**Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities**

**(Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The admission policy issued by the Commissionerate of College education, Rajasthan is strictly followed in matters of admission to various undergraduate and postgraduate programmes in which adequate representation of students belonging to different social categories is ensured. Values of national unity and

integrity,fraternity, brotherhood and respect for all human beings irrespective of caste, class, community, sex, or colour of skin are the guiding principles of all our curricular, cocurricular and extra-curricular activities. Hindi Divas and Matra Bhasha Diwas are celebrated to feel the importance of regional languages in the College. A variety of programmes and activities are regularly conducted in the college and in keeping with the theme of the campaign, the students are exposed to the culture, language, customs and traditions, folk art forms and other unique features of the sister State.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College makes full use of every opportunity to sensitize our students and the employees to the constitutional obligations about values, rights, duties, and responsibilities of citizens with a view to enable young students to conduct as a responsible citizen. In consideration of low percentage of voting in the district, an awareness drive for the same was taken under "SVEEP" programme of Election Commission of India. The College made it an important occasion to call a meeting of students and employees on National Voter's Day on 25 January. The College, also, shows a keen interest in organizing various activities like Paper Presentation, Quiz Competition, Essay writing, Debate etc. Moreover, the students get a chance to have thorough knowledge of the importance of duties and responsibilities of a good citizen with interesting and careful listening of lectures by experts in the field. On certain occasions the students and employees are put upon oath to respect rights of others and protect unity and integrity of nation. Furthermore, the College establishes policies that reflect core values. Code of conduct is followed for students and staff.



File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College organizes and celebrates various days of importance to educate the students on issues of social concerns as well as the achievements of humanity. The activities to celebrate various days are many and include: Organizing extension lectures, Meetings of students with an expert on topic, Exhibitions of works and achievements Quiz and Essay-writing competitions Conducting Awareness camps for blood donation, hygiene, cleanliness etc. A few days of national and international importance celebrated at the college is given in following list.

11 July World Population Day

05 September Shikshak Divas

08 September International Literacy Day

14 September Hindi divas

24 September NSS Day

02 October Gandhi Jayanti, Shastri Jayanti, International Ahimsa Divas

26 November Constitution Day

10 December Human Rights Day

12 January Rashtriya Yuva Divas

26 January Republic Day Flag-hoisting ceremony

30 January Shaheed Divas

08 March International Women's Day

23 March Bhagat Singh, Sukhdev, Rajguru Shaheed Divas

14 April Ambedkar Jayanti

21 June International Yoga Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Infrastructure Development of the college through the contribution of Bhamashahs

2. Cleanliness drive by different units of NCC, NCC, Rovers Rangers and Nature Club

File Description	Documents
Best practices in the Institutional website	<a href="http://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/s.b.d.government_pg_college_sardarshahar/uploads/doc/Best%20Practices%20(1).pdf">http://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/s.b.d.government_pg_college_sardarshahar/uploads/doc/Best%20Practices%20(1).pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

SBD college (established in 1960) imparts affordable and student centric education. The relations with community have ensured that SBD has its own unique identity and reputation. The larger community recognizes the constructive learning environment, and promote high quality education. Regionally, it is the most esteemed and sought-after college. Bhamashah's Contribution is sought to cater the infrastructure needs of the institution. The faculty members under the leadership of the principal motivate the philanthropists in order to receive funds & other necessary resources for the development of the college.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

1.Syllabus is completed by the faculty members in respective classes.

2.The guideline issued by the DCE and by the affiliating university regarding new courses and programmes followed accordingly.

3.Co-curricular activities are regularly organized by the Institution.

4.Some Senior faculty members are members of the Board of Studies (MGSU,Bikaner) and one senior faculty member is a member of Academic Council and BoM. The members actively take part in the meetings convened by Maharaja Ganga Singh University, Bikaner.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is decided by Commissionerate College Education, Rajasthan.The academic calendar for the internal examination and other co-curricular activities is displayed on notice board for the reference of students and faculty members. The academic calendar is also displayed on the institutional website.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**60**

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The compulsory papers on Environmental Studies and Elementary Computer Applications at the UG Part I level are the two significant initiatives that address and integrate Environment and Sustainability, Human Values and Professional Ethics in the curriculum. The conveners and members of BoS update and revise the curriculum keeping in mind the current and relevant social issues. Different elective papers at both UG and PG level in the curriculum also integrate cross-cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics such as Human Rights and Duties, Cultural Geography, Spirituality and Management, Justice, Equity, Law and Authority, etc.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

