

Government of Rajasthan
Higher Education (Group-III) Department

No. 6(50)Edu/Gr-3/ 2017

Jaipur, Dated 11 SEP 2019

In exercise of power conferred by article 266(2) of the constitution, the State Government hereby makes the following rule governing the administration of the student fund of the Government Colleges in Rajasthan.

1. Short title extent and commencement :

- (i) These rules may be called the Rajasthan State Student Funds (Government colleges) Rule, 2019
- (ii) They will come in force from 01.07.2019 and will supersede all previous order on the subjects.

2. Application

- (i) Notwithstanding the relevant previous contains in the G.F & A.R., these rules will be applicable to all the Government colleges in State under the Administrative Charge of the *Director/Commissioner*, college education.
- (ii) The Government may subject to the limits of its power to make such rule or order, relax or modify the provisions of these rules, in such manner as may be necessary.
- (iii) The *Director/Commissioner* of college education with the concurrence of the Government may issue such ruling or interpretations of the provisions of these rules, in the form of standing orders, as may appear to him necessary and such standing orders shall have the same force as these rules.

3. Definitions :

In these rules unless the subject of contest so requires:

- (i) "Government" means Government of Rajasthan;
- (ii) "The *Director/Commissioner* of Education" means *Director/Commissioner* of College Education, Rajasthan, Jaipur;
- (iii) "Joint Director" means Joint Director of College Education, Rajasthan, Jaipur ;
- (iv) "College" means any government college in Rajasthan under the direct administrative control of the *Director/Commissioner* of College Education, Rajasthan;
- (v) "Principal" means the Principal of a government college in Rajasthan;
- (vi) "Student Fund" means the student funds of the government colleges comprising of the public money received from the students, realized in these colleges at such rates as government may determine from time to time other than funds Creditable to the consolidated fund of the State;
- (vii) "*Directorate/Commissionerate*" means the *Directorate /Commissionerate* of college Education, Rajasthan, Jaipur;
- (viii) "Committees" means the various committees of the colleges constituted by the Principals for various activities of the colleges;
- (ix) "Accountant General" means the Accountant General, Rajasthan, Jaipur ;
- (x) "Accumulated fund" means balance available in student fund account on 31st march of last financial year ;



4. (1) Administration of all the funds in such institutions shall vest in the Head of the institutions as per provision of G.F & A.R and Rajasthan Transparency in Public Procurement Act & Rules of Government of Rajasthan.

(2) The funds shall be utilized on the following subjects :-

(a) Examination Funds: - Conduct of tests held by the institutions.

(b) Reading Room and Magazine funds :-

(i) Subscription of INFLIBNET, E-content, news papers, journals and magazines in the college.

(ii) Purchase of books required in the interest of students.

(iii) Binding charges of Books, journals and Magazines etc.

(iv) Other contingent expenditure in connection with the Reading Room.

(v) Printing of Magazine.

(c) Games Fund :-

(i) Payment of entry fee of the terms in connection with matches or local Tournaments.

(ii) Refreshments for player or invited teams in connection with matches or Tournaments.

(iii) Arrangement in connection with practice matches and tournaments e.g. printing of invitations, programs etc.

(iv) Special prizes or badges for proficiency in Games and Sports.

(v) Repairs of Games material.

(vi) Other contingent expenditure on Games and Sports not chargeable to the departmental budget.

(d) Union fee Fund :-

(i) Stationery and other contingent expenditure for Union election and office work.

(ii) Expenditure in connection with functions and sessions of the union.

(e) College Hostel and Common Room Fee Funds :-

(i) News papers and Magazines.

(ii) Indoor Games.

(iii) Tournaments(Hostel and other social and cultural activities of the Hostel)

(f) College Development or other similar funds: - College Development funds like building fund, general purpose fund, college Laboratory/ Library Development Fund etc. being collected in colleges.

5. The Funds shall be utilized in general only for the purposes for which it has been collected. The power incurring expenditure for all types of students funds shall not exceed total amount received during the current academic year.

6. Students shall be suitably associated with the committees controlling the various activities.

7. All purchases from the funds shall be made according to the Government rules as envisaged in G.F. & A.R. and The Rajasthan Transparency in Public Procurement Rules of the government of Rajasthan along with the sanctions of the principal.

8. A proper account of the stores, purchased and consumed shall be maintained as per the Government Rules. Store articles may be declared unserviceable and disposed of budget through public auction or destroyer as per provisions of government financial rule.

9. In respect of the organization, administration of the academic association, the President and Secretary shall be faculty wise (Arts, Commerce, and Science) student office bearers, of an academic association: One of them shall be a girl student in a co-educational Institution. The President and Secretary shall be nominated on the basis of highest marks in the preceding class who is student of final year (III year in case of Undergraduate faculty and final year/IV semester in case of postgraduate student. Senior most faculty member will act as Advisor for the Academic Association.

10. The following are the rules in regard to the maintenance of accounts etc. of the funds:-

i. A cash book in the form GA 51 shall be maintained and the day to day receipt and expenditure of the funds and shall be closed daily.

ii. All entries in the cash book shall be initialed by the Head of the college or any other Gazetted Officer authorized by him and the same shall be checked by accounts person.

iii. All receipts under the funds will be credited to the respective sub heads of the Funds i.e. Games fund, Reading Room, Examination fee Fund etc. in the cash book. The head wise amount shall be shown in the ledger account of the fund to be maintained.

iv. Money relating to the fund shall be deposited in personal Deposit Account opened with the respective District Treasury of the area.

v. The cash book and other subsidiary register shall be checked by responsible officer other than the writer.