00

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

00

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the

B. Any 3 of the above

<b>institution from the following stakeholders</b> <b>Students Teachers Employers Alumni</b>	
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File Description	Documents
URL for stakeholder feedback report	<a href="https://forms.gle/f3ZwHN97thk8xShm6">https://forms.gle/f3ZwHN97thk8xShm6</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>D. Feedback collected</b>
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File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://forms.gle/f3ZwHN97thk8xShm6">https://forms.gle/f3ZwHN97thk8xShm6</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

3033

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1195



File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college conducts every possible measure to assess the learning levels of its students. The students are counseled, guided and oriented at the time of admission to make them aware about the course, criterion of assessment, curricular and co-curricular activities, rules and regulations of the institution as well as facilities available in the college. The teachers from all departments counsel the students regarding the scope of different courses being offered as well as provide guidance in relation to the student's aptitude and competence. Teachers remain available in college to clear the doubts and counsel the students even on a one to one basis.

Some of the measures taken for the slow learners are:

YouTube channel created

Assignments and study notes provided

Identifying weaknesses and strengths.

Some of the measures taken for advanced learners are:

Preparation for competitive exams

File Description	Documents
Paste link for additional information	<a href="https://www.youtube.com/channel/UCgGQ1D_x2Q2v6S8C0bJX5ow">https://www.youtube.com/channel/UCgGQ1D_x2Q2v6S8C0bJX5ow</a>
Upload any additional information	No File Uploaded

## 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3033	20

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student-centric education is the feature of the College and the teaching-learning approach is strongly focuses on enhancing skills, experience, and knowledge:

Lecture method: This method is adopted by all the teachers. This method facilitates the teacher to interpret, explain, and revise the text-only content to better understand the subject by the learners. Different student support systems are available in the college like Library, Computer Lab, Reading Room, I.C.T based classrooms (Smart Classrooms). I.C.T. enabled teaching methods have been made available in the College. Online Teaching-Learning Process is supported with Regular practical Sessions. Laboratory facilities in all subjects are well equipped. To increase the concentration in various activities, the college has framed many committees and clubs including the Cultural Committee, Sports Committee and Career counseling cell.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	<a href="https://hte.rajasthan.gov.in/college/gcsardarsahar/iqacdocuments">https://hte.rajasthan.gov.in/college/gcsardarsahar/iqacdocuments</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Faculty members of the college use ICT technology to improve the teaching and learning process. LCD projectors, computer/laptop systems are used in the classrooms available to students by teachers. YouTube, power point slides, E- mails, WhatsApp group, Telegram, Zoom, Google classrooms, OBS

studio, are used to prepare e-lectures, College website are used as platforms to teach, communicate, provide material and syllabus, make announcements, address queries, mentor and share information. These applications are also used to provide online education during the covid-19 situation. Computers with LAN connections in various departments. Broadband service is available in the library, I.C.T. lab, and computer cell. College is also equipped with CCTV camera, Printers, Photocopier, Video conferencing room, E-podium, including camera, screen, and led T.V. The library and the

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

20

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

20

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

7

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

20

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The annual assessment is done through an examination conducted by the university. Term tests and attendance are the main criteria of their evaluation. Detailed feedback for their possible amendment and demystification is discussed with students by their teachers. However, term tests marks are not added for the final assessment since the College follows the University and Commissionerates' regulations. In all the subjects where practical exams are part of the curriculum, it is mandatory to submit a practical record that is evaluated, and marks are added during the final consolidation of results. The College ascertains full transparency in the process of conducting the annual examinations. The College acts as an important center for the assessment of answer books of the University Annual Examinations. The answer books are provided a code number by the university, and the evaluation process is transparent. The marks are filled in the online, and complete secrecy is maintained. An analysis of the results of the U.G. and P.G. programs reveals that the institution has consistently maintained a desirable position in its achievements.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The College is affiliated with Maharaja Ganga Singh University (MGSU), Bikaner. It follows an annual examination scheme as per the University calendar. The College is a significant center, Regular and Private students appear for their exams every day during annual examinations. Most of the grievances related to the examination are received after declaration of results by the MGS University. The errors in their results like marks of the assessments, attendance sheets, error in the bio-data etc. are immediately addressed, corrected and quickly disposed for onward submission to university by the convener examination committee. Each and every superintendent and staff members concerned are instructed for due care and cooperation for the quick disposal of student grievances at their respective quarters. Where ever deemed necessary, the relevant documents/testimonials are submitted through the candidate personally or through their parents to Co ordinator Examination for speedy Redressal of the issue. The close and continuous

communication is maintained by the Coordinator Examinations with the university authorities for speedy disposal of queries, explanations and doubts if any.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The College runs various U.G. and P.G. programs through several departments. The U.G. programs are B.A, B.SC, B.COM, and P.G. programs are M.A and M.SC. There are 11 subjects in Arts, 05 in science and 03 in commerce. The College is affiliated with MGSU, Bikaner. The College strictly follows its prescribed curriculum. The learning outcomes of each course are built into the curriculum of each discipline. The program's outcomes and course outcomes are clearly stated to the student through the syllabus available on the University website. The College website also displays academic calendar, the timetable for all the courses offered by the College, exam schedules. The faculty members also offer regular formal and informal guidance to students about the courses. Therefore, both Students and teachers have clarity on the learning outcomes of the subjects taught in every course. The faculty members discuss and evaluate the program outcomes in their respective departments. The department-wise timetable is discussed, and further, a detailed teaching plan is prepared to keep in mind the results of the specific programs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the

institution.

The program outcomes and course outcomes primarily aim to impart knowledge and skills critical for building students' competence and personality. The program and course outcomes are evaluated, and corrective measures are taken, it involves analyzing feedback on curriculum, teaching, progression to higher education, skill development programs, placements, and updated curriculum for competitive exams. Program and course outcomes are also discussed and evaluated in the Academic Council and Board of Studies. The faculty is encouraged to update their subject knowledge and keep pace with changing teaching methodology and delivery trends by pursuing higher studies and participating in faculty development programs and seminars. Few P.G. and U.G. programs have a mandatory field trip. Other forms of experiential learning events like workshops/seminars are used to evaluate the outcomes indirectly. All departments also analyze the annual exam results. The performance of students is reviewed, and departments take corrective measures. Corrective measures include adopting new pedagogical methods, greater attention to weak students, change in evaluation techniques, etc

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

889

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

**2.7 - Student Satisfaction Survey****2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[http://hte.rajasthan.gov.in/dept/dce/maharaja\\_ganga\\_singh\\_university/s.b.d.government\\_pg\\_college\\_sardarshahar/uploads/doc/SSS%20not%20Conducted.pdf](http://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/s.b.d.government_pg_college_sardarshahar/uploads/doc/SSS%20not%20Conducted.pdf)

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)****3.1.2.1 - Number of teachers recognized as research guides**

00

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**



00	
File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil
<b>3.2 - Innovation Ecosystem</b>	
3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge	
<p>In the times of covid 19, the college quickly shifted to online mode of lecture delivery to the students. A college Creation YouTube channel created where the syllabus related videos were regularly uploaded so as to evolve a quick and effective way of continuing the work of teaching. It must be mentioned that in a short span of time all our faculty members learnt the skills of online video presentation. The ever increasing number of academic videos on this channel is a testimony of the acceptance of this innovative method of teaching during the times of covid.</p>	
File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.youtube.com/channel/UCgGQ1D_x2Q2v6S8C0bJX5ow">https://www.youtube.com/channel/UCgGQ1D_x2Q2v6S8C0bJX5ow</a>
<b>3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year</b>	
<b>3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year</b>	
00	

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

3

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**Cleanliness drives: Practicing on "Swachh Bharat" concept, a number of camps were organized by the College. Many campaigns were launched by 'Nature Club' whereby rallies were organized locally to create awareness among the people.**

File Description	Documents
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/s.b.d.government_pg_college_sardarshahar/uploads/doc/nature%20club.pdf">https://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/s.b.d.government_pg_college_sardarshahar/uploads/doc/nature%20club.pdf</a>
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS**

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

2

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

2

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

00

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

#### Facilities for teaching-learning

**Classrooms:** The institution has 30 classrooms and well equipped laboratories. **Classrooms:** There are 30 traditional classrooms, 02 lecture theatres (Chemistry,Zoology), 07 Practical Laboratories, 07 Smart Classrooms with Interactive Boards. Each department individually is equipped with at least one computer.