Vi. The account work including the maintenance of cash book shall be entrusted to the cashier of the college who has furnished the security as per rules.

vii. Accounts personnel will check the record and verify regularly as per finance and accounts rules.

11. Accounts of the funds (including stock accounts) shall be maintained in college office in accordance with the Government rules for maintenance of public accounts. These may be inspected by the officer of the Directorate / Commissionerate and the Accountant General's office, as well as the team of Director Inspection and Local Fund Audit Department.

12. The work of maintenance of accounts of the aforesaid fund shall be done by the members of Ministerial staff and remuneration shall be payable to them from the college student fund, for devoting extra hours as follows:-

1. In the case of a clerk who has to maintain Accounts etc. of students up to 500 Rs.-----500--p.m

2. In the case of a clerk who has to keep the Accounts of students over 501 but 1500 Rs.-----700--p.m

3. Accounts of students over 1500 Rs.-----1000-p.m

13. (I) In a financial year total utilization of accumulated Students Fund, limit available on 31st march of the last financial year, can only be utilized for the Construction of rooms, toilets, maintenance work, purchasing of furniture, water facility, enhancement of library facility with books, development of lab facility, procurement of computers, printers and internet facility, development of play grounds, sports facility and matching share for UGC grants for construction purposes.

a. Principal Degree Government College -- up to Rs. 20.00 Lac per annum.

b. Principal PG Government College ----up to Rs. 30.00 Lac per annum.

c. Commissioner, College Education ----up to Rs. 50.00 Lac

d. Government of Rajasthan ----- above Rs. 50.00 Lac

However, it is directed that at least 50% of accumulated fund as on 31st march of the last financial year, should remain after expenditure in a financial year. Proposals exceeding the above mentioned limit are to be sent to the competent authorities enlisted in point no.13. There may be one or more proposals in terms of above conditions in a financial year.

(II) The amount of proposed work to be executed or items to be purchased shall be duly examined and recommended by a committee comprising of the following members –

1. Principal
2. Two senior most professors/ associate professors
3. Head/ convener of the concerning department / Committee.
4. Accounts personnel

(III) As per the Competent sanction and specific budget provision available, execution/ purchasing process shall be done by procurement committee in accordance with G.F & A.R and RTPP Act & rules.

14. (i) Principal is empowered to expend the amount of the current financial year as per the fees received from the students in the boys fund in particular head.

(ii) Rule 13 is applicable for accumulated funds only.

This approval is issued in compliance with the consent received from the office of Higher Education Minister ID number 580 Dated 19-06-2019.

— sd —
(Ramswaroop Chauhan)
Dy Secretary to the Govt.

Copy to :-

1. Special secretary, Hon'ble Higher Education Minister, Govt. of Rajasthan, Jaipur.
2. Personal Secretary, Secretary, Higher & Technical Education, Rajasthan, Jaipur.
3. Personal Secretary, Commissioner, College Education, Rajasthan, Jaipur their File No. F. 4(314)आयो/आकाशि/छात्रनिधि/2018 पार्ट with note sheet.
4. Financial Adviser, College Education.
5. Principal, All Government Bachelor's / Post Graduate Colleges, Via Commissioner, College Education, Rajasthan, Jaipur.
6. Accounts Officer, Education (Gr-5) Dept., Rajasthan, Jaipur.
7. Guard File.


Dy Secretary to the Govt.

कार्यालय आयुक्तालय, कॉलेज शिक्षा, राजस्थान, जयपुर

क्रमांक: एफ 4(314) आयो/आकाशि/छात्रनिधि/2018पार्ट/1267-127, दिनांक 17 सितम्बर, 2019

प्रतिलिपि :- निम्नांकित को सूचानार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है।

1. महालेखाकार, लेखा एवं हक, राजस्थान, जयपुर।
2. विशिष्ट सहायक, माननीय उच्च शिक्षा मंत्री महोदय, राजस्थान सरकार, जयपुर।
3. निजी सचिव, शासन सचिव, उच्च शिक्षा विभाग, राजस्थान, जयपुर।
4. निजी सचिव, आयुक्त कॉलेज शिक्षा राजस्थान, जयपुर।
5. शासन उप सचिव, शिक्षा (ग्रुप-3) विभाग, राजस्थान, जयपुर।
6. वित्तीय सलाहकार, कॉलेज शिक्षा, राजस्थान, जयपुर।
7. समस्त संयुक्त निदेशक, कॉलेज शिक्षा, राजस्थान, जयपुर।
8. समस्त सहायक निदेशक, क्षेत्रीय कार्यालय, कॉलेज शिक्षा राजस्थान।
9. प्राचार्य, समस्त राजकीय महाविद्यालय, राजस्थान।
10. वेबसाईट प्रभारी, आयुक्तालय कॉलेज शिक्षा, राजस्थान, जयपुर को विभागीय वेबसाईट पर अपलोड करने बाबत।
11. रक्षित पत्रावली।

दीपाली गर्ग

संयुक्त निदेशक(आयोजना),
कॉलेज शिक्षा राजस्थान जयपुर