**Smart Classroom:** The Institute has a smart classroom for online classes of students.

**Auditorium:** The institution has an auditorium

**Playground:** The College has a sports complex.

**Laboratories:** The college has 09 laboratories.

**ICT Lab:** ICT laboratory is equipped with 10 computers with LAN connection.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**Availability of Gymnasium, Sports Complex and Different courts and grounds for sports facilities.**

Cultural activities are organised at different places in the campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

7

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

00

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library has about 33178 books classified and indexed. The library is situated in a separate independent building which includes one reading hall, one reference room and one room with computer facility.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

##### 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

00

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

**AS PER REQUIREMENT**



File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

11

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

00

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Being a State Government College, the institute does not enjoy autonomy in direct governance as far as structure, system, and policy matters are concerned. But it has operational freedom in the implementation of available resources, be it physical or financial. The College takes direct initiative in the maintenance and upkeep of infrastructure and support facilities through the various committees constituted at the beginning of the academic session for effective planning and implementation. The State Government, CCE, and RUSA allocate a specific amount to Govt. Colleges for maintenance. The proposals for other requirements related to maintenance are submitted to the Mahavidyalay Vikas Samiti, UGC. Laboratory, Library, Sports, Computers, Class Rooms facilities are available in the campus and established systems and procedures for the maintenance of that.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

732

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

E. none of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

00

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

D. Any 1 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

**5.2 - Student Progression****5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

00

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

37

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The democratic process finds its roots in academic institutions. Students Council known as Student's Union is formed in the college as per the recommendations and guidelines of the government of Rajasthan orders and notifications issued from time to time. Student representation is also evident in extension activities like NCC, NSS, YDC, Ranger/Rover, and various awareness programmes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the**

**Institution participated during the year**

00

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Yes, Registered. The Alumni Association of the Institution takes keen interest in overall development of the college.**

File Description	Documents
Paste link for additional information	<a href="http://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/s.b.d._government_pg_college,_sardarshahar/uploads/doc/%E0%A4%B0%E0%A4%9C%E0%A4%BF%E0%A4%B8%E0%A5%8D%E0%A4%9F%E0%A5%8D%E0%A4%B0%E0%A5%80%E0%A4%95%E0%A4%B0%E0%A4%A3%20%E0%A4%AA%E0%A5%8D%E0%A4%B0%E0%A4%AE%E0%A4%BE%E0%A4%A3%20%E0%A4%AA%E0%A4%A4%E0%A5%8D%E0%A4%B0%20-%20%E0%A4%B0%E0%A4%BE%E0%A4%9C%E0%A4%95%E0%A5%80%E0%A4%AF%20%E0%A4%AE%E0%A4%B9%E0%A4%BE%E0%A4%B5%E0%A4%BF%E0%A4%A6%E0%A5%8D%E0%A4%AF%E0%A4%BE%E0%A4%B2%E0%A4%AF%20%E0%A4%AA%E0%A5%82%E0%A4%B0%E0%A5%8D%E0%A4%B5%20%E0%A4%9B%E0%A4%BE%E0%A4%A4%E0%A5%8D%E0%A4%B0%20%E0%A4%B8%E0%A4%AE%E0%A4%BF%E0%A4%A4%E0%A4%BF%20%E0%A4%B8%E0%A4%B0%E0%A4%A6%E0%A4%BE%E0%A4%B0%E0%A4%B6%E0%A4%B9%E0%A4%B0.pdf">http://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/s.b.d._government_pg_college,_sardarshahar/uploads/doc/%E0%A4%B0%E0%A4%9C%E0%A4%BF%E0%A4%B8%E0%A5%8D%E0%A4%9F%E0%A5%8D%E0%A4%B0%E0%A5%80%E0%A4%95%E0%A4%B0%E0%A4%A3%20%E0%A4%AA%E0%A5%8D%E0%A4%B0%E0%A4%AE%E0%A4%BE%E0%A4%A3%20%E0%A4%AA%E0%A4%A4%E0%A5%8D%E0%A4%B0%20-%20%E0%A4%B0%E0%A4%BE%E0%A4%9C%E0%A4%95%E0%A5%80%E0%A4%AF%20%E0%A4%AE%E0%A4%B9%E0%A4%BE%E0%A4%B5%E0%A4%BF%E0%A4%A6%E0%A5%8D%E0%A4%AF%E0%A4%BE%E0%A4%B2%E0%A4%AF%20%E0%A4%AA%E0%A5%82%E0%A4%B0%E0%A5%8D%E0%A4%B5%20%E0%A4%9B%E0%A4%BE%E0%A4%A4%E0%A5%8D%E0%A4%B0%20%E0%A4%B8%E0%A4%AE%E0%A4%BF%E0%A4%A4%E0%A4%BF%20%E0%A4%B8%E0%A4%B0%E0%A4%A6%E0%A4%BE%E0%A4%B0%E0%A4%B6%E0%A4%B9%E0%A4%B0.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college is governed and administered by College Education Rajasthan, Jaipur headed by the Commissioner who manages and administers all the government colleges of the state. The Principal is in charge at the college level that looks after and manages by redistributing all responsibilities. Mission of the college to improve its teaching learning strategy, methodology and technology and also focus on cocurricular activities through NSS, NCC, RANGERS-ROVERS etc. so



that the overall development of all the students can be ensured. The college administration tries to facilitate the development of required basic infrastructure such as digital classroom, reading room, sports complex, botanical and eco park etc. Besides the funds received from government the college administration always tries to raise the funds from non government agencies, Bhamashah, Alumni, M.P. and MLA funds etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Various committees are constituted for the timely execution of institutional work. The inspection of all colleges of Sardarshahar block is done by the Senior Faculty members as per the guidelines of the DCE, Jaipur. The grievances of all stakeholders regarding delivery of services like online admission, Sampark Portal of Rajasthan Govt are resolved immediately. In order to do that, senior faculty members are made conveners of committees. To achieve the academic outcomes through Participative Management all faculty members do their assigned work on time. Regular meetings of the Staff Council are held and all issues are discussed accordingly. The head of the institution always takes decision after discussion with senior faculty members and various committee conveners. The Principal organizes meetings with all Heads of the Departments to make Teaching Learning Environment more lively. The committee conveners and senior faculty members, under the leadership of the Principal, always work for the betterment of the college by visiting the Philanthropists and Bhamashahs to get their involvement and contribution.

File Description	Documents
Paste link for additional information	<a href="http://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/s.b.d._government_pg_college,_sardarshahar/uploads/doc/College%20Committees%202021-2022.pdf">http://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/s.b.d._government_pg_college,_sardarshahar/uploads/doc/College%20Committees%202021-2022.pdf</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college is managed and regulated by decentralization and participatory management in keeping with its belief in collective leadership and democratic traditions. The all faculty members are allocated the Establishment, Accounting and Academic sections to execute administrative functions and the management of college level. The faculty members are associated with several committees such as Admission committee, Examination committee, Sports committee, and so many other committees related to co-curricular activities like NSS, NCC, RANGERS-ROVERS etc. All departments are headed by a in charge in order of their seniority and are authorized and responsible for the functionality of respective department. The staff council meeting and respective committee meetings are called periodically for efficient implementation of agendas and also through this they can influence the institutional polity

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="https://hte.rajasthan.gov.in/college/gcsardarsahar/ACTIVITES">https://hte.rajasthan.gov.in/college/gcsardarsahar/ACTIVITES</a>
Upload any additional information	No File Uploaded

### 6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college comes under the Commissionerate of College Education, Rajasthan headed by the Commissioner. The senior members of the faculty are given security guard, book

lifter, chowkidar, rages of the establishment section, accounts section and academic section. The staff members include teaching staff, office support staff, Librarian, Laboratory assistants, PTI etc. The teaching staff is assigned various responsibilities as convenors and members of various committees such as NSS, NCC, IQAC, SCHOLARSHIP etc. AAO and Accountant deal with financial matters. Besides, many are recruited on contractual basis via Mahavidyalaya Vikas Samiti like computer operators, security guard, book lifter, chowkidar etc. Since the college is a government institute and therefore it is mandatory to follow certain rules, regulations and policies framed by the state government which is covered under Rajasthan Services Rules (RSR). The staff is recruited by Rajasthan Public Service Commission (RPSC) and other agencies.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="http://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/s.b.d.government_pg_college_sardarshahar/uploads/doc/organosation-chart09-05.png">http://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/s.b.d.government_pg_college_sardarshahar/uploads/doc/organosation-chart09-05.png</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

**6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff**

The college implements all the welfare schemes of the state government.GPF/NPS and SI are compulsory deductions for future security."Group Insurance Scheme" which covers accidental death insurance will be applicable for all staff members.Besides these facilities various types of leaves can be availed by all staff members such as C.L.(Casual leave), P.L.(Privilege leave), HPL(Half paid leave), Academic leave(only for teaching staff), Child care leave (only for female staff), Paternity leave(only for male staff) etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year****6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

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File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

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File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

#### **6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

##### **6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**12**

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### **6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

**The performance of every employee whether teaching or non teaching is apraised by the principal and reviewed by the competent authority on annual basis covering various aspects of**

working/behaviour and overall performance. This helps us in assessing the overall conduct of the employee. The records are kept in the office of the Commissionerate to be reviewed by the Departmental promotion committee (DPC) at the time of promotions. There will be a self appraisal proforma for teaching and non teaching staff in which the "Reportee" officer fills some certain informations in this proforma which were judges and rated by the "Reporting" officer on the basis of some criterion such as output of work, leadership quality, analytical and decision making ability and ability to take initiative etc. At the next step "Reviewing" authority, the Commissioner then finally gives the overall rating, which then is conveyed back to the "Reportee" which is now "Accepting" officer.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The funds received are properly allocated and distributed for the meant purpose and utmost care is taken that they are properly utilized. The AAO and Accountant of the college maintain the details with regards to accounts, audited by a chartered accountant hired for the purpose by the college. An audit team from the Directorate/State checks and verifies the accounts for irregularities if any. Any shortcomings/objections raised by the audit are settled up as per rules and policies. The Annual Audit Programme has been introduced by the DCE, Rajasthan Jaipur. The external audit is carried out by the auditors from the Office of Accountant General (AG) Rajasthan, Jaipur. The internal audit is done by the team from Commissionerate College Education Rajasthan, Jaipur. The accounts related to Mahavidhalaya Vikas Samiti are audited by CA hired for the purpose by the college. In addition, Physical audit is conducted by the Auditing party.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

40.36

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The funds are utilized as per GF& AR of the State. Either the Principal is the DDO or one of the senior members is given the charge of DDO who looks after the financial matters including the salary of the college employees. There is an office of AAO supported by accounts staff who maintain proper ledger with details of the financial support received and utilized under different heads from various agencies. The State Government allocates a specific amount to government colleges for overall development and maintenance and this disbursed as per allocated heads. The committee constituted for college development purpose puts forth the demand and requirements before the principal and such proposals are also submitted to Mahavidhalaya Vikas Samiti, UGC etc. The Alumni also contribute in cash and kind as and when required. Besides these the funds generated through MP and MLA schemes are also utilized as per requirements suggested by stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Regular convening of meetings

Organising webinars on Bio-diversity and on International Yoga Day

Introduction of quality initiatives like Creation of the YouTube channel of the college

Appreciating the use of ICT by the faculty members

Inspiring the Bhamashahs for infrastructure development

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC strives to enhance the aims of improving organizational performance. IQAC's initiatives have been implemented at all levels, including establishing ICT facilities, instructional strategies, appropriate funding allocation and management, data analysis, and student aid. Programs to shape the future of student are started by the college such as Pratiyogita Dakshta Pariksha ( free coaching for competition exams). That is run efficiently by the college hundreds of students are benefitted from it. Aanadam program launched in college education as compulsory subject in 1



st year in all scheme. It was conducted regularly online by monthly aanandum days and whatsapp groups for project development by involving all faculty members.NSS VOLENTEER, ROVERS AND RANGERS ,NCC CADETEs made their full efforts to serve community, made corona awareness by rallys and mask distribution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. **Safety and security** -Our college has exclusive surveillance network with 27x7 monitored CCTV. Rotational duty by all

faculty members for discipline. Strict insistence on anti ragging and antismoking campus. Awareness campaigns on women safety through rallies.

2. Counselling - Formal and informal avenues for counselling of male and female students in our college. Career counselling cell is also there in our college where students can approach freely and consult.

3. Common Rooms - Separate common rooms for girls in the academic wing as its most secured place in our college. Their common room has all basic facilities with attached clean toilet...continuous water supply, comfortable furniture for resting as well as table chairs for studying too.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management - Waste bins are placed in the campus at various places. NSS units of college constantly strives for cleanliness, various grounds in campus are cleaned by Students green waste is used for making compost and other waste is managed by external sources. Collected solid waste is handed over to the municipal council for further processing.

Liquid waste management- N/A

Biomedical waste management - N/A

E-waste management - The college uses various types of electronic gadgets like - computers, printers, LCD projectors etc. These products become outdated after few years due to advancements in technology. An inkjet cartridge is also used after refilling. This method also reduces the volume of e-waste generation.

Waste recycling system - - N/A

Hazardous chemicals and radioactive waste management - In the Department of Chemistry, LPG gas burners are used instead of gas plant based on coal/wood/diesel/petrol etc. thus reducing carbon emission.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

#### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The admission policy issued by the Commissionerate of College education, Rajasthan is strictly followed in matters of admission to various undergraduate and postgraduate programmes in which adequate representation of students belonging to

different social categories is ensured. Values of national unity and integrity,fraternity, brotherhood and respect for all human beings irrespective of caste, class, community, sex, or colour of skin are the guiding principles of all our curricular, cocurricular and extra-curricular activities. Hindi Divas and Matra Bhasha Diwas are celebrated to feel the importance of regional languages in the College. A variety of programmes and activities are regularly conducted in the college and in keeping with the theme of the campaign, the students are exposed to the culture, language, customs and traditions, folk art forms and other unique features of the sister State.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College makes full use of every opportunity to sensitize our students and the employees to the constitutional obligations about values, rights, duties, and responsibilities of citizens with a view to enable young students to conduct as a responsible citizen. In consideration of low percentage of voting in the district, an awareness drive for the same was taken under "SVEEP" programme of Election Commission of India. The College made it an important occasion to call a meeting of students and employees on National Voter's Day on 25 January. The College, also, shows a keen interest in organizing various activities like Paper Presentation, Quiz Competition, Essay writing, Debate etc. Moreover, the students get a chance to have thorough knowledge of the importance of duties and responsibilities of a good citizen with interesting and careful listening of lectures by experts in the field. On certain occasions the students and employees are put upon oath to respect rights of others and protect unity and integrity of nation. Furthermore, the College establishes policies that reflect core values. Code of conduct is followed for students and staff.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College organizes and celebrates various days of importance to educate the students on issues of social concerns as well as the achievements of humanity. The activities to celebrate various days are many and include: Organizing extension lectures, Meetings of students with an expert on topic, Exhibitions of works and achievements Quiz and Essay-writing competitions Conducting Awareness camps for blood donation, hygiene, cleanliness etc. A few days of national and

international importance celebrated at the college is given in following list.

11 July World Population Day

05 September Shikshak Divas

08 September International Literacy Day

14 September Hindi divas

24 September NSS Day

02 October Gandhi Jayanti, Shastri Jayanti, International Ahimsa Divas

26 November Constitution Day

10 December Human Rights Day

12 January Rashtriya Yuva Divas

26 January Republic Day Flag-hoisting ceremony

30 January Shaheed Divas

08 March International Women's Day

23 March Bhagat Singh, Sukhdev, Rajguru Shaheed Divas

14 April Ambedkar Jayanti

21 June International Yoga Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices



7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Infrastructure Development of the college through the contribution of Bhamashahs

2. Cleanliness drive by different units of NCC, NCC, Rovers Rangers and Nature Club

File Description	Documents
Best practices in the Institutional website	<a href="http://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/s.b.d.government_pg_college_sardarshahar/uploads/doc/Best%20Practices%20(1).pdf">http://hte.rajasthan.gov.in/dept/dce/maharaja_ganga_singh_university/s.b.d.government_pg_college_sardarshahar/uploads/doc/Best%20Practices%20(1).pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

SBD college (established in 1960) imparts affordable and student centric education. The relations with community have ensured that SBD has its own unique identity and reputation. The larger community recognizes the constructive learning environment, and promote high quality education. Regionally, it is the most esteemed and sought-after college. Bhamashah's Contribution is sought to cater the infrastructure needs of the institution. The faculty members under the leadership of the principal motivate the philanthropists in order to receive funds & other necessary resources for the development of the college.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Development of Gardens in the campus

2. Renovation/Construction of library, Infrastructure

development of the collgewith the help of Bhamashahs

3. E-resources subscription in the library
4. Organising Web seminar on Intellectual Property Rights, Extension Lectures and Online seminars by various departments
5. Publication of Annual Magazine 'Arunima'
6. E-content development by the Faculty members under Online Lecture Series by the Commissionerate of College Education, rajasthan (Jaipur)
7. Field visits and Educational Tour for the students
8. Web page development and Proper documentation work for dissemination of Information
9. Introduction of New PG Courses proposed
10. Sports and Gym infrastructure development and Renovation of the Principal's Office